



AGENDA

CITY COUNCIL MEETING

55 West Williams Avenue Fallon, NV

February 06, 2024 at 9:00 AM

The Honorable City Council will meet in a regularly scheduled meeting on February 6, 2024 at 9:00 a.m. in the City Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Items on the agenda may be taken out of order. The Council may combine two or more agenda items for consideration. The Council may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Unless otherwise allowed by the City Council, public comments by an individual will be limited to three minutes.

1. Pledge of Allegiance to the Flag
2. Certification of Compliance with Posting Requirements
3. Public Comments
General in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. **(For discussion only)**
4. Consideration and possible approval of Council Meeting Minutes for December 19, 2023 and December 28, 2023. **(For possible action)**
5. Approval of Warrants **(For possible action)**
 - A) Accounts Payable
 - B) Payroll
 - C) Customer Deposit
6. Fallon Police Department Monthly Report for December 2023 **(For discussion only)**
7. Public Comments **(For discussion only)**

8. Council and Staff Reports (**For discussion only**)

9. Executive Session (**Closed**)

Discuss Litigation Matters (**For discussion only**) (NRS 241 et.seq.)

Negotiations with Operating Engineers Local Union No. 3 (**For discussion only**)

Negotiations with Fallon Peace Officers Association (**For discussion only**)

This agenda has been posted on or before 9:00 a.m. on February 1, 2024 at City Hall, District Court Building, Churchill County Office Complex, Churchill County Public Library and posted to the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>). Members of the public may request the supporting material for this meeting by contacting Elsie M. Lee, Deputy City Clerk, City Clerk's Office, City Hall, 55 West Williams Avenue, Fallon, Nevada, 775-423-5104. The supporting material for this meeting is also available to the public on the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>).

/s/ Elsie M. Lee

NOTICE TO PERSONS WITH DISABILITIES: Reasonable effort will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the City Clerk's Office at 775-423-5104 in advance so that arrangements may be conveniently made.

**MINUTES
CITY OF FALLON
55 West Williams Ave
Fallon, Nevada
December 19, 2023**

The Honorable City Council met in a regular meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
Councilwoman Kelly Frost
Councilwoman Karla Kent
Councilman Paul Harmon
Chief of Staff Bob Erickson
City Attorney Mike Mackedon
Deputy City Attorney Trent deBraga
Deputy City Attorney Sean Rowe
Public Works Director Brian Byrd
Deputy Public Works Glen Radtke
Deputy Public Works Marco Guerrero
Chief Ron Wenger
Captain John Riley
City Clerk Treasurer Sean Richardson
Engineer Derek Zimney
Director of Tourism Jane Moon

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Treasurer Sean Richardson advised that the agenda was posted in compliance with the NRS requirements.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No comments were noted.

Approval of Warrants

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Councilwoman Kent motioned to approve the accounts payable, payroll and customer deposit warrants; seconded by Councilman Harmon and approved with a 3-0 vote by the Council.

Consideration and possible approval of a professional services contract with J-U-B Engineers, Inc. for bidding and construction services for the Reconstruct Taxilanes & Entrance Road, Relocate Taxiway G, Runway 3 Safety Area Erosion Control Improvement Project in an amount not-to-exceed Two Hundred Eighty-Four Thousand Three Hundred Fifty Dollars (\$284,350), of which the FAA share would be 93.75% or Two Hundred Sixty-Six Thousand Five Hundred Seventy-Eight Dollars and Twelve Cents (\$266,578.12) and the City's share would be 6.25% or Seventeen Thousand Seven Hundred and Seventy-One Dollars and Eighty-Eight Cents (\$17,771.88).

Public Works Director Brian Byrd stated that in response to receiving no bids June 13, 2023, construction of the Reconstruct Taxilanes & Entrance Road project was forced to be delayed until the fall of 2024. The project remains the highest priority at the Fallon Municipal Airport and has been identified as such in the City's annually submitted Airports Capital Improvement Plan. If approved, J-U-B would complete the bidding and construction for the project would then be submitted to the FAA for approval. If approved, the FAA portion would be reimbursable when a grant is received for construction costs in the spring of 2024. This project was put out to bid, as it states, last year, and late spring/early summer. We thought it was a great project that would attract a lot of interest, but the market was as such last year, that we had zero bids on June 13th. The project was becoming significantly over budget off the Engineer's estimate. We are hopeful that putting this project out, right away, in 2024, that we will get it on the books with some contractors before their schedules fill up. The other piece to this, and I was uncertain whether to put it on the agenda, is the Nevada State Aviation Fund is now flush with cash, allegedly, and they will match the City's portion. In 2004, the State created the Nevada Aviation Fund, and its purpose is to help fund local matches for cities, municipalities, and general aviation airports. This will be the first time, in my time with the City of Fallon, where they have had enough money to fund the FAA approved projects. When it discusses funding sources, I still have the City of Fallon on the hook for our 6.25%, but it does sound like in conversations with the Aviation Fund and J-U-B, that they will be able to fund that portion. That is also the same for the construction that comes in, which will be a much bigger bill. So, if everything works out the City of Fallon should not be out any money on this project.

Mayor Tedford stated that would be good if it came to fruition. I agree not to count on it until it happens. Does the Council have any questions for Brian?

Councilman Harmon inquired for clarification if J-U-B is doing the bidding process and the engineering portion.

Public Works Brian Byrd stated that typically with FAA airport projects, the Public Works Department brings a design-only contract to the Council. If approved, we design a project, and get it approved through the FAA. After we bid on the project, we will bring it back to the Council for an award for the contractor and a construction services agreement with J-U-

B, or whoever our airport engineer is. This one is confusing because we were already on a contract with J-U-B to bid on the project, but they did not have construction management services previously. If that makes sense?

Councilman Harmon stated that it makes sense. We know that with other projects we have seen in the last year an increase in dollar amounts. This price is a set price and not going to increase because it is just for engineering and the bidding, it is not for anything they are actually building.

Public Works Director Brian Byrd confirmed. It is a time and materials contract and so, when we bid on the project and if it does come in over, we are going to bid the construction side of it with additive alternates. So, there is a good chance that this number will be reduced from J-U-B because if construction costs escalate, then we will not be able to do every piece of this project that we want to do everything that is engineered. We will have a base bid on this project and then we will have additive alternates that will maximize the FAA dollars, especially at the 100% reimbursement. It will not increase, it will decrease, if anything.

