



CITY COUNCIL WORK SESSION

Monday, December 16, 2024 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez

The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

DRAFT AGENDA

VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be live-streamed and available on the City's

YouTube page - "*City of Forest Park GA*"

CALL TO ORDER/WELCOME:

ROLL CALL:

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

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CONSENT AGENDA:

1. **Council Discussion of Lighting Service Agreement for 4798 Jonesboro Rd – Public Works**

Background/History:

The City of Forest Park is seeking approval from the Council to enter into a Lighting Service Agreement #LP101193 with Georgia Power. This agreement will mitigate the low-lighting issues at the corner of Jonesboro Rd and Watts Rd. Georgia Power will install one new LED light fixture on the existing pole. The City will incur a monthly cost of \$27.00 or \$324 per year.

4798 Jonesboro Rd 1 additional light fixture \$324 per year.

2. **Council Discussion of Surplus Vehicles** – Public Works Department

Background/History:

The Public Works Department has received authorization from the Police, Recreation and Leisure Departments to surplus 15 inoperable vehicles. These vehicles were deemed too costly to repair due to their age and faulty components. Some of the vehicles will be replaced by newer models previously approved by the Council. The surplus vehicles will be listed for auction on public surplus. The attached documents provide detailed vehicle listings and departmental approvals.

3. **Council Discussion of 14 Temporary Easements for Sidewalk Improvements on Linda Way, Forest Park, GA-** Public Works

Background/History:

In continuation with our sidewalk improvement projects, the City needs to secure 14 temporary construction easements for the right-of-way on Linda Way. These easements are necessary to facilitate construction activities, access, and other project-related requirements. These easements will enable the City to perform the necessary work without permanently acquiring the land, thereby reducing costs while achieving the desired improvements.

OLD BUSINESS: NONE

NEW BUSINESS:

4. **Council Discussion and Approval of Board Appointment** – Executive Department

Background/History:

Throughout the course of the year, there are various board appointments that come up. Staff is seeking the following board appointments:

Downtown Development Authority (Appointee to fill the unexpired **term of Nachae Jones, expiring December 19, 2024**. New Term to Expire December 19, 2028).

5. **Council Discussion and Approval for Clayton County Board of Election to Conduct any and all Elections for the city** – Executive Department

Background/History:

In keeping with the approach endorsed by the governing body last year, staff is recommending that Clayton County be entrusted with overseeing the election process. As the City Manager is the sole certified election superintendent currently on staff, I believe that delegating this responsibility to the County will ensure the highest standard of electoral integrity, while also mitigating any potential conflicts of interest that could arise from my direct involvement in an election process.

Furthermore, the associated costs will be minimal and comparable to those agreed upon last year when the County was approved to manage the election, although that election did not ultimately take place. The City Clerk will retain responsibility for managing the qualifying process for candidates, as has been standard protocol in past elections.

6. **Council Discussion to issue a Call for the Special Election to Fill a Vacancy for Ward 2 –**
Executive Department

Background/History:

City Councilmember Antione Dabouze's seat became vacant on September 23, 2024. A Special Election will be held on March 18, 2025, to fill this vacancy. Immediately after his resignation, Council voted pursuant to the Charter to hold a Special Election in March 2025. The purpose of this resolution is to issue the official notice of the election as well as fix and publish said qualifying fees for the municipal office to be filled during the Special Election. As with previous years, Staff is recommending a three-day qualifying period, commencing on the period Monday – Wednesday, in accordance with the Official Election calendar issued by the Secretary of State's Office.

7. **Council Discussion of Budget Amendment for General Fund and Special Revenue (Police)-**
Finance Department

Background/History:

The City of Forest Park's FY24-25 Operating Budget was unanimously adopted by the city council on June 26th, 2024. Prior to the adoption of the budget, city staff advised that funding and revenues would continuously be monitored for accuracy and reporting purposes. Staff is recommending that the understated funds be added to the operating budget, for General Fund, Special Funds, Capital Funds, City Authorities, and Sanitation yearend closure procedure for the Annual Audit which will decrease/increase the current revenues to amend the decrease/increase of expenditures. Once the funds have been added to the operating budget, it is also recommended that the City Council approve a budget amendment to accurately reflect the corrected operating revenue budget amount for the General Fund - \$42,665,374 and Special Fund (Police) - \$418,000 for FY24-25.

8. **Council Discussion of Ordinance requiring City Employees to resign upon Qualifying for Office –**
Ward 1 Councilmember Kimberly James- Legislative Offices

Background/History:

The requested ordinance has been prepared to adopt and clarify the regulations concerning city employees as candidates for Municipal Office. The proposed ordinance mandates that upon qualifying as a candidate for the specified elected offices, the employee must resign from employment. Qualification for office shall be conclusively presumed whenever an employee files a candidacy application and pays any related application fees.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.