



CITY COUNCIL WORK SESSION MEETING

Monday, March 17, 2025 at 6:00 PM
Council Chambers and YouTube Livestream

Website: www.forestparkga.gov
YouTube: <https://bit.ly/3c28p0A>
Phone Number: (404) 366.4720

FOREST PARK CITY HALL
745 Forest Parkway
Forest Park, GA 30297

The Honorable Mayor Angelyne Butler, MPA

The Honorable Kimberly James
The Honorable Hector Gutierrez

The Honorable Latresa Akins-Wells
The Honorable Allan Mears

Ricky L. Clark Jr, City Manager
Randi Rainey, City Clerk
Danielle Matricardi, City Attorney

AGENDA

VIRTUAL NOTICE

To watch the meeting via YouTube - <https://bit.ly/3c28p0A>

The Council Meetings will be live-streamed and available on the City's

YouTube page - "*City of Forest Park GA*"

CALL TO ORDER/WELCOME:

ROLL CALL:

ADOPTION OF THE CONSENT AGENDA WITH ANY ADDITIONS / DELETIONS:

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CONSENT AGENDA:

1. **Council Discussion and Approval to purchase 6 Self Contained Breathing Apparatus (SCBA) units** - Procurement/Fire & EMS Department

Background/History:

Fire & EMS is requesting to purchase six (6) new SCBA air packs/units. One unit consists of SCBA, spare cylinder, mask, and protective bag for the mask. Per the NFPA 1981 (National Fire Protection Association) and NIOSH (National Institute for Occupational Safety and Health), it requires that all SCBA cylinders be hydrostatic tested every 5 years throughout the service life of 15 years. We currently have a total of 59 SCBA cylinders. These SCBAs were manufactured in 2011 have reached end of life. This purchase is to replace the outdated SCBAs and keep inventory fully stocked. Requesting to

purchase the SCBAs from the Sourcewell cooperative contract #011824 with Municipal Emergency Services for \$64,552.92 from 100-61-3520-53-1136.

2. **Council Discussion and Approval to purchase a Record Management Software System - Procurement/Fire & EMS Department**

Background/History:

Fire & EMS is requesting a records management software system that will allow Fire & EMS to accurately maintain and track equipment inventory, and other multifaceted responsibilities, including fire/medical incident reporting and data analysis. Additionally, the software will interface with 911 Dispatch through the existing Central Square software system. There are annual fees associated with the interfacing systems and will consist of annual renewals for three years.

Fire & EMS is requesting to piggyback from the cooperative agreement with Hillsborough County, Florida and EPR Systems. The total cost over a three (3) year period is \$106,746. Startup and Year 1 costs are as follows: \$24,030 EPR Systems and \$17,656 Central Square – total \$41,686. Each Annual Recurring Costs are as follows: \$20,530 EPR Systems and \$12,000 for Central Square – annual total \$32,530.

3. **Council Discussion and Approval of a Fee Proposal to provide ROM (Rough Order of Magnitude) cost estimate for Starr Park-Executive Offices**

Background/History:

Contract documents and technical specifications for the Starr Park Renovations have been completed by Croft Architects. In a prior bid, the city received only one bid that exceeded the budget for the project. Staff determined that it would be in the City's best interest to revise the drawings and obtain the assistance of a cost-estimating firm to prepare a cost estimate for each of the buildings/structures and for the three separate sites of the project prior to rebidding.

NEW BUSINESS:

4. **Council Discussion and Approval to Launch 1-800-BOARDUP- Fire & EMS Department**

Background/History:

1-800-BOARDUP is a team of trained emergency responders standing by to help fire victims handle all the effects left behind after a fire. The 24/7 response team will immediately begin protecting the victim's property from further damage and containing the damage already in place. This team is ready to board up the victim's property and provide restoration services every step of the way.

The training and experience help to quickly inspect and contain the property by securing structural integrity, protect it and begin the restoration process. The team will remove harmful carcinogens and leftover smoke odors using specialized and expert equipment.