Councilwoman Kent inquired on the construction cost. We would be looking for the FAA to cover that with a percentage.

Public Works Director Brian Byrd confirmed. The FAA reimburses a percentage, that Aviation Fund is what would help with the local match side. To clarify, the City Council will have an opportunity to award, or not award, after we receive bids to whoever bids on the contract.

Councilman Harmon inquired on how long it takes the FAA to reimburse the City.

City Clerk Treasurer Sean Richardson stated that it is pretty quick. As soon as we pay our invoices, we can turn around and ask for a direct draw. They have an online system, called Delfi, and it is probably within a day of submitting it. It is a pretty quick turnaround, a few days probably. Once we send our check off and have actual copies of the invoices and our checks.

Mayor Tedford inquired if there were any further comments or questions from the Council or public.

No further comments were noted.

Councilwoman Frost motioned to approve a professional services contract with J-U-B Engineers, Inc. for bidding and construction services for the Reconstruct Taxi Lanes & Entrance Road, Relocate Taxiway G, Runway 3 Safety Area Erosion Control Improvement Project in an amount not-to-exceed Two Hundred Eighty-Four Thousand Three Hundred Fifty Dollars (\$284,350), of which the FAA share would be 93.75% or Two Hundred Sixty-Six Thousand Five Hundred Seventy-Eight Dollars and Twelve Cents (\$266,578.12) and the City's share would be 6.25% or Seventeen Thousand Seven Hundred and Seventy-One Dollars and Eighty-Eight Cents (\$17,771.88); seconded by Councilwoman Kent and approved with a 3-0 vote by the Council.

Possible adoption of Resolution No. 24-02 a resolution to appoint Deputy City Attorney Sean Rowe, as the City of Fallon's representative to the Utah Associated Municipal Power Systems and to appoint Deputy City Attorney Trent deBraga as the alternative representative.

Mayor Tedford stated that he has before the Council a resolution. This is how UAMPS likes to do it. Normally, when I make an appointment, I just do an appointment, but they like it in a resolution form. Trent is already the alternative representative, but this resolution likes to reaffirm it. In this resolution, my intention is to appoint Deputy City Attorney Sean Rowe as Fallon's Representative, to replace City Clerk Treasurer Sean Richardson, to leave him home to work on City business here. Sean Rowe has been going over there with Sean Richardson and

with Trent, so I think this is a seamless transaction and ask for your approval. I entertain any questions from you and/or the public.

No comments were noted.

Councilman Harmon motioned to adopt Resolution No. 24-02 a resolution to appoint Deputy City Attorney Sean Rowe, as the City of Fallon’s representative to the Utah Associated Municipal Power Systems and to appoint Deputy City Attorney Trent deBraga as the alternative representative; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments.
No comments were noted.

Council and Staff Reports

Mayor Tedford inquired if there were any Council or staff reports.

Councilwoman Frost stated that she would like to thank the Fire Department for escorting Santa all over town on Saturday night. I think that brought a lot of joy to our community. I would like to thank them for that and wish everyone a Merry Christmas.

Councilman Harmon wished everyone a Merry Christmas.

Mayor Tedford stated that this is probably the last meeting but that there may be one more. Merry Christmas and thank you for all the good work that you have done for the City throughout the year and enjoy your families.

No further reports were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:09 a.m.

Mayor Tedford

Attest: _____
Sean C. Richardson, City Clerk-Treasurer

**MINUTES
CITY OF FALLON
55 West Williams Ave
Fallon, Nevada
December 28, 2023**

The Honorable City Council met in a special meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Present:

Mayor Ken Tedford
Councilwoman Kelly Frost
Councilwoman Karla Kent
Councilman Paul Harmon
Deputy City Attorney Trent deBraga
Deputy City Attorney Sean Rowe
Public Works Director Brian Byrd
Deputy Public Works Glen Radtke
Deputy Public Works Marco Guerrero
Deputy Public Works Adrian Noriega
Captain John Riley
Captain Daniel Babiarz
City Clerk Treasurer Sean Richardson
Deputy City Clerk Elsie Lee
Engineer Derek Zimney
Emergency Manager Steve Endacott

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Treasurer Sean Richardson advised that the agenda was posted in compliance with the NRS requirements.

Public Comments

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No comments were noted.

Consideration and approval of the purchase of approximately 5,879 square feet of land from a parcel located at 1110 West Williams Avenue, Fallon, Churchill County, Nevada, and further identified as APN 001-231-59 from Pony Express Stations, LLC for Eighty-Eight Thousand One Hundred Eighty-Five Dollars (\$88,185.00).

City Engineer Derek Zimney stated this purchase proposal comes before the Council to enable the City to purchase land necessary for future road and infrastructure improvements at the intersection of West Williams Avenue and Whitaker Road. Following approval of the Purchase and Sale Agreement, the City will finalize its property division maps creating the parcel to be purchased and close the transaction. I think that we have spoken about this project a little bit in the past. If anyone has questions, I would be happy to answer them.

Mayor Tedford inquired if there were any comments or questions from the Council or public.

Councilwoman Frost inquired on the parking. Will there be enough parking on the parcel that we are splitting off from, according to our ordinances?

City Engineer Derek Zimney stated that there would be sufficient parking. It far exceeds the amount of parking required for our Municipal Code, for the size of the building, he was very much over the parking space required, he had probably 15-20 extra spaces. Losing these spaces on the side, he was still well within the City's Municipal Code requirements.

Councilman Harmon inquired if this would be the case even if the type of business changed.

City Engineer Derek Zimney confirmed. It is zoned C-2, so the parking requirement is 1 space for 250 square feet. Any restaurant or office building in a C-2 zoning would meet the Fallon Municipal Code requirements.

Mayor Tedford inquired if there were any further comments or questions from the Council or public.

No further comments were noted.

Councilman Harmon motioned to approve the purchase of approximately 5,879 square feet of land from a parcel located at 1110 West Williams Avenue, Fallon, Churchill County, Nevada, and further identified as APN 001-231-59 from Pony Express Stations, LLC for Eighty-Eight Thousand One Hundred Eighty-Five Dollars (\$88,185.00); seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

Public Comments

Mayor Tedford inquired if there were any public comments.

No comments were noted.

Council and Staff Reports

Mayor Tedford reminded everyone of Kevin Gulley's retirement party at 11:30 a.m. at the Convention Center and inquired if there were any Council or staff reports.

