Agenda

City Council Regular Meeting

Folsom City Hall | City Council Chambers, First Floor

50 Natoma Street, Folsom, CA 95630

May 27, 2025, 6:30 PM

Welcome to Your City Council Meeting

We welcome your interest and involvement in the city's legislative process. This agenda includes information about topics coming before the City Council and the action recommended by city staff. You can read about each topic in the staff reports, which are available on the city website and in the Office of the City Clerk. The City Clerk is also available to answer any questions you have about City Council meeting procedures.

Participation

If you would like to provide comments to the City Council, please:

- Fill out a blue speaker request form, located at the back table.
- Submit the form to the City Clerk before the item begins.
- When it's your turn, the City Clerk will call your name and invite you to the podium.
- Speakers generally have three minutes, unless the presiding officer (usually the mayor) changes that time.

Reasonable Accommodations

In compliance with the Americans with Disabilities Act, if you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (916) 461-6035, (916) 355-7328 (fax) or CityClerkDept@folsom.ca.us. Requests must be made as early as possible and at least two full business days before the start of the meeting.

How to Watch

The City of Folsom provides three ways to watch a City Council meeting:

In Person	Online	On TV
		
City Council meetings take place at City Hall, 50 Natoma Street	Watch the livestream and replay past meetings on the city website, www.folsom.ca.us	Watch live and replays of meetings on Sac Metro Cable TV, Channel 14

More information about City Council meetings is available at the end of this agenda

City Council Regular Meeting
Folsom City Hall | City Council Chambers, First Floor
50 Natoma Street, Folsom, CA 95630
www.folsom.ca.us

Tuesday, May 27, 2025 6:30 PM

Sarah Aquino, Mayor

Mike Kozlowski, Councilmember | *Barbara Leary, Councilmember*
Justin Raithel, Vice Mayor | *Anna Rohrbough, Councilmember*

AGENDA

CALL TO ORDER

ROLL CALL:

Councilmembers: Leary, Raithel, Rohrbough, Kozlowski, Aquino

The City Council has adopted a policy that no new item will begin after 10:30 p.m. Therefore, if you are here for an item that has not been heard by 10:30 p.m., you may leave, as the item will be continued to a future Council meeting.

PLEDGE OF ALLEGIANCE

AGENDA UPDATE

BUSINESS FROM THE FLOOR:

Members of the public are entitled to address the City Council concerning any item within the Folsom City Council's subject matter jurisdiction. Public comments are generally limited to no more than three minutes. Except for certain specific exceptions, the City Council is prohibited from discussing or taking action on any item not appearing on the posted agenda.

SCHEDULED PRESENTATIONS:

1. Friends of the Folsom Zoo Presentation of a Donation Check to the City of Folsom Zoo Sanctuary

CONSENT CALENDAR:

Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Councilmembers may pull an item for discussion.

2. Approval of May 13, 2025 Special and Regular Meeting Minutes

3. Resolution No. 11382 - A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement (Contract No. 173-21 22-069) with Waterfluence, LLC to Meet the Requirements of Assembly Bill 1668 and Senate Bill 606 Regarding Landscape Irrigation for Commercial, Industrial, and Institutional Sites Serviced by Dedicated Irrigation Meters

4. Resolution No. 11383- A Resolution Authorizing the City Manager to Execute an Agreement with West Yost and Associates, Inc. for $114,627 from the Water Operating Fund (Fund 520) for Professional Services for the Risk and Resilience Assessment and Emergency Response Plan for the City's Water System

5. Resolution No. 11384 - A Resolution Authorizing the City Manager to Execute an Agreement with HDR Engineering, Inc. for Pre-Design Services for $166,233 from the Water Operating Fund (Fund 520) and the Sewer Operating Fund (Fund 530) for the Water and Wastewater Communication Hardware Upgrade Project and Appropriation of Funds

6. Resolution No. 11388 – A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. from a $1,040,000 Federal Grant with a Local Cost Share of $134,743 for the Folsom Lake Crossing Safety Improvements Phase 2 Project and Appropriation of Funds in the Transportation Improvement Fund (Fund 446)

7. Resolution N0. 11389 – A Resolution Authorizing the City Manager to Execute an Agreement for Design Consulting Services with Leathers & Associates for the Kids Play Park Renovation Project (Project No. PK2501)

8. Resolution No. 11391 – A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement (Contract No. 173-21 23-009) with Domenichelli & Associates, Inc. for Design and Engineering Services During Construction for the Water System Rehabilitation Project No. 3 (Project WA2301) for $130,744 from the Water Operating Fund (Fund 520)

PUBLIC HEARING:

9. Presentation by Staff in Compliance with Assembly Bill 2561/Government Code Section 3502.3 Regarding City Vacancies, Recruitment and Retention Efforts

10. Resolution No. 11387 - A Resolution Rescinding Resolution No. 8792 and Adopting a New Community Facility Rental Fee Schedule with Annual Adjustment not to Exceed the Consumer Price Index (CPI)

11. Resolution No. 11390 - A Resolution Rescinding Resolution No. 10697 and Adopting a New Fee Schedule for the Folsom City Zoo Sanctuary

NEW BUSINESS:

12. Resolution No. 11377 - A Resolution Adopting a List of Projects for Fiscal Year 2025-26 to be Funded by Senate Bill 1: The Road Repair and Accountability Act

13. Resolution No. 11385 - A Resolution Authorizing the City Manager to Execute an Inter-Agency Agreement for Cost Sharing of the Water Forum Successor Effort and Habitat Management Element Budget of the Water Forum

14. Resolution No. 11386 – A Resolution Authorizing the City Manager to Submit an Application for Funding Through the Safe Streets for All Grant Program Administered by the U.S. Department of Transportation

15. Resolution No. 11392– A Resolution Authorizing the City Manager to Hire an Arborist to Support Citywide Tree Protection and Planting Services and Authorizing the Appropriation of Funds from the Tree Planting and Replacement Fund (Fund 226)

CITY MANAGER REPORTS

COUNCIL COMMENTS

ADJOURNMENT

NOTICE: Members of the public are entitled to directly address the City Council concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address Council on an issue, which is on this agenda, please complete a blue speaker request card, and deliver it to a staff member at the table on the left side of the Council Chambers prior to discussion of the item. When your name is called, stand to be recognized by the Mayor and then proceed to the podium. If you wish to address the City Council on any other item of interest to the public, when the Mayor asks if there is any "Business from the Floor," follow the same procedure described above. Please limit your comments to three minutes or less.

NOTICE REGARDING CHALLENGES TO DECISIONS: Pursuant to all applicable laws and regulations, including without limitation, California Government Code Section 65009 and or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the City at, or prior to, the public hearing.

As presiding officer, the Mayor has the authority to preserve order at all City Council meetings, to remove or cause the removal of any person from any such meeting for disorderly conduct, or for making personal, impertinent, or slanderous remarks, using profanity, or becoming boisterous, threatening or personally abusive while addressing said Council, and to enforce the rules of the Council.

PERSONS INTERESTED IN PROPOSING AN ITEM FOR THE CITY COUNCIL AGENDA SHOULD CONTACT A MEMBER OF THE CITY COUNCIL.

This meeting of the City Council is recorded with closed captioning. The recording will be cablecast on Metro Cable Channel 14, the local government affairs channel on the Comcast and DirecTV U-Verse cable system, and will be shown in its entirety on the Friday and Saturday following the meeting, both at 9 a.m. The recording will also be video streamed at metro14live.saccounty.gov.The City does not control scheduling of this telecast and persons interested in watching the televised meeting should confirm this schedule with Metro Cable TV, Channel 14. The City of Folsom provides live and archived webcasts of

regular City Council meetings. The webcasts can be found on the online services page of the City's website www.folsom.ca.us.

In compliance with the Americans with Disabilities Act, if you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (916) 461-6035, (916) 355-7328 (fax) or CityClerkDept@folsom.ca.us. Requests must be made as early as possible and at least two full business days before the start of the meeting.

Any documents produced by the City and distributed to the City Council regarding any item on this agenda will be made available at the City Clerk's Counter at City Hall located at 50 Natoma Street, Folsom, California and at the Folsom Public Library located at 411 Stafford Street, Folsom, California during normal business hours.

This page is intentionally left blank to facilitate double-sided printing and minimize paper use.

CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Folsom City Council
Staff Report

MEETING DATE:	5/27/2025
AGENDA SECTION:	Scheduled Presentations
SUBJECT:	Friends of the Folsom Zoo Presentation of a Donation Check to the City of Folsom Zoo Sanctuary
FROM:	Parks and Recreation Department

BACKGROUND / ISSUE

The Friends of the Folsom Zoo will provide a brief overview of the donation they are providing to the City of Folsom Zoo Sanctuary.

The presentation will be delivered by Peggy Plett, President of the Friends of the Folsom Zoo.

RECOMMENDATION / CITY COUNCIL ACTION

No action is requested of the City Council at this time.

Submitted,

Kelly Gonzalez, Parks & Recreation Director

This page is intentionally left blank to facilitate double-sided printing and minimize paper use.

CITY OF
FOLSOM
DISTINCTIVE BY NATURE

City Council Special Meeting

MINUTES

Tuesday, May 13, 2025 5:15 PM

CALL TO ORDER

The special City Council meeting was called to order at 5:15 pm with Mayor Aquino presiding.

ROLL CALL:

Councilmembers Present:	Barbara Leary, Councilmember Justin Raithel, Vice Mayor Anna Rohrbough, Councilmember Sarah Aquino, Mayor
Councilmembers Absent:	Michael Kozlowski, Councilmember

ADJOURNMENT TO CLOSED SESSION FOR THE FOLLOWING PURPOSES:

1. Conference with Legal Counsel - Existing Litigation - Pursuant to Government Code Section 54956.9(d)(1): Mark LeClere v. City of Folsom, Sacramento County Superior Court Case No. 25CV006653

2. Conference with Legal Counsel – Existing Litigation - Pursuant to Government Code Section 54956.9(d)(1): Richard Brixey v. City of Folsom, Workers' Compensation Appeals Board Case Nos. ADJ18296163 and ADJ18296149

3. Conference with Labor Negotiator – Pursuant to Government Code section 54957.6. Agency Negotiator: Vance Piggott. Employee Organization: Various Bargaining Groups

Motion by Mayor Aquino second by Vice Mayor Raithel to adjourn to closed session. Motion passed by the following roll-call vote:

AYES: Leary, Raithel, Rohrbough, Aquino
NOES: None
ABSENT: Kozlowski
ABSTAIN: None

RECONVENE

City Attorney Steven Wang announced that no final action was taken during closed session.

ADJOURNMENT

There being no further business to come before the City Council, the meeting was adjourned at 6:32 pm.

SUBMITTED BY:

_____
Jennifer Jimenez, Deputy City Clerk

ATTEST:

_____
Sarah Aquino, Mayor

City Council Regular Meeting

MINUTES

Tuesday, May 13, 2025 6:30 PM

CALL TO ORDER

The regular City Council meeting was called to order at 6:32 pm with Mayor Sarah Aquino presiding.

ROLL CALL:

Councilmembers Present:	Barbara Leary, Councilmember Justin Raithel, Vice Mayor Anna Rohrbough, Councilmember Sarah Aquino, Mayor
Councilmembers Absent	Michael Kozlowski, Councilmember

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

AGENDA UPDATE

City Attorney Steven Wang advised that there were agenda updates for item 16 and 18.

BUSINESS FROM THE FLOOR:

The following speakers spoke under this item:

1. Abel Yemane
2. Vishnu Rao
3. Marc Allaman

SCHEDULED PRESENTATIONS:

1. Resolution of Commendation Honoring Mark Rackovan for his Outstanding Service to the City of Folsom

   Mayor Aquino presented the resolution of commendation.

2. Proclamation of the Mayor of the City of Folsom Proclaiming May 18 - May 24, 2025 as National Public Works Week and May 21, 2025 as City Works Day

   Mayor Aquino presented the proclamation.

3. Proclamation of the Mayor of the City of Folsom Proclaiming May 11-17, 2025 as National Police Week in the City of Folsom

Councilmember Rohrbough presented the proclamation.

4. Proclamation of the Mayor of the City of Folsom Proclaiming May 2025 as National Water Safety and Drowning Prevention Month

Councilmember Leary presented the proclamation.

5. Proclamation of the Mayor of the City of Folsom Proclaiming May 2025 as “May is Bike Month" in the City of Folsom

Vice Mayor Raithel presented the proclamation.

6. City of Folsom Resolution of Commendation Honoring the Folsom Arts Association for Receiving the 2024 Folsom Arts Achievement Award

Vice Mayor Raithel presented the proclamation.

7. Annual Presentation by the Sacramento-Yolo Mosquito and Vector Control District regarding Regional Mosquito and Vector Management Efforts

Sacramento-Yolo Mosquito and Vector Control District Assistant Manager Steve Ramos made a presentation and responded to questions from the City Council. Folsom’s representative to the District, Craig Burnett, also spoke briefly and Mayor Aquino thanked him for being a representative for that board.

CONSENT CALENDAR:

Items appearing on the Consent Calendar are considered routine and may be approved by one motion. Councilmembers may pull an item for discussion.

8. Approval of April 22, 2025 Special and Regular Meeting Minutes\

9. Ordinance No. 1349 - An Ordinance of the City of Folsom Amending Subsection E(4) and adding Subsection (E)(7) to Section 17.52.510 of the Folsom Municipal Code Pertaining to Minor Illuminated Open Signs in the Historic District Sutter Street Subarea (Second Reading and Adoption)

10. Ordinance No. 1350 - An Uncodified Ordinance of the City of Folsom to Designate Fire Hazard Severity Zones in the Local Responsibility Area (LRA) (Second Reading and Adoption)

11. Ordinance No. 1351 – An Ordinance of the City of Folsom Amending Sections 5.20.050(C) and 5.20.070(A)(2) of the Folsom Municipal Code to Increase the Number of Card Tables and Specify the Number of Cardrooms and Card Tables in the City (Second Reading and Adoption)

12. Resolution No. 11372 – A Resolution Authorizing the City Manager to Execute an Agreement with Stertil-Koni USA, Inc. to Purchase Mobile Column Lifts to Raise Heavy Vehicles as Required for Maintenance and Repair

13. Resolution No. 11373 – A Resolution Authorizing the City Manager to Execute a Memorandum of Understanding with the Sacramento Transportation Authority Regarding Coordination of State Transportation Improvement Program Funding Applications and Communication

14. Resolution No. 11378 - A Resolution Authorizing the City Manager to Execute Contracts Not to Exceed $750,000 (Total Aggregate Amount for All Consultants) Annually for Building and Fire Plan Check and Inspection Services with 4Leaf, Inc., TRB and Associates, CSG Consultants, BPR Consulting Group, and Bureau Veritas

15. Resolution No. 11380– A Resolution Authorizing the City Manager to Hire a Limited-Term Park Planner II to Support Park and Trail Planning and Development in the Folsom Plan Area and Authorizing the Appropriation of Funds

Motion by Councilmember Leary, second by Councilmember Rohrbough to approve the Consent Calendar. Motion passed by the following roll-call vote:

AYES: Leary, Raithel, Rohrbough, Aquino
NOES: None
ABSENT: Kozlowski
ABSTAIN: None

PUBLIC HEARING :

16. Resolution No. 11371- A Resolution to Amend Resolution No. 11364 and Adopt an Amended User Fee Schedule for Selected Police Department Services

Police Lieutenant Canepa and Government Consulting Partners Senior Manager Jeff Wakefield gave a presentation and responded to questions from the City Council. Chief Financial Officer Stacey Tamagni provided additional clarification, and City Attorney Steven Wang addressed a question regarding cost recovery.

The public hearing was opened and closed at 7:55 p.m. with no requests to speak.

Motion by Vice Mayor Raithel, second by Councilmember Rohrbough to approve Resolution No. 11371 [eliminating fee no. 7 and 8 from Exhibit A from the fee waiver list]. Motion passed by the following roll-call vote:

AYES: Leary, Raithel, Rohrbough, Aquino
NOES: None
ABSENT: Kozlowski
ABSTAIN: None

NEW BUSINESS:

19. Resolution No. 11376- A Resolution Authorizing the City Manager to Execute an Operational Agreement for Use of the Parcel 61 Electronic Readerboard Sign to be Located at the Southwest Corner of East Bidwell Street and Alder Creek Parkway

City Manager Bryan Whitemyer reported that an applicant has requested additional discussions regarding their item. As a result, the matter will be brought back at a future meeting.

17. City of Folsom Community Facilities District No. 20-1 (Russell Ranch 2)

i. Resolution No. 11374– A Resolution of the City Council of the City of Folsom Appointing Consultants, Approving a Proposed Boundary Map and Declaring Intention to Form a Community Facilities District to be Named "City of Folsom Community Facilities District No. 20-1 (Russell Ranch 2)" and to Levy Special Taxes therein

ii. Resolution No. 11375– A Resolution of the City Council of the City of Folsom Declaring the Necessity for Incurring Bonded Indebtedness in and for the City of Folsom Community Facilities District No. 20-1 (Russell Ranch 2) and Calling for a Public Hearing thereon

Chief Financial Officer Stacey Tamagni made a presentation and responded to questions from the City Council.

Motion by Vice Mayor Raithel, second by Councilmember Leary to approve Resolution No. 11374. Motion passed by the following roll-call vote:

AYES: Leary, Raithel, Rohrbough, Aquino
NOES: None
ABSENT: Kozlowski
ABSTAIN: None

Motion by Vice Mayor Raithel, second by Councilmember Leary to approve Resolution No. 11375. Motion passed by the following roll-call vote:

AYES: Leary, Raithel, Rohrbough, Aquino
NOES: None
ABSENT: Kozlowski
ABSTAIN: None

18. Resolution No. 11381- A Resolution Authorizing the City Manager to Execute an Agreement to Purchase 1 Natoma Street (APN 071-0310-014-0000) for Police Department Use

Police Department Commander Lockhart made a presentation and responded to questions from the City Council. City Manager Bryan Whitemyer made further comments.

Motion by Councilmember Leary, second by Vice Mayor Raithel to approve Resolution No. 11381. Motion passed by the following roll-call vote:

AYES: Leary, Raithel, Rohrbough, Aquino
NOES: None
ABSENT: Kozlowski
ABSTAIN: None

20. Resolution No. 11370 - A Resolution Replacing Resolution No. 6451 and Establishing City Council Meeting Recesses in July, November, and December

City Manager Bryan Whitemyer spoke about the recommended changes to City Council recesses.

