



CITY COMMISSION BUDGET WORKSHOP MEETING AGENDA CONTINUED FROM AUGUST 7TH

Wednesday, August 08, 2024 at 5:30 PM

City Commission Chambers – 105 S. 2ND Street, Flagler Beach, FL 32136

PRESENT: Mayor Patti King, Chairman Scott Spradley, Vice-Chair James Sherman, Commissioners Rick Belhumeur, Eric Cooley, and Jane Mealy, City Manager Dale L. Martin, Finance Director Hollie Harlan, Assistant Finance Director Rhonda Allen, Executive Assistant Katherine Monroy and City Clerk Penny Overstreet.

1. **Call to order.** Chairman Spradley called to order at 5:30 p.m.

Pledge of Allegiance followed by a moment of silence to honor our Veterans, members of the Armed Forces and First Responders. Commissioner Sherman led the pledge to the flag.

*Due to the length and volume of material being reviewed these minutes will reflect discussion, direction and consensuses. *

2. **General Business**

- a. Budget Overview
- b. General Fund Review.

Mr. Martin reviewed the questions and concerns brought forward from the first budget workshop.

Page 2: Animal Licenses can be stricken if not enforced. As well as, wayfinding signs. Attorney Smith counseled Mr. Martin and advised the City cannot stop Doggie Dining as it's a Health Department issue. A consensus was reached to remove animal licenses from the budget. Commissioners Cooley and Sherman would like to move the wayfinding sign program to the CRA.

Page 5: Discussion ensued regarding the Contingency Funds for the Commission and Executive budget. Commission Benefits – Commission pay: Mr. Martin asked if they wanted staff to drafting wording for the ballot for the March election or to wait until we have the Charter Review Committee. Mr. Martin was directed to have the Commission wages to be review as an agenda item. A consensus was reach to not include in the budget funding for health benefits for the Elected Officials.

Pages 6: A consensus was reached to remove the 22K for contingency and 8K for the annual report.

Page 10: Legal: Point of clarification; the contractual services line included the fees for a labor attorney.

Page 12: Bad Debt expense, recognizes that we have to account for bad debt for the audit.

Page 13: Taser reserve is 61K. Taser funding to stay in.

Page 16: Planning and Zoning Code Enforcement: Consensus to have the City Manager amend the draft budget to include an additional full-time Code Enforcement Officer.

Facilities (former Maintenance) was discussed at length. In the future, there will not be a distinction between the CRA and the rest of the City. Facilities will be covering grounds throughout the City.

Mr. Martin reported that the Firetruck was discussed at the last meeting and wanted to make sure the item was resolved. It was the consensus not to include 100k in reserve for a fire truck in the 24/25 budget.

Public Comment. Donna Snyder inquired about stormwater repair funding.

Mr. Martin reported their will be grants and the City will be budgeting money for stormwater improvements.

Page 31: Utility Department shows a \$229,000 deficient. There will be a need to change the rates to cover the \$229,000.

Page 32: Water Treatment Plant. Professional Services has to do with St. John's Water Management and the maintenance on the water tank on the south end of town.

Page 33: T&D has merged with Utility Maintenance.

Page 34: Wastewater Treatment Plant. Discussion centered on the decrease funding for repairs and maintenance.

Public Comment: Caroline McDaniel asked about meter readers. Mr. Martin confirmed he will investigate if two full-time meter readers are needed since the telemetry meters were installed.

Page 41: Impact fees. Commissioner Cooley suggested a workshop regarding how we will be utilizing the Impact fees.

Chairman Spradley recessed the meeting at 7:22 p.m. The meeting reconvened at 7:37 p.m.

Page 46: Mr. Martin reviewed Professional Services. It primarily will be used for Phase II of the McKim and Creed projects.

It was the consensus of the Commission to budget \$1 million in Capital Improvements for Stormwater projects and studies.

Page 23: Mr. Martin announced that Ms. Miller resigned this week. The capital improvements within the CRA will move forward with what is currently listed within the CRA.

Page 24: Discussion centered around the difference between repair, maintenance and improvement relating to the statutes for Community Redevelopment Areas. Commissioner Sherman hoped the definitions within the CRA grants would be tightened up. There was a discussion to increase the line item for maintenance in the CRA. Commissioner Sherman spoke of volunteer efforts in the past and those efforts have not been maintained. Mr. Martin to get statutory language and the appropriate restrictions regarding the CRA expenses.

Page 48: Capital Improvement: Discussion included the cost of the library bathroom; sound dampening at the Wickline; the funds for parks being too limited to improve the parks in the City. Mr. Martin was to send the minutes of the Parks Committee to the Commission.

Page 49: Discussion included the need for repaving; including a paving and resurfacing software to have a more educated determination of what and where the restructuring and resurfacing needs to take place.

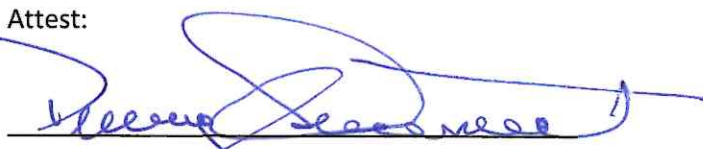
Page 50: Commissioner Sherman questioned the request for 75K for a truck, suggesting a less expensive vehicle is appropriate for the beachside. Commissioner Cooley hoped to have a maintenance program for ATV/Jet Ski.

3. **Adjournment:** Motion by Commissioner Cooley to adjourn the meeting at 8:48 p.m.

Attest:



Scott Spradley, Chair



Penny Overstreet, City Clerk