No further reports were noted.

Executive Session

Mayor Tedford tabled the executive session, as it was not needed at this time.

Adjournment

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:07 a.m.

Mayor Tedford

Attest: _____
Sean C. Richardson, City Clerk-Treasurer

DRAFT



CITY OF FALLON

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: January 19, 2024
AGENDA DATE: February 6, 2024
TO: The Honorable City Council
FROM: Ronald D. Wenger, Chief of Police
AGENDA ITEM TITLE: Fallon Police Department Monthly Report for December 2023 (**For discussion only**)

TYPE OF ACTION REQUESTED:

- Resolution
- Ordinance
- Formal Action/Motion
- Other – Discussion Only

POSSIBLE COUNCIL ACTION: For Review Only

DISCUSSION: (Attachment, if necessary)

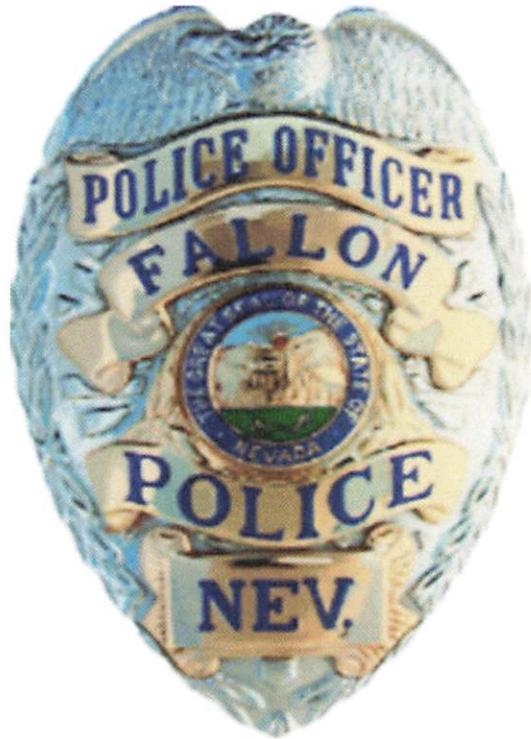
FISCAL IMPACT: None

FUNDING SOURCE: N/A.

PREPARED BY: Emily Rasmussen

PRESENTED TO COUNCIL BY: Chief Ron Wenger

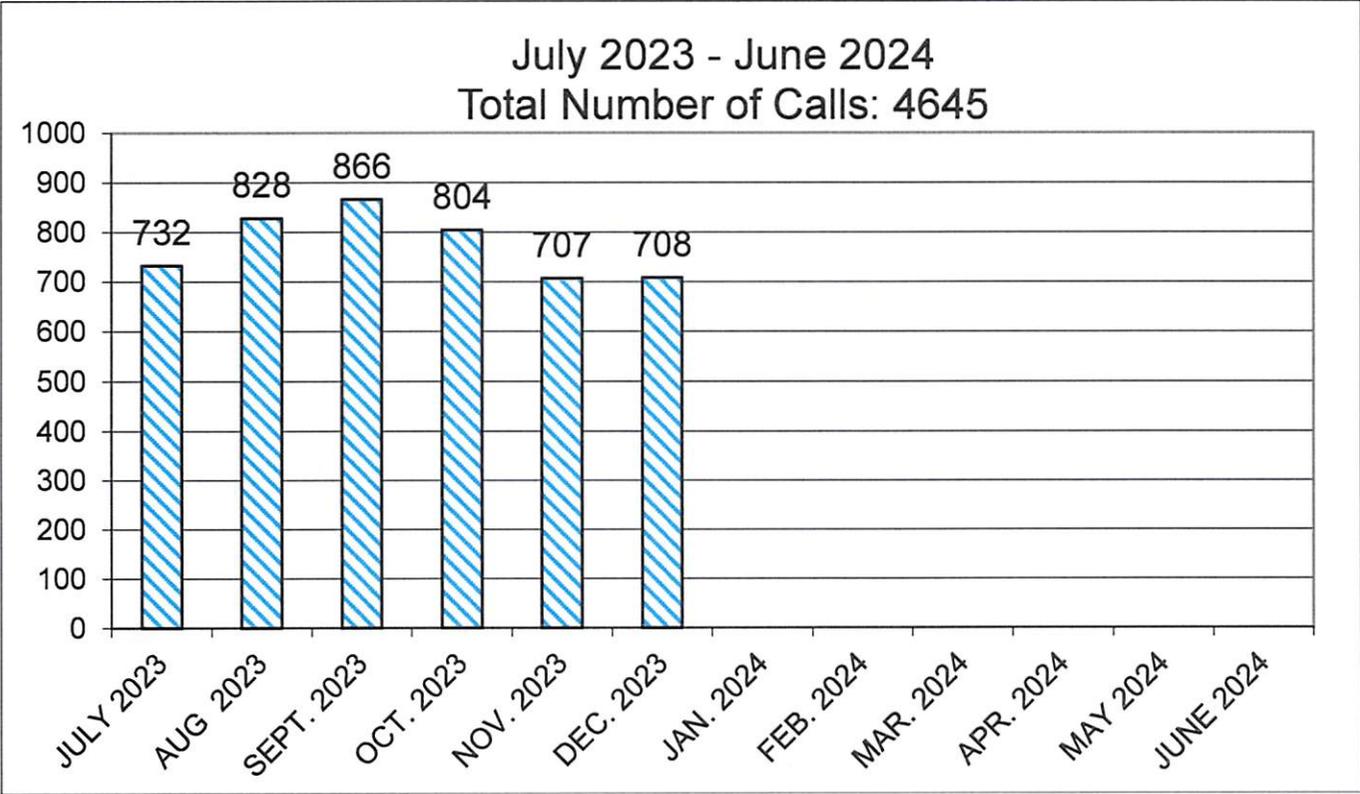
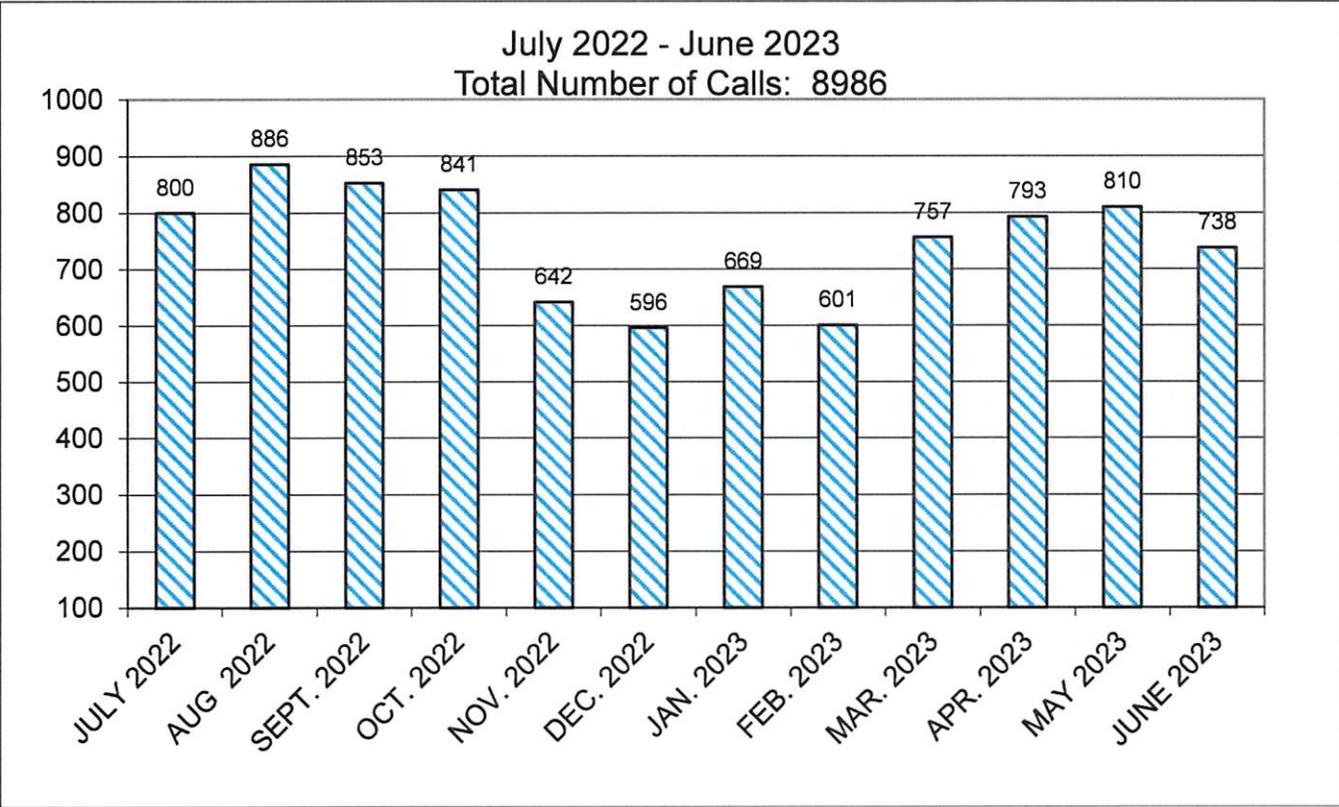
MONTHLY ACTIVITY REPORT