Motion by Vice Mayor Raithel, second by Councilmember Rohrbough to approve Resolution No. 11370. Motion passed by the following roll-call vote:

AYES: Leary, Raithel, Rohrbough, Aquino
NOES: None
ABSENT: Kozlowski
ABSTAIN: None

21. Resolution No. 11379 - A Resolution Authorizing the Public Works Department to Implement a Flashing Yellow Arrows Trial Project

Zach Bosch, Civil Engineer with the Public Works Department Traffic Division, gave a presentation and responded to questions from the City Council. Vice Mayor Raithel suggested implementing a six-month pilot program ahead of the upcoming budget cycle. City Manager Whitemyer recommended targeting a February timeframe to align with the budget planning process. Mayor Aquino requested that one of the pilot locations be situated near the DMV.

Motion by Vice Mayor Raithel, second by Councilmember Leary to approve Resolution No. 11379. Motion passed by the following roll-call vote:

AYES: Leary, Raithel, Rohrbough, Aquino
NOES: None
ABSENT: Kozlowski
ABSTAIN: None

CITY MANAGER REPORTS

City Manager Bryan Whitemyer congratulated Public Works Director Mark Rackovan on his long-standing service to the City of Folsom and noted appreciation for his accomplishments. He announced the recruitment for the next Public Works Director is underway, closing June 22, with the Water and Environmental Resources Director Marcus Yasutake serving as interim Director during the transition.

He reminded the City Council of the upcoming budget workshop on May 27 at 2:00 p.m. at the Folsom Public Library, budget discussions will continue at the June 10 and June 24 City Council meetings, noting the option for additional workshops if needed. The City Manager shared his experience attending the Cap-to-Cap program, highlighting valuable meetings with regional partners and discussions on local infrastructure issues, including the Empire Ranch Interchange. He mentioned facility updates, including temporary closure of the Senior and Arts Center (May 19–June 20) for HVAC replacement and limited senior programs will continue (June 2- 20) at the Folsom Community Center, Folsom Library closure on May 20 for lighting system upgrades (reopening May 21) and upcoming events including free Skate and BMX Jam May 17 at Cummings Family Park, Community Service Day planning meeting on May 14, “Battle of the Badges” blood drive on June 4, and the next CERT training academy. He also reported the Folsom Police Department’s Motor Team participation in National Police Week in Washington, D.C., honoring fallen officers, attendance at the Folsom Police Awards Ceremony recognizing exemplary service, and Folsom Fire's traditional push-in ceremony for Ladder Truck 35 on April 26.

COUNCIL COMMENTS

Vice Mayor Raithel shared his appreciation for a recent ride-along with Folsom Fire Department Station 35, expressing gratitude for the hospitality and insight into daily operations. He acknowledged ongoing challenges in the Park Shore and Farmhouse communities related to homelessness, especially near Fish and Wildlife property. He thanked the City Manager, HOT team, Folsom Police, Parks and Recreation, and other staff for their responsive efforts in providing relief and solutions. Raithel also commended Parks and Recreation and Community Development staff for facilitating recent commission meetings with strong public engagement. He encouraged continued community participation and thanked staff for their professionalism in addressing resident concerns. He concluded by reflecting on the privilege of serving in Folsom, emphasizing the city's unique and special character.

Councilmember Rohrbough reflected on the value of attending the Cap-to-Cap program alongside City Manager Bryan Whitemyer, emphasizing the unique opportunity to connect with elected officials and regional leaders to strengthen future partnerships for Folsom. She highlighted productive discussions focused on infrastructure, including meetings with the Federal Transit Administration and a White House special assistant, centering on transportation solutions. She and the City Manager also met with Congressman Kevin Kiley to advocate for the Empire Ranch Interchange project. Rohrbough thanked Public Works Department Engineering Manager Ryan Chance and city staff for their preparation and support, noting that the information provided was instrumental in representing the city's needs. She underscored the importance of continuing progress on the interchange project to alleviate traffic on East Bidwell and affirmed Council's shared commitment to this goal.

Councilmember Leary thanked Environmental and Water Resources Director Marcus Yasutake for stepping in during the City Manager's absence and assisting with local construction-related issues involving PG&E and AT&T. She stressed the importance of contractors providing residents with proper advance notice before work begins. She recognized participants in the recent Public Safety Citizens Academy and noted that several graduates plan to volunteer with police and fire services. She highlighted upcoming educational sessions on the Lighting and Landscape District ballot measure for Natoma Station, encouraging community participation to help shape future service strategies. She also reported on a recent trip to Washington, D.C., where she and city representatives met with federal officials to discuss regional water infrastructure needs, including conjunctive use and underground water storage projects. The meetings emphasized collaboration with surrounding communities to improve long-term water supply and resilience.

Mayor Aquino reported on her participation in the Cap-to-Cap trip, where she served as Honorary Vice Chair of the Air Quality Team along with District Attorney Thien Ho. She met with Congressmen Kevin Kiley and Tom McClintock, U.S. Representative Ami Bera, and U.S. Senators Alex Padilla and Adam Schiff to discuss infrastructure, air quality, tariffs, and public safety. She also toured Northern Virginia as part of a SACOG-sponsored visit and shared innovative community planning ideas observed there, including housing above a fire station and a community center adjacent to affordable housing. Mayor Aquino thanked Commander Lockhart and Lieutenant VerHalen for attending a Sacramento County Board of Supervisors meeting with her to address delays in the jail booking process. She noted Folsom officers are spending up to five hours booking a single suspect, largely due to health screenings. These delays reduce patrol coverage and increase overtime costs. The issue was raised alongside leaders from Elk Grove Police and the Sacramento Police Department. Finally, Mayor Aquino requested a follow-up report on the city ordinance prohibiting alley parking, asking whether it has improved access for emergency and waste services, particularly in the Historic District.

ADJOURNMENT

There being no further business to come before the City Council, the meeting was adjourned at 9:05 pm.

SUBMITTED BY:

_____
Jennifer Jimenez, Deputy City Clerk

ATTEST:

_____
Sarah Aquino, Mayor

This page is intentionally left blank to facilitate double-sided printing and minimize paper use.

CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Folsom City Council
Staff Report

MEETING DATE:	5/27/2025
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 11382 – A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement (Contract No. 173-21 22-069) with Waterfluence, LLC to Meet the Requirements of Assembly Bill 1668 and Senate Bill 606 Regarding Landscape Irrigation for Commercial, Industrial, and Institutional Sites Serviced by Dedicated Irrigation Meters
FROM:	Environmental and Water Resources Department

RECOMMENDATION / CITY COUNCIL ACTION

The Environmental and Water Resources Department recommends the City Council pass and adopt Resolution No. 11382 - A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement (Contract No. 173-21 22-069) with Waterfluence, LLC to Meet the Requirements of Assembly Bill 1668 and Senate Bill 606 Regarding Landscape Irrigation for Commercial, Industrial, and Institutional Sites Serviced by Dedicated Irrigation Meters.

BACKGROUND / ISSUE

In 2018 the California legislature passed Assembly Bill 1668 (AB1668) and Senate Bill 606 (SB606) for water conservation and drought planning. This legislation established four new water use efficiency targets for urban water suppliers. One of the four targets is intended to reduce the water use of Commercial, Industrial and Institutional (CII) landscapes serviced by dedicated irrigation meters (DIMs). This requires the City to measure the total irrigated area of CII DIM landscapes and calculate water budgets based on landscape area, weather, and landscape water needs.

In 2022, the City engaged Waterfluence, LLC to carry out this work. Over the past three years, Waterfluence, LLC has successfully measured DIM landscape areas and calculated water

budgets at the parcel level. These budgets are updated monthly in alignment with the City's billing cycle and are routinely monitored by City staff. In addition to developing and maintaining water budgets, Waterfluence, LLC facilitates direct engagement with CII property owners, managers, and landscapers through its software platform, promoting active monitoring of water usage and reducing the administrative burden on City staff.

In 2024, Making Conservation a Way of Life was enacted to implement the provisions of AB1668 and SB606. This legislation provided additional requirements for measuring landscapes irrigated by DIMs, as well as establishing the mapping of mixed-use meters (MUM) and their corresponding irrigated areas. Making Conservation a way of Life outlines specific requirements for mapping and measuring MUMs and their irrigated landscapes with a completion deadline of June 2027.

Amendment No.1 expands the scope of services to include the setup of MUMs sites, ensures continued maintenance for the existing DIM sites, maintenance for MUM sites, and the inclusion of field surveys. These services are essential for tracking water usage, locating areas to optimize water efficiency, assisting customers with significant water consumption, and staying in compliance with the state regulations.

This resolution will authorize City Manager to execute Amendment No. 1 to the Agreement (Contract No. 173-21 22-069) with Waterfluence, LLC to Meet the Requirements of Assembly Bill 1668 and Senate Bill 606 Regarding Landscape Irrigation for Commercial, Industrial, and Institutional Sites Serviced by Dedicated Irrigation Meters.

POLICY / RULE

In accordance with Chapter 2.36 of the Folsom Municipal Code, supplies, equipment, services, and construction with a value of $75,049 or greater shall be awarded by City Council.

ANALYSIS

Waterfluence, LLC will use Google Earth imagery to measure new MUM landscape areas, aggregate their water use, and then calculate monthly water budgets based on landscape area, weather, and landscape water needs for each site. In addition to the setup of new MUM sites, Waterfluence, LLC will continuously monitor all new MUM sites and existing DIM sites for this fiscal year (FY 2025-26) as well as the next two years (FY 2026-27 through FY 2027-28). Property owners, managers, and landscape contractors will be able to access their landscapes' data directly through the Waterfluence, LLC website portal. Additionally, Waterfluence, LCC will perform a sample set of large landscape site surveys and generate a comprehensive report highlighting areas for improvement, which will serve as a training opportunity for water conservation staff to conduct these site surveys in the future. City staff estimates that there will be no more than 400 DIM and MUM sites altogether.

This resolution will authorize the City Manager to execute Amendment No. 1 to the Agreement (Contract No. 173-21 22-069) with Waterfluence, LLC to Meet the Requirements of Assembly

Bill 1668 and Senate Bill 606 Regarding Landscape Irrigation for Commercial, Industrial, and Institutional Sites Serviced by Dedicated Irrigation Meters in the amount of $112,500 for a new not-to-exceed amount of $206,700.

FINANCIAL IMPACT

The current agreement has been paid for using funds made available in the Water Operating Fund (Fund 520) through FY 2024-25. This amendment will begin effective July 1, 2025, and will be paid for using funds in the Water Operating Fund (Fund 520) made available through the annual budget process in FY 2025-26, FY 2026-27 and FY 2027-28.

ENVIRONMENTAL REVIEW

This project is exempt from environmental review under the California Environmental Quality Act, Section 15301 "Existing Facilities."

ATTACHMENT

Resolution No. 11382- A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement (Contract No. 173-21 22-069) with Waterfluence, LLC to Meet the Requirements of Assembly Bill 1668 and Senate Bill 606 Regarding Landscape Irrigation for Commercial, Industrial, and Institutional Sites Serviced by Dedicated Irrigation Meters

Submitted,

_____

Marcus Yasutake, Director
ENVIRONMENTAL AND WATER RESOURCES DEPARTMENT

Attachment 1

RESOLUTION NO. 11382

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 1 TO AGREEMENT (CONTRACT NO. 173-21 22-069) WITH WATERFLUENCE, LLC TO MEET THE REQUIREMENTS OF ASSEMBLY BILL 1668 AND SENATE BILL 606 REGARDING LANDSCAPE IRRIGATION FOR COMMERCIAL, INDUSTRIAL, AND INSTITUTIONAL SITES SERVICED BY DEDICATED IRRIGATION METERS

WHEREAS, in 2018 the legislature of the State of California passed Assembly Bill 1668 and Senate Bill 606 for water conservation and drought planning; and

WHEREAS, in 2024 the state enacted the Making Conservation a Way of Life regulation from Assembly Bill 1668 and Senate Bill 606; and

WHEREAS, these legislative measures require measuring the landscape areas and calculating water budgets at all commercial, industrial, and institutional sites serviced by dedicated irrigation meters and mixed use meters; and

WHEREAS, the Environmental and Water Resources Department wishes to continue utilizing the Waterfluence, LLC platform to create and monitor water budgets and engage commercial, industrial, and institutional property affiliates at a three year cost of $112,500; and

WHEREAS, the current agreement has been paid for using funds made available in the Water Operating Fund (Fund 520) through FY 2024-25. This amendment will begin effective July 1, 2025, and will be paid for using funds in the Water Operating Fund (Fund 520) made available through the annual budget process in FY 2025-26, FY 2026-27 and FY 2027-28; and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to Execute Amendment No. 1 to the Agreement (Contract No. 173-21 22-069) with Waterfluence, LLC to Meet the Requirements of Assembly Bill 1668 and Senate Bill 606 Regarding Landscape Irrigation for Commercial, Industrial, and Institutional Sites Serviced by Dedicated Irrigation Meters in the amount of $112,500 for a new not-to-exceed amount of $206,700.

PASSED AND ADOPTED this 27th day of May, 2025, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

_____
Sarah Aquino, MAYOR

ATTEST:

_____
Christa Freemantle, CITY CLERK

Folsom City Council
Staff Report

MEETING DATE:	5/27/2025
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 11383 - A Resolution Authorizing the City Manager to Execute an Agreement with West Yost and Associates, Inc. for $114,627 from the Water Operating Fund (Fund 520) for Professional Services for the Risk and Resilience Assessment and Emergency Response Plan for the City's Water System
FROM:	Environmental and Water Resources Department

RECOMMENDATION / CITY COUNCIL ACTION

The Environmental and Water Resources Department recommends the City Council pass and adopt Resolution No. 11383 - A Resolution Authorizing the City Manager to Execute an Agreement with West Yost and Associates, Inc. for $114,627 from the Water Operating Fund (Fund 520) for Professional Services for the Risk and Resilience Assessment and Emergency Response Plan for the City's Water System

BACKGROUND / ISSUE

The Environmental and Water Resources (EWR) Department identifies projects that are critical to ensuring the delivery of adequate and high quality water supply to all residents. Specifically, the EWR Department is seeking to develop a Risk and Resiliency Assessment (RRA) and update the City's Emergency Response Plan (ERP).

In October 2018, the American Water Infrastructure Act (AWIA) introduced amendments to the Safe Drinking Water Act including a new requirement for community water systems to perform an RRA and prepare or update ERPs every five years. AWIA requires that the City submit certification letters stating that the requirements have been met by December 31, 2020 for the RRA and June 30, 2021 for the ERP. Development of the RRA and updating the City's

ERP will not only meet the AWIA requirements but will help identify vulnerabilities in the City's water system that can be addressed through the Capital Improvement Program.

The RRA will focus on all-hazards assessment of risk to the water system from malevolent acts and natural hazards; resilience of water system infrastructure assets including source water, electronic and computer systems; monitoring practices, use, storage and handling of chemicals; and operation and maintenance of the system. The ERP will be updated to include strategies and resources to improve the resilience of the system, risk mitigation actions, risk detection strategies, and emergency plans and procedures.

This resolution will authorize the City Manager to execute an agreement with West Yost and Associates, Inc. for professional services for the Risk and Resilience Assessment and Emergency Response Plan for the City's Water System for a not-to-exceed amount of $114,627.

POLICY / RULE

In accordance with Chapter 2.36 of the Folsom Municipal Code, supplies, equipment, services, and construction with a value of $75,049 or greater shall be awarded by City Council.

ANALYSIS

On February 22, 2025, the City requested proposals from five pre-qualified consultants to perform an update to the City's Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) for the City's water system. On April 3, 2025, EWR received proposals from West Yost and Associates and Black & Veatch.

The two proposals were evaluated by three EWR staff members for technical evaluation prior to reviewing project costs. The proposals were reviewed and scored for project understanding, qualifications, experience, project team, and proposed scope of work. The technical evaluations were scored and are shown in Table 1 with a total possible score of 70.

Consultant	EWR 1	EWR 2	EWR 3	Average
Black & Veatch	66	67	65	66
West Yost and Associates	67	64	64	65

Table 1: Consultant Technical Scores without Costs

After reviewing each proposal for project understanding, qualifications, experience, project team, and proposed scope of work, the proposals were reviewed for project costs with a total possible score of 30. The fee schedules for the scope of work outlined in the request for proposals from each consultant are shown in Table 2.

Consultant	Proposed Fee
Black & Veatch	$119,410
West Yost and Associates	$114,627

Table 2: Consultant Project Costs

West Yost and Associates was determined to provide the best value to the City based on the scope of work provided in their proposal, the project team, their expertise for these types of projects, and the fee amount. Table 3 shows the overall total scores including project costs based on a maximum score of 100.

Consultant	Technical Score (Avg.)	Cost Score	Total Score
Black & Veatch	66	28.8	94.8
West Yost and Associates	65	30	95.0

Table 3: Consultant Overall Scoring Including Project Costs

This resolution will authorize the City Manager to execute an agreement with West Yost and Associates, Inc. for Professional Services for the Risk and Resilience Assessment and Emergency Response Plan for the City's Water System for a not-to-exceed amount of $114,627.

FISCAL IMPACT

Sufficient funds are budgeted and are available in the Water Operating Fund (Fund 520) in Fiscal Year 2024-25 for this agreement.

ENVIRONMENTAL REVIEW

This project is a study and therefore is categorically exempt from environmental review under the California Environmental Quality Act as noted in Title 14 - California Code of Regulations, Chapter 3 - Guidelines for Implementation of the California Environmental Quality Act, Article 19 - Categorical Exemptions, Section 15301 – Existing Facilities.

ATTACHMENT

Resolution No. 11383 - A Resolution Authorizing the City Manager to Execute an Agreement with West Yost and Associates, Inc. for $114,627 from the Water Operating Fund (Fund 520) for Professional Services for the Risk and Resilience Assessment and Emergency Response Plan for the City's Water System

Submitted,

Marcus Yasutake, Director
ENVIRONMENTAL AND WATER RESOURCES DEPARTMENT

RESOLUTION NO. 11383

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH WEST YOST AND ASSOCIATES, INC. FOR $114,627 FROM THE WATER OPERATING FUND (FUND 520) FOR PROFESSIONAL SERVICES FOR THE RISK AND RESILIENCE ASSESSMENT AND EMERGENCY RESPONSE PLAN FOR THE CITY'S WATER SYSTEM

WHEREAS, the City identifies that the project is critical to ensuring the treatment and delivery of high quality water supply to be delivered to all residents; and

WHEREAS, the City of Folsom has identified this project as a priority to maintain the integrity and operation of the water treatment system; and

WHEREAS, Section 2013 of the America's Water and Infrastructure Act (AWIA) requires community water systems serving populations of 3,300 people or more to perform a risk assessment to develop or update their emergency response plan; and

WHEREAS, West Yoast and Associates, Inc., by reason of their past experience and abilities for performing these types of services, are qualified to perform the required consulting services for the project; and

WHEREAS, sufficient funds are budgeted and available in the Water Operating Fund (Fund 520); and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute an agreement with West Yost and Associates, Inc. for professional services for the Risk and Resilience Assessment and Emergency Response Plan for the City's Water System for an amount not-to-exceed $114,627.

