



## CITY COUNCIL WORK SESSION

Monday, February 05, 2024 at 6:00 PM  
Council Chambers and YouTube Livestream

Website: [www.forestparkga.gov](http://www.forestparkga.gov)  
YouTube: <https://bit.ly/3c28p0A>  
Phone Number: (404) 366.4720

FOREST PARK CITY HALL  
745 Forest Parkway  
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
The Honorable Hector Gutierrez  
The Honorable Allan Mears

The Honorable Dabouze Antoine  
The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager  
Randi Rainey, City Clerk  
Danielle Matricardi, City Attorney

## AGENDA

### VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on the City's

YouTube page - "*City of Forest Park GA*"

**CALL TO ORDER/WELCOME:**

**ROLL CALL:**

**ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:**

**NEW BUSINESS:**

1. **Council Discussion and Approval on a Black History Program** – Councilwoman James

**Background/History:**

In an effort to celebrate Black History Month, Councilwoman James has requested a discussion of a potential partnership with Taletha Patton. The proposed production will feature actors, dancers, singers, and visual arts, entitled "The Journey."

2. **Council Discussion and Approval on GMA Pension Plan** – Executive Offices

**Background/History:**

As part of the City Manager's city-wide employee evaluation, a large percentage of employees stated that they would like to see a Pension Plan implemented. At current, the city only offers a 457 and 401 plan. A qualified retirement plan can help our organization look more attractive to qualified employees. Finding quality employees can be a challenge today, especially when a job seeker is considering multiple job offers. Offering a retirement plan is a benefit most job seekers consider and ultimately can be a differentiating factor in their decision-making process. The City Manager is now ready to present the first full read of the proposed pension plan for input from the Governing Body. Not only can retirement plans help you attract new employees, they can also help you retain those most valuable to our City's success. Keeping good employees lowers our turnover cost and helps our business function more efficiently.

3. **Council Discussion and Approval of the Comprehensive Classification Analysis & Compensation Study – Executive Offices**

**Background/History:**

As part of the strategic objectives discussed in the FY' 23 Budget Cycle, the Executive Offices have properly bid out and are ready to award a contract for the Comprehensive Classification Analysis & Compensation Study. As we continue to strive to provide exemplary service to the community by being a model for 21st-century government, we recognize the importance of our workforce of dedicated and talented professional staff.

We are seeking approval to move forward with awarding the contract to Gallagher. After a review of the committee and recommendation of our procurement officer, we feel this is the best choice for the City. Gallagher has worked with several communities our size and larger and provided the most responsive document for the RFP. In addition, they have established a timeline that provides for the compensation study to be completed before the budget cycle is done. Staff is asking for approval of an amount not to exceed \$85,000.

4. **Council Discussion and Approval of Lobbyist Services- Carpri & Clay, Inc.– Executive Offices**

**Background/History:**

Since 2016, Clayton County Municipalities have engaged with Capri & Clay LLC for lobbyist services to ensure that all entities received a fair share of funding from the lost FAA fuel tax. Staff is seeking approval to continue to participate. The funding for said lobbyist services is shared amongst Clayton County Municipalities, Clayton County Board of Commissioners & the Clayton County School Board. Our share for the City of Forest Park is 5.86%, which equates monthly to \$205.10.

5. **Council Discussion and Approval of the Service Agreement with Georgia Power to install the lighting on the new Welcome Signs – Executive Offices**

**Background/History:**

The City has completed the construction of the Welcome Signs. The original design for the monument signs did not include lights for the signs. The new Welcome Signs are the first interaction that visitors have with our community and the first impression visitors will have of our City. The new signs are incredibly impactful on visitors entering our community and lighting the signs would have a greater impact at night.

Staff is seeking approval to move forward with Service Agreement with Georgia Power to install and maintain lighting for the new Welcome Signs.

6. **Council Discussion and Approval of a Software with OpenGov/Carahsoft-** Finance Department

**Background/History:**

In alignment with the ongoing efforts to propel the City of Forest Park forward through the Digitization Strategy presented in the FY23-24 Financial Budget hearing, the Department of Finance seeks Council approval to adopt OpenGov, a robust Financial Reporting and Procurement Solution. The primary objective of this initiative is to leverage OpenGov to enhance collaboration between City departments, improve visibility throughout the budget and procurement processes, and facilitate scalability as the City continues its growth and success.

The adoption of OpenGov represents a significant step forward in the City of Forest Park's commitment to digital transformation. It promises to enhance collaboration, streamline processes, and provide transparency to both internal and external stakeholders, contributing to the continued growth and success of our community. We look forward to the Council's support in moving this initiative forward.

7. **Council Discussion and Approval on the use of Drones for the Police Department-** Police Department

**Background/History:**

Drones have proven to be valuable assets in enhancing police operations and bolstering public safety. Their ability to offer real-time surveillance, collect vital evidence, and access inaccessible areas makes them invaluable tools in combating crime.

Drone as First Responder (DFR) boast numerous advantages, including decreased response time and heightened safety for both law enforcement officers and communities. When a 911 call is received, a trained police officer can deploy a drone to the emergency site while patrol cars are en route, ensuring swift and efficient response even before officers arrive on the scene.

The Justice Forfeiture Account will be utilized to cover the annual cost of \$80,000 for the three-year contract.

8. **Council Discussion and Approval to Purchase two (2) Canines and to Enter into an Agreement between the Owners and the Forest Park Police Department-** Police Department

**Background/History:**

The Forest Park Police Department operates 24/7, 365 days a year with four shifts managing service calls. Currently, two Canines are on duty for two of these shifts, performing tasks such as search and rescue for missing persons, detecting illegal narcotics, and aiding in criminal apprehension. Outside of normal shift work, our current Canines serve as a community-building resource by participating in educational programs in schools.

The department seeks approval to acquire two more Canines to occupy the two vacant shifts. This will allow us to have a Canine available 24/7, 365 day a year. Officers Deondre Hunt and Jamal Hunter, the handlers, intend to sell their Canines to the department for a symbolic \$1.00. The department will cover all costs related to training, equipment, and healthcare for the Canines, with officers committing to a 2-year commitment for any and all training expenses.

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.