December 2023

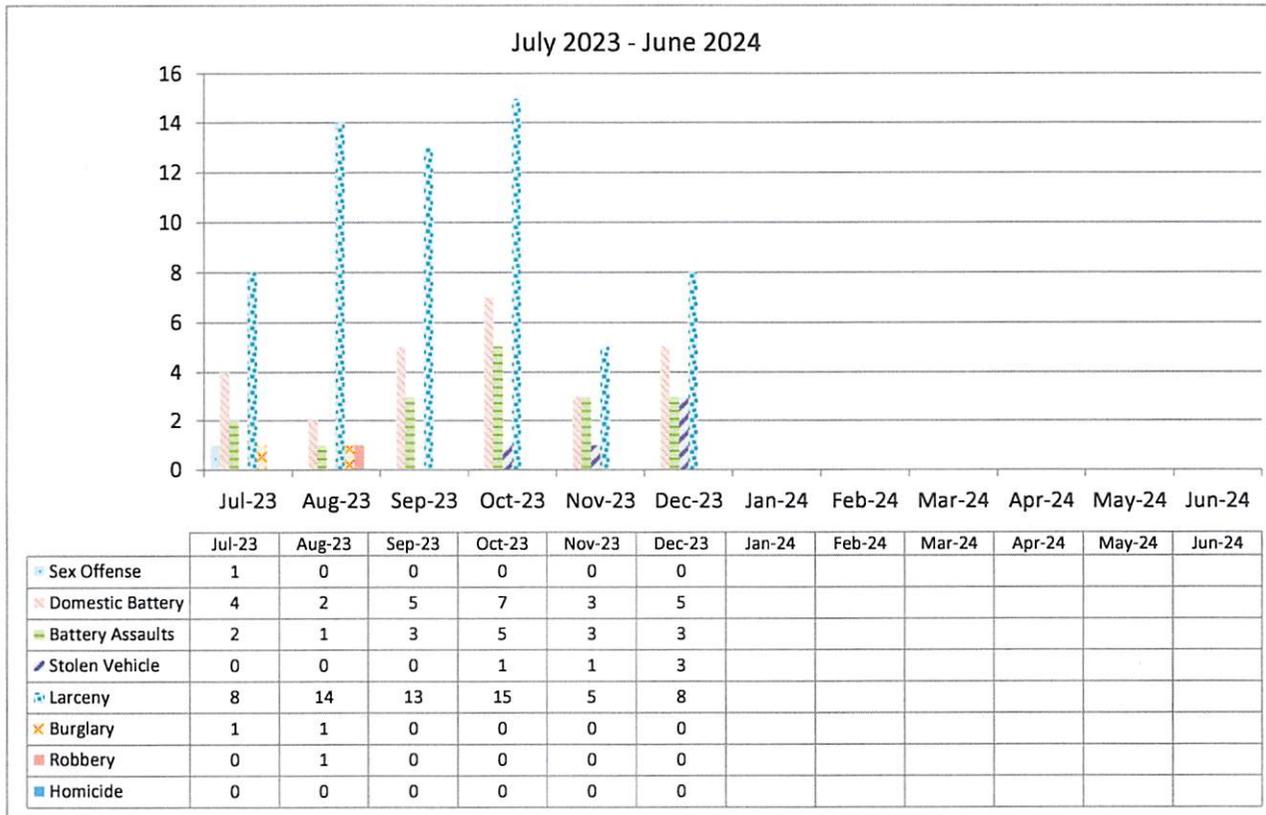
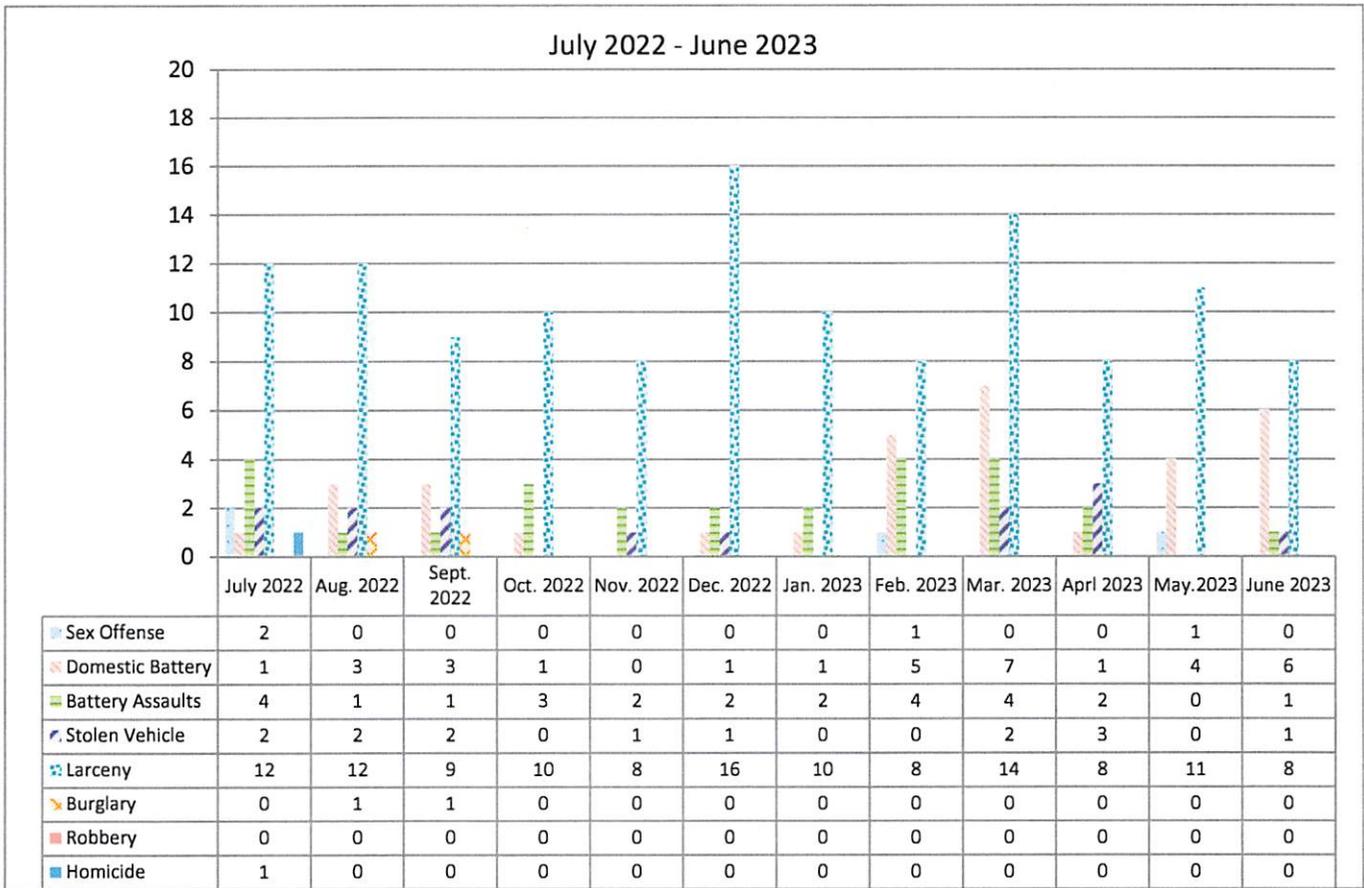
Calls for Service / Total Incidents Reported

Item 6.