PASSED AND ADOPTED this 27th day of May 2025, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

_____
Sarah Aquino, MAYOR

ATTEST:

_____
Christa Freemantle, CITY CLERK

Folsom City Council
Staff Report

MEETING DATE:	5/27/2025
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 11384 - A Resolution Authorizing the City Manager to Execute an Agreement with HDR Engineering, Inc. for Pre-Design Services for $166,233 from the Water Operating Fund (Fund 520) and the Sewer Operating Fund (Fund 530) for the Water and Wastewater Communication Hardware Upgrade Project and Appropriation of Funds
FROM:	Environmental and Water Resources Department

RECOMMENDATION / CITY COUNCIL ACTION

The Environmental and Water Resources Department recommends the City Council pass and adopt Resolution No. 11384 - A Resolution Authorizing the City Manager to Execute an Agreement with HDR Engineering, Inc. for Pre-Design Services for $166,233 from the Water Operating Fund (Fund 520) and the Sewer Operating Fund (Fund 530) for the Water and Wastewater Communication Hardware Upgrade Project and Appropriation of Funds.

BACKGROUND / ISSUE

The Environmental and Water Resources (EWR) Department identifies infrastructure rehabilitation and replacement projects through water and wastewater master plans, ongoing condition assessment programs, and regulatory changes. EWR staff completed an analysis of the electrical and communication components within the City's water treatment plant (WTP), water distribution system and the wastewater collection system and found that Programmable Logic Controllers (PLCs) and communication hardware are at the end of their serviceable life and need replacement.

The City depends solely on surface water from the Folsom Reservoir for its water supply. Raw water from the Folsom Reservoir is treated at the City owned and operated conventional water treatment plant (WTP) with a firm capacity of 50 mgd. The City utilizes pump stations, storage

reservoirs, pressure-reducing valves, and a network of pipelines to deliver water within the distribution system.

The City's wastewater collection system consists of approximately 308 miles of gravity sewer mains, approximately 4.5 miles of sewer force mains, and approximately 117 miles of lower sewer laterals. Gravity pipes range in size from 2 to 33 inches in diameter and sewer is pumped throughout the system by 18 sewer lift stations. The City has 4 major sewer sheds, multiple sewer sub-basins currently monitored by 20 metering sites that all discharge to a 54-inch main interceptor in Folsom Boulevard that is owned, operated, and maintained by Sac Sewer and is treated at the EchoWater Resource Recovery Facility.

PLCs and communication hardware for the water and wastewater systems help manage, control and automate various processes such as flow monitoring, chemical dosing, tank levels and pump control within the water and wastewater systems. PLCs and communication hardware are the primary control systems that process data from sensors and controlling equipment like pumps, valves and motors to ensure safe operation of the water and wastewater systems.

In February 2025, the City issued a request for proposals for Water and Wastewater Communications Hardware pre-design services that will be used for a future design effort of the development of plans and specifications with the goal of replacing outdated and unsupported PLCs and communication hardware across water treatment, distribution and the wastewater collections systems. The pre-design approach is divided into three phases:

- Phase 1: Review of Existing Utility Documents and Site Reconnaissance
    - Document Review:
        - PLC/RTU panel layout
        - Control element and instrumentation loop drawings
        - Network architecture
        - Communication riser drawings
        - Point mapping spreadsheets
    - Site Reconnaissance
        - Condition Assessment of equipment, instrumentation, power supply and communication backbone
        - Identify potential constraints and design alternatives
        - Interview operations staff

- Phase 2: Preliminary Design Alternatives Analysis and Workshop
    - Analyze feasibility of project alternatives
    - Identify physical constraints and operational constraints
    - Confirm design criteria necessary to select the preferred design approach

- Phase 3: Pre-Design Report
    - Summarize the current state and condition of hardware, data structure and communications
    - Summarize the preferred project alternative

- Define the design criteria so that plans and specifications can be developed during design

This resolution will authorize the City Manager to execute an agreement with HDR Engineering, Inc. for the Pre-Design Services for the Water and Wastewater Communication Hardware Upgrade Project.

POLICY / RULE

In accordance with Chapter 2.36 of the Folsom Municipal Code, supplies, equipment, services, and construction with a value of $75,049 or greater shall be awarded by City Council.

ANALYSIS

On February 14, 2025 the City issued a request for proposals for the Pre-Design Services for the Water and Wastewater Communication Hardware Upgrade Project. On April 4, 2025, EWR received proposals from HDR Engineering**,** Inc**.**, Black and Veatch, HydroScience, and Kennedy Jenks.

The four proposals were evaluated by four EWR staff members for technical evaluation prior to reviewing project costs. The proposals were reviewed and scored for project understanding, qualifications, deliverables, and project team staffing. The technical evaluations were scored and are shown in Table 1.

Consultant	EWR 1	EWR 2	EWR 3	EWR 4	Average
HydroScience	53	53	49	49	51
HDR Engineering, Inc.	66	57	55	71	62.3
Black and Veatch	64	68	64	71	66.8
Kennedy Jenks	62	70	65	71	67

Table 1: Consultant Technical Scores without Costs

After reviewing each proposal for project understanding, qualifications, deliverables, and project team staffing, the proposals were reviewed for project costs. The fee schedules for the scope of work outlined in the request for proposals from each consultant are shown in Table 2.

Consultant	Fee Amount
HydroScience **(378 Hours)**	$125,102
HDR Engineering, Inc. **(786 Hours)**	$166,233
Black and Veatch **(1,009 Hours)**	$273,161
Kennedy Jenks **(877 Hours)**	$226,852

Table 2: Consultant Project Costs and Project Hours

HDR Engineering**,** Inc**.** was determined to provide the best value to the City based on the scope of work provided in their proposal, the project team, their expertise for these types of projects, the total fee amount and overall cost based on the assumed number of hours proposed to complete the

work. HDR Engineering**,** Inc**.** included a detailed and thorough project understanding. Table 3 shows the overall total scores including project costs based on a maximum score of 100.

Consultant	Technical Score (Avg.)	Cost Score	Total Score
HydroScience	51	20.5	71.5
HDR Engineering, Inc.	62.3	21.9	84.2
Black and Veatch	66.8	15.5	82.3
Kennedy Jenks	67	17.1	84.1

Table 3: Consultant Overall Scoring Including Project Costs and cost per hour

This resolution will authorize the City Manager to execute an agreement with HDR Engineering**,** Inc**.** for Pre-Design Services for the Water and Wastewater Communication Hardware Upgrade Project for a not to exceed amount of $166,233 and appropriation of funds.

FINANCIAL IMPACT

The Water System Communications Hardware Upgrade Project (Project # WA2502) is included in the Fiscal Year 2024-25 Capital Improvement Plan with a project budget of $1,200,000 in the Water Operating Fund (Fund 520). Sufficient funds are budgeted and available in the project budget to cover the Water System Communications Hardware Upgrade Project's portion of the agreement, $97,849.

The Wastewater System Communications Hardware Upgrade Project is not included in the Fiscal Year 2024-25 Capital Improvement Plan and will require an appropriation in the amount of $68,384. Sufficient funds are budgeted and available in the Sewer Operating Fund (Fund 530) to cover the Wastewater System Communication Hardware Upgrade Project's portion of the agreement, $68,384.

ATTACHMENT

Resolution No. 11384 - A Resolution Authorizing the City Manager to Execute an Agreement with HDR Engineering, Inc. for Pre-Design Services for $166,233 from the Water Operating Fund (Fund 520) and the Sewer Operating Fund (Fund 530) for the Water and Wastewater Communication Hardware Upgrade Project and Appropriation of Funds.

Submitted,

Marcus Yasutake, Director
ENVIRONMENTAL AND WATER RESOURCES DEPARTMENT

RESOLUTION NO. 11384

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH HDR ENGINEERING, INC. FOR PRE-DESIGN SERVICES FOR $166,233 FROM THE WATER OPERATING FUND (FUND 520) AND THE SEWER OPERATING FUND (FUND 530) FOR THE WATER AND WASTEWATER COMMUNICATIONS HARDWARE UPGRADE PROJECT AND APPROPRIATION OF FUNDS

WHEREAS, the City's water and wastewater communication hardware systems are at the end of their serviceable life and are in need of replacement; and

WHEREAS, the City identifies the need for water and wastewater communication hardware upgrade pre-design services which will serve as a baseline for future design effort of the development of plans and specifications for replacing outdated and unsupported PLCs and communication hardware across water treatment, distribution and the wastewater collections system; and

WHEREAS, HDR Engineering, Inc, by reason of their past experience, knowledge, and abilities for performing these types of services, are qualified to perform the required consulting services for the project; and

WHEREAS, the Water System Communications Hardware Upgrade Project (Project # WA2502) is included in the FY 2024-25 Capital Improvement Plan with a project budget of $1,200,000; and

WHEREAS, $97,849 will be funded from the Water Operating Fund (Fund 520) where sufficient funds are budgeted and available for this agreement; and

WHEREAS, the Wastewater System Communications Hardware Upgrade Project is not included in the FY 2024-25 Capital Improvement Plan and therefore requires an appropriation in the amount of $68,384 in the Sewer Operating Fund (Fund 530); and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute an agreement with HDR Engineering, Inc for Pre-Design Services for the Water and Wastewater Communication Hardware Upgrade Project (Project # WA2502) not-to-exceed amount of $166,233 and appropriation of funds.

BE IT FURTHER RESOLVED that the Finance Director is authorized to appropriate $68,385 in the Fiscal Year 2024-25 Sewer Operating Fund (Fund 530) for Pre-Design Services for the Water and Wastewater Communications Hardware Upgrade Project for a total project budget of $166,233.

PASSED AND ADOPTED this 27th day of May 2025, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

_____
Sarah Aquino, MAYOR

ATTEST:

_____
Christa Freemantle, CITY CLERK

Folsom City Council
Staff Report

MEETING DATE:	5/27/2025
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 11388 – A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. from a $1,040,000 Federal Grant with a Local Cost Share of $134,743 for the Folsom Lake Crossing Safety Improvements Phase 2 Project and Appropriation of Funds in the Transportation Improvement Fund (Fund 446)
FROM:	Public Works Department

RECOMMENDATION / CITY COUNCIL ACTION

The Public Works Department recommends that the City Council pass and adopt Resolution No. 11388 – A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. from a $1,040,000 Federal Grant with a Local Cost Share of $134,743 the Folsom Lake Crossing Safety Improvements Phase 2 Project and Appropriation of Funds in the Transportation Improvement Fund (Fund 446).

BACKGROUND / ISSUE

The Folsom Lake Crossing Safety Improvements Phase 2 Project aims to enhance roadway safety along the segment of Folsom Lake Crossing between Folsom Dam Road and Folsom Auburn Road. This corridor serves as a high-volume arterial route. Phase 1 safety improvements were completed in 2023 and included open-grade friction course resurfacing, a thrie-beam median barrier, dynamic speed warning signs, and updated striping.

Despite these efforts, further enhancements are needed to address ongoing safety concerns, particularly regarding head-on collisions, nighttime visibility, and turning conflicts at the intersection with Gun Range Road. The Phase 2 scope analyzes and designs additional roadway safety improvements, including new or modified median barriers, enhanced lighting

options (wired and solar), dynamic signage, reduced lane width configurations, and increased use of delineators, reflectors, and retro-reflective object markers.

POLICY / RULE

Section 2.36.080, Award of Contracts of the Folsom Municipal Code states, in part, that contracts for supplies, equipment, services, and construction with an estimated value of $75,049 or greater shall be awarded by City Council.

The proposed project is consistent with the City's adopted transportation safety goals and practices, including the Local Road Safety Plan (LRSP). It reflects ongoing efforts to improve safety, comfort, and accessibility for all users along major City corridors.

ANALYSIS

On March 12, 2025, Public Works staff prepared and publicly advertised a Request for Proposals (RFP) to secure a qualified consultant to lead the analysis and design of these safety improvements. Two proposals were received in response to the RFP. A review panel consisting of three Public Works engineering staff separately evaluated and scored the received proposals. The summary of the review scores is as follows:

Firm Name	Total Average Score
Kimley-Horn and Associates, Inc.	92
Sandis Civil Engineers	69

The methods of analysis used by the review panel are consistent with Chapter 10 of the Caltrans Local Assistance Project Manual requirements for consultant selection. Kimley-Horn and Associates, Inc. received the highest overall score. Their proposal demonstrated superior qualifications in corridor safety planning, familiarity with similar projects, project delivery for federal funded projects and a well-rounded team with strong technical expertise and past performance on similar projects. As a result, staff recommends awarding the contract to Kimley-Horn and Associates, Inc. A project scope and fee in the amount of $132,442.19 was negotiated for the Folsom Lake Crossing Safety Improvements Phase 2 Project.

Staff will use the City's standard agreement in a form acceptable to the City Attorney.

FINANCIAL IMPACT

In response to a call for Congressionally Directed Spending projects from Congressman Kiley's office, the City of Folsom Public Works Department submitted the Folsom Lake Crossing Safety Improvements Phase 2 Project and was subsequently awarded $1.04 million in federal grant funding. On April 22, 2025, City staff presented the grant award to the City Council, which adopted Resolution No. 11360 authorizing the City Manager to execute a program supplement agreement to the administering agency state agreement, thereby formally accepting the grant.

The grant award requires local matching funds in the amount of $134,743. Staff is requesting an appropriation in the Transportation Improvement Fund (Fund 446) for both the $1,040,000 in federal grant funds and the $134,743 in local matching funds. Sufficient funding is available in Fund 446 to cover both the federal and local portions of the project.

In addition, upon approval of the appropriation, staff is requesting that the City Council authorize the City Manager to execute an agreement with Kimley-Horn and Associates for an amount not to exceed $132,443. This agreement will be funded through the approved grant budget.

ENVIRONMENTAL REVIEW

The project is categorically exempt under the California Environmental Quality Act (CEQA), Class 6 (Section 15306 – Information Collection), as it involves data collection, feasibility planning, and preliminary engineering for future improvements.

ATTACHMENT

Resolution 11388 – A Resolution Authorizing the City Manager to Execute a Design and Consulting Services Contract with Kimley-Horn and Associates, Inc. from a $1,040,000 Federal Grant with a Local Cost Share of $134,743 for the Folsom Lake Crossing Safety Improvements Phase 2 Project and Appropriation of Funds in the Transportation Improvement Fund (Fund 446)

Submitted,

_____

Marcus Yasutake, Acting Public Works Director

RESOLUTION NO. 11388

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DESIGN AND CONSULTING SERVICES CONTRACT WITH KIMLEY-HORN AND ASSOCIATES, INC. FROM A $1,040,000 FEDERAL GRANT WITH A LOCAL COST SHARE OF $134,743 FOR THE FOLSOM LAKE CROSSING SAFETY IMPROVEMENTS PHASE 2 PROJECT AND APPROPRIATION OF FUNDS IN THE TRANSPORTATION IMPROVEMENT FUND (FUND 446)

WHEREAS, the City of Folsom Public Works Department has identified the need to improve safety along the Folsom Lake Crossing corridor through Phase 2 of the Folsom Lake Crossing Safety Improvements Project; and

WHEREAS, Public Works staff prepared and publicly advertised a Request for Proposals (RFP) for design and consulting services to support corridor analysis, concept development, and preliminary design on March 12, 2025 and received proposals from two firms; and

WHEREAS, a review panel consisting of three Public Works engineering staff analyzed the proposals using methods consistent with Chapter 10 of the Caltrans Local Assistance Project Manual requirements for consultant selection; and

WHEREAS, staff selected Kimley-Horn and Associates, Inc. as the top-ranked consultant based on qualifications, experience, and technical approach; and

WHEREAS, the design and consulting contract will include data collection, crash analysis, evaluation of safety countermeasures, and the preparation of conceptual and preliminary designs to improve multimodal safety and operations along the corridor for a not to exceed amount of $132,443; and

WHEREAS, funding for this project is provided by Congressionally Directed Spending funds of $1.04 million and a local match of $134,743 from the Transportation Improvement Fund (Fund 446); and

WHEREAS, an appropriation of funds in the amount of $1,174,743 for the $1,040,000 grant award and $134,743 local matching funds is needed and sufficient funds are available in the Transportation Improvement Fund (Fund 446) for this appropriation; and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute a design and consulting services contract with Kimley-Horn and Associates, Inc. for the Folsom Lake Crossing Safety Improvements Phase 2 Project for an amount not to exceed $132,443.

BE IT FURTHER RESOLVED that the Chief Financial Officer is authorized to appropriate $1,174,743 for the $1,040,000 grant award and $134,743 locating matching funds

creating the budget for this agreement. The appropriation will be in the Transportation Improvement Fund (Fund 446).

PASSED AND ADOPTED this 27th day of May 2025, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

_____
Sarah Aquino, MAYOR

ATTEST:

_____
Christa Freemantle, CITY CLERK

This page is intentionally left blank to facilitate double-sided printing and minimize paper use.

CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Folsom City Council
Staff Report

MEETING DATE:	5/27/2025
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No.11389 – A Resolution Authorizing the City Manager to Execute an Agreement for Design Consulting Services with Leathers & Associates for the Kids Play Park Renovation Project (PROJECT #PK2501)
FROM:	Parks and Recreation Department

RECOMMENDATION / CITY COUNCIL ACTION

Staff recommends the City Council approve Resolution No. 11389 – A Resolution Authorizing the City Manager to Execute an Agreement for Design Consulting Services with Leathers & Associates for the Kids Play Park Renovation Project (PROJECT #PK2501).

BACKGROUND / ISSUE

Folsom Kids Play Park, also known as Castle Park, is located at 201 Prewett Drive, south of Oak Chan Elementary School in the Willow Creek Estates South neighborhood (Attachment 2). The park is 2.1 acres and is home to the beloved castle themed wooden playground "Castle Park" designed by Robert Leathers and built by the community in 1996.

