



CITY COUNCIL WORK SESSION

Tuesday, June 20, 2023 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez
The Honorable Allan Mears

The Honorable Dabouze Antoine
The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager
S. Diane White, City Clerk
Mike Williams, City Attorney

AGENDA

VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on the City's

YouTube page - "**City of Forest Park GA**"

CALL TO ORDER/WELCOME:

ROLL CALL - CITY CLERK:

CITY MANAGER'S REPORT

NEW BUSINESS:

1. **Council Discussion on Government Tax Solutions – Executive Offices**

Background/History:

The purpose of this memorandum is to request authorization for the City Manager to execute an agreement with Government Tax Solutions (GTS) to assist with the collection of delinquent property taxes. These services include but are not limited to: list preparation, file preparation, title examinations, levy notifications & legal advertisement preparation, and submittal.

2. **Council Discussion on Land Bank Contribution Update– Planning & Community Dev.**

Background/History:

Last year to be equitable regarding the member cities and county of the Clayton County Land Bank, the land bank board agreed that each member's share should be based on population as presented and recommended to the board by then President Mr. James Shelby. As the largest city of the County, the City of Forest Park's share equates to \$41, 250.00. The city's portion is from a total of \$125,000.00. The County's member contribution is \$250,000.00.

3. **Council Discussion on City Hall Master Plan – Planning & Community Dev.**

Background/History:

Execute Task Order PPI 2023-02 for On-Call Services. Precision Planning will develop a master plan for a new City Hall and Recreation Center Complex at the site of the existing City Hall, Planning Community Development/HR Building, and the Recreation Center. PPI will develop a conceptual design, plan and budget based on an approved program by the city.

4. **Council Discussion and Approval of Resolution & IGA with Clayton County Board of Elections – Executive Offices**

Background/History:

Clayton County Board of Elections has agreed to enter into an Intergovernmental Agreement with the City of Forest Park for election equipment for the November 7, 2023, Municipal Elections. There is no financial impact to the City of Forest Park.

The request is for Council to approve the Resolution and IGA with Clayton County Board of Elections.

5. **Council Discussion/Approval of Cancellation of July 3, 2023 Council Meeting – Executive Offices**

Background/History:

The July 3, 2023, meeting of the City Council will occur on the Monday before the Fourth of July. It is proposed that this Council meeting be cancelled in order to reduce any potential disruption in the city employees' holiday and vacation plans centered around July 4th.

6. **Council Discussion on Lighting Services Agreement – Executive Offices**

Background/History:

As per citizen request, staff is requesting the addition of three (3) new 120 watt LED light fixtures along Elam Church Rd to aide in complaints of the area being too dark. Staff recommendation for this request is for approval; however, we also seek to implement a street light district policy for all subsequent requests.

7. **Council Discussion on Implementation of Adopt a Cop - Police Department**

Background/History:

The Forest Park Police Department is currently authorized to have 95 sworn officers, 63 of which are police officers. Approximately 85% of the police department has less than 3 years of law enforcement experience.

As a department with a relatively young department implantation of this program will allow for senior officers to provide mentorship and guidance drawing upon their years of experience.

8. Council Discussion/Approval to Amend the Simplified Noise Ordinance – Police and Legal**Background/History:**

It is proposed that the City's noise ordinance be significantly simplified. The ordinance was last amended on October 5, 2020. Under the current ordinance, a decibel meter is required to be utilized to determine whether a person is in violation of the ordinance. It is proposed that the City move toward a "plainly audible" standard under which a violation is noted where a noise is plainly audible more than 100 feet from the source of the noise. This standard is more consistent with the State's noise enforcement standards and easier to enforce.

9. See Click Fix – Executive Offices**Background/History:**

As part of our One Forest Park Initiative, we continue to find ways to better interact with our residents. From tree branches to street issues, See Click Fix will allow residents to report quality of life issues to the City of Forest Park. SeeClickFix, the place-based reporting platform allows residents to document neighborhood concerns and improvements alike, ranging from litter and flooding to damaged sidewalks and malfunctioning traffic signals. The application will geo-locate the issue, which allows City staff or other relevant agencies the ability to see the specific concern and know its location. The application allows residents to receive updates from the City as the issue is resolved.

10. Council Discussion on City Edge Project Quarterly Update – Executive Offices**Background/History:**

On September 7, 2021, the City Council approved to set aside \$400,000 of the American Rescue Funds allotment to aid with rental assistance specifically for residents of the City of Forest Park. The city received a proposal from the City Edge Project based in Forest Park on assisting with the administration of the city's rental assistance program. This is the Quarterly update for Mayor and City Council on the City of Forest Park's Fast Track Rental Assistance Program. This program is administered by the City Edge Initiative on behalf of the city.

11. Discussion of a Home Repair Grant Program and Guidelines - Executive Offices & Procurement**Background/History:**

The Final Treasury Rules around the American Rescue Plan Act (ARPA) funds which took effect April 2022 appropriated funds that local municipalities could use to aid Disproportionately Impacted Households and Communities. Per the direction of the City Council, the City Manager reviewed several programs to determine the proper criteria and use and submits for council review and prerogative the attached guidelines. Such improvements will increase the lifespan of the City's housing stock, work to address systemic housing inequities, and stabilize home values for the neighborhood and the residents.

In February 2023, the city issued an RFP for Home Repair and associated guidelines. The RFP was advertised on 02-21-2023, and 3 proposals were received. The fees for the services came in well over \$300,000 per year. After extensive conversation the City Manager is requesting to save the money for the consultant and to bring the process in-house.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.