



CITY COMMISSION REGULAR MEETING AGENDA

Thursday, July 25, 2024 at 5:30 PM

City Commission Chambers – 105 S. 2ND Street, Flagler Beach, FL 32136

ALL MEETING ITEMS WILL BE CONTINUED UNTIL MEETING IS COMPLETE.

1. Call the meeting to order
2. Pledge of Allegiance followed by a moment of silence to honor our Veterans, members of the Armed Forces and First Responders
3. Proclamations and Awards
4. Deletions and changes to the agenda
5. Public comments regarding items not on the agenda

Citizens are encouraged to speak. However, comments should be limited to three minutes. A thirty-minute allocation of time for public comment on items not on the agenda. Each speaker has up to three-minutes to address the Chair, and one opportunity to speak, no time can be allotted to another speaker.

6. Consent Agenda

- a. Approve the Regular and Workshop Meeting Minutes of July 11, 2024.
 - b. Approve the FY 2024/2025 Funding Agreement between the City of Flagler Beach and the River To Sea Transportation Planning Organization.

7. General Business

- a. Presentation: Stormwater Study Phase 1- McKim & Creed.
 - b. Presentation: Proposed Fiscal Year 2024/2025 Annual Budget
 - c. Proposed Resolution 2024-42, a Resolution by the City of Flagler Beach, Florida, adopting a Tentative Millage Rate for the Fiscal Year 2024/25 Budget, providing for conflict and effective date.
 - d. Application PSR24-0002; Final Site Plan – Restaurant renovation and addition request. Flagler Fish Company (180 S. Daytona Ave)

Parcel ID No.: 12-12-31-4500-00490-0020

Owner: Flagler Fish Company of 5 LLC, Carolyn Casper – 180 S Daytona Ave., Flagler Beach, FL 32136
Applicant: Joseph Pozzuoli Architect – 314 Moody Blvd, Flagler Beach, FL 32136
 - e. Project # 570 – South Central Avenue Water Main Replacement, Phase I Design (Moody Blvd to S. 3rd St.)
 - f. Approve a three-year Master Service Agreement with Gridics, LLC, for municipal planning and visualization software.

8. Public Hearings

9. Staff Reports

- a. City Attorney:

* Discussion & direction to Staff; proposed ordinance on building height exceptions.

b. City Manager:

c.

- * Select a Representative to serve as the voting member at the Florida League of Cities Conference.
- * Provide a consensus regarding agenda items for the Cities/County Joint Workshop.

10. Commission Comments

- a. Commission comments, including reports from meetings attended.
- b. Public comments regarding items not on the agenda. Citizens are encouraged to speak. However, comments should be limited to three minutes. *A thirty-minute allocation of time for public comment on items not on the agenda. Each speaker has up to three-minutes to address the Chair, and one opportunity to speak, no time can be allotted to another speaker.*

11. Adjournment

RECORD REQUIRED TO APPEAL: In accordance with Florida Statute 286.0105 if you should decide to appeal any decision the Commission makes about any matter at this meeting, you will need a record of the proceedings. You are responsible for providing this record. You may hire a court reporter to make a verbatim transcript. The City is not responsible for any mechanical failure of the recording equipment. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at (386) 517-2000 ext 233 at least 72 hours prior to the meeting. The City Commission reserves the right to request that all written material be on file with the City Clerk when the agenda item is submitted.



CITY COMMISSION WORKSHOP MEETING MINUTES

Thursday, July 11, 2024 at 5:30 PM

City Commission Chambers – 105 S. 2ND Street, Flagler Beach, FL 32136

PRESENT: Mayor Patti King, Chairman Scott Spradley, Commissioners Eric Cooley, Jane Mealy and James Sherman. City Manager Dale L. Martin, City Attorney D. Andrew Smith, City Clerk Penny Overstreet.

1. **Call the meeting to order:** Chairman Spradley called the meeting to order at 5:30 p.m.
2. **Pledge of Allegiance followed by a moment of silence to honor our Veterans, members of the Armed Forces and First Responders:** Commissioner Sherman led the pledge to the flag. The agenda moved to Item 3a of the Regular Meeting.
3. **General Business**
 - a. Discussion and direction to Staff regarding Fill Allowance.

Chairman Spradley opened the meeting and detailed the order of the meeting. Mr. Martin spoke to the history of the item. He introduced Bill Freeman, City Engineer.

Mr. Freeman described the difference in streets and subdivisions being designed now and when the City's streets and homes were built. At the time, the City streets and homes were built one did not need a permit from St. Johns River and Water Management District because they had not started the permitting process. If there had been, there would have been a requirement for compensatory storage. Because there was a not a design in place for where the stormwater would flow, the City's low-lying areas are receiving stormwater, resulting in yards flooding and it does not drain for hours or days.

The code does require compensatory storage, however, there are a number of exceptions in the code. He reviewed options assisting the citizens with containing and removing the stormwater. As the code read now, using the exceptions, the amount of fill allowed does not allow for enough compensatory storage. Mr. Freeman thought it would be a good idea to amend sections of the Land Development Code.

Commissioner Cooley referred to other areas of the code protecting citizens from homes being built adjacent to their property. His concern was there was a lack of research or selective reading during the approval process. Commissioner Cooley was not in favor of the moratorium because the rules currently exist.

Mayor King felt it boiled down to enforcement. She had mixed emotions about the moratorium. Mayor King was not sure where the short-fall was in the process.

Commissioner Mealy felt that this workshop should have been scheduled after the McKim & Creed presentation. She felt stormwater and fill were not two different subject matters. She was in favor of the moratorium if the section of the code could be revised in 90 days.

Mayor King suggested tabling the item for two weeks until the Commission received the presentation from McKim & Creed.

Chairman Spradley did not think it was the right time for the moratorium when the Commission is still processing the information from McKim & Creed.

Commissioner Sherman agreed to table the item to the next meeting. He was concerned and wanted assurance that if we do change the ordinance to better the situation that the ordinance will be followed.

Chair Spradley opened public comment. The following citizens shared their concerns, opinions and suggestions: Bobby Richman, Christine Shoestack, Paul Mykytko, Anna Maria Long, and Brenda Wotherspoon. Chair Spradley closed public comment.

It was the consensus of the Commission to meet again regarding the topic as a separate meeting from the Regular Meeting after they have read and digested the information from the study.

4. **Adjournment:** The workshop ended at 6:51 p.m. and returned to the regular meeting agenda.

Attest:

Scott Spradley, Chair

Penny Overstreet, City Clerk



STAFF REPORT

Regular City Commission Meeting

July 25, 2024

To: Elected Officials

From: Dale L. Martin, City Manager

Date: July 25, 2024

Item Name: Approve the FY 2024/2025 Funding Agreement between the City of Flagler Beach and the River To Sea Transportation Planning Organization.

Background: The City Commission annually considers a Fiscal Year Funding Agreement with the River To Sea Transportation Planning Organization (R2CTPO). The member assessment is calculated at ten (10) cents per capita using the 2023 official population estimate produced from the Bureau of Economic and Business Research (BEBR) at the University of Florida. This year’s assessment is \$529.00.

Fiscal Impact: \$417 is available in the Membership line of the Commission budget 001.5111.305400. The remaining balance \$112 will be transferred from the Election line 001.5111.305500 which has available funding due to decreased Election costs this year.

Staff Recommendation: Staff recommends approving the funding agreement and authorizing Mayor to sign the funding agreement.

Attachment: Fiscal Year 2024/2025 R2CTPOFunding Agreement.

CITY OF FLAGLER BEACH/RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION
FY 2024/2025 FUNDING AGREEMENT

THIS AGREEMENT, is made and entered into this ____ day of ____ 2024, by and between the **CITY OF FLAGLER BEACH**, a municipal corporation organized and existing under the laws of the State of Florida (hereinafter "**CITY**"), and the **RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**, a metropolitan planning organization created under the provisions of Sections 163.01 and 339.175, Florida Statutes (hereinafter "**River to Sea TPO**").

WITNESSETH

WHEREAS, the River to Sea TPO is the duly designated and constituted body responsible for carrying out the urban transportation planning and programming process for the Urbanized Areas within Volusia and Flagler Counties; and

WHEREAS, Florida Statutes 339.175; 23 U.S.C 134; and 49 U.S.C. 5303 require that the urbanized area, as a condition to the receipt of federal capital or operating assistance, have a continuing, cooperative, and comprehensive transportation planning process that results in plans and programs consistent with the comprehensively planned development of the urbanized area; and

WHEREAS, metropolitan planning organizations (MPOs) are the lead transportation planning agencies in urban areas throughout the United States; and

WHEREAS, federal laws and Florida Statutes provide MPOs with the authority and responsibility for transportation planning and funding; and

WHEREAS, the quality of life and economic vitality of our community depend on coordinating transportation issues and developing complementary plans and policies; and

WHEREAS, the River to Sea TPO has the lead role in formulating regional transportation plans and programs and coordinating transportation issues among local entities and the Florida Department of Transportation (FDOT); and

WHEREAS, the CITY enters into this Agreement with the River to Sea TPO to provide it with funding to support the functions necessary to achieve the River to Sea TPO’s desired role in planning the transportation system;

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the CITY and the River to Sea TPO agree as follows:

SECTION 1. RECITALS. The CITY and the River to Sea TPO hereby declare that the recitals set forth above are true and correct and incorporated herein.

SECTION 2. FISCAL YEAR 2024/25 FUNDING REQUIREMENTS. The CITY shall allocate **\$529.00** to the River to Sea TPO. Such funds shall be paid to the River to Sea TPO upon receipt of an invoice from the River to Sea TPO to the CITY. The payment shall be used for the River to Sea TPO fiscal year (FY) 2024/25 budget effective July 1, 2024. The funding provided to the River to Sea TPO by the CITY is equal to ten cents (\$.10) per capita based on the 2023 BEBR estimates of population within each local governments jurisdiction as provided by the Bureau of Economic and Business Research, University of Florida.

SECTION 3. EFFECTIVE DATE AND TERMS. The effective date of this Agreement is upon execution. The terms of this Agreement shall commence on the effective date and terminate on June 30, 2025.

SECTION 4. INTERPRETATION. The headings contained in this Agreement are for reference purposes only and will not in any way affect the meaning or interpretation of this Agreement.

SECTION 5. MISCELLANEOUS

- A. This Agreement constitutes the entire Agreement between the parties with respect to the specific matters contained herein and supersedes all previous discussions, understandings and agreements, written or oral, between the parties hereto. Any amendments to or waivers of the provisions herein shall be made by the parties in writing. No other agreement, oral or otherwise, regarding the subject matter of this agreement shall be deemed to exist or to bind either party hereto.
- B. If any sentence, phrase, paragraph, provision or portion of this agreement is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed an independent provision, and such holding shall not affect the validity of the remaining portions hereto.

- C. The parties hereby acknowledge that they have freely and voluntarily entered into this Agreement and that each party has been given the opportunity to receive the advice of independent legal counsel for all negotiations in connection with this Agreement.

SECTION 6. CONTROLLING LAWS

- A. This Agreement and the provisions contained herein shall be construed, controlled and interpreted according to the laws of the State of Florida, and all duly adopted ordinances, regulations and policies of the TOWN now in effect and those hereinafter adopted.
- B. The location for settlement of any and all lawsuits, claims, controversies or disputes, arising out of, or relating to, any part of this Agreement, or any breach thereof, shall be Volusia County, Florida.
- C. The parties to this Agreement agree to comply with all applicable federal, state and local laws, ordinances, rules and regulations pertaining to this Agreement.

SECTION 7. BINDING NATURE OF AGREEMENT. This Agreement shall be binding only between the CITY and the River to Sea TPO and inure to the benefit of the successors or assigns of the parties.

SECTION 8. NOTICES. All notices, consents, approvals, waivers and deletions which any party shall be required or shall desire to make or give under this Agreement shall be in writing and shall be sufficient only when mailed by certified mail, first class postage affixed, addressed as follows:

CITY: City Manager
City of Flagler Beach
105 South 2nd. Street
Flagler Beach, FL 32136

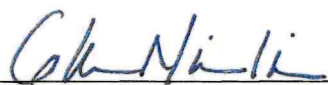
River to Sea TPO: Executive Director
River to Sea TPO
1 Deuce Ct., Suite 100
Daytona Beach, FL 32124

SECTION 9. AUDIT AND RECORD KEEPING PROCEDURES. The River to Sea TPO shall maintain accurate public records of all services rendered in the performance of the agreement and shall provide access to such records in accordance with Florida Statutes, Section 119.07(1) (a), which states that the record can be inspected and copied by any person desiring to do so, at any reasonable time, under reasonable conditions and under supervision by the custodian of the public records. All records shall be maintained according to the State of Florida, *General Records Schedule GS1-SL for State and Local Government Agencies*, issued by the Department of State, State Library and Archives of Florida, in accordance with the statutory provisions of Chapters 119 and 257, Florida Statutes. If any audit, litigation, claim, negotiation or other action involving the records has been started before the expiration of the retention period and disposition of the records, the records shall be retained until the completion of the action and resolution of all issues which arise from.

SECTION 10. PROVISIONS NOTWITHSTANDING. Notwithstanding the provisions set forth above, nothing contained herein shall alter, amend or change those terms and conditions set forth in the bylaws of the River to Sea Transportation Planning Organization.

IN WITNESS WHEREOF, the parties have hereunto executed this Agreement as of the day and year first above written.

RIVER TO SEA TPO

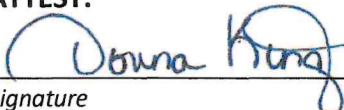


Signature

Print Name: Colleen Nicoulin

Title: Executive Director

ATTEST:



Signature

Print Name: Donna King

Title: Administrative Assistant

CITY OF FLAGLER BEACH

Signature

Print Name: Patti King

Title: Mayor

ATTEST:

Signature

Print Name: Penny Overstreet

Title: City Clerk

(CORPORATE SEAL)



STAFF REPORT

Regular City Commission Meeting

July 25, 2024

To: Elected Officials

From: Dale L. Martin, City Manager

Date: July 25, 2024

Item Name: Presentation: Stormwater Study Phase 1- McKim & Creed.

Background: The City engaged McKim and Creed to address repeated concerns related to stormwater. Resolution 2024-06 adopted February 22, 2024, approved a Master Services Agreement that included a Scope of Services for Phase 1 of a Master Stormwater Plan.

Representatives of McKim & Creed will offer a presentation summarizing the Phase 1 efforts (including preliminary recommendations for Phase 2).

Fiscal Impact: The cost of the McKim & Creed Phase 1 research, review, and report was approximately \$212,000 (including the online public portal effort). Proposed Phase 2 is not currently funded (will seek City Commission direction on such effort).

Staff Recommendation: The City Commission and community should accept the Phase 1 presentation and consider the recommendations described.

Attachments: Phase 1 Report
Presentation



STORMWATER MASTER PLAN

PHASE 1 - Review and Report of Current Conditions

Thursday, July 25, 2024



Meet Our Presenters



Patrick Jehle. PE

Regional Manager –
Northern Gulf
Project Manager



Colin Miller. PE

Sr. Project Manager –
H&H Technical Lead

Section 7, Item a.

Additional Team

**REGIONAL MANAGER FLORIDA WEST,
CLIENT MANAGER**
Charles Hill, PE

Sr. PE, H&H SUPPORT
Jonathan Green, PE

PROJECT EI, H&H/GIS SUPPORT
Alexis Ward, EI

ENGINEERING INTERN, GIS SUPPORT
Kassi Gartman

DIRECTOR OF SURVEYING, SURVEY LEAD
Jamie LeViner, PSM

Presentation Agenda

- Introduction
- Office Research
- Field Research
- Public Engagement
- Existing Conditions H&H Model
- Prioritization of Issues/Areas
- Potential Funding Sources



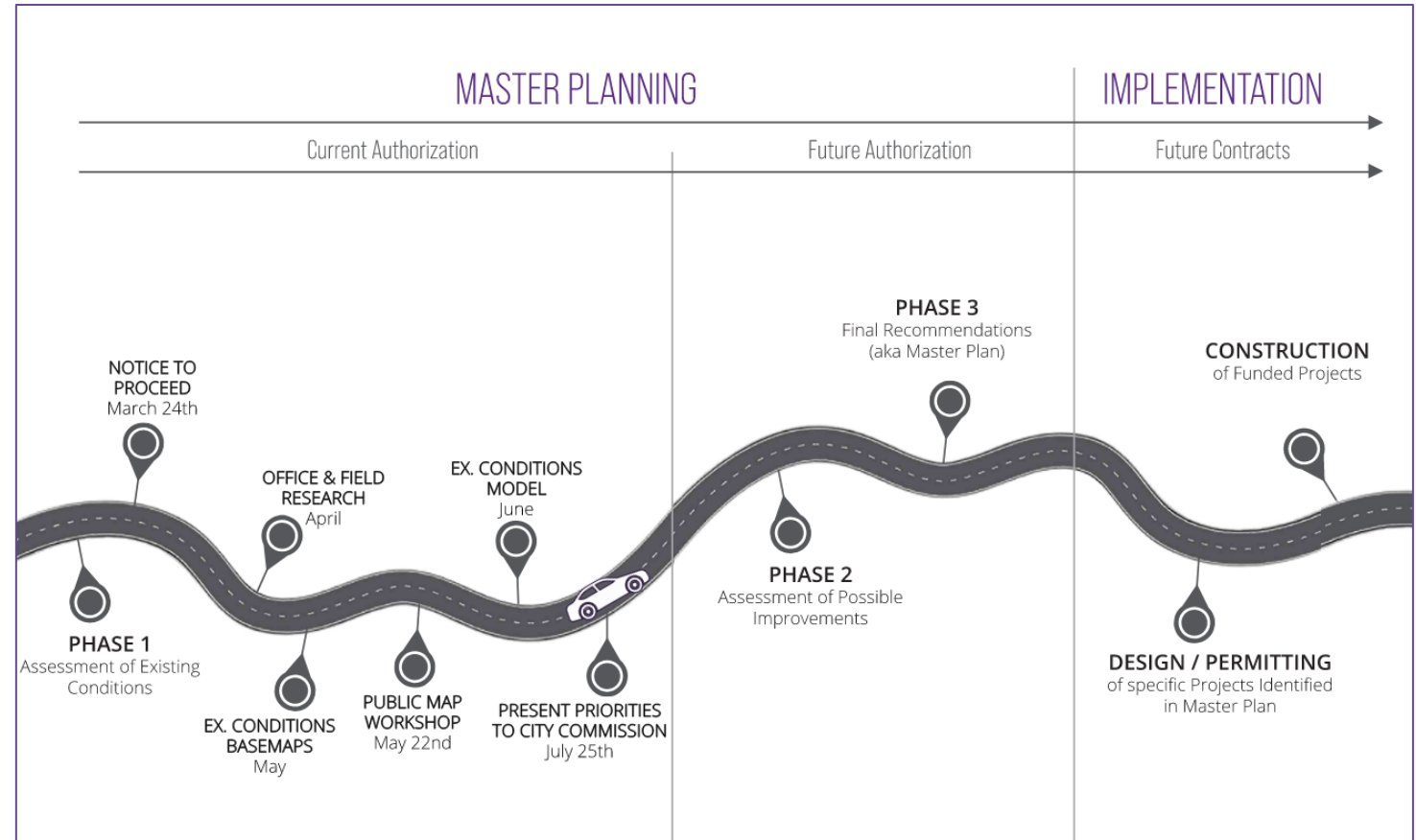
Introduction

Purpose

To identify and prioritize specific projects that help the City continue upgrading its stormwater infrastructure to stand the test of time and be adaptable.

Three phases:

- **Phase 1 – Review and Report of Current Conditions**
- Phase 2 – Assessment of Possible Improvements to Mitigate Flooding
- Phase 3 – Review, Revision, and Redevelopment of the City Stormwater Master Plan



scope – Phase 1

Section 7, Item a.



Office Research



Field Research



Public Engagement



Existing Condition H&H Model

GOALS— Phase 1

1. Define priority issues and areas for establishment of Phase 2 roadmap
2. Develop recommendations for minor enhancements
3. Identify opportunities for grant funding

Office Research

Summary Of Efforts

Section 7, Item a.



RESEARCH



COLLECTION



REVIEW

OF EXISTING DATA SOURCES

Prior projects

Section 7, Item a.

PROJECT	YEAR	IMPROVEMENTS
Custer's Palm Harbor Subdivision – Unit II	1993	Swales, berm, rock wall along ICW, pipe culvert under Palm Dr
Santa Maria Del Mar Church	1998	Wet pond, bleed down pipe to overflow weir
North Flagler Avenue Paving and Drainage Improvements	2000	New swales, inlets, pipes, connected to existing system
Cedar Island Subdivision	2001	New curb and gutter, into wet ponds
Mirror Lake Watershed Improvements	2009	New swales, trench drains, inlets
Palm Island Subdivision Stormwater Improvements	2010	Swale and driveway improvements, new dry pond
Venice Park Subdivision Stormwater Improvements	2010	Swale and driveway improvements, new outfalls into canals
CRA Utility Undergrounding, Streetscape & Stormwater Improvements	2010	New curb and gutter, inlets, exfiltration trenches
South Flagler Avenue (SR 100 to 7th ST. South) Stormwater Improvements	2010	New curb and gutter, swales, inlets, and connecting pipes

Prior projects continued...

Section 7, Item a.

PROJECT	YEAR	IMPROVEMENTS
Palma Vista Subdivision Stormwater Improvements	2012	Swale and driveway improvements, new outfall to wetlands
S. Flagler Ave. (9th ST. to 13th ST. South) Stormwater Improvements	2015	New roadside inlets, pipes, trench drains
Ocean Palm Subdivision Stormwater Improvements	2017	New swales, new outfall to ICW, enhanced existing outfall
FY 2022/2023 Stormwater Modifications	2022	Swales replaced with pipe along S. Flagler

*Not guaranteed to be a comprehensive list of projects/improvements completed across the City.

Prior Studies

- STORMWATER MASTER PLAN, 2002
- STORMWATER MASTER PLAN UPDATE, 2009
- STORMWATER SYSTEMS EVALUATION AND RECOMMENDATION, 2020
- HOUSE BILL 53 STORMWATER NEEDS ANALYSIS, 2022
- REVIEW OF CUSTER'S PALM HARBOR, THE GARDENS, & PALM HARBOR SUBDIVISIONS, 2023

STORMWATER MASTER PLAN, 2002

PRIORITY	PRIORITIZED PROJECT	SCOPE
1	Mirror Lake Watershed	Construction of stormwater ponds and swales, raising elevation of portions of roadway, construction of berm along shoreline of ICW to eliminate surge
2	Venice Park Subdivision	Installation of swales and new dry ponds
3	Palm Island Subdivision	Raising portions of roadway, installation of swales and shallow ponds to discharge to existing pipes
4	South Flagler Avenue near the Fire Station	Connection of low areas of roadway to existing ponds with swales and pipes, raising roadway elevation
5	Ocean Palm Subdivision	Dredging and expansion of existing ponds in golf course, connection of each pond to ICW

STORMWATER MASTER PLAN Update,

Section 7, Item a.

2009

PRIORITY	PRIORITIZED PROJECT	SCOPE
1	Venice Park Subdivision	Not addressed after 2002 Plan. 1. <i>Construction of new swales, ponds, outfalls.</i> 2. Construction of curb and gutter with curb inlets and acquisition of 3 properties for new wet ponds
2	South Flagler Avenue Near Fire Station	Addressed in 2008 project, problems identified in 2002 not resolved. 1. Construction of new inlets and pipes, overbuilding roadway to raise profile. 2. <i>Those improvements in addition to new wet ponds.</i>
3	Joyce Street Area	1. <i>Construction of new swales, inlets connected to existing stormwater facilities</i> 2. Construction of new swale, inlet, pipe collection system connected to new dry pond
4	Palm Island Subdivision	Not addressed after 2002 plan. 1. <i>Construction of new swales, ponds, outfalls.</i> 2. Construction of curb and gutter with curb inlets and new wet ponds
5	South Flagler Avenue (South 9th Street to South 13th Street)	1. New swales and inlets, connected to larger inlets and outfalls, dredging of outfall slough 2. <i>Construction of new wet pond, discharged through control structure</i>
6	Palma Vista Subdivision	1. <i>Construction of new swales, inlets, outfalls along all roads</i> 2. Construction of curb and gutter with curb inlets and acquisition of properties for new wet ponds
7	Ocean Palm Subdivision	Not addressed after 2002 plan. 1. Construction of new pipes and swales, upsizing existing outfalls, construction of new outfall 2. <i>Those improvements in addition to new wet pond with enhanced outfall</i>

STORMWATER SYSTEMS EVALUATION AND RECOMMENDATIONS, 2020

Section 7, Item a.

RECOMMENDED PROJECT	SCOPE
Venice Park Subdivision	2002 and 2009 plans addressed in 2010. Found flow through storm structures to be blocked. Annual cleaning of trench drains, periodic mowing ponds, backflow prevention devices installed on all pipe outfalls to canals
South Flagler Avenue Near Fire Station	2002 and 2009 plans addressed 2010 – 2011. Found ICW backup creating standing water. Raise elevation of roadway to min. 3.5', implement other grading improvements
Joyce Street Area	2009 plan addressed. Found improvements functioning effectively. Annual maintenance of swales, inlets, pipes, master study to develop recommendations for Hillcrest Subdivision
Palm Island Subdivision	2002 and 2009 plans addressed in 2010. Found lack of maintenance of features, standing water in dry pond. Cleaning of trench drains, maintenance of swales, installing underdrain in pond
South Flagler Avenue (South 9th Street to South 13th Street)	2009 plan addressed in 2015. Found trench drains clogged, standing water in swales, full inlets. Annual maintenance trench drains and swales, routine control pond vegetation especially around control structure
Palma Vista Subdivision	2009 plan addressed in 2012. Found standing water in inlets. Cleaning trench drains, checking backflow prevention devices and observation of them to confirm effectiveness
Ocean Palm Subdivision	2002 and 2009 plans addressed in 2017. Found overgrown vegetation in ponds. Spraying vegetation in ponds, annual cleaning of pipes and inlets
Custer's Palm Harbor Subdivision	Citizen concerns addressed in regard to Veranda Bay. Minimal effect on Custer's Palm Harbor based on sufficient retention in new development.

House Bill 53 stormwater needs analysis, 2022

Section 7, Item a.

- *Goals:* Enhanced drainage, abatement of flooding, reduced vulnerability to flooding impacts, improvement of water quality
- No dedicated stormwater utility, projects funded within the City's Capital Budget.
- Most projects in the 2009 Master Plan complete, remaining projects to be bid 2022.
- No Asset Management system or GIS for stormwater infrastructure
- Various critical projects and maintenance lacking necessary funding
- Strategies for new funding sources: pursuit of grants, estimated to generate \$1M for FY22-23 to FY26-27.
- Funding gap >\$28M
- City implemented a Stormwater Fee \$9.50/ERU: 2021 Revenues approximately \$518k.

Review of Custer’s Palm Harbor, the Gardens & Palm Harbor Subdivisions, 2023

Section 7, Item a.

RECOMMENDED PROJECT	SCOPE
Custer’s Palm Harbor Subdivision	Restore the western berm of stormwater pond to design grades, restore pond and swales to design grades, add formal overflow structures ponds, clean and flush collection inlets and connecting pipes contributing to the ponds
Palm Harbor Subdivision	Construction of formal system of open swales to collect runoff and route it to the ICW, use of the City-owned Custer Park as site for new stormwater management facilities
The Gardens	Further evaluation of discharge into the northern wetlands

Field research

Summary Of Efforts

- FIELD WALKTHROUGHS
 - APRIL 12TH, 2024
 - CITY AND MCKIM & CREED PERSONNEL
 - OBSERVATION, DISCUSSION, DOCUMENTATION
- LIMITED SURVEY
 - REDUCING COSTS TO CITY
 - VERIFY SELECT EXISTING FEATURES



Summary Of findings

- Field research largely verified office research
- Various outfall configurations notably different than was understood from office research alone
- City personnel and resident feedback substantiated initial opinions regarding city challenges and effectiveness of past project solutions



Public engagement

Summary Of Efforts

Section 7, Item a.



Online Project Hub



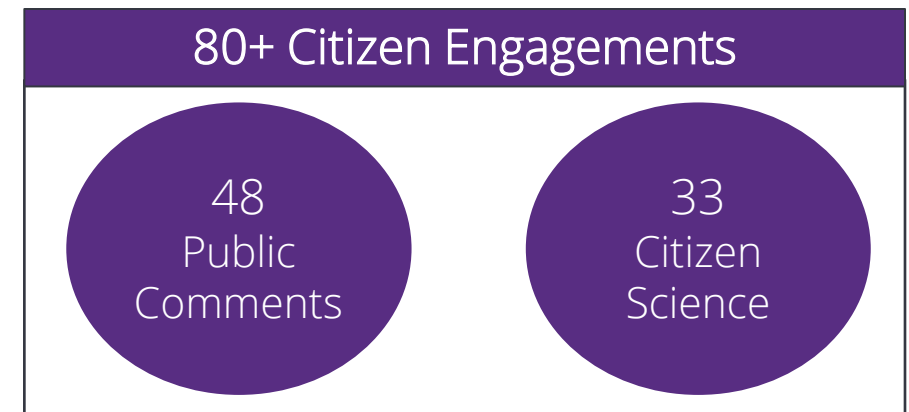
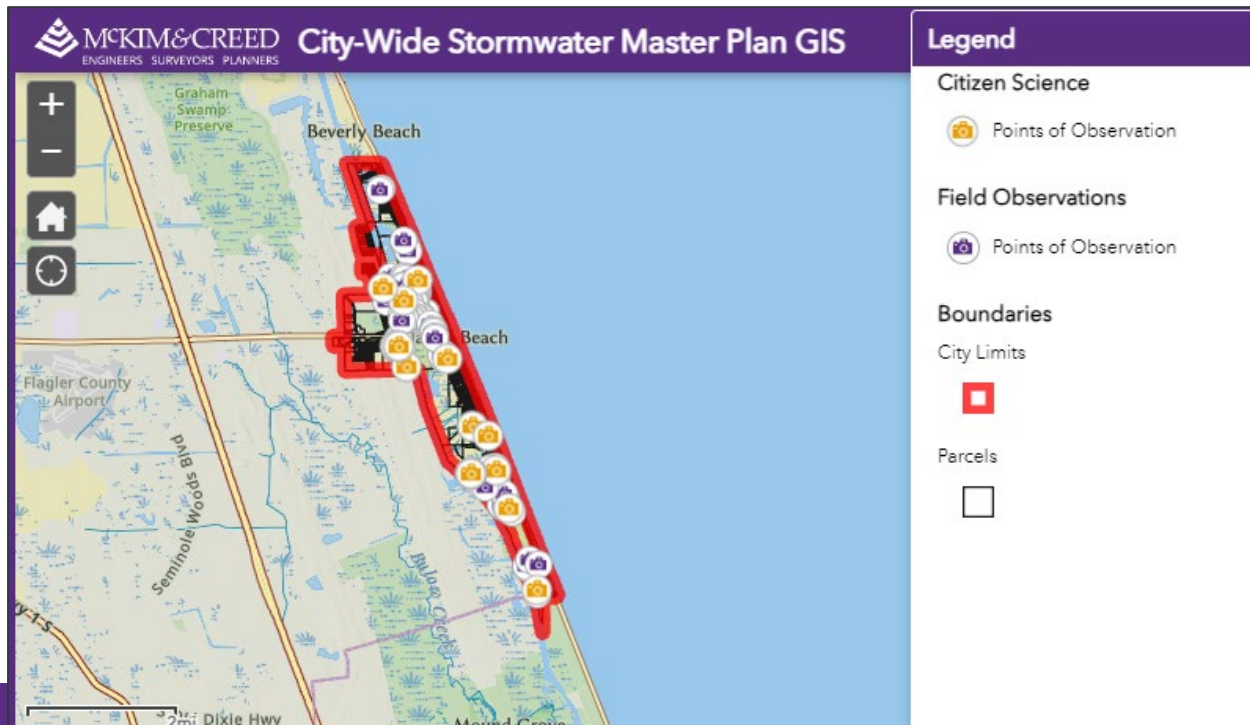
Map Workshop

Project Hub

Section 7, Item a.

Project Summary
Project Roadmap
Project Updates
GIS Map

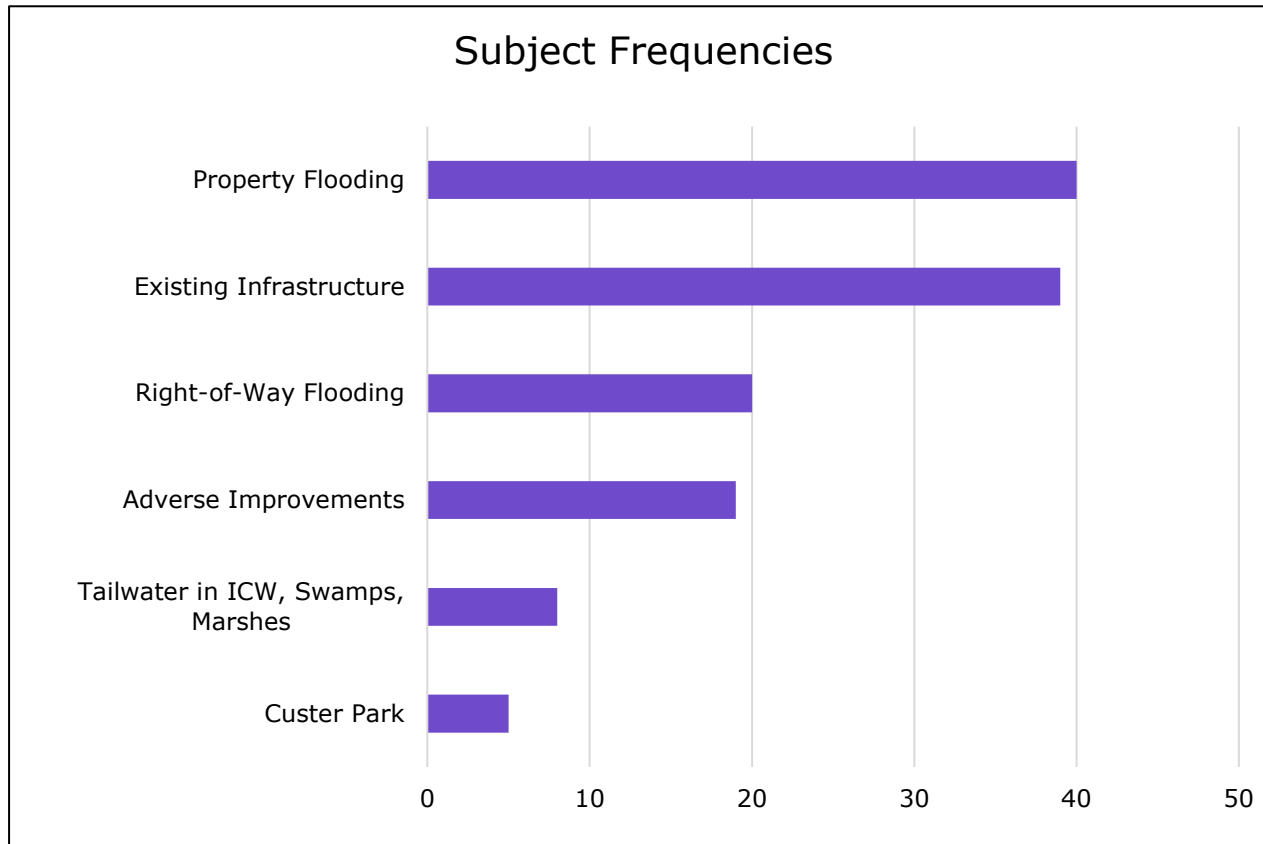
Public Comment Form
Citizen Science Form
FAQ
Contact Info



<https://info.mckimcreed.com/flaglerbeach>

Map Workshop

Section 7, Item a.



FREQUENCY WITH WHICH COMMENTS ON PARTICULAR TOPICS WERE
RECEIVED FROM MAP WORKSHOP

- May 22nd, 2024
- Wickline Center
- Face-to-Face with residents
- Verifying preliminary model

Summary Of findings

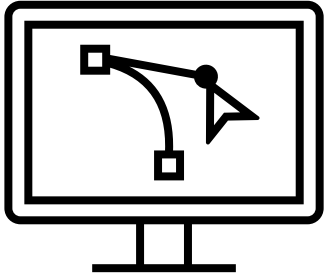
- City-wide interest and engagement
- Invaluable resident feedback
- Solidified research takeaways
- Deeper understanding of historical challenges and worsening of problem

Existing conditions H&H Model

Summary Of Efforts

- Creation of hydrologic and hydraulic (H&H) computer model to represent flood conditions during normal rainfall events
- 1.00' (NAVD) elevation of surface water in the ICW assumed based on tide gauges
- 2-YR through 100-YR, 24-hour storm models and resulting inundation mapping

Model Summary



software

- ICPR/StormWise
- Detailed representation of floodplains
- Highly utilized and respected in FL

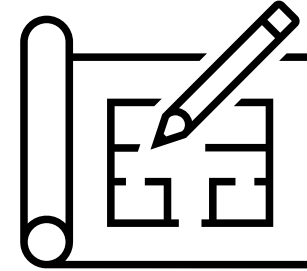
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Primary Components

- Surface Elevations
 - LiDAR
- Land Use
 - SJRWMD
- Soils
 - NRCS
- Aerial Photography
 - FDOT

&



Dimensional Modeling

- 1D Modeling
 - Simplified, less detail
- 2D Modeling
 - Complex, detailed
- Our model primarily 2D with certain 1D elements

&



Boundary Conditions

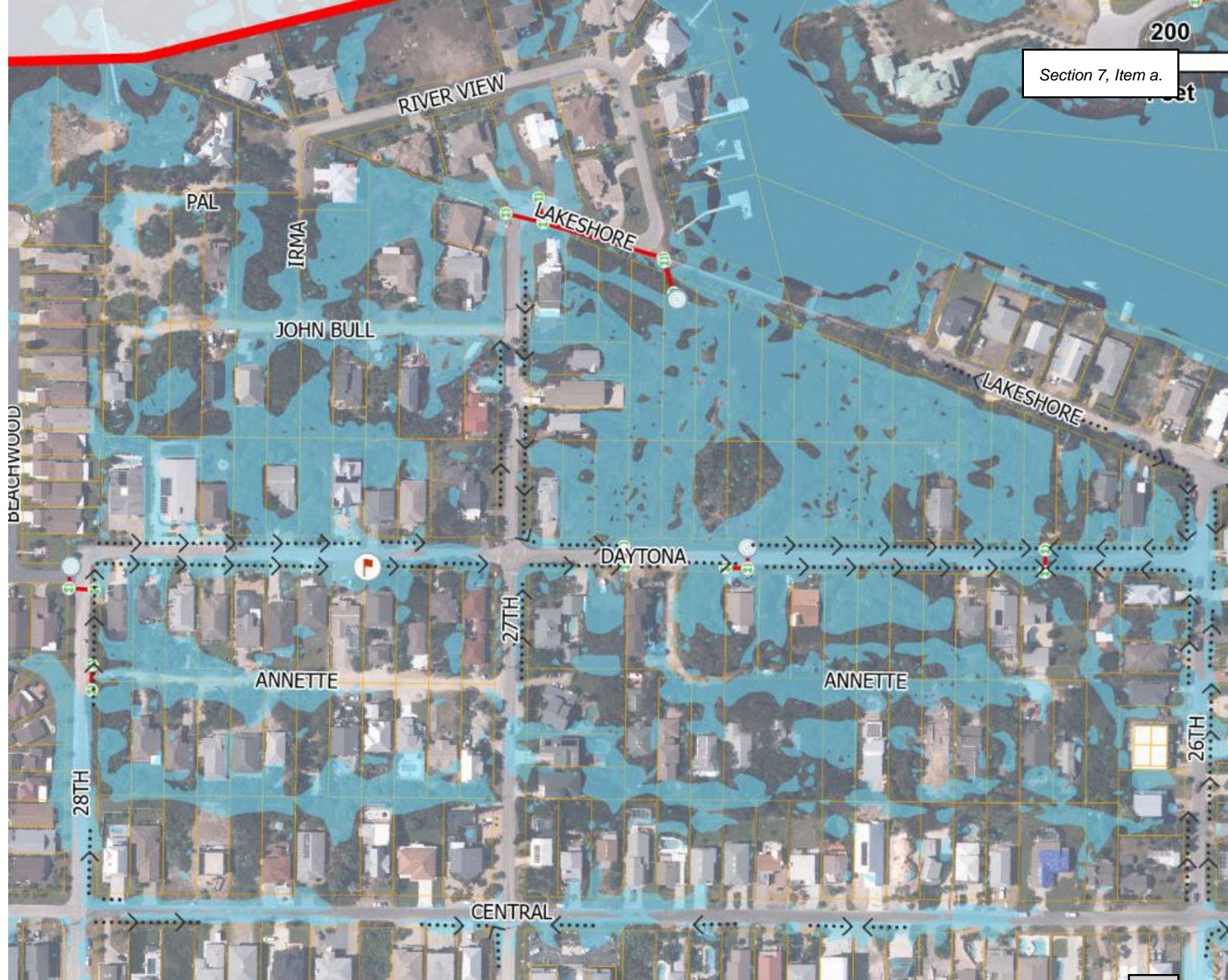
- Fixed water elevation of ICW
- NOAA tide gauges
- Based on “rainy day” flooding

Summary Of Results

Section 7, Item a.

- Creation of what is intended to be “living” model
 - Basis of future recommendations
 - To be refined and updated as process advances
 - Future verification of impacts from development
- Various means of data representation
 - Maps, reports, etc.
- Select snapshots of maps follow as examples

SOUTH 26TH TO SOUTH 28TH



SOUTH
3RD TO
SOUTH
12TH

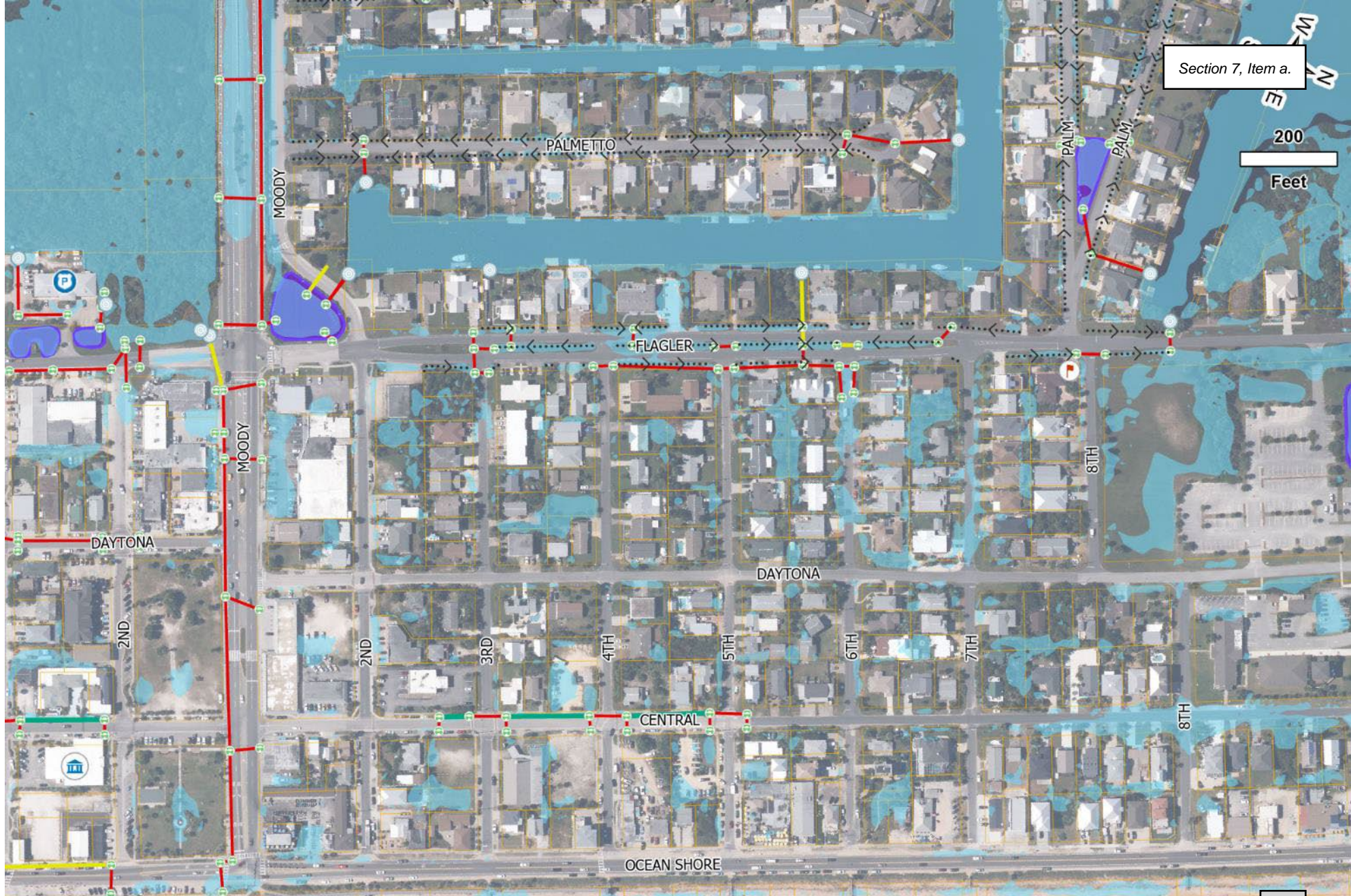


Section 7, Item a.

200

Feet

MOODY TO NORTH 8TH



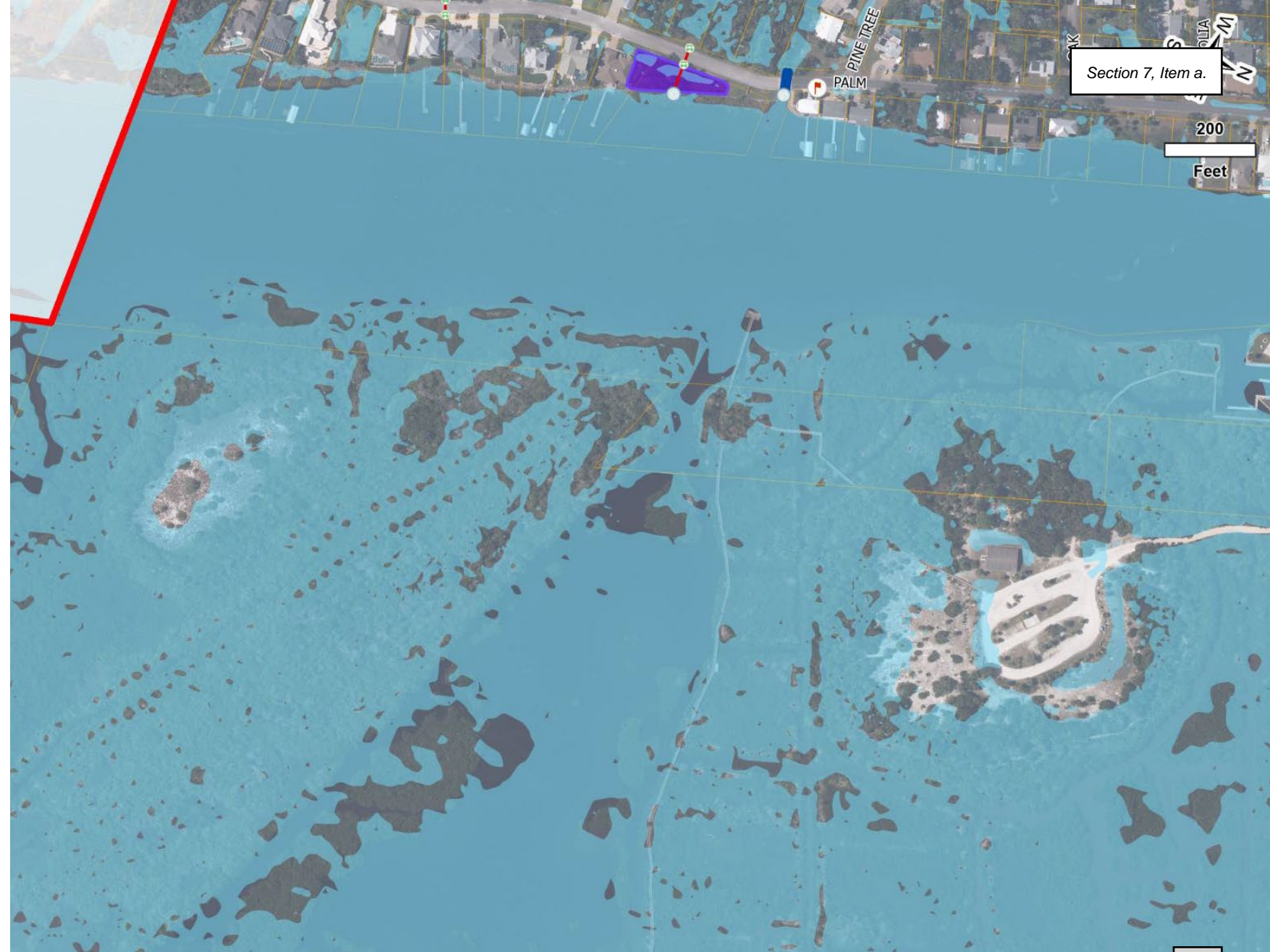
North Dayton a north central



WEST OF CUSTER 'S PALM HARBOR



CUSTER'S PALM, PALM HARBOR, CUSTER PARK



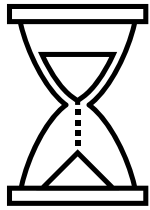
Prioritization of issues/areas

INTENT

- Build on prior efforts to resolve stormwater management issues
- Chart a new course
- Provide achievable steps forward
- Start breaking a large problem down, making it more manageable
- Identity minor enhancements to provide benefit without extended efforts
- These are NOT the final recommendations of the overall master plan.

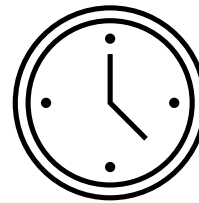


Action Groups



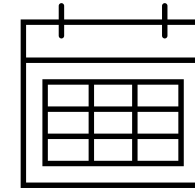
Near-Term

- Relatively easy, quick
- To slow trend of worsening issues
- To shift trend to positive results
- Necessary for effective overall effort



Shorter-Term

- Readily achievable
- May require longer time for design, permitting, funding



Longer-Term

- Require longer time to develop and implement
- Require coordination with outside parties

Near-Term Initiatives

Section 7, Item a.

INITIATIVE	SCOPE
Confirm Primary Objectives for Phase 2 Master Plan Project Prioritization	Robust analysis/modeling/cost estimating, define City's primary objectives
Development Code Enforcement	City-wide effort to enforce existing Land Development Regulations, esp. in Mirror Lake Watershed and for construction sites near environmentally sensitive areas
Development Code Review and Enhancement	Form a TAC to review current regulations, consider recommendations for enhancements, create cooperation among stakeholder groups
Implement No-Rise Certification Requirements	Require certification showing net zero floodplain impact for all construction on lots in 100-yr flood zones
Routine Flush and Clean of Existing Systems	Establish formal routine for flushing/cleaning existing systems

Near-Term Initiatives

Section 7, Item a.

INITIATIVE	SCOPE
Maintenance Clearing of Obstructions from Existing Outfalls	Clearing blocked outfall points, implementing routine maintenance
Install Backflow Prevention Devices on All Piped Outfalls	Confirm and complete installation of backflow prevention devices to piped outfalls
Retrofit Traversable Slots on Existing Collection Inlets in Roadside Swales	Install traversable slots to promote runoff flow within swales and reduce issues due to clogging
Implement Restrictions on Private Improvements within Rights-of-Way	Restrict private improvements within the right-of-way
Inventory City-owned Parcels, Public vs. Private systems, and Platted/Recorded Easements	Identify City-owned properties, create an inventory of all existing easements available to the City
Revisit Stormwater Fee	Revisit basis of Stormwater Fee amount of approximately \$9.50 per ERU to ensure it is generating enough revenue

Shorter-Term

Section 7, Item a.

INITIATIVE	SCOPE
North Daytona Avenue Outfall Improvements	Earthwork behind 2005 and 2007 N. Daytona to correct path from outfall to adjacent wetland
Palm Island Subdivision Pond Underdrain	Install new underdrain in dry pond for more effective recovery
Custer's Palm Harbor Acquisition and Restoration	Budget funds to restore existing stormwater system
Stormwater Asset Management Plan	Develop plan for infrastructure, beginning with a GIS-based inventory with tracking of condition assessments, maintenance scheduling/reporting, and budgeting needs

Longer-Term

Section 7, Item a.

INITIATIVE	SCOPE
Solicit Interest for the Sale of Undeveloped and/or Repetitive Loss Properties	Acquire parcels to be considered for future stormwater management
S. Flagler Ave. (South 9th St.to 13th St.)	Enhance existing stormwater ponds, potentially construct new pond, reprofile roadway to improve grade, measures along rear of properties to protect from tidal surge
Palm Harbor Subdivision Collection System and Custer Park Bulkhead	Seek an easement in subdivision rear and route new collection system into wetlands, install a berm/bulkhead along the waterfront of Custer Park

Potential Funding Sources

Potential Funding

- RESILIENT FLORIDA PROGRAM – GRANT
- HAZARD MITIGATION GRANT PROGRAM (HMGP)



FACTORS KEY TO SUCCESS:

- Defined project scope, GOALS, cost-benefit ratio
- Detailed application packages
- Justification of request's alignment with grant objectives
- Demonstrated collaboration with stakeholders



LOOKING AHEAD –

Section 7, Item a.

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CHALLENGE		STRATEGY
Lack of elevation relief for conveyance and lack of and space available for significant facilities, primarily the lower, western areas	>	Hybrid approaches to drainage. Collect/attenuate closer to the source, treat closer to the outfall
Swales, a prominent stormwater in feature in the City, are difficult to maintain and lose effectiveness over time	>	Improving and introducing a combination of open swales and pipe systems
Shallow groundwater reduces infiltration capacity, impacting water quality	>	Treatment of runoff from existing areas with new ponds where practical, and alternate options such as water quality units and baffle boxes
High tailwater reducing runoff disposal efficiency and impacting existing infrastructure	>	Innovative approaches that correct everyday drainage and flooding and lay groundwork for future efforts addressing extreme conditions

Thank you for the opportunity.

Questions





STAFF REPORT

Regular City Commission Meeting

July 25, 2024

To: Elected Officials

From: Dale L. Martin, City Manager

Date: July 25, 2024

Item Name: Presentation: Proposed Fiscal Year 2024/2025 Annual Budget

Background: As required by the City of Flagler Beach City Charter, Sec. 3.04 (Powers and duties of the City Manager), (5) Be responsible for and submit an annual budget.

Additionally, the City Charter, Sec. 5.01 (Submission of budget and budget message) states that “No later than fifteen (15) days after receipt of the last Certification of Taxable Value from the Flagler County Property Appraiser’s office, the City Manager shall submit to the Commission a budget and an accompanying message for the ensuing year.”

Fiscal Impact: The proposed budget, including all funds, is \$77,071,488. The General Fund portion of the budget is supported by a tax levy of 5.4500 mills, the same millage rate as the current fiscal year. Under State of Florida statutes, this millage rate is considered a tax increase of 9.56% due to additional revenues gained. The proposed General Fund budget is \$11,748,465 (including the 25% emergency reserve- \$2,329,693- required by the City’s Fund Balance Policy).

Staff Recommendation: None- no action required.

Attachment: Fiscal Year 2024/2025 Budget Calendar
Proposed Fiscal year 2024/2025 Budget Book

City of Flagler Beach
FY 2024-2025 Annual Budget Calendar

Section 7, Item b.