The wooden play structures are almost 30 years old and have reached the end of their useful life. With replacement parts no longer available, the City has decided to completely replace the wooden play structures while staying within the original 13,000 square foot footprint.

The process for replacing the existing playground starts with selecting a design consultant to provide the design intent and produce construction drawings and specifications which are then used for bidding and ultimately construction of the project.

The Parks & Recreation Department issued a Request for Proposal (RFP) for playground design services for Folsom Kids Play Park on March 31, 2025. The playground design process includes the creation of a new custom playground design, preparation of construction documents and

specifications, community engagement, providing fundraising assistance and construction assistance.

POLICY / RULE

In accordance with Chapter 2.36 of the Folsom Municipal Code, Public Works projects or purchases costing $75,049 or greater shall be awarded by the City Council.

ANALYSIS

The RFP was publicly advertised, and the due date was April 30, 2025. A total of 4 proposals were received by April 30, 2025. A full review of the 4 proposals was conducted by staff from the Parks & Recreation Department.

The proposals were evaluated based on a weighted response to the following requested proposal criteria (evaluation factors):

	Criteria	Potential Points
1.	Vision/Understanding	25
2.	Discussion of Scope of Work	20
3.	Qualifications / Experience / Fundraising Assistance	25
5.	Work Schedule	5
7.	Cost Proposal	25
	Total Potential Points	100

Although the purchase and installation of playground equipment were outside the defined scope of work, several firms considered these elements essential to their standard services and therefore either included them in their cost proposals or noted them as limitations to their proposals. This is reflected in the varying price range of cost proposals provided.

The firms received the following rankings for their proposals:

Firm	Leathers & Associates	Play by Design	Zoom Recreation	BCI Burke
Proposal Points	**95.00**	**84.00**	**54.33**	**28.33**
Ranking	1	2	3	4
Cost Proposal				
Total:	**$81,640**	**$48,100**	**$611,470**	**$799,888**

Following a comprehensive evaluation of the proposals in accordance with the RFP criteria, staff recommends awarding the Kids Play Park Renovation Project playground design contract to Leathers & Associates. The evaluation team found that Leathers & Associates demonstrated a strong understanding of the project's significance to the community, with a clear alignment to the overall project vision and an emphasis on creating a meaningful sense of place in the new playground. Their proposal also reflected a deep commitment to community engagement,

adherence to the proposed project schedule, and relevant experience in supporting community-led fundraising initiatives. Additionally, their cost proposal is considered reasonable in relation to the defined scope of work.

In accordance with Folsom Municipal Code, Chapter 2.36.110, the award of a contract shall be made to the responsible offer or whose proposal is determined in writing to be the most advantageous to the City, taking into consideration price and the evaluation factors set forth in the request for proposals.

In accordance with Folsom Municipal Code Chapter 2.36.080, Public Works projects or purchases costing $75,049 or greater shall be awarded by the City Council.

FINANCIAL IMPACT

The total estimated cost of the Kids Play Park Renovation Project (PROJECT #PK2501) is $1.1 million. As part of the Fiscal Year 2024-25 Budget, the City Council approved $800,000 toward the project out of the general fund. The remaining $300,000 is expected to be funded by a community-led group. Leathers & Associates has submitted a cost proposal of $81,640 for their services. Sufficient funds are budgeted and available within the adopted Fiscal Year 2024-25 budget to cover this agreement.

ENVIRONMENTAL REVIEW

Per California Environmental Quality Act (CEQA) guidelines, replacing an existing playground is exempt from environmental review since the project involves minor alterations to an existing public facility with negligible or no expansion of use.

ATTACHMENTS

1. Resolution No.11389 – A Resolution Authorizing the City Manager to Execute an Agreement for Design Consulting Services with Leathers & Associates for the Kids Play Park Renovation Project.
2. Kids Play Park Renovation Project Location

Submitted,

Kelly Gonzalez,
Parks and Recreation Department Director

Attachment 1

RESOLUTION NO. 11389

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A DESIGN CONSULTING SERVICES AGREEMENT WITH LEATHERS & ASSOCIATES FOR THE KIDS PLAY PARK RENOVATION PROJECT (PROJECT #PK2501)

WHEREAS, Folsom Kids Play Park with its castle-themed wood play structure was built in 1996 and has served as an iconic, memorable and beloved destination for play since it was built; and

WHEREAS, the wooden play structure has reached the effective end of its useful life and requires complete replacement; and

WHEREAS, on March 31, 2025, staff issued a Request for Proposal for playground design services for Folsom Kids Play Park pursuant to Section 2.36.110 of the Folsom Municipal Code; and

WHEREAS, by April 30, 2025, staff received four qualified proposals; and

WHEREAS, following evaluation and ranking of the proposals, Leathers & Associates was selected based on their qualifications, understanding of the scope of work, and extensive experience in park design and community engagement; and

WHEREAS, The Kids Play Park Renovation Project (Project # PK2501) is included in the FY 2024-25 Capital Improvement Plan and includes funding for design of the project; and

WHEREAS, there are sufficient funds budgeted in the general fund and available in the FY 2024-25 budget to cover the cost of the agreement; and

WHEREAS, the Design and Consulting Services Agreement shall be in a form acceptable to the City Attorney.

NOW, THEREFORE, BE IT RESOLVED that the City Manager is authorized to execute a Design and Consulting Services Agreement with Leathers & Associates for design services for the Kids Play Park Renovation Project (Project # PK2501), for a total not-to-exceed amount of $81,640.

PASSED AND ADOPTED this 27th day of May 2025, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

_____
Sarah Aquino, MAYOR

ATTEST:

_____
Christa Freemantle, CITY CLERK

Attachment 2


BLUE RAVINE ROAD
OAK AVENUE PARKWAY
N LEXINGTON DRIVE
PREWETT DRIVE
OAK CHAN ELEMENTARY SCHOOL
PHILLIP C. COHN PARK
PREWETT PARK EAST
KIDS PLAY PARK
WILLOW CREEK WETLAND
THE PARKWAY
WILLOW CREEK ESTATES SOUTH
Blue Ravine Rd
Willow Bend Rd
Parkway Dr
Humbug Creek Dr
Houston Cir
Petrazzo Cir
Broder Cir
Kidder Way
Elsworth Way
Bowen Dr
Oak Ave Pkwy
Mesquite Ct
Creekside Dr
Keller Cir
N Lexington
Wellfleet Cir
Thorndike Way
Dunstable Way
Taunton Way
Baurer Cir
Driveton Cir
Prewett
Silberhorn Dr
Natomas Ditch
Chambersburg Way
Troweridge Ln
Hopper Ln

This page is intentionally left blank to facilitate double-sided printing and minimize paper use.

CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Folsom City Council
Staff Report

MEETING DATE:	5/27/2025
AGENDA SECTION:	Consent Calendar
SUBJECT:	Resolution No. 11391 - A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement (Contract No. 173-21 23-009) with Domenichelli & Associates, Inc. for Design and Engineering Services During Construction for the Water System Rehabilitation Project No. 3 (Project WA2301) for $130,744 from the Water Operating Fund (Fund 520)
FROM:	Environmental and Water Resources Department

RECOMMENDATION / CITY COUNCIL ACTION

The Environmental and Water Resources Department recommends the City Council pass and adopt Resolution No. 11391 - A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement (Contract No. 173-21 23-009) with Domenichelli & Associates, Inc. for Design and Engineering Services During Construction for the Water System Rehabilitation Project No. 3 (Project WA2301) for $130,744 from the Water Operating Fund (Fund 520).

BACKGROUND / ISSUE

The Environmental and Water Resources (EWR) Department identifies water infrastructure rehabilitation and replacement projects through water master plans, ongoing water condition assessment programs, and regulatory changes. Through these efforts, portions of the water system have been identified as needing rehabilitation or replacement in order to improve the water distribution system reliability.

The Water System Rehabilitation Project No. 3 involves improvements and repairs to the City's water distribution system in multiple areas including the Water Treatment Plant (WTP) High Service Pump Station (HSPS) building and below grade piping to Fausset Court, replacement of the existing water main on Price Way between School Street and Wales Drive that has reached the end of its serviceable life and transferring all existing water services to the new main, installing a new segment of water main on Folsom Boulevard and Oak Avenue Parkway to create a looped

water system, and installing new water meters and backflow devices to the existing, non-metered and non-conforming water connections to the Pinebrook Village.

In January 2023, through Resolution No. 10970, the City executed an agreement with Domenichelli and Associates, Inc (D&A) for Design and Engineering Services during construction of the Water System Rehabilitation Project No. 3 (Project WA2301). The following summarizes additional Design and Engineering Services the D&A will be performing due to changes during the design phase of the Project:

- New plan sheets, details and specifications due to realignment of the proposed waterline from the WTP to Fausset Court to utilize an abandoned water line as a host pipe for slip-lining. Slip-lining will minimize residential impacts and construction costs
- Revisions to the scope of work to improve waterproofing at the WTP HSPS building.
- Design changes to avoid potential impacts to existing trees and drainage swales along Folsom-Auburn Road.
- Inclusion of replacement of the roof on the HSPS and the Zone 3 Foothills building.
- Obtain title reports for Pinebrook Village and adjacent properties to identify all existing waterline easement documentation.
- Preparation of environmental documentation for all project sites.
- Additional bid phase and construction phase services.

This resolution will authorize the City Manager to execute Amendment No. 1 to the agreement with Domenichelli & Associates, Inc. for design and engineering services during construction for the Water System Rehabilitation Project No. 3 (WA2301) for $130,744 from the Water Operating Fund (Fund 520).

POLICY / RULE

In accordance with Chapter 2.36 of the Folsom Municipal Code, supplies, equipment, services, and construction with a value of $75,049 or greater shall be awarded by City Council.

ANALYSIS

In October 2018, the EWR Department completed a pre-qualification process for consultants for design and construction administration services for water and wastewater projects. The consulting firm Domenichelli & Associates, Inc. was one of the firms selected to provide these services for this type of project through this pre-qualification process. Domenichelli & Associates, Inc. is currently providing design and engineering services during construction for this project. Domenichelli & Associates, Inc. was determined to provide the best value to the City based on the fee amount, past municipal project experience involving work of similar scope and complexity including staff coordination and technical knowledge and expertise for this type of project.

Amendment No. 1 will allow Domenichelli & Associates, Inc. to provide additional Design and Engineering Services during construction of the Water System Rehabilitation Project No. 3 (Project WA2301) for $130,744 from the Water Operating Fund (Fund 520).

FINANCIAL IMPACT

The City Council approved Resolution No. 10970 at the January 10, 2023, City Council meeting authorizing the City Manager to execute an agreement with Domenichelli & Associates, Inc. for Design and Engineering Services During Construction for the Water System Rehabilitation Project No. 3 (Project WA2301) for a total amount not to exceed $226,960. Water System Rehabilitation Project No. 3 is included in the Capital Improvement Plan with a Fiscal Year 2024-25 project budget of $1,949,000 in the Water Operating Fund (Fund 520).

The Environmental and Water Resources Department recommends the City Manager executes Amendment No. 1 to the Agreement (Contract No. 173-21 23-009) (Project WA2301) with Domenichelli & Associates, Inc. for Design and Engineering Services During Construction for $130,744 for a new total contract amount not to exceed $357,704. Sufficient funds are budgeted and available to accommodate the cost of the amendment.

ENVIRONMENTAL REVIEW

This project is replacement and/or improvement of existing infrastructure with negligible or no expansion of use and therefore is categorically exempt from environmental review under the California Environmental Quality Act as noted in Title 14 – California Code of Regulations, Chapter 3 – Guidelines for Implementation of the California Environmental Quality Act, Article 19 – Categorical Exemptions, Sections 15301 (Existing Facilities), 15302 (Replacement or Reconstruction), and/or 15304 (Minor Alterations to Land).

ATTACHMENT

Resolution No. 11391 - A Resolution Authorizing the City Manager to Execute Amendment No. 1 to the Agreement (Contract No. 173-21 23-009) with Domenichelli & Associates, Inc. for Design and Engineering Services During Construction for the Water System Rehabilitation Project No. 3 (Project WA2301) for $130,744 from the Water Operating Fund (Fund 520)

Submitted,

Marcus Yasutake, Director
ENVIRONMENTAL AND WATER RESOURCES DEPARTMENT

RESOLUTION NO. 11391

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 1 TO THE AGREEMENT WITH DOMENICHELLI & ASSOCIATES, INC. FOR DESIGN AND ENGINEERING SERVICES DURING CONSTRUCTION FOR THE WATER SYSTEM REHABILITATION PROJECT NO. 3 (PROJECT WA2301) FOR $130,744 FROM THE WATER OPERATING FUND (FUND 520)

WHEREAS, the City has identified this project as a priority to maintain integrity and operation of the water distribution system; and

WHEREAS, the rehabilitation work identified to enhance the City's water distribution system includes rehabilitating or relocating existing water distribution pipelines in multiple locations within the city, improvements to the existing Water Treatment Plant High Service Pump Station building, and installing new meters and backflow devices at Pinebrook Village to bring existing, nonconforming water connections up to standards; and

WHEREAS, Domenichelli & Associates, Inc. by reason of their experience and abilities for performing these types of services, are qualified to perform the required consulting services for the project; and

WHEREAS, the Water System Rehabilitation Project No. 3 (Project WA2301) was included in the FY 2024-25 Capital Improvement Plan with a project budget of $1,949,000 in the Water Operating Fund (Fund 520); and

WHEREAS, sufficient funds are budgeted and available in the Water System Rehabilitation Project No. 3 (WA2301) project budget to accommodate the $130,744 cost of the amendment; and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute Amendment No. 1 to the Agreement (Contract No. 173-21 23-009) with Domenichelli & Associates, Inc. for Design and Engineering Services During Construction for the Water System Rehabilitation Project No. 3 (Project WA2301) in the amount of $130,744 and the updated contract not-to-exceed amount, including Amendment No. 1 is $357,704; and

PASSED AND ADOPTED this 27th day of May, 2025, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

_____
Sarah Aquino, MAYOR

ATTEST:

_____
Christa Freemantle, CITY CLERK

This page is intentionally left blank to facilitate double-sided printing and minimize paper use.

CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Folsom City Council
Staff Report

MEETING DATE:	5/27/2025
AGENDA SECTION:	Public Hearing
SUBJECT:	Presentation by Staff in Compliance with Assembly Bill 2561/Government Code Section 3502.3 Regarding City Vacancies, Recruitment and Retention Efforts
FROM:	Human Resources Department

RECOMMENDATION / CITY COUNCIL ACTION

Assembly Bill (AB) 2561 mandates that public agencies hold at least one (1) public hearing per fiscal year to discuss vacancies, recruitment and retention efforts. This communication, along with the public presentation, discusses the City's legal obligations under the new law, which took effect on January 1, 2025. The presentation is provided for informational purposes only and offers an overview of the City's vacancies, recruitment and retention efforts.

Staff recommend that the City Council receives the presentation for informational purposes during the public hearing. The City's recognized labor organizations have been provided with an opportunity to make a presentation on such subjects.

BACKGROUND / ISSUE

AB 2561 was introduced to address the issue of job vacancies in local government, which adversely affects the delivery of public services and employee workload. Furthermore, the purpose of the legislation is to promote transparency in public sector employment practices. The bill mandates that public agencies conduct a public hearing to present the status of vacancies, recruitment and retention efforts during a public hearing before the agency's governing body at least once per fiscal year prior to the adoption of the next fiscal year's budget (Gov. Code § 3502.3(a)(1)), and identify any necessary changes to policies, procedures, and recruitment activities that may lead to obstacles in the hiring process (Gov. Code § 3502.3(a)(3)). The bill was enacted into law and is codified as Government Code section 3502.3, effective January 1, 2025.

ANALYSIS

In compliance with the new legal obligations, the City reports the following:

1. Public Hearing – Report on Vacancies: For the 2024 calendar year, the City's annual average percentage of vacancies (i.e., regular, full-time equivalent) is 7%. The table below shows a breakdown of the percentage of vacancies (regular full-time equivalent) at the beginning of each month:

2024	Number of Vacancies Beginning of the Month (City wide)	Number of Separations	Number of New Hires	Number of Budgeted FTE's	Percentage of Vacancies
Jan	36	5	4	490.5	7%
Feb	38	3	4	490.5	8%
Mar	34	5	10	490.5	7%
April	35	3	3	490.5	7%
May	33	4	5	490.5	7%
June	30	3	6	490.5	6%
July	39	1	3	503.5	8%
Aug	38	5	6	503.5	8%
Sept	35	1	3	503.5	7%
Oct	34	1	2	503.5	7%
Nov	34	3	5	503.5	7%
Dec	37	9	6	503.5	7%
AVERAGE					**7%**

Filling some of our vacant positions has proven to be a challenge, especially for roles that require specific skills or experience. Like many organizations, we're seeing a smaller pool of applicants and more competition for qualified candidates. To help address this, we have intensified our recruitment efforts by expanding job advertisements across multiple platforms, including industry-specific websites, our official website, and social media channels. We're also tapping into local networks and professional groups to increase visibility and attract a diverse applicant pool.

2. Employee Organization Participation: The Human Resources Department notified the six (6) represented bargaining units at the City the opportunity to present (Gov. Code § 3502.3(b)), satisfying the requirement to allow the recognized employee organization for each bargaining unit at the City to make presentations during the public hearing concerning vacancies and recruitment and retention efforts.

3. Additional Reporting for High Vacancy Rates: If vacancies within a single bargaining unit meet or exceed 20% of authorized full-time positions in that bargaining unit, upon request of the recognized employee organization for that bargaining unit, the City must provide additional information during the public hearing, including the following: (1) the total number of vacancies within the bargaining unit; (2) the number of applicants; (3) the average number of days to fill positions; and (4) opportunities to improve

compensation and working conditions for employees in the bargaining unit (Gov. Code § 3502.3(c)).

In the 2024 calendar year, all bargaining units within the city maintained vacancy rates below 20%, as summarized below:

2024 Annual Average Vacancy Rate	
Bargaining Unit	**Percentage**
International Union of Operating Engineers (Local 39)	6%
Folsom Middle Management Group (FMMG)	17%
Folsom Police Officers Association (FPOA)	7%
Folsom Police Management (FPMA)	0%
Sacramento Area Firefighters (Local 522)	3%
Folsom Fire Middle Management Employees (CFFDMME)	0%

2024 Annual Average Vacancy Rate	
Unrepresented Unit	**Percentage**
Confidential	12%

FINANCIAL IMPACT

There is no direct fiscal impact associate conducting the public hearing required under Government Code section 3202.3.

