



## CITY COUNCIL WORK SESSION

Monday, May 06, 2024 at 6:00 PM  
Council Chambers and YouTube Livestream

Website: [www.forestparkga.gov](http://www.forestparkga.gov)  
YouTube: <https://bit.ly/3c28p0A>  
Phone Number: (404) 366.4720

**FOREST PARK CITY HALL**  
745 Forest Parkway  
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James  
The Honorable Hector Gutierrez  
The Honorable Allan Mears

The Honorable Dabouze Antoine  
The Honorable Latresa Akins-Wells

Ricky L. Clark Jr, City Manager  
Randi Rainey, City Clerk  
Danielle Matricardi, City Attorney

## AGENDA

### VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be livestreamed and available on the City's

YouTube page - "**City of Forest Park GA**"

**CALL TO ORDER/WELCOME:**

**ROLL CALL:**

**ADOPTION OF THE AGENDA WITH ANY ADDITIONS / DELETIONS:**

**NEW BUSINESS:**

1. **Council Discussion and Approval of six (6) new recruits to the Fire Department (introductions)-**  
Fire and EMS Department

**Background/History:**

The Forest Park Fire & EMS Department has recently recruited six (6) new employees.

Rashad Lawson, Regina Williams, Zachary Kemp, Mason Ricciardi, Shanika Smith, and Kirome Wood.

Division Chief Keith King will present the introductions.

2. **Council Discussion and Approval to Purchase Additional Fire Suppression Gear (Bunker Gear)-**  
Fire and EMS Department

**Background/History:**

The Forest Park Fire Department needs to purchase additional fire suppression gear, including five (5) fire instructor sets, jackets, trousers w/suspenders, hoods, gloves, boots, helmets, and jacket patches. This is extended from the original request of January 2024 for twelve (12) sets of trousers and jackets. This purchase will enable our firefighters to have two complete sets of suppression gear.

The Forest Park fire department will purchase from Bennett Fire Products because they are local and carry the Globe brand of gear, which is already in stock and has short delivery wait times. The other vendor in the region specializes in customized gear, and the wait time could be up to 10 months.

Suppression gear was approved in our 5-year capital plan. The fund to be used is capital 300-61-3510-52-3718. The total cost is \$86,327.75. However, we were already approved for \$35,844.00 in January. The difference will be \$50,483.75.

3. **Council Discussion and Approval of Stryker Annual Service Agreement (Yr. 2 Renewal) in the amount of \$23,580.58-Fire and EMS Department**

**Background/History:**

Renewal of Stryker annual service agreement for Lifepaks & Lucas. Services include parts & labor, annual inspection, battery replacement, product equipment, and replacement parts.

2nd-year renewal cost \$23,580.58.

4. **Council Discussion and Approval for an Ignitable Liquid Detection Canine- Fire and EMS Department**

**Background/History:**

A presentation delivered by Ioana Armstrong outlining a proposal for the implementation of the fire department's first-ever Ignitable Liquid Detection Canine.

Start up cost \$10,000. Annual upkeep and preventative costs are estimated to be \$4,000.

The Fire Department is Seeking council approval. The fund will be Fire Prevention 100-61-3510-52-2210.

5. **Council Discussion and Approval of the Purchase of a Life Pak 15 v4 Monitor/Defibrillator for rescue truck-Fire and EMS Department**

**Background/History:**

The Forest Park Fire Department needs to purchase a Life Pak 15 V4 Monitor and defibrillator for our Rescue Truck. (This will include battery chargers, hoses, amps, a case, ProCare, and a Wi-Fi Gateway.)

The vendor who supplies this product is Stryker Medical. A service contract is currently in place with Stryker.

Due to the cost of this purchase, we are seeking approval from the Council to make the purchase.

6. **Council Discussion and Approval of a Line Item Transfer Request in the amount of \$10,500-** Human Resources Department

**Background/History:**

The Human Resources Department has identified a need to adjust our budget allocation for the current fiscal year. Specifically, we are seeking approval to transfer funds for \$10,500 from line item #100-25-1540-52-3701 (Training and Conference) to line item #100-25-1540-53-1105 (General Department Expenses). This proposed transfer is crucial for our department to effectively manage our expenses until the new fiscal year begins. By reallocating these funds, we will ensure the continuity of essential operations and uphold our commitment to efficient resource utilization.

7. **Council Discussion and Approval to enter into a contract with NOVA for Building Inspection Services-**Planning and Community Development Department

**Background and Summary:**

NOVA was selected by a competitive RFP process from qualified firms to provide building inspection and plan review services throughout the city that include inspecting residential and commercial buildings, and other structures/sites in the process of construction, alteration, or repair to ensure compliance with applicable codes. Review building plans and conduct residential and commercial inspections of detailed drawings, design specifications, and construction plans.

8. **Council Discussion and Approval of the Senior Center Floor Repairs in the amount of \$31,750-** Recreation and Leisure Department

**Background/History:**

The Recreation and Leisure Department is looking to repair the damages to the floors of the Multipurpose Room in the Senior Center building and has received three (3) quotes from three contractors to complete the repairs. The quotes are as follows:

1. SmiFam LLC: \$34,139.60;
2. ATL Home Renovations, LLC: \$32,850.24;
3. Hopkins Renovation And Design: \$31,750

Based on the quotes provided, the decision has been made to go with Hopkins Renovation And Design, which provided the lowest amount, \$31,750.

9. **Council Discussion and Approval on an Agreement Between COFP and Clayton County Public Schools for a Summer Food Service Program-**Recreation and Leisure

**Background/History:**

The Clayton County Public Schools has provided free breakfast and lunch meals from June through July to children (18 years of age and under) at the Forest Park Community Recreation Center since 2021. The renewal of this agreement will allow children in the community that heavily depended on school breakfast and lunch to eat during the school year the opportunity to receive meals throughout the summer break months.

**EXECUTIVE SESSION:** (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

**ADJOURNMENT:**

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 404-366-4720.