Date	Action
February 21, 2024 10:00 AM	<ul style="list-style-type: none"> - Budget Kick Off - After staff meeting - Department Capital, Department Mission Statements, Department Descriptions, Goals and Objectives and Performance Measures will be discussed. - Grant Opportunities
March 15, 2024	Five-Year Capital Plan due to City Manager and Finance
Director March 18-22, 2024	City Manager and Finance to review Capital requests
March 25-29, 2024	City Manager and Finance Director meet with Department Directors to review Capital request
April 3, 2024	Draft Five-Year Capital Plan Completed
April 11, 2024	City Commission presented Draft Five-Year 24/25 Capital Plan
May 8, 2024	Initial Budget Requests, Revenue Projections, Department Mission Statements, Goals and Objectives due to Finance Director.
May 9-17, 2024	City Manager and Finance Director review requests.
May 20-24, 2024	City Manager and Finance Director meet with Department Directorss to review and discuss departmental budgets.
May 31, 2024	Departmental Budget Revisions are due.
June 10-14, 2024	City Manager meets with City Commissioners individually to discuss preliminary budget proposals.
July 1, 2024	Property Appraiser certifies Taxable Value.
July 2-12, 2024	City Manager prepares proposed budget.
July 15, 2024	Submission of Proposed Budget to City Commission.
July 25, 2024	City Commission adopts Proposed Millage Rate.
August 2, 2024	Deadline for Proposed Millage Rate to Property Appraiser.
August 7, 2024	Budget Workshop
August 8, 2024	Budget Workshop (as needed)
August 14, 2024	Budget Workshop (as needed)
August 15, 2024	Budget Workshop (as needed)
September 12, 2024	Budget Hearing and Commission reading of Statement regarding Millage Rate.
September 23, 2024	Advertise Budget Summary and Hearing Date.
September 26, 2024	Commission Final Budget Hearing and Approval of Budget and Millage Rate.
October 1, 2024	New Fiscal Year begins.



City of Flagler Beach

P.O. Box 70 • 105 South Second Street
Flagler Beach, Florida 32136
Phone (386) 517-2000

July 15, 2024

Dear Mayor, City Commissioners, Residents, and Staff:

In accordance with the City of Flagler Beach City Charter,

Section 5.01.- Submission of budget and budget message. No later than fifteen (15) days after receipt of the last Certification of Taxable Value from the Flagler County Property Appraiser's office, the City Manager shall submit to the Commission a budget and an accompanying message for the ensuing year.

The State of Florida Department of Revenue indicated the Flagler County Property Appraiser certified the Taxable Value for the City of Flagler Beach on July 1, 2024. Please find attached my proposed budget for the 2024/2025 Fiscal Year (October 1, 2024- September 30, 2025).

The proposed budget is predicated upon maintaining the same millage rate as was levied last year in the City of Flagler Beach: 5.4500 mills.

Although the *tax rate* is proposed to remain the same, under State of Florida statutes, the proposed millage rate will be classified as a *tax increase* because more revenue will be generated due to rising property values.

The City's gross Taxable Value for 2024 is estimated to be \$1,210,818,731, an increase of \$143,516,411 (13.4%) over last year's \$1,067,302,320. When new Taxable Value (new construction, additions, annexations: \$41,429,509) are deducted, the City's adjusted Taxable Value for 2024 is \$1,169,389,222. When the proposed millage rate is applied to the adjusted Taxable Value, the tax levy is anticipated to generate approximately \$6.05 million of tax revenue. After transferring the appropriate funds to the Community Redevelopment Agency and budgeting at ninety-five percent of revenues, the funds available to the City's General Fund (primary operating fund) through ad valorem taxes is \$5,812,816. When additional revenues are added to the General Fund, the proposed General Fund budget is \$11,748,465.

As part of the transition and integration of new senior staff, the proposed budget (as well as the City's organizational structure) is being reconfigured. Some departments have been merged and others reclassified to and accurately reflect the operations of those departments. It has been the addition of senior staff (Finance Director, City Engineer, City Planner, and Information Technology Coordinator) that has brought a new perspective to government operations in Flagler Beach. The efforts to prepare and produce the proposed budget is truly reflective of this effort.

The proposed budget adds five new personnel to the City's employment roll: one patrol officer (General Fund, Police Department); a Building Official, Inspector, and Permit Tech (Building Inspection Fund); and an additional Operator (Utility Fund, Water Treatment Plant Department).

Mr. Dale L. Martin, City Manager; dmartin@cityofflaglerbeach; mobile (904) 557-5047

While the community has been experiencing high-profile projects over the course of the current fiscal year, none of those projects (downtown hotel, beach renourishment, and seawall construction) are specifically City projects. As reflected in the proposed budget, that changes remarkably next year.

The highlights of the proposed budget include beginning the construction of the City's long-anticipated new wastewater treatment plant (\$25,000,000), reconstruction of the City's historic Pier (approximately \$16,000,000), other wastewater improvements (approximately \$5,000,000), additional Pier improvements (\$3,500,000; Tourist Development Council), water system improvements (\$3,000,000; S. Central Avenue and Lambert Avenue [proposed] water mains), stormwater improvements (\$450,000), downtown lighting and parking improvements (\$300,000), and street paving (\$100,000).

With the adoption of the City's Fund Balance Policy (Res. 2024-10 [March, 14, 2024]), approximately \$2.3 million (25% of proposed expenditures) is included in the General Fund, but restricted for emergency uses (at the sole discretion of the City Commission). Funds (\$100,000) are also set aside to build a reserve to replace dune walkovers due to storm damage. The Fund Balance Policy also requires funding emergency reserves for the Utilities Fund, Stormwater Fund, and Sanitation Fund (each 10% of proposed expenditures).

It has been an insightful first year of service in Flagler Beach. While the addition of senior staff has been transformative, it is the efforts of the relatively unrecognized junior staff that has maintained the critical infrastructure and wonderful features of this community for much longer than I have served. I look forward to continuing to learn from those staff members the heritage and history of Flagler Beach, seeking their insight as to how we can all work together to make this city even more enjoyable, especially as the population continues to grow in our city, county, and state.

I would like to offer sincere thanks to the Flagler Beach Mayor and City Commissioners for the faith and confidence that you have placed in me to be part of this community. I look forward to serving you for many years.

Finally, I must specifically thank Ms. Rhonda Allen (Assistant Finance Director) and Ms. Hollie Harlan (Finance Director) for their supportive efforts to compile the proposed budget. Ms. Harlan has provided outstanding leadership and mentorship to the Finance Department staff, the work of which is mainly unseen by the residents of Flagler Beach. Those two will continue to play an unheralded, but remarkable, role in sustaining the City's financial stability.

I will formally present the budget to the community at the July 25 City Commission Regular Meeting and look forward to more detailed discussions regarding the proposed budget at the scheduled August budget workshops.

Sincerely,



Dale L. Martin
City Manager

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CITY OF FLAGLER BEACH - FISCAL YEAR 2024/2025

*THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF FLAGLER BEACH ARE **0.9%** MORE THAN LAST YEARS TOTAL OPERATING EXPENDITURES.

	GENERAL FUND	CAPITAL FUND	PIER ENTERPRISE FUND	BUILDING CODE INSPECTION FUND	UTILITY FUND	IMPACT FEE FUND	SANITATION FUND	STORM WATER FUND	CRA FUND	TOTAL BUDGET
ESTIMATED REVENUES:										
<i>Taxes: Millage per \$1000 = Flagler Co.</i>	5.4500									
<i>Taxes: Millage per \$1000 = Volusia Co.</i>	5.4500									
Ad Valorem Taxes	\$5,812,816								\$607,777	\$6,420,593
Sales and Use Taxes	\$1,922,200									\$1,922,200
Licenses and Permits	\$256,250			\$619,200						\$875,450
Intergovernmental	\$776,429				\$4,396,966					\$5,173,395
Charges for Services	\$20,000				\$7,008,000		\$1,828,700	\$900,000		\$9,756,700
Fines and Forfeitures	\$87,000				\$65,000		\$15,000			\$167,000
Miscellaneous Revenue	\$544,077		\$16,948,400		\$25,241,000	\$996,341	\$82,000	\$7,000		\$43,818,818
TOTAL SOURCES	\$9,418,772		\$16,948,400	\$619,200	\$36,710,966	\$996,341	\$1,925,700	\$907,000	\$607,777	\$68,134,156
Transfers In		\$912,731					\$60,800			\$973,531
Fund Balances/Reserves/Net Assets	\$2,329,693			\$280,568	\$4,439,190	\$625,000	\$198,650	\$90,700		\$7,963,801
TOTAL ESTIMATED REVENUES, TRANSFERS AND BALANCES	\$11,748,465	\$912,731	\$16,948,400	\$899,768	\$41,150,156	\$1,621,341	\$2,185,150	\$997,700	\$607,777	\$77,071,488
EXPENSES										
General Government Services	\$1,714,734	\$373,731							\$240,267	\$2,328,732
Public Safety	\$5,164,432	\$373,750		\$871,418						\$6,409,600
Physical Environment	\$300,164	\$6,250			\$35,082,582	\$1,621,341	\$1,530,376	\$789,135		\$39,329,848
Transportation	\$497,962	\$100,000								\$597,962
Human Services										\$0
Culture and Recreation	\$203,509	\$50,000	\$16,750,000							\$17,003,509
Debt Services			\$198,400		\$979,148			\$117,865	\$74,779	\$1,370,192
Financial and Administrative	\$1,377,171	\$9,000			\$1,347,503		\$456,124			\$3,189,798
TOTAL EXPENSES	\$9,257,972	\$912,731	\$16,948,400	\$871,418	\$37,409,233	\$1,621,341	\$1,986,500	\$907,000	\$315,046	\$70,229,641
Transfers Out	\$60,800			\$28,350					\$292,731	\$381,881
Revenue Net Expenses	\$100,000									\$100,000
Fund Balance Policy - For Emergencies	\$2,329,693				\$3,740,923		\$198,650	\$90,700		\$6,359,966
TOTAL APPROPRIATED EXPENDITURES										
TRANSFERS, RESERVES AND BALANCE	\$11,748,465	\$912,731	\$16,948,400	\$899,768	\$41,150,156	\$1,621,341	\$2,185,150	\$997,700	\$607,777	\$77,071,488
The tentative, adopted, and / or final budgets are on file in the clerk's office of the City of Flagler Beach as a public record										
Must show at least 95% Ad Valorem for each millage										

7/15/2024

* If TDC grant is awarded, \$750K match will come from GF unrestricted budget.

GENERAL FUND REVENUES	2022-2023 ACTIVITY	2023-2024 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET

Dept 3100 - AD VALOREM, SALES AND USE TAXES

001.3100.311100	AD VALOREM TAXES	4,945,082	5,220,146	5,220,146	5,812,816	11.35%
001.3100.312600	DISCRETIONARY STATE (INFRAS SURT)	277,648	285,959	285,959	300,000	4.91%
001.3100.313100	FRANCHISE FEES	425,664	390,000	390,000	420,000	7.69%
001.3100.313101	TECO FRANCHISE FEES	1,748	2,200	2,200	2,200	0.00%
001.3100.314100	SERVICE TAX FPL	576,049	550,000	550,000	585,000	6.36%
001.3100.314200	COMM SERV TAX(PHONE,CABLE,SAT)	195,809	196,486	196,486	200,000	1.79%
001.3100.314400	SERVICE TAX-GAS	27,819	32,000	32,000	35,000	9.38%
001.3100.314500	UTILITY TAX - WATER	321,718	315,000	315,000	380,000	20.63%
Totals for dept 3100 - AD VALOREM, SALES AND USE TAXES		6,771,537	6,991,791	6,991,791	7,735,016	10.63%

Dept 3200 - LICENSE & PERMITS

001.3200.321100	LBTR'S	35,764	40,000	40,000	40,000	0.00%
001.3200.321101	BUILDING PERMITS	6,531	6,000	6,000	8,000	33.33%
001.3200.321103	CITY ENGINEER REVIEW	25	2,500	2,500	5,000	100.00%
001.3200.321105	MOBILE HOME LICENSES	5,413	5,500	5,500	6,000	9.09%
001.3200.321106	LICENSES ALCHOL & BEVERAG	14,150	14,000	14,000	18,000	28.57%
001.3200.321107	PLAN REVIEW FEES	29,316	55,000	55,000	65,000	18.18%
001.3200.321108	ENGINEER REVIEW FEES		2,000	2,000		-100.00%
001.3200.322111	FIRE INSPECTIONS	9,450	10,450	10,450	10,450	0.00%
001.3200.322112	RENTAL PERMITS - SHORT TERM	18,594	8,500	8,500	12,000	41.18%
001.3200.329100	OTHER SPECIAL PERMITS	9,429	9,000	9,000	4,000	-55.56%
001.3200.329101	TREE REMOVAL REVIEW	35,471				0.00%
001.3200.329102	APPLICATION FEE	51,497	45,000	45,000	50,000	11.11%
001.3200.329103	ESTOPPEL RESEARCH FEES	6,470	8,000	8,000	8,000	0.00%
001.3200.329104	PENALTIES	8,384			500	0.00%
001.3200.329105	ADMINISTRATIVE REVENUE	6,456	4,800	4,800	7,000	45.83%
001.3200.329106	CERTIFIED MAILINGS		500	500		-100.00%
001.3200.329200	ANIMAL LICENSES	175	300	300	300	0.00%
001.3200.329201	DOGGIE DINING LICENSE	950	1,000	1,000	1,000	0.00%
001.3200.329202	WAYFINDER SIGNS	2,723	1,000	1,000	1,000	0.00%
001.3200.329300	GOLF CART REGISTRATION FEES	18,650	18,000	18,000	20,000	11.11%
Totals for dept 3200 - LICENSE & PERMITS		259,448	231,550	231,550	256,250	10.67%

GENERAL FUND REVENUES	2022-2023 ACTIVITY	2023-2024 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	(DECREASE) TO AMENDED BUDGET

Dept 3300 - INTERGOVERNMENTAL

001.3300.330100	LOCAL OPTION FUEL TAX	109,250	108,068	108,068	105,000	-2.84%
001.3300.331101	FEDERAL/STATE GRANT-FEMA	563,089				0.00%
001.3300.331108	ARPA FUNDS SPENT	428,981				0.00%
001.3300.334200	STATE GRANT - V.O.C.A.	97,814	89,989	89,989	67,492	-25.00%
001.3300.335102	STATE REVENUE SHARING MUNICIPAL FUEL TAX	167,505	154,637	154,637	152,000	-1.71%
001.3300.335108	1/2 CENT LOCAL GOV'T SALES TAX	247,665	232,342	232,342	237,000	2.00%
001.3300.337200	FDOT LANDSCAPE MAINT	45,460	45,460	45,460	45,460	0.00%
001.3300.337201	MOTOR FUEL REBATE	8,120	7,500	7,500	7,500	0.00%
001.3300.337204	LIFEGUARD GRANT - COUNTY	89,678	86,130	86,130	102,700	19.24%
001.3300.337207	STATE-FDOT HWG LIGHT MAINT	60,458	57,550	57,550	59,277	3.00%
Totals for dept 3300 - INTERGOVERNMENTAL		1,818,020	781,676	781,676	776,429	-0.67%

Dept 3400 - CHARGES FOR SERVICE

001.3400.341100	PHOTO COPY	439	400	400	1,000	150.00%
001.3400.341201	CANDIDATE 1% STATE ASSESS	475	475	475		-100.00%
001.3400.347100	LIBRARY DUES	1,990	2,000	2,000	2,000	0.00%
001.3400.347500	SPECIAL RECREATION FEES	7,148	8,000	8,000	9,000	12.50%
001.3400.347501	SPECIAL EVENT FEES/SPONSORSHIPS	2,506	2,500	2,500	8,000	220.00%
Totals for dept 3400 - CHARGES FOR SERVICE		12,558	13,375	13,375	20,000	49.53%

Dept 3500 - FINES & FORFEITURES

001.3500.351100	COURT FINES	11,345	11,000	11,000	11,000	0.00%
001.3500.351300	POLICE EDUCATION/TRAINING	792	650	650	1,000	53.85%
001.3500.354100	PENALTIES LOCAL ORDS	50				0.00%
001.3500.354200	PARKING TICKETS	70,951	70,000	70,000	75,000	7.14%
Totals for dept 3500 - FINES & FORFEITURES		83,138	81,650	81,650	87,000	6.55%

		2022-2023 ACTIVITY	2023-2024 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
GENERAL FUND REVENUES						
Dept 3600 - MISCELLANEOUS REVENUE						
001.3600.361100	INTEREST INCOME	8,201	6,000	6,000	10,000	66.67%
001.3600.361101	SBA INTEREST INCOME	264,276	240,000	240,000	320,000	33.33%
001.3600.361103	FL MUNICIPAL INVESTMENT INTEREST	81,707	100,000	100,000	154,000	54.00%
001.3600.361106	INTEREST ARPA FUNDS	3,443	3,000	3,000	2,000	-33.33%
001.3600.361300	UNREALIZED GAIN/(LOSS)	(3,038)	(2,000)	(2,000)		-100.00%
001.3600.362100	GOLF COURSE RENTAL				3,100	0.00%
001.3600.364100	SALE OF FIXED ASSETS	27,348				0.00%
001.3600.369100	MISCELLANEOUS REVENUE	161,078	33,000	33,000	54,977	66.60%
001.3600.369102	PASS THROUGH REVENUE	98,794				0.00%
001.3600.369200	INSURANCE PROCEEDS	195,292				0.00%
001.3600.384000	OTHER FUNDING SOURCES	4,125		3,593		-100.00%
001.3600.385000	FLAGLER GOLF MGMNT COURT REGISTRY PMT	2,007				0.00%
Totals for dept 3600 - MISCELLANEOUS REVENUE		843,233	380,000	383,593	544,077	41.84%
TOTAL GENERAL FUND REVENUES		9,787,934	8,480,042	8,483,635	9,418,772	11.02%

		2022-23 ACTUAL	2023-24 ORIGINAL	2023-2024 AMENDED	2024-2025 PROPOSED	% INCREASE (DECREASE) TO AMENDED BUDGET
Dept 5214 - POLICE DEPARTMENT			BUDGET	BUDGET	BUDGET	
001.5214.101200	SALARY	1,134,879	1,210,571	1,210,571	1,371,409	13.29%
001.5214.101300	OTHER SALARIES & WAGES	2,112				0.00%
001.5214.101400	OVERTIME	108,902	85,000	85,000	85,000	0.00%
001.5214.101500	SPECIAL & INCENTIVE PAY	18,007	17,000	17,000	18,200	7.06%
001.5214.102100	FICA/MEDICARE	93,412	92,609	92,609	112,805	21.81%
001.5214.102200	RETIREMENT	377,944	366,103	366,103	496,277	35.56%
001.5214.102300	LIFE & HEALTH INSURANCE	174,030	212,400	212,400	236,946	11.56%
001.5214.102400	WORKER'S COMPENSATION	36,218	41,652	41,652	45,066	8.20%
TOTAL SALARIES & BENEFITS		1,945,504	2,025,335	2,025,335	2,365,703	16.81%
001.5214.303100	PROFESSIONAL SERVICES	37,191	77,600	77,600	108,050	39.24%
001.5214.303400	CONTRACTUAL SERVICES	24,014	23,500	23,500	82,817	252.41%
001.5214.303500	INVESTIGATIONS	6,261	6,460	6,460	2,800	-56.66%
001.5214.304000	TRAVEL/TRAINING	28,197	31,850	31,850	26,500	-16.80%
001.5214.304100	TELECOMMUNICATIONS	12,007	24,326	24,326	15,800	-35.05%
001.5214.304300	UTILITY SERVICES	15,111	11,600	11,600	16,800	44.83%
001.5214.304400	RENTALS & LEASES	1,799	4,558	4,558		-100.00%
001.5214.304600	REPAIRS & MAINTENANCE	4,218	8,270	8,270	5,270	-36.28%
001.5214.304700	PRINTING & BINDING	1,134	2,500	2,500	1,000	-60.00%
001.5214.304800	PROMOTIONAL ACTIVITIES	2,377	4,200	4,800	4,200	-12.50%
001.5214.305100	OFFICE SUPPLIES	2,883	4,200	4,200		-100.00%
001.5214.305200	OPERATING SUPPLIES	33,475	57,650	57,753	40,050	-30.65%
001.5214.305400	MEMBRSHPS SUBSCRPTS DUES	7,786	41,745	41,745	1,845	-95.58%
001.5214.305800	POSTAGE				400	0.00%
001.5214.464100	VEHICLE REPAIRS & MAINTENANCE	18,013	27,500	27,500	22,050	-19.82%
001.5214.464105	GASOLINE & DIESEL FUEL	50,637	60,040	60,040	60,000	-0.07%
001.5214.606401	EQUIPMENT LESS THAN \$5000	31,728	15,000	15,000	10,000	-33.33%
TOTAL OPERATING EXPENSES		276,831	400,999	401,702	397,582	-1.03%
001.5214.606300	IMPROVEMENTS		5,000	5,000		-100.00%
001.5214.606400.098	RADIO RESERVE		14,000	14,000	20,000	0.00%
001.5214.606400.275	TASER RESERVE		20,000	20,000	61,540	0.00%
001.5214.606400.276	BODY CAMERA RESERVE		25,000	25,000	25,000	0.00%
001.5214.606400	CAPITALIZED EQUIPMENT	10,896	65,000	65,000		-100.00%
001.5214.606400.095	POLICE VEHICLES	179,516	127,000	185,495		-100.00%
TOTAL CAPITAL/RESERVE PROJECTS		190,412	256,000	314,495	106,540	-66.12%
001.5391.909314	SALARY CONTINGENCY				144,479	0.00%
001.5391.909315	EQUIP/SUPPLY CONTINGENCY				91,690	0.00%
TOTAL CONTINGENCY		0	0	0	236,169	0.00%
Totals for dept 5214 - POLICE DEPARTMENT		2,412,747	2,682,334	2,741,532	3,105,994	13.29%

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-25 PROPOSED BUDGET	(DECREASE) TO AMENDED BUDGET
Dept 5215 - VICTIM'S ADVOCATE						
001.5215.101200	SALARY	97,202	102,941	102,941	107,296	4.23%
001.5215.101400	OVERTIME	267				0.00%
001.5215.102100	FICA/MEDICARE	7,301	7,875	7,875	8,208	4.23%
001.5215.102200	RETIREMENT	3,809	4,017	4,017	4,187	4.23%
001.5215.102300	LIFE & HEALTH INSURANCE	11,072	11,800	11,800	12,471	5.69%
001.5215.102400	WORKER'S COMPENSATION	2,277	2,619	2,619	3,966	51.43%
TOTAL SALARIES & BENEFITS		121,928	129,252	129,252	136,128	5.32%
001.5215.304000	TRAVEL/TRAINING	5,341	4,950	4,950	4,000	-19.19%
001.5215.304100	TELECOMMUNICATIONS	2,598	2,581	2,581	2,610	1.12%
001.5215.305100	OFFICE SUPPLIES	750	1,500	1,500		-100.00%
001.5215.305200	OPERATING SUPPLIES	1,250	1,250	1,250	2,650	112.00%
001.5215.464100	VEHICLE REPAIRS & MAINTENANCE		250	250	250	0.00%
001.5215.464105	GASOLINE & DIESEL FUEL	617	600	600	600	0.00%
TOTAL OPERATING EXPENSES		10,556	11,131	11,131	10,110	-9.17%
Totals for dept 5215 - VICTIM'S ADVOCATE		132,484	140,383	140,383	146,238	4.17%

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	94 (DECREASE) TO AMENDED BUDGET
Dept 5221 - FIRE DEPARTMENT						
001.5221.101200	SALARY	614,843	669,927	669,927	730,571	9.05%
001.5221.101300	OTHER SALARIES & WAGES	27,768	43,392	43,392	30,000	-30.86%
001.5221.101400	OVERTIME	103,845	68,000	68,000	72,000	5.88%
001.5221.101500	SPECIAL & INCENTIVE PAY	3,876	5,000	5,000	6,800	36.00%
001.5221.102100	FICA/MEDICARE	57,029	51,249	51,249	63,946	24.78%
001.5221.102200	RETIREMENT	165,703	87,091	87,091	131,936	51.49%
001.5221.102300	LIFE & HEALTH INSURANCE	108,415	129,800	129,800	137,179	5.68%
001.5221.102400	WORKER'S COMPENSATION	31,044	35,701	35,701	40,374	13.09%
TOTAL SALARIES & BENEFITS		1,112,523	1,090,160	1,090,160	1,212,806	11.25%
001.5221.303100	PROFESSIONAL SERVICES	6,818	6,000	6,000		-100.00%
001.5221.303400	CONTRACTUAL SERVICES				61,204	0.00%
001.5221.304000	TRAVEL/TRAINING	1,213	11,180	11,180	6,000	-46.33%
001.5221.304100	TELECOMMUNICATIONS	5,031	4,600	4,600	5,800	26.09%
001.5221.304300	UTILITY SERVICES	17,584	14,000	14,000	18,000	28.57%
001.5221.304500	INSURANCE	6,277	10,788	10,788	10,788	0.00%
001.5221.304600	REPAIRS & MAINTENANCE	2,886	9,300	13,585	8,100	-40.38%
001.5221.304601	R&M MACHINERY & EQUIPMENT	14,551	15,225	15,225	28,900	89.82%
001.5221.304700	PRINTING & BINDING	45	800	800	500	-37.50%
001.5221.304800	PROMOTIONAL ACTIVITIES	73	1,500	1,500	500	-66.67%
001.5221.305100	OFFICE SUPPLIES	658	2,500	2,500		-100.00%
001.5221.305200	OPERATING SUPPLIES	48,569	67,491	67,491	65,328	-3.20%
001.5221.305400	MEMBRSHPS SUBSCRPTS DUES	10,468	48,777	48,777	600	-98.77%
001.5221.305800	POSTAGE				300	0.00%
001.5221.464100	VEHICLE REPAIRS & MAINTENANCE	57,019	35,400	35,400	35,900	1.41%
001.5221.464105	GASOLINE & DIESEL FUEL	20,072	18,000	18,000	20,800	15.56%
001.5221.606401	EQUIPMENT LESS THAN \$5000	4,586	11,100	6,815	3,000	-55.98%
TOTAL OPERATING EXPENSES		195,850	256,661	256,661	265,720	3.53%
001.5221.606400.098	RADIO RESERVE	3,400	16,000	97,428	16,000	-83.58%
001.5221.909303.099	FIRE TRUCK RESERVE	(81,428)	100,000	100,000		-100.00%
001.5221.909308.100	FIRE SUPPORT EQUIPMENT RESERVE		49,167	49,167	29,167	-40.68%
TOTAL CAPITAL/RESERVE PROJECTS		(78,028)	165,167	246,595	45,167	-81.68%
Totals for dept 5221 - FIRE DEPARTMENT		1,230,345	1,511,988	1,593,416	1,523,693	-4.38%

		2022-23 ACTUAL	2023-24 ORIGINAL	2023-2024 AMENDED	2024-2025 PROPOSED	% INCR (DECREASE) TO AMENDED BUDGET
Dept 5722 - BEACH DEPARTMENT			BUDGET	BUDGET	BUDGET	
001.5722.101200	SALARY	63,109	64,975	64,975	84,661	30.30%
001.5722.101300	OTHER SALARIES & WAGES	122,875	173,306	173,306	161,000	-7.10%
001.5722.101301	JR LIFEGUARD SALARY	91				0.00%
001.5722.101400	OVERTIME	2,427	7,000	7,000	19,500	178.57%
001.5722.102100	FICA/MEDICARE	13,661	18,271	18,271	23,961	31.14%
001.5722.102200	RETIREMENT	3,974	4,223	4,223	5,503	30.31%
001.5722.102300	LIFE & HEALTH INSURANCE	8,682	9,440	9,440	12,471	32.11%
001.5722.102400	WORKER'S COMPENSATION	8,485	9,759	9,759	11,761	20.51%
TOTAL SALARIES & BENEFITS		223,304	286,974	286,974	318,857	11.11%
001.5722.303100	PROFESSIONAL SERVICES	1,305	1,500	1,500	1,500	0.00%
001.5722.304000	TRAVEL/TRAINING	7,671	8,000	8,000	10,200	27.50%
001.5722.304100	TELECOMMUNICATIONS	480	600	600	600	0.00%
001.5722.304600	REPAIRS & MAINTENANCE	5,777	4,500	4,500	14,500	222.22%
001.5722.304601	R&M MACHINERY & EQUIPMENT		500	500	800	60.00%
001.5722.305100	OFFICE SUPPLIES		250	250		-100.00%
001.5722.305200	OPERATING SUPPLIES	10,021	16,000	16,000	17,500	9.38%
001.5722.305400	MEMBRSHPS SUBSCRPTS DUES	516	1,500	1,500	1,550	3.33%
001.5722.464100	VEHICLE REPAIRS & MAINTENANCE	9,502	6,500	6,500	7,500	15.38%
001.5722.464105	GASOLINE & DIESEL FUEL	4,362	4,000	4,000	5,500	37.50%
001.5722.606401	EQUIPMENT LESS THAN \$5000	1,102	5,850	5,850		-100.00%
TOTAL OPERATING EXPENSES		40,736	49,200	49,200	59,650	21.24%
001.5722.606300	IMPROVEMENTS		12,460	12,460		-100.00%
001.5722.606400	CAPITALIZED EQUIPMENT	12,405	9,500	9,500		-100.00%
001.5722.909313	BEACH EQUIPMENT RESERVE		60,000	60,000	10,000	-83.33%
TOTAL CAPITAL/RESERVE PROJECTS		12,405	81,960	81,960	10,000	-87.80%
Totals for dept 5722 - BEACH DEPARTMENT		276,445	418,134	418,134	388,507	-7.09%

*Beach and Recreation Departments have been combined.

		2022-23 ACTUAL	2023-24 ORIGINAL	2023-2024 AMENDED	2024-2025 PROPOSED	(DECREASE) TO AMENDED BUDGET
Dept 5241 - PLANNING & ZONING			BUDGET	BUDGET	BUDGET	
001.5241.101200	SALARY	77,870	157,325	136,925	192,109	40.30%
001.5241.101300	OTHER SALARIES & WAGES	42,428				0.00%
001.5241.101400	OVERTIME	3,173	3,000	3,000	2,000	-33.33%
001.5241.102100	FICA/MEDICARE	9,387	12,035	12,035	14,696	22.11%
001.5241.102200	RETIREMENT	6,245	10,226	10,226	12,487	22.11%
001.5241.102300	LIFE & HEALTH INSURANCE	6,314	28,792	28,792	37,413	29.94%
001.5241.102400	WORKER'S COMPENSATION	233	268	268	2,209	724.25%
TOTAL SALARIES & BENEFITS		145,650	211,646	191,246	260,914	36.43%
001.5241.303100	PROFESSIONAL SERVICES	126,745	10,000	100,398		-100.00%
001.5241.303400	CONTRACTUAL SERVICES	667	1,300	1,300	21,350	1542.31%
001.5241.304000	TRAVEL/TRAINING	1,326	5,000	5,000	5,000	0.00%
001.5241.304100	TELECOMMUNICATIONS	1,573	1,500	1,500	2,500	66.67%
001.5241.304600	REPAIRS & MAINTENANCE		500	500		-100.00%
001.5241.304700	PRINTING & BINDING	239	1,000	1,000	500	-50.00%
001.5241.305100	OFFICE SUPPLIES	1,044	1,500	1,500		-100.00%
001.5241.305200	OPERATING SUPPLIES	886	1,500	1,500	1,000	-33.33%
001.5241.305400	MEMBRSHPS SUBSCRPTS DUES	180	250	250	600	140.00%
001.5241.305800	POSTAGE	3,551	2,000	2,000	4,000	100.00%
001.5241.464100	VEHICLE REPAIRS & MAINTENANCE	50	600	600	800	33.33%
001.5241.464105	GASOLINE & DIESEL FUEL	886	2,000	2,000	1,000	-50.00%
001.5241.606401	EQUIPMENT LESS THAN \$5000	2,800	2,000	2,000	2,500	25.00%
TOTAL OPERATING EXPENSES		139,947	29,150	119,548	39,250	-67.17%
001.5241.606300	IMPROVEMENTS		110,000	110,000		-100.00%
001.5241.606400	CAPITALIZED EQUIPMENT	1,696				0.00%
TOTAL CAPITAL PROJECTS		1,696	110,000	110,000	0	-100.00%
Totals for dept 5241 - PLANNING & ZONING		287,293	350,796	420,794	300,164	-28.67%

		2022-23 ACTUAL	2023-24 ORIGINAL	2023-2024 AMENDED	2024-2025 PROPOSED	% INCR (DECREASE) TO AMENDED BUDGET
Dept 5111 - COMMISSION			BUDGET	BUDGET	BUDGET	
001.5111.101200	SALARY	57,015	60,151	60,151	61,429	2.12%
001.5111.102100	FICA/MEDICARE	4,362	4,602	4,602	4,699	2.11%
001.5111.102400	WORKERS COMP	72	84	84	108	28.57%
TOTAL SALARIES & BENEFITS		61,449	64,837	64,837	66,236	2.16%
001.5111.303100	PROFESSIONAL SERVICES		1,500	1,500	2,500	66.67%
001.5111.304000	TRAVEL/TRAINING	13,340	17,275	17,275	8,800	-49.06%
001.5111.304600	REPAIRS & MAINTENANCE	1,244	1,250	3,508	1,950	-44.41%
001.5111.304800	PROMOTIONAL ACTIVITIES	6,550	6,040	6,130	5,430	-11.42%
001.5111.305200	OPERATING SUPPLIES	17				0.00%
001.5111.305400	MEMBRSHPS SUBSCRPTS DUES	1,359	1,350	1,350	1,450	7.41%
001.5111.305500	ELECTION EXPENSES	17,244	19,225	19,225	19,300	0.39%
001.5111.606401	EQUIPMENT LESS THAN \$5000	2,239	1,500	1,500	2,000	33.33%
001.5111.909302	RESER. FOR CONTINGENCIES		75,000	65,000	25,000	-61.54%
TOTAL OPERATING EXPENSES		41,993	123,140	115,488	66,430	-42.48%
001.5111.606400	CAPITALIZED EQUIPMENT		10,000	10,000		-100.00%
TOTAL CAPITAL PROJECTS		0	10,000	10,000	0	-100.00%
Totals for dept 5111 - COMMISSION		103,442	197,977	190,325	132,666	-30.30%

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	% INCREASE (DECREASE) TO AMENDED BUDGET
Dept 5122 - EXECUTIVE						
001.5122.101200	SALARY	210,194	159,393	159,393	179,538	12.64%
001.5122.101300	OTHER SALARIES & WAGES	3,512				0.00%
001.5122.101400	OVERTIME	4,799	1,000	1,000		-100.00%
001.5122.101500	SPECIAL & INCENTIVE PAY	4,534				0.00%
001.5122.102100	FICA/MEDICARE	16,700	12,194	12,194	13,735	12.64%
001.5122.102200	RETIREMENT	7,320	10,361	10,361	11,670	12.63%
001.5122.102300	LIFE & HEALTH INSURANCE	14,511	16,520	16,520	20,577	24.56%
001.5122.102400	WORKER'S COMPENSATION	103	119	119	315	164.71%
TOTAL SALARIES & BENEFITS		261,673	199,587	199,587	225,835	13.15%
001.5122.303100	PROFESSIONAL SERVICES	32,538			25,000	0.00%
001.5122.304000	TRAVEL/TRAINING	5,760	10,000	10,000	5,300	-47.00%
001.5122.304100	TELECOMMUNICATIONS	2,188	2,300	2,300	3,450	50.00%
001.5122.304700	PRINTING & BINDING	71			8,000	0.00%
001.5122.304800	PROMOTIONAL ACTIVITIES	502	500	500	500	0.00%
001.5122.305100	OFFICE SUPPLIES	282	800	800		-100.00%
001.5122.305200	OPERATING SUPPLIES	422	1,000	1,000	500	-50.00%
001.5122.305400	MEMBERSHIPS SUBSCRIPTS DUES	1,462	1,800	1,800	2,300	27.78%
001.5122.606401	EQUIPMENT LESS THAN \$5000		1,500	1,500	1,000	-33.33%
TOTAL OPERATING EXPENSES		43,225	17,900	17,900	46,050	157.26%
Totals for dept 5122 - EXECUTIVE		304,898	217,487	217,487	271,885	25.01%

		2022-23 ACTUAL	2023-24 ORIGINAL	2023-2024 AMENDED	2024-2025 PROPOSED	% INCREASE (DECREASE) TO AMENDED BUDGET
Dept 5123 - CITY CLERK			BUDGET	BUDGET	BUDGET	
001.5123.101200	SALARY	149,503	162,880	162,880	173,030	6.23%
001.5123.101300	OTHER SALARIES & WAGES	582				0.00%
001.5123.101400	OVERTIME	1,511	500	500	500	0.00%
001.5123.102100	FICA/MEDICARE	11,396	12,460	12,460	13,237	6.24%
001.5123.102200	RETIREMENT	9,436	10,587	10,587	11,247	6.23%
001.5123.102300	LIFE & HEALTH INSURANCE	18,645	23,010	23,010	24,942	8.40%
001.5123.102400	WORKER'S COMPENSATION	135	155	155	305	96.77%
TOTAL SALARIES & BENEFITS		191,208	209,592	209,592	223,261	6.52%
001.5123.303100	PROFESSIONAL SERVICES	242				0.00%
001.5123.303400	CONTRACTURAL SERVICES	13,920	18,345	18,345	20,150	9.84%
001.5123.304000	TRAVEL/TRAINING	2,710	3,950	3,950	3,400	-13.92%
001.5123.304100	TELECOMMUNICATIONS	1,453	1,575	1,575	525	-66.67%
001.5123.304600	REPAIRS & MAINTENANCE	180	19,500	19,500	1,500	-92.31%
001.5123.304700	PRINTING & BINDING	3,855	6,000	6,000	6,000	0.00%
001.5123.304901	LEGAL & PERSONAL NOTICES	9,302	15,200	15,200	13,200	-13.16%
001.5123.305100	OFFICE SUPPLIES	505	1,150	1,150		-100.00%
001.5123.305200	OPERATING SUPPLIES		13,060	13,060	2,500	-80.86%
001.5123.305400	MEMBRSHPS SUBSCRPTS DUES	72,179	64,355	64,355	450	-99.30%
001.5123.606401	EQUIPMENT LESS THAN \$5000		3,700	3,700		-100.00%
TOTAL OPERATING EXPENSES		104,346	146,835	146,835	47,725	-67.50%
001.5123.606400	CAPITALIZED EQUIPMENT	36,271	43,500	51,046		-100.00%
TOTAL CAPITAL PROJECTS		36,271	43,500	51,046	0	-100.00%
Totals for dept 5123 - CITY CLERK		331,825	399,927	407,473	270,986	-33.50%

		2022-23 ACTUAL	2023-24 ORIGINAL	2023-2024 AMENDED	2024-2025 PROPOSED	% INCREASE (DECREASE) TO AMENDED BUDGET
Dept 5124 - HUMAN RESOURCES			BUDGET	BUDGET	BUDGET	
001.5124.101200	SALARY	68,141	103,379	103,379	104,347	0.94%
001.5124.102100	FICA/MEDICARE	5,117	7,908	7,908	7,983	0.95%
001.5124.102200	RETIREMENT	4,323	6,720	6,720	6,783	0.94%
001.5124.102300	LIFE & HEALTH INSURANCE	7,801	16,520	16,520	12,471	-24.51%
001.5124.102400	WORKER'S COMPENSATION	103	219	219	184	-15.98%
TOTAL SALARIES & BENEFITS		85,485	134,746	134,746	131,768	-2.21%
001.5124.303100	PROFESSIONAL SERVICES	11,806	17,000	17,000	19,810	16.53%
001.5124.304000	TRAVEL/TRAINING	6,062	7,800	7,800	8,800	12.82%
001.5124.304100	TELECOMMUNICATIONS	860	1,000	1,000	1,000	0.00%
001.5124.304800	PROMOTIONAL ACTIVITIES	1,841	10,000	10,000	5,500	-45.00%
001.5124.304901	LEGAL & PERSONAL NOTICES	1,555	4,000	4,000	4,000	0.00%
001.5124.305100	OFFICE SUPPLIES	446	600	600		-100.00%
001.5124.305200	OPERATING SUPPLIES	981	1,500	1,500	2,000	33.33%
001.5124.305400	MEMBERSHIPS SUBSCRIPTS DUES	499	700	700	565	-19.29%
001.5124.606401	EQUIPMENT LESS THAN \$5000	967	6,000	6,000	1,000	-83.33%
TOTAL OPERATING EXPENSES		25,017	48,600	48,600	42,675	-12.19%
Totals for dept 5124 - HUMAN RESOURCES		110,502	183,346	183,346	174,443	-4.86%

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	% INCR (DECREASE) TO AMENDED BUDGET
Dept 5141 - LEGAL						
001.5141.303400	CONTRACTUAL SERVICES	175,847	200,000	200,000	220,000	10.00%
001.5141.305600	JUDGMNTS, CLAIMS, & AWRDS		5,000	5,000		-100.00%
001.5141.305800	CODE ENFORCEMENT	9,101	6,500	6,500	13,500	107.69%
001.5141.305900	SPECIAL COUNCIL		14,000	14,000		-100.00%
Totals for dept 5141 - LEGAL		184,948	225,500	225,500	233,500	3.55%

		2022-23 ACTUAL	2023-24 ORIGINAL	2023-2024 AMENDED	2024-2025 PROPOSED	% INCREASE (DECREASE) TO AMENDED BUDGET
Dept 5131 - FINANCE			BUDGET	BUDGET	BUDGET	
001.5131.101200	SALARY	208,069	244,428	244,428	288,547	18.05%
001.5131.101300	OTHER SALARIES & WAGES	107				0.00%
001.5131.101400	OVERTIME	5,984	4,000	4,000	4,000	0.00%
001.5131.102100	FICA/MEDICARE	16,172	18,699	18,699	22,074	18.05%
001.5131.102200	RETIREMENT	13,293	15,888	15,888	18,756	18.05%
001.5131.102300	LIFE & HEALTH INSURANCE	32,488	40,710	40,710	39,907	-1.97%
001.5131.102400	WORKER'S COMPENSATION	202	233	233	508	118.03%
TOTAL SALARIES & BENEFITS		276,315	323,958	323,958	373,792	15.38%
001.5131.303100	PROFESSIONAL SERVICES	23,093	5,000	5,000	2,000	-60.00%
001.5131.304000	TRAVEL/TRAINING	4,201	8,500	8,500	5,000	-41.18%
001.5131.304100	TELECOMMUNICATIONS	2,716	3,500	3,500	1,800	-48.57%
001.5131.305100	OFFICE SUPPLIES	2,087	2,200	2,200		-100.00%
001.5131.305200	OPERATING SUPPLIES	785	800	800	3,000	275.00%
001.5131.305400	MEMBRSHPS SUBSCRPTS DUES	440	860	860	895	4.07%
001.5131.606401	EQUIPMENT LESS THAN \$5000	4,680	4,500	4,500	1,200	-73.33%
TOTAL OPERATING EXPENSES		38,002	25,360	25,360	13,895	-45.21%
Totals for dept 5131 - FINANCE		314,317	349,318	349,318	387,687	10.98%

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
Dept 5192 - GENERAL GOVERNMENT						
001.5192.102400	WORKER'S COMPENSATION	4,299				0.00%
001.5192.102500	UNEMPLOYMENT COMPENSATION	233				0.00%
TOTAL SALARIES & BENEFITS		4,532	0	0	0	0.00%
001.5192.303100	PROFESSIONAL SERVICES	830,724	156,200	337,305	500	-99.85%
001.5192.303200	AUDIT	42,782	39,430	39,430	40,000	1.45%
001.5192.303400	CONTRACTUAL SERVICES	83,172	105,911	117,911	139,875	18.63%
001.5192.303401	ANIMAL CONTROL-FLG H. SOC	17,420	17,800	17,800	16,800	-5.62%
001.5192.303404	CONTRACTURAL - INTERLOCAL AGREEMENTS	2,250	3,000	3,000	5,000	66.67%
001.5192.304100	TELECOMMUNICATIONS	11,788	13,500	13,500	12,200	-9.63%
001.5192.304300	UTILITY SERVICES	43,491	40,000	40,000	45,500	13.75%
001.5192.304400	RENTALS & LEASES	5,011	5,500	5,500	500	-90.91%
001.5192.304500	INSURANCE	221,699	365,872	365,872	340,000	-7.07%
001.5192.304600	REPAIRS & MAINTENANCE	98,469	2,977	60,981	3,700	-93.93%
001.5192.304700	PRINTING & BINDING	2,500	2,700	2,700	2,800	3.70%
001.5192.304800	PROMOTIONAL ACTIVITIES		2,000	2,000	29,000	1350.00%
001.5192.304900	OTHER CURRENT CHARGES	17,165	27,500	27,500	22,500	-18.18%
001.5192.305100	OFFICE SUPPLIES	5,505	5,000	5,000		-100.00%
001.5192.305200	OPERATING SUPPLIES	9,687	725	725	10,100	1293.10%
001.5192.305400	MEMBRSHPS SUBSCRPTS DUES	1,274	5,200	5,200	575	-88.94%
001.5192.305800	POSTAGE	2,434	3,000	3,000	4,000	33.33%
001.5192.305801	BAD DEBT EXPENSE	233	1,000	1,000	5,000	400.00%
001.5192.606401	EQUIPMENT LESS THAN \$5000	1,924				0.00%
TOTAL OPERATING EXPENSES		1,397,528	797,315	1,048,424	678,050	-35.33%
001.5192.606300	IMPROVEMENTS	228,142		26,069		-100.00%
001.5192.909302	RESER. FOR CONTINGENCIES		75,000	75,000		-100.00%
TOTAL CAPITAL PROJECTS		228,142	75,000	101,069	0	-100.00%
Totals for dept 5192 - GENERAL GOVERNMENT		1,630,202	872,315	1,149,493	678,050	-41.01%

		2022-23 ACTUAL	2023-24 ORIGINAL	2023-2024 AMENDED	2024-2025 PROPOSED	% INCREASE (DECREASE) TO AMENDED BUDGET
Dept 5393 - INFORMATION TECHNOLOGY			BUDGET	BUDGET	BUDGET	
001.5393.101200	SALARY				62,543	0.00%
001.5393.102100	FICA/MEDICARE				4,785	0.00%
001.5393.102200	RETIREMENT				4,065	0.00%
001.5393.102300	LIFE & HEALTH INSURANCE				7,483	0.00%
001.5393.102400	WORKER'S COMPENSATION				103	0.00%
TOTAL SALARIES & BENEFITS		0	0	0	78,979	0.00%
001.5393.303400	CONTRACTUAL SERVICES				179,191	0.00%
001.5393.304000	TRAVEL/TRAINING				1,000	0.00%
001.5393.304100	TELECOMMUNICATIONS				500	0.00%
001.5393.304600	REPAIRS & MAINTENANCE				5,500	0.00%
001.5393.305200	OPERATING SUPPLIES				2,000	0.00%
001.5393.606401	EQUIPMENT LESS THAN \$5,000				5,000	0.00%
TOTAL OPERATING EXPENSES		0	0	0	193,191	0.00%
Totals for dept 5393 - INFORMATION TECHNOLOGY		0	0	0	272,170	0.00%

*New department

		2022-23 ACTUAL	2023-24 ORIGINAL	2023-2024 AMENDED	2024-2025 PROPOSED	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
Dept 5191 - MAINTENANCE			BUDGET	BUDGET	BUDGET	BUDGET
001.5191.101200	SALARY	252,248	261,562	261,562	308,944	18.12%
001.5191.101300	OTHER SALARIES & WAGES	43				0.00%
001.5191.101400	OVERTIME	1,938	3,000	3,000	2,000	-33.33%
001.5191.101500	SPECIAL & INCENTIVE PAY	6,543	7,000	7,000	7,000	0.00%
001.5191.102100	FICA/MEDICARE	18,855	20,009	20,009	24,170	20.80%
001.5191.102200	RETIREMENT	16,207	17,002	17,002	20,081	18.11%
001.5191.102300	LIFE & HEALTH INSURANCE	64,399	68,440	68,440	87,296	27.55%
001.5191.102400	WORKER'S COMPENSATION	17,074	19,636	19,636	16,707	-14.92%
TOTAL SALARIES & BENEFITS		377,307	396,649	396,649	466,198	17.53%
001.5191.303100	PROFESSIONAL SERVICES	10,564	12,000	12,000	14,000	16.67%
001.5191.303400	CONTRACTUAL SERVICES	58,864	70,253	70,253	74,000	5.33%
001.5191.304000	TRAVEL/TRAINING		2,000	2,000	1,000	-50.00%
001.5191.304100	TELECOMMUNICATIONS	1,164	2,900	2,900	1,220	-57.93%
001.5191.304300	UTILITY SERVICES	3,590	3,336	3,336	4,200	25.90%
001.5191.304400	RENTALS & LEASES	230	500	500	3,000	500.00%
001.5191.304600	REPAIRS & MAINTENANCE	52,943	44,100	44,100	66,000	49.66%
001.5191.304602	DUNE WALKOVER REPAIRS & MAINTENANCE	8,255	7,500	7,500	5,000	-33.33%
001.5191.304800	PROMOTIONAL ACTIVITIES		500	500		-100.00%
001.5191.305200	OPERATING SUPPLIES	13,837	15,000	15,000	18,400	22.67%
001.5191.464100	VEHICLE REPAIRS & MAINTENANCE	2,938	3,000	3,000	4,500	50.00%
001.5191.464105	GASOLINE & DIESEL FUEL	6,698	6,000	6,000	8,000	33.33%
001.5191.606401	EQUIPMENT LESS THAN \$5000	3,600	7,000	7,000	5,000	-28.57%
TOTAL OPERATING EXPENSES		162,683	174,089	174,089	204,320	17.37%
001.5191.606300	IMPROVEMENTS	772,898	10,000	359,728		-100.00%
001.5191.606400	CAPITALIZED EQUIPMENT	16,400	24,000	24,000		-100.00%
TOTAL CAPITAL PROJECTS		789,298	34,000	383,728	0	-100.00%
Totals for dept 5191 - MAINTENANCE		1,329,288	604,738	954,466	670,518	-29.75%

		2022-23 ACTUAL	2023-24 ORIGINAL	2023-2024 AMENDED	2024-2025 PROPOSED	% IN (DECREASE) TO AMENDED BUDGET
Dept 5411 - ROADS & STREETS			BUDGET	BUDGET	BUDGET	
001.5411.101200	SALARY	29,998	67,739	67,739	168,529	148.79%
001.5411.101400	OVERTIME	1,097	1,000	1,000	1,000	0.00%
001.5411.102100	FICA/MEDICARE	2,370	5,182	5,182	12,893	148.80%
001.5411.102200	RETIREMENT	1,881	4,403	4,403	10,954	148.78%
001.5411.102300	LIFE & HEALTH INSURANCE	5,645	13,452	13,452	32,424	141.03%
001.5411.102400	WORKERS COMP	2,173	2,500	2,500	8,435	237.40%
TOTAL SALARIES & BENEFITS		43,164	94,276	94,276	234,235	148.46%
001.5411.303100	PROFESSIONAL SERVICES	54	40,000	40,000	30,000	-25.00%
001.5411.303400	CONTRACTUAL SERVICES	5,670				0.00%
001.5411.304400	STREET LIGHTING	89,661	78,000	78,000	78,000	0.00%
001.5411.304500	INSURANCE	2,000				0.00%
001.5411.304600	REPAIRS & MAINTENANCE ROADWAYS	192,403	406,630	442,899	134,277	-69.68%
001.5411.304601	R&M MACHINERY & EQUIPMENT	913	2,000	2,000	2,000	0.00%
001.5411.305100	OFFICE SUPPLIES	156	1,000	1,000		-100.00%
001.5411.305200	OPERATING SUPPLIES	4,798	7,000	7,000	8,000	14.29%
001.5411.305400	MEMBRSHPS SUBSCRPTS DUES		250	250	250	0.00%
001.5411.464100	VEHICLE REPAIRS & MAINTENANCE		1,400	1,400	1,400	0.00%
001.5411.464105	GASOLINE & DIESEL FUEL	5,711	5,500	5,500	7,800	41.82%
001.5411.606401	EQUIPMENT LESS THAN \$5000	4,624	2,000	2,000	2,000	0.00%
TOTAL OPERATING EXPENSES		305,990	543,780	580,049	263,727	-54.53%
001.5411.606300	IMPROVEMENTS	17,635	25,000	25,000		-100.00%
001.5411.707100	DEBT SERVICE PRINCIPAL	836				0.00%
001.5411.707200	DEBT SERVICE INTEREST	6				0.00%
TOTAL CAPITAL PROJECTS		18,477	25,000	25,000	0	-100.00%
Totals for dept 5411 - ROADS & STREETS		367,631	663,056	699,325	497,962	-28.79%

		2022-23 ACTUAL	2023-24 ORIGINAL	2023-2024 AMENDED	2024-2025 PROPOSED	% INCREASE (DECREASE) TO AMENDED BUDGET
Dept 5711 - LIBRARY			BUDGET	BUDGET	BUDGET	
001.5711.101200	SALARY	97,451	116,441	116,441	120,195	3.22%
001.5711.101500	SPECIAL & INCENTIVE PAY	209				0.00%
001.5711.102100	FICA/MEDICARE	7,059	8,908	8,908	9,195	3.22%
001.5711.102200	RETIREMENT	5,710	6,197	6,197	6,460	4.24%
001.5711.102300	LIFE & HEALTH INSURANCE	11,297	23,600	23,600	24,942	5.69%
001.5711.102400	WORKER'S COMPENSATION	129	149	149	212	42.28%
TOTAL SALARIES & BENEFITS		121,855	155,295	155,295	161,004	3.68%
001.5711.303100	PROFESSIONAL SERVICES	246				0.00%
001.5711.303400	CONTRACTUAL SERVICES				2,100	0.00%
001.5711.304000	TRAVEL/TRAINING		500	500	500	0.00%
001.5711.304100	TELECOMMUNICATIONS	482	500	500	500	0.00%
001.5711.304300	UTILITY SERVICES	7,228	7,056	7,056	7,100	0.62%
001.5711.304400	RENTALS & LEASES	1,130	1,200	1,200		-100.00%
001.5711.304600	REPAIRS & MAINTENANCE	8,410	1,500	1,500	1,000	-33.33%
001.5711.304800	PROMOTIONAL ACTIVITIES		250	250	500	100.00%
001.5711.305100	OFFICE SUPPLIES	337	300	300		-100.00%
001.5711.305200	OPERATING SUPPLIES	1,634	2,400	2,400	2,800	16.67%
001.5711.305201	MAGAZINES	1,299	1,300	1,300	1,525	17.31%
001.5711.305400	MEMBRSHPS SUBSCRPTS DUES	420	420	420	420	0.00%
001.5711.606401	EQUIPMENT LESS THAN \$5000	830			2,500	0.00%
001.5711.606600	LIB. BOOKS & PUBLICATIONS	17,737	18,000	18,000	15,000	-16.67%
TOTAL OPERATING EXPENSES		39,753	33,426	33,426	33,945	1.55%
001.5711.606300	IMPROVEMENTS		16,800	16,800		-100.00%
001.5711.606400	CAPITALIZED EQUIPMENT	7,000				0.00%
TOTAL CAPITAL PROJECTS		7,000	16,800	16,800	0	-100.00%
Totals for dept 5711 - LIBRARY		168,608	205,521	205,521	194,949	-5.14%

		2022-23 ACTUAL	2023-24 ORIGINAL	2023-2024 AMENDED	2024-2025 PROPOSED	% INCREASE (DECREASE) TO AMENDED BUDGET
Dept 5712 - MUSEUM			BUDGET	BUDGET	BUDGET	
001.5712.304100	TELECOMMUNICATIONS	314	300	300	300	0.00%
001.5712.304300	UTILITY SERVICES	3,964	3,500	3,500	4,200	20.00%
001.5712.304400	RENTALS & LEASES	1,300	2,000	2,000	1,560	-22.00%
001.5712.304600	REPAIRS & MAINTENANCE		2,000	2,000	1,000	-50.00%
001.5712.305400	MEMBRSHPS SUBSCRPTS DUES	1,500	1,500	1,500	1,500	0.00%
Totals for dept 5712 - MUSEUM		7,078	9,300	9,300	8,560	-7.96%

		2022-23 ACTUAL	2023-24 ORIGINAL	2023-2024 AMENDED	2024-2025 PROPOSED	% INCR/ (DECREASE) TO AMENDED BUDGET
Dept 5800 - RECREATION			BUDGET	BUDGET	BUDGET	
001.5800.101200	SALARY	17,783	16,244	16,244		-100.00%
001.5800.101300	OTHER SALARIES & WAGES	1,504				0.00%
001.5800.101301	JR LIFEGUARD SALARY	2,891	10,400	10,400		-100.00%
001.5800.101400	OVERTIME		1,200	1,200		-100.00%
001.5800.102100	FICA/MEDICARE	1,474	2,043	2,043		-100.00%
001.5800.102200	RETIREMENT	1,145	1,056	1,056		-100.00%
001.5800.102300	LIFE & HEALTH INSURANCE	2,528	2,360	2,360		-100.00%
001.5800.102400	WORKER'S COMPENSATION	569	655	655		-100.00%
TOTAL SALARIES & BENEFITS		27,894	33,958	33,958	0	-100.00%
001.5800.303100	PROFESSIONAL SERVICES	1,260				0.00%
001.5800.304100	TELECOMMUNICATIONS	1,200	1,200	1,200		-100.00%
001.5800.304500	INSURANCE	684	750	750		-100.00%
001.5800.304600	REPAIRS & MAINTENANCE	22,096	13,000	13,000		-100.00%
001.5800.305100	OFFICE SUPPLIES		250	250		-100.00%
001.5800.305200	OPERATING SUPPLIES	23,002	34,350	47,150		-100.00%
001.5800.305201	JR LIFEGUARD OPERATING EXPENSE		2,500	2,500		-100.00%
001.5800.464100	VEHICLE REPAIRS & MAINTENANCE		500	500		-100.00%
001.5800.464105	GASOLINE		500	500		-100.00%
001.5800.606401	EQUIPMENT LESS THAN \$5000	(471)	2,500	2,500		-100.00%
TOTAL OPERATING EXPENSES		47,771	55,550	68,350	0	-100.00%
001.5800.606300	IMPROVEMENTS	1,334	50,000	50,000		-100.00%
TOTAL CAPITAL PROJECTS		1,334	50,000	50,000	0	-100.00%
Totals for dept 5800 - RECREATION		76,999	139,508	152,308	0	-100.00%

* Combined with beach department.