Some of the services include Board-up & roof cover, structural stabilization, temporary fencing, complete building enclosure, plumbing winterization, temporary power and generators, emergency cleaning & deodorization, emergency heat & AC, emergency temporary repairs, tree removal, emergency demolition, heavy equipment and crime scene/bio-hazard cleanup.

Fire Chief will give a more detail and answer any questions.

5. **Council Discussion and Approval for the Sale of Firearms from the Police Department's Evidence Room-** Police Department

Background/History:

The City of Forest Park Police Department has completed a comprehensive audit of its evidence room. Initially, nearly 33,000 items including some dating back to 1984 were in storage. By returning items to citizens, destroying those eligible for destruction, the inventory has now been reduced to 10,500 pieces.

Currently, the police department currently holds approximately 750 firearms, which are ready for sale/auction on PropertyRoom.com. These guns, now owned by the City of Forest Park, as a result of court orders, will generate proceeds that will be deposited into either the Local Forfeiture Account or the General Fund.

6. **Council Discussion and Approval on the Re-Appointment (s) of the Urban Design Review Board Members-** Planning and Community Development Department

Background/History:

Staff is seeking approval for re-appointments for five (5) Urban Design Review Board Members: Rodney Givens, Ron Dodson, Yahya Hassan, Yoni Cortez, and Karyl Clayton. Terms are three (3) years and will end March 7, 2028.

7. **Council Discussion to approve Clayton County pocket/skate park on 851 Alpine Way and authorize city funding for the continuation of sidewalk improvements from the daycare center on the corner of Jonesboro Road and Alpine Way to the park property-** Planning and Community Development Department

Background/History:

The City of Forest Park's Planning & Community Development Department, along with the Public Works Department, recently held a predevelopment meeting with representatives from Clayton County to review the specifications and scope of the proposed pocket park/skate park project. Clayton County plans to develop a pocket/skate park at 851 Alpine Way, which will feature an open multipurpose area, restroom and maintenance facilities, a gathering and picnic pavilion, a tot lot (small playground), parking lot, a 10-inch-wide pedestrian trail, a fenced-in skate park, and a parking pad designed for two community mobile medical units.

As part of the project, City staff have requested that Clayton County install sidewalks along the park's frontage to enhance accessibility and connectivity. Additionally, staff are seeking authorization from the Mayor and Council to allocate City funding for infrastructure improvements, including extending existing sidewalks from the daycare center at the corner of Jonesboro Road and Alpine Way to the park property.

Should the Mayor and Council approve the request for the pocket/skate park and funding for sidewalk improvements, Clayton County will proceed with the park development, while City staff will begin installing sidewalks to improve accessibility. This will help promote active transportation, ensure safe pathways, and contribute to the overall quality of life for residents. By providing convenient and

accessible routes, the City encourages healthier lifestyles, fosters community engagement, and ensures that all residents, regardless of mobility, can fully enjoy the park and its benefits.

8. **Council Discussion and Approval on a Partnership with Georgia Haitian American Chamber of Commerce and The Consul General of Haiti in Atlanta** – Recreation and Leisure Services Department

Background/History:

Haitian Flag Day, celebrated annually, around the world on May 18th, is a momentous occasion that honors Haiti's history, culture, and contributions to the world. Haiti, in 1804, became the first republic in the world where all its citizens and residents enjoyed true freedom, regardless of their ethnicity. The Georgia Haitian American Chamber of Commerce, Inc. (GAHCCI) and the Consul General of Haiti in Atlanta are organizing the 2025 Haitian Flag Day Celebration to bring together the Haitian American community, residents, businesses, and civic leaders for a day of cultural pride, networking, and community engagement.

We propose to partner with the City of Forest Park, GA, to host this event at the Forest Park Amphitheater, creating a welcoming space where attendees can celebrate Haitian heritage while also promoting economic and community development.

EXECUTIVE SESSION: (When an Executive Session is required, one will be called for the following issues: Personnel, Litigation or Real Estate)

ADJOURNMENT:

In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the City Clerk's Office at 404-366-4720 at least 24 hours before the meeting.