



CITY COUNCIL WORK SESSION

Monday, December 05, 2022 at 6:00 PM
Council Chambers and YouTube Livestream

MISSION STATEMENT

It is the mission of the City of Forest Park to enhance, strengthen, and grow our city by collaborating with our community to provide the highest level of service. Striving to be recognized as a diverse community that values and respects all members. We will strive to provide fair, professional, and courteous service through transparency and open communication. As we work to achieve this mission, we will have integrity beyond reproach while employing fiscal discipline and innovation. In this work there are no praises and raises for mediocrity.

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

Dr. Marc-Antonie Cooper, City Manager
S. Diane White, City Clerk
Mike Williams, City Attorney

AGENDA

VIRTUAL NOTICE

DISCLAIMER: For in-person attendance, all CDC requirements of Masks and Social Distancing is recommended.

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on the City's

YouTube page - "**City of Forest Park GA**"

CALL TO ORDER/WELCOME:

ROLL CALL - CITY CLERK:

CITY MANAGER'S REPORT: Dr. Marc-Antonie Cooper, City Manager

COVID-19 / MONKEY- POX UPDATE: EMS Coordinator, Andrew Gelmini

OLD BUSINESS:

1. **Discussion and action regarding guidelines for Usage of Discretionary Ward Funds and Capital Outlay – Chief Executive Office**

Background/History:

We have been asked to review and prepare a set of guidelines regarding the usage of the discretionary funds and Capital Outlay Funds each Councilmember is entitled to spend in furtherance of their duties as a member of the City Council. These guidelines were requested to be brought forward for discussion during the FY22-23 budget talks in order to clearly define acceptable uses of Regular and Capital Outlay Ward Funds. Per Council's direction to the City Manager once a policy was approved Capital Outlay Ward Funds would be released to members.

In the September 6th City Council Meeting there was disagreement with the section regarding "donated funds and goods". This section has been removed from the policy, and the City Manager is seeking councils' direction, and/or approval on the guidelines as presented.

2. **Council Discussion of Changes to IGA between City and URA - Legal**

Background/History:

The City Finance Department currently manages the finances for the URA. Under the Intergovernmental Agreement with the URA (IGA) which was recently approved by the City Council, it was proposed that the URA would begin to manage its own finances.

Councilwoman James has requested that the City Council revisit this portion of the IGA. Attached to this agenda item is a draft of the IGA which shows the differences between the URA-approved version and the City-approved version.

NEW BUSINESS:

3. **Council Discussion on Heritage Park Veterans Museum requesting donation of two military vehicles to restore for museum display – Economic Development and Police Department**

Background/History:

The Heritage Park Veterans Museum, a non-profit operated by volunteer military veterans in McDonough, Georgia, is a 10,000 square foot facility owned by Henry County which has 8,000 visitors annually. The Museum requests the donation of two used military vehicles in the possession of the City which are stored at Fort Gillem. Both vehicles are in disrepair, and one of the vehicles will be restored by veteran volunteers while the other will serve as a parts vehicle. They are VIN 156651 and 071506.

The "United States Government Certificate to Obtain Title to a Vehicle" documents were delivered along with the vehicles by the US Defense Logistics Agency to the Forest Park Police Department Sept. 25, 2018. The vehicles were never titled by the City. The Museum has offered to pay for the two Georgia titles to be processed into the name of the City. The Museum then requests that the titles be transferred to the Museum where they will be restored and put on display.

4. **Council Discussion of City Directory Brochures – Executive Office**

Background/History:

In an effort to help increase the overall level of communication between the City of Forest Park and its residents, the city has created several department directory brochures. Each brochure contains department-specific information regarding available services, frequently asked questions, contact information and more. The city manager is seeking council's approval on the brochures.

5. **Emergency Building Repair Appropriation (Public Works)** –Public Works/IT Departments

Background/History:

The Main Public Works building experienced a lightning strike at some point during the last few days. This strike severely damaged the transfer switch impacting all power to the building, as well as damaging several battery backups in the core server room affecting IT functionality.

An electrician is working on the building's power issues identifying what is needed to bring the building back online. Also, the battery backups for the servers are unable to carry any load, anytime the building loses power or switches from grid to generator, the servers perform a hard reset. This is not good and can cause long term damage, so Information Technology, and Public Works have taken preventative measures.

Due this unforeseen issue and the cost associated with it the City Manager is requesting a budget amendment to appropriate \$60,000 from emergency contingency in the following way - \$10,000 for Information Technology and \$50,000 to public works to purchase repair services and needed equipment to bring the building back online with full IT and Public Works functions.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.