Respectfully Submitted,

Allison Garcia, Human Resources Director

This page is intentionally left blank to facilitate double-sided printing and minimize paper use.

CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Folsom City Council
Staff Report

MEETING DATE:	5/27/2025
AGENDA SECTION:	Public Hearing
SUBJECT:	Resolution No. 11387 - A Resolution Rescinding Resolution No. 8792 and Adopting a New Community Facility Rental Fee Schedule with Annual Adjustment not to Exceed the Consumer Price Index (CPI)
FROM:	Parks and Recreation Department

RECOMMENDATION / COUNCIL ACTION

Staff recommend that the City Council approve Resolution No. 11387 - A Resolution Rescinding Resolution No. 8792 and Adopting a New Community Facility Rental Fee Schedule with Annual Adjustment not to Exceed the Consumer Price Index (CPI).

BACKGROUND

The Folsom City Council adopted a strategic plan that sets goals and priorities. The recommendations for the community facilities rental fee schedule align with supporting the City Council's priorities of financial stability. The Parks & Recreation Department offers a broad range of indoor and outdoor facilities for rent for special events, meetings, and gatherings. In FY 2023-24, the department generated $443,839 in rental fee revenue. The department values its commitment to the community but also recognizes that certain services primarily benefit individuals or businesses. On an ongoing basis, the department will review and adjust fees and create new fees. According to the Folsom Municipal Code, any changes to the community facility rental fees must be approved by the City Council.

In June 2002, the City Council adopted Resolution No. 6869, amending Resolution No. 3824, which established a fee structure for the Folsom Community Center. In June 2007, the City Council adopted Resolution No. 8053, which rescinded Resolution No. 6869, to establish a new fee schedule for the Folsom Community Center. In February 2011, the City Council adopted Resolution No. 8792, which rescinded Resolution No. 8053, to establish a new fee schedule for the Folsom Community Center. Since then, no adjustments have been made to the fee schedule and no new rental facilities have been added.

On September 3, 2024, the Folsom Parks & Recreation Commission received the proposed fee schedule and unanimously recommended that the Folsom City Council approve the schedule, including provisions for annual adjustments not to exceed the Consumer Price Index (CPI).

POLICY / RULE

Folsom Municipal Code, Section 3.70.020 As used in this code "fees for rental of city facilities" includes but is not limited to, the fees for rental of the Community Center, R.G. Smith Clubhouse, City Park Pavilion, City Park Gazebo and Lew Howard Park Pavilion. [Ord. 727 (1991)]

Folsom Municipal Code, Section 3.70.030 Service Charges states that the fees for rental of City facilities shall be established by resolution of the City Council. [Ord. 727 (1991)]

ANALYSIS

Before establishing a new fee or recommending any changes to the Community Facility Rental Fee Schedule, staff have considered factors such as market demand, competition, and the cost of services. The comparison of indoor facilities can be found in **Attachment 2**, and the Proposed Community Facility Rental Fees in **Attachment 3.**

Moving forward, changes to the Community Facility Rental Fee Schedule will be evaluated annually and adjusted by an amount not to exceed the Consumer Price Index (CPI) with an updated fee schedule effective at the beginning of the fiscal year. These fees will be brought to the City Council annually as a part of the annual city fee schedule.

Community Facility Rental Fee – Indoor Space

Staff are recommending fee increases to indoor rental spaces due to high demand and market rate adjustments for rental space. Currently, indoor facilities are booked between 82% to 88%. Additionally, staff compared other similar indoor venues of other agencies within the region (Community Facility Rental Fee Analysis – Attachment 2). Through this comparison, the City of Folsom rental fees were on average 30% lower than our neighboring public venues. In addition, staff took into account that although our fees are lower, that the majority of the Folsom facilities are over 20 years old and have decades of deferred maintenance.

It is the recommendation from Parks & Recreation Commission and staff that the rental fees for the indoor venues increase beginning September 1, 2025, with an annual increase from the Consumer Price Index (CPI) applied to our indoor rentable facilities each year. This will help with facilities being priced appropriately and within the market for available spaces. Any adjustments to the facility rental rates will be shown to the City Council with the overall CPI adjustments presented to them annually for city fees.

Outdoor Venues

The Department offers a variety of outdoor venues for rent that are unique to the region. Examples of the outdoor venues include the Dan Russell Rodeo Arena. This arena currently hosts events and activities annually. Because of the impact these events and activities bring to the site, staff recommend a 20% increase in the daily rental rate for the Dan Russell Rodeo Arena.

Staff recommend establishing new fees for city-owned property in the Folsom Historic District including the Zittel Family Amphitheater, Turntable, and Alleyway. To date, these fees have not

been captured in the community facility rental fee schedule. Based on historical usage rates, staff are recommending a decrease in the hourly rate but a new 4-hour minimum rental fee for use of the areas.

Additionally, staff recommends adding the current "per-user" fee to the fee schedule. The Johnny Cash Trail per user fee is for organized special events and fun runs that use the existing trail and align with the City of Folsom strategic plan on funding for the Johnny Cash Trail Art Experience. An example of a special event per user rate that pays a fee for use of the Johnny Cash Trail is the annual Folsom Turkey Trot.

Park Pavilions

Several park pavilions are available for rent at select park sites to accommodate exclusive use. Staff compared costs to the park pavilions at Elk Grove Regional Park (Elk Grove) and City of Roseville Picnic Rentals. The analysis showed these locations charge between $11.13 to $36.87 per hour based upon the capacity of the rental area for use time ranging from 6 hours to 8 hours. The department recommends a change in the rental fee for the park pavilions applying $20.00/hour as the base rate for our pavilions with less than 100 capacities and $25.00/hour for pavilions with over 100 capacities. This fee will be in line with the current market.

Additionally, staff recommend adding new fees for the Broder Family Homestead Park Pavilion, Prospector Park Pavilion, and Nisenan Park Pavilion to the fee schedule. The proposed fees for these sites are in line with rates for similar-sized pavilion rental locations. Staff recently launched a new online platform that allows the community to rent park pavilions and staff can adjust, add, and delete availability as needed and demand warrants. All park pavilions are available first-come first-first served, unless someone rents it with 7-days advance notice. The registration system will only allow someone to rent a park pavilion within 60 days of the current date.

Annually staff will review the availability of any new park pavilion sites to be added to the park pavilion rental inventory with appropriate rates based upon size.

Cost Recovery

In accordance with the Parks & Recreation Department User Fees and Charges Policy, Resolution No. 7868, adopted by the Folsom City Council, identifies facility rentals with a moderate cost recovery rate of 50%-75%. The current cost recovery rate for our community facilities is 77%. The new recommended fee schedule is projected to increase cost recovery to 89% from analysis of current approximate expenses in relation to rental revenue.

FINANCIAL IMPACT

Staff estimate an increase in annual rental revenue by approximately $136,576 with the proposed fee increases. This increase could be higher or lower than estimated depending on rental activity levels. New fees will be implemented on September 1, 2025, for any new rental reservations.

ENVIRONMENTAL REVIEW

There is no environmental impact.

ATTACHMENTS

1. Resolution No. 11387 - A Resolution Rescinding Resolution No. 8792 and Adopting a New Community Facility Rental Fee Schedule with Annual Adjustment not to Exceed the Consumer Price Index (CPI)

2. Community Facility Rental Fee Analysis

3. Current and Proposed Community Facility Rental Fee Schedule

Respectfully Submitted,

Kelly Gonzalez, Parks & Recreation Director

Attachment 1

RESOLUTION NO. 11387

A RESOLUTION RESCINDING RESOLUTION NO. 8792 AND ADOPTING A NEW COMMUNITY FACILITY RENTAL FEE SCHEDULE WITH ANNUAL ADJUSTMENT NOT TO EXCEED THE CONSUMER PRICE INDEX (CPI)

WHEREAS, the City of Folsom owns community facilities that are available for public use and include Folsom Community Center, Robert H. Miller III Rotary Clubhouse, Dan Russell Rodeo Arena, Zittel Family Amphitheater, Historic Folsom Turntable & Alleyway, Johnny Cash Trail, and Park Pavilions; and

WHEREAS, these community facilities provide a gathering place for many residents, businesses and organizations to host social, business and community gatherings; and

WHEREAS, the City seeks to offer a fair and equitable rental fee schedule that recovers costs due to operations and maintenance of these facilities; and

WHEREAS, the City of Folsom desires to maximize the cost recovery of the community facilities rental program while providing a high-level of customer service; and

WHEREAS, the effective date of the facility rental fee schedule shall be September 1, 2025; and

WHEREAS, the indoor community facilities that include the Folsom Community Center and Robert H. Miller Rotary Clubhouse will be adjusted annually not to exceed the Consumer Price Index (CPI) and that staff will include future fee adjustments to City Council with the Finance Department for inflationary adjustments in July.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Folsom adopts the attached Community Facility Rental Fee Schedule.

BE IT FURTHER RESOLVED that Resolution No. 8792 is hereby rescinded.

PASS AND ADOPTED on this 27th day of May 2025, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Sarah Aquino, MAYOR

ATTEST:

Christa Freemantle, CITY CLERK

Attachment 2

Community Facility Rental Program Fee Schedule									
Agency	**Sq Ft**	**List Rate/hr**	**Cost per sq ft**	**Dining Capacity**	**Resident/ Business Rate/hr**	**Non- Profit Rates/hr**	**Cost per sq ft Res/NP**	**Required Minimum Hours**	**Notes**
Community Center Full Ballroom Comparisons									
City of Citrus Heights Community Center	11,000	$351.00	$0.03	750	$294.00	$294.00	$0.03	8 hours	Full Hall
City of Citrus Heights Community Center	7,200	$323.00	$0.04	400	$263.00	$263.00	$0.03	8 hours	2/3 Hall
LaSierra Community Center (Carmichael)	6,174	$195.00	$0.03	385	$180.00	$125.00	$0.03/$0.02	N/A	
City of Folsom	**8,500**	**$260.00**	**$0.03**	**508**	**$180.00**	**$125.00**	**$0.02/$0.01**	**Sun-Thu 4 hours Fri/Sat 8 hours**	**Folsom Non-Profits only**
Community Center Half Ballroom Comparisons									
City of Citrus Heights Community Center	3,600	$235.00	$0.06	170	$206.00	$206.00	$0.05	8 hours	1/3 Hall
Carmichael Park Clubhouuse	4,480	$125.00	$0.03	150	$119.00	$87.00	$0.02/$0.01	N/A	Clubhouse
Maidu Community Center	4,335	$160.00	$0.03	250	$135.00	$135.00	$0.03	N/A	Reception Hall
City of Folsom	**4,250**	**$130.00**	**$0.03**	**275**	**$95.00**	**$70.00**	**$0.02/$0.02**	**Sun-Thu 4 hours Fri/Sat 8 hours**	**Folsom Non-Profits only**

Community Facility Rental Program Fee Schedule									
Agency	**Sq Ft**	**List Rate/hr**	**Cost per sq ft**	**Dining Capacity**	**Resident/ Business Rate/hr**	**Non- Profit Rates/hr**	**Cost per sq ft Res/NP**	**Required Minimum Hours**	**Notes**
R.G. Smith Room Comparisons									
City of Citrus Heights Community Center	1,350	$117.00	$0.08	60	$94.00	$94.00	$0.07	4 hours	Room South A
La Sierra Community Center	961	$45.00	$0.04	50	$42.00	$36.00	$0.04/$0.03	2 hours	Room 800
Maidu Community Center	1,178	$70.00	$0.06	72	$60.00	$60.00	$0.05	2 hours	Meeting Room
Carmichael Park	1,200	$75.00	$0.06	75	$71.00	$61.00	0.06/0.05	2 hours	Veteran's Hall
City of Folsom	**1,000**	**$55.00**	**$0.06**	**50**	**$45.00**	**$25.00**	**$0.05/$0.03**	**Sun-Thu 4 hours Fri/Sat 8 hours**	**Folsom Non-Profits only**
Robert H. Miller III Rotary Clubhouse Comparisons									
City of Citrus Heights Community Center	2,700	$146.00	$0.05	120	$117.00	$117.00	$0.04	4 hours	Room South ABC
Maidu Community Center	1,891	$135.00	$0.07	135	$115.00	$115.00	$0.06	2 hours	Meeting Room 1 & 2
City of Folsom	**3,200**	**$100.00**	**$0.03**	**128**	**$80.00**	**$30.00**	**$0.03/$0.01**	**Sun-Thu 4 hours Fri/Sat 8 hours**	**Folsom Non-Profits only**

Attachment 3

Community Facilites Current and Proposed Fees

Indoor Venues

Rates are based on the minimum rental time

(Current Minimum Hours: 8-hours on Friday & Saturday, 4-hours Sunday thru Thursday)

*Last Fee Update was in Feburary 2011 or **2007	Current Rates			Proposed Rate			
Location	**List Rate**	**Resident**	**Non-Profit**	**List Rate**	**Resident** 25% Disc.	**Non-Profit** 20% Disc.	**% Change** List Rate
*Community Center Ballroom							
Friday-Saturday	$260/hr	$180/hr	$125/hr	$312/hr	$234/hr	$187/hr	20%
Sunday-Thursday	$260/hr	$180/hr	$125/hr	$312/hr	$234/hr	$187/hr	
*Community Center East Room							
Friday-Saturday	$130/hr	$95/hr	$70/hr	$156/hr	$117/hr	$94/hr	20%
Sunday-Thursday	$130/hr	$95/hr	$70/hr	$156/hr	$117/hr	$94/hr	
*Community Center West Room							
Friday-Saturday	$130/hr	$95/hr	$70/hr	$156/hr	$117/hr	$94/hr	20%
Sunday-Thursday	$130/hr	$95/hr	$70/hr	$156/hr	$117/hr	$94/hr	
*Community Center R.G Smith Room							
Friday-Saturday	$55/hr	$45/hr	$25/hr	$69/hr	$52/hr	$42/hr	20%
Sunday-Thursday	$55/hr	$45/hr	$25/hr	$69/hr	$52/hr	$42/hr	
Community Center Kitchen add-on (Full/Half)	*New Proposed Rate*			$480			*New*
R.G. Smith Room add-on (Full/West)	*New Proposed Rate*			$240			*New*
**Robert H. Miller III Rotary Clubhouse							
Friday-Saturday	$100/hr	$80/hr	$30/hr	$130/hr	$98/hr	$78/hr	30%
Sunday-Thursday	$100/hr	$80/hr	$30/hr	$130/hr	$98/hr	$78/hr	

Outdoor Venues

Hourly rates are listed unless otherwise specified

Location	**Current Rate**	**Proposed Rate**		**% Change**
Dan Russell Rodeo Arena (per day)	$1,500	$1,800	Each Day of Use	20%
Zittel Family Amphitheater (proposed 4hr minimum) *Currently $175/hr with no minimum time frame*	$175	$150		
Turntable (proposed 4hr minimum) *Currently $125/hr with no minimum time frame*	$125	$100		
Alleyway (proposed 4hr minimum) *Currently $75/hr with no minimum time frame*	$75	$50		
Johnny Cash Trail (per user)	$3	$3		

Park Pavilions

Daily rates for up to 8 hours between 9 am - 8 pm

Location	**Current Rate Daily**	**Proposed Rate Daily**		**Proposed Rate Daily**	
Broder Park Pavilion (70 person capacity)	$0	*New*	$160	Family Day Use	$750	Event/Multi Day Use
Folsom City Lions Park Gazebo *(200+ person capacity)*	$250	$200	Family Day Use	$750	Event/Multi Day Use
Folsom City Lions Park Pavilion (200 person capacity)	$250	$200	Family Day Use	$750	Event/Multi Day Use
Folsom City Lions Park Front Grass *(event space)*	$0	*New*	$500	Single Day Use	$750	Event/Multi Day Use
Lew Howard Park Pavilion *(200 person capacity)*	$250	$200	Family Day Use	$750	Event/Multi Day Use
Livermore Park Pavilion *(70 person capacity)*	$250	$160	Single Day Use	$750	Event/Multi Day Use
John Kemp Park Pavilion *(70 person capacity)*	$250	$160	Family Day Use	$750	Event/Multi Day Use
Nisenan Park Pavilion *(70 person capacity)*	$0	*New*	$160	Single Day Use	$750	Event/Multi Day Use
Prospector Park Pavilion *(70 person capacity)*	$0	*New*	$160	Family Day Use	$750	Event/Multi Day Use

This page is intentionally left blank to facilitate double-sided printing and minimize paper use.

CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Folsom City Council
Staff Report

MEETING DATE:	5/27/2025
AGENDA SECTION:	Public Hearing
SUBJECT:	Resolution No. 11390 - A Resolution Rescinding Resolution No. 10697 and Adopting a New Fee Schedule for the Folsom City Zoo Sanctuary
FROM:	Parks and Recreation Department

RECOMMENDATION / COUNCIL ACTION

The Parks & Recreation Department recommends that the City Council pass and adopt Resolution No. 11390 – A Resolution No. 11390 - A Resolution Rescinding Resolution No. 10697 and Adopting a New Fee Schedule for the Folsom City Zoo Sanctuary.

BACKGROUND

The Folsom City Council adopted a strategic plan that sets the goals and priorities. The recommendation to increase the Folsom City Zoo Sanctuary entrance fee supports the City Council's priorities of financial stability. The Folsom City Zoo Sanctuary opened 62 years ago and was free to the public. Entrance to the zoo remained free until September 1989. Since 1989, fees have increased in the following manner:

- September 1989: Fees were initiated for adults (ages 13 and up) at $1.50 a
- and $.50 for children (ages 5-12).
- October 1992: Adult price increased to $2. Children increased to $1.
- September 1999: Fees increased when Phase One of the Bear Exhibit was opened. Adult prices increased to $3 and the price for children increased to $2.
- July 2006: Adult fees were raised to $4 (with seniors staying at $3), and children raised to $3. Infants/toddlers ages 0-4 remained free.
- January 2009: Infant/toddler free entry age lowered to under 2 years, and a fee of $3 for ages 2-12 was charged.
- July 2010: Weekend fees increased by $1.
- January 2012: Adult and senior fees were increased by $1 and the senior age was raised from 55 to 65.
- July 2017: Fees were increased by $1 due to completion of the Barnyard Experience project.