	2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
UTILITY REVENUES					

Dept 3300 - INTERGOVERNMENTAL

401.3300.331101	FEDERAL/STATE GRANT-FEMA	142,218	3,550,525	3,550,525		-100.00%
401.3300.331102	LEGISLATIVE GRANT				643,500	0.00%
401.3300.331103	SJRWM - TELEMETRY SOFTWARE	22,801				0.00%
401.3300.331108	ARPA FUNDS SPENT	425,260	200,000	200,000		-100.00%
401.3300.331109.532	HA009 GRANT				411,957	0.00%
401.3300.331109.533	HA009 GRANT				411,957	0.00%
401.3300.331109.534	HA009 GRANT				411,957	0.00%
401.3300.331109.535	HA009 GRANT				411,957	0.00%
401.3300.331109.536	HA009 GRANT				411,957	0.00%
401.3300.331109.537	HA009 GRANT				1,693,681	0.00%
Totals for dept 3300 - INTERGOVERNMENTAL		590,279	3,750,525	3,750,525	4,396,966	17.24%

Dept 3400 - CHARGES FOR SERVICE

401.3400.343301	WATER SALES	1,333,237	1,495,000	1,495,000	1,564,000	4.62%
401.3400.343302	WATER SERVICE BASE CHARGE	1,985,296	2,100,000	2,100,000	2,351,000	11.95%
401.3400.343303	WATER METER CONNECTIONS	56,240	53,600	53,600	65,000	21.27%
401.3400.343305	ACCOUNT MAINT FEE	5,490	6,000	6,000	8,000	33.33%
401.3400.343501	SEWAGE SERVICE	1,186,644	1,230,000	1,230,000	1,396,000	13.50%
401.3400.343502	SEWER TAP/CONNECTION	43,700	50,000	50,000	70,000	40.00%
401.3400.343503	SEWER INSPECTION	490	500	500	2,000	300.00%
401.3400.343511	SEWER BASE FEES	1,309,400	1,440,000	1,440,000	1,552,000	7.78%
Totals for dept 3400 - CHARGES FOR SERVICE		5,920,497	6,375,100	6,375,100	7,008,000	9.93%

Dept 3500 - FINES & FORFEITURES

401.3500.354000	PENALTIES LOCAL ORDINANCE	57,875	60,000	60,000	65,000	8.33%
Totals for dept 3500 - FINES & FORFEITURES		57,875	60,000	60,000	65,000	8.33%

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
UTILITY REVENUES						
Dept 3600 - MISCELLANEOUS REVENUE						
401.3600.361100	INTEREST INCOME	4,379	5,000	5,000	10,000	100.00%
401.3600.361101	SBA INTEREST INCOME	3,844	4,000	4,000	45,000	1025.00%
401.3600.361103	FL MUNICIPAL INVESTMENT INTEREST	81,492	100,000	100,000	175,000	75.00%
401.3600.361104	INTEREST INCOME-MORNINGSIDE		50	50		-100.00%
401.3600.364100	SALE OF FIXED ASSETS	2,100				0.00%
401.3600.369100	MISCELLANEOUS REVENUE	6,953	5,000	5,000	11,000	120.00%
401.3600.369200	INSURANCE PROCEEDS	130,610				0.00%
401.3600.384000	OTHER FUNDING SOURCES		6,325,000	6,325,000	25,000,000	295.26%
Totals for dept 3600 - MISCELLANEOUS REVENUE		229,378	6,439,050	6,439,050	25,241,000	292.00%
Dept 3800 - NON - REVENUES						
401.3800.389101	ENCUMBERED TO FUND BAL FROM PRIOR YEAR			4,858,021		-100.00%
401.3800.389110	TRANSFER FROM FUND BALANCE		1,094,528	1,094,528	236,813	-78.36%
401.3800.909201	TRANSFER FROM RESERVE FUND BALANCE				461,454	0.00%
Totals for dept 3800 - MISCELLANEOUS REVENUE		-	1,094,528	5,952,549	698,267	-88.27%
TOTAL UTILITY FUND REVENUES		6,798,029	17,719,203	22,577,224	37,409,233	65.69%

	Current Rate		Rate Assumption Increase		New Rate		Variance
Water Base	\$39.67		3.50%		\$41.05		\$1.39
Sewer Base	\$25.67		3.50%		\$26.57		\$0.90
Sanitation (Single Family Res.)	\$23.78		3.50%		\$24.62		\$0.83
Recycle Fee	\$2.33		3.50%		\$2.41		\$0.08
Stormwater	\$14.58		3.50%		\$15.09		\$0.51
Utility Tax	\$3.97				\$4.11		\$0.14
Total Avg Bill Increase per Month							

Base Fees	\$110.00	\$113.85	\$3.85
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		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
UTILITY EXPENDITURES						
Dept 5331 - WATER TREATMENT PLANT						
401.5331.101200	SALARY	440,860	439,462	439,462	553,318	25.91%
401.5331.101400	OVERTIME	16,982	13,000	13,000	16,000	23.08%
401.5331.101500	SPECIAL & INCENTIVE PAY	6,742	6,800	6,800	7,500	10.29%
401.5331.102100	FICA/MEDICARE	34,867	33,619	33,619	44,013	30.92%
401.5331.102200	RETIREMENT	25,685	26,403	26,403	35,966	36.22%
401.5331.102300	LIFE & HEALTH INSURANCE	67,346	82,600	82,600	99,767	20.78%
401.5331.102400	WORKER'S COMPENSATION	18,368	21,124	21,124	16,068	-23.93%
TOTAL SALARIES & BENEFITS		610,850	623,008	623,008	772,632	24.02%
401.5331.303100	PROFESSIONAL SERVICES	35,002	10,200	105,156	8,900	-91.54%
401.5331.303400	CONTRACTUAL SERVICES				60,824	0.00%
401.5331.304000	TRAVEL/TRAINING	954	8,825	8,825	8,350	-5.38%
401.5331.304100	TELECOMMUNICATIONS	5,323	6,300	6,300	5,800	-7.94%
401.5331.304300	UTILITY SERVICES	96,266	83,000	83,000	91,200	9.88%
401.5331.304600	REPAIRS & MAINTENANCE	58,673	131,996	131,996	59,750	-54.73%
401.5331.304900	OTHER CURRENT CHARGES	10				0.00%
401.5331.305100	OFFICE SUPPLIES	784	1,700	1,700		-100.00%
401.5331.305200	OPERATING SUPPLIES	104,947	102,800	102,800	113,300	10.21%
401.5331.305400	MEMBRSHPS SUBSCRPTS DUES	1,420	1,850	1,850	1,850	0.00%
401.5331.464100	VEHICLE REPAIRS & MAINTENANCE	1,088	1,400	1,400	1,400	0.00%
401.5331.464105	GASOLINE & DIESEL FUEL	4,960	5,500	5,500	7,000	27.27%
401.5331.909310.117	WTP CAPITAL RESERVE		50,000	50,000		-100.00%
401.5331.909314	SALARY CONTINGENCY				92,817	0.00%
401.5331.909315	EQUIP/SUPPLY CONTINGENCY				500	0.00%
401.5331.606401	EQUIPMENT LESS THAN \$5000	3,971	8,000	8,000	7,000	-12.50%
TOTAL OPERATING EXPENSES		313,398	411,571	506,527	458,691	-9.44%
401.5331.606300	IMPROVEMENTS		327,500	1,162,100	1,167,000	0.42%
401.5331.606400	CAPITALIZED EQUIPMENT		50,000	50,000	81,000	62.00%
TOTAL CAPITAL EXPENSES		0	377,500	1,212,100	1,248,000	2.96%
Totals for dept 5331 - WATER TREATMENT PLANT		924,248	1,412,079	2,341,635	2,479,323	5.88%

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
UTILITY EXPENDITURES						
Dept 5332 - T&D - WATER TRANSMISSION & DISTRIBUTION						
401.5332.101200	SALARY	199,252	242,826	242,826		-100.00%
401.5332.101400	OVERTIME	6,417	7,000	7,000		-100.00%
401.5332.101500	SPECIAL & INCENTIVE PAY	10,568	9,000	9,000		-100.00%
401.5332.102100	FICA/MEDICARE	16,770	18,576	18,576		-100.00%
401.5332.102200	RETIREMENT	12,594	15,784	15,784		-100.00%
401.5332.102300	LIFE & HEALTH INSURANCE	47,374	70,800	70,800		-100.00%
401.5332.102400	WORKER'S COMPENSATION	7,968	9,164	9,164		-100.00%
TOTAL SALARIES & BENEFITS		300,943	373,150	373,150	0	-100.00%
401.5332.303100	PROFESSIONAL SERVICES	11,331	316,000	316,000		-100.00%
401.5332.304000	TRAVEL/TRAINING	205	1,000	1,000		-100.00%
401.5332.304100	TELECOMMUNICATIONS	2,600	3,800	3,800		-100.00%
401.5332.304300	UTILITY SERVICES	6,792	6,356	6,356		-100.00%
401.5332.304600	REPAIRS & MAINTENANCE	72,876	201,000	201,000		-100.00%
401.5332.304601	R&M MACHINERY & EQUIPMENT	11,952	10,000	10,000		-100.00%
401.5332.305200	OPERATING SUPPLIES	8,308	6,500	6,500		-100.00%
401.5332.464100	VEHICLE REPAIRS & MAINTENANCE	1,618	2,500	2,500		-100.00%
401.5332.464105	GASOLINE & DIESEL FUEL	6,050	6,000	6,000		-100.00%
401.5332.606401	EQUIPMENT LESS THAN \$5000		2,000	2,000		-100.00%
401.5332.909306	INFRASTRUCTURE RESERVE		300,000	300,000		-100.00%
TOTAL OPERATING EXPENSES		121,732	855,156	855,156	0	-100.00%
401.5332.606300	IMPROVEMENTS	(51,050)	125,000	133,932		-100.00%
401.5332.606400	CAPITALIZED EQUIPMENT	51,050				0.00%
TOTAL CAPITAL PROJECTS		0	125,000	133,932	0	-100.00%
Totals for dept 5332 - T&D - WATER TRANSMISSION & DISTRIBUTIO		422,675	1,353,306	1,362,238	-	-100.00%

*Combined into Utility Maintenance Department

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
UTILITY EXPENDITURES						
Dept 5351 - WASTE WATER TREATMENT PLANT						
401.5351.101200	SALARY	199,062	228,463	228,463	199,653	-12.61%
401.5351.101300	OTHER SALARIES & WAGES	16				0.00%
401.5351.101400	OVERTIME	6,858	10,000	10,000	10,000	0.00%
401.5351.101500	SPECIAL & INCENTIVE PAY	501	10,000	10,000		-100.00%
401.5351.102100	FICA/MEDICARE	15,630	17,477	17,477	15,273	-12.61%
401.5351.102200	RETIREMENT	12,679	14,850	14,850	12,977	-12.61%
401.5351.102300	LIFE & HEALTH INSURANCE	33,053	47,200	47,200	37,413	-20.74%
401.5351.102400	WORKER'S COMPENSATION	4,657	5,356	5,356	5,139	-4.05%
TOTAL SALARIES & BENEFITS		272,456	333,346	333,346	280,455	-15.87%
401.5351.303005	SLUDGE REMOVAL	36,848	45,000	45,000	50,000	11.11%
401.5351.303100	PROFESSIONAL SERVICES	72,553	35,000	438,970	8,000	-98.18%
401.5351.304000	TRAVEL/TRAINING	1,848	4,500	4,500	4,500	0.00%
401.5351.304100	TELECOMMUNICATIONS	4,031	4,300	4,300	5,160	20.00%
401.5351.304300	UTILITY SERVICES	56,614	55,540	55,540	56,400	1.55%
401.5351.304400	RENTALS & LEASES	26,791	19,500	19,500		-100.00%
401.5351.304600	REPAIRS & MAINTENANCE	75,725	70,000	70,000	50,000	-28.57%
401.5351.304601	R&M MACHINERY & EQUIPMENT	570	3,000	3,000	3,000	0.00%
401.5351.304650	PERMIT FEES				18,000	0.00%
401.5351.305100	OFFICE SUPPLIES	442	600	600		-100.00%
401.5351.305200	OPERATING SUPPLIES	16,503	25,400	24,594	10,000	-59.34%
401.5351.305201	CHEMICALS	78,101	110,000	110,000	120,000	9.09%
401.5351.305202	LAB TESTING	21,116	37,000	37,000	30,000	-18.92%
401.5351.305400	MEMBRSHPS SUBSCRPTS DUES	6,130	17,500	17,500	130	-99.26%
401.5351.464100	VEHICLE REPAIRS & MAINTENANCE	1,450	2,000	2,000	2,000	0.00%
401.5351.464105	GASOLINE & DIESEL FUEL	1,624	2,800	2,800	2,500	-10.71%
401.5351.606401	EQUIPMENT LESS THAN \$5000			806	5,000	520.35%
TOTAL OPERATING EXPENSES		400,346	432,140	836,110	364,690	-56.38%
401.5351.606200	BUILDING CONSTRUCTION		325,000	1,243,440		-100.00%
401.5351.606300	IMPROVEMENTS		7,689,625	9,019,764	27,980,681	210.22%
401.5351.606400	CAPITALIZED EQUIPMENT		11,000	11,000		-100.00%
TOTAL CAPITAL PROJECTS		0	8,025,625	10,274,204	27,980,681	172.34%
Totals for dept 5351 - WASTE WATER TREATMENT PLANT		672,802	8,791,111	11,443,660	28,625,826	150.15%

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
UTILITY EXPENDITURES						
Dept 5352 - SEWER COLLECTION						
401.5352.101200	SALARY	38,091	50,657	50,657		-100.00%
401.5352.101400	OVERTIME	1,097	1,000	1,000		-100.00%
401.5352.102100	FICA/MEDICARE	2,530	3,875	3,875		-100.00%
401.5352.102200	RETIREMENT	1,881	3,293	3,293		-100.00%
401.5352.102300	LIFE & HEALTH INSURANCE	5,645	11,800	11,800		-100.00%
401.5352.102400	WORKER'S COMPENSATION	2,173	2,500	2,500		-100.00%
TOTAL SALARIES & BENEFITS		51,417	73,125	73,125	0	-100.00%
401.5352.303100	PROFESSIONAL SERVICES	47,970	20,000	139,170		-100.00%
401.5352.304600	REPAIRS & MAINTENANCE	2,796	25,000	25,000		-100.00%
401.5352.304601	R&M MACHINERY & EQUIPMENT		1,000	1,000		-100.00%
401.5352.305200	OPERATING SUPPLIES	20	2,000	2,000		-100.00%
401.5352.909306	RESERVE FOR SEWER INFRASTRUCTURE REPAIRS		300,000	250,000		-100.00%
TOTAL OPERATING EXPENSES		50,786	348,000	417,170	0	-100.00%
401.5352.606302	SLIPLINING			966,469		-100.00%
401.5352.606400	CAPITALIZED EQUIPMENT		126,667	126,667		-100.00%
TOTAL CAPITAL PROJECTS		0	126,667	1,093,136	0	-100.00%
Totals for dept 5352 - SEWER COLLECTION		102,203	547,792	1,583,431	-	-100.00%

*Combined into Utility Maintenance Department

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
UTILITY EXPENDITURES						
Dept 5353 - LIFT STATION MAINTENANCE						
401.5353.101200	SALARY	105,792	104,776	104,776		-100.00%
401.5353.101400	OVERTIME	17,337	13,000	13,000		-100.00%
401.5353.101500	SPECIAL & INCENTIVE PAY	6,744	7,000	7,000		-100.00%
401.5353.102100	FICA/MEDICARE	9,852	8,015	8,015		-100.00%
401.5353.102200	RETIREMENT	6,455	6,810	6,810		-100.00%
401.5353.102300	LIFE & HEALTH INSURANCE	22,306	23,600	23,600		-100.00%
401.5353.102400	WORKER'S COMPENSATION	3,104	3,570	3,570		-100.00%
TOTAL SALARIES & BENEFITS		171,590	166,771	166,771	0	-100.00%
401.5353.303100	PROFESSIONAL SERVICES	235,143	182,700	421,031		-100.00%
401.5353.304000	TRAVEL/TRAINING		2,000	2,000		-100.00%
401.5353.304100	TELECOMMUNICATIONS	963	1,050	1,050		-100.00%
401.5353.304300	UTILITY SERVICES	30,367	27,936	27,936		-100.00%
401.5353.304400	RENTALS & LEASES	31,250				0.00%
401.5353.304600	REPAIRS & MAINTENANCE	72,884	192,000	192,000		-100.00%
401.5353.304601	R&M MACHINERY & EQUIPMENT		2,500	2,500		-100.00%
401.5353.305100	OFFICE SUPPLIES	298	300	300		-100.00%
401.5353.305200	OPERATING SUPPLIES	1,611	16,000	16,000		-100.00%
401.5353.464100	VEHICLE REPAIRS & MAINTENANCE	1,918	4,000	4,000		-100.00%
401.5353.464105	GASOLINE & DIESEL FUEL	8,227	7,800	7,800		-100.00%
401.5353.606401	EQUIPMENT LESS THAN \$5000	14,999	2,000	17,000		-100.00%
TOTAL OPERATING EXPENSES		397,660	438,286	691,617	0	-100.00%
401.5353.606300	IMPROVEMENTS		2,415,900	2,239,914		-100.00%
401.5353.606400	CAPITALIZED EQUIPMENT		176,667	321,667		-100.00%
TOTAL CAPITAL PROJECTS		0	2,592,567	2,561,581	0	-100.00%
Totals for dept 5353 - LIFT STATION MAINTENANCE		569,250	3,197,624	3,419,969	-	-100.00%

*Combined into Utility Maintenance Department

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
UTILITY EXPENDITURES						
Dept 5354 - UTILITY MAINTENANCE						
401.5354.101200	SALARY				241,453	0.00%
401.5354.101400	OVERTIME				22,000	0.00%
401.5354.101500	SPECIAL & INCENTIVE PAY				7,000	0.00%
401.5354.102100	FICA/MEDICARE				20,707	0.00%
401.5354.102200	RETIREMENT				15,694	0.00%
401.5354.102300	LIFE & HEALTH INSURANCE				62,354	0.00%
401.5354.102400	WORKER'S COMPENSATION				15,704	0.00%
TOTAL SALARIES & BENEFITS		0	0	0	384,912	0.00%
401.5354.303100	PROFESSIONAL SERVICES				11,300	0.00%
401.5354.304000	TRAVEL/TRAINING				3,000	0.00%
401.5354.304100	TELECOMMUNICATIONS				3,850	0.00%
401.5354.304300	UTILITY SERVICES				41,990	0.00%
401.5354.304600	REPAIRS & MAINTENANCE				363,086	0.00%
401.5354.304601	R&M MACHINERY & EQUIPMENT				13,500	0.00%
401.5354.305200	OPERATING SUPPLIES				12,500	0.00%
401.5354.464100	VEHICLE REPAIRS & MAINTENANCE				6,500	0.00%
401.5354.464105	GASOLINE & DIESEL FUEL				15,300	0.00%
401.5354.606401	EQUIPMENT LESS THAN \$5000				19,000	0.00%
TOTAL OPERATING EXPENSES		0	0	0	490,026	0.00%
401.5354.606300	IMPROVEMENTS				2,972,495	0.00%
401.5354.606400	CAPITALIZED EQUIPMENT				130,000	0.00%
TOTAL CAPITAL PROJECTS		0	0	0	3,102,495	0.00%
Totals for dept 5354 - UTILITY MAINTENANCE		-	-	-	3,977,433	0.00%

* New Department

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
UTILITY EXPENDITURES						
Dept 5391 - FUND EXPENSE						
401.5391.101200	SALARY	219,900	349,953	349,953	592,209	69.23%
401.5391.101300	OTHER SALARIES & WAGES		1,000	1,000		-100.00%
401.5391.101400	OVERTIME	3,199	5,000	5,000	4,000	-20.00%
401.5391.102100	FICA/MEDICARE	16,620	26,771	26,771	45,304	69.23%
401.5391.102200	RETIREMENT	12,064	22,747	22,747	36,757	61.59%
401.5391.102300	LIFE & HEALTH INSURANCE	31,933	52,746	52,746	86,049	63.14%
401.5391.102400	WORKER'S COMPENSATION	269	310	310	9,983	3120.32%
401.5391.102601	OPEB EXPENSE	(44,935)				0.00%
TOTAL SALARIES & BENEFITS		239,050	458,527	458,527	774,302	68.87%
401.5391.303100	PROFESSIONAL SERVICES	14,758	33,500	33,500	10,000	-70.15%
401.5391.303200	AUDIT	21,401	20,956	20,956	20,956	0.00%
401.5391.303400	CONTRACTUAL SERVICES	32,340	45,290	54,290	11,085	-79.58%
401.5391.304000	TRAVEL/TRAINING	55	5,000	5,000	8,400	68.00%
401.5391.304100	TELECOMMUNICATIONS	625	1,200	1,200	3,200	166.67%
401.5391.304500	INSURANCE	303,459	496,786	496,786	453,650	-8.68%
401.5391.304700	PRINTING & BINDING	7,687	9,000	9,000	7,800	-13.33%
401.5391.304900	OTHER CURRENT CHARGES	5,776	5,000	5,000	7,300	46.00%
401.5391.305100	OFFICE SUPPLIES	1,211	1,500	1,500		-100.00%
401.5391.305200	OPERATING SUPPLIES	1,481	13,000	13,000	15,250	17.31%
401.5391.305400	MEMBRSHPS SUBSCRPTS DUES	380	2,000	2,000		-100.00%
401.5391.305800	POSTAGE	12,783	15,000	15,000	13,300	-11.33%
401.5391.305801	BAD DEBT EXPENSE	4,572	5,000	5,000	5,000	0.00%
401.5391.464100	VEHICLE REPAIRS & MAINTENANCE				1,200	0.00%
401.5391.606401	EQUIPMENT LESS THAN \$5000	665	1,000	1,000	16,060	1506.00%
401.5391.707106	SRF CREDIT LINE PRINCIPAL		427,463	427,463	438,898	2.68%
401.5391.707108	SRF WWTP PRINCIPAL - DESIGN		43,572	43,572	491,960	1029.07%
401.5391.707207	DEBT SERVICE - INTEREST	49,425	38,288	38,288	43,825	14.46%
401.5391.707208	SRF WWTP DESIGN INTEREST	5,969	2,359	2,359	4,465	89.28%
401.5391.809400	DEPRECIATION EXPENSE	1,077,845				0.00%
TOTAL OPERATING EXPENSES		1,540,432	1,165,914	1,174,914	1,552,349	32.12%
Totals for dept 5391 - FUND EXPENSE		1,779,482	1,624,441	1,633,441	2,326,651	42.44%

	2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	<div>Section 7, Item b.</div> (DECREASE) TO AMENDED BUDGET
UTILITY EXPENDITURES					
TOTAL UTILITY EXPENSES	4,470,660	16,926,353	21,784,374	37,409,233	71.73%
Revenues Over (Under) Expenditures	2,327,369	792,850	792,850	0	-100.00%

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
IMPACT FEE						
ESTIMATED REVENUES						
Dept 3600 - MISCELLANEOUS REVENUE						
402.3600.361101	SBA INTEREST INCOME	176,946	159,000	159,000	200,000	25.79%
402.3600.361103	FL MUNICIPAL INVESTMENT INTEREST	37,821	48,000	48,000	60,000	25.00%
402.3600.361104	INTEREST INCOME - MORNINGSIDE	5,187	150	150	500	233.33%
402.3600.363204	WATER IMPACT FEES	183,472	200,735	200,735	203,157	1.21%
402.3600.363206	SEWER IMPACT FEES	258,182	246,600	246,600	253,720	2.89%
402.3600.363207	POLICE IMPACT FEE*				84,936	0.00%
402.3600.363208	FIRE IMPACT FEE*				100,512	0.00%
402.3600.363209	LIBRARY IMPACT FEE*				17,236	0.00%
402.3600.363210	PARKS AND REC IMPACT FEE*				75,783	0.00%
402.3600.363211	ADMINISTRATIVE FEE*				497	0.00%
402.3600.384000	OTHER FUNDING SOURCES		1,000,000	1,000,000		-100.00%
Totals for dept 3600 - MISCELLANEOUS REVENUE		661,608	1,654,485	1,654,485	996,341	-39.78%
Dept 3800 - NON-REVENUES						
402.3800.389110	TRANSFER FROM FUND BALANCE				625,000	0.00%
Totals for dept 3800 - NON-REVENUES					625,000	0.00%
TOTAL ESTIMATED REVENUES		661,608	1,654,485	1,654,485	1,621,341	-2.00%
Dept 5391 - FUND EXPENSE						
402.5391.303100.254	PROFESSIONAL SERVICES	45,733				0.00%
402.5391.606300	IMPROVEMENTS		2,000,000	2,000,000	625,000	-68.75%
402.5391.909302	RESER. FOR CONTINGENCIES				996,341	0.00%
TOTAL EXPENSES		45,733	2,000,000	2,000,000	1,621,341	-18.93%
Totals for dept 5391 - FUND EXPENSE		45,733	2,000,000	2,000,000	1,621,341	-18.93%
Revenues Over (Under) Expenditures		615,875	(345,515)	(345,515)	0	-100.00%

* New impact fees

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
SANITATION REVENUES						
Dept 3300 - INTERGOVERNMENTAL						
403.3300.331101	FEDERAL/STATE GRANT-FEMA	133,804				0.00%
403.3300.331108	ARPA FUNDS SPENT	2,070				0.00%
Totals for dept 3400 - CHARGES FOR SERVICE		135,874	-	-	-	0.00%
Dept 3400 - CHARGES FOR SERVICE						
403.3400.343303	SPECIAL PICKUPS	2,398	2,200	2,200	4,700	113.64%
403.3400.343306	RECYCLING FEES	7,911	9,000	9,000	14,000	55.56%
403.3400.343401	GARBAGE FEES	1,393,956	1,549,800	1,549,800	1,670,000	7.76%
403.3400.343402	RECYCLED GLASS SALES	2,669	4,000	4,000	2,000	-50.00%
403.3400.343403	RECYCLE FEES	109,645			138,000	0.00%
403.3400.343404	COMMUNITY COLLECTIONS				60,800	0.00%
Totals for dept 3400 - CHARGES FOR SERVICE		1,516,579	1,565,000	1,565,000	1,889,500	20.73%
Dept 3500 - FINES & FORFEITURES						
403.3500.354000	PENALTIES LOCAL ORDINANCE	12,306	13,750	13,750	15,000	9.09%
Totals for dept 3500 - FINES & FORFEITURES		12,306	13,750	13,750	15,000	9.09%
Dept 3600 - MISCELLANEOUS REVENUE						
403.3600.361100	INTEREST INCOME	1,067	1,100	1,100	1,500	36.36%
403.3600.361101	SBA INTEREST INCOME	26,771	24,000	24,000	27,000	12.50%
403.3600.361103	FL MUNICIPAL INVESTMENT INTEREST	16,193	20,000	20,000	35,000	75.00%
403.3600.364100	SALE OF FIXED ASSETS	15,930				0.00%
403.3600.369100	MISCELLANEOUS REVENUE	12,586	12,000	12,000	13,000	8.33%
403.3670.367100	ROLL OFF LICENSE	5,500	5,400	5,400	5,500	1.85%
Totals for dept 3600 - MISCELLANEOUS REVENUE		78,047	62,500	62,500	82,000	31.20%
Dept 3800 - NON-REVENUES						
403.3800.389110	TRANSFER FROM FUND BALANCE		219,986	219,986		-100.00%
Totals for dept 3800 - NON-REVENUES		-	219,986	219,986	-	-100.00%
TOTAL SANITATION FUND REVENUES		1,742,806	1,861,236	1,861,236	1,986,500	6.73%

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	% (DECREASE) TO AMENDED BUDGET
SANITATION EXPENDITURES						
Dept 5341 - REFUSE COLLECTION						
403.5341.101200	SALARY	347,417	391,758	391,758	406,375	3.73%
403.5341.101300	OTHER SALARIES & WAGES	521				0.00%
403.5341.101400	OVERTIME	29,493	40,000	40,000	30,000	-25.00%
403.5341.101500	SPECIAL & INCENTIVE PAY	930				0.00%
403.5341.102100	FICA/MEDICARE	28,366	29,970	29,970	33,383	11.39%
403.5341.102200	RETIREMENT	21,925	25,464	25,464	26,414	3.73%
403.5341.102300	LIFE & HEALTH INSURANCE	77,839	94,400	94,400	99,767	5.69%
403.5341.102400	WORKER'S COMPENSATION	17,721	20,380	20,380	25,837	26.78%
TOTAL SALARIES & BENEFITS		524,212	601,972	601,972	621,776	3.29%
403.5341.303100	PROFESSIONAL SERVICES	512,026	278,000	278,000	374,100	34.57%
403.5341.303400	CONTRACTUAL SERVICES	1,139	1,000	1,000	1,000	0.00%
403.5341.303402	LANDFILL FEES	245,317	250,000	250,000	270,000	8.00%
403.5341.303403	YARD TIPPING FEES	20,760	40,000	40,000	20,000	-50.00%
403.5341.303405	CONSTRUCTION & DEMO	4,293				0.00%
403.5341.304000	TRAVEL/TRAINING	1,041	1,200	1,200	1,000	-16.67%
403.5341.304100	TELECOMMUNICATIONS	2,921	4,720	4,720	4,000	-15.25%
403.5341.304300	UTILITY SERVICES	6,483	6,928	6,928	6,400	-7.62%
403.5341.304600	REPAIRS & MAINTENANCE	9,881	5,000	5,000	5,000	0.00%
403.5341.304601	R&M MACHINERY & EQUIPMENT	5,694	5,000	5,000	6,000	20.00%
403.5341.304800	PROMOTIONAL ACTIVITIES	27	1,500	1,500	100	-93.33%
403.5341.305100	OFFICE SUPPLIES		600	600		-100.00%
403.5341.305200	OPERATING SUPPLIES	60,258	52,500	52,500	60,000	14.29%
403.5341.464100	VEHICLE REPAIRS & MAINTENANCE	40,059	40,000	40,000	45,000	12.50%
403.5341.464105	GASOLINE & DIESEL FUEL	84,675	82,000	82,000	90,000	9.76%
403.5341.606401	EQUIPMENT LESS THAN \$5000	824	1,500	1,500	1,000	-33.33%
TOTAL OPERATING EXPENSES		995,398	769,948	769,948	883,600	14.76%
403.5341.606300	IMPROVEMENTS		33,000	33,000	25,000	-24.24%
403.5341.606402	SANITATION TRUCKS		250,000	250,000		-100.00%
TOTAL CAPITAL PROJECTS		0	283,000	283,000	25,000	-91.17%
Totals for dept 5341 - REFUSE COLLECTION		1,519,610	1,654,920	1,654,920	1,530,376	-7.53%

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	% (DECREASE) TO AMENDED BUDGET
SANITATION EXPENDITURES						
Dept 5391 - SANITATION FUND EXPENSE						
403.5391.101200	SALARY	87,548	78,737	78,737	52,744	-33.01%
403.5391.101400	OVERTIME	831	1,000	1,000	1,000	0.00%
403.5391.102100	FICA/MEDICARE	6,616	6,023	6,023	4,035	-33.01%
403.5391.102200	RETIREMENT	4,700	5,118	5,118	3,122	-39.00%
403.5391.102300	LIFE & HEALTH INSURANCE	11,758	12,390	12,390	6,859	-44.64%
403.5391.102400	WORKER'S COMPENSATION	135	155	155	93	-40.00%
403.5391.102601	OPEB EXPENSE	3,805				0.00%
TOTAL SALARIES & BENEFITS		115,393	103,423	103,423	67,853	-34.39%
403.5391.303100	PROFESSIONAL SERVICES	128	9,500	9,500		-100.00%
403.5391.303200	AUDIT	6,759	7,000	7,000	7,000	0.00%
403.5391.303400	CONTRACTUAL SERVICES	11,259	13,755	13,755	12,746	-7.34%
403.5391.304500	INSURANCE	42,517	69,638	69,638	66,625	-4.33%
403.5391.305400	MEMBRSHPS SUBSCRPTS DUES	380				0.00%
403.5391.305801	BAD DEBT EXPENSE	594	3,000	3,000	3,000	0.00%
403.5391.606401	EQUIPMENT LESS THAN \$5000	665				0.00%
403.5391.707207	DEBT SERVICE - INTEREST	762				0.00%
403.5391.809400	DEPRECIATION EXPENSE	164,715			165,000	0.00%
403.5391.909302	RESER. FOR CONTINGENCIES				133,900	0.00%
TOTAL OPERATING EXPENSES		227,779	102,893	102,893	388,271	277.35%
Totals for dept 5391 - FUND EXPENSE		343,172	206,316	206,316	456,124	121.08%
TOTAL SANITATION EXPENDITURES		1,862,782	1,861,236	1,861,236	1,986,500	6.73%
Revenues Over (Under) Expenditures		(119,976)	0	0	0	0.00%

	2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
STORMWATER					

Dept 3300 - INTERGOVERNMENTAL

405.3300.331101	FEDERAL/STATE GRANT-FEMA	47,812	2,121,000	2,121,000		-100.00%
Totals for dept 3300 - INTERGOVERNMENTAL		47,812	2,121,000	2,121,000	-	-100.00%

Dept 3400 - CHARGES FOR SERVICE

405.3400.343402	STORMWATER FEES	743,729	790,000	790,000	892,000	12.91%
405.3400.354000	PENALTIES LOCAL ORDINANCE	6,380	7,000	7,000	8,000	14.29%
Totals for dept 3400 - CHARGES FOR SERVICE		750,109	797,000	797,000	900,000	12.92%

Dept 3600 - MISCELLANEOUS REVENUE

405.3600.361100	INTEREST INCOME	778	800	800	1,000	25.00%
405.3600.361101	SBA INTEREST INCOME	5,065	5,000	5,000	6,000	20.00%
Totals for dept 3600 - MISCELLANEOUS REVENUE		5,843	5,800	5,800	7,000	20.69%

Dept 3800 - NON-REVENUES

405.3800.389101	ENCUMBERED TO FUND BAL FROM PRIOR YEAR			161,955		-100.00%
405.3800.389110	TRANSFER FROM FUND BALANCE		893,063	893,063		-100.00%
Totals for dept 3800 - NON-REVENUES		-	893,063	1,055,018	-	-100.00%

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
STORMWATER						
TOTAL STORMWATER FUND REVENUES		803,764	3,816,863	3,978,818	907,000	-77.20%
Dept 5391 - STORMWATER FUND EXPENSE						
405.5391.101200	SALARY	105,330	173,295	173,295	155,380	-10.34%
405.5391.101400	OVERTIME	1,310	1,000	1,000	1,000	0.00%
405.5391.102100	FICA/MEDICARE	8,065	13,257	13,257	11,887	-10.33%
405.5391.102200	RETIREMENT	6,335	11,264	11,264	10,100	-10.33%
405.5391.102300	LIFE & HEALTH INSURANCE	16,288	34,810	34,810	34,918	0.31%
405.5391.102400	WORKER'S COMPENSATION	3,622	4,166	4,166	8,259	98.25%
405.5391.102601	OPEB EXPENSE	6,735				0.00%
TOTAL SALARIES & BENEFITS		147,685	237,792	237,792	221,544	-6.83%
405.5391.303100	PROFESSIONAL SERVICES	37,401	253,500	610,796	20,000	-96.73%
405.5391.303200	AUDIT	9,065	8,866	8,866	9,000	1.51%
405.5391.303400	CONTRACTUAL SERVICES		690	2,190	20,000	813.24%
405.5391.304000	TRAVEL/TRAINING	823	5,000	5,000	2,500	-50.00%
405.5391.304400	RENTALS & LEASES	10,000				0.00%
405.5391.304600	REPAIRS & MAINTENANCE	8,104	290,400	93,050	16,000	-82.80%
405.5391.304700	PRINTING & BINDING		9,000	9,000	5,000	-44.44%
405.5391.304901	LEGAL & PERSONAL NOTICES				1,800	0.00%
405.5391.304800	PROMOTIONAL ACTIVITIES		6,000	6,000	5,000	-16.67%
405.5391.305100	OFFICE SUPPLIES		1,500	1,500		-100.00%
405.5391.305200	OPERATING SUPPLIES	(384)	32,000	11,608	6,500	-44.00%
405.5391.305400	MEMBRSHPS SUBSCRPTS DUES	930	2,000	21,000	650	-96.90%
405.5391.305800	POSTAGE				200	0.00%
405.5391.305801	BAD DEBT EXPENSE	778	750	750	1,000	33.33%
405.5391.606401	EQUIPMENT LESS THAN \$5000	5,192	1,000	2,900		-100.00%
405.5391.707206	DEBT SERVICE PRINCIPAL		99,000	99,000	104,000	5.05%
405.5391.707207	DEBT SERVICE - INTEREST	18,924	17,698	17,699	13,865	-21.66%
405.5391.809400	DEPRECIATION EXPENSE	149,024				0.00%
405.5391.909302	RESER. FOR CONTINGENCIES				29,941	0.00%
TOTAL OPERATING EXPENSES		239,857	727,404	889,359	235,456	-73.53%
405.5391.606300	IMPROVEMENTS		2,690,000	2,690,000	450,000	-83.27%

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	<div>Section 7, Item b.</div> (DECREASE) TO AMENDED BUDGET
STORMWATER						
405.5391.606400	CAPITALIZED EQUIPMENT		161,667	161,667		-100.00%
TOTAL CAPITAL PROJECTS		0	2,851,667	2,851,667	450,000	-84.22%
Totals for dept 5391 - FUND EXPENSE		387,542	3,816,863	3,978,818	907,000	-77.20%
Revenues Over (Under) Expenditures		416,222	0	0	0	0.00%

* If HMPG - South Flagler Ave grant is approved, match will come from unrestricted fund balance.

	2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
BUILDING CODE INSPECTION					

ESTIMATED REVENUES

Dept 3200 - LICENSE & PERMITS

102.3200.321101	BUILDING PERMITS	718,442	460,000	460,000	500,000	8.70%
102.3200.321102	EDUCATION FEES (RESTRICTED)	13,194	12,000	12,000	9,600	-20.00%
102.3200.321103	TECHNOLOGY FEE (RESTRICTED)	14,520	14,000	14,000	9,600	-31.43%
102.3200.321104	REINSPECTIONS FEES	14,605	13,000	13,000	10,000	-23.08%
102.3200.321107	PLAN REVIEW FEES	83,271	55,000	55,000	80,000	45.45%
Totals for dept 3200 - LICENSE & PERMITS		844,032	554,000	554,000	609,200	9.96%

Dept 3300 - INTERGOVERNMENTAL

102.3300.331101.264	FEDERAL/STATE GRANT-FEMA	1,069				0.00%
102.3300.331108	ARPA FUNDS SPENT	888				0.00%
Totals for dept 3300 - INTERGOVERNMENTAL		1,957	0	0	0	0.00%

Dept 3600 - MISCELLANEOUS REVENUE

102.3600.369102	PASS THROUGH REVENUE	10,500	35,000	35,000	10,000	-71.43%
Totals for dept 3600 - MISCELLANEOUS REVENUE		10,500	35,000	35,000	10,000	-71.43%

Dept 3800- NON REVENUES

102.3800.389101	ENCUMBERED TO FUND BAL FROM PRIOR YEAR			45,014		-100.00%
102.3800.389110	TRANSFER FROM FUND BALANCE		21,746	21,746	270,968	1146.06%
Totals for dept 3800 - NON REVENUES		0	21,746	66,760	270,968	305.88%

TOTAL ESTIMATED REVENUES	856,489	610,746	655,760	890,168	35.75%
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		2022-23 ACTUAL	2023-24 ORIGINAL	2023-2024 AMENDED	2024-2025 PROPOSED	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
BUILDING CODE INSPECTION			BUDGET	BUDGET	BUDGET	
Dept 5242 - BUILDING CODE INSPECTION						
102.5242.101200	SALARY	292,067	350,253	350,253	348,384	-0.53%
102.5242.101300	OTHER SALARIES & WAGES	713				0.00%
102.5242.101400	OVERTIME	569	1,500	1,500	1,500	0.00%
102.5242.102100	FICA/MEDICARE	21,263	26,794	26,794	26,651	-0.53%
102.5242.102200	RETIREMENT	17,374	21,100	21,100	20,908	-0.91%
102.5242.102300	LIFE & HEALTH INSURANCE	38,527	56,050	56,050	56,119	0.12%
102.5242.102400	WORKER'S COMPENSATION	4,036	4,642	4,642	7,188	54.85%
TOTAL SALARIES & BENEFITS		374,549	460,339	460,339	460,750	0.09%
102.5242.303100	PROFESSIONAL SERVICES	12,156	16,000	23,314	10,000	-57.11%
102.5242.303400	CONTRACTUAL SERVICES	8,541	9,155	9,155	11,326	23.71%
102.5242.304000	TRAVEL/TRAINING	2,072	9,000	9,000	9,000	0.00%
102.5242.304100	TELECOMMUNICATIONS	4,483	5,500	5,500	4,900	-10.91%
102.5242.304300	UTILITY SERVICES	8,290	7,032	7,032	9,600	36.52%
102.5242.304400	RENTALS & LEASES	5,599	4,850	4,850	3,000	-38.14%
102.5242.304500	INSURANCE	1,694	2,820	2,820	2,500	-11.35%
102.5242.304600	REPAIRS & MAINTENANCE		8,000	8,000	7,500	-6.25%
102.5242.305100	OFFICE SUPPLIES	971	1,200	1,200		-100.00%
102.5242.305200	OPERATING SUPPLIES	3,209	3,000	3,000	4,000	33.33%
102.5242.305400	MEMBRSHPS SUBSCRPTS DUES	717	500	500	700	40.00%
102.5242.305800	POSTAGE	496	750	750	750	0.00%
102.5242.464100	VEHICLE REPAIRS & MAINTENANCE	1,566	1,500	1,500	3,000	100.00%
102.5242.464105	GASOLINE & DIESEL FUEL	6,868	7,000	7,000	10,000	42.86%
102.5242.606401	EQUIP LESS THAN \$5000	2,022	6,000	6,000	4,000	-33.33%
TOTAL OPERATING EXPENSES		58,684	82,307	89,621	80,276	-10.43%
102.5242.909304	TRANSFER TO CAPITAL FUND		2,100	2,100	18,750	792.86%
102.5242.606400	CAPITALIZED EQUIPMENT	1,909	40,000	77,700		-100.00%
TOTAL CAPITAL PROJECTS		1,909	42,100	79,800	18,750	-76.50%
102.5242.909314	SALARY CONTINGENCY				276,892	0.00%
102.5242.909315	EQUIP/SUPPLY CONTINGENCY				53,500	0.00%
TOTAL CONTINGENCY		0	0	0	330,392	0.00%
Totals for dept 5242 - BUILDING CODE INSPECTION		435,142	584,746	629,760	890,168	41.35%
Revenues Over (Under) Expenditures		421,347	26,000	26,000	0	-100.00%

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
PIER						

ESTIMATED REVENUES

Dept 3300 - INTERGOVERNMENTAL

103.3300.331101	FEDERAL/STATE GRANT-FEMA	790,501			16,798,400	0.00%
103.3300.331108	ARPA FUNDS SPENT	1,762				0.00%
Totals for dept 3300 - INTERGOVERNMENTAL		792,263	0	0	16,798,400	0.00%

Dept 3400 - CHARGES FOR SERVICE

103.3400.347200	PIER TICKET SALES	(3,224)				0.00%
103.3400.347202	BAIT SHOP SALES - BAIT	12,024				0.00%
103.3400.347203	Bait Shop Rentals	91				0.00%
103.3400.347204	T-SHIRTS BAIT SHOP	5,620				0.00%
Totals for dept 3400 - CHARGES FOR SERVICE		14,511	0	0	0	0.00%

Dept 3600 - MISCELLANEOUS REVENUE

103.3600.362100	PIER RENTAL	147,633	137,100	137,100	150,000	9.41%
103.3600.362102	PIER LEASE - GASB 87 CONTRA	4,238				0.00%
103.3600.369100	MISCELLANEOUS REVENUE	(174)				0.00%
103.3600.369200	INSURANCE PROCEEDS	485,750				0.00%
Totals for dept 3600 - MISCELLANEOUS REVENUE		637,447	137,100	137,100	150,000	9.41%

TOTAL ESTIMATED REVENUES		1,444,221	137,100	137,100	16,948,400	12262.07%
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		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
PIER						
Dept 5725 - PIER						
103.5725.101200	SALARY	72,226				0.00%
103.5725.101400	OVERTIME	5,094				0.00%
103.5725.102100	FICA/MEDICARE	5,915				0.00%
103.5725.102200	RETIREMENT	2,042				0.00%
103.5725.102300	LIFE & HEALTH INSURANCE	7,774				0.00%
103.5725.102400	WORKER'S COMPENSATION	171				0.00%
103.5725.102500	UNEMPLOYMENT COMPENSATION	4,812				0.00%
103.5725.102601	OPEB EXPENSE	(6,476)				0.00%
TOTAL SALARIES & BENEFITS		91,558	0	0	0	0.00%
103.5725.303100	PROFESSIONAL SERVICES	143,223		393,317		-100.00%
103.5725.303400	CONTRACTUAL SERVICES	8,608	100	100	450	350.00%
103.5725.304100	TELECOMMUNICATIONS	1,913				0.00%
103.5725.304300	UTILITY SERVICES	14,504	11,500	8,200	12,600	53.66%
103.5725.304400	RENTALS & LEASES	6,419	5,000	1,500	3,742	149.47%
103.5725.304402	LEASE INTEREST EXPENSE	333				0.00%
103.5725.304403	LEASE EXPENSE GASB 87 CONTRA	(2,895)				0.00%
103.5725.304500	INSURANCE	98,786	107,500	107,500	116,100	8.00%
103.5725.304600	REPAIRS & MAINTENANCE	9,655	8,000	14,800	12,108	-18.19%
103.5725.304900	OTHER CURRENT CHARGES	3,343				0.00%
103.5725.305200	OPERATING SUPPLIES	11,809	5,000	5,000	5,000	0.00%
103.5725.305400	MEMBRSHPS SUBSCRPTS DUES	951				0.00%
103.5725.606401	EQUIPMENT LESS THAN \$5000	1,208				0.00%
103.5725.800000	AMORTIZATION EXPENSE LEASE	2,602				0.00%
103.5725.809400	DEPRECIATION EXPENSE	129,727				0.00%
103.5725.707207	DEBT SERVICE - INTEREST				198,400	0.00%
TOTAL OPERATING EXPENSES		430,186	137,100	530,417	348,400	-34.32%
103.5725.606300.260	IMPROVEMENTS - PIER				16,600,000	0.00%
TOTAL CAPITAL PROJECTS		0	0	0	16,600,000	0.00%
Totals for dept 5725 - BAIT SHOP		521,744	137,100	530,417	16,948,400	3095.30%
Revenues Over (Under) Expenditures		922,477	0	(393,317)	0	-1

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
CRA						
Dept 3100 - AD VALOREM, SALES AND USE TAXES						
101.3100.311100	AD VALOREM TAXES	185,910	215,241	215,241	241,697	12.29%
101.3100.311300	CRA-AD VALOREM TAXES (COUNTY)	270,185	313,173	313,173	351,667	12.29%
101.3100.311400	CRA-AD VALOREM TAXES (EFMCD)	10,171	11,749	11,749	14,413	22.67%
Totals for dept 3100 - AD VALOREM, SALES AND USE TAXES		466,266	540,163	540,163	607,777	12.52%
Dept 3300 - INTERGOVERNMENTAL						
101.3300.331101	FEDERAL/STATE GRANT-FEMA	128				0.00%
101.3300.331107	FRDAP GRANT		170,000	170,000		-100.00%
Totals for dept 3300 - INTERGOVERNMENTAL		128	170,000	170,000	-	-100.00%
Dept 3600 - MISCELLANEOUS REVENUE						
101.3600.334393	CRA TRANSFER FROM FUND BALANCE		426,002	426,002		-100.00%
Totals for dept 3600 - MISCELLANEOUS REVENUE		-	426,002	426,002	-	-100.00%
Dept 3800 - NON-REVENUES						
101.3800.389101	ENCUMBERED TO FUND BAL FROM PRIOR YEAR			50,244		-100.00%
Totals for dept 3400 - CHARGES FOR SERVICE		-	-	50,244	-	-100.00%
TOTAL CRA FUND REVENUES		466,394	1,136,165	1,186,409	607,777	-48.77%

		2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	<div>Section 7, Item b.</div> (DECREASE) TO AMENDED BUDGET
CRA						
Dept 5391 - FUND EXPENSE						
101.5391.101200	SALARY	107,610	120,478	75,062	78,244	4.24%
101.5391.101400	OVERTIME	299	1,000			0.00%
101.5391.102100	FICA/MEDICARE	8,155	9,217	5,743	5,986	4.23%
101.5391.102200	RETIREMENT	6,991	7,831	4,879	5,086	4.24%
101.5391.102300	LIFE & HEALTH INSURANCE	23,267	25,960	11,800	12,471	5.69%
101.5391.102400	WORKER'S COMPENSATION	1,345	1,548	148	138	-6.76%
TOTAL SALARIES & BENEFITS		147,667	166,034	97,632	101,925	4.40%
101.5391.303100	PROFESSIONAL SERVICES	965	10,000	10,000	40,000	300.00%
101.5391.303200	AUDIT	6,613	6,200	6,200	6,200	0.00%
101.5391.303400	CONTRACTUAL SERVICES	3,958	7,735	2,735	6,342	131.88%
101.5391.304000	TRAVEL/TRAINING	1,734	4,000	4,000	3,000	-25.00%
101.5391.304100	TELECOMMUNICATIONS	480	600	600	600	0.00%
101.5391.304300	UTILITIES	3,743	6,500			0.00%
101.5391.304600	REPAIRS & MAINTENANCE		15,000	15,000	15,000	0.00%
101.5391.304700	PRINTING & BINDING	684	2,500	2,500	2,500	0.00%
101.5391.304800	PROMOTIONAL ACTIVITIES	8,768	2,000	2,000		-100.00%
101.5391.304901	LEGAL & PERSONAL NOTICES	145	1,500	1,500	1,000	-33.33%
101.5391.305100	OFFICE SUPPLIES	731	700	700		-100.00%
101.5391.305200	OPERATING SUPPLIES	5,127	1,500	1,500	1,000	-33.33%
101.5391.305400	MEMBRSHPS SUBSCRPTS DUES	1,204	1,700	1,700	1,700	0.00%
101.5391.606401	EQUIPMENT LESS THAN \$5000	245	1,000	1,000	1,000	0.00%
TOTAL OPERATING EXPENSES		34,397	60,935	49,435	78,342	58.47%
101.5391.606300	IMPROVEMENTS	222,225	740,000	756,229		-100.00%
101.5391.606301	IMPROVEMENTS - NON CAPITAL			79,902		-100.00%
101.5391.606303	SMALL BUSINESS BEAUTIFICATION	9,776		10,123		-100.00%
101.5391.606400	CAPITALIZED EQUIPMENT	15,065				0.00%
101.5391.707206	DEBT SERVICE PRINCIPAL	63,000	63,000	63,000	66,000	4.76%
101.5391.707207	DEBT SERVICE - INTEREST	11,992	11,196	11,196	8,779	-21.59%
101.5391.808201	SMALL REDEVELOPMENT DISTRICT GRANT	37,733	50,000	73,892	30,000	-59.40%
101.5391.808204	LARGE REDEVELOPMENT INCENTIVE GRANT	30,000	45,000	45,000	30,000	-33.33%
101.5391.909304	TRANSFER TO CAPITAL FUND				292,731	0.00%
TOTAL CAPITAL PROJECTS		389,791	909,196	1,039,342	427,510	-58.87%
Totals for dept 5391 - FUND EXPENSE		571,855	1,136,165	1,186,409	607,777	%
Revenues Over (Under) Expenditures		(105,461)	-	-	-	0.00%

	2022-23 ACTUAL	2023-24 ORIGINAL BUDGET	2023-2024 AMENDED BUDGET	2024-2025 PROPOSED BUDGET	Section 7, Item b. (DECREASE) TO AMENDED BUDGET
CAPITAL FUND					

ESTIMATED REVENUES

Dept 3800- NON REVENUES

304.3800.909201	TRANSFER FROM RESERVE FUND BALANCE				601,250	0.00%
304.3800.909301	TRANSFER FROM BCI				18,750	0.00%
304.3800.909400	TRANSFER FROM CRA				292,731	0.00%
Totals for dept 3800 - NON REVENUES		0	0	0	912,731	0.00%

TOTAL ESTIMATED REVENUES	0	0	0	912,731	0.00%
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Dept 5391 - FUND EXPENSE

304.5392.606300.551	CRA - LIGHT REPLACEMENT				292,731	0.00%
304.5392.606300.555	LIBRARY - BATHROOM RENOVATIONS				50,000	0.00%
304.5392.606300.560	POLICE - DOOR ACCESS SECURITY SYSTEM				40,000	0.00%
304.5392.606300.561	BCI/PZ - SOUND DAMPENING				25,000	0.00%
304.5392.606300.563	MAINTENANCE - PARK IMPROVEMENTS				50,000	0.00%
304.5392.606300.564	BEACH-BEACHWALK RECONSTRUCTION				100,000	0.00%
304.5392.606300.567	STREET PAVING				100,000	0.00%
304.5392.606400.095	POLICE - VEHICLES				185,000	0.00%
304.5392.606400.554	BEACH - VEHICLES				10,000	0.00%
304.5392.606400.557	MAINTENANCE-EQUIPMENT				7,000	0.00%
304.5392.606400.558	MAINTENANCE - AC UNITS				24,000	0.00%
304.5392.606400.559	FIRE - AIR PACKS				20,000	0.00%
304.5392.606400.562	IT - SYNOLOGY STORAGE DEVICE				9,000	0.00%
TOTAL CAPITAL PROJECTS		0	0	0	912,731	0.00%

Revenues Over (Under) Expenditures	0	0	0	0	0.00%
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* New fund

**2024-2025
PROPOSED
BUDGET**

SUMMARY OF GENERAL FUND CAPITAL PROJECTS		
REVENUES		
304.3800.909201	TRANSFER FROM RESERVE FUND BALANCE	601,250
304.3800.909301	TRANSFER FROM BCI	18,750
304.3800.909400	TRANSFER FROM CRA	292,731
TOTAL REVENUES		912,731
304.5392.606300.551	LIGHT REPLACEMENT	292,731
CRA TOTAL		292,731
304.5392.606300.563	SOUND DAMPENING	18,750
BUILDING CODE INSPECTION TOTAL		18,750
304.5392.606300.563	SOUND DAMPENING	6,250
PLANNING AND ZONING TOTAL		6,250
304.5392.606300.564	BEACHWALK RECONSTRUCTION	100,000
304.5392.606400.554	ATV/JET SKI	10,000
BEACH TOTAL		110,000
304.5392.606400.562	SYNOLOGY STORAGE DEVICE	9,000
INFORMATION TECHNOLOGY TOTAL		9,000
304.5392.606400.559	AIR PACKS	20,000
FIRE TOTAL		20,000
304.5392.606300.555	BATHROOM RENOVATIONS	50,000
LIBRARY TOTAL		50,000
304.5392.606300.563	PARK IMPROVEMENTS	50,000
304.5392.606400.557	EQUIPMENT	7,000
304.5392.606400.558	AC UNITS	24,000
MAINTENANCE TOTAL (GENERAL FUND)		81,000
304.5392.606300.560	DOOR ACCESS SECURITY SYSTEM	40,000
304.5392.606400.095	VEHICLES	185,000
POLICE TOTAL		225,000
304.5392.606300.567	STREET PAVING	100,000
ROADS & STREETS TOTAL		100,000

Total for all projects		912,731
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Revenues Over (Under) Expenditures		0
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**2024-2025
PROPOSED
BUDGET**

SUMMARY OF ENTERPRISE FUNDS - CAPITAL PROJECTS

103.5725.606300.260	Pier Construction	16,600,000
Pier Total		16,600,000
403.5341.606300	New Awning - Big Blue	25,000
Sanitation Total		25,000
401.5354.606400	Bypass Pump - Trailer	70,000
401.5354.606400	Large Pumps	60,000
401.5354.606300	Wet Well Rehabs	80,000
401.5354.606300	Manhole Rings and Covers/Installation	239,756
401.5354.606300	Life Stations Rebuild- PS 05, PS-08 & LS-01	300,000
401.5354.606300	Fire Hydrant Replacement	87,954
401.5354.606300	Sewer Connect on Oak Street	80,000
401.5354.606300	Abandon 2" Galvanized Lines - S. 13th to 15th	125,000
401.5354.606300	Lift Stations - HNWAG Grant	2,059,785
Maintenance Total (Utility Fund & Other Funding Sources)		3,102,495
401.5351.606300	Screw Press Project - Labor	1,287,000
401.5351.606300	WWTP - New Plant	25,000,000
401.5351.606300	Flow Equalization Basin/Master Lift Station	1,693,681
Wastewater Plant Total (Utility Fund & Other Funding Sources)		27,980,681
401.5331.606300	Replacement S. Central Water Line	1,000,000
401.5331.606300	1 MG Tank Design	150,000
401.5331.606300	Plant Ground Stone - Wells 16 and 10 or 11	17,000
401.5331.606400	Train Manifolds	6,000
401.5331.606400	Replacement Vehicle	75,000
Water Production Total (Utility Fund)		1,248,000
402.5391.606300	South 13th Alleyway A1A & Central - Replace galvanized Line	475,000
402.5391.606300	1 MG Tank Design	150,000
Impact Fees Total (Impact Fee Fund)		625,000
405.5391.606300	Stormwater Improvements - McKim & Creed	450,000
Stormwater Total		450,000
Totals for all projects		50,031,176

* Project expense remains in the appropriate proprietary fund.