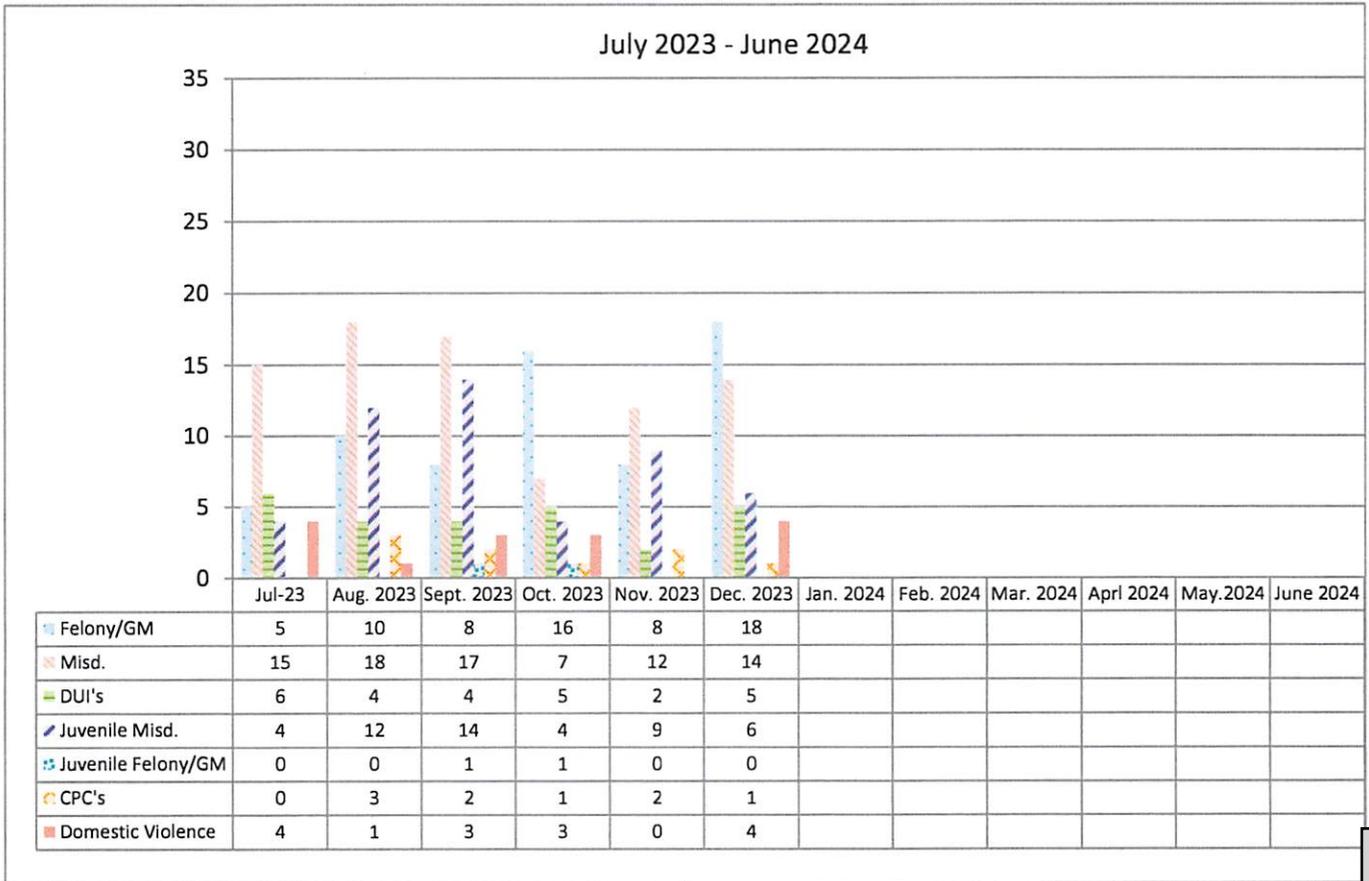
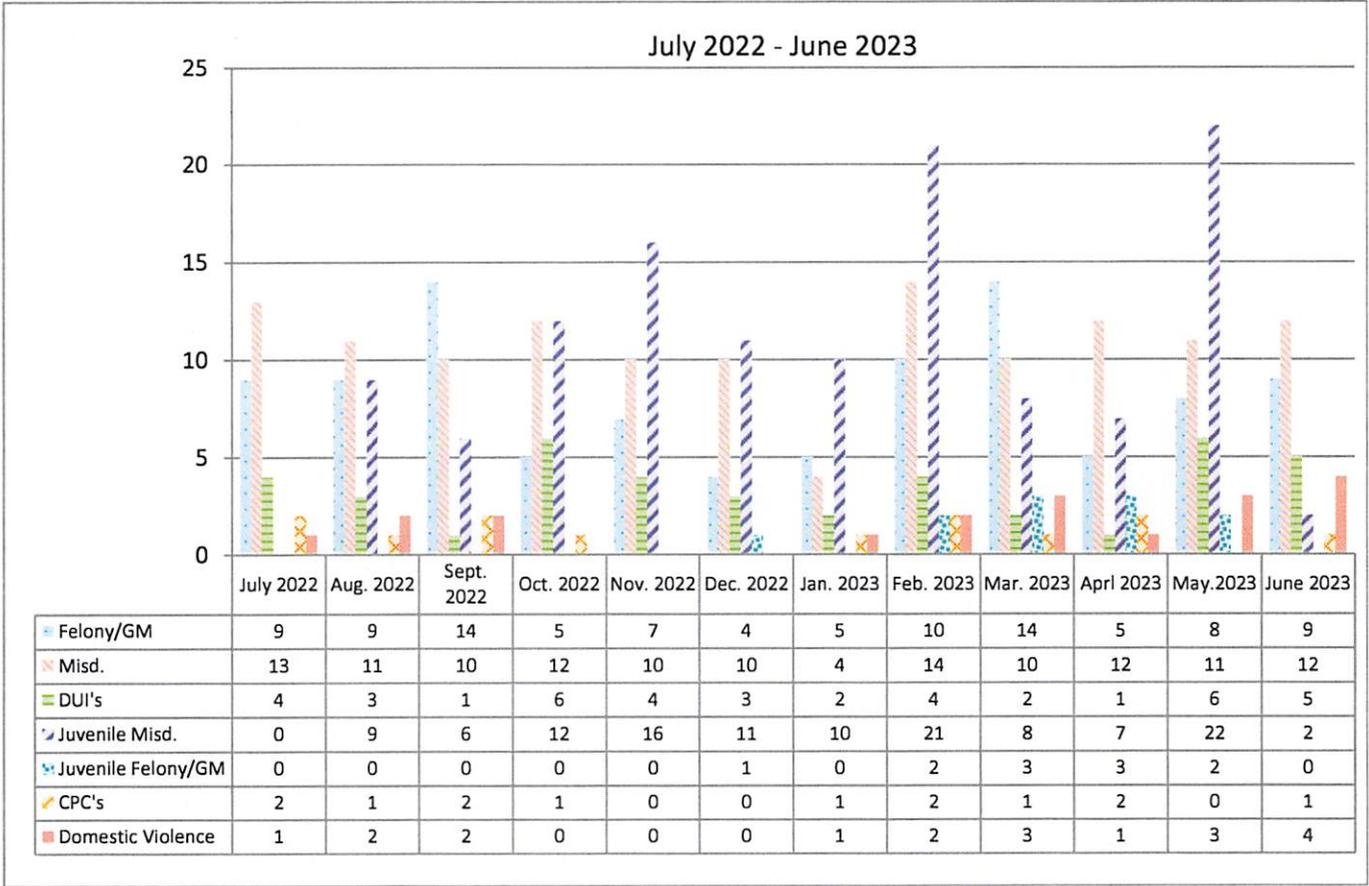


