



PARKS AD-HOC COMMITTEE MEETING AGENDA

Wednesday, March 06, 2024 at 6:00 PM

City Commission Chambers – 105 S. 2ND Street, Flagler Beach, FL 32136

ALL MEETING ITEMS WILL BE CONTINUED UNTIL MEETING IS COMPLETE.

1. **Call the meeting to order**
2. **Pledge of Allegiance**
3. **Roll Call / Determination of Quorum**
4. **Approval of Meeting Minutes**
 - a. Approval of February 7, 2024 Minutes
 - b. Review Summary of Discussion Held on February 21, 2024.
5. **Old Business**
6. **New Business**
 - a. Presentation from Ken Bryan regarding Veterans Park
 - b. Project for Florida Inland Navigation District Grant Application
 - c. Parks Project Budget Requests
7. **Board Comments**
8. **Other Business**
9. **Adjournment**

RECORD REQUIRED TO APPEAL: In accordance with Florida Statute 286.0105 if you should decide to appeal any decision the Commission makes about any matter at this meeting, you will need a record of the proceedings. You are responsible for providing this record. You may hire a court reporter to make a verbatim transcript, or you may buy a CD of the meeting for \$3.00 at the City Clerk's office. Copies of CDs are only made upon request. The City is not responsible for any mechanical failure of the recording equipment. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at (386) 517-2000 ext 233 at least 72 hours prior to the meeting. The City Commission reserves the right to request that all written material be on file with the City Clerk when the agenda item is submitted.

PARKS AD-HOC COMMITTEE
Wednesday, February 07, 2024
6:00 p.m.
City Hall Commission Room
105 S. Second Street
Flagler Beach, FL 32136

MINUTES

PRESENT: Chairman Bob Cunningham, Vice-Chair Erica Corpening, Quentin Parker, and Jennifer Vaders, Ex-Officio Members: Bill Clemence, and Caryn Miller.

ABSENT: Fred Ferrara, and Debbie Phillips, and Dale Martin.

- 1) CALL MEETING TO ORDER: Mr. Cunningham called the meeting to order at 6:05 p.m.

- 2) APPROVE THE NOVEMBER 29, 2023 MINUTES: Mr. Cunningham requested an amendment to the minutes in the last paragraph of Item 3. Amend from *“Mr. Cunningham first suggested all repairs wait until after the Army Corps of Engineers has completed their use of the park as a staging area for the Beach renourishment project. After that time, he suggested covers over the electric plates, straightening of a bench, weeding flower beds, the wheelchair access picnic table is rusting, and adding flower beds to both monuments.”*, and add the statement *“The safety items need immediate repair.”* Motion by Ms. Corpening to approve as amended. Ms. Vaders seconded the motion. The motion carried unanimously.

- 3) REVIEW OF COMPLETED WORK – MAINTENANCE SUPERVISOR: Mr. Clemence reviewed the items he had repaired, removed, cleaned or replaced, in response to the members evaluation list from each park. Mrs. Vaders reported there is green graffiti on the ceiling of the gazebos, and asked for it to be removed. Ms. Miller provided an update on the replacement of equipment at Wickline Park.

- 4) NEW BUSINESS:
 - RECOMMENDATION OF PROJECT FOR A FLORIDA INLAND NAVIGATION DISTRICT GRANT APPLICATION: Ms. Overstreet reported on behalf of Mr. Martin stating he is looking for suggestions on a project to submit for a grant, noting applications are due on April 1st.

 - PARKS PROJECT UPDATES: Ms. Miller reported the letters of award for the FRDAP Grant application will go out in late June or early July. Ms. Miller stated if the city is not awarded the grant, she will ask the CRA Agency to allocate the funds to redo Wickline Park.

Ms. Overstreet reported the City Manager is working to instill a sense of community pride in the employees to improve the aesthetics of our city.

- 5) COMMITTEE MEMBER COMMENTS: Mr. Parker thanked Mr. Clemence and his staff for their efforts to clean up the parks. Ms. Vaders thanked Ms. Miller for refurbishing the decorative lighting.
- 6) PUBLIC COMMENT: None.
- 7) ADJOURNMENT: Mr. Parker put forth a motion to adjourn the meeting at 6:39 p.m.

Respectfully submitted by Penny Overstreet, City Clerk.

PARKS AD-HOC COMMITTEE
Wednesday, February 21, 2024
6:00 p.m.
City Hall Commission Room
105 S. Second Street
Flagler Beach, FL 32136

**THERE WAS NOT A QUORUM PRESENT
SUMMARY OF DISCUSSION**

PRESENT: Caryn Miller, Dale Martin, Bill Clemence, Erica Corpening, Quentin Parker, Debbie Phillips

ABSENT: Bob Cunningham, Jennifer Vaders, Fred Ferrara

Mr. Martin reported he would like to apply for a grant from the Florida Inland Navigation District (FIND). The property the City is looking at is located at the corner of Lambert and Palm. The parcel is owned by Florida Department of Transportation (FDOT) and he is in the process of requesting permission to improve the parcel to be a passive park. Should the City get the FIND grant, he envisions it being a place to fish and have a couple of benches for citizens in the area. Discussion included removal of Brazilian peppers on the property; whether a walkout or a pier could be incorporated into the grant.

Mr. Martin met with Mr. Steve Scott regarding putting a border between his property and Pal & Irma Parker Park. They agreed on a post and rope fence to delineate the property giving Mr. Scott the flexibility of an emergency exit when needed. He noted there is not a sign on that side identifying it as such.

Mr. Martin spoke of starting a branding effort in the City and he would like to see all of the parks' signs look the same. Discussion included signage that has faded and the City purchasing sign manufacturing equipment.

The City is waiting on Florida Recreation Development Assistance Program (FRDAP) for information regarding the grant for Wickline Park. Lighting at Wickline was discussed. Mr. Clemence indicated lighting will be coming soon.

Mr. Martin reported the budget process has started at the staff level. He asked the committee members to share projects with staff that they would like to see in the budget.

Mr. Parker asked about the timing of the lights at Silver Lake Park. Ms. Miller and Mr. Clemence reported the lighting was dictated by the grant and needed to go off at a certain time due to Turtle Nesting Season. Mr. Clemence asked if he could let him know what time the lights are coming off and on. Mr. Parker thought it was a safety concern because the park does not close until 11:00 p.m. Mr. Parker also reported that the benches are broken at the park and hoped the City's maintenance crew could repair them.

The discussion ended at 6:26 p.m.

Respectfully submitted,

Kate Settle, MMC