STAFF REPORT

Regular City Commission Meeting

July 25, 2024

To: Elected Officials

From: Dale L. Martin, City Manager

Date: July 17, 2024

Item Name: Proposed Resolution 2024-42, a Resolution by the City of Flagler Beach, Florida, adopting a Tentative Millage Rate for the Fiscal Year 2024/25 Budget, providing for conflict and effective date.

Background: In accordance with State of Florida statutes, the City Commission must adopt a tentative millage rate to support the annual budget. The tentative millage rate must be provided to the Flagler County Property Appraiser by no later than August 2, 2024.

Provisions in state statutes allow for revising the tentative millage rate: reducing the millage rate is accomplished simply through City Commission action; increasing the tentative millage rate requires additional publication requirements (exceptionally uncommon, but permissible).

Fiscal Impact: As previously indicated and if levied, the proposed tentative millage rate will be considered a 9.56% tax increase.

Staff Recommendation: Staff recommends approving proposed Resolution 2024-42 adopting the Tentative Millage Rate (5.4500 mills) and setting the Budget hearing dates as September 12, 2024 and September 26, 2024 at 5:30 p.m.

Attachments: Proposed Resolution 2024-42

RESOLUTION 2024-42

A RESOLUTION BY THE CITY OF FLAGLER BEACH, FLORIDA,
ADOPTING A TENTATIVE MILLAGE RATE FOR THE FISCAL YEAR
2024/25 BUDGET, PROVIDING FOR CONFLICT AND EFFECTIVE
DATE.

WHEREAS, annually to be in compliance with the Truth in Millage (TRIM) requirements, cities must return Form DR420 to the County Property Appraiser(s); and,

WHEREAS, the Form DR420 advises the Appraisers of the tentative millage rate allowing Appraisers to prepare the Notice of Proposed Property Taxes, also known as the TRIM Notice; and,

WHEREAS, Staff has prepared a budget based upon the anticipated revenues and expenditures, and recommends the Tentative Millage Rate set at 5.4500, and has determined the appropriate budget hearing dates to be September 12 and 26, 2024.

NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH:

SECTION 1. The City Commission set the Tentative Millage Rate for the Fiscal Year 2024/25 budget as 5.4500.

SECTION 2. The City Commission set the Budget Hearing dates as September 12, 2024 at 5:30 p.m. and September 26, 2024 at 5:30 p.m.

SECTION 3. All resolutions or parts of resolutions in conflict herewith be and the same are hereby repealed.

SECTION 4. This Resolution shall become effective immediately as provided by law.

PASSED AND ADOPTED THIS 25th DAY OF JULY, 2024.

CITY OF FLAGLER BEACH, FLORIDA
CITY COMMISSION

ATTEST:

Patti King, Mayor

Penny Overstreet, City Clerk



City of Flagler Beach

Planning and Building Department

Date: June 24, 2024,

To: Chairman and Board Members of Planning and Architectural Review Board

From: Lupita McClenning, City Planner, City of Flagler Beach

Subject: Final Site Plan: Application # PSPR24-0002
Flagler Fish Company
180 S. Daytona Avenue
Renovation and Expansion of existing non-residential facility)

Background:

This item was presented to the Planning and Architectural Review Board (PARB) at the meeting of November 14, 2017. The PARB voted to deny the application due to the inability to meet the number of required parking spaces for the proposed additional seating.

At the regular meeting of February 22, 2108, the City Commission approved Ordinance 2018-03 (Attachment #2) to address on-street improved parking spaces by off-setting the required parking space differential for new construction, existing businesses, and/or new businesses in a restricted geographic area of the downtown core.

A Parking Pool has been established wherein a business owner may apply to participate in the Parking Pool via an application process. The business owner has committed to participate in the Parking Pool.

Summary In Brief:

The applicant proposes to renovate an existing restaurant facility consisting of 3,651 sq. ft. and construct an addition for a total of 5,720 sq. ft. of floor area to accommodate additional dining space and floor space for service-related facilities. The property is situated within the Community Redevelopment District and Downtown Mixed-Use Overlay District.

This application requires *Major Ste Plan* review in accordance with Land Development Regulations (LDR's) Sec. 8.05.02. - *Site plan classification and approval responsibility* and more particularly subsection (2) d. *Additions to any existing multi-family residential project or existing non-residential structure, which do not meet the criteria for a minor site plan approval.* As such, the Planning and Architectural Review Board (PARB) shall be the entity responsible for reviewing and making a recommendation to the City Commission.

Technical Summary

Address: 180 S Daytona St., Flagler Beach, FL
Parcel ID: 12-12-31-4500-00490-0020
Area: 9,754sq. ft.

Zoning, Future Land Use and Current Use

Zoning District	Future Land Use Map	Current Land Use
General Commercial	Commercial	Restaurant

Land Development Regulations Compliance

The proposed redevelopment is within the Community Redevelopment District and Mixed-Use Overlay District, and more specifically, the Downtown Mixed Use sub-district. As such, site design and building design development standards must incorporate facets of each of the respective district requirements. The Downtown Mixed Use sub-district is outlined in the Land Development Regulations Section 2.04.02.7.1. Downtown Design Guidelines Regulations; Chapter 3.

The purpose of the Land Development Regulations Downtown Design Guidelines is to provide a basis for evaluating development and redevelopment proposals and act as a guide for making decisions about improvements within the boundaries of the Downtown Area. Inasmuch the application pertains to an existing commercial building, such elements as building location frontage guidelines and location of on-site parking guidelines are not applicable. Compliance, as it relates to the application in question, follows below.

The property is within the Community Redevelopment District boundary. The Community Redevelopment District standards are identified in the LDR’s Article V, as follows:

1. ARTICLE V. - DEVELOPMENT DESIGN AND IMPROVEMENT STANDARDS

- Sec. 5.07.00. - Redevelopment area minimum standards.
 - a. Sec. 5.07.03. - Design guidelines.
 - b. Sec. 5.07.04. - Building fronts and sides abutting streets or public areas.
 - c. Sec. 5.07.05. - Rear and side walls.
 - d. Sec. 5.07.08. - Awnings.
 - e. Sec. 5.07.09. - Roofs.

2. DOWNTOWN DESIGN GUIDELINES; Chapter 3: COMPLIANCE

- a. Parking
 - Within the Downtown Mixed-Use sub-district, a combination of off-street parking and on-street parking can satisfy meeting the overall required number of parking spaces by application of the following development standards:
 - 1. Section 2.06.02.1 Schedule of Off-Street Parking Requirements
 - 2. Downtown Mixed Use Overlay Guidelines
 - 3. Land Development Regulations Sec. 2.06.10. - Central business district exclusion

4. Downtown Master Plan: Parking (on-street parking area development standards)

b. Location

1. On-street parking shall be provided along the perimeter of the development parcel, on the public right-of-way. Finding: N/A
2. Street or sidewalk areas may not be used for off-street parking purposes. Individual ingress and egress drives extending across the public sidewalks and curbs and connecting the off-street parking spaces to the public street areas shall not exceed a maximum of twelve (12) feet for a one-way drive and eighteen (18) feet for a two-way drive. Finding: N/A
3. Required off-street parking should be located on the same parcel as the uses served. Finding: N/A
4. Off-street parking shall be limited to the sides or rear of the building(s) and screened from street view with appropriate perimeter landscape material per Section 5.04.02, Criteria for parking lots and vehicular use, Land Development Regulations. No off-street parking shall be located between a building and the adjacent street frontage. Finding: N/A

c. Parking Design

Maximum parking stall dimensions for off-street parking and on-street parking should include the following principles:

1. Ninety (90) degree parking should have a minimum width of eight and six- tenths (8.6) feet by eighteen (18) feet. Finding: Compliant
2. Parking should not be located such that it interrupts the storefront continuity along the sidewalk. Finding: Compliant
3. On-site parking should be located behind buildings or to the side of the building, when possible. Finding: N/A
4. Encourage shared parking between adjacent uses, accessed from the rear of the property on corner lots. Finding: N/A
5. Driveways serving on-site parking should be avoided on A1A. When unavoidable, such driveways should have minimal width and should be clearly defined and visible to pedestrians from the sidewalk. Finding: N/A

3. PARKING REQUIREMENTS

The number of off-street parking spaces for all uses in the Downtown Mixed Use sub-district shall conform to Section 2.06.02.1 Schedule of Off-Street Parking Requirements and the on-site parking flexibility afforded in the Downtown Mixed-Use District, as follows:

- a. Section 2.06.02.1 Schedule of Off-Street Parking Requirements
Commercial uses — Restaurants: One per one hundred fifty sq. ft. total floor area or one per three fixed seats or as established by the standards of the Florida Building Code whichever is greater.

Parking Summary			
Section 2.06.02.1 Schedule of Off-Street Parking			
Use	Parking Standard	Parking Required	Parking Provided
Restaurant	+/- 5720 SQ FT/150 SQ FT	38	10 on-site

- b. Downtown Mixed-Use District
Commercial uses/multi-family residential uses:
Permitted on-street parking shall not exceed 40% of the total required parking.

Parking Summary							
Downtown Mixed-Use District							
Use	Parking Standard	Existing On-Site Parking	Required Total Parking	On-site Required .60	On-site Provided	On-Street Permitted (40%) of total	On-Street Reliant
Commercial	38*.40=15	10	38	38*.60=23	10	15	28

(23-10)+15=28

- c. Central Business District Parking Exclusion - Land Development Regulations - Central business district exemption area states in part, the following as it relates to the property under consideration:

4. Sec. 2.06.10.2 NEW CONSTRUCTION PARKING EXPEMPTION

The following described area within the Central Business District Parking Exemption Area shall be known as the New Construction Parking Exemption Zone:

South Zone

A line commencing from the westerly right-of-way line South Flagler Avenue at SR 100 going south to the centerline of South 5th Street then east on the centerline of South 5th Street past Central Avenue, to the point of the General Commercial Zoning, then south to S. 10TH St., then east to A1A, then north to SR100, then west ending at the westerly line of South Flagler Ave.

5. Sec. 2.06.10.3 DOWNTOWN CORE ON-STREET PARKING POOL

- a. The City shall establish a Downtown Core On-Street Parking Pool and establish and maintain a calculation of available on-street public parking spaces within the designated New Construction Parking Exemption Zone per the exemptions provided in Section 2.06.10.2 to ensure and track the availability of on-street parking facilities.
- b. As of the effective date of Ordinance 2018-03, the City estimated that two hundred thirty-three (233) on-street public parking spaces within the New Construction Parking

Exemption Zone were available for application toward the exemptions provided in Section 2.06.10.2.

As of June 24, 2024 the Parking Pool space availability restricted to the zone in which proposed new construction is located is as follows:

- a. North Zone – 52 spaces
- b. South Zone – 83 spaces
- c. Upon any property qualifying for either exemption provided in Section 2.06.10.2 the number of on-site parking spaces which would otherwise be required by these Land Development Regulations but for such exemption shall be removed from the Central business district exemption area On-Street Parking Pool.
- d. In the event that the use or development upon any property which has claimed an exemption pursuant to Section 2.06.10.2 is changed in a manner to decrease the number of parking spaces required from the Central Business District On-Street Parking Pool, that number of off-site parking spaces shall be returned to the Pool.
- e. In the event that the number of parking spaces remaining in the Central Business District On-Street Parking Pool are inadequate to satisfy the number of on-street spaces needed for a proposed alteration of a property, said property shall not be eligible for the exemptions provided by Section 2.06.10.2.

6. ARCHITECTURAL

- a. Building Structure Compliance
Massing
Finding: N/A
- b. Sec. 2.05.06. - Height regulations.
Building heights are identified by the number of stories above grade and is measured as the vertical distance from the finished grade at the center of the front of the building to:
Roof height shall not exceed thirty-five (35) feet above the finished grade. Single story structure. Finding: Compliant
- c. Facade Guidelines
Vertical Setbacks
 - 1. Front: Between the second and third floor of the building, there should be a minimum setback of six (6) feet when possible. Finding: N/A
 - 2. Side facing a street: Between the second and third floor of the building, there should be a minimum setback of six (6) feet when possible. Finding: N/A
- d. Bands of Composition

Buildings should be designed to establish the following three (3) bands of vertical composition:

- Base (one (1) story)
- Mid-section (second and third stories)
- Top (roof).

Finding: Compliant

e. Facade Composition

- On the ground floor of the primary facade, there shall be a minimum of one (1) break for every fifty (50) feet of front elevation.

Finding: N/A

- The first floor or the primary facades of a building shall, at a minimum, utilize windows between the heights of three (3) feet and eight (8) feet above the walkway grade.

Finding: N/A

f. Ground Floor Composition

The ground floor facade should contain a minimum of three (3) of the following facade design elements (one of which must be awnings/canopy):

Finding: Compliant

- ✓ Overhangs
- ✓ Arcade
- ✓ Raised cornice parapets over the doors
- ✓ Projected canopies
- ✓ Awnings/Canopies
- ✓ Projecting Sill

g. Fenestration Ratio

- Encourage largely transparent, open and inviting facades at the lower levels (ground floor) of the building to accentuate pedestrian environment.

Finding: Compliant

- Encourage a greater ratio of solid wall to window allowing for more variety of architectural material and elements at the upper floors. Approximately twenty-five (25) to forty (40) percent window to wall ratio is desirable in the facade area for each building facade area adjoining a street. Finding: Compliant

h. Roof Eaves

- The roof eaves may extend five (5) feet into the building setback within the property.

Finding: N/A

i. Balconies

- Balconies may be built six (6) feet into the front and side vertical setbacks above the second floor. Finding: N/A

j. Awnings, Arcades and Canopies

- Awnings, arcades and canopies on the first floor may extend five (5) feet into the building setback if the bottom of the awning is ten (10) feet above the sidewalk and they should be built within the build-to zone of the front and side setbacks. Finding: N/A

k. Exterior Materials

The following materials are encouraged for exterior building construction:

1. Stucco
2. Brick
3. Concrete masonry units, i.e., Hardi- plank
4. Stone
5. Wood, Clapboard siding
6. Tiles

Finding: Compliant

l. The following materials are prohibited for exterior building construction:

1. Plastic siding
2. Corrugated or reflective metal panels
3. Smooth or ribbed-faced concrete block
4. Wood sheeting

Finding: Compliant

m. Signage

N/A

Staff Recommendation

Staff recommends the PARB Board recommend approval of Final Site Plan #PSPR24-0002 for Flagler Fish Company as it's found in compliance with relevant requirements of the adopted Land Development Regulations as it relates to:

1. Section 2.06.02.1 Schedule of Off-Street Parking Requirements
2. Downtown Mixed Use Overlay Guidelines
3. Land Development Regulations Sec. 2.06.10. - Central business district exclusion
4. Downtown Master Plan: Parking (on-street parking area development standards)

PARB Recommendation

Following comments including suggestion to consider minor landscaping for relief around the golf parking area, Joann Soman motioned to approve the Final Site Plan #PSPR24-0002 for Flagler Fish Company as it is found to be in compliance with relevant requirements of the Land Development Regulations. Motion seconded by Lisa Smith. Approved unanimously.

ATTACHMENTS:

Attachment #1 – Final Site Plan Application

Attachment #2 – Aerial Map

Attachment #3 – Zoning Map

Attachment #4 – Future Land Use Map

Attachment #5 – Plan Set



CITY OF FLAGLER BEACH
BUILDING AND PLANNING DEPARTMENT

Section 7, Item d.

RECEIVED

GENERAL APPLICATION	
<input checked="" type="checkbox"/> Final Site Plan	<input type="checkbox"/> Preliminary Plat
<input type="checkbox"/> Master Site Plan	<input type="checkbox"/> Final Plat
<input type="checkbox"/> Site Development Plan(s)	<input type="checkbox"/> Plat Vacating
<input type="checkbox"/> Rezoning	<input type="checkbox"/> Subdivision Master Plan
<input type="checkbox"/> Comprehensive Plan Amendment	<input type="checkbox"/> Non-statutory Land Division/Parcel Reconfiguration
<input type="checkbox"/> Future Land Use Map Amendment	<input type="checkbox"/> Site Plan Modification (Post approval)
<input type="checkbox"/> Special Exception	<input type="checkbox"/> Development Order Modification
<input type="checkbox"/> Variance	<input type="checkbox"/> Wireless Communication Facility (new structure)

APR - 1 2024

City of Flagler Beach
Building Department

Application Submittal Date: _____
Fee Paid: \$ _____ Date Received: _____
Employee Accepting Application (print name): _____
Rejected Date: _____ Rejected by: _____
Reason for Rejection: _____

A. PROJECT NAME: FLAGLER FISH CO. ADDITION & RENOVATION
B. LOCATION OF SUBJECT PROPERTY (PHYSICAL ADDRESS): 18 S. DAYTONA AVE.
C. PROPERTY APPRAISER'S PARCEL ID NUMBER(s): 12-12-31-4500-00490-0020
D. LEGAL DESCRIPTION: _____ Subdivision Name: GEORGE MOODY SUBDIVISION
Section: _____ Block(s): 49 Lot(s): 2, 4, & 6
E. SUBJECT PROPERTY ACRES / SQUARE FOOTAGE: .258 ACRES
F. FUTURE LAND USE MAP DESIGNATION: _____ EXISTING ZONING DISTRICT: CC
OVERLAY DISTRICT: CRA
G. FLOOD ZONE: X FEMA COMMUNITY PANEL NUMBER: 12035C0232E DATE: 6.6.18
H. CURRENT USE OF PROPERTY: RESTAURANT
I. DESCRIPTION OF REQUEST/PROPOSED DEVELOPMENT (ATTACH ADDITIONAL SHEETS) _____
ADDITION & RENOVATION TO
FLAGLER FISH CO.
J. PROPOSED NUMBER OF LOTS (If Applicable): 3 Development Phasing: Yes ☐ No ☒



CITY OF FLAGLER BEACH
BUILDING AND PLANNING DEPARTMENT

Section 7, Item d.

K. LIST BELOW ANY APPLICATIONS CURRENTLY UNDER REVIEW OR RECENTLY APPROVED ASSOCIATED WITH THIS APPLICATION:

RECEIVED

APR - 1 2024

City of Flagler Beach
Building Department

L. WATER/SEWER PROVIDER:

City of Flagler Beach

M. EXISTING MORTGAGE?

Yes ☒ No ☐

OWNER:	APPLICANT/AGENT:
Name: Carolyn Casper	Name: JOSEPH ROZZUOLI ARCHITECT
Mailing Address: 1805 Daytona Ave #B	Mailing Address: 314 MUDDY BLVD, FB, FL
Phone Number: 386-627-0696	Phone Number: 386-439-5650
E-mail Address: flaglerfishandbeef@gmail.com	E-mail Address: joseph.e.jp@florida.com
MORTGAGE HOLDER:	ENGINEER OR PROFESSIONAL:
Name: STARNES BANK	Name: CLAY, MN 56301
Mailing Address: PO Box 7338 St. Cloud	Mailing Address:
Phone Number: 800-320-7262	Phone Number:
E-mail Address:	E-mail Address:

SURVEYOR:	LANDSCAPE ARCHITECT:
Name: KUHAR SURVEYING	Name:
Mailing Address: 1501 RIDGEWOOD AVE	Mailing Address:
Phone Number: HOLLY HILL, FL	Phone Number:
E-mail Address: 386-672-0002	E-mail Address:
WWW.KUHARSURVEYING.COM	

PLANNER:	TRAFFIC ENGINEER:
Name:	Name:
Mailing Address:	Mailing Address:
Phone Number:	Phone Number:
E-mail Address:	E-mail Address:

ATTORNEY OF RECORD:	DEVELOPER:
Name: Dennis Payer	Name:
Mailing Address: 109 6th St SEBMO FB	Mailing Address:
Phone Number: 386-439-2332	Phone Number:
E-mail Address: Dennis@bayerlegal.com	E-mail Address:

I HEREBY CERTIFY THAT ALL INFORMATION ON THIS APPLICATION IS CORRECT:

Signature of owner OR person authorized to represent this application:

Signature(s): Carolyn Casper

Printed or typed name(s): Carolyn Casper

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 4th day of April 2024 by Carolyn Casper individual submitted by ☒ Personal Knowledge ☐ Satisfactory Evidence: Type _____

Signature of Notary Public, State of Florida

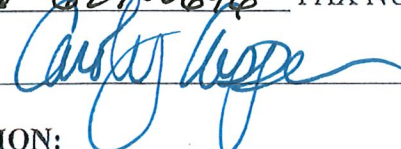


SPR#: _____ DATE FILED: _____

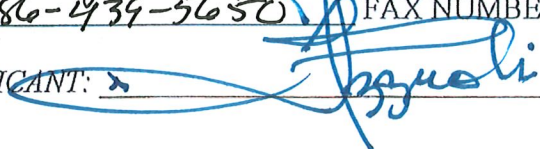
SITE PLAN REVIEW APPLICATION

PROJECT TITLE: FLAGLER FISH COMPANY - RENOVATION
PROJECT ADDRESS: 180 S. DAYTONA AVE., FLAGLER BEACH, FL
Subdivision: GEORGE MOODY SUB. Block: 49 Lot(s): 2, 4, & 6
TAX MAP NUMBER: 12-12-31-4500-00490-0020 ZONING DISTRICT: _____

OWNERS INFORMATION:

OWNERS NAME: CAROLYN CASPER - FLAGLER FISH COMPANY OF FL
ADDRESS: 180 S DAYTONA AVE FLAGLER BEACH FL LLC
PHONE NUMBER: 386-627-0694 FAX NUMBER: _____
SIGNATURE OF OWNER: 

APPLICANTS INFORMATION:

APPLICANTS NAME (IF OTHER THAN OWNER): JOSEPH PUZZUOLI ARCHITECT
ADDRESS: 314 MOODY BLVD, FLAGLER BEACH, FL
PHONE NUMBER: 386-439-5650 FAX NUMBER: _____
SIGNATURE OF APPLICANT: 

REPRESENTATIVE:

NAME: _____
ADDRESS: _____
PHONE NUMBER: _____ FAX NUMBER: _____
SIGNATURE OF REPRESENTATIVE: _____

PROPERTY OWNER AUTHORIZATION

FOR USE WHEN APPLICANT IS NOT THE OWNER OF SUBJECT PROPERTY:

Property Address: 180 S. Dayton Ave.
Flagler Beach, FL 32136

Parcel ID: 12-12-31-4500-00490-0020

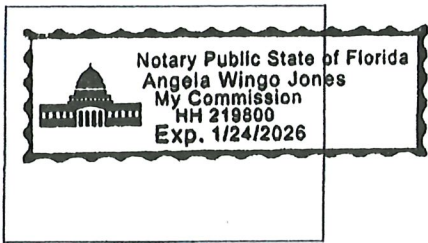
This is to certify that I am the owner of the subject property described above and that I authorize: (PRINT NAME) JPA-Joseph Pozzuoli Architect to make and file the aforesaid application for site plan review.

OWNER'S SIGNATURE: [Signature]
PRINT OWNER'S NAME: Carolyn Casper

Sworn to and subscribed before me this 4th day of April, 2024.

Personally known to me or produced identification: Personally known (type)

Notary Public: [Signature] My commission expires: 1/24/26



Notary Seal

Prepared by and return to:

Dennis K. Bayer
Attorney at Law
Dennis K. Bayer
109 South 6th Street
Flagler Beach, FL 32136

[Space Above This Line For Recording Data]

Warranty Deed

This Warranty Deed made this 31st day of October, 2016 between JRH & Sons, LLC, a Florida limited liability company whose post office address is 6 Bulow Woods Circle, Flagler Beach, FL 32136, grantor, and Flagler Fish Company of 5, LLC, a Florida limited liability company whose post office address is 2556 N. Ocean Shore Blvd, Flagler Beach, FL 32136, grantee:

(Whenever used herein the terms "grantor" and "grantee" include all the parties to this instrument and the heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, trusts and trustees)

Witnesseth, that said grantor, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00) and other good and valuable considerations to said grantor in hand paid by said grantee, the receipt whereof is hereby acknowledged, has granted, bargained, and sold to the said grantee, and grantee's heirs and assigns forever, the following described land, situate, lying and being in Flagler County, Florida to-wit:

Lots 2, 4 and 6, Block 49, Moody Subdivision, a subdivision according to the plat or map thereof described in Plat Book 1, at Page(s) 24, of the Public Records of Flagler County, Florida.

Parcel Identification Number: 12-12-31-4500-00490-0020

Together with all the tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

To Have and to Hold, the same in fee simple forever.

And the grantor hereby covenants with said grantee that the grantor is lawfully seized of said land in fee simple; that the grantor has good right and lawful authority to sell and convey said land; that the grantor hereby fully warrants the title to said land and will defend the same against the lawful claims of all persons whomsoever; and that said land is free of all encumbrances, except taxes accruing subsequent to **December 31, 2015**.

In Witness Whereof, grantor has hereunto set grantor's hand and seal the day and year first above written.

Signed, sealed and delivered in our presence:

Kat E. Mark
Witness Name: Kathryn Mark

Brenda L. Digby
Witness Name: Brenda L. Digby

JRH & Sons, LLC, a Florida Limited Liability Company

By: John Richard Hrabovsky

SITE PLAN REVIEW

PROJECT DESCRIPTION

PRINT OR TYPE INFORMATION

- A. Provide a detailed description of the proposed project:

RESTAURANT RENOVATION & ADDITION
TO FLAGLER FISH COMPANY

- B. Provide the lot size (parcel) and square footage of all building(s):

LOT SIZE - .244 ACRE
BUILDINGS SIZE - 5,720 SQ FT

- C. Provide the size, height and proposed use of each building:

16 FT MEAN ROOF HEIGHT
5,720 SQ FT - RESTAURANT & STORE -
(1 BLDG)

- D. Provide a detailed description of the following:

Colors: PEACH, YELLOW, WHITE
Exterior finish and color: STUCCO & BOARD & BATTEN & CYPRESS WOOD
Roof material and color: STANDING SEAM METAL - COLOR -
& EXISTING FLAT ROOF SILVER WITH

- E. Indicate the project floor area ratio or lot coverage (if applicable):

Existing - Total Impervious = 9,204 SQ FT = 94.29% Per. = 663 SQ FT = 6.89%
New - Total Impervious = 7,948 SQ FT = 81.49% Per. = 1,820 SQ FT = 18.60%
~~EXISTING~~

- F. Provide the total number of:

Required on-site parking spaces: 38
Proposed on-site parking spaces: 10
Required on-site Handicapped parking spaces: 1
Proposed on-site Handicapped Parking spaces: 1

- G. Any off-site parking spaces proposed? If yes, describe number, location, and distance from proposed project location:

ASKING FOR 28 SPACES FROM PARKING
POOL.
2 SPACES - GOLF CART & MOTORCYCLE ON
N Daytona - IN FRONT OF BLDG.

H. Will project be accomplished in phases? If Yes, describe phasing plans and timeframe:

NO

I. Describe the nature of any tree and native vegetation removal, if applicable:

NONE

J. If a Commercial use, describe the operational characteristics of the development (proposed hours of operation, any unique characteristics of the proposed use.

NORMAL FLAGLER FISH OPERATING HOURS

K. Provide other pertinent information regarding the proposed development:

ZONED GC. - THIS IS AN ADDITIONAL
RENOVATION/ FACELIFT TO AN
EXISTING STRUCTURE & BUSINESS
FLAGLER FISH CO.

Site Plan Review

Existing Conditions

- A. Describe all previous uses or activities on the site:
- RESTAURANT
MEAT & FISH MARKET & STORAGE
- B. Describe all existing structures on the site in terms of their use, construction type, height, density, and size:
- RESTAURANT
CONCRETE BLOCK
± 11'-7" PRECAST CONCRETE TWIN "T"
RED STRUCTURE
- C. Describe the project site as it presently exists before the project in terms of: *N/A*
- Site topography:
 - Plant life (existing trees, vegetative cover):
 - Soil conditions:
 - Historic or cultural resources (if applicable):

D. Describe the land use and zoning of surrounding properties within 200 feet of project location:

North: GENERAL COMMERCIAL

South: GENERAL COMMERCIAL

East: GENERAL COMMERCIAL

West: GENERAL COMMERCIAL



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Limited Liability Company
FLAGLER FISH COMPANY OF 5, LLC

Filing Information

Document Number L16000169998
FEI/EIN Number 81-3830941
Date Filed 09/12/2016
State FL
Status ACTIVE

Principal Address

180 S Daytona Ave
FLAGLER BEACH, FL 32136

Changed: 04/25/2017

Mailing Address

180 S Daytona Ave
FLAGLER BEACH, FL 32136

Changed: 04/25/2017

Registered Agent Name & Address

DENNIS, BAYER
109 6th St S
200
FLAGLER BEACH, FL 32136

Name Changed: 04/25/2017

Address Changed: 04/25/2017

Authorized Person(s) Detail

Name & Address

Title AMBR

CASPER, CAROLYN
180 S Daytona Ave
FLAGLER BEACH, FL 32136

Title AMBR

CASPER, CHRISTOPHER
180 S Daytona Ave
FLAGLER BEACH, FL 32136

Annual Reports

Report Year	Filed Date
2022	03/31/2022
2023	07/13/2023
2024	02/10/2024

Document Images

02/10/2024 -- ANNUAL REPORT	View image in PDF format
07/13/2023 -- ANNUAL REPORT	View image in PDF format
03/31/2022 -- ANNUAL REPORT	View image in PDF format
02/26/2021 -- ANNUAL REPORT	View image in PDF format
06/24/2020 -- ANNUAL REPORT	View image in PDF format
04/19/2019 -- ANNUAL REPORT	View image in PDF format
04/06/2018 -- ANNUAL REPORT	View image in PDF format
04/25/2017 -- ANNUAL REPORT	View image in PDF format
09/12/2016 -- Florida Limited Liability	View image in PDF format



FINAL SITE PLAN SITE DEVELOPMENT APPLICATION SUBMITTAL CHECKLIST

Section 7, Item d.

The following checklist is a tool to facilitate compliance for the submittal package. Please follow the below instructions. If questions, you are encouraged to contact the Building and Planning Dept. @ 386-517-2000 X231 or X232.

1. The checklist must be completed by the Applicant. If a required document is not provided, a statement justifying the action must be submitted and considered accordingly.
2. At minimum, the documents listed below are required to process a request for site development approval associated with the corresponding Final Site Plan.
3. It is recommended a *pre-application submittal meeting* be scheduled by contacting the Building and Planning Dept.
4. It is also recommended to contact the Building and Planning Dept. to schedule an appointment to submit the application package.
5. Mark each check box on the checklist to indicate that the item *has been addressed*;

☒ > Mandatory ☐ > Sub-item Required ☐ As Applicable

TASK 1	Mandatory	As App.	Sub-item	Staff Responsi bility	Checklist Items
2				Bldg. Dept.	General Application Form
3			<input type="checkbox"/>	ALL Dept. DOCUMENTS @ INTAKE	Signed by owner or property owners representative.
4	<input type="checkbox"/>				Technical Site Development Submittal Checklist
5			<input type="checkbox"/>		INTAKE Checklist
6	<input checked="" type="checkbox"/>				Corporate Identity
7			<input type="checkbox"/>		Filed by property owner or managing agent as listed in the Division of Corporation.
8	<input checked="" type="checkbox"/>				Current Survey
9			<input type="checkbox"/>		1. Prepared by a registered land surveyor licensed to practice in the State of Florida.
10			<input type="checkbox"/>		2. Legal description and total acreage of the subject property.
11			<input type="checkbox"/>		3. Surveyors certificate of accuracy.
12			<input type="checkbox"/>		4. Depict all existing on-site or adjacent easements, including drainage, electricity, gas, water, wastewater, or other pipeline or utility easements.
13			<input type="checkbox"/>		5. Depict all existing on-site improvements, including buildings, structures, drainage facilities, and utilities.
14			<input type="checkbox"/>		6. Completed with the benefit of a title opinion that states it is current.
15			<input type="checkbox"/>		7. All wetlands and conservation easements with upland buffers depicted if applicable.
16			<input type="checkbox"/>		8. Flood Insurance Rate Map (FIRM) information: community panel number, date, flood zones(s) and Base Flood Elevation data in NAVD 88'. Flood boundary shall be depicted.
17			<input type="checkbox"/>		9. Flood Elevation data in NAVD 88'. Flood boundary shall be depicted.
18			<input type="checkbox"/>		10. All protected trees
19	<input checked="" type="checkbox"/>				Eng. Dept.
20			<input type="checkbox"/>		1. Construction Plan/Site Plan
21			<input type="checkbox"/>		2. Cover sheet to include:
22			<input type="checkbox"/>		a. Title of project NA



SITE DEVELOPMENT APPLICATION SUBMITTAL CHECKLIST

Section 7, Item d.

23			<input type="checkbox"/>		b. Name, address, phone #, and e-mail address of the owner, engineer, landscape architect, surveyor, architect, environmentalist and developer (as applicable) NA
24			<input type="checkbox"/>		c. Site location map inset with a north arrow indicator and sufficient information to locate the property in the field. Street names within the area are to also be included on the map (as applicable)
25			<input type="checkbox"/>		3. Site Data analysis with the following information:
26			<input type="checkbox"/>		a. Site size (in square feet and/or acreage)
27			<input type="checkbox"/>		b. Zoning of property
28			<input type="checkbox"/>		c. FLUM of property
29			<input type="checkbox"/>		d. Intended uses and total square footage for buildings for each use
30			<input type="checkbox"/>		e. Total building(s) square footage-Gross Floor Area- (measure from outside walls); include square footage of any space with a roof (e.g. covered entry, open porch, portico, etc.)
31			<input type="checkbox"/>		
32			<input type="checkbox"/>		f. Total building footprint as percentage of site and area (via sq. ft. or acreage)
33			<input type="checkbox"/>		g. Vehicular Use Area (VUA) percentage and area
34			<input type="checkbox"/>		h. Sidewalk(s) percentage of site and area
35			<input type="checkbox"/>		i. impervious Surface Ratio (ISR) and area
36			<input type="checkbox"/>		j. Floor Area (only for non-residential)
37			<input type="checkbox"/>		k. Pervious Ratio and area
38			<input type="checkbox"/>		l. Parking calculations to include number required, existing, proposed vehicle spaces and bicycle rack spaces. Also include required/provided ADA accessible spaces.
39			<input type="checkbox"/>		m. Total # of residential units (density calculation per LDC) and breakdown of multi-family units by bedroom and living area
40			<input type="checkbox"/>		n. Garage units for multifamily projects shall be provided for a minimum of one-third of the proposed multifamily units
41			<input type="checkbox"/>		o. Building Height
42			<input type="checkbox"/>		4. Project name and north arrow indicator and scale provided on each sheet of plans
43			<input type="checkbox"/>		5. Flood Zone information (FIRM) Panel information on cover sheet and delineate the extent of flood zone boundaries with reference to base flood elevation(s) if applicable on plans
44			<input type="checkbox"/>		6. A space measuring at least 4" in width by 3" in height shall be provided in the upper right corner at the top of each sheet of plans to be reserved for the City's approval stamp.
45			<input type="checkbox"/>		7. Easements including locations, dimensions, and types (show both existing and proposed).
46			<input type="checkbox"/>		8. All existing and proposed structures depicting dimensions and locations.
47			<input type="checkbox"/>		9. Setbacks from the property lines to all structures unless setbacks are met
48			<input type="checkbox"/>		10. Pad location, size, and setbacks for all dumpsters and recyclable containers (including details of enclosure).
49			<input type="checkbox"/>		11. Zoning of all adjacent properties and properties across rights-of-ways with the name of the rights-of-way(s) included.
50			<input type="checkbox"/>		12. Wetlands and associate upland buffer(s), water courses, waterbodies, and other natural to be located on the site. Also, other natural resources lying within, adjacent to, affecting, or potentially impacted by the site
51			<input type="checkbox"/>		13. Notes with line items to include on site plan:
52			<input type="checkbox"/>		a All utilities shall be located underground.
53			<input type="checkbox"/>		b Contractor to attend a mandatory preconstruction meeting with City staff prior to any disturbance of the property.
54			<input type="checkbox"/>		c Conservation easements with upland buffers delineated if applicable with the recording information (O.R. Book and Page #), if applicable.
55			<input type="checkbox"/>		d Any other pertinent information that should be noted.
56			<input type="checkbox"/>		14. Parking detail for each parking stall scenario (i.e. parallel space, angled parking, etc.), including accessible spaces, ADA requirements.



SITE DEVELOPMENT APPLICATION SUBMITTAL CHECKLIST

Section 7, Item d.

57			<input type="checkbox"/>	15. Location of bike racks and detail specifications.
58			<input type="checkbox"/>	16. Show stacking lanes on plans including any menu boards and pickup windows, including queuing dimensions. Stacking analysis required if staff sees any potential issues.
59			<input type="checkbox"/>	17. Show loading zones and along with dimensions.
60			<input type="checkbox"/>	18. If phasing proposed, include construction phasing lines and note that the development order will be for the proposed phase only.
61			<input type="checkbox"/>	19. Sight triangles.
62			<input type="checkbox"/>	20. Location of all mechanical equipment and utility boxes. Ground-mounted mechanical equipment shall be located within 20' of the principal structure, except transformers. Mechanical equipment includes, but is not limited to, air conditioning units, pool pumps, generators, and gas tanks.
63			<input type="checkbox"/>	21. Location of all outdoor storage areas, loading and unloading areas, truck parking (this includes fleet storage). And depict all service support equipment (i.e. ice machines and dispensers, outdoor vending machines, and propane tanks and refilling areas, etc.) and label each.
64			<input type="checkbox"/>	22. Show the minimum height of vehicular overhead obstructions shall not be less than 13'6"
65			<input type="checkbox"/>	23. Must provide 2 ingress and egress locations for single-family and multi-family residential developments of 51 units or greater
66			<input type="checkbox"/>	a. Primary, secondary and emergency access roads including site access locations, minimum access clearance widths and heights, lane widths for multi-lane / two-way roads, turning radius (including turning radius of any turn-arounds), lengths of dead-ends listed; gates and other controlled access points with width clearance dimensions. All fire department access roads shall be designed for a minimum 75,000 lb. apparatus /equipment weight.
67			<input type="checkbox"/>	24. Depict location of any public supply well sites and show 500' radius setback.
68			<input type="checkbox"/>	25. Depict internal and external walkways/sidewalks, connections, width and provide specifications. (Sidewalk fund, if applicable)
69			<input type="checkbox"/>	26. ADA compliance regarding width, slope, railings, truncated domes, and other ADA warning devices
70			<input type="checkbox"/>	27. Show width and type of Landscape Buffers
71			<input type="checkbox"/>	28. Dimensioned radii of all retention and detention ponds.
72			<input type="checkbox"/>	29. Internal Vehicular Circulation
73			<input type="checkbox"/>	30. Internal Signage and Striping
74			<input type="checkbox"/>	31. Interconnectivity between project including access agreement
75			<input type="checkbox"/>	
76	<input type="checkbox"/>	Eng. Dept.		Grading, Drainage and Erosion Control Plan (not less than 1"=40') <i>N/A</i>
77			<input type="checkbox"/>	1. Base information (under Site Plan outlined above) <i>EXISTING - SEE</i>
78			<input type="checkbox"/>	2. Provide predevelopment drainage plan <i>SURVEY</i>
79			<input type="checkbox"/>	3. Grading and Drainage Plan
80			<input checked="" type="checkbox"/>	a. Show existing and proposed contours at one foot (min) intervals with spot elevations as needed for clarity and to adequately depict drainage patterns (NAVD 1988 DATUM)
81			<input type="checkbox"/>	b. Details and sections for all grade changes. Location, extent, amount, and proposed final grades of any filling, grading, or excavation. Where the placement of fill is proposed, the amount, type, and source of fill material; compaction specifications; a description of the intended purpose of the fill areas; Evidence that the proposed fill areas are the minimum necessary to achieve the intended purpose Existing and proposed alignment of any proposed alteration of a watercourse.
82			<input type="checkbox"/>	c. Grading to include lowest floor / top of foundation / finished slab elevations for all buildings and structures. Slopes / grades perpendicular to all sides of all buildings for a minimum distance of ten (10) feet from foundations with slopes expressed in percentages. Minimum slopes of 2% for impervious surfaces and 5% (6 inches fall within the first 10 feet); finished ground surface elevations adjacent to all corners of buildings and various intervals (approximately every ten feet) along buildings indicating minimum ground-earth separation of four (4), six (6) or eight (8) inches depending on construction materials and finishes used in exterior wall construction. Include details of surface improvements required to facilitate drainage away/perpendicular from foundations where 5% slope in the first ten feet cannot be provided.
83			<input type="checkbox"/>	4. Contour and spot elevations along roadways at a minimum 100-ft. intervals indicating centerline,



SITE DEVELOPMENT APPLICATION SUBMITTAL CHECKLIST

Section 7, Item d.

				edge of pavement, shoulder, swales, ditches, and roadway right-of-way.
84			<input type="checkbox"/>	5. Roadway profiles showing utility and drainage improvements
85			<input type="checkbox"/>	6. Demolition and/or relocation plan for existing items
86			<input type="checkbox"/>	7. Details of construction and connection to adjacent roads serving project
87			<input type="checkbox"/>	8. Stormwater Management System
88			<input type="checkbox"/>	a. Section views of all proposed retention/detention ponds, swales, berms, etc. indicating top of bank, bottom, normal water level, 5-year, 25-year and 100-yr stormwater elevations.
89			<input type="checkbox"/>	b. slopes with vegetation requirements or other erosion control measures called out.
90			<input type="checkbox"/>	c. details for all proposed manholes, inlets, and other stormwater control structures.
91			<input type="checkbox"/>	d. Location, size, length, and elevations of all proposed piping systems and related structures.
92			<input type="checkbox"/>	e. Stormwater Analysis with pipe calculations.
93			<input type="checkbox"/>	f. Geotechnical report signed and sealed by a professional engineer.
94			<input type="checkbox"/>	9. Erosion and Sediment Control Plan.
95			<input type="checkbox"/>	a. Location and details for all BMPs.
96			<input type="checkbox"/>	b. Temporary and permanent vegetation requirements.
97			<input type="checkbox"/>	c. Include a Stormwater Pollution Prevention Plan (SWPPP).
98			<input type="checkbox"/>	10. Copies of permits from all regulatory agencies having jurisdiction (prior to commencement of construction).
99			<input type="checkbox"/>	11. Tree Protection Fencing.
100			<input type="checkbox"/>	Note: Existing trees shown to remain should have no alteration of grade made within their Tree Protection Zone (TPZ). If grading as shown proposes to alter grade within this TPZ then field adjustments will need to be made to avoid such circumstance; Use of retaining walls may be required.
101	<input type="checkbox"/>	Eng. Dept.		Utility Plans (not less than 1"=40') <i>N/A</i>
102			<input type="checkbox"/>	1. Review potable, sewer, reclaim systems. Include dimension of backflow pad. Show scale
103			<input type="checkbox"/>	2. Review plats for easements and possible parcels for pump stations.
104			<input type="checkbox"/>	3. Provide adequate size piping to provide required fire flow.
105			<input type="checkbox"/>	4. Minimum 6" pipe or larger, as required.
106			<input type="checkbox"/>	5. Pump Station Calculation
107			<input type="checkbox"/>	6. Water and Sewer:
108			<input type="checkbox"/>	a. Pipe data including size, lengths, and material
109			<input type="checkbox"/>	b. All conflicts with other utility and drainage systems
110			<input type="checkbox"/>	c. All manhole locations, invert and rim elevations
111			<input type="checkbox"/>	d. Size, type, and location of fittings, valves, hydrants, air release/vacuum relief valves
112			<input type="checkbox"/>	e. Pipe restraint requirements and method of restraint
113			<input type="checkbox"/>	f. Details of connections to existing system
114			<input type="checkbox"/>	g. Location and construction details for wastewater pumping stations including size and type of pumps
115			<input type="checkbox"/>	h. All utility related accesses and easements
116			<input type="checkbox"/>	i. Construction notes regarding cover, horizontal and vertical control, special construction requirements and related details
117			<input type="checkbox"/>	7. Location of existing and proposed potable and irrigation wells
118			<input type="checkbox"/>	8. Utility Agreement
119	<input checked="" type="checkbox"/>	Plng. Dept.		Landscape Plans (not less than 1"=40') <i>N/A</i>
120			<input type="checkbox"/>	1. Designed, signed, and sealed (on final set) by a registered Florida landscape architect.
121			<input type="checkbox"/>	2. A tree survey showing all protected trees.



SITE DEVELOPMENT APPLICATION SUBMITTAL CHECKLIST

Section 7, Item d.

122			<input type="checkbox"/>	3. All easements shown on plans.
123			<input type="checkbox"/>	4. All landscape buffer lines shown on plans . Label type and dimension.
124			<input type="checkbox"/>	5. Tree removal plan if needed, that shows landscape buffer lines on plan and tree protection barricades around any trees to remain that are within the silt fence.
125			<input type="checkbox"/>	6. Tree Density calculations shown on plans of property area, excluding ponds, lakes and canals
126			<input type="checkbox"/>	7. If re-use water is not being used, verify 50% of pervious area is being landscaped with drought tolerant or native plants and grasses.
127			<input type="checkbox"/>	8. Verify that any signage has plantings around the entire perimeter.
128			<input type="checkbox"/>	9. Littoral zone plantings around all stormwater detention ponds or littoral zone alternative
129			<input type="checkbox"/>	10. All HVAC equipment, utility structures, and backflow preventers screened from public view
130			<input type="checkbox"/>	a. Screening planting hedges need to be a minimum of 30" tall at time of planting and continuous.
131			<input type="checkbox"/>	11. Provide street tree plantings 40' O.C. in any common areas where new streets or shared private access roads have been created.
132			<input type="checkbox"/>	12. Overhead power lines shown on plans and shade trees planted at a minimum of 15' away.
133			<input type="checkbox"/>	13. All site lighting poles shown on plans and shade trees planted at a minimum distance of 15' away.
134			<input type="checkbox"/>	14. All utilities shown as a shaded layer on plans and shade trees planted at a minimum of 10' away.
135			<input type="checkbox"/>	a. Fire hydrants shown on plan with trees and shrubs at proper clearance.
136			<input type="checkbox"/>	15. Site triangles on plans Shrubs higher than 2' or trees with branches lower than 7' not to be planted in sight triangles.
137			<input type="checkbox"/>	16. Verify that foundation plantings are provided
138			<input type="checkbox"/>	17. Wildfire hazard assessment as needed
139			<input type="checkbox"/>	18. Requirement for all trees and plants to be a Florida Number 1 or better quality
140			<input type="checkbox"/>	19. Size, quantity, and variety of all trees and plants and shrubs / ground covers with spacing.
141			<input type="checkbox"/>	a. Shade trees are a minimum of 3 1/2" caliper
142			<input type="checkbox"/>	b. Understory trees are a minimum of 1 1/2" caliper and 30 gallon container.
143			<input type="checkbox"/>	c. Vehicular Use Area island understory trees are a minimum height of 10-12'.
144			<input type="checkbox"/>	20. Type of sod to be used (Bahia required for non-irrigated areas).
145			<input type="checkbox"/>	21. All disturbed areas of the right-of-way to be sodded with Bahia sod.
146			<input type="checkbox"/>	22. Mulch material needs to be specified with depth between 2-4" deep.
147			<input type="checkbox"/>	23. Clearing limits on the plan and description of sod or mulch limits.
148			<input type="checkbox"/>	24. Provide short screening plantings of parking areas visible from right-of-way and adjoining properties where not already provided by buffer screening plantings. 2' setback if 20' parking stall depth.
149			<input type="checkbox"/>	25. Provide VUA calculations on plans.
150			<input type="checkbox"/>	a. Internal parking lot landscaping need to be a minimum of 10% of VUA area excluding areas beneath vehicular canopies.
151			<input type="checkbox"/>	b. VUA landscape islands shall have at least (1) tree credit for every 165 sf of required internal parking lot landscaping area. (Shade Trees = 2 credits, Palm Trees = 1.5 credits, Understory Trees = 1 credit)
152			<input type="checkbox"/>	c. VUA landscape islands shall be a minimum of 150 sf. pervious area. If planted with a shade tree then a minimum of 300 sf unless using alternate planting requirements for parking lot and 9' wide OR 450 sf with shade tree and light pole. Terminal islands must be a minimum of 5' wide.
153			<input type="checkbox"/>	d. Detail sheet that includes tree staking details and if any trees are to be retained include Standard Tree Protection Zone Detail, Root Pruning Detail and Tree Protection Fencing Detail.
154			<input type="checkbox"/>	e. All VUA parking lot islands curbed to protect the shrubs and trees from vehicular damage
155			<input type="checkbox"/>	f. VUA islands placement allowing runs of no more than 10 spaces without an island unless allowed optional designs.



SITE DEVELOPMENT APPLICATION SUBMITTAL CHECKLIST

Section 7, Item d.