Crime Summary

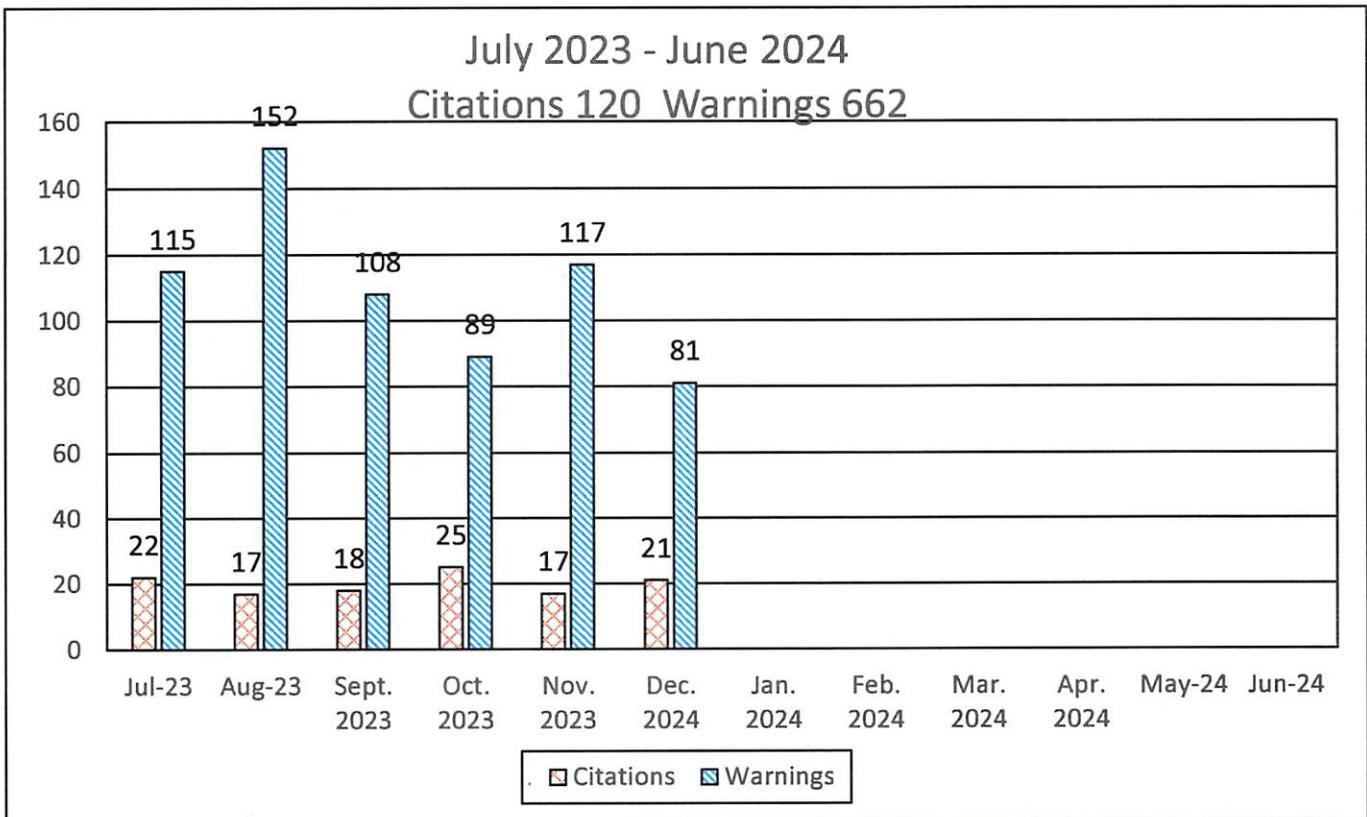
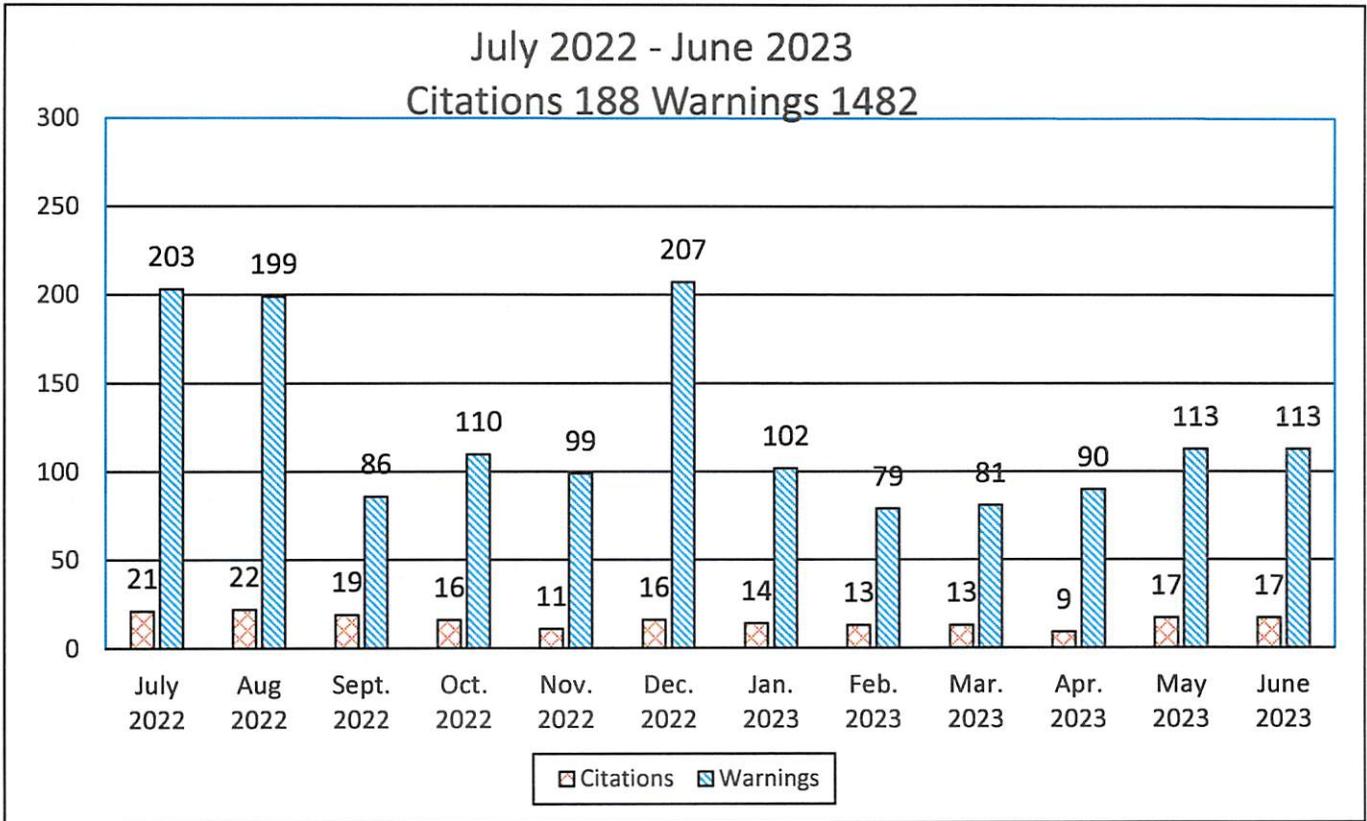
Item 6.



