



CITY COUNCIL WORK SESSION

Monday, December 02, 2024 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez

The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be live-streamed and available on the City's

YouTube page - "*City of Forest Park GA*"

CALL TO ORDER/WELCOME:

ROLL CALL:

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:

CONSENT AGENDA:

OLD BUSINESS:

NEW BUSINESS:

1. **Council Discussion on Approval of the 2025 City Council Meetings Calendar-Executive Offices**

Background/History:

Section 2.20 of the City Charter states, "The city council shall hold regular meetings at a stated time and place by ordinance by not less than twice a month." The City of Forest Park typically holds council meetings on the 1st and 3rd Mondays. However, the dates highlighted in red indicate meetings that will

be held on the 1st Tuesday when a national holiday falls on a Monday. Staff is seeking approval of the 2025 city council meeting calendars.

2. **Council Discussion on Approval of the 2025 City Council Holiday Calendar-Executive Offices**

Background/History:

The Holiday Calendar provides a schedule of official holidays observed by the city, detailing dates when city offices will be closed, and services may be limited. This calendar helps residents and employees stay informed about holiday closures and any adjustments to city services, including trash collection, public works, and recreational facilities. Accessible on the city's website, the calendar is regularly updated to reflect changes in observances or city operations.

3. Council Discussion on 3rd Party Data Review– IT Department

Background/History:

As part of the review of our security footprint, we are asking a 3rd party vendor to complete an analysis of City Hosted Data. The review of this data is to evaluate for any PII (Personally Identifiable Information) hosted within our data footprint.

4. **Council Discussion to accept the Thriving Communities Grant funding through Norfolk Southern -Planning Community Development**

Background/History:

The Planning and Community Development department has applied for the Thriving Communities Grant program (Request ID: 95288529) through Norfolk Southern for City Park Master Improvement projects. This grant has been approved and will be awarded in the amount of \$50,000.00. The approved funds will be utilized for direct program and project support and a tax acknowledgement will need to be completed within 90 days, and the impact/outcomes report within 180 days, of receiving the grant.

5. **Council Discussion for Approval to Enter into a contract for Construction Manager At Risk (CMAR) Services for the New City Center: Procurement/Executive Office**

Background/History:

The City of Forest Park is planning a new City Center facility to include the City Administration, Police Headquarters, Municipal Court, and Recreation Department, as well as below grade structured parking. Site work shall include, but is not limited to, all associated grading, utilities, erosion control, paving and landscaping. The awarded Construction Manager at Risk (CMAR) firm will manage the construction, provide technical review during the pre-construction period, and provide cost evaluation assistance to the City. The CMAR firm will assume responsibility for project construction costs by issuing a guaranteed maximum price (GMP), which will be a contractual obligation. The CMAR firm will develop

an overall final project schedule, which will be a contractual obligation. In addition, the CMAR firm will be responsible for methods of construction, safety, and the scheduling and coordination of the work of all construction and miscellaneous contracts required for completion of the project within its established budget and schedule. Four (4) proposals were received, and after evaluation of the technical and cost proposals, the dedicated Evaluation Committee recommends awarding the project to the following highest scoring vendor: **Carroll Daniel Construction**.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.