156	<input type="checkbox"/>		<input type="checkbox"/>		g. Show in tabulation form all VUA islands used for credit by number with location map.
157	<input type="checkbox"/>		<input type="checkbox"/>		h. Note on plans that as-built landscape plans are required from the project's landscape architect.
158	<input type="checkbox"/>		<input type="checkbox"/>		i. Delineate the extent of wetlands and associated upland buffers
159	<input type="checkbox"/>		<input type="checkbox"/>		j. Irrigation location source
160	<input type="checkbox"/>	Plng.	Eng.		Irrigation Plan (not less than 1"=40') <i>N/A</i>
161	<input type="checkbox"/>				1. Required on 2nd submittal due to likely changes on plan for 1st submittal, but Development Order will not be issued without a complete plan
162	<input type="checkbox"/>				2. Minimize runoff or spraying of irrigation water onto impervious areas and adjacent properties. Irrigation design to locate plants into water use zones having the same irrigation needs and provide head to head coverage within each individual zone. Water source shall be provided from the lowest quality water source available and feasible for the site. <i>Order of water source from lowest to highest quality is the following: 1. Reclaimed water 2. Stormwater, lake or canal 3. Groundwater (well) 4. Potable water</i>
163	<input type="checkbox"/>				3. Temporary irrigation systems should include an irrigation schedule and use super absorbents in planting backfill, as well as native or xeric plants and trees. Specifications shall be included to provide one of the following: 1. Automatic irrigation 2. Hand watering via hose bib or other water source 3. Water truck hand watering 4. Automated water bags
164	<input type="checkbox"/>				4. Bubblers, drip lines, side strip nozzles for hedges are recommended for water conservation.
165	<input type="checkbox"/>				5. Mainlines and lateral lines shown on plans.
166	<input type="checkbox"/>				6. Backflow preventers provided on all metered water connections.
167	<input type="checkbox"/>				7. Permitted wells shall have a serviceable double-check valve.
168	<input type="checkbox"/>				8. Irrigation to be installed with a moisture sensing device or smart irrigation system.
169	<input type="checkbox"/>				9. If re-use water is being used add note to plans that states all heads, pipes, valve box covers and bubblers to be coded in purple. Include City's standard re-use water signage detail on plans and indicate their locations on plan.
170	<input type="checkbox"/>				10. <i>Note on plans that as-built irrigation plans (signed and sealed) required from the project landscape architect.</i>
171	<input type="checkbox"/>	Plng.	Eng.		Lighting Plan (not less than 1"=40') <i>N/A</i>
172	<input type="checkbox"/>				1. Photometric Plan Sec. 9.08.05.A
173	<input type="checkbox"/>				2. The Lighting Plan should contain the following notes:
174	<input type="checkbox"/>				a. No lights allowed 90 degrees above horizontal plane, except accent lighting.
175	<input type="checkbox"/>				b. Light shielding requirements shall protect from glare, light spillage to pedestrians, aircraft and cars.
176	<input type="checkbox"/>				c. Mercury Vapor shall not be allowed.
177	<input type="checkbox"/>				d. Lighting Plan meet the requirements of Section 14 of IESNA RP-20-98 lighting 1998 or current edition.
178	<input type="checkbox"/>				3. Pole location and height(s)
179	<input type="checkbox"/>				4. Light head product cut sheet to include lighting equipment specifications indicating compliance with the Florida Building Code-Energy Conservation
180	<input type="checkbox"/>				5. Pole base detail - direct bury, etc. Sec. 9.08.05.D
181	<input type="checkbox"/>				6. Conduit Size(Electrical Information to be provided with building permit)
182	<input type="checkbox"/>	Fire Dept.			Building Services (includes electrical and fire code review) <i>N/A</i>
183	<input type="checkbox"/>				1. Location of existing and proposed fire hydrants both on-site and those off-site that are used to determine minimum fire-flow calculations
184	<input type="checkbox"/>				2. Fire-flow calculations based on area and proposed construction type for all buildings and structures
185	<input type="checkbox"/>				3. Location of Fire Department Connection (FDC)
186	<input type="checkbox"/>				4. Dimensioned distances from the closest fire department access to each building measured along exterior walls of each building indicating no point of exterior wall is more than 150 feet from fire department access for buildings not provided with a fire sprinkler system throughout and no point of exterior wall is more than 450 feet from fire department access for buildings provided with a fire
187	<input type="checkbox"/>				

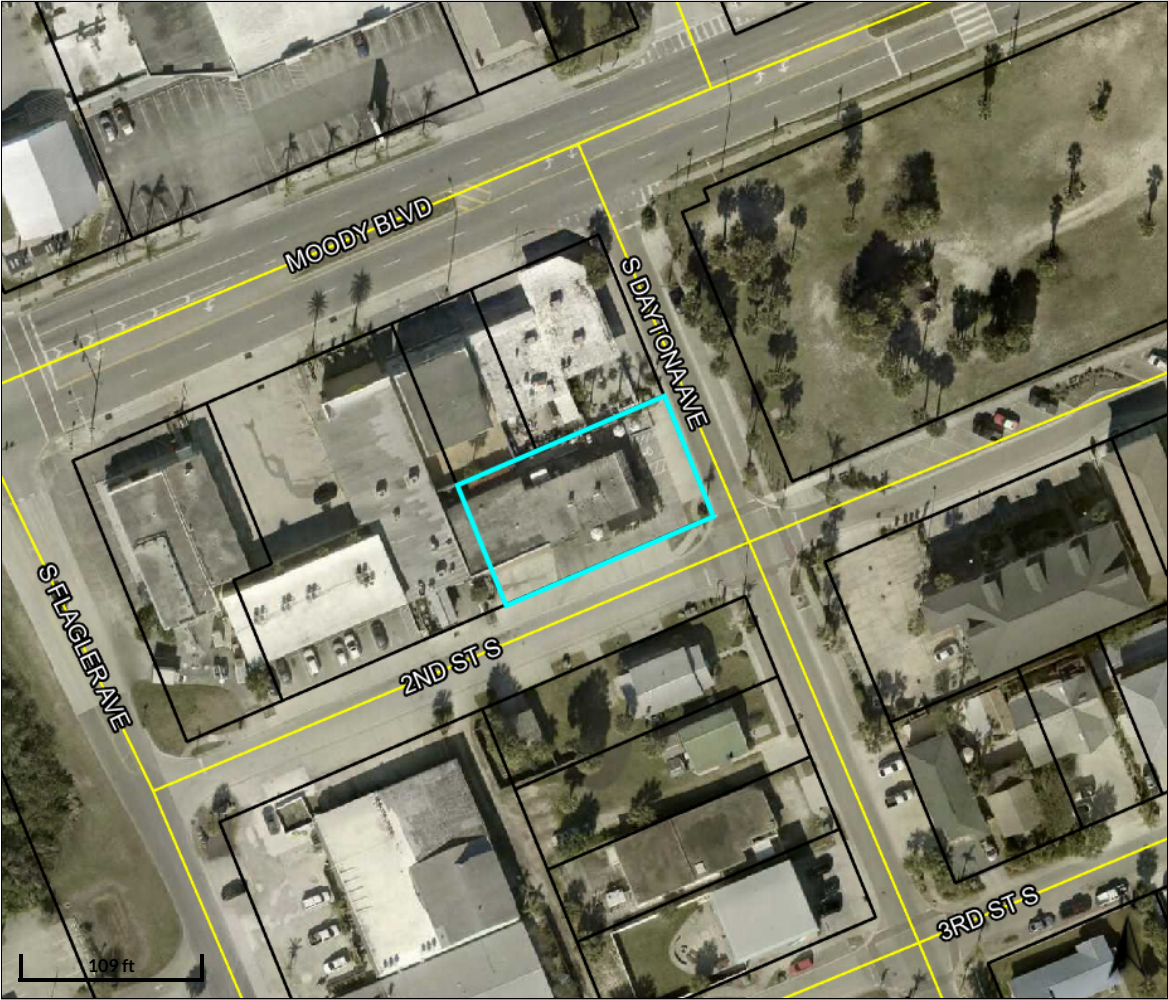


SITE DEVELOPMENT APPLICATION SUBMITTAL CHECKLIST

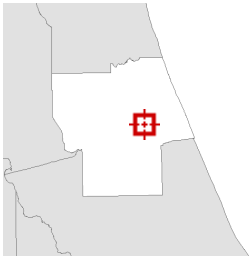
Section 7, Item d.

188					sprinkler system throughout.
189			<input type="checkbox"/>		5. Gated communities shall require installation of a KNOX key override switch(s) for emergency vehicle access.
190			<input type="checkbox"/>		6. Communities with secondary emergency vehicle access gate(s) shall require a KNOX padlock for access.
191				Sanitation/Plng.	Dumpster location/screening

FLAGLER COUNTY PROPERTY APPRAISER



Overview



Legend

- Parcels
- Roads
- Streams and Rivers

Parcel ID	12-12-31-4500-00490-0020	Owner	FLAGLER FISH COMPANY OF 5 LLC	Land Value	\$95,131	Last 2 Sales Date	Price	Reason	Qual
Prop ID	78908		180 S DAYTONA AVE	Ag Land Value	\$0	10/31/2016	\$330000	I	U
Class Code	RESTAURANT/CAFE		FLAGLER BEACH, FL 32136	Building Value	\$160,584	6/7/2007	0	I	Q
Taxing	22	Physical Address	180 S DAYTONA AVE	Misc Value	\$7,561				
District				Just Value	\$263,276				
GIS sqft	9,753.960			Assessed Value	\$196,468				
				Exempt Value	\$0				
				Taxable Value	\$196,468				

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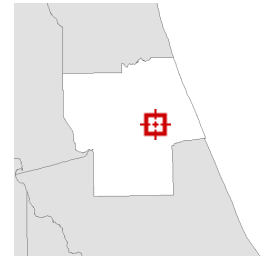
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FLAGLER COUNTY PROPERTY APPRAISER

Section 7, Item d.



Overview



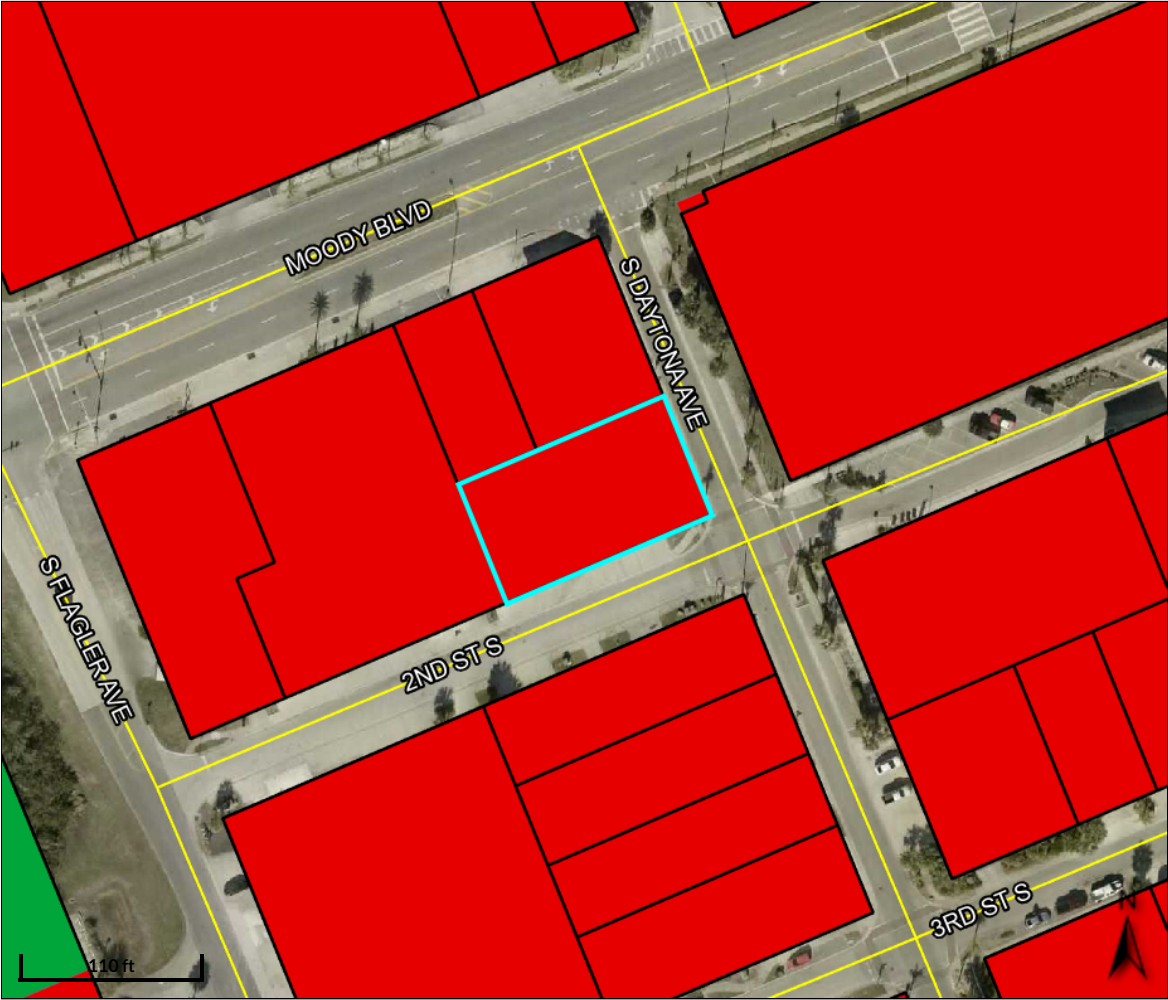
Legend

- Parcels
- Roads
- Streams and Rivers
- Flagler Beach Zoning**
- C- CONSERVATION
- CLOSED STREETS
- GC- GENERAL COMMERCIAL
- HIGHWAY COMMERCIAL
- LDR- LOW DENSITY
- LI- LIGHT INDUSTRIAL
- MDR- MEDIUM DENSITY RESIDENTIAL
- MIRROR LAKE WATERSHED DISTRICT (R1)
- P- PRESERVATION
- PUD- PLANNED UNIT DEVELOPMENT
- R- RESERVED
- REC- RECREATION
- REC/PUD- RECREATION/PUD
- SFR- SINGLE FAMILY RESIDENTIAL (R1)
- SFR- SINGLE FAMILY RESIDENTIAL (R4)
- TC- TOURIST COMMERCIAL

Parcel ID	12-12-31-4500-00490-0020	Owner	FLAGLER FISH COMPANY OF 5 LLC	Land Value	\$95,131	Last 2 Sales Date		Section 7, Item d.	
Prop ID	78908		180 S DAYTONA AVE	Ag Land Value	\$0	10/31/2016	\$330000	Reason	Qual
Class Code	RESTAURANT/CAFE		FLAGLER BEACH, FL 32136			6/7/2007	0	I	U
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District				Misc Value	\$7,561				
GIS sqft	9,753.960			Just Value	\$263,276				
				Assessed Value	\$196,468				
				Exempt Value	\$0				
				Taxable Value	\$196,468				

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FLAGLER COUNTY PROPERTY APPRAISER



Overview

Legend

- Parcels
- Roads
- Streams and Rivers

Flagler Beach FLUM

- Commercial
- Golf Course
- High Density
- Low Density
- Medium Density
- Mixed Use Overlay
- Mobile Home Park
- Other Public Facilities
- Park
- Public Buildings & Grounds
- Salt Water Marsh
- Spoil Area
- Undefined

Parcel ID	12-12-31-4500-00490-0020	Owner	FLAGLER FISH COMPANY OF 5 LLC	Land Value	\$95,131	Last 2 Sales			
Prop ID	78908		180 S DAYTONA AVE	Ag Land Value	\$0	Date	10/31/2016	Price	\$330000
Class Code	RESTAURANT/CAFE		FLAGLER BEACH, FL 32136	Value			6/7/2007		0
Taxing	22	Physical Address	180 S DAYTONA AVE	Building Value	\$160,584			Reason	I
District				Misc Value	\$7,561				Q
GIS sqft	9,753.960			Just Value	\$263,276				
				Assessed Value	\$196,468				
				Exempt Value	\$0				
				Taxable Value	\$196,468				
				Value					

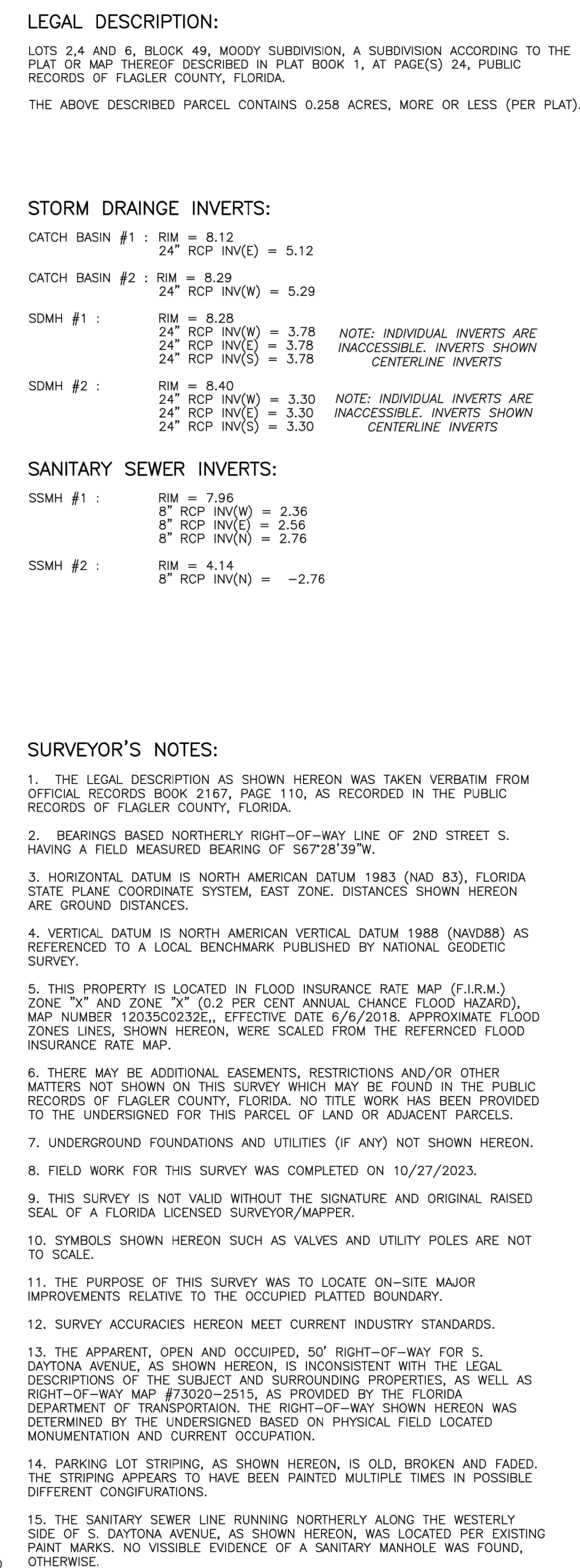
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AN ADDITION & RENOVATION FOR: FLAGLER FISH COMPANY


180 SOUTH DAYTONA AVENUE
FLAGLER BEACH, FLORIDA

GENERAL NOTES	ABBREVIATIONS	PROJECT DESCRIPTION	LOCATION MAP																				
<div><div><div>1. THESE CONSTRUCTION DOCUMENTS COMPLY WITH THE FLORIDA BUILDING CODE 8TH EDITION</div><div>2. IT IS THE INTENT OF THE ARCHITECT THAT THIS WORK BE IN CONFORMANCE WITH ALL APPLICABLE LOCAL, STATE AND NATIONAL CODES AND ORDINANCES AS REQUIRED BY GOVERNMENT AGENCIES HAVING JURISDICTION OVER THE WORK.</div><div>3. THE CONTRACTOR SHALL FIELD VERIFY ALL CONDITIONS AND DIMENSIONS PRIOR TO COMMENCING THE WORK. ANY DISCREPANCIES BETWEEN ACTUAL CONDITIONS AND THE DRAWINGS SHALL BE REPORTED TO THE ARCHITECT FOR CLARIFICATION PRIOR TO COMMENCING THE WORK.</div><div>4. AS INSTRUMENTS OF SERVICE, THESE DOCUMENTS ARE THE PROPERTY OF THE ARCHITECT AND MAY NOT BE USED OR REPRODUCED WITHOUT EXPRESSED WRITTEN CONSENT OF THE ARCHITECT.</div><div>5. ALL DETAILS AND SECTIONS SHOWN ON THE DRAWINGS ARE INTENDED TO BE TYPICAL AND SHALL BE CONSTRUED TO APPLY TO ANY SIMILAR SITUATION ELSEWHERE IN THE WORK UNLESS OTHERWISE REFERENCED.</div><div>6. ALL DIMENSIONS ARE TO FACE OF STUDS, MASONRY AND SLAB EDGES.</div><div>7. SUBCONTRACTOR SHALL BE RESPONSIBLE FOR ALL CLEAN-UP AFTER COMPLETION OF THEIR WORK. ALL DEBRIS TO BE DEPOSITED IN ON-SITE DUMPSTER AND HOME / BUSINESS TO BE LEFT "BROOM CLEAN".</div><div>8. SUBCONTRACTORS TO INSTALL ALL BLOCKING AND BRACING REQUIRED BY THEIR TRADE AND TO PERFORM ALL CUTTING AND PATCHING.</div><div>9. THE CURRENT EDITION OF THE AIA GENERAL CONDITIONS OF THE CONTRACT SHALL BECOME A PART OF THESE DOCUMENTS.</div><div>10. DO NOT SCALE DRAWINGS, USE WRITTEN DIMENSIONS ONLY.</div><div>11. ALL CHANGES TO THE DRAWING MUST BE APPROVED IN WRITING BY THE ARCHITECT. DO NOT ACCEPT VERBAL CHANGES.</div><div>12. MAKE NO MATERIAL SUBSTITUTION WITHOUT WRITTEN APPROVAL FROM ARCHITECT.</div><div>13. THE APPLICATION, INSTALLATION AND USE OF ALL MANUFACTURED PRODUCTS AND MATERIALS SHALL BE IN ACCORDANCE WITH THE MANUFACTURER'S LATEST PUBLISHED INSTRUCTIONS.</div><div>14. TAKE FIELD MEASUREMENTS FOR ALL OFF-SITE MANUFACTURED ITEMS SUCH AS DOORS, WINDOWS, MILLWORK, SKYLIGHTS, SCREENS, GRILLES, RAILINGS, ETC.</div><div>15. PORCH AND PATIO OVERHANGS ARE TO BE ENGINEERED TO RESIST LOADS IMPOSED BY THE SCREEN ENCLOSURE ATTACHMENTS AS WELL AS ALL OTHER NORMALLY IMPOSED LOADS.</div><div>16. SHOP DRAWINGS ARE TO BE PROVIDED TO BUILDER IN FIELD FOR CABINETS, WINDOW, DOOR, FIREPLACE, RAILINGS, ETC.</div><div>17. THE CONTRACTOR SHALL VISIT THE JOB SITE AND BE RESPONSIBLE FOR VERIFICATION OF ALL EXISTING CONDITIONS.</div><div>18. THIS OFFICE SHALL NOT HAVE CONTROL OR CHARGE OF, AND SHALL NOT BE RESPONSIBLE FOR CONSTRUCTION MEANS, TECHNIQUES, SEQUENCES, OR PROCEDURES, OR SAFETY PRECAUTIONS AND PROGRAMS IN CONNECTION WITH THE WORK, ALL OF WHICH SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTORS AND SUBCONTRACTORS.</div><div>19. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATION OF ALL PARTS OF THE WORK WITH THE OTHER SUBCONTRACTORS, UTILITY COMPANIES, AND OTHER ASSOCIATED OFFICES.</div><div>20. CONTRACTORS SHALL CARRY LIABILITY INSURANCE, TERMS AND LIMITS AS DIRECTED BY THE OWNER, AND SHALL FURNISH THE CERTIFICATES OF INSURANCE UPON BID ACCEPTANCE.</div><div>21. BY ACCEPTING THIS WORK, THE CONTRACTORS AGREE THAT THE OWNER, ARCHITECT, AND ENGINEERS SHALL BE HELD HARMLESS AND NOT LIABLE FOR ANY INJURIES OR PROPERTY DAMAGE RESULTING FROM ANY OF THE CONTRACTORS' OPERATIONS.</div><div>22. EACH TRADE, MANUFACTURER AND/OR SUPPLIER SHOULD UNDERSTAND ITS SCOPE OF WORK WITHIN THIS SET OF PLANS COMPLETELY PRIOR TO COMMENCING ANY WORK. ANY QUESTIONABLE OR UNCLEAR CONDITIONS ARE TO BE BROUGHT TO THIS OFFICES' ATTENTION FOR CLARIFICATION. THE ULTIMATE RESPONSIBILITY OF ALL TRADES, MANUFACTURERS AND/OR SUPPLIERS IS THEIRS IF THE INFORMATION IN QUESTION IS SHOWN CLEARLY OR HAS BEEN ADDRESSED AS REQUIRED PRIOR TO COMMENCING THE WORK.</div></div></div> <div><div><div>AFF</div><div>ABOVE FINISH FLOOR</div></div><div><div>ADF</div><div>ACCESSIBLE DRINKING FOUNTAIN</div></div><div><div>ALUM</div><div>ALUMINUM</div></div><div><div>Z</div><div>APPROXIMATE</div></div><div><div>ARCH</div><div>ARCHITECT</div></div><div><div>@</div><div>AT</div></div><div><div>BRG</div><div>BEARING</div></div><div><div>BLK</div><div>BLOCK</div></div><div><div>BLKG</div><div>BLOCKING</div></div><div><div>BD</div><div>BOARD</div></div><div><div>BLDG</div><div>BUILDING</div></div><div><div>CLG</div><div>CEILING</div></div><div><div>CH</div><div>CEILING HEIGHT</div></div><div><div>CL</div><div>CENTER LINE</div></div><div><div>CHNL</div><div>CHANNEL</div></div><div><div>CLR</div><div>CLEAR</div></div><div><div>CO</div><div>CLEAR OPENING</div></div><div><div>CR</div><div>COLD ROLLED</div></div><div><div>COL</div><div>COLUMN</div></div><div><div>CONC</div><div>CONCRETE</div></div><div><div>CD</div><div>CONDENSATE DRAIN</div></div><div><div>CHU</div><div>CONCRETE MASONRY UNIT</div></div><div><div>CONN</div><div>CONNECT / CONNECTION</div></div><div><div>CONT</div><div>CONTINUOUS</div></div><div><div>CONTR</div><div>CONTRACTOR</div></div><div><div>CJ</div><div>CONTROL JOINT</div></div><div><div>DECOR</div><div>DECORATOR</div></div><div><div>DTL</div><div>DETAIL</div></div><div><div>DIAG</div><div>DIAGONAL</div></div><div><div>DIA</div><div>DIAMETER</div></div><div><div>DIAG(S)</div><div>DRAWING / DRAWINGS</div></div><div><div>EA</div><div>EACH</div></div><div><div>EW</div><div>EACH WAY</div></div><div><div>EUC</div><div>ELECTRICAL WATER COOLER</div></div><div><div>ELV</div><div>ELEVATION</div></div><div><div>ERD</div><div>EMERGENCY ROOF DRAIN</div></div><div><div>EQ</div><div>EQUAL</div></div><div><div>EQUIP</div><div>EQUIPMENT</div></div><div><div>EF</div><div>EXHAUST FAN</div></div><div><div>EXIST</div><div>EXISTING</div></div><div><div>EJ</div><div>EXPANSION JOINT</div></div><div><div>EXT</div><div>EXTERIOR</div></div><div><div>EIFS</div><div>EXTERIOR INSULATION FINISH SYSTEM</div></div><div><div>FOF</div><div>FACE OF FINISH</div></div><div><div>FOM</div><div>FACE OF MASONRY</div></div><div><div>FOS</div><div>FACE OF STUD</div></div><div><div>FIN</div><div>FINISH</div></div><div><div>FFE</div><div>FINISH FLOOR ELEVATION</div></div><div><div>FE</div><div>FIRE EXTINGUISHER</div></div><div><div>FR</div><div>FIRE RATED</div></div><div><div>FRT</div><div>FIRE RETARDANT TREATED</div></div><div><div>FUR</div><div>FLOOR</div></div><div><div>FD</div><div>FLOOR DRAIN</div></div><div><div>FDN</div><div>FOUNDATION</div></div><div><div>FV</div><div>FIELD VERIFY</div></div><div><div>GALV</div><div>GALVANIZED</div></div><div><div>GA</div><div>GAUGE</div></div><div><div>GC</div><div>GENERAL CONTRACTOR</div></div><div><div>GB</div><div>GYP/SUN BOARD</div></div><div><div>HC</div><div>HANDICAPPED</div></div><div><div>HWC</div><div>HANDICAPPED WATER CLOSET</div></div><div><div>HDW</div><div>HARDWARE</div></div><div><div>HT</div><div>HEIGHT</div></div><div><div>HM</div><div>HOLLOW METAL</div></div><div><div>HORIZ</div><div>HORIZONTAL</div></div><div><div>HR</div><div>HOUR</div></div><div><div>INSUL</div><div>INSULATION</div></div><div><div>INT</div><div>INTERIOR</div></div><div><div>JT</div><div>JOINT</div></div><div><div>LAM</div><div>LAMINATED</div></div><div><div>LAV</div><div>LAVATORY</div></div><div><div>LP</div><div>LIGHT POLE</div></div><div><div>MH</div><div>MANHOLE</div></div><div><div>MFD</div><div>MANUFACTURED</div></div><div><div>MFR</div><div>MANUFACTURER</div></div><div><div>MASRY</div><div>MASONRY</div></div><div><div>MS</div><div>MASONRY BLOCKOUT</div></div><div><div>MO</div><div>MASONRY OPENING</div></div><div><div>MAT</div><div>MATERIAL</div></div><div><div>MAX</div><div>MAXIMUM</div></div><div><div>MTL</div><div>METAL</div></div><div><div>MIN</div><div>MINIMUM</div></div><div><div>MR</div><div>MOISTURE RESISTANT</div></div><div><div>MTD</div><div>MOUNTED</div></div><div><div>NIC</div><div>NOT IN CONTRACT</div></div><div><div>NTS</div><div>NOT TO SCALE</div></div><div><div>NO</div><div>NUMBER</div></div><div><div>CC</div><div>ON CENTER</div></div><div><div>OFF</div><div>OPPOSITE</div></div><div><div>OD</div><div>OUTSIDE DIAMETER</div></div><div><div>FTN</div><div>PARTITION</div></div><div><div>FLAS</div><div>PLASTIC</div></div><div><div>FL</div><div>FLATE</div></div><div><div>FLWD</div><div>FLYWOOD</div></div><div><div>FT</div><div>PRESSURE TREATED</div></div><div><div>R</div><div>RADIUS</div></div><div><div>RL</div><div>RAIN LEADER</div></div><div><div>REINF</div><div>REINFORCING</div></div><div><div>RA</div><div>RETURN AIR</div></div><div><div>RD</div><div>ROOF DRAIN</div></div><div><div>RS</div><div>ROOF SCUPPER</div></div><div><div>RTU</div><div>ROOF TOP UNIT</div></div><div><div>RM</div><div>ROOM</div></div><div><div>RO</div><div>ROUGH OPENING</div></div><div><div>SCHED</div><div>SCHEDULE</div></div><div><div>SECT</div><div>SECTION</div></div><div><div>SHT</div><div>SHEET</div></div><div><div>SIM</div><div>SIMILAR</div></div><div><div>SCW</div><div>SOLID CORE WOOD</div></div><div><div>SPEC</div><div>SPECIFICATIONS</div></div><div><div>SQ FT</div><div>SQUARE FOOT</div></div><div><div>SS</div><div>STAINLESS STEEL</div></div><div><div>STL</div><div>STEEL</div></div><div><div>STRUCT</div><div>STRUCTURAL</div></div><div><div>SUSP</div><div>SUSPENDED</div></div><div><div>T</div><div>TEMPERED</div></div><div><div>TEMP</div><div>TEMPORARY</div></div><div><div>THK</div><div>THICKNESS</div></div><div><div>TH</div><div>THRESHOLD</div></div><div><div>TM</div><div>TOP OF MASONRY</div></div><div><div>TOS</div><div>TOP OF STEEL</div></div><div><div>TOW</div><div>TOP OF WALL</div></div><div><div>TS</div><div>TUBE STEEL</div></div><div><div>TYP</div><div>TYPICAL</div></div><div><div>URN</div><div>URINAL</div></div><div><div>VTR</div><div>VENT THROUGH ROOF</div></div><div><div>VERT</div><div>VERTICAL</div></div><div><div>WH</div><div>WATER HEATER</div></div><div><div>WUF</div><div>WELDED WIRE FABRIC</div></div><div><div>W</div><div>WIDTH</div></div><div><div>WD</div><div>WOOD</div></div></div> <div><div>PROJECT DESCRIPTION:</div><div>NEW ADDITION AND REMODEL TO FLAGLER FISH COMPANY</div></div> <div><div>LEGAL DESCRIPTION:</div><div>LOTS 2, 4, 4 & 6, BLOCK 48, MOODY SUBDIVISION, A SUBDIVISION ACCORDING TO THE PLAT OR MAP THEREOF DESCRIBED IN PLAT BOOK 1, AT PAGE(S) 24, PUBLIC RECORDS OF FLAGLER COUNTY, FLORIDA.</div></div> <div><div>THE ABOVE DESCRIBED PARCEL CONTAINS 0.258 ACRES, MORE OR LESS (PER PLAT).</div></div> <div><div>ZONED:</div><div>GENERAL COMMERCIAL</div></div> <div><div>OVERLAY DISTRICT:</div><div>CRA</div></div> <div><div>FLUME:</div><div>COMMERCIAL</div></div> <div><div>SETBACKS:</div><div>FRONT (S. DAYTONA AVENUE) 10'-0"</div></div> <div><div>REAR (ADJACENT TO JOHNNY D'S BAR AND GRILL) 10'-0"</div></div> <div><div>SIDE (2ND STREET SOUTH) 15'-0"</div></div> <div><div>SIDE (ADJACENT TO REALTY BLDG 4 SUNBROS) 0'-0"</div></div> <div><div>APPLICABLE CODES:</div><div>FLORIDA BUILDING CODE 8 TH EDITION - RESIDENTIAL FLORIDA BUILDING CODE 8 TH EDITION - ACCESSIBILITY FLORIDA BUILDING CODE 8 TH EDITION - ENERGY CONSERVATION FLORIDA BUILDING CODE 8 TH EDITION - FUEL GAS FLORIDA BUILDING CODE 8 TH EDITION - MECHANICAL FLORIDA BUILDING CODE 8 TH EDITION - PLUMBING FLORIDA FIRE PREVENTION CODE 8 TH EDITION 2020 NATIONAL ELECTRICAL CODE</div></div> <div><div>SYMBOL LEGEND</div><div><div><div>○</div><div>DOOR NUMBER</div></div><div><div>⬡</div><div>WINDOW NUMBER</div></div><div><div>□</div><div>ROOM FINISH NUMBER</div></div><div><div>△</div><div>REVISION MARK</div></div><div><div><div>○</div><div>DETAIL NO.</div></div><div><div>○</div><div>DWG. NO.</div></div><div><div>○</div><div>ELEV. NO.</div></div><div><div><div>○</div><div>DWG. NO.</div></div><div><div>○</div><div>SECT. NO.</div></div><div><div>○</div><div>DWG. NO.</div></div><div><div>○</div><div>LARGE SCALE DETAIL KEY</div></div></div></div><div><div>LOCATION MAP</div><div></div></div></div><div><div><div><div></div><div></div><div></div></div><div>Section 7, Item d.</div></div><div><div>JPA</div><div>JOSEPH POZZIOLI ARCHITECT</div><div>314 MOODY BOULEVARD FLAGLER BEACH, FLORIDA 32136 T: (386) 439-5650 F: (386) 439-5651 AA 26003787 / AR13178 / ID 4843 COPYRIGHT © 2024</div></div></div><div><div><div>FOR REVIEW</div></div></div><div><div>AN ADDITION AND RENOVATION FOR:</div><div>FLAGLER FISH COMPANY</div><div>180 SOUTH DAYTONA AVE. FLAGLER BEACH, FL 32136</div></div><div><div>COVER SHEET</div><div><table><tr><th>DATE:</th><td>04.08.2024</td><th>DRAWN:</th><td>HMJ</td></tr><tr><th>JOB NO.:</th><td>223126</td><th>CHECKED:</th><td>JDP</td></tr></table></div><div><div>CS</div></div></div><div><div><div><div>REV #</div><div>DATE</div><div>ISSUE</div></div><table><tr><td>1</td><td>4.08.24</td><td>FIRST ISSUE - APPROVAL BOARD</td></tr><tr><td>2</td><td>5.02.24</td><td>2ND ISSUE - OFFICIAL REVIEW PACKAGE</td></tr><tr><td>3</td><td></td><td></td></tr><tr><td>4</td><td></td><td></td></tr><tr><td>5</td><td></td><td></td></tr></table></div><div><div>COVER SHEET NOTES/LOCATION MAP/ SURROUNDING LAND USE</div><div>C6</div><div>5/2/2024</div></div><div><div>EXISTING SURVEY FROM KUJAR SURVEYING & MAPPING, LLC.</div><div>SHEET 1 OF 1</div><div>5/2/2024</div></div><div><div>SURROUNDING LAND USE MAP</div><div>LU</div><div>5/2/2024</div></div><div><div>PROPOSED ARCHITECTURAL SITE PLAN AND SITE DATA</div><div>SP-1</div><div>5/2/2024</div></div><div><div>PROPOSED FLOOR PLAN</div><div>A-1</div><div>5/2/2024</div></div><div><div>PROPOSED ROOF PLAN</div><div>A-2</div><div>5/2/2024</div></div><div><div>PROPOSED EXTERIOR ELEVATIONS - MATERIALS AND LIGHTING PLAN</div><div>A-3</div><div>5/2/2024</div></div><div><div>PROPOSED EXTERIOR ELEVATIONS - COLOR SELECTIONS</div><div>A-4</div><div>5/2/2024</div></div><div><div>COLOR RENDERING</div><div>1</div><div>5/2/2024</div></div><div><div>COLOR RENDERING</div><div>2</div><div>5/2/2024</div></div><div><div>COLOR RENDERING</div><div>3</div><div>5/2/2024</div></div></div></div> <div>144</div>	DATE:	04.08.2024	DRAWN:	HMJ	JOB NO.:	223126	CHECKED:	JDP	1	4.08.24	FIRST ISSUE - APPROVAL BOARD	2	5.02.24	2ND ISSUE - OFFICIAL REVIEW PACKAGE	3			4			5		
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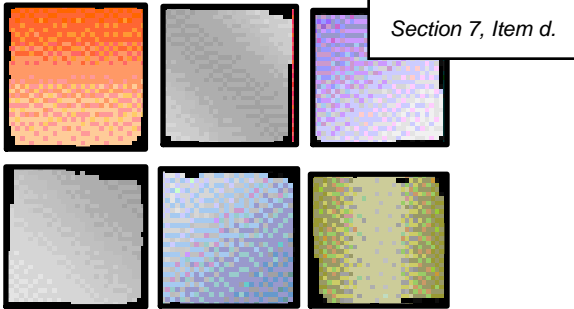
CERTIFIED TO:
FLAGLER FISH COMPANY OF 5 LLC

I HEREBY CERTIFY THAT THIS SURVEY MEETS THE
STANDARDS OF PRACTICE AS SET FORTH BY THE
FLORIDA BOARD OF PROFESSIONAL LAND SURVEYORS
PER CHAPTER 5J-17.050 THRU 17.053, FLORIDA
ADMINISTRATIVE CODE.

 Digitally signed by Kenneth J
Kuhar
Date: 2023.11.02 07:31:30 -04'00

KENNETH J. KUHAR
FLORIDA PROFESSIONAL SURVEYOR/MAPPER #6105

[illegible]

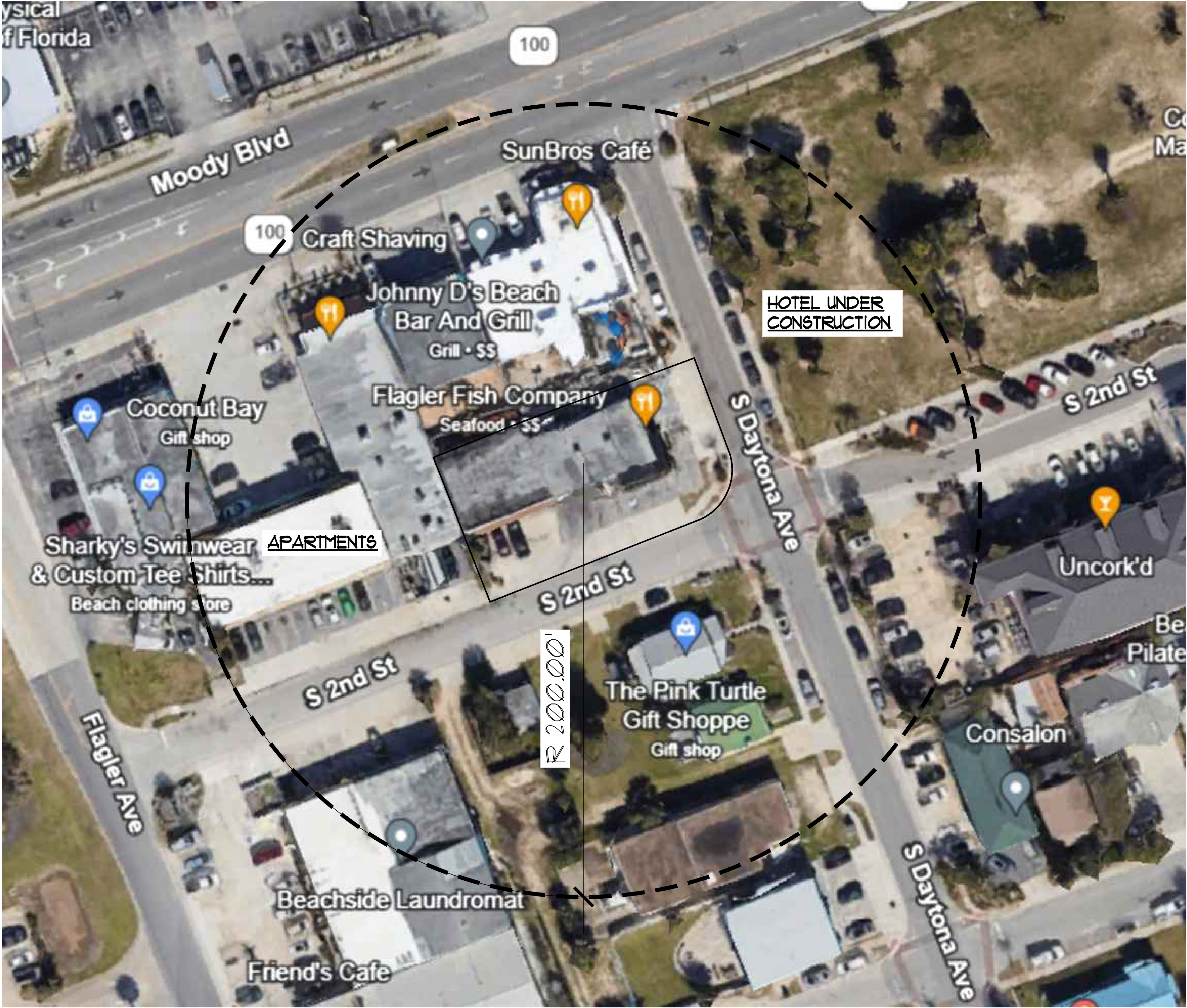
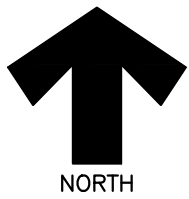


Section 7, Item d.

JPA

JOSEPH POZZI/OLI ARCHITECT

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SURROUNDING LAND USE MAP
SCALE: 1" = 30'-0"

A N ADDITION AND RENOVATION FOR:

FLAGLER FISH COMPANY

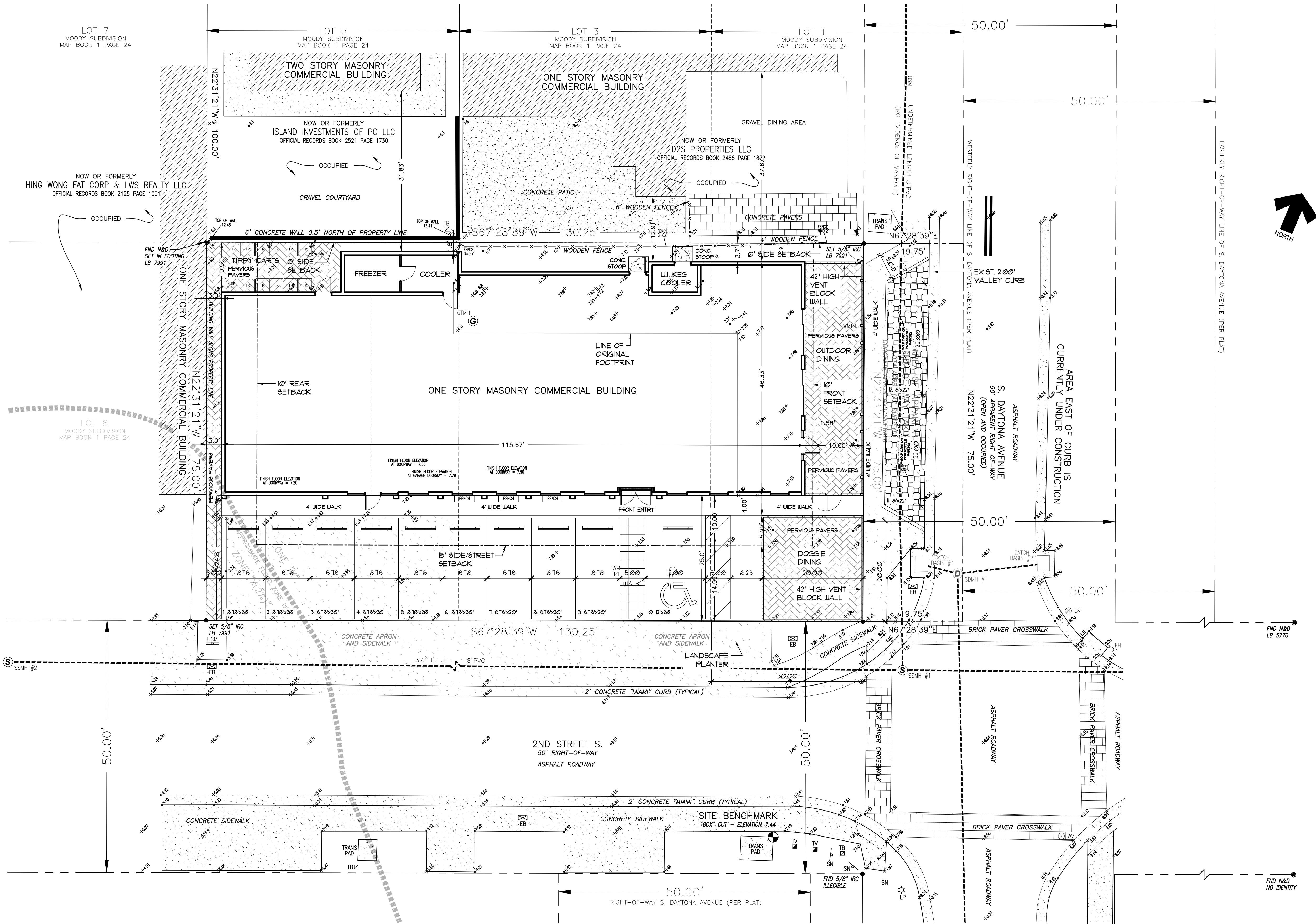
180 SOUTH DAYTONA AVE.
FLAGLER BEACH, FL 32136

SURROUNDING LAND USE MAP

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04.08.2024	HMJ
JOB No.:	CHECKED:
223126	JDP

REV #	DATE	ISSUE	REV #	DATE	ISSUE
	4.08.24	FIRST ISSUE - APPROVAL BOARD			
	5.02.24	2ND ISSUE - OFFICIAL REVIEW PACKAGE			





ARCHITECTURAL SITE PLAN
SCALE: 1" = 10'-0"

NOTE:
ALL WATER, SEWER, PAVING, AND DRAINAGE ARE
EXISTING AND SHALL REMAIN. SEE SURVEY PROVIDED.

SETBACKS

FRONT SETBACK: 10'-0"
REAR SETBACK: 10'-0"
STREET SETBACK: 15'-0"
SIDE SETBACK: 0'-0"

PROPERTY INFO:

ZONED:
GENERAL COMMERCIAL

OVERLAY DISTRICT:
CRA

FLUME:
COMMERCIAL

SITE DATA

TOTAL LOT SQUARE FEET	=	9,169 SQ.FT. (100 %)
ALLOWABLE IMPERVIOUS	=	8,192 SQ.FT. (90 %)
EXIST. BLDG	=	3,151 SQ.FT.
EXIST. PARKING/WALKS/ETC.	=	5,449 SQ.FT.
EXIST. IMPERVIOUS TOTAL	=	9,206 SQ.FT. (94 %)
EXIST. GREEN TOTAL	=	663 SQ.FT. (06 %)
NEW BLDG	=	5,191 SQ.FT.
NEW PARKING/WALKS/STOOPS/ETC.	=	2,782 SQ.FT.
NEW IMPERVIOUS TOTAL	=	7,972 SQ.FT. (82 %)
NEW PERVIOUS PAVERS (REAR & SIDE)	=	458 SQ.FT.
NEW PERVIOUS PAYER DINING	=	954 SQ.FT.
GREEN AREAS	=	384 SQ.FT.
NEW PERVIOUS AREA	=	1,796 SQ.FT. (18 %)

SITE PARKING CALCULATIONS

PARKING REQUIRED: 1 SPACE FOR EVERY 150 SQ. FT. TOTAL FLOOR AREA

EXISTING PARKING:
SPACES REQUIRED: +/- 3,651 SQ. FT. / 150 = 24 SPACES REQUIRED
SPACES PROVIDED: +/- 10 SPACES EXISTING ON SITE

PROPOSED PARKING:
SPACES REQUIRED: +/- 5,120 SQ. FT. / 150 = 38 SPACES REQUIRED
SPACES PROVIDED: 10 SPACES ON SITE

- 9 STANDARD SPACES
- 1 ADA SPACE
- 2 CITY SPACES 8' X 22' PARALLEL
(GOLF CARTS & MOTORCYCLES)

PARKING POOL REQ: 28 SPACES

Section 7, Item d.

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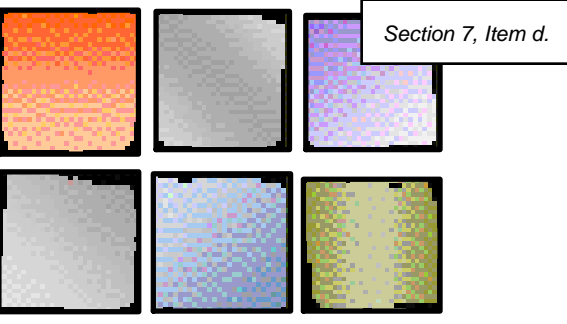
FOR REVIEW

A N ADDITION AND RENOVATION FOR:
FLAGLER FISH COMPANY
180 SOUTH DAYTONA AVE.
FLAGLER BEACH, FL 32136

ARCHITECTURAL SITE PLAN			
REV #	DATE	ISSUE:	ISSUE:
4.08.24		1ST ISSUE - APPROVAL BOARD	
5.02.24		2ND ISSUE - OFFICIAL REVIEW PACKAGE	

DATE: 04.08.2024	DRAWN: HMJ
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SP-1



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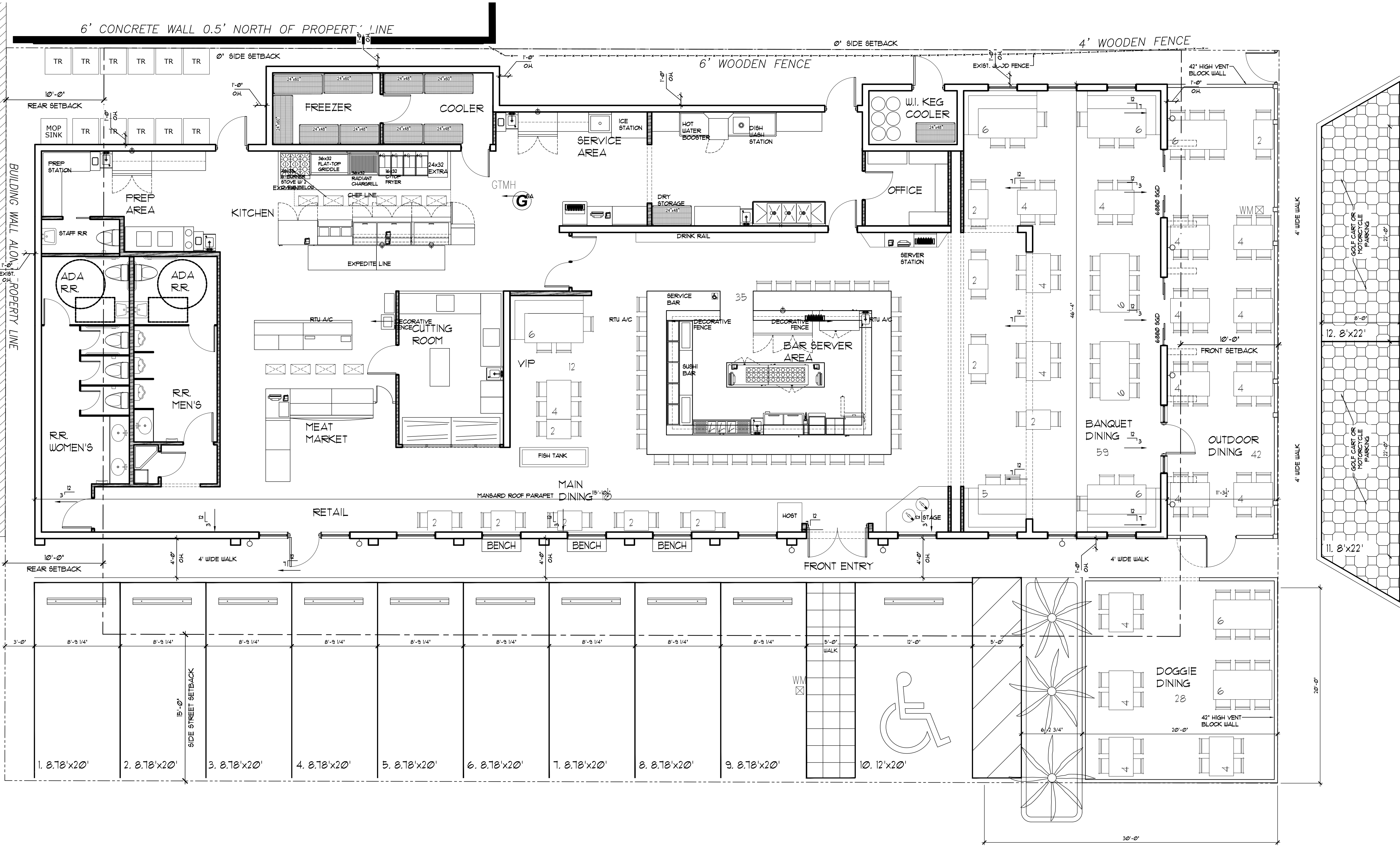
FOR REVIEW

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FLAGLER FISH COMPANY
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FLAGLER BEACH, FL 32136

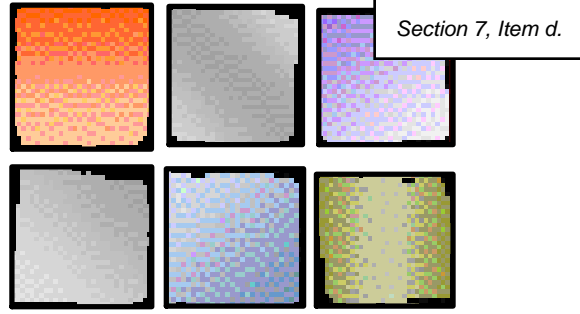
FLOOR PLAN			
REV #	DATE	ISSUE	ISSUE
1	4.08.24	FIRST ISSUE - APPROVAL BOARD	
2	5.02.24	2ND ISSUE - OFFICIAL REVIEW PACKAGE	

DATE:	DRAWN:
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JOB NO.:	CHECKED:
223126	JDP

A-1



PROPOSED FLOOR PLAN
SCALE: 3/16" = 1'-0"



Section 7, Item d.

