



**CITY OF FOREST PARK MAYOR & COUNCIL
CITY COUNCIL WORK SESSION**

Tuesday, January 18, 2022 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.1555

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

AGENDA

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James The Honorable Dabouze Antoine
The Honorable Hector Gutierrez The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Dr. Marc-Antonie Cooper, City Manager
S. Diane White, City Clerk
Mike Williams, City Attorney

VIRTUAL NOTICE

DISCLAIMER: For in-person attendance, all CDC requirements of Masks and Social Distancing is recommended.

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestream and available on the City's

YouTube page - "**City of Forest Park GA**"

CALL TO ORDER/WELCOME:

ROLL CALL - CITY CLERK:

CITY MANAGER'S REPORT: Dr. Marc-Antonie Cooper, City Manager

PRESENTATION(S):

1. **Starr Park Renovation Update Presentation**– Department of Planning and Community Development/Croft

Background/History:

The renovation of Starr Park is part of the City's 51 million Capital Improvement projects. The renovation of the 18-acre park is divided into two phases and is based on the approved Starr Park Master Plan. The renovation will consist of the following vertical and horizontal facilities: new pool house, stage, pavilions, restroom facilities, dog park, splash pad, walking path, and basketball and sand volleyball courts, The design and amenities are in consultation with the City's Parks and Recreation Director.

NEW BUSINESS:

2. Confirmation of the Director of Finance – Executive Offices

Background/History:

The City Manager seeks confirmation of a new Director of Finance.

3. **Discussion on Entering into a Contract for a Medical Director – Fire Department**

Background/History:

Requesting the approval of council to enter in agreement with Dr. Eden as the new Medical Director for the Forest Park Fire Department.

- The Medical Director is necessary for Fire Department Operations related to Medical Emergencies for the Citizens of Forest Park. The Medical Director will serve in various capacities for the City and the Fire Department, including but not limited to:
- Serves as Medical Director to, and provide technical assistance for the Department of Fire and Emergency Services
- Be familiar with design and operation of fire and EMS operations
- Provide Fire EMS medical training and education
- Participate in the EMS Quality Improvement Program
- Develop and update EMS medical protocols
- Assist in the development and maintenance of the Infection Control Program
- Provides the medical license and DEA certificate needed for pharmaceutical and medical supply acquisition and management from a vended service
- Provides interface to the Public Health agencies involved in the city, at the state and regional level
- Participate in regional EMS Council activities, and provides input to the State of Georgia
- Respond to incidents as available and needed
- Assist in developing Incident Action Plans for man-made or natural emergencies
- Provides oversight to incidents where firefighter injury occurs
- Maintain an active license as a Georgia physician
- Maintain a DEA certificate necessary to allow the Department to utilize controlled substances
- Comply with all administrative rule and regulations of the Department of Fire and Emergency Services and the City

4. **Discussion on Extension of Stipend for First Responders (Firefighters/EMS/Police Officers and Dispatchers) – Executive Office**

Background/History:

The City Council of Forest Park, GA approved on March 27, 2020, and on July 7, 2021, extensions of the additional \$75.00 weekly stipend for First Responders (Firefighters/EMS/Police and Dispatchers) at the

forefront of the coronavirus pandemic. The last request for this extension expired on December 31, 2021. The City Manager is requesting an additional extension of this payment stipend until June 30, 2022. With the current surge in cases of the viruses "omicron variant", I do believe that this continued relief is desperately needed to show our support for front line staff dedicated to helping provide quality services to all residents.

5. **Discussion on City Public Health Leave – Chief Executive Offices**

Background/History:

Due to the increasing rate of COVID-19 infections the City Manager is requesting the city council approve the establishment of a Public Health Leave Bank for employees effected by COVID related illness effective until June 30, 2022. The City Manager requests hours be allocated in a separate bank to each full-time employee equivalent to one week's pay based on hours and schedules worked in each area. The city manager further requests the authority to extend this leave in six month increments from date of approve for up to one additional year, if necessary.