- Due to the pandemic, the zoo was closed from March 17, 2020 – July 16, 2020. Upon re-opening July 17, 2020, ticket sales were only offered online. Having multiple price points was not feasible with the online ticket sales software. Features of additional value within the zoo decreased, i.e., the gift shop was closed, and interactive elements were removed. Therefore, a medium price point of $5 "pandemic pricing" for ages two and older was established.
- In October 2021, the City Council adopted Resolution No. 10697, amending Resolution No. 9930, which adopted a new fee schedule for the Folsom City Zoo Sanctuary. All entry fees were raised to $7.00 for all visitors ages 2 and up.

On September 3, 2024, the Folsom Parks and Recreation Commission received the proposed fee schedule and unanimously recommended that the Folsom City Council approve the increase in fee and establish the fee range.

POLICY / RULE

Folsom Municipal Code, Section 3.60.020 Service Charges. The fees for entrance to the Folsom City Zoo shall be established by resolution of the City Council. [Ord. 627 (1988)]

Folsom Municipal Code, Section 3.60.030 Collection of Zoo Entrance Fees. Fees shall be collected at the gate or as otherwise prescribed by the city council. The fees collected shall be used only to offset the costs of administering, maintaining and improving the zoo. [Ord. 627 (1988)]

ANALYSIS

Before establishing a new fee or recommending a fee increase or decrease, staff consider multiple elements. Staff reviewed market demand, user trends, competitors, and the cost of service before making recommendations regarding the proposed entry fee to the Folsom City Zoo Sanctuary.

Staff believe that the proposed fees for the Folsom City Zoo Sanctuary are consistent with other regional facilities and recreational opportunities that are similar to the zoo and/or last about the same amount of time as a zoo visit. An analysis of other zoo facilities and similar facilities that would welcome visitors is included in Attachment 2. The zoo has not had a fee increase since October 2021. Staff recommend raising fees to $10 beginning July 1, 2025. Staff recommend the City Council approve an entry fee range of $10 to $15. The range will allow for flexibility to allow for future increases. Staff will return to the City Council for any proposed entry fee greater than $15. Fees will be reviewed annually as part of the budget process.

Table 1 – Proposed Zoo Sanctuary Fee Schedule

Age	Daily Fee
Under 2 years	Free
Ages 2 and up	$10-$15

Cost Recovery

In accordance with the Parks & Recreation User Fees and Charges Policy, Zoo Sanctuary entrance fees fall within the low-cost recovery goal (0%-50%). The Zoo Sanctuary's mission, *Teaching Responsible Behavior Toward All Animals*, aligns with the broader public good, offering educational and conservation benefits that go beyond individual use and support the cost recovery goals. At present, the Zoo Sanctuary operates at a 43% cost recovery. The recommended fee increase is expected to improve cost recovery to approximately 53% with no anticipated increase in expenditures. This adjustment will support the continued sustainability of the Zoo Sanctuary.

FINANCIAL IMPACT

The Folsom City Zoo Sanctuary staff estimate that revenue could increase by approximately $250,000 annually associated with the proposed fee increase. This increase could be higher or lower than estimated based on actual attendance. New entrance fees will be implemented on July 1, 2025.

ENVIRONMENTAL REVIEW

There is no environmental impact.

ATTACHMENTS

1. Resolution No. 11390 - A Resolution Rescinding Resolution No. 10697 and Adopting a New Fee Schedule for the Folsom City Zoo Sanctuary
2. Entrance Fee Analysis for Folsom City Zoo Sanctuary

Respectfully Submitted,

Kelly Gonzalez, Parks & Recreation Director

Attachment 1

RESOLUTION NO. 11390

A RESOLUTION RESCINDING RESOLUTION NO. 10697 AND ADOPTING A NEW FEE SCHEDULE FOR THE FOLSOM CITY ZOO SANCTUARY

WHEREAS, the Folsom City Zoo Sanctuary has been a treasured community asset for over 62 years, offering the Folsom community and the region education, recreation and tourism opportunities; and

WHEREAS, the City Council provides policy direction for prudent financial management of the City's finances; and

WHEREAS, in accordance with Chapter 3.60.020 of the Folsom Municipal Code, fees for entrance to the Folsom City Zoo Sanctuary shall be established by resolution of the City Council; and

WHEREAS, the Parks & Recreation Department desires to develop and provide quality recreational and educational opportunities for the community; and

WHEREAS, the Folsom City Zoo Sanctuary seeks to offer a fair and equitable fee schedule while striving to offset operational, maintenance, and other expenses; thereby reducing reliance on the City's General Fund; and

WHEREAS, on September 3, 2024, the Parks & Recreation Commission recommended approval of the new fee schedule with a fee increase to $10.00 for ages two and older;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Folsom hereby rescinds Resolution No. 10697 adopts a new entrance fee for the Folsom City Zoo Sanctuary with a range of $10.00 to $15.00; and staff will include future entrance fee adjustments to City Council and the Finance Department for inflationary adjustments to fees in July.

PASS AND ADOPTED on this 27 day of May 2025, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

_____
Sarah Aquino, MAYOR

ATTEST:

_____
Christa Freemantle, CITY CLERK

Attachment 2

Admission Price Comparison - 2025

Happy Hollow Park and Zoo	
Age	**Fee**
Age 0-1	Free
General (Age 2-59)	$18
Age 60+	$15
Military Admission	$15
Parking	$10
Annual Parking Pass	$80

Lindsay Wildlife Museum	
Age	**Fee**
Under 2 years	Free
Ages 2-17 years	$15
Students with ID	$15
Adults (Age 18-64)	$17
65+ years	$15
Parking	Free

Micke Grove Zoo (Lodi, 5 acres)	
Age	**Fee**
Age 2 and under	Free
Age 3-13 years	$3
Adult (Age 14+)	$5
Parking Holiday	$10
Parking Weekday	$5
Parking Weekends	$6

Steve Miklos Aquatic Center	
Age	**Fee**
Under 2 years	Free
Ages 2-3	$6
Ages 4-54	$9
Ages 55 and up	$6
Parking	Free

Sacramento Zoo (14.3 acres)

UPDATE: The Sacramento Zoo uses Plan-Ahead Pricing. Plan-Ahead Pricing means that different days and times have different prices based on several factors, including capacity, seasonality, and how many people are interested in that time

Age	Friday Day-Of	Friday the Following Week
Age 0-1	Free	Free
Age 2-11	$20	$15.25
Age 12-64	$26	$20.00
Age 65+	$25	$19.25
Parking	Free	Free

Palladio 16 Cinemas (Folsom)		
Age	**Weekday**	**Weekend**
General Admission	$14	$14
Child	$12	$12
Senior	$12	$12
Matinee	$12	$12
Tuesday	$7	

California Railroad Museum	
Age	**Fee**
Age 0-5	Free
Kids (Age 6-17)	$6
Adults	$12
Parking	Varies

SMUD Museum of Science & Curiosity	
Age	**Fee**
Under 2	Free
Ages 2-17 years	$14.95
Adults 18+	$17.95
Seniors 60+	$15.95
Parking	Free

Fairytale Town		
Age	**Weekday**	**Weekend**
Adults	$10	$10
Children 2-12	$10	$10
Children 1 and under	Free	Free

Effie Yeaw Nature Center	
	Fee
Admission	Donation
Parking	$7

Sunsplash	
At the Gate	**Fee**
Weekday - General	$56.99
Weekend - General	$61.99
Weekday - Nite Slide	$43.99
Weekend - Nite Slide	$49.99
Parking	Free

Scandia	
	Fee
Gold Package	$35
Unlimited Golf (4+)	$16
Ages 0-3	Free

NorCal Aquarium and Wildlife	
	Fee
Adult	$14.99
Child	$9.99

Folsom City Council
Staff Report

MEETING DATE:	5/27/2025
AGENDA SECTION:	New Business
SUBJECT:	Resolution No. 11377 - A Resolution Adopting a List of Projects for Fiscal Year 2025-26 to be Funded by Senate Bill 1: The Road Repair and Accountability Act
FROM:	Public Works Department

RECOMMENDATION / CITY COUNCIL ACTION

The Public Works Department recommends that the City Council pass and adopt Resolution No. 11377 - A Resolution Adopting a List of Projects for Fiscal Year 2025-26 to be Funded by Senate Bill 1: The Road Repair and Accountability Act.

BACKGROUND / ISSUE

On April 28, 2017, California Governor Brown signed into law Senate Bill 1 (SB-1), which establishes the Road Maintenance and Rehabilitation Account (RMRA) to address deferred maintenance on the state highway and local street and road systems. The Bill states that funds shall be used for projects that include, but are not limited to, the following:

- Road maintenance and rehabilitation
- Safety projects
- Railroad grade separations
- Complete street components, including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects
- Traffic control devices
- Match for state/federal funds for eligible projects
- Purchase of equipment needed for eligible roadway and infrastructure maintenance

The City of Folsom is estimated to receive approximately $2.3 million of RMRA funds for Fiscal Year 2025-26.

The Fiscal Year 2025–26 Senate Bill 1 (SB-1) funds will be allocated to support the following infrastructure projects and equipment purchase aimed at enhancing transportation and pedestrian safety, roadway maintenance, and overall operational efficiency.

Project Title: Citywide ADA Compliance Project FY 2025-26
FY25-26 SB-1 Funding: $725,000
Schedule: FY 2025-26
Useful Life: 50 years
Description: A project that includes an annual rotation of sidewalk inspections and repairs, with one council district receiving attention each year. This ensures a systematic and ongoing effort to improve accessibility across the city for people with disabilities and to mitigate sidewalk uplifts and damage. These funds will be used to inspect Council District 1 and make required repairs. A portion of the funds will be utilized to address the remaining significant findings within Council District 4, which was inspected and partially repaired in FY 24-25.

Project Title: Street Overlay/Pavement Management Project
FY25-26 SB-1 Funding: $1,575,000
Schedule: FY 2025-26
Useful Life: 25 years
Description: This project is currently in the scoping phase. The neighborhoods listed below are being considered for analysis, contingent upon the available budget and pavement maintenance treatment selected: Rancho Diablo (Hancock Drive Neighborhood), Willow Creek Estates (Willow Creek Drive and Flower Drive Neighborhood) and Willow Creek Estates East (Bittercreek Drive and Big Valley Road Neighborhood).

The City of Folsom currently has an overall Pavement Condition Index (PCI) value of 67, which is described as “Fair,” according to StreetSaver, the software program that the Public Works Department utilizes to manage the City’s Pavement Management Program. It’s worth noting that the PCI was 74, described as “Good”, in 2020. Future projections show that at the pre-SB-1 funding level, this PCI value would degrade to 42 (Poor) by the year 2037 and value to 32 (Very Poor) by 2045. Due to this rapid, yet expected, degradation of the pavement system, this SB-1 funding source is valuable in helping to maintain the City of Folsom’s overall pavement network. However, even with these SB-1 funds, the PCI continues to trend downward. The Pavement Management Plan estimates that in order to maintain the pavement network in it’s current condition an investment of $12M annually would be required, however the program is currently funded for approximately $2M per year.

POLICY / RULE

To receive SB-1 funds, local agencies are required by the California Transportation Commission (CTC) to annually submit a list of projects that may be constructed and funded

with RMRA funds, and the list must be part of an approved Resolution. The list of projects allows the City to scope the Capital Improvements to meet the available funding.

ANALYSIS

Staff has reviewed the most recent SB-1 reporting and spending requirements and found them to be reasonable and realistic to achieve.

FINANCIAL IMPACT

RMRA revenue for Fiscal Year 2025-26 is estimated to be $2.3 million. Adopting this list of eligible projects authorizes staff to use the Fiscal Year 2025-26 funding for the projects on the list.

ENVIRONMENTAL REVIEW

This action is exempt from environmental review under the California Environmental Quality Act (CEQA).

ATTACHMENTS

1. Resolution No. 11377 - A Resolution Adopting a List of Projects for Fiscal Year 2025-26 to be Funded by Senate Bill 1: The Road Repair and Accountability Act
2. Map of Street Overlay/Pavement Management Project FY 2025-26

Submitted,

Marcus Yasutake, ACTING PUBLIC WORKS DIRECTOR

Attachment 1

RESOLUTION NO. 11377

A RESOLUTION ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025-26 TO BE FUNDED BY SENATE BILL 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017), was passed by the Legislature and signed into law by California Governor Brown in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure that Folsom residents are aware of the projects proposed for funding in their community, and which projects have been completed each Fiscal Year; and

WHEREAS, the City must pass a resolution adopting a list of eligible projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the list of projects will include projects that may not be completed in the fiscal year allotted due to available funding; and

WHEREAS, the City will receive an estimated $2.3 million in RMRA funding from SB 1 in Fiscal Year 2025-26; and

WHEREAS, this is the ninth year in which the City is receiving SB 1 funding that will enable the City to continue essential pavement resurfacing and concrete projects that would not have otherwise been possible without SB 1; and

WHEREAS, the City used a combination of the Pavement Management System and known priorities to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective pavement resurfacing projects that also meet Folsom's priorities for transportation investment; and

WHEREAS, the SB 1 project list and overall investment in Folsom's local streets and roads infrastructure - with a focus on basic maintenance and safety, investing in the complete streets infrastructure, and using cutting edge technology, materials, and practices — will have significant positive co-benefits citywide; and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom approves this Resolution adopting the list of projects below to be funded in FY 2025-26 by Senate Bill 1: The Road Repair and Accountability Act.

Project	Project Completion	Estimated Useful Life
• Citywide ADA Compliance Project FY 25-26	June 2026	50 year life
• Street Overlay/Pavement Management FY 25-26	June 2026	25 year life

PASSED AND ADOPTED this 27th day of May 2025 by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

_____
Sarah Aquino, MAYOR

ATTEST:

_____
Christa Freemantle, CITY CLERK

Attachment 2



CITY OF FOLSOM
DISTINCTIVE BY NATURE

Street Overlay/Pavement Management Project FY 2025-26

N

0 250 500 1,000 1,500 Feet

Folsom City Council
Staff Report

ETING DATE:	5/27/2025
AGENDA SECTION:	New Business
SUBJECT:	Resolution No. 11385 – A Resolution Authorizing the City Manager to Execute an Inter-Agency Agreement for Cost-Sharing of the Water Forum Successor Effort and Habitat Management Element Budget of the Water Forum
FROM:	Environmental and Water Resources Department

RECOMMENDATION / CITY COUNCIL ACTION

The Environmental and Water Resources Department recommends the City Council pass and adopt Resolution No. 11385 – A Resolution Authorizing the City Manager to Execute an Inter-Agency Agreement for Cost-Sharing of the Water Forum Successor Effort and Habitat Management Element Budget of the Water Forum.

BACKGROUND / ISSUE

In January of 2000, the Water Forum was formed to provide a safe, reliable water supply and preserve the value of the Lower American River. Through a collaborative effort of 21 water purveyors, environmental interest groups, citizens organizational groups and business groups, the Water Forum Agreement (WFA) was signed to endorse and, where appropriate, participate in each of the seven complementary actions:

1. Increase Surface Water Diversions
2. Implement actions to meet customer needs while reducing diversion impacts in the drier years
3. Support an improved pattern of fishery flow releases from Folsom Reservoir
4. Support Lower American River Habitat Management Element
5. Support the Water Conservation Element
6. Support Groundwater Management Element
7. Support the Water Forum Successor Effort

The Water Forum brings together a diverse group of businesses, citizen groups, environmentalists, water providers, and local governments. Members collaborate under the WFA to balance two equal objectives:

- Provide a reliable and safe water supply for the region's economic health and planned development through to the year 2030; and
- Preserve the lower American River's fishery, wildlife, recreational, and aesthetic values.

The original WFA is set to expire in 2030. From the beginning, the Water Forum has played a central role for the region in ensuring regional water supply reliability and protecting the health of the lower American River by providing a venue for collaborative problem-solving. By coming together to support each other's shared priorities, Water Forum members facilitated significant infrastructure projects, built a culture of trust, and enabled quick responses to crises like drought, all without resorting to gridlock or litigation.

This resolution will authorize the City Manager to execute an Inter-Agency Agreement for cost-sharing of the Water Forum Successor Effort and Habitat Management Element budget of the Water Forum.

POLICY / RULE

In accordance with Chapter 2.36 of the Folsom Municipal Code, supplies, equipment, services, and construction with a value of $75,049 or greater shall be awarded by City Council.

ANALYSIS

Under the current WFA, the Water Forum Successor Effort (WFSE) will continue negotiations of various environmental activities to protect the Lower American River, support the renewal of the water diversion agreements of the signatories, develop updates as necessary the Lower American River Flow Management Standard, and assist with other necessary regional water management activities to meet WFSE goals. The historic success in this program has positioned both Folsom and the region to be eligible for funding opportunities through collaborative efforts.

For the last five years, Water Forum members have been actively negotiating terms for an updated Water Forum agreement. The negotiations have focused on addressing the unprecedented challenges posed by climate change--projected to bring hotter, drier periods and intense rainfall, increasing pressure on Folsom Reservoir and our fishery--and future growth. The draft of the updated agreement includes commitments to continue the important work that the Water Forum has led for over two decades. This includes:

- **Habitat Enhancement in the Lower American River:** By leveraging funding from local, state, and federal partners, the Water Forum has invested over $38.8 million in local and grant funding for habitat enhancement and public education since 2000. Its

pioneering studies have yielded invaluable insights into habitat enhancement strategies and species behavior—from detailed underwater maps of the river to monitoring salmon in drought conditions.

- **Flow Management Standard (FMS):** The FMS uses the best available science to set targets for minimum river flows and cold-water storage at Folsom Reservoir to help preserve water storage and improve water temperature in the lower American River for salmon and steelhead. After nearly 20 years of study and refinement, the Modified FMS is now seen as the best path forward for protecting and restoring steelhead and fall-run Chinook salmon in the lower American River, while improving local water supply reliability without causing negative impacts elsewhere in the state.

- **Increased Conjunctive Use**: The Water Forum provides a crucial collaborative foundation essential to successfully expanding conjunctive use through the Sacramento Regional Water Bank.

- **A Foundation for Funding Success**: State planning and regulatory frameworks emphasize the interconnectedness of surface water, groundwater, and the environment. The Water Forum showcases the region's commitment to protecting both water supplies and the environment, positioning us for significant funding opportunities.

- **Effective Advocacy**: Over the past decade, regulatory demands on water management have intensified, highlighting the importance of strong regional advocacy. Engaging through the Water Forum helps to ensure our voice is heard by critical operators in the watershed like the U.S. Bureau of Reclamation and groundwater agencies can more effectively influence policies and safeguard regional interests.