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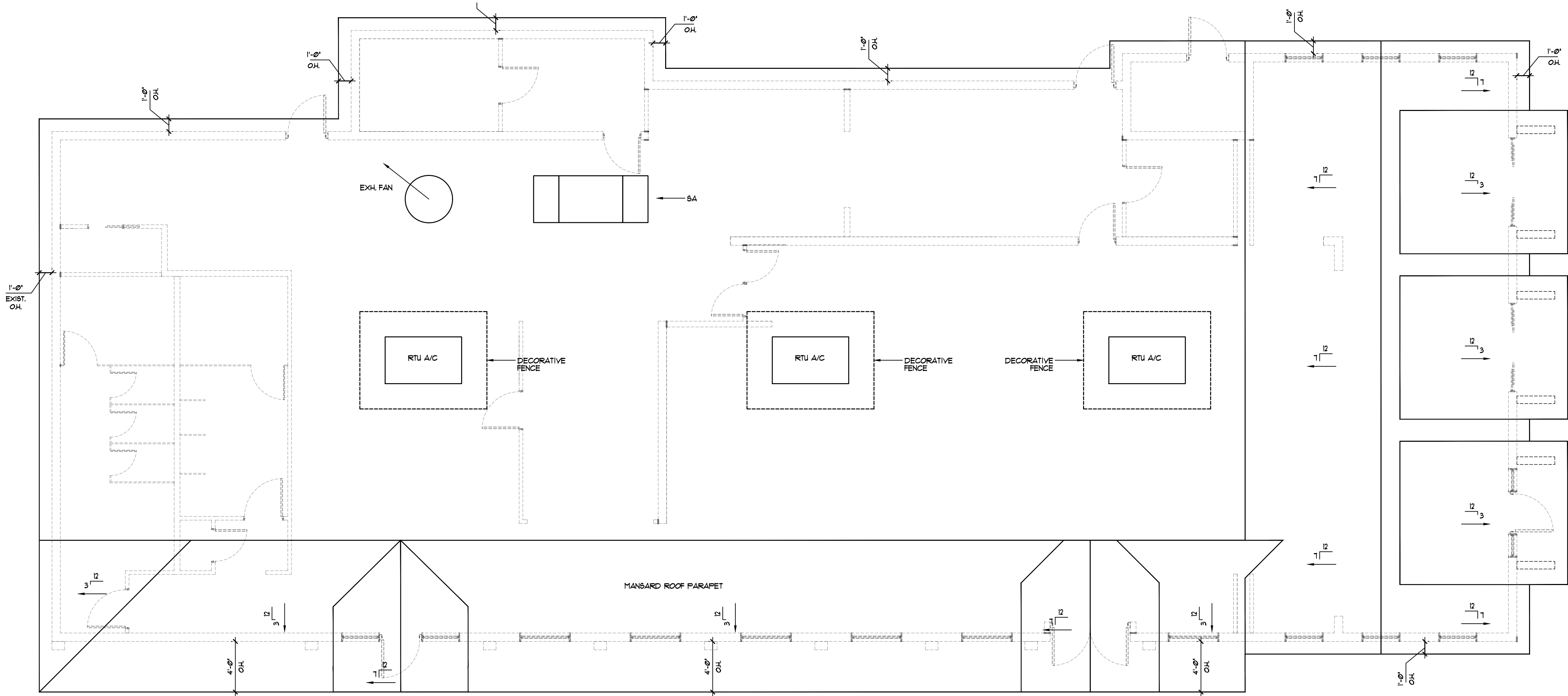


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FLAGLER BEACH, FL 32136

ROOF PLAN

DATE:	DRAWN:
04.08.2024	HMJ
JOB No.:	CHECKED:
223126	JDP

A-2



PROPOSED ROOF PLAN
SCALE: 3/16" = 1'-0"

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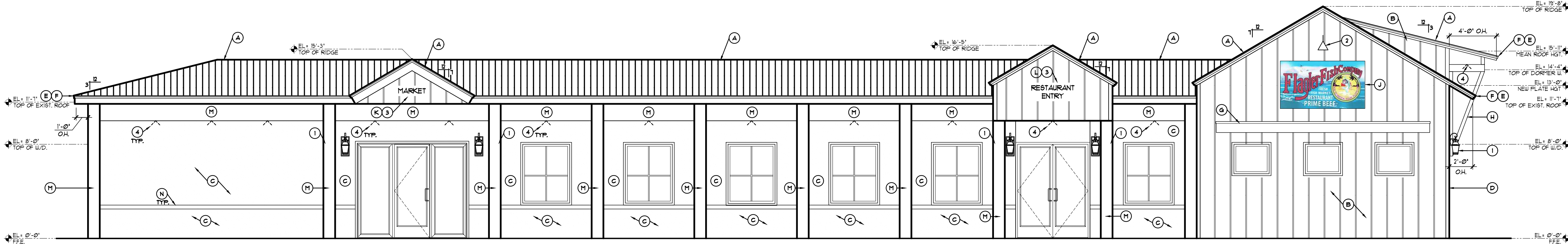
FOR REVIEW

A NEW ADDITION AND RENOVATION FOR:
FLAGLER FISH COMPANY
180 SOUTH DAYTONA AVE.
FLAGLER BEACH, FL 32136

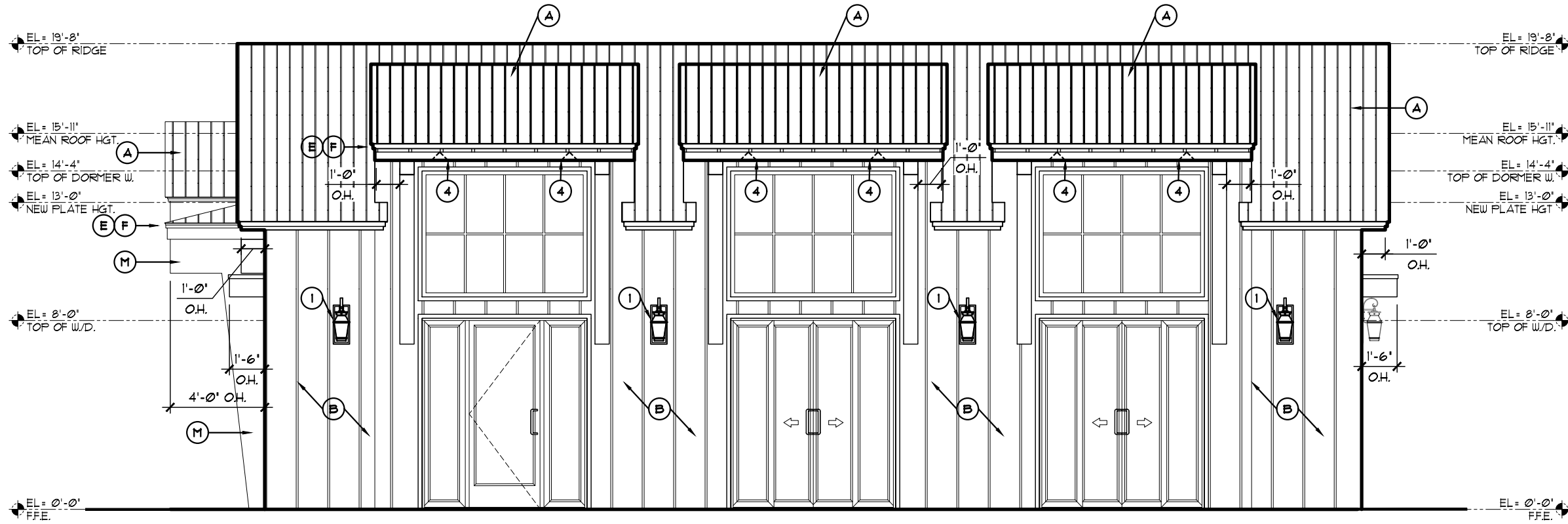
EXTERIOR ELEVATIONS

DATE:	DRAWN:
04.08.2024	HMJ
JOB NO.:	CHECKED:
223126	JDP

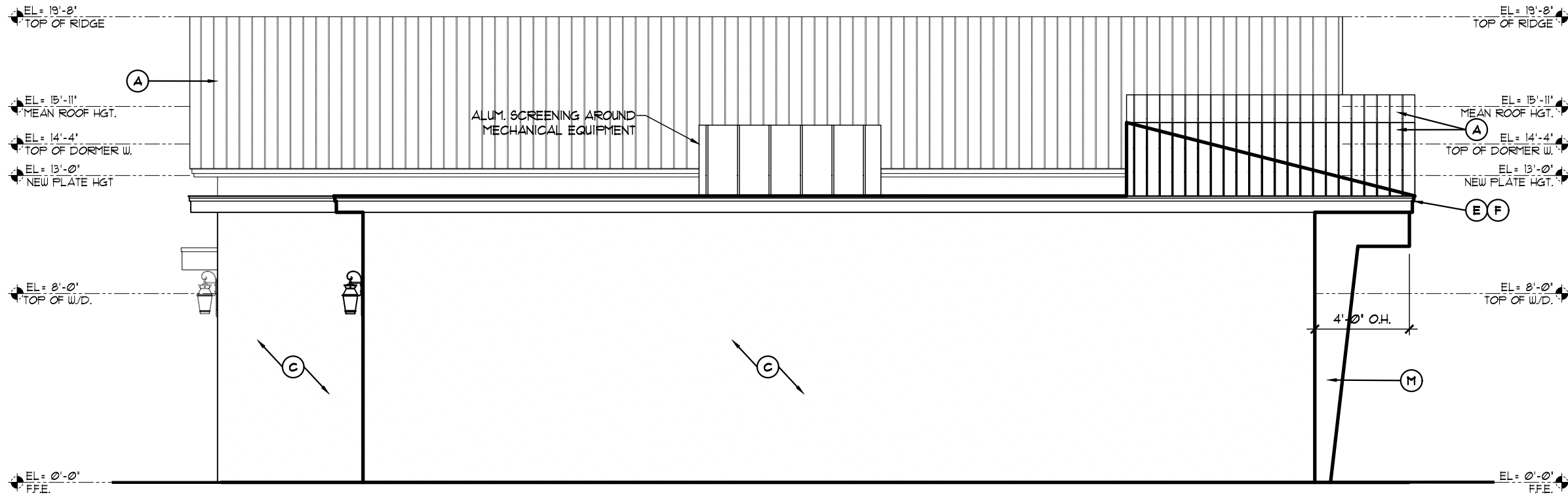
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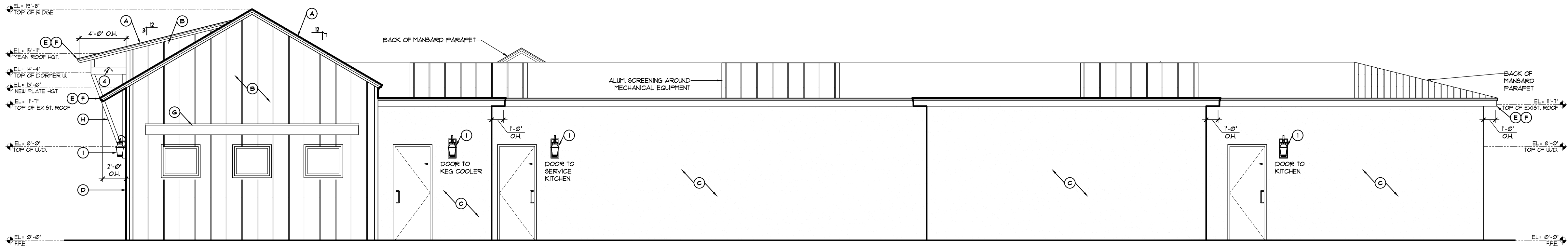
STREET/SIDE ELEVATION (SOUTH)
SCALE: 3/16" = 1'-0"



FRONT ELEVATION (EAST)
SCALE: 3/16" = 1'-0"



REAR ELEVATION (WEST)
SCALE: 3/16" = 1'-0"



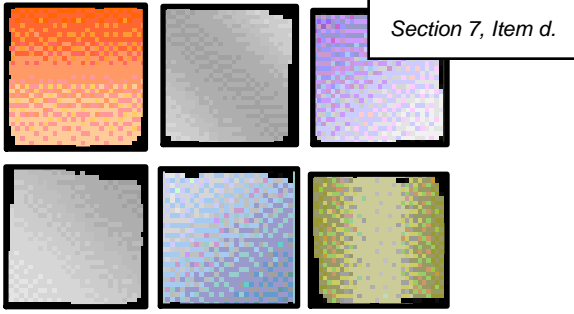
SIDE ELEVATION (NORTH)
SCALE: 3/16" = 1'-0"

EXTERIOR LIGHTING

- 1 sconce
- 2 gooseneck sign light
- 3 backlit signage
- 4 recessed downlight

BUILDING MATERIALS

- A METAL ROOF
- B BOARD AND BATTEN
- C SMOOTH STUCCO FINISH
- D 4" CORNER TRIM
- E PAINTED FASCIA
- F DRIP EDGE TO MATCH ROOF
- G CYPRESS EYEBROW W/ 2" O.H.
- H CYPRESS KNEE BRACE
- J MAIN RESTAURANT SIGN
- K MARKET SIGNAGE (BACKLIT)
- L ENTRY SIGNAGE (BACKLIT)
- M DECORATIVE COLUMN
- N 4" STUCCO BANDING



JPA

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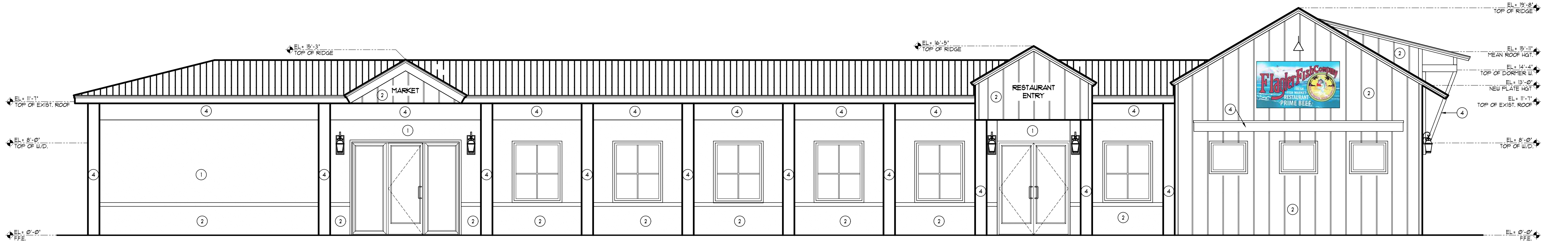
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FLAGLER BEACH, FL 32136

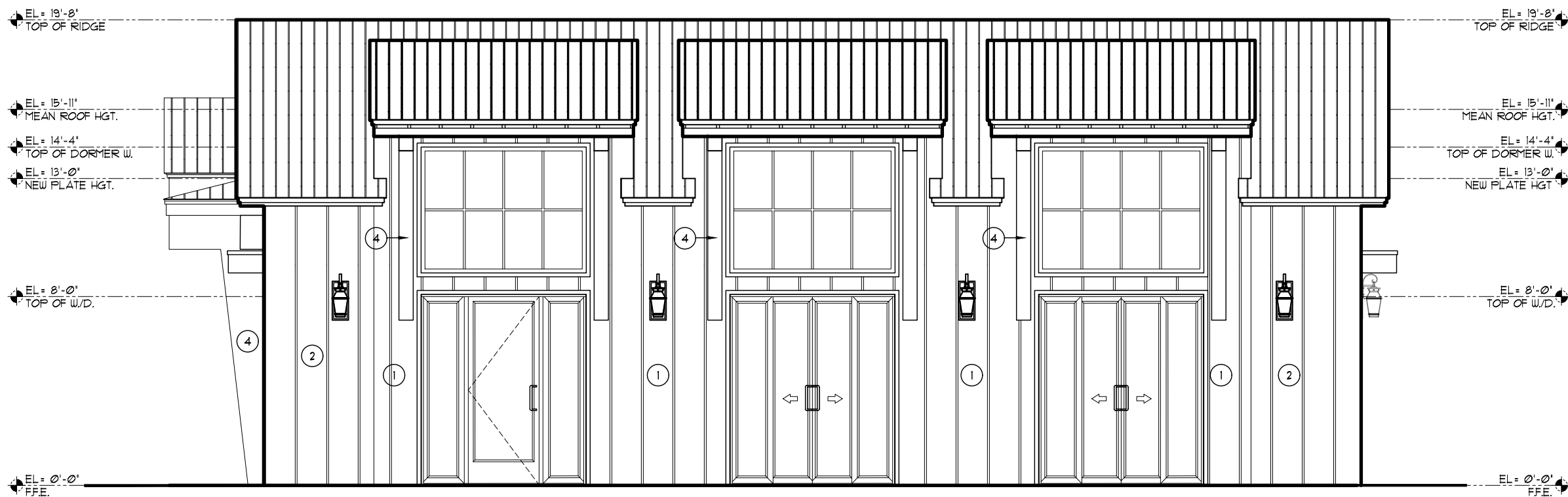
EXTERIOR ELEVATIONS COLOR SELECTION				REV. #	DATE	ISSUE:
1. PRIMARY BODY						
2. SECONDARY BODY						
3. TRIMS						
4. WOOD ACCENTS						
5. METAL ROOF						

DATE: 04.08.2024	DRAWN: HMJ
JOB NO.: 223126	CHECKED: JDP

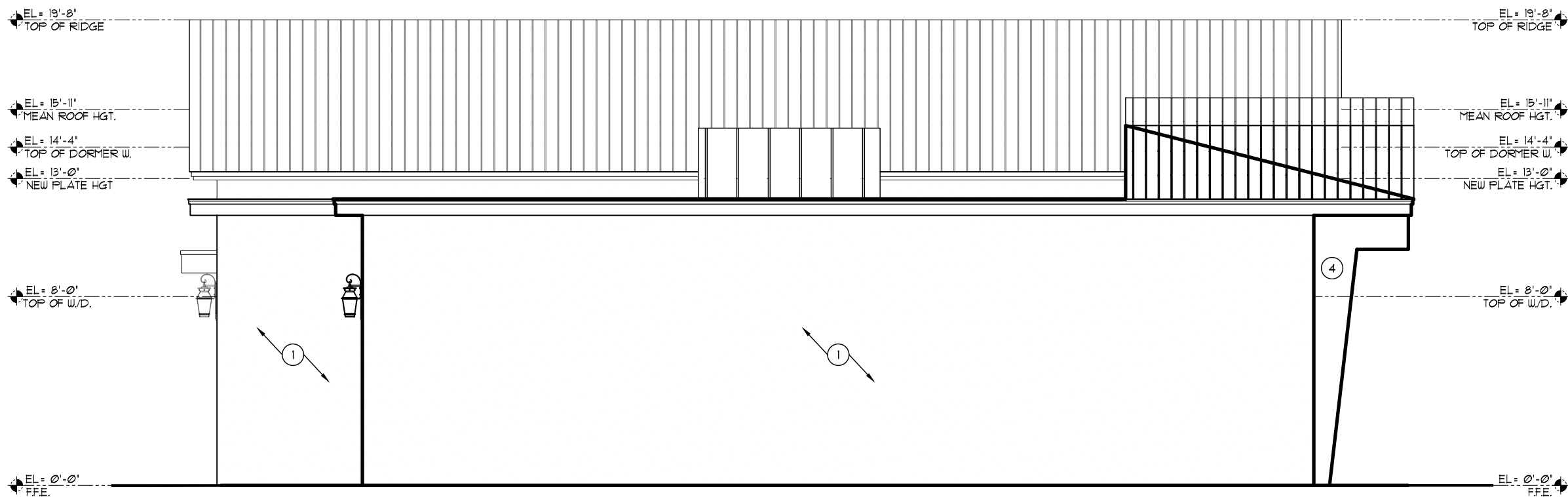
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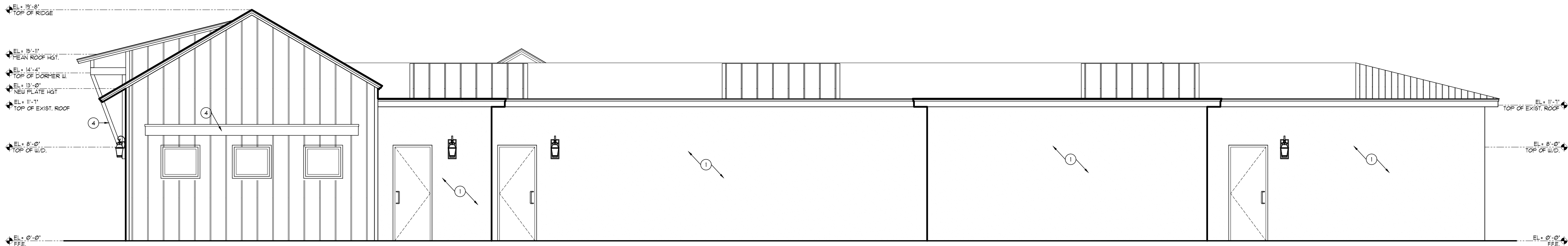
STREET/SIDE ELEVATION (SOUTH)
SCALE: 3/16" = 1'-0"



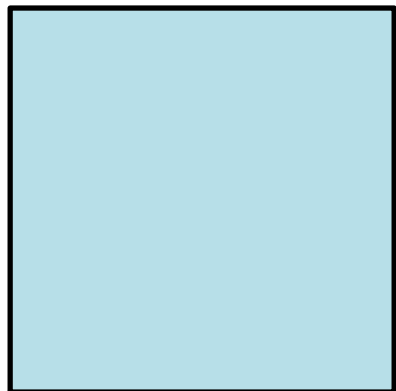
FRONT ELEVATION (EAST)
SCALE: 3/16" = 1'-0"



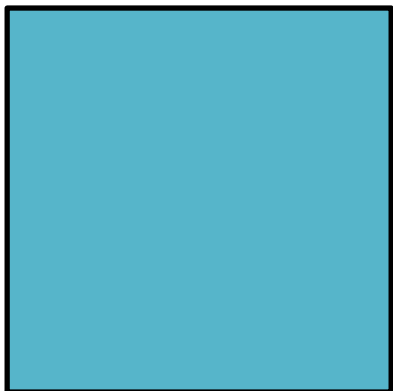
REAR ELEVATION (WEST)
SCALE: 3/16" = 1'-0"



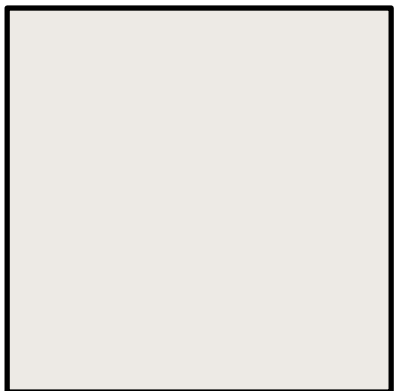
SIDE ELEVATION (NORTH)
SCALE: 3/16" = 1'-0"



1. PRIMARY BODY
SW 6792
MINOR BLUE
LRV 68 (LIGHT)



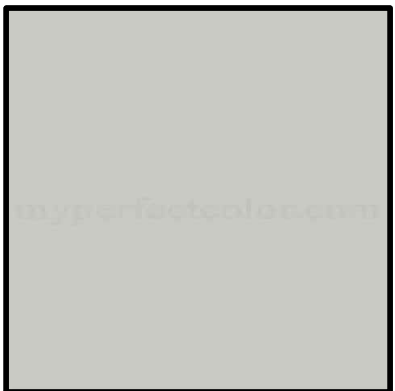
2. SECONDARY BODY
SW 6787
FOUNTAIN
LRV 39 (MEDIUM)



3. TRIMS
TYP. ALL FASCIAS
SW 7004
SNOWBOUND
LRV 83 (LIGHT)



4. WOOD ACCENTS
CYPRESS



5. METAL ROOF
PAC-CLAD
SILVERSMITH
KYNAR 500



Rendering -1
Project # - 223126

AN ADDITION & RENOVATION FOR
FLAGLER FISH COMPANY
180 S. DAYTONA AVE., FLAGLER BEACH, FL


JPA
 Joseph Pozzuoli Architect, P.A.
 314 Moody Blvd.
 Flagler Beach, FL 32136
 AA26003787



Rendering - 2
Project # - 223126

AN ADDITION & RENOVATION FOR
FLAGLER FISH COMPANY
180 S. DAYTONA AVE., FLAGLER BEACH, FL

 **JPA**
Joseph Pozzuoli Architect, P.A.
314 Moody Blvd.
Flagler Beach, FL 32136
AA26003787



Rendering - 3
Project # - 223126

AN ADDITION & RENOVATION FOR
FLAGLER FISH COMPANY
180 S. DAYTONA AVE., FLAGLER BEACH, FL

JPA
Joseph Pozzuoli Architect, P.A.
314 Moody Blvd.
Flagler Beach, FL 32136
AA26003787



STAFF REPORT

Regular City Commission Meeting

July 25, 2024

To: Elected Officials

From: Dale L. Martin, City Manager

Date: July 25, 2024

Item Name: Project # 570 – South Central Avenue Water Main Replacement, Phase I Design (Moody Blvd to S. 3rd St.)

Background: The City of Flagler Beach has owned and maintained the City's potable water system for many years. Throughout time, pipe material has improved, and many municipalities replace the less desirable pipe material (Asbestos Cement, Cast Iron, Galvanized Iron) with preferred material (Ductile Iron, PVC) as they are able so to improve reliability and water quality and reduce the likelihood of breaks. The City wishes to continue replacing obsolete water mains. A significant water main to be replaced runs the length of S. Central Avenue, from Moody Boulevard south to S. 28th Street.

The first phase of replacing the S. Central Avenue water main is being coordinated with other S. Central Avenue improvements planned by the hotel developer (street resurfacing, parking reconfiguration). With this coordination, City staff has solicited a proposal from Mead & Hunt for a portion of the proposed S. Central Avenue water main replacement- Moody Boulevard to S. 3rd Street. This proposed project will replace approximately 500 feet of obsolete pipe with new pipe.

Fiscal Impact: Design Services Phase in the amount of \$44,308 is a Lump Sum proposal, proposed to be allocated to this year's budget: Utility Fund, Infrastructure Reserves. Construction will be included in next year's budget, estimated at \$300,000.

Staff Recommendation: Staff recommends approval of a Scope of Services with Mead & Hunt in the amount of \$44,308.

Attachments: Design Proposal Mead & Hunt

Jennifer Crews
April 12, 2024
Page 2

CITY OF FLAGLER BEACH
SCOPE OF SERVICES
FOR
SOUTH CENTRAL WATER MAIN REPLACEMENT, PHASE 1

The Task Order is in conformance with the Agreement for Continuing Engineering Consulting Services, dated March 23, 2017, between the City of Flagler Beach (OWNER) and Mead & Hunt, Inc. (MEAD & HUNT) and is referred to herein as the Contract.

GENERAL

The City of Flagler Beach has owned and maintained the City's potable water system for many years. Throughout time, pipe material has improved, and many municipalities replace the less desirable pipe material (Asbestos Cement, Cast Iron, Galvanized Iron) with preferred material (Ductile Iron, PVC) as they are able so to improve reliability and water quality and reduce the likelihood of breaks. The City wishes to continue replacing the obsolete water mains on the beach side from south of SR 100 (Moody Blvd.) to S. 28th Street between S. Daytona Ave. and A1A and specifically along S. Central Ave.

It is anticipated that the first phase of the S. Central work will include the portion of the City between SR 100 (Moody Blvd) and S. 3rd St along S. Central Ave. as shown in Exhibit B. Based on the City's utility mapping, the project will result in the replacement/abandonment of approximately:

- 500 LF 8-inch ACP

The order of magnitude construction cost estimate for this first phase is \$290K.

SCOPE OF SERVICES

After receipt of authorization to proceed, MEAD & HUNT will provide the following services:

PHASE 1 – PROJECT MANAGEMENT

Project Coordination

MEAD & HUNT'S Project Manager (PM) will monitor and manage the project budget, schedule, and scope throughout the estimated 4.5-month project duration. The PM will manage the development of project work and subconsultant efforts.

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Page 3

Project Kick-Off Meeting

MEAD & HUNT will coordinate and conduct one (1) in-person project kick-off meeting with the project team and OWNER staff to review project goals, scope of work, team member roles, lines of communication, project schedule and administrative processes. Following the meeting, MEAD & HUNT will prepare a written summary of the project meeting and distribute it to the attendees.

Quality Assurance / Quality Control

MEAD & HUNT will implement, and the PM will monitor, a quality assurance and control process, which includes independent technical review of project technical work products before their submission to the OWNER.

Deliverables – Project Management

- Kick-Off Meeting Agenda and Summary

PHASE 2 – DESIGN DATA COLLECTION AND SITE RECONNAISSANCE

Utility Coordination

MEAD & HUNT will coordinate with existing utilities along the project route by submission of 60% electronic construction drawings to all utility companies identified by the Sunshine 811 Design Ticket and request markups of existing facilities and resolution of any estimated conflicts with the proposed improvements. MEAD & HUNT will discuss the potential conflicts with the utility company representatives to coordinate the relocation needs as needed. MEAD & HUNT will add information to the construction drawings based on the received utility markups and planned relocations.

Survey

MEAD & HUNT will rely on existing previous surveys/as-builts that were collected during previous OWNER projects for the base mapping for this project. These previous surveys will be supplemented with the utilization of the Margaritaville Hotel site survey and civil plans (provided by developer). A limited field review will be conducted to collect information on visible improvements that have been constructed since the previous surveys/as-builts.

Site Reconnaissance

MEAD & HUNT will conduct up to one (1) site visit to verify existing conditions and collect photographic and other data collection needed for the design.

PHASE 3 – PROJECT DESIGN

Task 1 – 60% Design Development

The 60% submittal package will be submitted to the OWNER for review and comment. The submittal will include the items shown in the deliverable section below. It is assumed the OWNER will conduct their

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Page 4

review in a two-week period. At the end of the OWNER's review period, MEAD & HUNT will schedule and attend a 60% design review meeting to review the OWNER's comments on the design drawings and specifications.

Deliverables – 60% Design

- 60% Design Drawings (electronic PDF format)
- 60% Specifications (electronic PDF format)
- 60% EOPCC (electronic PDF format)
- 60% Design Review Meeting Summary (electronic PDF format)

Task 2 – 90% Design Development

Based on the OWNER's 60% review comments received, MEAD & HUNT will prepare revised design drawings and specifications to 90% design level completion. MEAD & HUNT will prepare an updated EOPCC based upon the 90% submittal documents.

The 90% submittal package will be prepared and submitted to the OWNER and permitting agencies for review and comment. The submittal will include the items shown in the deliverable section below. It is assumed the OWNER will conduct their review in a two-week period. At the end of the OWNER's review period, MEAD & HUNT will schedule and attend a 90% design review meeting to review the OWNER's comments on the design drawings and specifications.

Deliverables – 90% Design

- 90% Design Drawings (electronic PDF format)
- 90% Specifications (electronic PDF format)
- 90% EOPCC (electronic PDF format)
- 90% Design Review Meeting Summary (electronic PDF format)

Task 3 – 100% Design Development

Based on the OWNER's 90% review comments received, MEAD & HUNT will prepare revised design drawings and specifications to 100% completion. MEAD & HUNT will prepare an updated EOPCC based upon the 100% submittal documents.

Deliverables – 100% Design

- 100% Design Drawings (electronic PDF format)
- 100% Specifications (electronic PDF format)
- 100% EOPCC (electronic PDF format)

PHASE 4 – PERMITTING ASSISTANCE

MEAD & HUNT shall prepare and submit permit applications for the project as detailed below. All permit fees will be paid by MEAD & HUNT.

Jennifer Crews

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Page 5

FDEP Specific Permit to Construct PWS Components

MEAD & HUNT will prepare and submit the permit application in accordance with the permit requirements. Permit applications will be submitted after the 90% design has been reviewed and accepted by the OWNER.

MEAD & HUNT will respond to up to one (1) Request for Additional Information (RAI) as part of the permit application process.

FDOT Utility Permit

MEAD & HUNT will attend up to one (1) pre-application meeting with FDOT to discuss permitting requirements. MEAD & HUNT will prepare an agenda and meeting summary. After the pre-application meeting, necessary revisions to the design recommendations will be reviewed with the OWNER and incorporated into the design documents.

MEAD & HUNT will prepare and submit the permit application in accordance with the permit requirements. Permit applications will be submitted after the 90% design has been reviewed and accepted by the OWNER.

MEAD & HUNT will respond to up to two (2) Requests for Additional Information (RAI) as part of the permit application process.

Deliverables – Permitting

- Final Specific Permit to Construct PWS Components application
- Final FDOT Utility Permit application

PHASE 5 – BIDDING ASSISTANCE SERVICES

The OWNER will be responsible for the overall solicitation for construction bids process, including any legal review of the bidding and contract documents (Division 0) and verifying compliance with OWNER purchasing and contract policies (Division 0 and 1). The OWNER will also be responsible for request for bid advertisements, distribution of bidding documents, prebid meeting, and bid opening. MEAD & HUNT will provide the following:

Bidding and Contract Documents

MEAD & HUNT will utilize OWNER supplied templates, bid number and dates (advertisement, prebid, bidder question deadline and bid opening) to prepare draft bidding and contract documents as Divisions 0 and 1 of the Project Manual and submit such to the OWNER's finance/purchasing/clerk for review. Upon receipt of the OWNER's review comments, MEAD & HUNT will prepare final bidding and contract documents and assemble the entire Project Manual and submit the Project Manual and Construction



April 12, 2024

Jennifer Crews
City of Flagler Beach
800 S. Daytona Avenue
Flagler Beach, FL 32136

Email: jcrews@cityofflaglerbeach.com

Subject: South Central Water Main Replacement, Phase 1 (SR 100 to S. 3rd St.)

Dear Ms. Crews,

Mead & Hunt is pleased to provide this revised engineering scope of services and fee estimate for the above referenced project. The scope includes project design, permitting and bidding phase services.

We look forward to the opportunity to complete another successful project for the City of Flagler Beach. If you have any questions or comments, please contact our office.

Sincerely,
MEAD & HUNT, Inc.

A handwritten signature in black ink, appearing to read "D. King".

David A. King, P.E.
Vice President

A handwritten signature in black ink, appearing to read "Cassandra Cissell".

Cassandra "Casey" Cissell, P.E.
Project Manager

DAK/CC;bf

Attachment: Exhibit A - Scope of Services and Fee Estimate
Exhibit B - S. Central Water Main Replacement Phase 1 Project Area

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Drawings (denoted as bid set) in electronic format to the OWNER's finance/purchasing/clerk staff. The OWNER will be responsible for distributing bidding documents to interested parties.

Pre-Bid Meeting

MEAD & HUNT will attend an in-person pre-bid meeting and present the project scope/intent; construction contract duration; design and permitting highlights and any special/supplemental conditions specific to the project. The OWNER will be responsible for the pre-bid meeting agenda, recording, and summary/minutes (if required).

Addenda

MEAD & HUNT will respond to potential bidders' questions during the bid period. MEAD & HUNT will prepare suggested responses and provide the OWNER with a draft addendum for review. This scope of services assumes two (2) addenda will be completed. The OWNER shall be responsible for distribution of addenda.

Bid Opening

MEAD & HUNT will attend the bid opening at the OWNER's facility. The OWNER will be responsible for receiving, opening, and recording the bids.

Bid Review and Recommendation of Award

Upon receipt of copies of the received bid documents from the OWNER, MEAD & HUNT will review the bids for completeness and conformance with technical requirements. MEAD & HUNT will evaluate the low bidder(s) submitted qualifications information and contact provided references to inquire about bidders' experience. MEAD & HUNT will prepare a tabulation of received bid prices, including unit prices, if applicable, and verify extended values and total. MEAD & HUNT will also review submitted pricing for imbalances and other disparities. Based on that review, MEAD & HUNT will submit to the OWNER the bid tabulation and a recommendation of award.

Deliverables – Bidding Services

- Bid Set Plans and Specifications
- Addenda to bid documents
- Bid Tabulation
- Recommendation of award

PHASE 6 – REIMBURSABLES

Items under this phase include out-of-pocket direct job expenses such as reproductions, postage, etc. It is assumed permit application fees will be paid by MEAD & HUNT and are included in this phase. Items included in this phase will be billed at actual cost.

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EXCLUSIONS

This scope of services excludes all items not specifically described herein, including but not limited to:

- Easement Acquisition
- Construction Phase Services
- Funding Assistance
- Environmental

PHASE 7 – CONTINGENCY

If additional services are identified as needed or required during the duration of the project, MEAD & HUNT will request written approval from the OWNER to utilize contingency funds for any additional work items. Contingency funds will be billed at time and expense. Additional work will be billed per the agreed upon contract hourly rates.

SCHEDULE

Mead & Hunt estimates the work included in this task order will be completed in accordance with the following schedule:

Phase/Task	Duration to Complete (calendar days)	Commencing Upon
Phase 1 – Project Management	136	Receipt of PO/NTP
Kick-off Coordination	7	Receipt of PO
Phase 2 – Design Data Collection and Site Reconnaissance	14	Completion of Kick-Off Meeting
Phase 3 – Project Design	-	-
Task 1 – 60% Design	17	Completion of Kick-Off Meeting (concurrent with Phase 2)
Owner Review	14	Delivery of 60% submittal
Task 2 – 90% Design	10	Receipt of comments on 60% submittal
Owner Review	14	Delivery of 90% submittal
Task 3 – 100% Design	4	Receipt of comments on 90% submittal
Phase 4 – Permitting Assistance	50	OWNER approval of 90% deliverable (concurrent with Phase 3, Task)
Phase 5 – Bidding Assistance	62	OWNER approval of 100% deliverable

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COMPENSATION

The not-to-exceed cost for this Scope of Services, including Contingency Funds, is \$44,308. The Contingency Funds authorized for use on this project may only be expended upon written approval from the OWNER.

The above fee is based on the following breakdown:

Phase/Task	Fee/Cost	Basis
Phase 1 – Project Management	\$5,725	Lump Sum
Phase 2 – Design Data Collection and Site Reconnaissance	\$2,683	Lump Sum
Phase 3 – Project Design		
Task 1 – 60% Design	\$8,259	Lump Sum
Task 2 – 90% Design	\$5,503	Lump Sum
Task 3 – 100% Design	\$2,708	Lump Sum
Phase 4 – Permitting Assistance	\$7,406	Lump Sum
Phase 5 – Bidding Assistance Services	\$5,624	Lump Sum
Subtotal	\$37,908	
Phase 6 – Reimbursables	\$1,400	Actual cost
Phase 7 – Contingency	\$5,000	
TOTAL	\$44,308	

AUTHORIZATION:

The scope of services and compensation stated in this proposal are valid for a period of thirty (30) days from date of submission. If authorization to proceed is not received during this period, this proposal may be withdrawn or modified by MEAD & HUNT.

Accepted by: CITY OF FLAGLER BEACH

Approved by: MEAD & HUNT, INC.

By: _____

By:  _____

Name: _____

Name: David A. King, PE

Title: _____

Title: Vice President

The above person is authorized to sign for Owner and bind the Owner to the terms hereof.

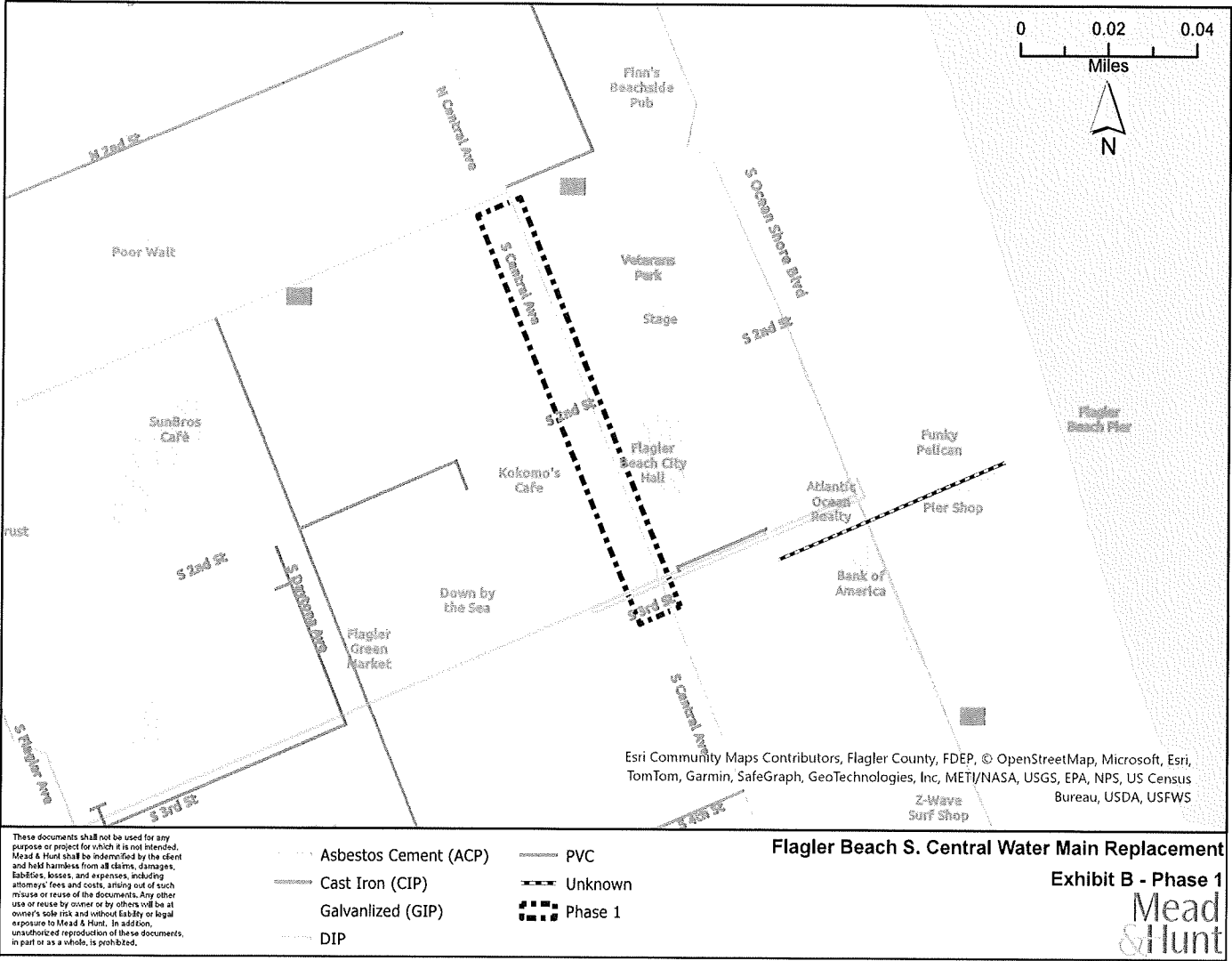
Date: _____

Date April 12, 2024

Jennifer Crews
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Page 9

PURSUANT TO FLORIDA STATUTE SECTION 558.0035, AN INDIVIDUAL EMPLOYEE OR AGENT OF MEAD & HUNT INC. MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

IF THE CONTRACTOR (MEAD & HUNT, INC.) HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S (MEAD & HUNT, INC.'s) DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT (PROPOSAL), CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT CITY HALL, CITY OF FLAGLER BEACH, P.O. BOX 70, FLAGLER BEACH, FL 32136-0070, City Clerk, Penny Overstreet, (386) 517-2000, Ext. 233, POverstreet@CityofFlaglerBeach.com.





STAFF REPORT

Regular City Commission Meeting

July 25, 2024

To: Elected Officials

From: Dale L. Martin, City Manager

Date: July 15, 2024

Item Name: Approve a three-year Master Service Agreement with Gridics, LLC, for municipal planning and visualization software.

Background: Ms. Lupita McClenning, City Planner, has introduced staff and the members of the Plannign and Architectural Review Board to Gridics, a planning and zoning software program. When fully integrated, Gridics will provide for easier and transparent access at a parcel-by-parcel level: in general, the software incorporates the City's Land Development Regulations into manageable electronic format. Other components of the program will provide three-dimensional renderings of development projects to aid with visualizing aesthetic impacts on other parcels in proximity to the proposed development.

The goals of the project are to:

1. Streamline and centralize all aspects of zoning management in one platform.
2. Eliminate plan review errors.
3. Make parcel-specific zoning regulations and information easy to find, interpret and understand.
4. Visualize development potential.
5. Visualize status of pending, approved and under construction development site.
6. Model the maximum development capacity by-right showing square footage, gross buildable area, parking, etc., and calculate future infrastructure demand based on new and/or redevelopment.

Fiscal Impact: The cost of the first year's subscription for Gridics is \$27,750. If approved by the City Commission, staff will prepare a budget amendment to provide for the necessary funding to begin the relationship with Gridics during the current fiscal year. Funding for next year's subscription fee (\$21,350) is included in the proposed budget.

Staff Recommendation: Staff recommends approval of the proposed Three-Year Master Service Agreement with Gridics (predicated upon a subsequent budget amendment for sufficient funding).

Attachments: Three-Year Master Service Agreement
Business Case with Project Goals and Project Scope
Project Tasks, Timeline, Gantt Chart, Dashboard

Project Name: GRIDICS Geospatial Technology

Date: July 18, 2024

Project Justification: Zoning in any municipality can be complicated. It comes with hundreds of pages of regulations, overlays, permits, and special districts governing the use of each parcel.

As a static document, staff, citizens, developers, and stakeholders have to dig and cross reference through hundreds of pages of code documents.

Additionally, the quality of citizen service and information transparency often needs to improve as communities grow.

- Eliminate plan review errors
- Ensure citizens, staff, and developers always have access to the most current zoning resources
- Integrate zoning information across text, maps, and citizen self-service tools

Overview: **Geospatial technology solution provides parcel-level zoning data and intel to streamline and centralize all aspects of zoning management in one platform.**

The benefit is allowing one to analyze existing zoning code, visualize development potential, and visualize by right development allowances.

Integrating and calibrating the Land Development Code over the City's parcel-level information reveals where modifications and updates to the code should be considered.

This is valuable as makes completion of the Land Development Code update and/or updates to the code effective and efficient.

Gridics technology makes zoning information easy to find, interpret and understand.

It eliminates errors in plan review, reduces the need for additional zoning staff; reduces and saves time for staff, citizens, and those completing due diligence for properties within Flagler Beach.

Gridics technology provides transparency.

The technology allows the community to visualize the status of pending, approved, and under construction development sites.

Goals and Objectives:

- 1. Streamline and centralize all aspects of zoning management in one platform.
- 2. Eliminate plan review errors.
- 3. Make parcel-specific zoning regulations and information easy to find, interpret and understand.
- 4. Visualize development potential.
- 5. Visualize status of pending, approved and under construction development site.
- 6. Model the maximum development capacity by-right showing square footage, gross buildable area, parking, etc., and calculate future infrastructure demand based on new and/or redevelopment.

Platform Overview

Unified Zoning Text, Map & Virtual Front Counter

1 MuniMap



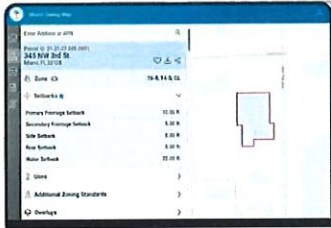
Customizable map with deep zoning data, property tax record info, property search, integrate with permit data, 3D visualization and more

2 CodeHUB



Modern code text publishing system allows staff/clerk to update changes directly, reducing confusion created by outdated versions

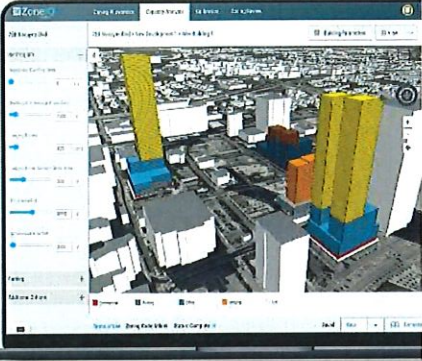
3 ZoneCheck



Virtualize your front counter with easy address and allowed uses lookup, reduce inbound questions to staff

- MuniMap:** A publicly accessible, multi-functional map application. Map modules consist of property records, layers, and filters. Ordinance integration is implemented by linking base zoning and overlays within the map to the respective areas of the text ordinance for ease of reference and navigation.
- CodeHub:** CodeHUB integrates seamlessly with zoning maps and citizen self-service tools to ensure Flagler Beach’s online zoning resources are up-to-date.
- ZoneCheck:** Zone Check makes it simple for citizens, developers, and stakeholders to access the data they need for any parcel in Flagler Beach. Each address search capability will be through address or parcel ID number.

Zone IQ: Zone IQ data can be used for forecasting, to analyze potential infrastructure demand, and to model potential incentives.



ZoneIQ

Analyze development potential & capacity scenarios in real-time 3D

Perform hours of zoning feasibility work in seconds at the parcel, assemblage, or entire neighborhood level.

[Learn About ZoneIQ](#)

Project Scope:

Project Initiation	
	Gridics Business Case/Demo for City Manager, Engineering, Finance
	Gridics proposal to CM, Finance, Attorney - Sole Source
	Gridics solution presented to PARB
	Gridics proposal to City Commission
	Gridics Scope and Contract to Attorney, City Manager, City Clerk, City Commission Agenda
	Notice to Proceed/Execute Contract
	Team Charter and Committee Selection
	Coordinate w/County IT Taylor Phillips
	Coordinate w/Property Appraiser GIS Supervisor
	Identify Admin Users

**Data Collection & Systems Prep
Calibration**

Prepare Base Maps
Provide GIS shapes/data
Prepare and import GIS data
Provide code text
Process and import code text

Calibration

Resolve data issues with Flagler
Read code & calibrate zoning engine
Calculate applicable parcels
Internal QA

User Acceptance Testing

Test projects & review parcels across zones & overlays
Provide feedback to Gridics
Adjust calibration
Final calculation & upload of updates

Training

Code Hub text editor training (1 session)
Planner & front counter staff training

Launch & Closure

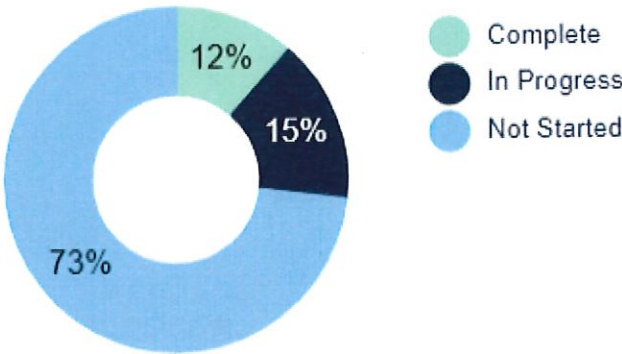
Public link to Gridics
Press Release
Final billing

Project Dashboard

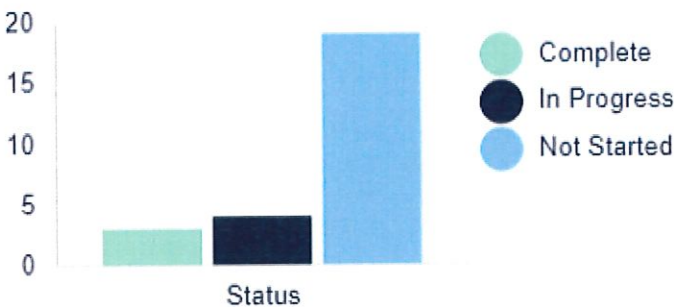
Project Links

- [Task Sheet](#)
- [Task Summary Report](#)
- [Overdue Tasks Report](#)

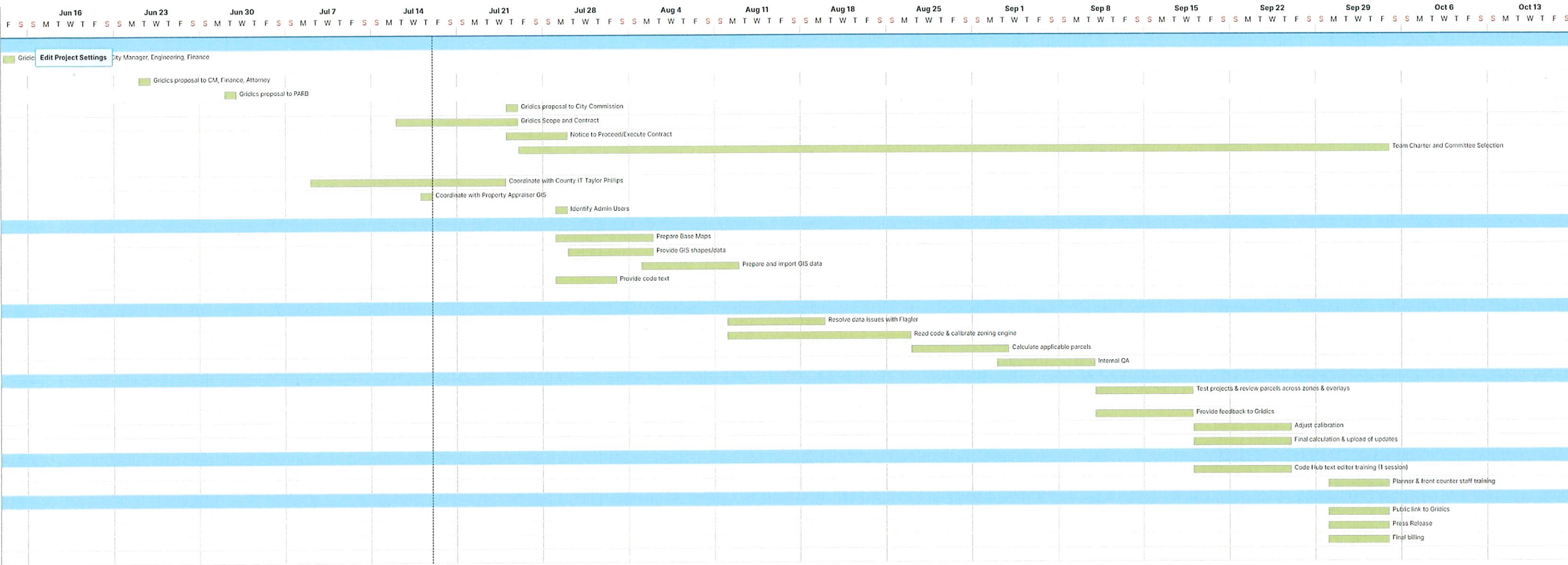
Project % Complete



Tasks by Status



Tasks	Assigned To	Start Date	End Date	Status	Notes
Initiation					
Gridics Business Case/Demo for City Manager, Engineering, Finance	Lupita McClenning	06/14/24	06/14/24	Complete	
Gridics proposal to CM, Finance, Attorney - Sole Source	Lupita McClenning	06/25/24	06/25/24	Complete	
Gridics solution presented to PARB	Lupita McClenning	07/02/24	07/02/24	Complete	
Gridics proposal to City Commission	Lupita McClenning	07/16/24	07/25/24	In Progress	
Gridics Scope and Contract	Lupita McClenning	07/16/24	07/25/24	In Progress	
Notice to Proceed/Execute Contract	Lupita McClenning	07/26/24	07/29/24	In Progress	Pending City Commission Approval Regular Meeting 07/25
Team Charter and Committee Selection	Lupita McClenning	07/29/24	10/04/24	In Progress	Recommendations for Team Charter: Flagler County GIS, Flagler County Property Appraiser, Planning Department Subject Matter Expert (SME), Member of PARB, Member of City Commission, CRA Business Owner
Coordinate w/County IT Taylor Phillips	Lupita McClenning	07/09/24	07/24/24	In Progress	Taylor Phillips tphillips@flaglercounty.gov
Coordinate w/Property Appraiser GIS Supervisor	Lupita McClenning	07/18/24	07/18/24	In Progress	Todd Largacci tlargacci@flaglerpa.com
Identify Admin Users	Lupita McClenning	07/29/24	07/29/24	Not Started	
Data Collection & Systems Prep					
Prepare Base Maps	GRIDICS	07/29/24	08/05/24	Not Started	
Provide GIS shapes/data	Lupita McClenning	07/30/24	08/05/24	Not Started	Flagler County GIS Department
Prepare and import GIS data	GRIDICS	08/05/24	08/12/24	Not Started	
Provide code text	Lupita McClenning	07/29/24	08/02/24	Not Started	
Process and import code text	GRIDICS				
Calibration					
Resolve data issues with Flagler	GRIDICS	08/12/24	08/19/24	Not Started	
Read code & calibrate zoning engine	GRIDICS	08/12/24	08/26/24	Not Started	
Calculate applicable parcels	GRIDICS	08/27/24	09/03/24	Not Started	
Internal QA	Lupita McClenning	09/03/24	09/10/24	Not Started	
User Acceptance Testing					
Test projects & review parcels across zones & overlays	Lupita McClenning	09/11/24	09/18/24	Not Started	
Provide feedback to Gridics	Lupita McClenning	09/11/24	09/18/24	Not Started	
Adjust calibration	GRIDICS	09/19/24	09/26/24	Not Started	
Final calculation & upload of updates	GRIDICS	09/19/24	09/26/24	Not Started	
Training					
Code Hub text editor training (1 session)	GRIDICS	09/19/24	09/26/24	Not Started	
Planner & front counter staff training	GRIDICS	09/30/24	10/04/24	Not Started	
Launch & Closure					
Public link to Gridics	Lupita McClenning	09/30/24	10/04/24	Not Started	
Press Release	GRIDICS	09/30/24	10/04/24	Not Started	
Final billing	GRIDICS	09/30/24	10/04/24	Not Started	



GRIDICS TECHNOLOGY SOFTWARE-AS-A-SERVICE (SaaS) AGREEMENT

AGREEMENT BETWEEN Gridics, LLC and The City of Flagler Beach, FL FOR SOFTWARE-AS-A-SERVICE

THIS AGREEMENT ("Agreement"), is entered into this _____ day of _____, 2024, ("Effective Date") by and between the City of Flagler Beach, Florida, a Florida municipal corporation ("City") and Gridics LLC, a Delaware limited liability company, whose address is 169 E. Flagler St. Suite 1640, Miami, FL 33131 ("Software Provider") (collectively referred to as the "Parties").

RECITALS:

The following Recitals are a substantive portion of this Agreement:

A. City is a municipal corporation duly organized and validly existing under the laws of the State of Florida.

B. Software Provider is specially trained, experienced and competent to perform the special services which will be required by this Agreement.

C. City and Software Provider desire to enter into an agreement for Software Provider's provision of software-as-a-service (SaaS) pertaining to City's online systems. Through this Agreement, Software Provider shall provide to City initial implementation of the Gridics municipal technology and software platform for evaluation, analysis, planning and visualization of City's zoning regulations, and ongoing user access licenses relating to the City's network. The full scope of services covered by this agreement is described in the attached Exhibit A: Statement Of Work (the "SOW").

NOW, THEREFORE, the Parties mutually agree as follows:

1. **TERM**

The term of this Agreement shall commence on the Effective Date. The initial term of this Agreement is three years and will auto renew each subsequent year, unless the Agreement is terminated prior thereto under the provisions of Section 16, below.

2. **SCOPE OF SERVICES AND CONDITIONS THEREOF**

Subject to the terms and conditions set forth in this Agreement, Software Provider shall perform each and every service to the schedule of performance set forth in the SOW (collectively "Services"), as described below.

