



PARKS AD-HOC COMMITTEE MEETING AGENDA

Wednesday, May 01, 2024 at 6:00 PM

City Commission Chambers – 105 S. 2ND Street, Flagler Beach, FL 32136

ALL MEETING ITEMS WILL BE CONTINUED UNTIL MEETING IS COMPLETE.

- 1. Call the meeting to order**
- 2. Pledge of Allegiance**
- 3. Roll Call / Determination of Quorum**
- 4. Approval of Meeting Minutes**
 - [a.](#) Approval of the Meeting Minutes of April 3, 2024
- 5. Old Business**
- 6. New Business**
 - [a.](#) Suggestions for the Budget
 - [b.](#) Field Trip
- 7. Board Comments**
- 8. Other Business**
- 9. Adjournment**

RECORD REQUIRED TO APPEAL: In accordance with Florida Statute 286.0105 if you should decide to appeal any decision the Commission makes about any matter at this meeting, you will need a record of the proceedings. You are responsible for providing this record. You may hire a court reporter to make a verbatim transcript, or you may buy a CD of the meeting for \$3.00 at the City Clerk's office. Copies of CDs are only made upon request. The City is not responsible for any mechanical failure of the recording equipment. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at (386) 517-2000 ext 233 at least 72 hours prior to the meeting. The City Commission reserves the right to request that all written material be on file with the City Clerk when the agenda item is submitted.



PARKS AD-HOC COMMITTEE MEETING MINUTES

Wednesday, April 03, 2024 at 6:00 PM

City Commission Chambers – 105 S. 2ND Street, Flagler Beach, FL 32136

PRESENT: PRESENT: Tim Davis, Fred Ferrara, Quentin Parker, Jennifer Vaders

EX-OFFICIO MEMBERS: City Manager Dale Martin, Maintenance Supervisor Bill Clemence, Recreation Director Tom Gillin

ABSENT: Bob Cunningham, Erica Corpening, Community Redevelopment Agency Executive Director Caryn Miller

1. **Call the meeting to order:** Mr. Martin called the meeting to order at 6:02 p.m.
2. **Pledge of Allegiance:** Mr. Martin led the pledge.
3. **Roll Call / Determination of Quorum:** Ms. Settle called the roll.
 - a. **Welcome Tim Davis to the Committee:** Mr. Davis participated in the Citizens' Academy and was interested in getting more involved with the City. He was glad to serve on the committee.
4. **Approval of Meeting Minutes**
 - a. **Approve the Minutes of the March 6, 2024 Meeting:** Motion by Quentin Parker, seconded by Fred Ferrara to approve the minutes as presented. The motion carried unanimously.
5. **New Business**
 - a. **City Manager to report on the Commission's Action re: FIND Grant:** Mr. Martin reviewed the FIND Grant background for the new member, Mr. Davis. He spoke about the ownership of the parcel being considered for the FIND Grant. The Commission approved sending in the grant and he will be presenting a resolution to them at their meeting on April 11. The FIND deadline is May 15. He has researched contractors regarding the Brazilian peppers. Even if the City does not receive the FIND grant, he hoped to contract with one of them to address the Brazilian peppers throughout the City, including Palmetto Park.

Mr. Davis spoke of his volunteer efforts with the County working on Brazilian Pepper removal at Betty Steflik Park. He thought perhaps, the City could partner with them and use volunteers for removal of the branches.

Mr. Parker asked Mr. Davis if he would be interested in reporting on Silver Lake Park as opposed to Pal Parker Park. Mr. Davis agreed. Discussion centered on going to the parks together and having a new set of eyes on each park. Mr. Martin gave a brief review of the Sunshine Law.
 - b. **Committee suggestion on budget.** Mr. Martin reported on the delineating property lines between city property and Mr. Scott's property. There is currently a post and rope fence issue with Mr. Scott. Mr. Scott will be presenting his case to the Commission on the April 11, 2024 Commission meeting. Depending on the outcome of the discussion, there may be a need to put something in the budget for this item.

Mr. Ferrara asked who owned the property on the left side of the road across the retention pond on

Moody Lane. He thought the city should buy it and make it a passive park. He was informed that both parcels are FDOT properties.

Members of the Committee asked when the City would find out whether they received the Wickline FRDAP Grant. Mr. Martin reported the City should find out in June.

Ms. Vaders felt the most of the children's parks need repair; half code chains for the swings; coated metal, replacement for playground equipment no longer in place and trash cans.

6. **Adjournment:** Motion by Quentin Parker to adjourn the meeting at 6:45 p.m.

Respectfully submitted,

Kate Settle, MMC

Recommendation for Silver Lake Park – Tim Davis

When creating a base in a **swampy area**, it’s essential to choose the right materials to ensure stability and prevent issues like sinking or settling. Here are some considerations for selecting gravel for a swampy area base:

1. Drainage and Permeability:
- **Crushed Stone:** Also known as crushed rock, this type of gravel is commonly used for concrete sub-bases. [It provides excellent drainage, compacts well, and offers a strong, solid foundation](#)

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Using an online calculator, I found that for what I am proposing 4.722 cubic yards of crushed stone will do the job. Today's price (4/25/24) of crushed stone is \$131.67/yard or \$658.35 for materials. My thinking is as follows; lay crushed stone down the path leading to the kayak ramp. The starting area is pretty high and dry and will only require an inch of stone, the lower area will require significantly more fill as well as some labor to widen the launch area. Currently the path leading to the water is about 6' wide at the top and narrows down to 2' wide close to the water, this 2' area is where all the muck is and I propose that this be the area be widened to a total of 12-15' at the actual launch area allowing kayakers to launch with some room to maneuver their kayaks. So, to get a complete picture in your mind, picture a "T" This is what I feel is the best use for funds for Pal Parker preserve.