6. **Assistance to Firefighters Grant (AFG) Program – Fire Department/Management Analyst**

Background/History

The Federal Emergency Management Administration issued a Notice Of Funding Opportunity ("NOFO") of FY21 Funding. The funds can be used for specified, eligible fire-fighting and emergency services equipment and training resources. The amount of available funding is \$414,000,000.00 and the agency is projecting to award 2,500 grants.

7. **Discussion On- Call Electrical Contractor Services – Public Works/ Procurement Department**

Background/History:

The Department of Public Works is requesting your approval to enter into a contractual agreement with the following three electrical contractor companies: Bell Electric Services, LLC, Brown Electrical Services, LLC, and MBEC Atlanta, Inc. The Department of Procurement conducted a request for qualifications for on- call electrical contractor services and of the three firms that submitted their qualifications, these three firms were selected. These firms are on an on-call basis, which means as services are needed, The City will utilize these three firms to perform specific task orders. These firms will supplement the Public Works short staffed and provide licensed electrical services. The Department of Public Works will have the option to allow these firms to compete against each other or they can be in rotation for various sites throughout The City of Forest Park, as well as for the various existing City Boards. The contracts will last for 3 years with a 2 year renewal option if the City wants to continue with any one of the three firms based on their performance.

8. **Council Discussion of Approving Conditional Use Permits for CUP-2021-01, Telithia Williams– Department of Planning and Community Development**

Background/History:

The Planning Commission met on Thursday, December 16, 2021 to discuss CUP-2021-01: The applicant, Telithia Williams, is requesting a Conditional Use Permit at 4838 Bartlet Road to allow for a Personal Care Home in a Single-Family Residential District (RS). Staff Approval was recommended, as well as approval from the Planning Commission Board members.

Public Hearing is scheduled for the Regular Council meeting.

9. **Council Discussion of Approving Conditional Use Permits for CUP-2021-02 Amerco Real Estate Company-** Department of Planning and Community Development

Background/History:

The Planning Commission met on Thursday, December 16, 2021 to discuss CUP-2021-02: The applicant, Amerco Real Estate Company, is requesting a Conditional Use Permit to construct a 13,567 sq. ft. building on a 0.6361-acre parcel to house a Mini-Warehouse and Storage in the General Commercial (GC) District. Staff Approval was recommended, as well as approval from the Planning Commission Board members.

Public Hearing is scheduled for the Regular Council meeting.

10. **Discussion on Approving Steve Lundquist for Indoor Pool Renovations** – Recreation & Leisure Services Department

Background/History:

In 2015, a full evaluation was completed on The Steve Lindquist Indoor pool. It was recommended that the existing pool structure needed to be replaced with a brand-new shell however based on the 4 options provided, minimal renovations were completed. Presently, the renovated pool shell is losing on average 30,000 gallons of water, weekly, through the return inlet valve, which is a metal pipe from the original pool structure from 1963. In 2021, the indoor pool was reassessed by a professional engineering firm and provided new options for a stronger pool structure that would be covered under a 1yr warranty.

11. **Discussion regarding the Separation of Urban Redevelopment Authority (URA) and the Downtown Development Authority (DDA) Boards** – Chief Executive Office

Background/History:

Currently the Urban Redevelopment Authority (URA) and the Downtown Development Authority Boards have the same members serving on both boards. Per previous council discussions It has been recommended that these boards separate and have different members appointed to each. The City Manager is seeking Council's clarification and direction as to how it would like to proceed in this matter.

12. **Development Authority Member Appointments** – Economic Development Department

Background/History:

The Development Authority has three (3) members whose terms expired on December 18, 2021. The Economic Development Department request that Council consider appointing new members or reappoint the current members. Development Authority members serve for four (4) years.

DA Expired Members:

Eliot Lawrence – December 18, 2021

Pamela Lake – December 18, 2021

Trudy Smith – December 18, 2021

Candidates:

Avery Wilson

Billy Freeman

Cliff Pellegrine

Debra Patrick

Delores Gunn

Jonathan Rashmir

Joseph Starr

Rhonda Wright

Victoria Williams

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-1555.