- A. **Responsibilities of Software Provider.** Software Provider shall provide the software services as further described in the SOW. The Services provided under this Agreement shall include (a) any software, plug-ins or extensions related to the Services or upon which the Services are based including any and all updates, upgrades, bug fixes, dot releases, version upgrades or any similar changes that may be made available to the Software Provider from time to time (the "Software"), (b) any and all technical documentation necessary or use of the Services, in hard copy form or online (the "Documentation"), (c)

regular maintenance of Software Provider's system, and (d) other technology, user interfaces, know-how and other trade secrets, techniques, designs, inventions, data, images, text, content, APIs, and tools provided in conjunction with the Services.

- B. **Equipment.** If necessary to enable Software Provider to fulfill its obligations under the SOW, Software Provider shall, at its sole cost and expense, furnish all facilities, personnel and equipment to City necessary to provide the Services (the "Equipment"). City agrees, if necessary, to install the Equipment at the location(s) and in the manner specified by Software Provider and as directed by Software Provider. Any Equipment installed by City is a part of the Service and loaned to City by Software Provider, not sold. City agrees to return the Equipment to Software Provider at the termination of this Agreement in an undamaged condition, less ordinary wear and tear.
- C. **Registration.** Prior to using the Services, City shall identify the administrative users for its account ("Administrators"). Each Administrator will be provided an administrator ID and password.
- D. **License Grant.** Software Provider hereby grants City a license to use the Software and the Documentation for the permitted purpose of accessing the Services.
- E. **Reservation of Rights and Data Ownership.** City shall own all right, title and interest in its data that is related to the services provided by this contract. Software Provider shall not access City user accounts or City data, except (1) as essential to fulfillment of the objectives of this Agreement, (2) in response to service or technical issues, or (3) at City's written request.
- F. **Data Protection.** In carrying out the Services, Software Provider shall endeavor to protect the confidentiality of all confidential, non-public City data ("City Data") as follows:
 - 1. Implement and maintain appropriate security measures to safeguard against unauthorized access, disclosure or theft of City Data in accordance with recognized industry practice.
 - 2. City Data shall be encrypted at rest and in transit with controlled access. Unless otherwise stipulated, Software Provider is responsible for encryption of the City Data.
 - 3. Software Provider shall not use any City Data collected by it in connection with the Service for any purpose other than fulfilling the obligations under this Agreement.
- G. **Software Ownership.** Software Provider owns the Services, Software, Documentation, and any underlying infrastructure provided by Service Provider in connection with this Agreement. City acknowledges and agrees that (a) the Services, any Software and Documentation are protected by United States and international copyright, trademark, patent, trade secret and other intellectual property or proprietary rights laws, (b) Software Provider retains all right, title and interest (including, without limitation, all patent, copyright, trade secret and other intellectual property rights) in and to the Services, the Software, any Documentation, any other deliverables, any and all related and underlying technology and any derivative works or modifications of any of the foregoing, including, without limitation, (c) the Software and access to the Services are licensed on a subscription basis, not sold, and City acquires no ownership or other interest in or to the Services, the Software or the Documentation other than the license rights expressly stated herein, and (d) the Services are offered as an on-line, hosted solution, and that City has no right to obtain a copy of the Services.
- H. **Restrictions.** City agrees not to, directly or indirectly: (i) modify, translate, copy or create

derivative works based on the Service or any element of the Software, (ii) interfere with or disrupt the integrity or performance of the Services or the data contained therein or block or disrupt any use or enjoyment of the Services by any third party, (iii) attempt to gain unauthorized access to the Services or their related systems or networks or (iv) remove or obscure any proprietary or other notice contained in the Services, including on any reports or data printed from the Services.

- I. **Security Incident.** In the event a data breach occurs with respect to City Data, Software Provider shall immediately notify the appropriate City contact by telephone in accordance with the agreed upon security plan or security procedures if it reasonably believes there has been a security incident. Software Provider shall (1) cooperate with City to investigate and resolve the data breach, (2) promptly implement necessary remedial measures, if necessary, and (3) document responsive actions taken related to the data breach, including any post-incident review of events and actions taken to make changes in business practices in providing the services, if necessary.
- J. **Notification of Legal Requests.** Software Provider shall contact City upon receipt of any electronic discovery, litigation holds, discovery searches and expert testimonies related to City Data. Software Provider shall not respond to subpoenas, service of process and other legal requests related to City without first notifying City, unless prohibited by law from providing such notice.
- K. **Access to Security Logs and Reports.** Software Provider shall provide reports to City in a format as specified in the SOW agreed to by both Software Provider and City. Reports shall include latency statistics, user access, user access IP address, user access history and security logs for all City files related to this Agreement.
- L. **Responsibilities and Uptime Guarantee.** Software Provider shall be responsible for the acquisition and operation of all hardware, software and network support related to the services being provided. The technical and professional activities required for establishing, managing and maintaining the environments are the responsibilities of Software Provider. The system shall be available for City's use on a 24/7/365 basis (with agreed-upon maintenance downtime).
- M. **Subcontractor Disclosure.** Software Provider shall identify all of its strategic business partners related to services provided under this Agreement, including all subcontractors or other entities or individuals who may be a party to a joint venture or similar agreement with Software Provider, and who shall be involved in any application development and/or operations.
- N. **Business Continuity and Disaster Recovery.** Software Provider shall provide to City a written business continuity and disaster recovery plan prior to or at the time of execution of this agreement and shall ensure that it meets City's recovery time objective (RTO) of four (4) hours or less.
- O. **Compliance with Accessibility Standards.** Software Provider shall comply with and adhere to the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101).
- P. **Web Services.** Software Provider shall use Web services exclusively to interface with City Data in near real time when possible.
- Q. **Encryption of Data at Rest.** Software Provider shall ensure hard drive encryption consistent with validated cryptography standards as referenced in FIPS 140-2, Security Requirements for Cryptographic Modules for all personal data, unless City approves the storage of personal data on Software Provider's portable device in order to accomplish

work as defined in the statement of work.

3. **COMPENSATION TO SOFTWARE PROVIDER**

Software Provider shall be compensated for services performed pursuant to this Agreement as outlined in the table below. The payments specified in this section shall be the only payments to be made to Software Provider for services rendered pursuant to this Agreement. Software Provider shall invoice City according to the following schedule of milestones/ deliverables. Code Implementation fees are due on the execution date of the agreement. First year Annual License fees are due upon completion of implementation and on the anniversary of the execution date in years two and three.

Product	Description	FY-24	FY-25	FY-26
Code Implementation	One-time Fee: Full code calibration of the current code, parcel calculations, application activation and staff training	\$13,650	\$0	\$0
Municipal Zoning Platform	Annual license: Address level self-service property zoning data lookup, integrated online map showcasing allowed uses, permits, deep parcel level real estate and zoning information, 3D zoning visualization and more and Code text publishing portal	\$0	\$12,500	\$12,500
3D Project & Permit Module	Annual license: Optional MuniMap module that showcases the city's existing pipeline of projects represented on the map as 3D renderings of the proposed development with details about the development.	\$9,250	\$4,000	\$4,000
Support & Maintenance	Annual Fee: Hosting, Data Maintenance and Staff Support	\$4,850	\$4,850	\$4,850
Package Total (with optional elements)		\$27,750	\$21,350	\$21,350

City shall pay Contractor within thirty (30) days after receipt of Service Provider's invoice. City shall return to Contractor any payment request determined not to be a proper payment request as soon as practicable, but not later than seven (7) days after receipt, and shall explain in writing the reasons why the payment request is not proper.

4. **TIME IS OF THE ESSENCE**

Software Provider and City agree that time is of the essence regarding the performance of this Agreement.

5. **LICENSES; PERMITS; ETC.**

Software Provider represents and warrants to City that it has all licenses, permits, qualifications, and approvals of whatsoever nature which are legally required to carry out the purposes of this Agreement.

6. **ASSIGNMENTS.** Software Provider may assign, sublease, or transfer this Agreement, or any interest therein, to a third party with the prior written consent of City. Such consent shall not be unreasonably withheld. City's withholding of consent shall be deemed reasonable if it appears that the intended assignee in question is not financially or technically capable of performing Software Provider's obligations under this Agreement, or if City has reason to conclude that the proposed assignee is otherwise incapable of fulfilling Software Provider's duties hereunder.

7. **INDEPENDENT PARTIES**
City and Software Provider intend that the relationship between them created by this Agreement is that of independent contractor. No civil service status or other right of employment will be acquired by virtue of Software Provider's services. None of the benefits provided by City to its employees, including but not limited to, unemployment insurance, workers' compensation plans, vacation and sick leave are available from City to Software Provider, its employees or agents. Software Provider is not a "public official" for purposes of Government Code §§ 87200 et seq.

8. **IMMIGRATION REFORM AND CONTROL ACT (IRCA)**
Software Provider assumes any and all responsibility for verifying the identity and employment authorization of all of his/her employees performing work hereunder, pursuant to all applicable IRCA or other federal or state rules and regulations. Software Provider shall indemnify and hold City harmless from and against any loss, damage, liability, costs or expenses arising from any noncompliance of this provision by Software Provider.

9. **NON-DISCRIMINATION**
Consistent with City's policy prohibiting harassment and discrimination, Software Provider agrees that neither it nor its employee or subcontractors shall harass or discriminate against a job applicant, a City employee, or a citizen on the basis of race, religious creed, color, national origin, ancestry, handicap, disability, marital status, pregnancy, sex, age, sexual orientation, or any other protected class status. Software Provider agrees that any and all violations of this provision shall constitute a material breach of this Agreement.

10. **INTELLECTUAL PROPERTY INDEMNIFICATION**
Software Provider agrees to, at its expense, defend and/or settle any claim made by a third party against City alleging that the City's use of the Services infringes such third party's United States patent, copyright, trademark or trade secret (an "IP Claim"), and pay those amounts finally awarded by a court of competent jurisdiction against City with respect to such IP Claim.

11. **DUTY TO INDEMNIFY AND HOLD HARMLESS**
Software Provider shall indemnify, defend, and hold harmless City and its officers, officials, agents, employees and volunteers from and against any and all liability, claims, actions, causes of action or demands whatsoever against any of them, including for any injury to or death of any person or damage to property or other liability of any nature,

whether physical, emotional, consequential or otherwise, arising out, pertaining to, or related to the performance of this Agreement by Software Provider or Software Provider's employees, officers, officials, agents or independent contractors, except where such liability arises solely as a result of the active negligence or tortious conduct of City or its agent. Such costs and expenses shall include reasonable attorneys' fees of counsel of City's choice, expert fees and all other costs and fees of litigation. The provisions of this Section survive the completion of the Services or termination of this Contract.

12. **INSURANCE:**

A. **General Requirements.** On or before the commencement of the term of this Agreement, Software Provider shall furnish City with certificates showing the type, amount, class of operations covered, effective dates and dates of expiration of insurance coverage in compliance with the requirements listed in Exhibit "B". Software Provider shall maintain in force at all times during the performance of this Agreement all appropriate coverage of insurance required by this Agreement.

B. **Subrogation Waiver.** Software Provider agrees that in the event of loss due to any of the perils for which it has agreed to provide comprehensive general and automotive liability insurance, Software Provider shall look solely to its insurance for recovery. Software Provider hereby grants to City, on behalf of any insurer providing comprehensive general and automotive liability insurance to either Software Provider or City with respect to the services of Software Provider herein, a waiver of any right to subrogation which any such insurer of said Software Provider may acquire against City by virtue of the payment of any loss under such insurance.

13. **RECORDS**

Software Provider shall maintain internal records reflecting that the Services were performed by Software Provider hereunder in accordance with customary recordkeeping practices in the software development industry. Software Provider shall provide free access to such records to the representatives of City or its designees at all reasonable and proper times, and gives City the right to examine and audit same, and to make transcripts therefrom as necessary. No such examination and audit shall give City the right to access records relating to other Software Provider customers. Such records shall be maintained for a period of three (3) years after Software Provider receives final payment from City for all services required under this agreement.

14. **NONAPPROPRIATION**

This Agreement is subject to the fiscal provisions of the City's Municipal Code and Agreement will terminate without any penalty (a) at the end of any fiscal year in the event that funds are not appropriated for the following fiscal year, or (b) at any time within a fiscal year in the event that funds are only appropriated for a portion of the fiscal year and funds for this Agreement are no longer available. This Section shall take precedence in the event of a conflict with any other covenant, term, condition, or provision of this Agreement.

15. **NOTICES**

All notices, demands, requests or approvals to be given under this Agreement shall be given in writing and conclusively shall be deemed served when delivered personally or on the

second business day after deposit in the U.S. Mail, postage prepaid, addressed as hereinafter provided. All notices, demands, requests, or approvals shall be addressed as follows:

TO CITY:

[Client]

[Address 1]

[Address

2]

[City, ST Zip]

Attention:

TO SOFTWARE PROVIDER:

Gridics, LLC

169 E. Flagler St. Suite 1640, Miami, FL 33131

Attention: Jason Doyle

16. **TERMINATION**

A. **Basis for Termination.** In the event Software Provider fails or refuses to perform any of the provisions hereof at the time and in the manner required hereunder, Software Provider shall be deemed in default in the performance of this Agreement. If Software Provider fails to cure the default within the time specified and according to the requirements set forth in City's written notice of default, and in addition to any other remedy available to the City by law, the City Manager may terminate the Agreement by giving Software Provider written notice thereof, which shall be effective immediately. The City Manager shall also have the option, at its sole discretion and without cause, of terminating this Agreement by giving seven (7) calendar days' prior written notice to Software Provider as provided herein. Upon receipt of any notice of termination, Software Provider shall immediately discontinue performance.

B. **Pro Rata Payments.** City shall pay Software Provider for services satisfactorily performed up to the effective date of termination. In such event, a calculation of the amounts due shall be deemed correct as computed on a *pro rata* basis with compensation provided for the period of service paid as a percentage of the total contract amount.

C. **Handling of City Data.** In the event of a termination of this Agreement, Software Provider shall implement an orderly return of City data in a CSV or another mutually agreeable format at a time agreed to by the parties and the subsequent secure disposal of City data. During any period of service suspension, Software Provider shall not take any action to intentionally erase any City data for a period of 30 days after the effective date of termination, unless authorized by City. City shall be entitled to any post-termination assistance generally made available with respect to the Services; unless a unique data retrieval arrangement has been established as part of the SOW. Software Provider shall securely dispose of all requested data in all of its forms, such as disk, CD/ DVD, backup tape and paper, when requested by City. Data shall be permanently deleted and shall not be recoverable, according to National Institute of Standards and Technology (NIST)-approved methods. Certificates of destruction shall be provided to City.

17. WARRANTY AND WARRANTY DISCLAIMER

Software Provider warrants that, (i) the services shall be provided in a diligent, professional, and workmanlike manner in accordance with industry standards, (ii) the services provided under this agreement do not infringe or misappropriate any intellectual property rights of any third party, and (iii) the services shall substantially perform in all material respects as described in the SOW in the event of any breach of section (iii), above, Software Provider shall, as its sole liability and your sole remedy, repair or replace the services that are subject to the warranty claim at no cost to City or if Software Provider is unable to repair or replace, then it will refund any pre-paid fees for services not rendered. Except for the warranty described in this section, the services are provided without warranty of any kind, express or implied including, but not limited to, the implied warranties or conditions of design, merchantability, fitness for a particular purpose, and any warranties of title and non-infringement.

18. COMPLIANCE

Software Provider shall comply with all state or federal laws and all ordinances, rules, policies and regulations enacted or issued by City.

19. CONFLICT OF LAW

This Agreement shall be interpreted under, and enforced by the laws of the State of Florida excepting any choice of law rules which may direct the application of laws of another jurisdiction.

20. INTEGRATED CONTRACT

This Agreement, including all appendices, represents the full and complete understanding of every kind or nature whatsoever between the Parties, and all preliminary negotiations and agreements of whatsoever kind or nature are merged herein. No verbal agreement or implied covenant shall be held to vary the provisions hereof. Any modification of this Agreement will be effective only by written execution signed by both City and Software Provider. In the event that any Statement of Work, Exhibit, associated instrument or agreement executed by the Parties in conjunction with this Agreement or prior thereto contains a term that conflicts with the terms of this Agreement, the terms of this Agreement shall govern and supersede any other document or Exhibit.

21. AUTHORITY

The individual(s) executing this Agreement represent and warrant that they have the legal capacity and authority to do so on behalf of their respective legal entities.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed.

SOFTWARE PROVIDER

Gridics, LLC

By _____

Title _____

Date _____

CITY OF FLAGLER BEACH, FL

A Municipal Corporation

By _____

Title _____

Date _____

Exhibits:

Exhibit A: Statement of Work

Exhibit B: Sample Implementation Timeline

Exhibit C: Insurance Requirements and Proof of Insurance

Exhibit D: Service Level Agreement

Exhibit A: Statement of Work (“SOW”)

Gridics will implement the following web application products:

1. **GIS Integration to Gridics Platform**: Gridics will obtain, via REST API or directly, all relevant GIS shapes necessary to calibrate and calculate site-specific zoning attributes. GIS shapes provided by City will be integrated into the Gridics platform alongside parcel, boundary, street and other map data from Gridics '3rd party partners.
2. **Code Analysis & Calibration**: Gridics will define and implement the relevant (and quantitative) land use regulations from the Zoning Regulation into the Gridics zoning engine for calibration and calculation of site-specific zoning attributes and development allowances.
3. **Zoning Data API**: Work with City IT representatives to expose access to the Gridics Zoning Data API.
 - a. Gridics will provide City a list of available data points to choose from. Desired data points include:
 - i. lot type
 - ii. max stories/height
 - iii. minimum open space
 - iv. maximum residential area allowed
 - v. maximum density
 - vi. setbacks and uses
 - b. Gridics will work with City IT representatives to integrate and test access.
 - c. Gridics will provide a technical point of contact to resolve any issues that may arise with connectivity or availability.
4. **Custom Disclaimer Language**: Gridics will implement custom legal disclaimer as directed by City, to indicate that all information provided via Gridics is for informational purposes only and both Gridics and City shall have no liability for any action taken or not taken in reliance upon the information presented. The disclaimer may be displayed upon entry user to CodeHub, MuniMap, or ZoneCheck and in banner format on ZoneCheck parcel level details.
5. **CodeHUB**
 - a. Implementation, activation and ongoing hosting of the Zoning Regulation text (or full municipal code at city's discretion) at a publicly accessible webpage at the following or similar root domain - <https://codehub.gridics.com/us/fl/flagler-beach>
 - b. Linking to any definitions or other websites as directed by client staff.
 - c. Formatting to maintain consistency of form to ordinance document within the constraints of modern web publishing.
 - d. City staff will take responsibility for ongoing updates to all text documents hosted in CodeHub after implementation is complete.
6. **ZoneCheck**
 - a. Gridics will activate and host a publicly accessible zoning data lookup tool for users to search for property specific zoning data located at the following or similar root domain - <https://zonecheck.gridics.com/us/fl/flagler-beach>
 - i. Search capability will consist of address and parcel number id.

- ii. Gridics will align with City on which available data points to display.
- 7. MuniMap
 - a. Gridics will implement, activate and host a publicly accessible, multi-functional map application located at the following or similar root domain-
<https://map.gridics.com/usfl/flagler-beach>
 - b. Map modules will consist of property records, layers and filters. Additional modules such as Projects, 3D, or other modules can be implemented as negotiated through the contract.
 - c. Layers Module - Gridics will define which available GIS layers the City would like to be available for display in the layers module.
 - d. City will define which modules and sub-categories within modules will be public-facing.
 - e. Ordinance Integration - Gridics will link base zoning and overlays within the map to the respective areas of the text ordinance for ease of reference and navigation.
- 8. Professional Services: Gridics will provide up to 20 hours of professional planning and GIS services per year at no additional cost. Gridics reserves the right to reject project requests that are not within its core capabilities.
- 9. User Acceptance Testing: Gridics will guide City in a comprehensive UAT process to ensure proper translation of zoning regulations into the Gridics zoning engine. City will have the opportunity to review and approve site specific calculations zone by zone to ensure system accuracy.
- 10. Training & Support: Gridics will provide one initial intensive virtual training and optionally will provide a single 90-minute virtual training session per quarter as needed by City.
- 11. Staff Accounts & Access: Gridics will provide an unlimited number of staff accounts. City will define which staff members shall have access to ordinance and calibration editing.

Exhibit B: Sample Implementation Timeline

Sample timeline will be reviewed in collaboration with city staff during implementation kick off and within four weeks of effective date, both parties will agree in writing on a final implementation schedule.

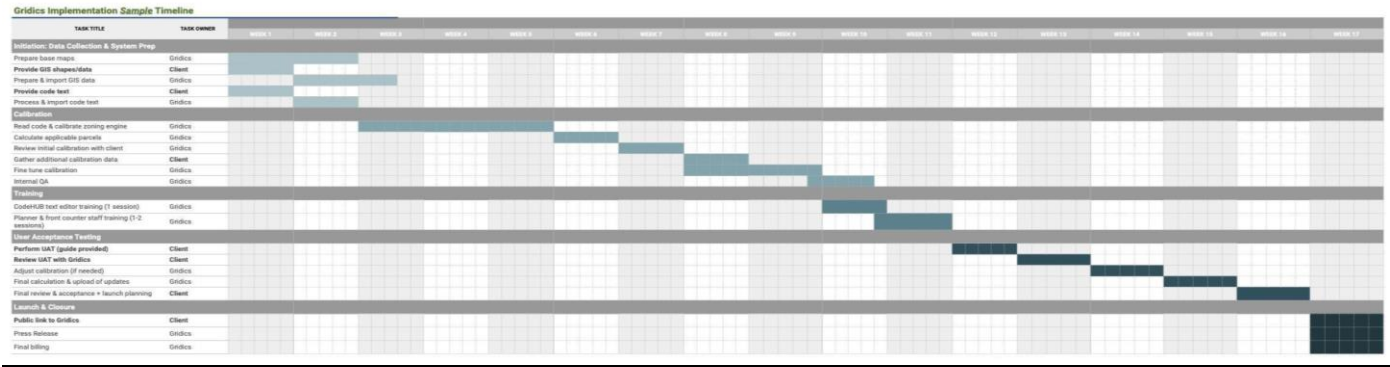


Exhibit C: Insurance Requirements and Proof of Insurance

Proof of insurance coverage described below is attached to this Exhibit, with City named as additional insured.

1. MINIMUM SCOPE AND LIMITS OF REQUIRED INSURANCE POLICIES

Additional Insureds:

City, its City Council, boards and commissions, officers, employees and volunteers shall be named as additional insureds under all insurance coverages, except any professional liability insurance, required by this Agreement. The naming of an additional insured shall not affect any recovery to which such additional insured would be entitled under this policy if not named as such additional insured. An additional insured named herein shall not be held liable for any premium, deductible portion of any loss, or expense of any nature on this policy or any extension thereof. Any other insurance held by an additional insured shall not be required to contribute anything toward any loss or expense covered by the insurance provided by this policy.

Workers' Compensation:

Statutory coverage as required by the State of Florida and Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

General Liability:

Commercial general liability coverage in the following minimum limits:

Bodily Injury:

- \$1,000,000 each occurrence
- \$1,000,000 aggregate - all other

Property Damage:

- \$500,000 each occurrence

\$1,000,000 aggregate

If submitted, combined single limit policy with aggregate limits in the amounts of \$2,000,000 will be considered equivalent to the required minimum limits shown above.

Cyber Liability:

Insurance, with limits not less than:

\$2,000,000 each occurrence

\$2,000,000 aggregate - all other

Coverage shall be sufficiently broad to respond to the duties and obligations as is undertaken by Software Provider in this agreement and shall include, but not be limited to, claims involving infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, alteration of electronic information, extortion and network security. The policy shall provide coverage for breach response costs as well as regulatory fines and penalties as well as credit monitoring expenses with limits sufficient to respond to these obligations.

If the Software Provider maintains broader coverage and /or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or higher limits maintained by the Software Provider. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

2. ABSENCE OF INSURANCE COVERAGE.

City may direct Software Provider to immediately cease all activities with respect to this Agreement if it determines that Software Provider fails to carry, in full force and effect, all insurance policies with coverages at or above the limits specified in this Agreement. At the City's discretion, under conditions of lapse, City may purchase appropriate insurance and charge all costs related to such policy to Software Provider.

3. PROOF OF INSURANCE COVERAGE AND COVERAGE VERIFICATION.

A Certificate of Insurance, on an Accord form, and completed coverage verification shall be provided to City by each of Software Provider's insurance companies as evidence of the stipulated coverages prior to the Commencement Date of this Agreement, and annually thereafter for the term of this Agreement. All of the insurance companies providing insurance for Software Provider shall be licensed to do insurance business in the State of _____ and shall have, and provide evidence of, a Best Rating Service rate of A VI or above. The Certificate of Insurance and coverage verification and all other notices related to cancellation or non-renewal shall be mailed to:

City Clerk

[Client]

[Address 1]

[Address 2]
[City, ST Zip]

Exhibit D: Service Level Agreement

THIS SERVICE LEVEL AGREEMENT (“SLA”) is made and entered into by and between Gridics LLC and Customer as part of the Master Subscription Agreement entered into by and between the same and sets forth the details regarding the level of service that Gridics shall provide to Customer in relation to the Services when Customer is in good financial standing with Gridics.

1. **AVAILABILITY:** Subject to the terms of the Service Agreement and the terms below, the Gridics Platform shall maintain 99.9% availability.
2. **DEFINITIONS:** All terms referenced in this SLA, unless otherwise stated, shall be given meanings as may be assigned in the Master Subscription Agreement associated herewith.
 - a. “Customer” shall mean any municipality with a subscription agreement for the Gridics Platform.
 - b. “Gridics Platform” shall mean the following web based software applications and websites hosted by Gridics.
 - i. Codehub.Gridics.com
 - ii. Map.Gridics.com
 - iii. Zonecheck.Gridics.com
 - iv. Accounts.Gridics.com
 - v. Zoning.Gridics.com
 - c. “99.9% Availability” shall mean that the Gridics Platform shall not fail to be accessible via web browser for more than forty three (43) minutes out of any thirty (30) day period not including exceptions as defined below.
 - d. “Outage” shall mean a period when the Gridics Platform does not have 99.9% availability.
 - e. “Invoice Credit” shall mean a prorated credit of the monthly amount due from Customer to Gridics for the Services.
3. **AVAILABILITY OF GRIDICS PLATFORM:** The Gridics Platform shall maintain 99.9% Availability, as defined herein.
4. **EXCEPTIONS:** Gridics Platform downtime due to the following events shall not be considered to be or to contribute to inaccessibility of the Gridics Platform:
 - a. Regularly Scheduled Maintenance: Regularly scheduled maintenance is maintenance performed on the Gridics Platform (a) of which Customer is notified 48 hours in advance, or (b) that is performed during a standard scheduled maintenance window, Monday and Tuesday 3:00 AM to 4:00 AM Mountain Time. Notice of Scheduled Maintenance shall be provided to Customer’s designated point of contact by email.

- b. Inaccessibility Not Due to Gridics Platform or Gridics 'Actions: Inaccessibility not due to Gridics Platform or Gridics 'actions includes inaccessibility of the Gridics Platform due to (a) inaccurate and/or insufficient information or configuration information provided by Customer and/or its representative(s) or agent(s) to Gridics; (b) Customer misuse of the Services; (c) Non-Gridics application programming; (d) negligent or unlawful acts by Customer or its agents or suppliers; (e) problems with Customer's vendors; (f) network unavailability outside of the Gridics Platform; (g) malicious acts by a third party against Customer or against its authorized agents or suppliers; or (h) acts of God or events of force majeure.

5. OUTAGE EVENTS AND INVOICE CREDITS

- a. Notification of an Outage Event: When Customer becomes aware of an Outage, Customer shall contact Gridics as soon as possible.
- b. Determination Regarding Existence of Outage Event: Gridics, based upon its records and data, shall have the power to determine, in its sole and unfettered discretion, whether any disruption to the Service constitutes an Outage.
- c. Determination of Invoice Credits Due to Customer: Immediately upon being notified by customer, Gridics shall take reasonable commercial steps to determine whether an Outage occurred and thus whether the Customer should receive an Invoice Credit. The amount of invoice credit shall be equal to the percentage of total Outage time during the invoice period up to a maximum of 50% of total invoice amount.

6. TECHNICAL SUPPORT

- a. Method of Communication: Customers may contact technical support via support@gridics.com.
- b. Availability: Gridics shall ensure that a member of its staff will be available to assist Customers with any problems or questions regarding their use of the Services in accordance with the below:

- 7. **DISPUTES:** Should any dispute arise between the Parties as to the availability of the Gridics Platform or the provision of service by Gridics to Customer under this SLA, the Parties shall work in good faith to resolve such dispute.
- 8. **MISCELLANEOUS:** Except as may be provided for in the Master Subscription Agreement, the provision of Invoice Credits in accordance with the terms of this SLA shall be Customer's remedy should Gridics not meet the level of service provided.

ORDINANCE NO. 2024-____

AN ORDINANCE OF THE CITY OF FLAGLER BEACH, FLORIDA, AMENDING APPENDIX A, LAND DEVELOPMENT REGULATIONS, ARTICLE II, ZONING, SECTION 2.05.06, “HEIGHT REGULATIONS,” OF THE CODE OF ORDINANCES; AMENDING THE ALLOWED EXCEPTIONS TO THE THIRTY-FIVE FOOT HEIGHT LIMITATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in 2006, the City incorporated into its Charter a thirty-five foot height regulation; and

WHEREAS, the Charter Amendment incorporated the City’s land development regulation treatment of height and utilized same to continue certain exceptions from the thirty-five foot height limitation; and

WHEREAS, recent development has spurred discussion about these exceptions to the thirty-five foot height limitation; and

WHEREAS, the City Commission adopted a moratorium on development approvals utilizing the exceptions to the thirty-five foot height limitation to consider revisions; and

WHEREAS, after hearing from members of the public and conducting workshops of the Commission and Planning and Architectural Review Board, the City Commission requested a proposed amendment to the exceptions to the height limitations; and

WHEREAS, the primary purpose of this amendment is to clarify the existing exceptions to the height limitation and ensure the exceptions do not undermine the rule; and

WHEREAS, after receiving a recommendation from the Planning and Architectural Review Board and taking public comment, the City Commission has determined that this Ordinance is in the best interest of the health, safety, and welfare of the City of Flagler Beach residents, businesses, and guests.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, FLORIDA THAT:

SECTION ONE. Amendment of Code. Section 2.05.06, “Height Regulations,” of the Code of Ordinances is Amended as follows (Note: underline text indicates additions, ~~strikethrough~~ text indicates deletions).

Sec. 2.05.06. Height regulations.

Section 2.05.06.1 *Building height.*

Roof height shall not exceed thirty-five (35) feet above the finished grade as described herein.

Section 2.05.06.2 *Building height measurement.*

For purposes of this section, building height is defined as Measured as the vertical distance of a building measured from the finished grade at the center of the front of the building to:

1. The highest point of the roof surface for a flat roof.
2. To the deck line of a mansard roof.
3. To the mean height level between eaves and ridge for gable, hip and gambrel roofs.

Finished grade, for the purpose of measuring building height, is hereby defined as the greater of:

- (a) The average natural grade along the front of the building.
- (b) The minimum required finished floor elevation, if in a flood zone; or
- (c) The highest allowable grade, defined as the average grade of adjacent developed lots or the minimum grade necessary to provide positive drainage.

Section 2.05.06.3 *Maximum number of stories.*

No building shall be permitted to have more than three (3) stories. See Section 6.02.04 for height restrictions in Palma Vista and Venice Park Subdivisions.

Section 2.05.06.4 *General application.*

No building or structure shall have an aggregate height of a greater number of feet; than is permitted in the district in which such building or structure is located except as noted in Section 2.05.06.5.

Section 2.05.06.5 *Permitted exceptions to ~~height regulations~~ the thirty-five foot limitation.*

1. Within non-residential zoning districts, additional height shall be allowed for ornamental spires, towers, and belfries that are not designed or used for human occupancy provided the overall proposed height of the architectural feature does not exceed ten (10) feet above the lowest point of contact of the architectural feature with the roof or forty-five (45) feet above the finished grade as measured at the center of the front of the building, whichever is less and the cumulative area of all architectural features allowed pursuant to this exception does not exceed fifteen percent (15%) of the gross floor area of the uppermost story of the building.

2. Within non-residential zoning districts, additional height shall be allowed for mechanical equipment incorporated into the building including but not limited to elevator and stairwell bulkheads, water towers, gas tanks, communications equipment, and air conditioning units provided such mechanical equipment does not exceed eight

(8) feet in height from the lowest point of contact of the equipment with the roof or forty-nine feet above the finished grade as measured at the center of the front of the building, whichever is less.

Mechanical equipment allowed pursuant to this exception shall be set back from the nearest edge of the roof so that such equipment is behind the imaginary plane which is drawn at a forty-five degree angle commencing from the nearest junction of the wall of the building with the roof and sloping upward and inward toward the center of the building

3. Additional height shall be allowed for parapet walls necessary to screen mechanical equipment located on the roof provided such parapet walls do not exceed six (6) feet in height from the lowest point of contact with the roof or forty-nine (49) feet above the finished grade as measured at the center of the front of the building, whichever is less.

Screening parapet walls for which the highest point is above thirty-five feet from the finished grade as measured at the center of the front of the building shall be set back from the edge of the roof so that such equipment is behind the imaginary plane which is drawn at a forty-five degree angle commencing from the nearest junction of the wall of the building with the roof and sloping upward and inward toward the center of the building

4. An applicant intending to utilize these height allowances shall submit plans with sufficient detail to establish compliance with this section.

2.05.06.6 Human occupancy above thirty-five feet.

In non-residential zoning districts, occupiable spaces shall be allowed above thirty-five feet subject to the following limitations as follows:

1. As necessary for maintenance of the structure and fixtures and for emergency egress or ingress from or to the building;
2. For gathering spaces, amenities, and other recreation areas, provided all of the following standards are met:
 - a. The floor level for such gathering space, amenity, or other recreation area is no greater than thirty-five feet.
 - b. Such areas cumulatively do not take up more than fifty (50%) of the total roof area of the building;
 - c. All such areas are designed, constructed, and operated to protect both the users of the space and those at ground level from any hazards that could be caused by such rooftop use;
 - d. Any such area shall not be fully enclosed; provided, however, partial walls and transparent drop curtains may be used for protection from the elements;
 - e. Partial walls to delineate and protect gathering spaces, amenity, or other recreational areas may be constructed to a height not to exceed six feet and shall be set back from the edge of the roof so that such equipment is behind the imaginary plane drawn at a forty-five degree angle from the nearest

junction of the wall of the building with the roof and sloping upward and inward toward the center of the building;

- f. Roofs or shades over any such area shall not exceed fourteen (14) feet above the lowest point of contact of the roof or shade support with the building roof or forty-nine feet above the finished grade as measured at the center of the front of the building, whichever is less and shall be set back from the edge of the roof so that all portions of such roof or shade is behind the imaginary plane measured at a forty-five degree angle from the nearest junction of the wall of the building with the building roof and sloping upward and inward toward the center of the building.

3. An applicant intending to utilize this additional height allowance shall submit plans with sufficient detail to show compliance with this section.

~~With the exception of residential uses, chimneys, cooling towers, elevators, bulkheads, fire towers, gas tanks, steeples, water towers, ornamental towers or spires, communications, radio or television towers or necessary mechanical appurtenances, may be erected as to their height in accordance with existing or hereafter adopted ordinances of the city, provided no tower other than a church spire, tower of public building or commercial communications tower shall exceed the height regulations by more than forty (40) percent.~~

~~No tower shall be used as a place of habitation or for tenant purposes.~~

Section 2.05.06.7 Signs.

No sign, nameplate, display or advertising device of any kind whatsoever shall be inscribed upon or attached to any chimney, tower, tank or other structure which extends above the height limitations, except for city-owned structures.

Section 2.05.06.68 Verification of building height.

Building height verification, ~~if required,~~ shall be provided prior to roof framing inspection.

SECTION TWO. Ordinances in Conflict. All ordinances or parts thereof, which may be determined to be in conflict herewith, are hereby repealed and superseded by this Ordinance, to the extent of such conflict.

SECTION THREE. Severability. If any section, sentence, phrase, word or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word or portion of this Ordinance not otherwise determined to be invalid, unlawful or unconstitutional.

SECTION FOUR. Codification. It is the intent of the City Commission of the City of Flagler Beach that the provisions of this Ordinance shall be codified. The codifier is granted broad and liberal authority in codifying the provisions of this Ordinance.

SECTION FIVE. Effective Date. This Ordinance shall become effective immediately upon its passage and adoption.

163 ADOPTED by the City Commission of the City of Flagler Beach, Florida, this ____ day of
164 _____, 2024.

165

166 City of Flagler Beach, Florida

167

168 By:_____

169 Patti King, Mayor

170

171 Attest: _____

172 Penny Overstreet, City Clerk

173



FLC 2024 Annual Conference

Proposed Resolutions

FLC Staff Contact: Allison Payne

Please forward this packet to your city's voting delegate.



To: Key Officials

From: Jeannie Garner, Executive Director/CEO

Re: Transmittal of the 2024 Proposed Resolutions

Date: July 16, 2024

Attached are the proposed resolutions that are being submitted for consideration by the FLC Resolutions Committee, which will convene on Thursday, August 15, at 4:45 p.m. ET, in conjunction with the League's Annual Conference at the Diplomat Beach Resort, Hollywood, Florida.

The Resolutions Committee is charged with considering official resolutions relating principally to congressional and commemorative issues. The committee will review and vote on each resolution and then forward the committee's recommendations to the League's membership at the Business Session, which will take place on Saturday, August 17, at 9:00 a.m. ET.

It is at the Business Session where the League's voting delegates vote on the Report of the Resolutions Committee. **Please forward this packet to your city's voting delegate in preparation for the Business Session.** Please note proposed resolutions are subject to change by the Resolutions Committee.

If your city still needs to designate a voting delegate, please complete the form included in this packet by July 31.

Should you have any questions, please contact Allison Payne at the League office at (850) 701-3602 or e-mail: apayne@flcities.com.

Attachments



2024 RESOLUTIONS COMMITTEE

Chair: Michael C. Blake, Mayor, City of Cocoa
First Vice President, Florida League of Cities

Vice Chair: Holly D. Smith, Councilmember, City of Sanibel
Second Vice President, Florida League of Cities

LOCAL AND REGIONAL LEAGUE REPRESENTATIVES

Gib Coerper, Mayor, City of Alachua
President, Alachua County League of Cities

Brian Grainger, Commissioner, City of Panama City
Representative, Bay County League of Cities

Felicia Brunson, Mayor, City of West Park
President, Broward League of Cities

Michael Holland, Mayor, City of Eustis
President, Lake County League of Cities

B.J. Bishop, Commissioner, Town of Longboat Key
President, Manasota League of Cities

Karyn Cunningham, Mayor, Village of Palmetto Bay
President, Miami-Dade County League of Cities

Scott Black, Mayor, City of Dade City
Chair, Municipal Association of Pasco

Rufus Borom, Commissioner, City of Palatka
President, Northeast Florida League of Cities

Bernie Oder, Councilmember, City of Mary Esther
President, Northwest Florida League of Cities

Daniel Henkel, Mayor, City of Niceville
Vice President, Okaloosa County League of Cities

Chelsea Reed, Mayor, City of Palm Beach Gardens
President, Palm Beach County League of Cities

Morris West, Mayor, City of Haines City
President, Ridge League of Cities

Joanne Ribble, Vice Mayor, Village of Estero
President, Southwest Florida League of Cities

Julie Kennedy, Vice Mayor, City of Melbourne
President, Space Coast League of Cities

Trish Springer, Councilor, City of Seminole
President, Suncoast League of Cities

Terry Bovaird, City Manager, City of Williston
Representative, Suwannee River League of Cities

Ed Dodd, Council Member, City of Sebastian
President, Treasure Coast Regional League of Cities

John Dowless, Mayor, City of Edgewood
President, Tri-County League of Cities

Lois Paritsky, Mayor, Town of Ponce Inlet
President, Volusia League of Cities

FLC COMMITTEE REPRESENTATIVES

Joe Kyles, Mayor, City of South Bay
Chair, Finance, Taxation and Personnel Committee
Bill Schaetzle, Council Member, City of Niceville
Chair, Land Use and Economic Development Committee
NanDrycka King Albert, Councilmember, City of Midway
Chair, Municipal Administration Committee
Nancy Sikes-Kline, Mayor, City of St. Augustine
Chair, Transportation and Intergovernmental Relations Committee
Denise Horland, Councilmember, City of Plantation
Chair, Utilities, Natural Resources and Public Works Committee
Rufus Borom, Commissioner, City of Palatka
Chair, Advocacy Committee
Bob Mayersohn, Commissioner, City of Parkland
Chair, Federal Action Strike Team

MUNICIPAL STAFF ASSOCIATION REPRESENTATIVES

Patricia J. Burke, MPA, MMC, RLO, Town Clerk-Manager, Town of Palm Shores
President, Florida Association of City Clerks
Alton L. “Rip” Colvin, Jr., Executive Director, Justice Administration Commission
President, Florida Government Finance Officers Association
Michael P. Pleus, ICMA-CM, City Manager, City of DeLand
Representative, Florida City and County Management Association

AT LARGE MEMBERS

Traci L. Callari, Commissioner, City of Hollywood
Tyler Payne, Mayor, City of Treasure Island
Marlene Wagner, Vice Mayor, City of Lake Hamilton

2024 Annual Conference
Florida League of Cities, Inc.
August 15-17, 2024
Hollywood, Florida

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities designate one of their officials to cast their votes at the Annual Business Session. League By-Laws require each municipality to select one person to serve as the municipality's voting delegate. *Municipalities do not need to adopt a resolution to designate a voting delegate.*

Please fill out this form and return it to the League office so that your voting delegate may be properly identified. **Voting delegate forms must be received by the League no later than July 31, 2024.**

Designation of Voting Delegate

Name of Voting Delegate: _____

Title: _____

Delegate Email: _____

Municipality of: _____

AUTHORIZED BY:

Name

Title

Return this form to:
Eryn Russell
Florida League of Cities, Inc.
Post Office Box 1757
Tallahassee, FL 32302-1757
Email: erussell@flcities.com

Proposed Florida League of Cities 2024 Resolutions

1. City of Cooper City
2. Florida City Government Week
3. Hazard Mitigation Grants

1. City of Cooper City

2024-01

**A RESOLUTION OF THE FLORIDA LEAGUE OF CITIES, INC.,
EXPRESSING APPRECIATION TO THE CITY OF COOPER CITY AND
THE BROWARD LEAGUE OF CITIES FOR THEIR SUPPORT OF GREG
ROSS AS PRESIDENT OF THE FLORIDA LEAGUE OF CITIES.**

WHEREAS, Greg Ross, Mayor of the City of Cooper City, served as President of the Florida League of Cities (FLC) from 2023-2024; and

WHEREAS, the citizens, Commissioners and staff of the City of Cooper City were understanding of the demands placed upon Mayor Ross in his role as President of the FLC; and

WHEREAS, during his presidency, Mayor Ross focused on the Serving Our Cities initiative, which centered around intentional collaboration, expanded education and respectful public service; and

WHEREAS, the membership and staff of the FLC recognize that the commitment of the City of Cooper City and the Broward League of Cities to Mayor Ross' presidency ensured his active participation in FLC activities and unselfish service to the FLC and it permitted him to successfully promote the programs, projects and philosophy of the FLC during the past year; and

WHEREAS, the membership and staff of the FLC also wish to recognize and personally thank Mary Lou Tighe, the Broward League of Cities Executive Director, all of the dedicated City of Cooper City staff and members of the Broward League of Cities for their efforts in providing outstanding assistance to President Ross and FLC staff in coordinating his duties with the City and with the FLC, and all City staff went above and beyond the call of duty and their outstanding contributions to this effort are applauded and greatly appreciated.

NOW, THEREFORE, BE IT RESOLVED BY THE FLORIDA LEAGUE OF CITIES, INC.

Section 1. The FLC membership and staff do officially and personally appreciate the commitment the City of Cooper City's citizens, Commissioners and staff made to Mayor Ross' presidency.

Section 2. The FLC membership and staff also appreciate the support and commitment from the Broward League of Cities to ensure President Ross had a successful year as FLC President.

Section 3. A copy of this resolution be presented to the City of Cooper City and the Broward League of Cities.

PASSED AND ADOPTED by the Florida League of Cities, Inc. in conference assembled at the League's 2024 Annual Conference at the Diplomat Beach Resort in Hollywood, FL, this 17th Day of August 2024.

Michael C. Blake, First Vice President
Florida League of Cities, Inc.
Mayor, City of Cocoa

ATTEST: _____
Jeannie Garner, Executive Director/CEO
Florida League of Cities, Inc.

Submitted by: FLC Staff

2. Florida City Government Week

2024-02

**A RESOLUTION OF THE FLORIDA LEAGUE OF CITIES, INC.,
RECOGNIZING THE WEEK OF OCTOBER 21-27, 2024, AS
“FLORIDA CITY GOVERNMENT WEEK” AND ENCOURAGING
ALL FLORIDA CITY OFFICIALS TO SUPPORT THIS
CELEBRATION BY PARTICIPATING IN FLORIDA CITY
GOVERNMENT WEEK ACTIVITIES.**

WHEREAS, city government is the government closest to the people and the one with the most direct daily impact upon its residents; and

WHEREAS, city government provides services and programs that enhance the quality of life for residents, making their city their home; and

WHEREAS, city government is administered for and by its citizens and is dependent upon public commitment to and understanding of its many responsibilities; and

WHEREAS, city government officials and employees share the responsibility to pass along the understanding of the services provided by cities and their benefits; and

WHEREAS, Florida City Government Week is a very important time to recognize the significant role played by city government in our lives and to spread the word to all Floridians that they can shape and influence this level of government, which is closest to the people; and

WHEREAS, the Florida League of Cities and its member cities have joined together to teach students and other citizens about municipal government through a variety of activities.

NOW, THEREFORE, BE IT RESOLVED BY THE FLORIDA LEAGUE OF CITIES, INC.:

Section 1. The Florida League of Cities, Inc., encourages all city officials, city employees, school officials and citizens to participate in events that recognize and celebrate Florida City Government Week.

Section 2. A copy of this resolution be provided to the membership of the Florida League of Cities, Inc.

PASSED AND ADOPTED by the Florida League of Cities, Inc., in conference assembled at the League’s 2024 Annual Conference at the Diplomat Beach Resort in Hollywood, FL, this 17th Day of August 2024.

Greg Ross, President
Florida League of Cities, Inc.

Mayor, City of Cooper City

ATTEST: _____
Jeannie Garner, Executive Director/CEO
Florida League of Cities, Inc.

Submitted by: FLC Staff

3. Hazard Mitigation Grants

2024-03

**A RESOLUTION OF THE FLORIDA LEAGUE OF CITIES, INC., URGING
CONGRESS TO REFORM AND INCREASE FUNDING TO THE HAZARD
MITIGATION ASSISTANCE GRANT PROGRAMS.**

WHEREAS, natural disasters, including hurricanes, floods, wildfires and earthquakes, pose an ongoing threat to communities in Florida and across the United States and result in loss of life, property damage and economic hardship; and

WHEREAS, Hazard Mitigation Assistance (HMA) grants, administered by the Federal Emergency Management Agency (FEMA), provide crucial funding for projects that reduce or eliminate long-term risk to people and property from natural disasters; and

WHEREAS, the HMA program includes the Pre-Disaster Mitigation (PDM) grant program, the Flood Mitigation Assistance (FMA) grant program, the Building Resilience Infrastructure and Communities (BRIC) grant program and the Hazard Mitigation Grant Program (HMGP), all of which are essential in helping communities prepare for and recover from natural disasters; and

WHEREAS, current funding levels for the grants within the HMA Program are insufficient to meet the growing demand for mitigation projects, which leaves many communities vulnerable to the devastating impacts of natural disasters; and

WHEREAS, there continues to be a dire need for reforms to the HMA Program to streamline the application process, prioritize equitable and cost-effective distribution of funds and increase support for underserved and disadvantaged communities disproportionately affected by natural hazards; and

WHEREAS, strengthening the HMA Program would provide additional support for state and local governments working to implement effective hazard mitigation strategies, increase resilience and promote sustainable development in vulnerable areas; and

WHEREAS, a study from the National Institute of Building Sciences found that every dollar spent on disaster mitigation saves six dollars in future disaster costs, which reduces the long-term burden on taxpayers; and

WHEREAS, investing in hazard mitigation is not only a matter of public safety but also an investment in the economic stability and resilience of communities across the nation.

**NOW, THEREFORE, BE IT RESOLVED BY THE FLORIDA LEAGUE OF
CITIES, INC.:**

Section 1. The Florida League of Cities, Inc. urges the United States Congress to increase funding for Hazard Mitigation Assistance Grants to meet the rising needs of communities facing natural hazards.

Section 2. The Florida League of Cities, Inc. calls upon Congress to implement reforms to the HMA Program that streamline the application process, prioritize equitable and cost-effective distribution of funds and provide targeted support for underserved and disadvantaged communities.

Section 3. A copy of this resolution be sent to President Joe Biden, the Florida congressional delegation, the National League of Cities and the membership of the Florida League of Cities, Inc.

PASSED AND ADOPTED by the Florida League of Cities, Inc., in conference assembled at the League’s 2024 Annual Conference at the Diplomat Beach Resort in Hollywood, FL, this 17th Day of August 2024.

Greg Ross, President
Florida League of Cities, Inc.
Mayor, City of Cooper City

ATTEST: _____
Jeannie Garner, Executive Director/CEO
Florida League of Cities, Inc.

Submitted by: Mayor Ken Welch, City of St. Petersburg



STAFF REPORT

Regular City Commission Meeting

July 25, 2024

To: Elected Officials

From: Dale L. Martin, City Manager

Date: July 17, 2024

Item Name: Provide a consensus regarding agenda items for the Cities/County Joint Workshop.

Background: The last Joint meeting was held on January 24th. Attached are emails sent and received regarding potential agenda items and meeting dates. Staff is seeking a consensus for agenda items from Flagler Beach and notification of which dates Commissioners Cooley and Spradley are available to meet.

Flagler County provided following topics for the agenda:

1. Beach Funding Discussion
2. Flooding/Stormwater Issues
3. An Update on the Economic Development Prospect (Sea Cable Landing Station) – providing that approval for an easement isn’t made in advance of the joint workshop. If the easement is approved, then there is no need to have this item on the list for discussion.
4. Impact Fees and Roadways

As of the distribution of this packet no other suggestions have been received. I will provide an update if information is provided before your meeting this Thursday.

The below chart are the dates the County Chamber is available.

Green blocks: available Red: Not available

	Beverly Beach	Bunnell	Flagler Beach	Flagler County	Marineland	Palm Coast
Wednesday 08/28/24						
Thursday 09/05/24						
Friday 09/06/24						
Wednesday 09/11/24						
Friday 09/13/24						
Friday 09/20/24						

Staff Recommendation: Provide agenda items and available dates.

Attachments: January 24th minutes, email correspondence

JOINT CITIES AND COUNTY WORKSHOP

JANUARY 24, 2024

Present: Commissioner Donald O’Brien, Commissioner David Sullivan, Mayor David Alfin, Commissioner Eric Cooley, Commissioner Scott Spradley, Town Clerk Jim Arden, Commissioner Jeffrey Schuitema and Deputy Clerk Stephanie Tolson

ITEM 1 - CALL TO ORDER

Commissioner O’Brien called the meeting to order at 5:30 p.m. in the Board Chambers of the Government Services Building in Bunnell, Florida.

ITEM 2 - PLEDGE TO THE FLAG AND MOMENT OF SILENCE

Commissioner O’Brien led the Pledge to the Flag and requested a moment of silence.

ITEM 3 – APPROVE THE SEPTEMBER 13, 2023 JT. MEETING MINUTES

A motion was made by Mayor Alfin to approve the meeting minutes from September 13, 2023. Seconded by Commissioner Sullivan.

Commissioner O’Brien called the question. Motion carried unanimously.

ITEM 4 – PURPOSE: TO DISCUSS ISSUES IMPACTING OUR COMMUNITIES TO CONTINUE WITH A COLLECTIVE APPROACH FOR ADDRESSING THE CHALLENGES WE WILL FACE IN THE FUTURE, INCLUDING SPECIFIC ITEMS FROM:

A – Flagler County

- **Economic Incentives**

Commissioner O’Brien shared the possibilities of developing an Industrial Development Authority which would then work with prospects/businesses to borrow money on a tax-free basis. BOCC directed staff to look into this possibility.

- **Flagler Beach Library**

Commissioner O’Brien shared through discussion with the County Administrator, the potential for the County helping with or taking over the library in Flagler Beach. Added at some point in the future to have a dialogue with the City of Flagler Beach to discuss helping with resources or assuming responsibility.

Commissioner Cooley asked if that is something he wishes they take back to their municipality for discussion or if he wishes to workshop it.

January 24, 2024
Joint Workshop

(Item 4a continued)

Commissioner O’Brien answered initially a discussion to see if there is a consensus to potentially move in that direction.

Commissioner Sullivan stated for the record, Chair Dance, Mayor Johnston, Commissioner Belhumeur, and County Administrator Petito are in chambers. Added the support from the Tourist Development office to Flagler Beach has been consistent and working well.

Commissioner O’Brien stated he was able to watch the discussion about the agenda and it helped to get a good understanding of Flagler Beach’s priorities.

B – City of Palm Coast

- Increase Marketing

Mayor Alfin shared the City of Palm Coast has a collaborative spirit and willingness to work together. Would like to have an open dialog, so that the resident’s they serve, know what they are going to experience as things continue to grow. Added they are in the final rehearsal of the State of the City Address will be immediately followed by the beginning of the strategic action planning process. During this process is when the City Council’s vision and priorities are established. This would be the time to make a list of priorities.

Commissioner Cooley shared appreciation for Mayor Alfin calling out the proactive and working together approach.

C – City of Flagler Beach

- Continue discussion of how to collaboratively create a solution or implement improvements to the increasing homeless population now being seen throughout the county (continued from last mtg.)

Commissioner Cooley lead the discussion. Shared if an individual is claiming residency and is on any City or County property, they have the right to stay there. Stated we have an obligation to these residents and have a quality-of-life issue. Shared concerns about the long-term effect this has on the County. Asked what the best way to approach this issue is.

Mayor Alfin asked if the County is working on a facility at the Fairgrounds.

Commissioner O’Brien answered not a shelter. Added there were discussions pre-COVID but no agenda item about a shelter. Reliance has been on non-profits and religious organizations to provide services whenever possible.

January 24, 2024
Joint Workshop

(Item 4c continued)

Mayor Alfin stated at the last meeting he shared that this isn't just a local problem or financially solvable with a local initiative, but perhaps regional or bigger. Added this is a time for grant funding, it could be a positive way to address this problem.

Commissioner Cooley asked if a collaborative legislative funding request signed by all the municipalities be advantageous.

Mayor Alfin asked if everyone on the dais agreed.

Commissioner Cooley asked if there are thoughts on a funding request from either State or National levels.

Commissioner O'Brien shared with regards to a legislative ask for a shelter, he doesn't know enough about it, but it can be taken back to Social Services and County Administrator to see if that's something that can be asked for.

Mayor Alfin shared Flagler Cares has a homelessness priority, and they might be a good resource for grant opportunities along with some private funding.

Commissioner O'Brien stated the concept of partnering with a non-profit organization or experts is a better way to go.

Commissioner Spradley shared he likes the idea of going to the non-profit organizations and see what it would take to fulfill this request and then come back at the next joint workshop.

Commissioner Sullivan added there is a history as to stops and starts on how to handle the homelessness problem. Shared there was going to be a deal with Volusia County for their newly built shelter where Flagler County would pay part of the operation costs, then Flagler County could utilize beds there; however, that didn't end up working out.

Commissioner O'Brien stated this issue is just one of many that the County is experiencing as we grow from a rural county to a more urban county.

Town Clerk Arden stated this is a very complex issue with a 20% increase in the homeless population over the past couple of years.