- **Commitments for Regional Coordination and Water Management:** Continued dialogue for common interests within the region related to habitat improvements, regional water supply reliability, and public education and outreach.

During negotiations, it was identified that a new cost allocation methodology would be necessary to fund the work of the Water Forum beginning in Fiscal Year 2025-2026. Previously, funding for multiple agencies was derived from assessments through Sacramento County Water Agency (SCWA) Zone 13. However, since Zone 13 was established 38 years ago without an inflation adjustment, its revenue has remained static while the Water Forum's budget has grown annually to accommodate inflation. As a result, contributions from Zone 13 towards the Water Forum's work became unsustainable. Zone 13 funds have historically comprised nearly 50% of Water Forum's annual budget.

Over several months, water agencies and other funders explored several new funding models to distribute the Water Forum costs equitably. In November 2024, stakeholders agreed on an approach involving proportional cost allocations based on agency connection counts, five-year average groundwater production, and a five-year average of American River diversions. Each

dataset is weighted relative to the benefits derived from Water Forum participation (as summarized in Table 1 below).

Table 1. Water Forum Cost Allocation Weighting Factors and Benefits

Agency Data Set	Weighting Factor	Associated Benefits
Connection Counts	0.40	• Environmental Stewardship • Maintaining peace on the river • Assistance in the regulatory settings
Groundwater Production	0.20	• Regional water supply reliability • Support for more conjunctive use activities • Regional collaboration and partnerships for projects, programs, and funding
American River Diversions	0.40	• Regional coordination and strategy with U.S. Bureau of Reclamation • Protecting the value and function of the Lower American River corridor

The attached annual funding agreement reflects the application of the agreed-upon funding allocation methodology. While the updated Water Forum Agreement is not expected to be finalized until the fall of 2025, the new cost allocation model is proposed to be applied in Fiscal Year 2025-26. This approach aligns with the agreement in principle reached during the last five years of negotiations. Based on the timing and contents of the final Water Forum Agreement, the annual funding agreements will be updated for Fiscal Year 2026-27.

FINANCIAL IMPACT

The proposed Fiscal Year 2025-26 Water Operating Budget includes funding for contractual services, including the Water Forum related expenses. Below is the proposed budget for FY 2025-26 for the Water Forum Successor Effort and the Habitat Management Element. EWR staff will include the proposed costs in future fiscal year budgets. The City's share is $119,622. The Water Forum requests that cost-sharing partners approve the inter-agency funding agreement in FY 2024-25 so that they can collect funds as soon as possible in FY 2025-26.

The Parties identified below have each agreed to pay a pro-rata amount of the total costs for funding the Water Forum Successor Effort (WFSE) and Habitat Management Element (HME) activities (based upon their number of active water connections and the 5-year average quantities of groundwater production and American River diversions, or a negotiated amount), as set forth below for the period of July 1, 2025, to June 30, 2026.

WFSE Cost-Sharing Partners	FY 2025-2026 Cost Share Amounts
El Dorado Irrigation District	**66,634**
Placer County Water Agency	**56,874**
City of Folsom (minus Ashland)	**62,054**
City of Roseville	**110,238**
San Juan Water District	**55,474**
Citrus Heights Water District	**42,377**
Fair Oaks Water District	**32,775**
Carmichael Water District	**27,725**
City of Sacramento	**219,192**
Sacramento Suburban Water District	**97,382**
Golden State Water Company	**32,010**
California American Water	**93,116**
Sacramento County Water Agency	**83,311**
East Bay Municipal Utility District	**15,356**
Sacramento Area Flood Control Agency	**20,000**
Sacramento Municipal Utility District	**21,000**
El Dorado Water Agency	**15,000**
Total:	**1,050,519**

HME Cost-Sharing Partners	FY 2025-2026 Cost Share Amounts
El Dorado Irrigation District	**61,817**
Placer County Water Agency	**52,762**
City of Folsom (minus Ashland)	**57,568**
City of Roseville	**102,268**
San Juan Water District	**51,464**
Citrus Heights Water District	**39,314**
Fair Oaks Water District	**30,406**
Carmichael Water District	**25,720**
City of Sacramento	**203,345**
Sacramento Suburban Water District	**90,342**
Golden State Water Company	**29,696**
California American Water	**86,385**
Sacramento County Water Agency	**77,288**
East Bay Municipal Utility District	**14,246**
Total:	**922,621**

ENVIRONMENTAL REVIEW

This project is exempt from environmental review under the California Environmental Quality Act, Section 15301 "Existing Facilities".

ATTACHMENTS

1. Resolution No. 11385 – A Resolution Authorizing the City Manager to Execute an Inter-Agency Agreement for Cost-Sharing of the Water Forum Successor Effort and Habitat Management Element Budget of the Water Forum

2. Draft Inter-Agency Agreement for Cost-Sharing of the Water Forum Successor Effort and Habitat Management Element Budget of the Water Forum

Submitted,

_____

Marcus Yasutake, Director
ENVIRONMENTAL AND WATER RESOURCES DEPARTMENT

Attachment 1

RESOLUTION NO. 11385

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE AN INTER-AGENCY AGREEMENT FOR COST-SHARING OF THE WATER FORUM SUCCESSOR EFFORT AND HABITAT MANAGEMENT ELEMENT BUDGET OF THE WATER FORUM

WHEREAS, the City of Folsom signed, in January 2000, the Water Forum Agreement; and

WHEREAS, the City of Folsom, through the Water Forum Agreement, has agreed to participate in the Water Forum Successor Effort (WFSE); and

WHEREAS, the Habitat Management Element of the Water Forum has invested over $38.8 million in local and grant funding for habitat enhancement along the Lower American River and public education since 2000; and

WHEREAS, for the last five years, Water Forum members have been actively negotiating terms for an updated Water Forum Agreement; and

WHEREAS, the Water Forum Agreement signatories developed a new cost sharing formula to equitably distribute program costs for Fiscal Year 2025-26; and

WHEREAS, staff requested funding in Fiscal Year 2025-26 in the Water Operating Fund (Fund 520) for this agreement; and

WHEREAS, entering into this Interagency Agreement for Fiscal Year 2025-26 does not imply that the Parties have agreed to this cost allocation formula on a permanent basis or have approved the entirety of the updated Water Forum Agreement; and

WHEREAS, the Parties are optimistic that the updated Water Forum Agreement will be signed in the fall of 2025, but will not assume any obligations pursuant to the Water Forum Agreement until it is final; and

WHEREAS, the agreement will be in a form acceptable to the City Attorney:

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to execute an inter-agency agreement for cost-sharing of the Water Forum Successor Effort and Habitat Management Element Budget of the Water Forum.

PASSED AND ADOPTED this 27th day of May 2025, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

_____
Sarah Aquino, MAYOR

ATTEST:

_____
Christa Freemantle, CITY CLERK

Attachment 2

Interagency Agreement
For Cost-Sharing the Fiscal Year (FY) 2025-2026
Water Forum Successor Effort and Habitat Management Element
Budget of the Water Forum

THIS AGREEMENT is made and entered into on July 1, 2025, by and among El Dorado Irrigation District; Placer County Water Agency; City of Folsom (minus Ashland); City of Roseville; San Juan Water District; Citrus Heights Water District; Fair Oaks Water District; Carmichael Water District; Sacramento Suburban Water District; Golden State Water Company; California American Water; Sacramento County Water Agency; Sacramento Area Flood Control Agency and the City of Sacramento (on behalf of the Water Forum).

Recitals

A. The parties to this Interagency Agreement (collectively "Parties" and individually "Party") acknowledge that the Water Forum 2.0 Agreement is not yet signed and a final cost allocation formula has not been agreed upon.

B. Entering into this Interagency Agreement for FY2025-2026 does not imply that the Parties have agreed to this cost allocation formula on a permanent basis or have approved the entirety of the Water Forum 2.0 Agreement.

C. The Parties are optimistic that the Water Forum 2.0 Agreement will be signed in the summer of 2025, but will not assume any obligations pursuant to the Water Forum 2.0 Agreement until it is final.

Therefore, the Parties, in consideration of the mutual obligations set forth herein, agree as follows:

Section I.

Water Forum Successor Effort Cost-Sharing: The Parties identified below have each agreed to pay a pro-rata amount of the total costs for funding the Water Forum Successor Effort (WFSE) activities (based upon their number of active water connections and the 5-year average quantities of groundwater production and American River diversions, or a negotiated amount), as set forth below for the period of July 1, 2025, to June 30, 2026.

WFSE (Fund 7103) **Cost-Sharing Partners**	**FY 2025-2026** **Cost Share Amounts**
El Dorado Irrigation District	**66,634**
Placer County Water Agency	**56,874**
City of Folsom (minus Ashland)	**62,054**
City of Roseville	**110,238**
San Juan Water District	**55,474**
Citrus Heights Water District	**42,377**

WFSE (Fund 7103) Cost-Sharing Partners	FY 2025-2026 Cost Share Amounts
Fair Oaks Water District	**32,775**
Carmichael Water District	**27,725**
City of Sacramento	**219,192**
Sacramento Suburban Water District	**97,382**
Golden State Water Company	**32,010**
California American Water	**93,116**
Sacramento County Water Agency	**83,311**
East Bay Municipal Utility District	**15,356**
Sacramento Area Flood Control Agency	**20,000**
Sacramento Municipal Utility District	**21,000**
El Dorado Water Agency	**15,000**
Total:	**1,050,519**

DRAFT

Habitat Management Element Cost-Sharing: The Parties identified below have each agreed to pay a pro-rata amount of the total costs for funding the Habitat Management Element (HME) activities (based upon their number of active water connections and the 5-year average quantities of groundwater production and American River diversions, or a negotiated amount), as set forth below for the period of July 1, 2025, to June 30, 2026.

HME (Fund 7104) Cost-Sharing Partners	FY 2025-2026 Cost Share Amounts
El Dorado Irrigation District	**61,817**
Placer County Water Agency	**52,762**
City of Folsom (minus Ashland)	**57,568**
City of Roseville	**102,268**
San Juan Water District	**51,464**
Citrus Heights Water District	**39,314**
Fair Oaks Water District	**30,406**
Carmichael Water District	**25,720**
City of Sacramento	**203,345**
Sacramento Suburban Water District	**90,342**
Golden State Water Company	**29,696**
California American Water	**86,385**
Sacramento County Water Agency	**77,288**
East Bay Municipal Utility District	**14,246**
Total:	**922,621**

Sacramento County American River Parkway Contribution: Given the County of Sacramento's long history of stewardship in the American River Parkway (Parkway) and strong partnership with the City of Sacramento on issues related to the Parkway, the County of Sacramento commits to provide

separate funding from the water agencies in the amount of $150,000 in FY 2025-2026 to be used to build Water Forum's cash reserves and provide operational stability to the Water Forum.

Section II.

Reimbursement: The Water Forum shall administer all consultant agreements and other expenses incurred during FY 2025-2026 for the WFSE and HME. The Parties agree to pay the Water Forum for their share of such costs, totaling the amount set forth for each party in Section I, above, within 30 days after receipt of invoices.

The Water Forum will invoice each Party one time at the beginning of each fiscal year for its annual cost allocation. It is understood and agreed that although this Interagency Agreement only pertains to reimbursement for costs incurred during the period from July 1, 2025, to June 30, 2026, the WFSE and HME will extend past June 30, 2026. Any reimbursement of costs incurred by Water Forum after June 30, 2026, would be governed by a new or amended interagency cost-sharing agreement.

Section III.

Sacramento Municipal Utility District, El Dorado Water Agency, and East Bay Municipal Utility District: Sacramento Municipal Utility District (SMUD), El Dorado Water Agency (EDWA), and East Bay Municipal Utility District (EBMUD) have entered into separate agreements with the City of Sacramento (on behalf of the WATER FORUM and the WFSE) to pay their share of the costs identified in Section II, above, up to the amounts set forth for SMUD, EDWA, and EBMUD, respectively, in Section I, above.

Section IV.

Changes in Terms: Any changes to the terms of this Interagency Agreement shall be approved by all Parties and shall be effective when reduced to writing and signed by all Parties.

Section V.

Contingent obligation: This Interagency Agreement is entered into prior to annual budget adoption by some of the Parties and is subject to funding availability in each Party's approved budget for the applicable fiscal year. In the event that a Party's governing body does not approve sufficient funding to meet the obligations of this Interagency Agreement, the Parties will meet and confer on a revised cost allocation.

Section VI.

Indemnity: Each Party shall, to the fullest extent allowed by law, indemnify, hold harmless and defend the other Party or Parties, its officers and employees from any actions, liability, or other expenses (including reasonable attorney fees) for any damages or injury to persons or property, occurring by reason of any negligent or wrongful act or omission by the indemnifying Party, its officers or employees under this Interagency Agreement.

Section VII.

Independent Contractors: All contractors employed during any phase of the WFSE and HME are independent contractors. Contractor employees assigned to perform contract work related to the Water Forum are and will remain employees of the contractor and will not be considered employees of any of the Parties for any reason.

DRAFT

Section VII.

Single Agreement: This Interagency Agreement may be signed in multiple counterparts, which together will constitute a single Interagency Agreement. This Interagency Agreement is executed as follows:

El Dorado Irrigation District,

By: _____ Date: _____

DRAFT

Single Agreement: This Interagency Agreement may be signed in multiple counterparts, which together will constitute a single Interagency Agreement. This Interagency Agreement is executed as follows:

Placer County Water Agency,

By: _____ Date: _____

DRAFT

Single Agreement: This Interagency Agreement may be signed in multiple counterparts, which together will constitute a single Interagency Agreement. This Interagency Agreement is executed as follows:

City of Folsom, a municipal corporation

By: _____ Date: _____

Bryan Whitemyer, City Manager

APPROVED AS TO CONTENT:

By: _____ Date: _____

Marcus Yasutake, Environmental & Water Resources Director

APPROVED AS TO FUNDING:

By: _____ Date: _____

Stacey Tamagni, Finance Director

APPROVED AS TO FORM:

By: _____ Date: _____

Steven Wang, City Attorney

ATTEST:

By: _____ Date: _____

Christa Freemantle, City Clerk

DRAFT

Single Agreement: This Interagency Agreement may be signed in multiple counterparts, which together will constitute a single Interagency Agreement. This agreement is executed as follows:

City of Roseville, a municipal corporation

By: _____ Date: _____

Print Name: City Manager

APPROVED AS TO FORM:

By: _____ Date: _____

Print Name: City Attorney

DRAFT

APPROVED AS TO SUBSTANCE:

By: _____ Date: _____

Print Name: Environmental Utilities Director

ATTEST:

By: _____ Date: _____

Print Name: City Clerk

Single Agreement: This Interagency Agreement may be signed in multiple counterparts, which together will constitute a single Interagency Agreement. This agreement is executed as follows:

San Juan Water District

By: _____ Date: _____

Print Name: General Manager

DRAFT

Single Agreement: This Interagency Agreement may be signed in multiple counterparts, which together will constitute a single Interagency Agreement. This agreement is executed as follows:

Citrus Heights Water District

By: _____ Date: _____

Print Name: General Manager

DRAFT

Single Agreement: This Interagency Agreement may be signed in multiple counterparts, which together will constitute a single Interagency Agreement. This agreement is executed as follows:

Fair Oaks Water District

By: _____ Date: _____

Print Name: General Manager

DRAFT

Single Agreement: This Interagency Agreement may be signed in multiple counterparts, which together will constitute a single Interagency Agreement. This agreement is executed as follows:

Carmichael Water District

By: _____ Date: _____

DRAFT

Single Agreement: This Interagency Agreement may be signed in multiple counterparts, which together will constitute a single Interagency Agreement. This agreement is executed as follows:

City of Sacramento, a municipal corporation

APPROVED AS TO FORM:

By: _____ Date: _____

Print Name: Deputy City Attorney

RECOMMENDED:

By: _____ Date: _____

Print Name: WATER FORUM Executive Director

By: _____ Date: _____

Print Name: Department of Utilities Director

APPROVED:

By: _____ Date: _____

Print Name: Assistant City Manager

For: City Manager

ATTEST:

By: _____ Date: _____

Print Name: Assistant City Clerk

DRAFT

Single Agreement: This Interagency Agreement may be signed in multiple counterparts, which together will constitute a single Interagency Agreement. This agreement is executed as follows:

Sacramento Suburban Water District

By: _____ Date: _____

DRAFT

Single Agreement: This Interagency Agreement may be signed in multiple counterparts, which together will constitute a single Interagency Agreement. This agreement is executed as follows:

Golden State Water District

By: _____ Date: _____

DRAFT

Single Agreement: This Interagency Agreement may be signed in multiple counterparts, which together will constitute a single Interagency Agreement. This agreement is executed as follows:

California American Water

By: _____ Date: _____

DRAFT

Single Agreement: This Interagency Agreement may be signed in multiple counterparts, which together will constitute a single Interagency Agreement. This Interagency Agreement is executed as follows:

Sacramento County Water Agency,

an agency created pursuant to the Sacramento County Water Agency Act

By: _____ Date: _____

Print Name: Director, Department of Water Resources

DRAFT

Single Agreement: This Interagency Agreement may be signed in multiple counterparts, which together will constitute a single Interagency Agreement. This agreement is executed as follows:

Sacramento Area Flood Control Agency

By: _____ Date: _____

DRAFT

Folsom City Council
Staff Report

MEETING DATE:	5/27/2025
AGENDA SECTION:	New Business
SUBJECT:	Resolution No. 11386 – A Resolution Authorizing the City Manager to Submit an Application for Funding through the Safe Streets for All Grant Program Administered by the U.S. Department of Transportation
FROM:	Public Works Department

RECOMMENDATION / CITY COUNCIL ACTION

The Public Works Department recommends that the City Council pass and adopt Resolution No. 11386 – A Resolution Authorizing the City Manager to Submit an Application for Funding through the Safe Streets for All Grant Program Administered by the U.S. Department of Transportation.

BACKGROUND / ISSUE

The Safe Streets for All (SS4A) Grant Program is a federal initiative created under the Bipartisan Infrastructure Law (Infrastructure Investment and Jobs Act) to support local communities in efforts to prevent roadway fatalities and serious injuries. The program provides funding for both Planning and Demonstration Grants, as well as Implementation Grants for safety projects aligned with a comprehensive safety action plan.

The SS4A program advances the national goal of achieving "Vision Zero," the elimination of traffic-related deaths and serious injuries through investment in infrastructure, behavioral, and systemic safety improvements. Eligible activities include developing or updating safety action plans and implementing infrastructure and operational safety improvements on public roadways.

