



**CITY OF FOREST PARK MAYOR & COUNCIL
CITY COUNCIL WORK SESSION**

Monday, October 18, 2021 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.1555

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

AGENDA

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James The Honorable Dabouze Antoine
The Honorable Hector Gutierrez The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Dr. Marc-Antonie Cooper, City Manager
Stephanie Tigner, Deputy City Clerk
Mike Williams, City Attorney

VIRTUAL NOTICE

DISCLAIMER: For in-person attendance, all CDC requirements of Masks and Social Distancing is recommended.

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on the City's

YouTube page - "***City of Forest Park GA***"

CALL TO ORDER/WELCOME:

ROLL CALL - CITY CLERK:

CITY MANAGER'S REPORT: Dr. Marc-Antonie Cooper, City Manager

NEW BUSINESS:

1. **Council Discussion to Consider a Request to Approve the Appointment of Fire Chief Latosha Clemons as the City of Forest Park's Emergency Management Director – Executive Offices**

Background/History:

The City Forest Park's Emergency Management Director is responsible for coordinating all activities necessary to protect Forest Park residents from natural, technological, and manmade disasters and other emergencies that threaten the city. In times of declared emergency or disaster the EMD will in cooperation with Clayton County's Emergency Management Operations coordinates the response of the local agencies ensuring the most appropriate resources are dispatched to the impacted area. Historically, this responsibility has been designated to the Municipalities Fire Chief and this approval is needed to officially send notification to the county.

2. **Council Discussion ONLY on Bi-Lingual Pay Incentive** – Chief Executive Office

Background/History:

The purpose of this pay is to provide service to the diverse residential and customer base of the City of Forest Park, Georgia. Bilingual Pay may be received for demonstrated skill in a language used by any group. To receive the incentive employees must be fluent (reading, writing, and speaking) in a non-English language, which could include for the hearing impaired and must agree translate for employees who are not bilingual in the event such services are needed, even if the employee needing assistance is not from the same department or work unit and perform related work as assigned by the Department Director. Employees receiving bilingual pay may be required to report to work during nonscheduled working hours and will have a role in disaster recovery efforts and will be expected to work during periods of emergency response by the city.

The incentive must be approved by the City Manager, only after the appropriate validation test has been administered and successfully completed as describe in the memorandum.

3. **Council Approval for Twenty (20) Surplus City iPhones for Sister Cities (Haiti) initiative** – Executive Offices

Background/History:

On September 7, 2021, the City Council approved an itemized list to purchase iPad, Laptops, and iPhones as part of the Sister Cities Initiative to Haiti for schools. The price quoted for iPhone on the itemized list was \$274.99 per phone to purchase fifteen (15) new iPhones totaling \$4,124.85. The quote price was changed by the vendor to \$539.00 per phone. It is requested that council authorizes the City Manager to not purchase the new phones, but utilize twenty (20) surplus city iPhones, along with approved laptops and iPads for this Initiative.

4. **Council Approval to Amend Maintenance List of Abandoned Cemeteries** – Executive Offices

Background/History:

On August 16, 2021, the City Council approved resolution 2021-29 a resolution to authorize maintenance of certain cemeteries within the city limits of Forest Park. This resolution had listed in Exhibit A three known abandoned cemeteries. It is requested that city council authorizes an amendment to the approved list to add Elam Church Cemetery on Elam Church Rd in Forest Park as the fourth. The resolution authorized the City Manager to direct the Public Works staff and/or the City's on-call landscape maintenance vendors to maintain said cemeteries by keeping them clear of unchecked vegetation, trash, and debris. This current cost would be set not to exceed \$45,000 annually for all four cemeteries.

5. **Consideration for Discussion and Approval of Allocating Funds to City Edge Project to Administer Rental Assistance for the City** – Executive Offices

Background/History:

On September 7, 2021, the City Council approved to set aside \$400,000 of the American Rescue Funds allotment to aid with rental assistance specifically for residents of the City of Forest Park. The city received a proposal from the City Edge Project based in Forest Park on assisting with the administration of the city's rental assistance program. Previously Coronavirus Rental Assistance Funds were allocated to Clayton County Community Services Department for distribution. The City Manager is seeking direction from the Council, after reviewing the revised City Edge Project documents, regarding the allocation of American Rescue Funds in whole or in part to the program for rental assistance purposes or further discussion.

6. **Council Discussion for Approval of Resolution 2021-33 Assignment of 890 Conley Road Liens to Land Bank** – PBZ

Background/History:

The City of Forest Park is the holder of certain tax liens and nuisance abatement liens against the property located at 890 Conley Road. It is proposed that said liens be transferred to the Clayton County Land Bank in order to provide for new economic development within the City.

7. **Council Approval of Resolution 2021-34 to Support the Submission of Application for State of Georgia Coronavirus State and Local Fiscal Recovery Funds** –City Manager's Office

Background/History:

The Governor's Office of Planning and Budget ("OPB") is facilitating the distribution of the State's Coronavirus State Fiscal Recovery Funds ("CSFRF") through a competitive grant process called the Coronavirus State Fiscal Recovery Grant Program ("Grant Program"). There are three categories of which to apply for funding, broadband infrastructure, negative economic impact, and water/sewer infrastructure. From the aforementioned categories, grant applications will be submitted to request funds for Negative Economic Impact and Broadband Infrastructure.

8. **Council Approval of Selecting Three On- Call Managing General Contractor Services** – Public Works/ Procurement Department

Background/History:

The Department of Public Works is requesting your approval to enter into a contractual agreement with the following three general contractor companies: FS360, Randolph and Company, and Technique Concrete Construction. These firms will be on an on-call basis, which means as services are needed, The City will utilize these three firms to perform specific task orders.

9. **Council Approval on the Ordinance 2021-12 to Establish the Final Ad Valorem Tax Millage Rate for the City of Forest Park** – Interim Finance Director

Background/History:

The proposed Ordinance is to establish the Ad Valorem Millage Rate for the City Forest Park for 2021 in accordance with the State of Georgia Code Section 48-5-32. The proposed Millage Rate of 16.743, is the same as 2020.

A Public Hearing to be held during the Regular Council Meeting for approval.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.