January 24, 2024
Joint Workshop

(Item 4c continued)

- **Define “Local Match” verbiage in the Army Corps of Engineers Federal Agreement**

Commissioner Spradley recapped information about the Dune Renourishment Project which is set to begin July 5th. Added there will be a massive ramp built to get the equipment onto the beach. Stated the allocation of costs for the initial project is Federal paying 65% and the Non-Federal paying 35%. This is a 50-year project, meaning we will get help as needed throughout that time. Every eleven years there will be renourishment activities and the costs for that are delineated to 50% Federal and 50% local. Asked what local means in that delineation, whether it’s County or contributions from others.

Commissioner O’Brien stated when discussion was going on to enter into this agreement with Army Corps., he wasn’t elected to the Board yet; however, when the agreement was signed, he was part of the Board and one of the points he made was he didn’t want to bind a future commission to the numbers of what the renourishment would cost. Added it’s his understanding that the renourishment is optional if they want to pay for it. Should be based on what the future commission would choose to do.

Commissioner Sullivan shared most of the money is coming from Florida Department of Transportation (FDOT).

Commissioner Spradley agreed that it would be appropriate for the future commissions to make that decision.

Commissioner O’Brien added the Beach Management Plan is in the works to be adopted and there may be several funding opportunities to consider in the future.

- **Update: Beach Visitor’s Survey**

Commissioner Cooley shared background about how the beach survey began. Added Flagler Beach is set to start the survey this Spring; however, at the Tourism Development Council (TDC) meeting this morning, our Tourism Director, Amy Lukasik, is using a software that is used from apps on your phone that tracks who was at all what locations. That information might be more comprehensive than the survey they were looking to complete.

Commissioner Sullivan stated Flagler Beach City Council may want to be briefed on the software once it’s fleshed out.

Commissioner Cooley added it would make no sense to spend \$30,000 on a survey if the software can duplicate it and in a superior way.

January 24, 2024
Joint Workshop

(Item 4c continued)

- **Consider a collaborative Legislative Funding request for an additional weather radar to provide coverage for the gap in Flagler County**

Commissioner Cooley stated the radar gap was brought up after the last tornado in Flagler County.

Jonathan Lord, Emergency Management Director, shared the County has been working with the State this past year, along with two other counties to fill in some of the National Weather Service radar gaps. Added Marion County and Lee County has a gap as well. State Legislature las session allocated some funding for the counties for fill these gaps, we are one of the recipients of that funding. Potential location for a radar site is the old radio tower if it’s acceptable or a few other County properties are an option.

Commissioner Cooley shared that this has been a long time coming.

- **How do we collaboratively address the impacts of growth?**

Commissioner Spradley shared he was pleased to hear the results from the TDC meeting. Added at prior meetings, the six hidden beaches were brought up by the County or are on their radar to talk about improving them to be able to accept growth.

Commissioner O’Brien asked what the hidden beaches are.

Commissioner Sullivan stated it’s six secret beaches that aren’t as known as Flagler Beach, but they are there.

Commissioner Spradley added they are maintained by the County and have parking lots. Suggested those could be destinations to relieve the pressure off Flagler Beach.

Commissioner O’Brien recalled Ms. Lukasik referring to that. Added he says all the time, every time someone moves to Palm Coast it means Flagler Beach gets another customer.

Commissioner Spradley stated how each municipality has a planning board and to be more mindful of what Flagler Beach is trying to do.

Commissioner O’Brien asked if there are any concrete things in mind.

Commissioner Sullivan stated there was discussion about the Route 100 bridge and the Hammock Dunes Bridge and trying to get more people to use the Hammock Dunes Bridge by expanding turn lanes and adding a traffic light.

January 24, 2024
Joint Workshop

(Item 4c continued)

County Administrator Petito shared the light would go on A1A at Camino Del Mar.

Mayor Alfin stated it sounds like a Development Local Impact (DLI) which could be a group that considers the good neighbor policy and the effect on the municipalities that are being bound by what the project is.

Commissioner Spradley concurred with Mayor Alfin.

Commissioner O’Brien shared one of the things that could be done, which is already being done, is to have the Administrators and Managers have a good communication process.

- **Flagler Beach’s capacity for growing population & use of beaches**

Commissioner Cooley stated there are multiple projects going on in Flagler Beach and there needs to be marketing to show residents and tourists where the beach access will be. Would like to see some traffic alleviation to the beaches without running into big logistical problems.

- **Expansion of Lifeguard coverage (continued from last mtg.)**

Commissioner Cooley shared when the beach project begins, there will be points where Flagler Beach will have extremely limited guarded areas and times where they won’t be guarded. Added it may be time to consider other areas for guarded beaches and to consider the parking situation.

Commissioner Sullivan stated there is currently an agreement on cost sharing with the lifeguards between Flagler County and Flagler Beach.

Commissioner O’Brien asked for clarification.

Commissioner Cooley stated it’s not a funding thing, more like if the work area shifts and there isn’t a way to move the lifeguard equipment to a new area.

Commissioner O’Brien stated they can bring it up to the rest of the BOCC and if it means asking staff to participate to plan for that then they can do that. Asked if they are thinking about expansion of guarded beaches once the work is completed.

Commissioner Cooley shared yes as a long-term thing.

Commissioner O’Brien stated it can be brought back to the BOCC and staff.

January 24, 2024
Joint Workshop

(Item 4c continued)

Commissioner Schuitema asked about the Flagler County and Flagler Beach agreement for the lifeguards.

Commissioner Cooley answered Flagler County pays for approximately \$85,000 but the total program is about \$350,000. Added the County pays into that to help supplement.

Commissioner O’Brien shared there are other areas where there are first responders for the lifesaving aspects.

Commissioner Cooley stated there are also substations close by.

Commissioner O’Brien added he understands though how that is still different from an actual guarded beach.

Commissioner Sullivan stated there would be a significant change if full-time lifeguards are put at all the beaches.

Commissioner O’Brien shared he would like to become more educated about the process.

Commissioner Schuitema asked if the expansion would be with Flagler Beach’s lifeguards.

Commissioner Cooley stated that is an unanswered question and it could be any combination.

Commissioner Spradley added it is the natural conversation to have.

Commissioner O’Brien asked if they are in initial stages for paid parking or if any work has been done with it.

Commissioner Cooley answered no, it’s more a long-term initiative.

Commissioner Schuitema stated the surveys will give some insight about the need for the expansion of the lifeguards.

D – City of Bunnell

None

January 24, 2024
Joint Workshop

E – Town of Beverly Beach

Town Clerk Arden stated the Comprehensive Plan from 1990 had a build out of 1200 and now he can’t see how more than 800 people can live there satisfactorily.

F – Town of Marineland

None

G – Flagler County School Board

None

Commissioner O’Brien opened public comment.

Kim Carney, Flagler Beach, shared there is a state statute that mentions every municipality must have an assigned location for the homeless. Added Flagler Beach has it on record that it is the County Park underneath the bridge and anyone claiming residence in Flagler Beach, that park is where they should be sent. Spoke about the beach renourishment plan and originally it was to be done in 200 foot sections. Added if the entire State of Florida is surveyed, she would guess 80% of the coastal area is managed by the County and provided examples.

County Attorney Al Hadeed provided information about the beach renourishment. Added the contractors have every financial interest in accelerating the work done on the beaches because they are on a fixed price. Stated the length of the work will range from 500 - 1000 feet sections at a time. Added there will be a live website that states when and where the work is being done. Wanted to make everyone aware, the Army Corps. just published a great poster that gives all the details of the project.

Commissioner O’Brien closed public comment.

Mayor Alfin asked for a copy of the minutes from this meeting so when they go back to their Boards or Councils, they’ll all get the same information.

Commissioner Sullivan shared he is very impressed by what is going on in Flagler Beach.

Commissioner O’Brien shared the Flagler Beach projects being done simultaneously is a good thing.

Commissioner Cooley echoed Mayor Alfin’s comments. Shared Flagler Beach is reaching their 100-year anniversary. Thanked County Attorney Hadeed for all his help with the projects.

January 24, 2024
Joint Workshop

Commissioner Spradley shared he’s leaving the meeting very hopeful.

Town Clerk Arden commended everyone for solving some tough problems.

Commissioner Schuitema echoed Town Clerk Arden’s comments.

ITEM 5 – SET NEXT MEETING DATE

Commissioner Cooley asked how the board would feel about a biannual meeting rather than quarterly because sometimes quarterly doesn’t give them enough time to get things accomplished.

Commissioner Sullivan concurred.

Commissioner Cooley stated if something comes up then a meeting could be scheduled.

Members of the Board agreed.

Commissioner Spradley stated the next meeting could be in six months and then if the one following needs to be sooner than that could be set.

Commissioner O’Brien stated the Administrators and Managers meet on a regular basis, so the dialogue could continue then.

ITEM 6 – ADJOURNMENT

The meeting was adjourned by consensus at 6:51 p.m.

Beach/Parks/Recreation

Weekly Highlights July 10, 2023

- The Independence Day weekend was very busy for lifeguards as dry weather and warm water conditions resulted in large beach crowds. Lifeguards made several rescues and responded to five heat related medical incidents on the beach.
- The July 4th weekend was a big success. Aside from large crowds of people enjoying the beach, the City of Flagler Beach also hosted the Independence Day Parade on Thursday, July 4 along with activities in Veterans Park from 11:00am to 3:00pm. This Year's parade included 47 entries and lasted for just over one hour.
- The "Flagler Beach All-Stars" rescheduled their monthly volunteer beach cleanup to Friday, July 5. Thanks to all of the volunteers who helped out.
- Session 4 of Junior Lifeguard Summer Camp concluded on Friday, June 28.
- There was no camp scheduled during the July 4th week and session 5 will resume on Monday, July 8.

Beach/Parks/Recreation

Weekly Highlights July 17, 2024

- Lifeguards will continue to patrol the beach seven days per week up until Labor Day Weekend.
- On July 17 and 18, 8 Flagler Beach lifeguards will be traveling to Navarre Beach, Florida to compete in the Southeast Regional Competition.
- On Saturday, July 13, 5 Flagler Beach Junior Lifeguards traveled to Daytona Beach to compete in the Southeast Regional Junior Lifeguard competition. These future Flagler Beach lifeguards had the opportunity to test their lifeguarding skills against some of the best Junior Lifeguards in the Southeast Region.
- Session 6 of Junior Lifeguard Summer Camp began on Monday, July 15.

Penny Overstreet

From: Robert Pace
Sent: Thursday, July 11, 2024 11:54 AM
To: Dale Martin
Cc: Penny Overstreet; Katherine Monroy
Subject: Weekly Highlights

Mr. Martin,

The following are the weekly highlights;

- Follow-up on 4th of July

I did speak with you beforehand and on the 4th of July, but I wanted to give you a follow-up on the daily activities. I have to say, this was probably the smoothest 4th of July I have ever been of part of in the city. The parade took place without incident and with approximately 45 participants, the route was completed in just over an hour. As previously reported, there were 3 units representing the department in the parade. Ladder 11 assumed all emergency calls in the parade timeframe. Obviously, the fireworks not taking place in the city played a role. I also believe the heat was a contributor, but there were only 8 calls for service completed by the fire department over the 4th. This is a significantly lower number than in past years. The department did have an EMS team assigned to the beach during the day. There were 6 water rescue calls responded to, a couple of alcohol incidents and 2 altercations. Lunch provided at the firehouse was much appreciated by all visitors. Considering how routine the day became, staff working overtime were released and the department transferred back to regular shift rotation at 1700.

- ResQCPR Pump

The Zoll Medical Corporation is the manufacture of the ResQCPR Pump. This pump is a manual unit that can be utilized by staff for compressions, while performing CPR. The pump provides regulated, thorough and more efficient compressions than those that would be performed by hand. The ResQCPR Pump has become very popular in the industry and explains why the department's pump was on backorder for several months. I happy to report that the department has taken delivery of the pump and this is one of the last budgeted items to be purchased this year. Lieutenant Rainey has spent much time working with the unit and has become proficient in understanding the features/operation. She will be conducting all in-service training for staff.

- Chief Tucker's Annual Evaluation

The Assistant County Administrator (Jorge Salinas) recently sent me an email requesting feedback for the annual evaluation being conducted for FCFR's Chief (Mike Tucker). I was identified as a member of Chief's Tucker executive group and my feedback is considered important by Mr. Salinas during the evaluation process. Points to be addressed included work performance during the past year, quality of work, customer service, leadership/management effectiveness and any improvement recommendations. Mr. Salinas also requested the questionnaire be completed and returned to him, no later than July 19th. I have completed my input for the evaluation and emailed it to Mr. Salinas. I don't mine adding that my feedback was nothing but positive, that Chief Tucker is a wealth of knowledge and a true asset to have in the county.

- Updated ERGs

The ERG (Emergency Response Guidebook) is updated every few years and the 2024 version were recently released. The guidebooks are distributed by the US Department of Transportation and are delivered to public safety organizations throughout the country. The guidebook is intended for use by first responders during the initial phase of a transportation incident involving hazardous materials and dangerous goods. The Fire department has received the newest editions of the ERGs and the guidebooks are now stored on every unit. Staff will also be spending some time on reviewing the revisions incorporated into the 2024 edition.

- Maintenance Department

I just wanted to express my appreciation to Bill Clemence and his staff for the assistance received by the fire department. As you are aware, the fence enclosure for the department's dumpster had become a bit of an issue. Bill contacted all the vendors, obtained the quotes and is going to install a stop bar at the back of the dumpster pad. This is to ensure the back fence is not damaged. Bill also secured the city golf cart to be utilized by the hydration team for the 4th of July. Finally, I noticed while many visitors were in the training room on the 4th, there multiple light panels were out in the training room. I called Bill and he had his crew replace the faulty bulbs just a couple hours later. Again, the dedication and attention to detail displayed by the Maintenance Department is much appreciated.

- Monthly Chief's Meeting

The Monthly Chief's Meeting will take place this afternoon at 1330. The meeting will once again be conducted in the training room here at the stationhouse. Items on the agenda include an update from Department of Forestry Senior Rangers, debrief on the 4th of July, hurricane discussion, and an update on the arrival of the new Fireflight Rescue Helicopter. There is always an opportunity to discuss any unforeseen issues. I will give you a full report in next week's submission.

- Impact Issues

There are no scheduled events to take place in the city this weekend. However, FBOR & FBFD are again expecting busy beach days and thousands of visitors in town.

I look forward to talking to you soon.

Thanks,

Robert Pace

Fire Chief

Flagler Beach Fire Rescue

320 S. Flagler Ave

Flagler Beach, Florida 32136

Office-386-517-2010

Cell-386-276-0405



FBFD Operational Response Report

This weekly report conducted by the Flagler Beach Fire Department contains the following data:

- Number of incidents responded to over the dates listed below.
- Incident types.
- Total number of incidents for 2024.

Report Conducted: July 4 - July 10

Flagler Beach Fire Department

Deputy Chief Stephen Cox

Scox@fbfire.org



Weekly Incident Response Data



Counts	% Rows		% Columns		% All									
	7/4/24	7/5/24	7/6/24	7/7/24	7/8/24	7/9/24	7/10/24	7/11/24	7/12/24	7/13/24	7/14/24	7/15/24	7/16/24	Total
(10) Fire, other			1											1
(14) Natural vegetation fire		2												2
(32) Emergency medical service (EMS) incident	4	1	5	2	1	1	4							18
(44) Electrical wiring/equipm. problem		1												1
(51) Person in distress			1											1
(55) Public service assistance	1	1				1	1							4
(61) Dispatched and canceled en route	1	1		2			4							8
(62) Wrong location, no emergency found	1													1
(65) Steam, other gas mistaken for smoke							1							1
(70) False alarm and false call, other			1											1
(73) System or detector malfunction			1											1
Total	7	6	9	4	1	2	10							39

Total Number of Incident for 2024
891

Penny Overstreet

From: Robert Pace
Sent: Thursday, July 18, 2024 11:53 AM
To: Dale Martin
Cc: Penny Overstreet; Katherine Monroy
Subject: Weekly Highlights

Mr. Martin,

The following are the weekly highlights;

- Follow-up on Monthly Chief's Meeting

I did state in last week's report, that the Monthly Chief's Meeting was taken place at the firehouse and a few items that were on the agenda. The following are all the items discussed during the meeting. A specific request went out to FCFR administration that involved assigning an additional fire unit to the parade and that next year, Rescue 11 be staged at Station 11. The Chiefs from FCFR explained that the Push-in Ceremony for the new Fireflight Helicopter will be conducted on July 26th at the County hanger. The specific schedule was reviewed for the upcoming Active Shooter Drill at FPC. The specific scheduled addressed timing/movements during the drill for both LEO and fire. The shelf-life for ballistic gear carried on fire units was discussed. Any significant changes or purchases in the upcoming budgets were addressed. Purchasing new air-packs for FBFD was relayed to the group. Confirmation was given that high-water vehicles will be made available to Flagler Beach in the event of a hurricane this season. Finally, before closing the meeting, using a timer on trauma-alerts will be implemented by Flagler County Dispatchers.

- Medical Advisory Review Board Meeting

A Medical Advisory Review Board Meeting was held at the County EOC. This group meets every quarter and typically the meetings are at the EOC. Each quarter, there are some items that are always reviewed. This would include current members of the board, any new members added, significant calls that took place in the county and QA of incident reports. The biggest point of discussion was the upcoming COPCN (Certificate Of Public Convenience And Necessity) renewal. The next Medical Advisory Review Board Meeting will take place in October.

- Active Shooter Planning Meeting

A planning meeting for the upcoming Active Shooter Drill was conducted at PCFD's Station 25. Deputy Chief Cox represented the FBFD at the meeting. DC Cox worked with multiple Chiefs from both FCFR and the PCFD in fine tuning the upcoming multi-agency training. All changes and specifics for the training event were reviewed. This was the last official meeting for planning and the exercise takes place on July 24th. A press release will be formulated by those overseeing PIO responsibilities.

- COPCN Renewal

As stated previously in the report, the time is approaching for the COPCN (Certificate Of Public Convenience And Necessity) renewal. Simply stated, this certification is what allows the FBFD to operate medically and render patient care within the County/State. The certificate states "The first EMS provider on scene will assume responsibility for patient care until such care is transferred to another EMS provider. Transfer of patient care from the non-transport EMS

provider to the transport EMS provider will begin in an effective and efficient manner upon arrival of the transporting crew". COPCN renewals take place every two years. The department is currently gathering all required documentation for submittal. The department is not actually due for renewal until November. However, the Chiefs from all agencies in the county have agreed to submit in October, so that the agencies are adhering to the same schedule.

- Smoky Bear Reading Challenge

As you are aware, the fire department has been working with the library and Melissa Parish specifically on the Smoky Bear Reading Challenge. I spoke with Mrs. Parish recently and she reported, there are approximately 40 kids participating in the challenge. The recognition party will take place at the firehouse this Saturday. The children will receive gift bags and department souvenirs while visiting the station house. In addition, department staff will provide a station tour, equipment demonstration, assist with flowing water from a booster line, truck tours, and conduct a Q & A session. Some questions will be asked of the kids on campfire safety. The kids will also receive refreshments provided by the Volunteer Firefighter's Association.

- Annual Fire Extinguisher Inspections

I have been working with Daytona Fire & Safety on scheduling the annual fire extinguisher inspections. The technician representing the company will visit every city facility and email notification was sent to all city staff advising of the inspections. Historically, some extinguishers may need servicing or just be recharged. If an extinguisher is determined to be out of service, it will be replaced by the technician. The inspections will be conducted next week, July 22nd-24th. I will give you a follow-up report in next week's submittal.

- Impact Issues

The only scheduled special event to take place over the weekend in the city is the beforementioned Smoky Bear Reading Challenge Recognition Party. The party will take place at the firehouse Saturday July 20th from 10:00-Noon. However, FBOR and FBFD are expecting many beach goers and thousands of visitors in town.

I look forward to talking to you soon.

Thanks,

Robert Pace

Fire Chief

Flagler Beach Fire Rescue

320 S. Flagler Ave

Flagler Beach, Florida 32136

Office-386-517-2010

Cell-386-276-0405



FBFD Operational Response Report

This weekly report conducted by the Flagler Beach Fire Department contains the following data:

- Number of incidents responded to over the dates listed below.
- Incident types.
- Total number of incidents for 2024.

Report Conducted: July 11 - July 17

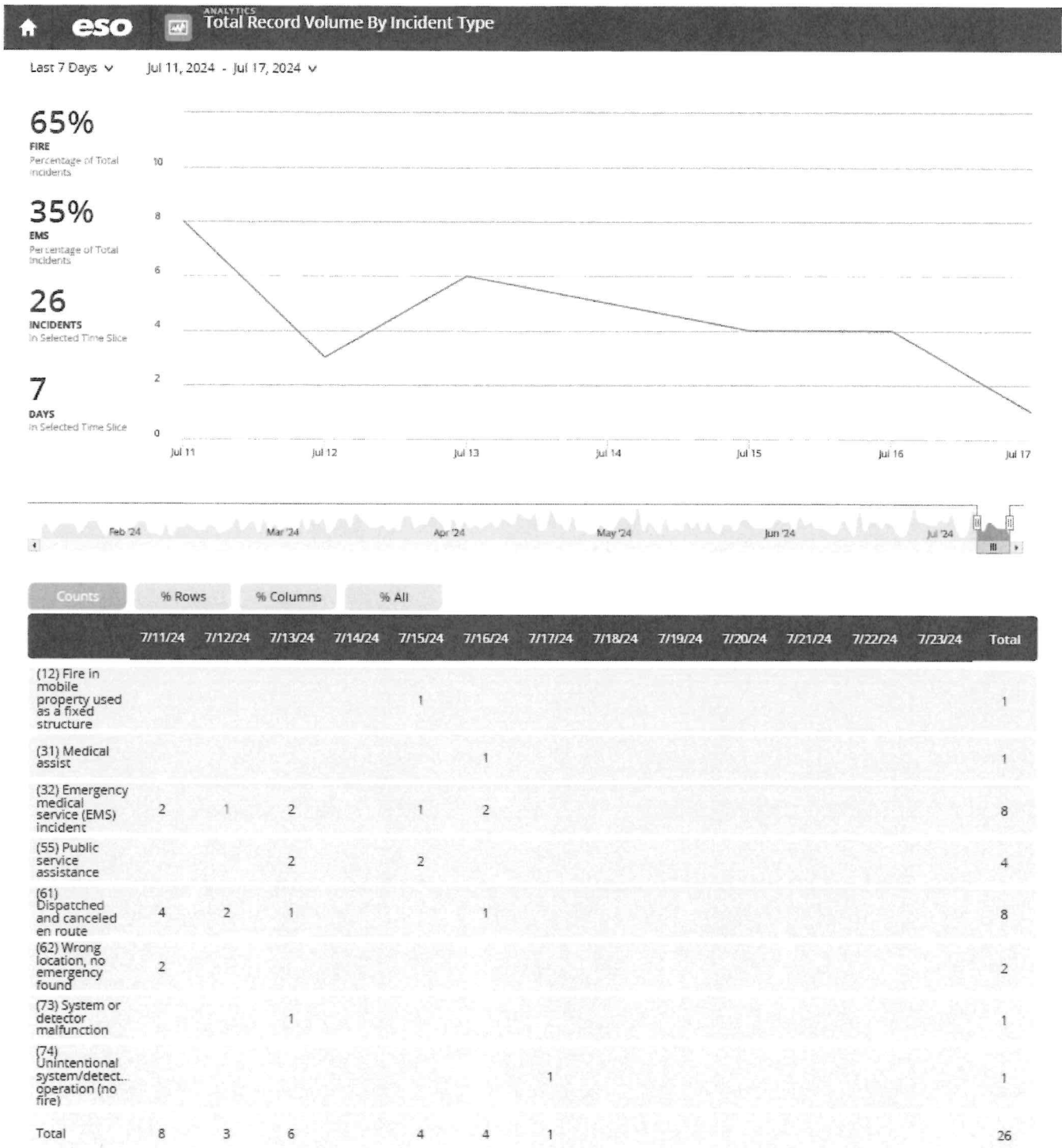
Flagler Beach Fire Department

Deputy Chief Stephen Cox

Scox@Fbfire.org



Weekly Incident Response Data





FLAGLER BEACH POLICE DEPARTMENT
Matthew P. Doughney, Chief of Police
204 South Flagler Avenue
Flagler Beach, FL 32136
386.517.2023

Chief's Weekly Report

From: Friday		7/4/2024		To: Thursday		7/11/2024	
Calls For Service	97	Felony Arrest	2	Reports Written	17	Citations Issued	52
Self-Initiated	36	Misd. Arrest	2	Comm. Policing	16	Warnings (Written/Verbal)	84
Traffic Stops	84	City Ordinance	3	Security Checks	337		

Chief's Weekly Summary

Thursday: During their shift on the 4th of July, Nightshift Officers responded to five (5) requests to assist other Law Enforcement agencies. Four (4) of the requests were in reference to traffic stops; with one (1) resulting in a Trooper from the Florida Highway Patrol making an arrest for Driving Under the Influence (DUI). Additionally, Officers were requested for mutual aid by Volusia County in reference to a "Hit and Run" crash, involving a pedestrian at South Oceanshore and Capri Drive. Officers were cancelled prior to arriving on scene, but they were on the lookout for the suspect's vehicle; which was not located. Lastly, Officers responded to numerous calls for service in reference to fireworks complaints. The only complaints that Officers responded to were those in which the reporting person requested contact by an Officer. **Good teamwork!**

Friday: 7/5/24 @ 1:01 a.m. / Driving Under the Influence - Arrest / 1200 Block of South-Central Avenue: Patrol Officers were dispatched in reference to a male subject that was banging on the front door of a residence. The suspect then repeatedly did "burn outs" in front of the same residence. Officers located the vehicle in question, driving back towards the area and a traffic stop was conducted in the 1800 block of South-Central Avenue. Upon the investigating Officer making contact with the male Driver, it was apparent that the subject was intoxicated. Field sobriety exercises were completed and the male was arrested, without incident, for Driving Under the Influence (DUI). The subject was transported to the Flagler County Inmate Facility, and a breath test was conducted. The subjects Blood Alcohol Content (BAC) was .166; double the legal limit. A Police report was completed. **Good Job!**

Friday: /5/24 @ 1:46 a.m. / Baker Act / 101 North Oceanshore Boulevard (Finn's): Patrol Officers were dispatched in reference to a 911 call from a female subject advising that she was left at the bar and was afraid to go home. Upon our Officers making contact with the female subject, she appeared to be highly intoxicated and was not making a lot of sense. The female advised that she was mentally abused by her boyfriend in Palm Coast. After talking to the female, she was placed into protective custody under the Baker Act and she was transported to Halifax Hospital in Daytona Beach. A Police report was completed.

Friday: After bar closing, Nightshift Officers removed all barricades from the roadway and picked up the cones that were used to block off parking along the west side of South Oceanshore Boulevard for the 4th of July. All cones that were put out the night before were accounted for and placed back in the emergency trailer; which was returned to the Fire Department. **Good Job!**

Friday: Chief Doughney worked in Patrol from 7:30 a.m. to 2:30 p.m. During the shift, three (3) City parking citations were issued, along with one (1) verbal warning; all for vehicles parked the wrong direction. The City was not nearly as crowded as anticipated for the 5th of July, and there were no major calls of significance during dayshift.

Friday: 7/5/24 @ 7:51 p.m. / Warrant Service - Attempt / 300 Block of 12th Street North: Patrol Officers attempted to locate a male fugitive at his listed residence. The subject currently has an active arrest warrant out of Flagler County. No one appeared to be home, the subject was not located and the warrant information was passed along to Dayshift Officers.

Friday: 7/5/24 @ 8:32 p.m. / Warrant Arrest / 200 Block of 3rd Street South: Patrol Officers located a male fugitive subject at his listed residence. The subject had two (2) active, Flagler County arrest warrants. The warrants were for Violation of Probation re; Battery and Violation of Probation re; Driving Under the Influence (DUI). The warrants were confirmed, and the subject was taken into custody without incident. The subject was transported to the Flagler County Inmate Facility. A Police report was completed. **Good proactive work!**

Friday: 7/5/24 @ 8:42 p.m. / Reckless Driver / 2200 South Oceanshore Boulevard: Patrol Officers were dispatched in reference to a motor vehicle traveling southbound on A1A at a high rate of speed. Officers checked the area, but they were unable to locate the vehicle in question.

Friday: Nightshift Officers conducted proactive traffic enforcement at the following location and times;
2400 block of Moody Boulevard, from 7:15 p.m. to 7:45 p.m. No violations.

Saturday: 7/6/24 @ 3:14 a.m. / Suspicious Vehicle / 825 Moody Lane (Moody Boat Ramp): Upon Officers checking the Moody Boast Ramp, they observed an occupied vehicle, with the Driver asleep behind the wheel. The Driver was awoken and he was advised of City's Camping Ordinances. The subject was positively identified, and after he was cleared vial teletype (no warrants) he departed the scene. No further action taken.

Saturday: 7/6/24 @ 6:30 a.m. / Crash - No injuries / 400 Block of North Oceanshore Boulevard: Patrol Officers were dispatched in reference to a crash; with no injuries. Upon our Officers arrival they confirmed that there were no injuries, whoever, one vehicle was rendered disabled and had to be towed from the scene. A State Crash report was completed.

Saturday: 7/6/24 @ 3:27 p.m. / Suspicious Incident / 111 3rd Street South (Surfside Shakes): Patrol Officers were dispatched to the business in reference to a suspicious phone call the business received. The business received a call asking about the amount of currency in the cash register and Law Enforcement needed to investigate possible counterfeit bill. This is a scam and there were no issues at the business.

Saturday: 7/6/24 @ 5:17 p.m. / Crash – Injuries (Minor) / Moody Boulevard at John Anderson Highway: Patrol Officers were dispatched in reference to a crash involving two (2) vehicles; with minor injuries. The two (2) involved vehicles were both removed from the scene by Roger's Towing. A State Crash report was completed.

Saturday: 7/6/24 @ 7:46 p.m. / Trespassing / 101 North Oceanshore Boulevard (Finn's): Patrol Officers were dispatched to the business in reference to three (3) male subjects who were refusing to leave the property. Upon our Officers arrival, the subjects in question were exiting the business, and they were escorted off the property by Officers without incident. No further action taken.

Saturday: 7/6/24 @ 8:10 p.m. / Assist Public / 501 North Oceanshore Boulevard (Golden Lion): An intoxicated male subject called Dispatch wanting to report his vehicle stolen. Our Officers, along with the assistance of Flagler County Sheriff's Deputies and multiple License Plate Readers (LPR's), the subject's vehicle was located in the parking lot at Advent-Health South. The subject's vehicle had been there for almost one (1) week. No further action was required. **Great teamwork!**

Saturday: 7/6/24 @ 8:12 p.m. / Welfare Check / 3580 South Oceanshore Boulevard (Nautilus Condominiums): Officers were dispatched in reference to a female reporting party calling in requesting a welfare check on her ex-husband, who was visiting his mother. All parties at the condominium were located and in good health. The reporting party was re-contacted and made aware of our findings. No further action required.

Saturday: 7/6/24 @ 10:07 p.m. / Baker Act / 42 Pebble Beach Drive: Patrol Officers were requested to help Flagler County Sheriff's Deputies in reference to locating a vehicle, whose Driver had made statements of wanting to harm himself. The vehicle was alerted on one (1) of our License Plate Readers (LPR's) and was traveling southbound into Volusia County. Volusia County Dispatch was notified, and the vehicle's tag was "Hot-Listed" in their LPR system. At 3:21 a.m., the vehicle alerted on an LPR in Flagler County, and a traffic stop was conducted. The male was taken into protective custody by our Officers under the Baker Act, without incident. The subject was transported to Halifax Hospital in Daytona Beach for evaluation. A Police report was completed. **Good Job!**

Sunday: 7/7/24 @ 11:59 a.m. / Crash - No Injury / 2600 Block of South Oceanshore Boulevard: Patrol Officers were dispatched in reference to a minor crash; with no injuries and one (1) vehicle disabled. The rear end collision occurred when one (1) vehicle stopped on South Oceanshore Boulevard in order to let pedestrians cross the roadway, and the second vehicle could not stop in time. A State Crash report was completed.

Sunday: 7/7/24 @ 10:10 p.m. / Narcotics - Arrest / 100 Block of 2nd Street South: A Patrol Officer conducted a traffic stop on a motor vehicle after receiving an alert from a License Plate Reader (LPR). The Driver of the vehicle was found to be operating the vehicle without a valid Driver's License, and he was also found to be in possession of narcotics. The Driver was taken into custody without incident and he was transported to the Flagler County Inmate Facility. The Driver was charged with the following crimes; Driving While License Suspended (with knowledge), Possession of Cocaine, Possession of Hashish Oil, and Possession of Drug Paraphernalia. A Police report was completed. **Good Job!**

Sunday: Two (2) separate items of found property were turned into Officers during nightshift. The found property items were submitted into Property and Evidence, and Police reports were completed on each case.

Monday: Dayshift Officers conducted proactive traffic enforcement at the following locations and times;
3400 block of South Oceanshore Boulevard, from 8:12 a.m. to 8:30 a.m. One (1) traffic stop, with one (1) State Traffic citation issued.
400 block of John Anderson Highway, from 10:06 a.m. to 10:39 p.m. Three (3) traffic stops, with two (2) State Traffic citations and one (1) written warning issued.

Monday: 7/8/24 @ 8:57 p.m. / Disturbance - Verbal / 1544 South Oceanshore Boulevard (Topaz Motel): Patrol Officers were dispatched to the motel in reference to a verbal disturbance. Upon our Officers arrival on the scene, contact was made with a male subject and a female subject; both from Ohio. The two (2) parties advised that the argument was verbal and that no physical contact occurred. The female wanted to leave, so she gathered her belongings and left the Motel. The subject stated that she did not want any assistance from Law Enforcement.

Monday: 7/8/24 @ 9:57 p.m. / Disturbance - Verbal / 1544 South Oceanshore Boulevard (Topaz Motel): Patrol Officers responded to a verbal disturbance where the reporting party advised that a female was screaming in the middle of the road. Upon our Officers arrival on scene, it was determined that this call involved the same two (2) parties from the earlier disturbance. The female advised she had nowhere to go and no means of travel. Officers contacted a woman's shelter and got her a place to stay for the night due to the female being out of State with no means of travel. The Officers transported the female to the shelter without incident. A Police report was completed.

Tuesday: 7/9/24 @ 8:16 a.m. / Traffic Stop (LPR) / 300 Block of North Oceanshore Boulevard: A Patrol Officer was alerted by a License Plate Reader (LPR) of a vehicle, who's owner has a suspended Driver's License. The vehicle was located and a traffic stop was conducted. The investigation resulted in the Driver receiving a State Traffic citation for Driving While License Suspended, and the vehicle's tag was seized (per a seized tag order). The vehicle was towed from the scene, and a Police report was completed.

Tuesday: 7/9/24 @ 2:30 p.m. / Alarm - Residential / 400 Block of 19th Street South: Patrol Officers responded to a report of an alarm at a residence. The property was checked, with no open doors or windows, and no cars in the driveway. The alarm reset and was possibly caused by a heavy thunderstorm that occurred on the barrier island in the afternoon.

Tuesday: Dayshift Officers conducted proactive traffic enforcement at the following locations and times;
3400 block of South Oceanshore Boulevard, from 8:12 a.m. to 8:30 a.m. One (1) traffic stop, with one (1) State Traffic citation issued.
400 block of John Anderson Highway, from 10:06 a.m. to 10:39 p.m. Three (3) traffic stops, with two (2) State Traffic citations and one (1) written warning issued.

Tuesday: Chief Doughney met with Ms. Stephanie Luther from Flagler Creates in order to begin the planning process for this year's "Witches Bike Ride in Flagler Beach", which will be held on Saturday, October 26th at 9:00 a.m.

Tuesday: 7/9/24 @ 5:34 p.m. / Trespassing / 1820 South Oceanshore Boulevard (Flagler Beach Motel): Patrol Officers were dispatched to the Motel in reference to two (2) non-guests, who were walking on the property and causing issues. The subjects in question had departed the property prior to our Officers arrival. No further action was needed

Tuesday: Nightshift Officers conducted proactive traffic enforcement at the following location and times; 2200 block of Moody Boulevard, from 6:15 p.m. to 6:45 p.m. Two (2) traffic stops, with two (2) written warnings issued.

Wednesday: Chief Doughney and Chief Pace participated in Wellness Walk Wednesday from 8:00 a.m. to 8:50 a.m. From 1:30 p.m. to 3:00 p.m., Chief Doughney and Deputy Chief Blanchette attended the final planning meeting at the Flagler County Emergency Operations Center (EOC) for the Flagler Community Full Scale Exercise; that is scheduled at Flagler-Palm Coast High School on Wednesday, July 24th. The multi-agency, multi-disciplinary training scenario is designed to evaluate the response of Law Enforcement Departments, and Fire Departments (EMT's and Paramedics), in Flagler County, along with the School Board Staff with regards to an active shooter at the High School.

Wednesday: Nightshift Officers conducted proactive traffic enforcement at the following location and times; 2200 block of Moody Boulevard, from 10:30 p.m. to 11:00 p.m. No violations.

Thursday: Chief Doughney attended the City Commission Workshop at City Hall from 5:30 p.m. to 7:00 p.m. Once the workshop was completed the regular meeting of the City Commission was held, and it concluded at 8:00 p.m.

Thursday: 7/11/24 @ 6:44 p.m. / Water Rescue / South Oceanshore Boulevard at 8th Street South: Patrol Officers were dispatched to the Beach in reference to the reporting party thinking they saw three (3) people in the water, who were in distress. Upon our Officers arrival, no one was found in the water or in distress. Contact was made with several beachgoers who confirmed that no one had been in distress. No further action required.

Thursday: 7/11/24 @ 7:29 p.m. / Suspicious Incident / 1600 Block of South Daytona Avenue: Patrol Officers were dispatched to a residence in reference to the reporting party thinking they heard someone inside the vacant residence asking for help. Our Officers cleared the residence with the homeowner, and there were no persons located inside. No further action required.

Thursday: 7/11/24 @ 8:56 p.m. / Suspicious Person / 200 Block of 7th Street North: Patrol Officers were dispatched to the residence in reference to a truck that pulled into the reporting party's yard; with the Driver still inside the vehicle. The reporting party could see the Driver moving around inside the vehicle and acting weird. The investigation revealed that the Driver was found to operating the vehicle without a valid Driver's License (with knowledge), with previous suspensions, and was taken into custody without incident. The subject was transported to the Flagler County Inmate Facility. A Police report was completed.

Thursday: Nightshift Officers conducted proactive traffic enforcement at the following location and times; 2200 block of Moody Boulevard, from 8:15 p.m. to 9:00 p.m. Two (2) traffic stops, with one (1) written warning and one (1) verbal warning.

“Stars & Stripes Holiday Parade”: This year’s parade started at 9:00 a.m., and the Rotarians from the Rotary Club of Flagler Beach did an outstanding job of organizing the event. There were forty-eight (48) entries in the parade, and thanks to the Flagler County Sheriff’s Office, Flagler County Assist and Flagler Volunteers Services, traffic posts along the parade route were staffed in order to provide safety for the entrants and spectators. Our City’s Sanitation Department utilized their large trucks to help secure the parade route at South 7th and A1A, North 7th and A1A, and SR100 and Central Avenue. The parade concluded just before 10:00 a.m. and all traffic posts and detours associated with the parade were secured and/or removed by 10: 15 a.m. The new start time of 9:00 a.m. was greatly appreciated by those working the parade, those in the parade and there were many positive comments received by those on hand watching the parade.

Monthly Training: Officers continued to work on completing their July 2024 online monthly training through Police Law Institute. This month’s topic is; **New Florida Laws 2024 - Part 1 of 3.**

4th of July After Action Report: An “After Action Report” for this year’s holiday events will be completed by Chief Doughney. Our Officers input, as well as input from the Flagler County Sheriff’s Office, Flagler County Assist and Flagler Volunteers Services, and City Staff, will be compiled and distributed in order to make improvement for next year’s events.

7.4.24 - Nightshift: This week’s report contains information and statistics from Nightshift of the 4th of July. that were not readily available for last week report.



City of Flagler Beach

Water Treatment Plant



To: Dale Martin, City Manager

From: Jim Ramer, Water Plant Superintendent

Subject: Monthly Report for June 2024

July 1, 2024

In June, we produced 19,177,000 gallons of drinking water. This amount was 1,675,000 gallons greater than the amount we treated in May. The rainfall for June was 8.47 inches. We used 2,800 Gallons at the plant and used 14,345 Gallons for irrigation. The fire department used 10,000 gallons. Flushed the North End of town due to low chlorine residual. We used 810,000 gallons. We also flushed manually 54,100 gallons. We flushed Lakeshore Dr. due to low chlorine residual. We used 7,602 gallons.

We have routine duties that we perform every day on each of our shifts. We collect samples every hour to make sure we keep the chemistry of the drinking water within the parameters for DEP. We regularly perform over 200 tests on the City water and raw water daily between the three shifts. We do routine plant maintenance. We mow the plant grounds. We collect monthly Well samples for statics and drawdowns for St. Johns River Water Management. We keep daily records for our monthly reports that are required to be turned in to the Department of Environmental Protection Agency. We also do quarterly reports for DEP on disinfection byproducts. We have the midnight shift flush the trains with high pH permeate water. We do yearly TTHM and HAA5 tests. We clean both de-gasifiers every two weeks.

DEP requires us to take five bacteriological samples from the distribution system monthly, according to our population. All samples passed on June 11th.

I have Santiago performing weekly vehicle checks. He checks all the fluids such as Brake fluid, windshield wiper fluid, transmission fluid, and all the lights.

We collected our monthly Bacteriological samples for DEP.

Staff started collecting our monthly Well samples, drawdowns, and statics.

Staff cleaned Degas #1.

Ehab and I found contractors have put 10" pipe in the ground where 12" should have been installed in the Well field.

Staff cleaned Degas #2. We cleaned #1 degasifier.

Ehab worked on Well 13 meter that was hit by lightning.

Ehab repaired chlorine pump #1 the roller froze up.

We fixed 2" water valve on plant grounds.

Worked with T & D Department on water valve issue at Marina Bay.

Gospel Gardens is finishing up on Well 14 landscaping.

We had Cunningham Oil looking at our chlorine room A/C unit. They found the unit not working with no leaks, added freon, and it started to work.

Ehab working on level indicator at the South Tank that was struck by lightning.

We changed the motor mount on Degasifier #2.

We changed the prefilters on the CIP.



FLAGLER BEACH POLICE DEPARTMENT
 Matthew P. Doughney, Chief of Police
 204 South Flagler Avenue
 Flagler Beach, FL 32136
 386.517.2023

Chief's Weekly Report

From: Friday		7/12/2024		To: Thursday		7/18/2024	
Calls For Service	53	Felony Arrest	0	Reports Written	10	Citations Issued	67
Self-Initiated	44	Misd. Arrest	1	Comm. Policing	12	Warnings (Written/Verbal)	92
Traffic Stops	108	City Ordinance	0	Security Checks	302		

Chief's Weekly Summary

Friday: Chief Doughney attended the Flagler County Domestic Violence Task Force meeting, via Zoom, from 9:00 a.m. to 10:00 a.m.

Friday: Dayshift Officers conducted proactive traffic enforcement at the following locations and times;

2200 block of Moody Boulevard, from 7:00 a.m. to 7:43 a.m. Two (2) traffic stops, with one (1) written warning and one (1) verbal warning issued.

3400 block of South Oceanshore Boulevard, from 8:09 a.m. to 9:10 a.m. Two (2) traffic stops, with three (3) State Traffic citations issued.

3400 block of South Oceanshore Boulevard, from 9:42 a.m. to 10:47 a.m. One (1) traffic stop, with one (1) State Traffic citation issued.

Friday: 7/12/24 @ 6:50 a.m. / Reckless Driver / 2300 Block of Moody Boulevard: A Patrol Officer was dispatched in reference to a report of a vehicle that was allegedly speeding and driving recklessly. The assigned Officer thoroughly checking the area, with negative results.

Friday: 7/12/24 @ 8:27 a.m. / Suspicious Incident / 2000 Block of North Daytona Avenue: A Patrol Officer contacted the reporting party, who advised that someone was looking at his home for sale, without making an appointment first. The reporting party just wanted to ensure that we haven't had a rash of these types of incidents occurring recently. No further action required.

Friday: 7/12/24 @ 3:07 a.m. / Reckless Driver / 300 Block of South Oceanshore Boulevard: A Patrol Officer was dispatched in reference to a report of a motor vehicle that allegedly failed to yield for pedestrians at the Pier crosswalk. The area was checked thoroughly, with negative results.

Friday: 7/12/24 @ 8:01 p.m. / B.O.L.O. / Moody Boulevard and John Anderson Highway: Patrol Officers located a vehicle in Wadsworth Park, that Dispatch had put out a "Be On the Lookout" (BOLO) for, as the registered owner had felony arrest warrants. Upon our Officers identifying the Driver of the vehicle, it was determined that he is the son of the subject with the arrest warrants. No further actions required.

Saturday: 7/13/24 @ 12:02 a.m. / Assist Public / 2100 Block of North Central Avenue: Patrol Officers responded to a residence that had become flooded, due to water inside the home being left on. Our Officers helped the homeowner move some items to safety from the high water. **Good Job!**

Saturday: Dayshift Officers conducted proactive traffic enforcement at the following locations and times;
2200 block of Moody Boulevard, from 7:41 a.m. to 7:59 a.m. No violations were observed.
2200 block of Moody Boulevard, from 2:21 p.m. to 2:53 p.m. One (1) traffic stop, with one (1) State Criminal citation issued.

Saturday: 7/13/24 @ 9:03 a.m. / Traffic Stop / 1100 Block of South Oceanshore Boulevard: A Patrol Officer initiated a traffic stop on a motor vehicle for unlawful speed. The investigation resulted in the Officer seizing a small amount of suspected Cannabis, along with Drug Paraphernalia. The items were secured and submitted to Property and Evidence for destruction. A Police report was completed.

Saturday: 7/13/24 @ 11:50 a.m. / Traffic Stop (LPR) / 2200 Block of Moody Boulevard: A Patrol Officer received an alert from a License Plate Reader (LPR) on a vehicle whose owner had a suspended Driver's License. The Officer located the vehicle in question, and a traffic stop was conducted. The investigation resulted in the vehicle tag and the Driver's Suspended License being seized. The owner had Johns Towing respond and take possession of the vehicle. The Driver was cited with a State citation for Driving with a Suspended License. No further action required.

Saturday: 7/13/24 @ 12:39 p.m. / Traffic Stop (LPR) / 2200 Block of Moody Boulevard: A Patrol Officer received an alert from a License Plate reader (LPR) on a vehicle whose owner had a suspended Driver's License. The Officer located the vehicle in question, and a traffic stop was conducted. The investigation resulted in the Driver's Suspended License being seized. A passenger in the vehicle, with a valid license, took over as the Driver of the vehicle. The Driver was cited with a State citation for Driving with a Suspended License. No further action required.

Saturday: 7/13/24 @ 2:26 p.m. / Traffic Stop (LPR) / 2200 Block of Moody Boulevard: A Patrol Officer received an alert from a License Plate Reader (LPR) on a vehicle whose owner had a suspended Driver's License. The Officer located the vehicle in question, and a traffic stop was conducted. The investigation resulted in the Driver's Suspended License being seized. The Driver had another person with a valid license take possession of the vehicle. The Driver was cited with a State citation for Driving with a Suspended License. No further action required.

Saturday: 7/13/24 @ 6:35 p.m. / 911 Investigation / 1848 South Oceanshore Boulevard (Oceanside Beach Bar & Grill): Patrol Officers were dispatched to a "911" call that was "geo-locating" at this location. Officers canvassed the area and found no one in need of emergency services.

Saturday: 7/13/24 @ 9:24 p.m. / 911 Investigation / 3170 South Oceanshore Boulevard: Patrol Officers were dispatched to a "911" hang-up call in this area. Officers walked Gamble Rogers trails and located the Park Manager's residence, where it was confirmed that she had called 911 by accident. Officers confirmed that there was no emergency.

Saturday: 7/13/24 @ 10:38 p.m. / Driving While Impaired - Arrest / Moody Boulevard at Beach Village Drive: Patrol Officers conducted a traffic stop. The ensuing investigation revealed that the Driver was found to be impaired by narcotics. The Driver was arrested without incident, and he was transported to the Flagler County Inmate Facility. A Police report was completed.

Sunday: 7/14/24 @ 12:27 a.m. / Verbal Disturbance / 2100 Block of Oak Place: Patrol Officers were dispatched to a verbal disturbance at a residence. The homeowner had invited several friends to spend the night, and one (1) of the guests became unruly. The homeowner wanted the female subject in question removed, and Officers deescalated the situation. The unruly guest departed the residence without incident. No crimes were committed and none of the involved parties were in dating or domestic relationships.

Sunday: 7/14/24 @ 4:45 a.m. / Commercial Alarm / 215 South Oceanshore Boulevard (Funky Pelican): Patrol Officers were dispatched to an alarm originating from the kitchen area of the business. Officers made contact with an employee of the restaurant, who had inadvertently triggered the alarm. No further action required.

Sunday: Dayshift Officers conducted proactive traffic enforcement at the following locations and times; Palm Circle at North Flagler Avenue, from 8:32 a.m. to 9:10 a.m. Two (2) traffic stops, with two (2) written warnings issued. 2200 block of Moody Boulevard, from 9:29 a.m. to 9:52 a.m. One (1) traffic stop, with one (1) State Traffic citation issued.

Sunday: 7/14/24 @ 11:41 a.m. / Found Property / 200 Block of South-Central Avenue: A Patrol Officer was dispatched in reference to a found credit card. The credit card company was contacted, the card was cancelled, and the operator requested the card be destroyed. The card was destroyed as requested.

Sunday: Dayshift Patrol Officers responded to four (4) separate "911" investigations during their shift. The calls were investigated, and no emergencies were located.

Sunday: Nightshift Officers conducted proactive traffic enforcement at the following locations and times; 2200 block of Moody Boulevard, from 6:30 p.m. to 7:00 p.m. One (1) traffic stop, with a written warning issued. 2000 block of North Oceanshore Boulevard, from 7:15 p.m. to 7:45 p.m. No violations observed.

Sunday: 7/14/24 @ 9:08 p.m. / Physical Disturbance / 408 South Oceanshore Boulevard (7-11): Patrol Officers were dispatched to the business in reference to a juvenile customer fighting with the Store Clerk. The juvenile has been causing issues in the store for quite some time, and was trespassing from the business; along with his father and uncle. All parties involved wished to pursue charges, and once video surveillance footage is reviewed, charging affidavits will be completed (if applicable). A Police report was completed. Additional follow-up is required.

Sunday: 7/14/24 @ 9:17 p.m. / Suspicious Person / Moody Boulevard at Palm Drive: Patrol Officers were dispatched to the area of the Moody/SR100 Bridge in reference to an elderly female who appeared to be lost. Upon our Officers making contact with the female, she requested to go to the hospital. The female was transported to Advent-Health South, where she was met by family members. The subject was turned over to Hospital Staff and family members for her care. No further action required.

Monday: 7/15/24 @ 3:41 a.m. / Residential Alarm / 2300 Block of South Oceanshore Boulevard: Patrol Officers were dispatched to a residence in reference to a dining room motion alarm. Upon our Officers arrival, the residence was found to be secured. The alarm was found to be a false alarm. No further action was needed.

Monday: Nightshift Officers conducted proactive traffic enforcement at the following location and times; 2200 block of Moody Boulevard, from 10:15 p.m. to 11:30 p.m. Three (3) traffic stops, with two (2) written warnings and one (1) State Traffic citation issued.

Monday: 7/15/24 @ 10:25 p.m. / Suspicious Vehicle / 2200 Moody Boulevard (Wadsworth Park): Patrol Officers located a vehicle that was parked facing the wrong direction at the entrance to the Park. The Driver of the vehicle was found to be waiting for his wife, who was exercising on the Moody/SR100 Bridge. The Driver moved his vehicle as to park the right direction; and no further action was required.

Tuesday: 16/24 @ 4:05 p.m. / Assist Other Agency / 300 Block 2nd Street South: Patrol Officers were dispatched to an apartment in reference to a request made by the Orange County Sheriff's Office. The Orange County Sheriff's Office advised there was a subject with an active arrest warrant who possibly lived at this location; and also worked in the City. The warrant was in reference to unpaid child support. The locations provided by the Orange County Sheriff's Officer were checked, with no sign of the fugitive subject.

Tuesday: 7/16/24 @ 6:23 p.m. / Larceny / 400 Block of Palm Drive: Patrol Officers were dispatched to a residence in reference to some jewelry and cash that was missing from the master bedroom. The elderly couple had hired a Contractor to remodel their bathroom, and they discovered the items missing over the past few days. Our Officers utilized the "Leads Online" pawnshop database to locate some of the stolen jewelry, and they positively identified the suspect. A charging affidavit was completed and has been sent to be sent to the State Attorney's Office for review. A Police report was completed. **Fantastic Job!**

Wednesday: Chief Doughney participated in Wellness Walk Wednesday, from 8:00 a.m. to 8:50 a.m. Chief Doughney attended the Department Head Staff meeting at City Hall with Mr. Martin from 9:00 a.m. to 10:00 a.m. Chief Doughney assisted Dayshift Patrol in the early afternoon, handling one (1) call for service, and issuing one (1) City parking citation.

Wednesday: 7/17/24 @ 12:01 p.m. / Suspicious Incident / 100 Henry Circle: A Patrol Officer responded to a report of two (2) subjects on motorcycles that were driving suspiciously in the area. The Officer checked the area, to include Publix Plaza, Beach Park Village, the CVS parking lot and John Anderson Highway; with negative results. There were no additional calls for service in reference to these subjects.

Wednesday: Dayshift Officers conducted proactive traffic enforcement at the following locations and times;

2200 block of Moody Boulevard, from 7:26 a.m. to 8:28 a.m. No violations.

400 block of John Anderson Highway, from 10:24 a.m. to 11:20 a.m. Two (2) traffic stops, with three (3) State Traffic citations issued.

Wednesday: 7/17/24 @ 5:53 p.m. / Suspicious Person / South Oceanshore Boulevard at 22nd Street South: A Patrol Officer responded to an anonymous complaint of a male subject on a dune walkover, with bags and several items with him. The anonymous caller advised that the male was camping. Upon arrival, the assigned Officer observed a male sitting on the walkover, not causing any issues, not camping, and not violating any State Laws or City Ordinances. No contact was made with the male subject, as he was not involved in unlawful activity.

Wednesday: 7/17/24 @ 8:08 p.m. / Disabled Vehicle / SR100 at the I-95 Southbound on ramp: A Patrol Officer responded to assist Flagler County Deputies with traffic control, due to a vehicle that had broken down in the intersection. No further action required.

Thursday: Chief Doughney attended regular weekly meeting of the Rotary Club of Flagler Beach at Santa Maria Del Mar Church, from 8:00 a.m. to 9:00 a.m. Chief Doughney worked in Patrol for most of the day, and during the shift three (3) City parking citations were issued.

Thursday: 7/18/24 @ 5:28 a.m. / Death / 100 Block of Pebble Beach Drive: A Patrol Officer responded along with Fire/Rescue personnel in reference to a medical call; CPR in progress. The female patient was transported to Advent-Health South for treatment, but she passed away at the hospital. The investigation was turned over to Detective Vinci and investigators from the Flagler County Sheriff's Office. This case is active and under further investigation. A Police report was completed.

Thursday: 7/18/24 @ 12:05 p.m. / 911 Investigation / 2200 Block of Moody Boulevard (Wadsworth Park): A Patrol Officer was dispatched in reference to a "911" call that was "geo-located" to the area of the Park. The assigned Officer checked the Park, and no emergencies were located.

Thursday: 7/18/24 @ 7:14 p.m. / Stolen Vehicle - Recovered / Washing County (Georgia): Flagler County Dispatch advised that a stolen vehicle related to the case on Pebble Beach Drive was located in Washington County, Georgia; and the vehicle operator was in custody. A supplemental report was completed, and vehicle information was removed from FCIC/NCIC (teletype) by Staff from the Flagler County Sheriff's Office Dispatch Center.

Monthly Training: Officers continued to work on completing their July 2024 online monthly training through Police Law Institute. This month's topic is; **New Florida Laws 2024 - Part 1 of 3.**