



## PARKS AD-HOC COMMITTEE MEETING AGENDA

Wednesday, July 03, 2024 at 6:00 PM

City Commission Chambers – 105 S. 2ND Street, Flagler Beach, FL 32136

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**ALL MEETING ITEMS WILL BE CONTINUED UNTIL MEETING IS COMPLETE.**

1. **Call the meeting to order**
2. **Pledge of Allegiance**
3. **Roll Call / Determination of Quorum**
4. **Approval of Meeting Minutes**

[a.](#) Approve the Minutes of May 1, 2024, June 5, 2024 and June 19, 2024

5. **New Business**

[a.](#) Resolution 2024-XX Sunsetting the Flagler Beach Parks Ad Hoc Committee

6. **Board Comments**

7. **Other Business**

8. **Adjournment**

**RECORD REQUIRED TO APPEAL:** In accordance with Florida Statute 286.0105 if you should decide to appeal any decision the Commission makes about any matter at this meeting, you will need a record of the proceedings. You are responsible for providing this record. You may hire a court reporter to make a verbatim transcript. The City is not responsible for any mechanical failure of the recording equipment. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at (386) 517-2000 ext 233 at least 72 hours prior to the meeting. The City Commission reserves the right to request that all written material be on file with the City Clerk when the agenda item is submitted.



## PARKS AD-HOC COMMITTEE MEETING AGENDA

Wednesday, May 01, 2024 at 6:00 PM

City Commission Chambers – 105 S. 2ND Street, Flagler Beach, FL  
32136

**PRESENT:** Bob Cunningham, Erica Corpening, Tim Davis

**EX-OFFICIO:** City Manager Dale Martin, Maintenance Supervisor Bill Clemence,

**ABSENT:** Fred Ferrara, Quentin Parker, Jennifer Vaders

1. **Call the meeting to order:** Mr. Cunningham called the meeting to order at 6:00 p.m.
2. **Pledge of Allegiance:** Mr. Cunningham led the pledge of allegiance to the flag.
3. **Roll Call / Determination of Quorum:** Ms. Settle Called the role.
4. **Approval of Meeting Minutes**
  - a. Approval of the Meeting Minutes of April 3, 2024: Motion by Tim Davis, seconded by Erica Corpening to approved the minutes as presented. The motion carried unanimously.
5. **Old Business:** Dale Martin reported on the dates he will be presenting the budget to the Commission.
6. **New Business**
  - a. Suggestions for the Budget: Mr. Davis provided budget information regarding possible improvements to Pal Parker. He gave the committee back-up information for possibly putting gravel at the entrance of the kayak launch. He felt because Pal Parker Park was fairly new and a preserve there was not much heavy lifting required.
  - b. Field Trip Mr. Martin felt it would be effective for the group to go to each park in the month of June. Each member would speak to their respective parks and what changes they would like to see there. Discussion turned to whether to do the field trip to the six parks in one meeting or two. Ms. Settle was to send an email and take a poll of the members. It was the consensus of the committee to change the meeting time in the month of June to 5:30 p.m.
7. **Public Comment:** The following people came forward to give their suggestions: Chairman Spradley thought the volleyball court would be used more if it was better maintained; Angela Smith felt a community garden could be incorporated into one or more of the parks; Dave Crabtree spoke of community gardens and his experience with Mainstreet in other cities. He would like to see some connectivity between the boardwalk and the pier. Commissioner Belhumeur wanted to see benches under the Gazebo at Wickline Park; at Silver Lake Park he would like to see a swing put up there; benches and the picnic tables need to be removed at Silver Lake Park. He would like to see changes to the benches and picnic tables at Veterans Park.

7. **Board Comments:** No Comments
8. **Other Business:** No Comments
9. **Adjournment:** Motion by Tim Davis to adjourn the meeting at 6:30 p.m.

Respectfully submitted,

Kate Settle, MMC  
Deputy City Clerk



## PARKS AD-HOC COMMITTEE MEETING MINUTES

Wednesday, June 05, 2024 at 5:30 PM

Silver Lake Park, Silver Lake Park, N. Daytona Avenue  
and N. 17th Street Flagler Beach, FL 32136

**PRESENT:** Bob Cunningham, Eric Corpening, Tim Davis, Fred Ferrara, Quentin Parker

**EX-OFFICIO MEMBERS:** City Manager Dale Martin, CRA Executive Director Caryn Miller

**GUEST:** Daryl Reynolds

1. **Call the meeting to order:** Bob Cunningham called the meeting to order.

