



CITY COUNCIL WORK SESSION

Monday, March 18, 2024 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on the City's

YouTube page - "*City of Forest Park GA*"

CALL TO ORDER/WELCOME:

ROLL CALL:

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

NEW BUSINESS:

1. **Council Discussion and Approval on the Renewal of Professional Probation Services Contract-
Municipal Court Department**

Background/History: Professional Probation Services, Inc. (PPSI) is a private organization contracted with the City of Forest Park to provide probation services for defendants placed on probation by the Chief Judge of Forest Park Municipal Court. PPSI has been servicing the City of Forest Park for 24 years. The present contract expires on March 31, 2024, and is seeking renewal for the next five (5) years.

2. **Council Discussion and Approval to Condemn Real Property Located at 765 Forest Pkwy-
Executive Offices**

Background/History:

As a part of the City of Forest Park's City Center initiative, staff have been working on finalizing the preliminary plans for the City Center to house the City Hall, Municipal Court, Police Headquarters, Recreation Facility, and Senior Center. The current plans incorporate the adjacent, undeveloped lot physically situated between City Hall and the Annex Building 765 and 785 Forest Parkway. City Staff deems it in the City's best interests to adopt the attached Resolution No. 24-15, which would authorize the acquisition of 765 Forest Parkway by way of negotiated purchase or by eminent domain if necessary.

Georgia law allows property to be condemned for a public purpose. The expansion of City Hall will further this purpose. Record property owners have been notified. Georgia law requires the City to enter into good faith negotiations with the owners prior to filing formal condemnation. The purchase price will be based on the property's fair market value as determined by an appraisal. No appraisal has been obtained at this time.

3. **Council Discussion and Approval on the City's Investment Management Policy**-Finance Department

Background/History:

The investment policy guides informed decision-making and serves as a roadmap to successfully investing the City's funds. The City shall invest public funds in such a manner as to comply with Federal and State laws and within the authority granted by the Mayor and Council; ensure prudent money management; provide for daily cash flow requirements; and meet the objectives of this policy in the priority order of safety, liquidity, and return on investment.

4. **Council Discussion and Approval of a Multi-Factor Authentication (MFA) Solution Implementation**– IT Department

Background/History:

MFA (Multi Factor Authentication) is a security tool that in addition to a username and password, requires an MFA token to login or access City IT resources. While we currently have MFA in place for certain systems and users, we are looking to implement a complete system-wide solution that covers all applications and all users in one easy to manage tool. While the IT Department has this solution as part of the budget request for the upcoming fiscal year, due to the incredible layer of security this solution would add, the IT Department is requesting it be approved in the current fiscal year so we can get started on implementation immediately.

5. **Council Discussion and Approval on the Multi-Factor Authentication (MFA)Policy** – IT Department

Background/History:

As a precursor to the planned implementation of system-wide Multi-Factor Authentication (MFA), the IT department wanted to present a policy for approval by the Mayor and Council. The purpose of this policy is to define Multi-Factor Authentication (MFA) along with its scope and expectations, as this will impact all City staff. This will be the first of many upcoming IT-specific policies to be presented to the Mayor and Council.

6. **Council Discussion and Approval to purchase an Asphalt Tar Kettle machine**- Public Works Department

Background/History:

Public Works is seeking approval to purchase a crucial piece of equipment - an Asphalt Tar Kettle. The Asphalt Tar Kettle is a trailer-mounted asphalt tar distributor designed for the application of seal coats, enhancing pavement strength, and addressing potholes before the asphalt is poured. Public Works urgently requires this equipment to facilitate prompt and effective pothole improvements and repairs across the City. The name of the vendor that the equipment is being purchased from is REYNOLD-WARREN EQUIPMENT and they are under Sourcwell contract # 060122-VTL.

The cost associated with the purchase of the Asphalt Tar Kettle is \$21,983.60. To cover this expense, we propose reallocating funds from three (3) existing Capital project items listed below.

300-51-1540-54-2504 Floor Buffer/Polisher	\$2000
300-51-1540-54-2505 Vertical Air Compressor	\$600
300-27-1535-54-2503 Truck Tire Changer	\$19,918

Total: \$22,518

7. **Council Discussion and Approval of the ONE Light Initiative - Streetlight Upgrade-** Public Works Department

Background/History:

As part of our ongoing commitment towards community engagement and addressing concerns raised by residents, The One Click App has played a major role in bringing awareness to various issues within the city. One such concern brought to our attention is the inadequate light visibility at night on two (2) specific streets.

In alignment with the ongoing One Light initiative, a collaborative effort between Georgia Power and the City of Forest Park, a thorough assessment was conducted at the following two (2) locations:

1190 Watts Rd: Recommendation: Install one (1) new 120w fixture on the existing pole. Monthly Cost: \$27

4928 Bartlett Rd: Recommendation: Install one (1) new 120w fixture on the existing pole. Monthly Cost: \$27

Total Monthly Cost for Both Locations: \$54.00

Line Item: Street Lighting 100-51-4260-53-1233

We believe that implementing these recommendations will not only address the concerns raised by residents but also contribute to the overall safety and well-being of the community. The One Light initiative emphasizes the importance of well-lit public spaces, and we are confident that these additions will significantly enhance the visibility on the mentioned streets.

8. **Council Discussion and Approval of Perkins Park Basketball Court Resurfacing Contract-** Public Works Department

Background/History:

As part of our ongoing efforts to enhance the pocket parks within the City, staff is seeking consideration and approval to enter into a contract for the resurfacing of the Perkins Park basketball court. I would like to bring to your attention the following details regarding this matter:

Background: The previous contract for the resurfacing of the basketball court, approved on January 2nd, 2024, was not executed due to the contractor's inability to secure a performance bond. (Sec. 3-1-40)

Current Situation: Public Works has obtained two (2) additional estimates for the resurfacing project:

Accurate Property Services – Estimate# 0000661: \$57,380.45 This estimate covers all materials and labor except for backerboards and goals.

Playworx Playsets LLC – Estimate# 4175: \$54,154.56 This estimate includes all materials and labor required for the project.

Recommendation: After careful consideration, staff recommends moving forward with Playworx Playsets LLC for the following reasons:

Experience: Playworx Playsets LLC specializes in playground and outdoor sports equipment, making them well-suited for this project.

Cost: Their estimate of \$54,154.56 is \$3,225 lower than that of their competitor, providing cost savings to the City.

Funding: The proposed contract falls under Line item 100-20-1110-54-2507 (Ward #4 Projects).

Conclusion: Considering the above, Public Works request approval to proceed with entering into a contract with Playworx Playsets LLC for the resurfacing of the Perkins Park basketball court with the understanding that a performance bond would be needed for the execution of the contract.

9. **Council Discussion and Approval on the Plumbing Repairs for the Outdoor Pool** – Recreation and Leisure Services

Background/History:

The outdoor pool was built in 1963 and still contains the original galvanized piping system for plumbing. The plumbing system needs repair due to constantly backing up during regular operation and wear and tear of the original pipes. We are requesting funding to repair the plumbing and the pool house restrooms. We are utilizing our on-call plumbing contractors to perform the repairs. If repairs cannot be made immediately, the pool will fail it's annual inspection for summer operations. Quick Action Plumbers has been issued a task order for the repairs on the outdoor pool in the amount of \$13,380.69.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.