Applying for an SS4A grant positions the City of Folsom to pursue federal funding for projects and initiatives aimed at enhancing roadway safety for all users, including pedestrians, bicyclists, transit riders, and motorists.

For the Fiscal Year 2025 funding cycle, the U.S. Department of Transportation (USDOT) has allocated approximately $1.26 billion nationwide for the SS4A program. California agencies are expected to receive a significant share of these funds based on the state's size, population, and demonstrated need for safety improvements. Grant awards for implementation projects typically range from $2 million to $25 million per applicant.

The SS4A program requires a minimum 20% non-federal match from applicants, which can be met through local funds, in-kind contributions, or certain other eligible sources.

POLICY / RULE

These potential projects align with the City's General Plan Mobility Element, including:

- Policy M4.1.3 – Prioritize smart technologies and innovative solutions that maximize efficiencies and safety.

- Policy M4.1.4 – Enhance pedestrian and bicycle safety through infrastructure improvements.

ANALYSIS

At this time, the City intends to apply for funding that may be used for either the development or update of a Comprehensive Safety Action Plan or for implementation of eligible safety improvement projects.

According to the SS4A Grant Program guidelines, eligible projects for Implementation Grants typically focus on infrastructure, operational, and behavioral interventions aimed at eliminating roadway fatalities and serious injuries. Project categories encouraged under the program include:

- Improved pedestrian and bicycle infrastructure, such as sidewalk gap closures, curb extensions, high-visibility crosswalks, pedestrian refuge islands, and protected bicycle lanes.
- Traffic calming measures that reduce vehicle speeds and improve safety for vulnerable road users, including road diets, raised intersections, and neighborhood traffic management features.
- Intersection safety improvements, such as roundabouts, protected left-turn phases, signal upgrades including leading pedestrian intervals, and improved sight distance.
- Enhancements to promote safe speeds, including automated speed enforcement technology (where authorized), speed feedback signage, and corridor-wide speed management strategies.

- Safe routes to school improvements, focusing on improved pedestrian and bicycle access to educational facilities.
- Improvements to transit access and safety, including better pedestrian infrastructure around transit stops and integration of transit priority features into roadway designs.
- Lighting improvements for pedestrian crossings and corridors with nighttime crash histories.
- Systemic safety analysis projects, involving data-driven identification of high-risk locations and proactive interventions even where crash histories are lower.

City staff evaluated candidate projects using the City's Local Roadway Safety Plan (LRSP), Capital Improvement Program (CIP), and Active Transportation Plan (ATP) to identify projects that best align with the SS4A Grant Program's focus areas. Priority was given to projects that directly address known crash patterns, improve safety for vulnerable road users, and support systemic safety improvements.

Following this evaluation, staff recommends the following four projects for Council consideration as candidates for the SS4A application:

1. **Natoma Street Pedestrian Improvements and Complete Streets Project:** The project will enhance pedestrian infrastructure along Natoma Street from Folsom Boulevard to Fargo Way through sidewalk gap closures, curb extensions, upgraded crossings, and ADA improvements to promote safer walking conditions. The project will also upgrade bicycle facilities by adding buffered bike lanes between Fargo Way and Stafford Street and improving existing bike lanes between Folsom Boulevard and Stafford Street to enhance cyclist safety and connectivity. This project was identified as a priority project in the City's Active Transportation Plan.

2. **Riley Street Roundabout Project**: Construction of modern roundabouts on Riley Street between East Bidwell Street and Wales Drive to replace existing signalized intersections and access driveways, improving traffic safety, reducing collision severity, and calming vehicular speeds.

3. **East Bidwell Complete Streets Project**: Implementation of complete streets elements along East Bidwell Street to improve safety and accessibility for pedestrians, bicyclists, and transit users, including separated bike lanes, enhanced crosswalks, and roadway reconfiguration for traffic calming. This project is identified in the City's Local Road Safety Plan and the Central Business District Vision Plan.

4. **Prairie City Road Realignment and Safety Improvement Project**: Realignment and widening of a substandard segment along Prairie City Road from US50 to Alder Creek Parkway to remove sharp curves, reduce collision potential, enhance overall corridor safety for all travel modes, and fit the needs of the growing development area. This project is identified in the City's General Plan and the City's Local Roads Safety Plan.

FINANCIAL IMPACT

There is no additional financial impact associated with submitting the grant application. Grant application assistance by Kimley-Horn and Associates, Inc. is accommodated by the scope and fee from the City Council-approved 2024 Local Roadway Safety Plan (LRSP) Project and will be accommodated within the department's existing annual operating budget.

If awarded, the SS4A grant would require a minimum local match of 20% of the total project or planning cost. The exact match requirement and funding amounts will depend on the final application scope and award conditions. The local match would be determined through eligible local funding sources and brought back to Council at a future date for acceptance of the grant and approval of the award.

ENVIRONMENTAL REVIEW

Submission of a grant application is not a project under the California Environmental Quality Act (CEQA) and does not require environmental review. Should the City be awarded funding, any projects resulting from the grant would undergo appropriate environmental review prior to implementation.

ATTACHMENT

Resolution No. 11386 – A Resolution Authorizing the City Manager to Submit an Application for Funding Through the Safe Streets for All Grant Program Administered by the U.S. Department of Transportation

Submitted,

_____

Marcus Yasutake, ACTING PUBLIC WORKS DIRECTOR

RESOLUTION NO. 11386

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION FOR FUNDING THROUGH THE SAFE STREETS FOR ALL GRANT PROGRAM ADMINISTERED BY THE U.S. DEPARTMENT OF TRANSPORTATION

WHEREAS, the Safe Streets for All (SS4A) Grant Program was established under the Bipartisan Infrastructure Law (Infrastructure Investment and Jobs Act) to support local communities in their efforts to prevent roadway fatalities and serious injuries; and

WHEREAS, the SS4A program provides funding for the development or updating of Comprehensive Safety Action Plans, as well as for the implementation of infrastructure and operational safety improvement projects; and

WHEREAS, the City of Folsom Public Works Department has identified priority roadway safety projects through its Local Roadway Safety Plan (LRSP), Capital Improvement Program (CIP), and Active Transportation Plan (ATP); and

WHEREAS, City staff has evaluated and identified several candidate projects that align with the SS4A program goals; and

WHEREAS, a local funding match of at least twenty percent (20%) of the total project cost is required if grant funds are awarded, which would be met through eligible local funding sources to be identified upon award.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom hereby authorizes the City Manager to submit an application for funding through the U.S. Department of Transportation Safe Streets for All (SS4A) Grant Program, to pursue federal funding opportunities to enhance roadway safety for all users in the City of Folsom.

PASSED AND ADOPTED this 27th day of May 2025, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

_____
Sarah Aquino, MAYOR

ATTEST:

_____
Christa Freemantle, CITY CLERK

This page is intentionally left blank to facilitate double-sided printing and minimize paper use.

CITY OF
FOLSOM
DISTINCTIVE BY NATURE

Folsom City Council
Staff Report

MEETING DATE:	5/27/2025
AGENDA SECTION:	New Business
SUBJECT:	Resolution No. 11392 – A Resolution Authorizing the City Manager to Hire an Arborist to Support Citywide Tree Protection and Planting Services and Authorizing the Appropriation of Funds from the Tree Planting and Replacement Fund (Fund 226)
FROM:	Community Development Department

RECOMMENDATION / CITY COUNCIL ACTION

The Community Development Department recommends the City Council adopt Resolution No. 11392 – A Resolution Authorizing the City Manager to Hire an Arborist to Support Citywide Tree Protection and Planting Services and Authorizing the Appropriation of Funds from the Tree Planting and Replacement Fund (Fund 226)

BACKGROUND / ISSUE

Trees provide an essential contribution to the general welfare, economic vitality, and overall beauty and character of Folsom. In 1995, the City Council adopted a Tree Preservation Ordinance (Folsom Municipal Code Chapter 12.16) primarily to establish and maintain tree cover and to promote conservation of tree resources. In the 30 years since that time, there have been a few amendments to the Tree Preservation Ordinance, establishment of a Tree Planting and Replacement Fund, and updates to the mitigation fees reinforcing the significance of trees in Folsom.

The City currently has one full-time arborist (Urban Forester, Aimee Nunez), who is responsible for implementation of the Tree Preservation Ordinance and management of the Tree Planting and Replacement Fund, along with related responsibilities listed below.

- Plan review, inspections, and permit issuance for all Community Development Divisions (Planning, Development Engineering, Building, Housing, and Code Enforcement)
- Plan review, inspections, and permit issuance for other City Departments (Parks and Recreation, Environmental Water Resources, and Public Works) involving protected trees throughout the City

- Landscape plan and irrigation review for compliance with local standards and State-mandated Water Efficient Landscape Ordinance (MWELO), including reporting for new landscapes and significant renovations to landscapes for all land use types
- Participation, review/advise, permit and inspect all Capital Improvement Projects and Special Projects involving protected trees
- Participation in all Code Enforcement and Public Safety concerns and cases involving protected trees
- Program management of the Sacramento Tree Foundation contract for plantings, community events, and NeighborWoods programs
- Program management of the City's Landmark Tree Program.
- Program management of the City's Vegetation Management with local utility companies, including issuance of annual permits and review/inspection of individual requests.

For the last five years, the workload associated with listed responsibilities far exceeds the capacity of one full-time Urban Forester. Even with supplemental contract support, the City is now facing many challenges with the current arborist staffing limitations:

- Plan review target timelines are not being met
- Expedited plan review cannot be offered due to capacity limitations
- Process modifications have been implemented to accommodate capacity limitations
- There is limited availability for public inquiries and concerns
- General Plan and Tree Preservation Ordinance implementation is limited
- Temporary contract staff work is limited due to credential requirements/expertise

Given ongoing and foreseeable demands for Folsom arborist services, Community Development is recommending a new second full-time arborist position paid in full as a qualifying expense of the City's Tree Planting and Replacement Fund (Fund 226). The estimated cost for this position for Fiscal Year 2025-26 is $156,265 for salary and benefits which would replace the annual part-time contract staffing costs of approximately $50,000 for tree permit and inspection work. If approved the annual cost for the additional arborist position will be fully budgeted for in the Tree Planting and Replacement Fund (Fund 226).

POLICY / RULE

Pursuant to *Folsom Municipal Code 3.02.030 section C:* the budget shall establish the number of authorized positions to be filled by employees,

Pursuant to *Folsom Municipal Code 3.02.030 section H*: The city council may make supplemental appropriations during the course of the fiscal year provided that the City Manager certifies that moneys are available. All such supplemental appropriations shall be made for the fiscal year by resolution, up to the amount of any excess money certified by the City Manager as being available.

ANALYSIS

As described in the background section of this report, the responsibilities for City arborist services far exceed the capacity of our single full-time Urban Forester. Over the last five years, Community Development has implemented a range of contract solutions including hourly on-call contract arborist services, contract with Sacramento Tree Foundation for new mitigation planting projects

and reforesting work in existing neighborhoods, and even a part-time contract arborist (retired annuitant) to address high volumes of tree permit and inspection demand.

In 2024, the City's Urban Forester workload included:

- 93 plan reviews on building permits
- 63 plan reviews for design review and civil improvement plans
- 9 irrigation and landscape review projects
- 349 tree work or removal permits and 5 street tree planting permits
- 517 inspections for building permits involving trees or landscape and irrigation
- 58 code enforcement cases for tree violations
- Management of the Sac Tree Foundation program and plantings contract and work
- Management of the landmark tree program with two new landmark groves (including management of survey contract for one of the groves) as well as maintenance for other landmark trees throughout the City
- Work with utilities on annual vegetation management plans and individual permits throughout the City
- Review of capital improvement projects and special projects involving significant tree work (e.g., Phase 2 Water Line for the Folsom Plan Area, Regional Transit Double Tracking, and EWR Sewer Capacity Work along Folsom Boulevard)

This workload is unsustainable for our single Urban Forester and the supplemental contract services we have are simply not sufficient in breadth or depth. Additionally, the retired annuitant currently in the part-time temporary arborist position is relocating out of the area in June so an alternative staffing solution is critical to avoid additional backlog/delay for all types of development permits involving arborist services. Even with current supplemental resources, arborist service challenges are as follows:

- Plan review target deadlines are not being met because of the constant volume of work with high development activities, capital projects, and assistance for other departments
- No expedited plan review available due to capacity limitations for arborist services
- Limited availability for public inquiries and concerns
- Limited availability for implementation on General Plan policies, adopted Tree Preservation Ordinance, or other City Council initiatives

There are plan check, permit, and inspection fees in place for most arborist services and those fees have been updated recently for full cost recovery. The table below provides a summary of the plan check, permit, and inspection fees collected through the City's eTRAKiT (ComDev) system over the last three-year period. The current fiscal year number reflects revenue collected through December 31, 2024.

Arborist Fees Collected for Services (past 3 years)			
Type of Arborist Fees Collected	**FY 2022-23**	**FY 2023-24**	**FY 2024-25***
Tree Permits	$ 16,038	$ 14,712	$ 28,714
North of 50 Plan Check and Inspections	$ 47,458	$ 75,927	$ 28,040
South of 50 Plan Check and Inspections	$ 414,042	$ 177,867	$ 91,897
Residential Plan Check	$ 9,522	$ 7,249	$ 1,656
Non-residential Plan Check	$ 303	$ 303	$ 21,036
TOTAL	**$ 487,363**	**$ 276,058**	**$ 171,343**
** First half of FY 2024-25 only*			

In addition to the plan check, permit, and inspection fees for arborist services, there are also tree mitigation fees collected for qualifying tree work and removal of protected trees. These mitigation fees are paid into the City's Tree Planting and Replacement Fund to be used for qualifying expenditures. As outlined in Folsom Municipal Code Section 12.16.160, the fund may be used for tree planting and revegetation projects such as parkways, parks, planting of trees along public trails and beautification projects, to purchase property for tree mitigation sites, or beautification projects, **for the retention of a city arborist,** or for the development, staffing or implementation of an urban forestry program.

The table below shows the annual mitigation fees paid into the Tree Planting and Replacement Fund over the past five-year period, along with annual expenses, and fund balance. The current Tree Planting and Replacement Fund balance is $1,477,302.

Tree Planting and Replacement Fund Revenue, Expenses, and Balance (past 5 years)					
Tree Fund Accounting	**F Y2019-20**	**FY 2020-21**	**FY 2021-22**	**FY 2022-23**	**FY 2023-24**
Tree Fund Revenue	$ 155,500	$ 191,323	$ 302,284	$ 178,901	$ 184,714
Tree Fund Expenses	$ 125,033	$ (193,106)	$ (143,638)	$ (140,411)	$ (226,901)
Tree Fund Balance	**$ 1,037,658**	**$ 1,035,875**	**$ 1,194,521**	**$ 1,233,011**	**$ 1,190,824**

Annual expenses for the tree fund over the last five years were primarily for tree planting projects contracted with the Sacramento Tree Foundation, along with minor irrigation connection improvement contracts with existing landscape contractors. Prior to that time, expenses to the fund included on-call contract arborist services and expenses for planting projects associated with other City projects as part of separate contracts. The Community Development Department is now recommending we fund an additional permanent Arborist position to assist the Urban Forester in managing the City's arborist services budgeted for in the Tree Planting and Replacement Fund (Fund 226).

FINANCIAL IMPACT

If the City Council approves the addition of a new Arborist position, the projected cost for salary and benefits starting for Fiscal Year 2025-26, would total $156,265 with annual increases (merit and inflation) in subsequent years to be funded through the Tree Planting and Replacement Fund (Fund 226). If the City Council approves the addition of the position these amounts will be included in the proposed budgets for those respective fiscal years and presented to the City Council for adoption as part of the City's annual budget process.

ENVIRONMENTAL REVIEW

This action is not a project as defined by the California Environmental Quality Act (CEQA) and is therefore not subject to environmental review.

ATTACHMENTS

1. Resolution No. 11392 – A Resolution Authorizing the City Manager to Hire an Arborist to Support Citywide Tree Protection and Planting Services and Authorizing the Appropriation of Funds from the Tree Planting and Replacement Fund (Fund 226).

Submitted,



Pam Johns, Community Development Director

RESOLUTION NO. 11392

A RESOLUTION AUTHORIZING THE CITY MANAGER TO HIRE AN ARBORIST TO SUPPORT CITYWIDE TREE PROTECTION AND PLANTING SERVICES AND AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE TREE PLANTING AND REPLACEMENT FUND 226

WHEREAS, trees provide an essential contribution to the general welfare, economic vitality, and overall beauty and character of Folsom; and

WHEREAS, the City Council adopted a Tree Preservation Ordinance (Folsom Municipal Code Chapter 12.16) in 1995 primarily to establish and maintain tree cover and to promote conservation of tree resources; and

WHEREAS, the City Council established a Tree Planting and Replacement Fund (Fund 226) (Folsom Municipal Code Chapter 12.16) that may be used for tree planting and revegetation projects such as parkways, parks, planting of trees along public trails and beautification projects, to purchase property for tree mitigation sites, or beautification projects, for the retention of a city arborist, or for the development, staffing or implementation of an urban forestry program; and

WHEREAS, the City currently has one arborist (Urban Forester) responsible for a wide range of services associated with implementing the Tree Preservation Ordinance and management of the Tree Planting and Replacement Fund; and

WHEREAS, the demand for arborist services far exceeds limited staff capacity given consistently high levels of development activity (new construction and renovations), capital projects, and City Council initiatives involving arborist services; and

WHEREAS, to address this need, staff proposes the addition of a new second Arborist position to assist the Urban Forester implement the Tree Preservation Ordinance and tree planting projects; and

WHEREAS, funding for the Arborist position will be budgeted for in the Tree Planting and Replacement Fund (Fund 226) with an projected cost of $156,265 for salary and benefits in Fiscal Year 2025-26 with annual increases (merit and inflation) in subsequent fiscal years; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Folsom authorizes the City Manager to add one Arborist position to the Community Development Department budget in the Tree Planting and Replacement Fund (Fund 226) to hire an Arborist to assist the Urban Forester with implementation of the Tree Preservation Ordinance and planting projects.

PASSED AND ADOPTED this 27th day of May, 2025, by the following roll-call vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

_____
Sarah Aquino, MAYOR

ATTEST:

_____
Christa Freemantle, CITY CLERK

This page is intentionally left blank to facilitate double-sided printing and minimize paper use.

CITY OF
FOLSOM
DISTINCTIVE BY NATURE