2. **New Business**

a. **Silver Lake Park:** Quentin Parker was the member representative for Silver Lake Park. He suggested the following changes to be considered for Silver Lake Park.

- Garbage Cans and possibly more pick-ups
- Exercise Equipment needs replacement
- Exercise Trail needs to be cleared and resurfaced
- New Signage
- Boards on the Walkout need to be replaced
- Walking Trail was overgrown
- Trash can by the playground
- New playground equipment
- Sun Shade for the playground area or possibly a cover of the picnic table
- Muddy trails, possibly putting down gravel or recycled glass
- Possibly changing the closing from 11:00 pm to dusk

Other suggestions included:

- Water filling stations

b. **Palmetto Park:** Fred Ferrara was the member representative for Palmetto Park. He suggested the following changes to be considered for Palmetto Park.

- Shade structure
- Trash Cans
- Clearing the Brazilian Peppers
- Picnic table
- Playground equipment replacement
- Fishing dock/pier

The Committee was greeted by a neighbor, Mr. Timmons, who had replaced the swing set equipment and had started painting the swing set. He was concerned about the playground equipment for climbing because it shows some rust and some loose bolts.

c. **Custer Park:** Eric Corpening was the member representative for Custer Park. She suggested the following changes to be considered for Custer Park.

- Changing the speed limit to 25 or to put up a signage “children at play” or some sort of calming (striping)
- Stop Sign
- Shade Structure
- Brazillian Pepper removal
- More playground equipment
- Cover for picnic table
- Walk-out pier
- Kayak Launch

**3. Adjournment:** Motion by Erica Corpening to adjourn the meeting at 6:30 p.m.

Respectfully submitted

Kate Settle, MMC  
Deputy City Clerk



## PARKS AD-HOC COMMITTEE MEETING MINUTES

Wednesday, June 19, 2024 at 5:30 PM

Silver Lake Park, Silver Lake Park, N. Daytona Avenue  
and N. 17th Street Flagler Beach, FL 32136

**PRESENT:** Eric Corpening, Bob Cunningham, Tim Davis, Fred Ferrara, Quentin Parker, Jennifer Vaders

**EX-OFFICIO MEMBERS:** City Manager Dale Martin, CRA Executive Director Caryn Miller

1. **Call the meeting to order:** Bob Cunningham called the meeting to order.
2. **New Business**
  - a. **Veterans Park:** Bob Cunningham was the member representative for Veterans Park. He suggested the following changes to be considered for Veterans Park.
    - Relocate the newer monument from the front of the park toward the entrance on Central
    - New picnic tables
    - Weeding needs to be done
    - Putting in flower beds
    - Possibly hiring a landscape company to plant the flower beds
    - Remove the tippy carts, replace with more aesthetically pleasing trash cans
    - Water filling stations

Discussion turned to the Flagler Creates presentation regarding the water feature being changed in the park; changing the FPL lights to the same decorative lights within the CRA.

- b. **Wickline Park:** Jennifer Vaders was the member representative for Wickline Park. She and the following changes to be considered for Wickline Park.
  - Shade structure by the playground area
  - Extending the playground area
  - Including a baby swing
  - Adding another slide
  - Remove the rocking ship
  - Adding a Zipline
  - Rubber mulch
  - Benches under the gazebo
  - Cleaning and painting over graffiti on the pavilions

Other suggestions included:

- Removing the Volleyball Court
- Using the Volleyball Court area for a skate park equipment, similar to Ralph Carter Park
- Having one Tennis Court and two Pickleball Courts
- Redoing the bathrooms
- Adding a horseshoe pit

- Bocce Ball Court
- Water filling station
- Kayak Launch
- Replacing signage

Discussion turned to designing signage that will consistent for each park.

- c. **Irma and Pal Parker, Sr. Conservation and Preserve:** Tim Davis was the member representative for the preserve. He suggested the following changes to be considered for Custer Park.
- The kayak launch needs to be cleaned up and gravel put in for easier access for kayaks.

