



CITY COUNCIL WORK SESSION

Monday, July 01, 2024 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestreamed and available on the City's

YouTube page - "*City of Forest Park GA*"

CALL TO ORDER/WELCOME:

ROLL CALL:

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

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CONSENT AGENDA :

- 1. Council Discussion on the renewal of the 4th Annual Service Agreement with Motorola Solutions, not to exceed \$14,562.72-Fire and EMS Department**

Background/History:

Request Council's approval to piggyback from the SWC-Sourcewell cooperative agreement for Radio Communications to initiate the 4th annual renewal (July 2024 - June 2025) of Preventive Maintenance of Radios with Motorola Solutions for an amount not to exceed: \$14,562.72.

This contract was executed in 2020 and ends 2030 and payments are made annually. This will be year 4 of the contract. This service agreement with Motorola provides maintenance, installation and replacement parts

on equipment, support, training and other services provided in the contract. This service agreement is for existing radio equipment and newly purchased equipment.

2. Council Discussion on Central Square CAD/RMS Annual Renewal – IT Department /Police Department

Background/History:

The Police Department utilizes One Solution CAD (Computer Aided Dispatch) software from Central Square. This software auto renews on an annual basis. This software is also used for police reports and ticketing. This is a budgeted item and is renewed on an annual basis. This is being brought before Mayor and council as requested as part of the procurement process.

3. Council Discussion on Task Order 2024-03-033-R2 for Croft to Renovate an Existing Building Located at 330 Forest Parkway for a Vehicle Storage and Training Facility for the Fire Department-Planning and Community Development Department

Background/History: The proposal is for the renovation of an existing 8 bay pre-engineer metal building of about 8,500sf. The building will serve three (3) separate functions. 3 Bays will house a Mech/Elec room, restrooms, breakrooms and 2 large classrooms. 3 Bays will serve as storage for emergency vehicles. 2 Bays will serve as general storage. The existing property +/- 5.16 acres will require resurfacing of the existing asphalt areas, a new security fence around the perimeter of the site with 2 new access gates.

4. Council Discussion to Surplus Existing Playground Equipment from the Pocket Parks-Public Works Department

Background/History:

In continuation of our commitment to improving city parks, the Council has already sanctioned the replacement of playground equipment in the pocket parks situated in Wards 3, 4, and 5. The acquisition of the new equipment has been completed, and arrangements for installation logistics are currently underway. Public Works now requests the Council's approval to surplus the current playground equipment at these locations, clearing the path for the installation of the new equipment.

OLD BUSINESS:

5. Council Discussion on a Vehicle Take-Home Policy – Executive Office

Background/History:

In 2020, the City Council enacted a policy pertaining to Take Home Vehicles. The City Manager presently seeks guidance on necessary revisions. Subsequent to the transition to a new administration team and the absence of complete historical records, the City Manager has drafted a comprehensive update to the Take-Home Policy, predicated on discussions with the Governing Body. This matter is presented solely for the purpose of initial review, to solicit input from the City Council. (**Second Read**)

NEW BUSINESS:

6. Community Garden Request – Legislative Offices

Background/History:

Community gardens play a crucial role in fostering numerous benefits for neighborhoods and society as a whole. Community gardens encourage the cultivation of fresh, nutritious produce locally. This can improve access to healthy food options, especially in urban areas where fresh produce may be less accessible. Councilwoman Akins-Wells has requested a presentation to the governing body regarding the Community Garden in Ward 4.

7. Council Discussion on a Fraternization and Nepotism Policy-Human Resources Department

Background/History: The City of Forest Park has been experiencing significant growth and in order to continuously maintain high ethical standards and professionalism we are asking for the approval of a Fraternization and Nepotism policy. The goal of the new policy is to: Promote Fairness, Prevent Conflicts of Interest, Enhance Transparency and Improve Workplace Morale. This decision to implement a fraternization and nepotism policy is a proactive measure, align with best practices and to meet the expectations for ethical governance.

8. Council Discussion of Case # PP-2024-02 – Preliminary Plat for 733-0 Scott Rd-Planning and Community Development Department**Background/History:**

The applicant is seeking approval of the Preliminary Plat to begin the process of developing the property into two subdivisions consisting of a total of eighteen (18) Single-Family homes within the Single-Family Residential District (RS). The applicant has met with the City of Forest Park Planning & Community Development Department, Planning Commission, and the Urban Design Review Board to discuss this project and receive specified approvals for variances and architectural design.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.