Discussion turned to better promotion of the City parks.

**Adjournment:** Motion by Erica Corpening to adjourn the meeting at 6:30 p.m.

Respectfully submitted

Kate Settle, MMC  
Deputy City Clerk



# STAFF REPORT

**Meeting Name:** Regular Meeting of the City Commission

**Meeting Date:** July 11, 2024

**To:** City Commission

**From:**

**Date:** July 11, 2024

**Item Name:** Resolution 2024-XX Sunsetting the Flagler Beach Parks Ad Hoc Committee

**Background:** The Parks Ad Hoc was adopted by Resolution 2023-22. As of this date, the Parks Committee has fulfilled their charge. The Committee has inspected and reviewed all parks. Below is a list of their suggestions for consideration into the budget for each park:

### Silver Lake Park

- Garbage Cans and possibly more pick-ups
- Exercise Equipment needs replacement
- Exercise Trail needs to be cleared and resurfaced
- New Signage
- Boards on the Walkout need to be replaced
- Walking Trail was overgrown
- Trash can by the playground
- New playground equipment
- Sun Shade for the playground area or possibly a cover of the picnic table
- Muddy trails, possibly putting down gravel or recycled glass
- Possibly changing the closing from 11:00 pm to dusk
- Water filling stations

### Palmetto Park

- Shade structure
- Trash Cans
- Clearing the Brazilian Peppers
- Picnic table
- Playground equipment replacement
- Fishing dock/pier

### Custer Park

- Changing the speed limit to 25 or to put up a signage “children at play” or some sort of calming (striping)
- Stop Sign
- Shade Structure

- Brazillian Pepper removal
- More playground equipment
- Cover for picnic table
- Walk-out pier
- Kayak Launch

**Veterans Park**

- Relocate the newer monument from the front of the park toward the entrance on Central
- New picnic tables
- Weeding needs to be done
- Putting in flower beds
- Possibly hiring a landscape company to plant the flower beds
- Remove the tippy carts, replace with more aesthetically pleasing trash cans
- Water filling stations
- Changing the FPL lights to the same decorative lights within the CRA

**Wickline Park**

- Shade structure by the playground area
- Extending the playground area
- Including a baby swing
- Adding another slide
- Remove the rocking ship
- Adding a Zipline
- Rubber mulch
- Benches under the gazebo
- Cleaning and painting over graffiti on the pavilions
- Removing the Volleyball Court
- Using the Volleyball Court area for a skate park equipment, similar to Ralph Carter Park
- Having one Tennis Court and two Pickleball Courts
- Redoing the bathrooms
- Adding a horseshoe pit
- Bocce Ball Court
- Water filling station
- Kayak Launch
- Replacing signage

**Irma and Pal Parker, Sr. Conservation and Preserve**

- The kayak launch needs to be cleaned up and gravel put in for easier access for kayaks.

**Fiscal Impact:** Unknown

**Staff Recommendation:**

**Attachments:** Resolution 2024-XX

RESOLUTION 2024-XX

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, SUNSETTING THE FLAGLER BEACH PARKS AD HOC COMMITTEE, AS ESTABLISHED BY RESOLUTION 2023-22; PROVIDING FOR AN EFFECTIVE DATE.

Whereas, Resolution 2023-22 created the Flagler Beach Parks Ad Hoc Committee; and,

Whereas, the City Commission, upon review, believes the charges of the Flagler Beach Parks Ad Hoc Committee have been completed.

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF FLAGLER BEACH, AS FOLLOWS:

SECTION 1. The Flagler Beach Parks Ad Hoc Committee shall be sunsetted. All activities of the committee shall cease and desist.

SECTION 2. The Commission wishes to express its sincere thanks for the dedication and hard work of those individuals who have served on the committee over the many years.

SECTION 3. This resolution shall become effective immediately upon passage as provided by law.

PASSED AND ADOPTED THIS 11<sup>th</sup> DAY OF JULY 2024.

CITY OF FLAGLER BEACH, FLORIDA  
CITY COMMISSION

ATTEST:

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Patti King, Mayor

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Penny Overstreet, City Clerk