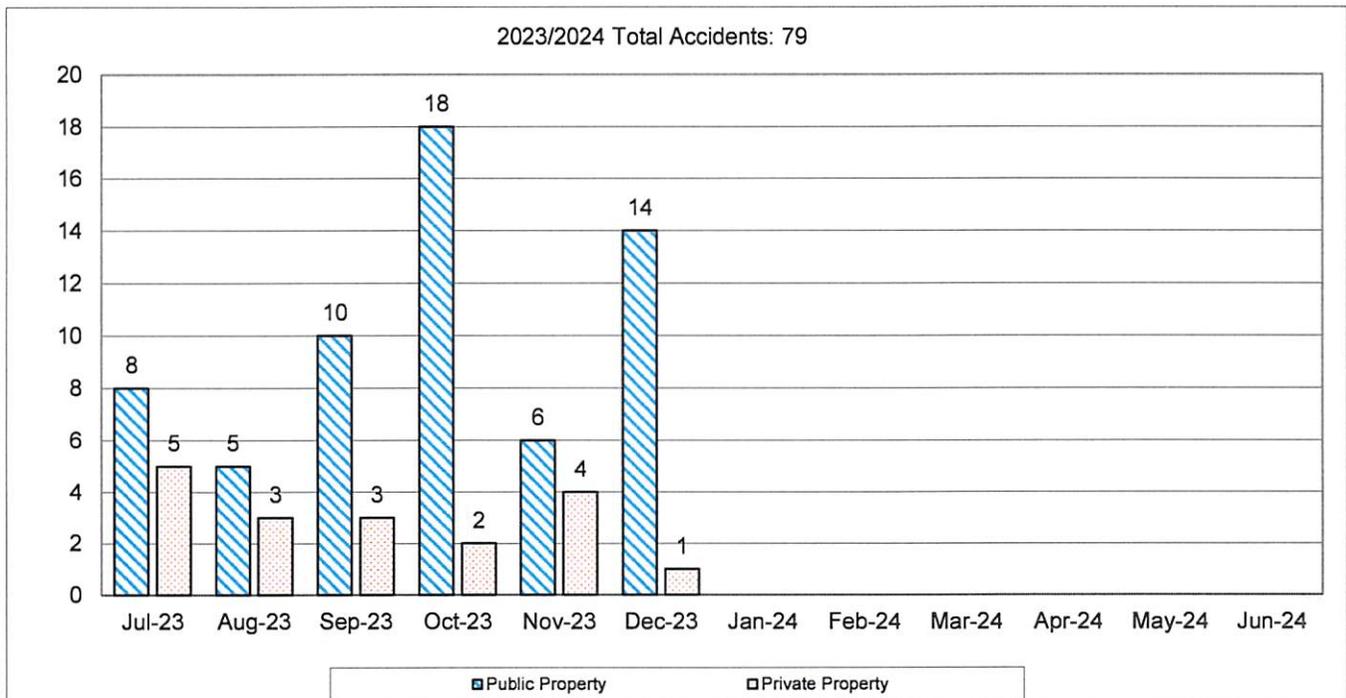
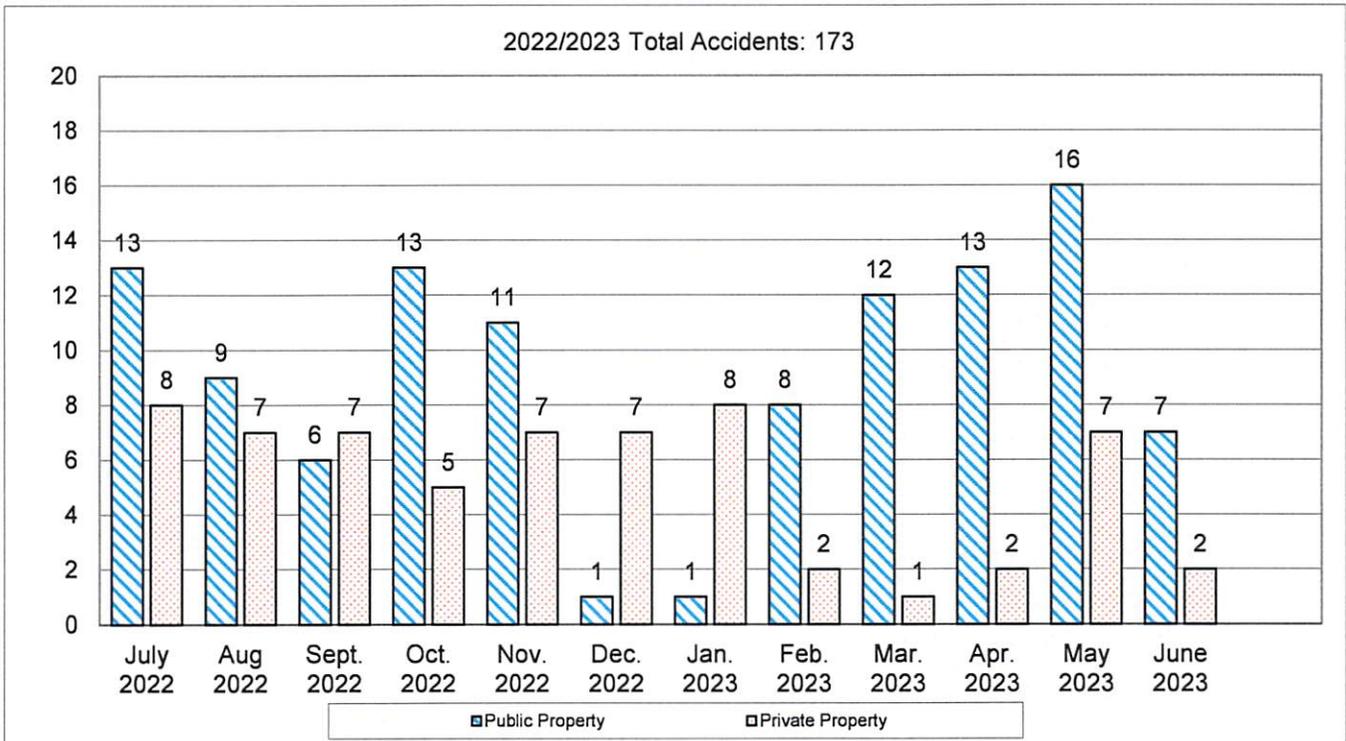
Arrest Summary



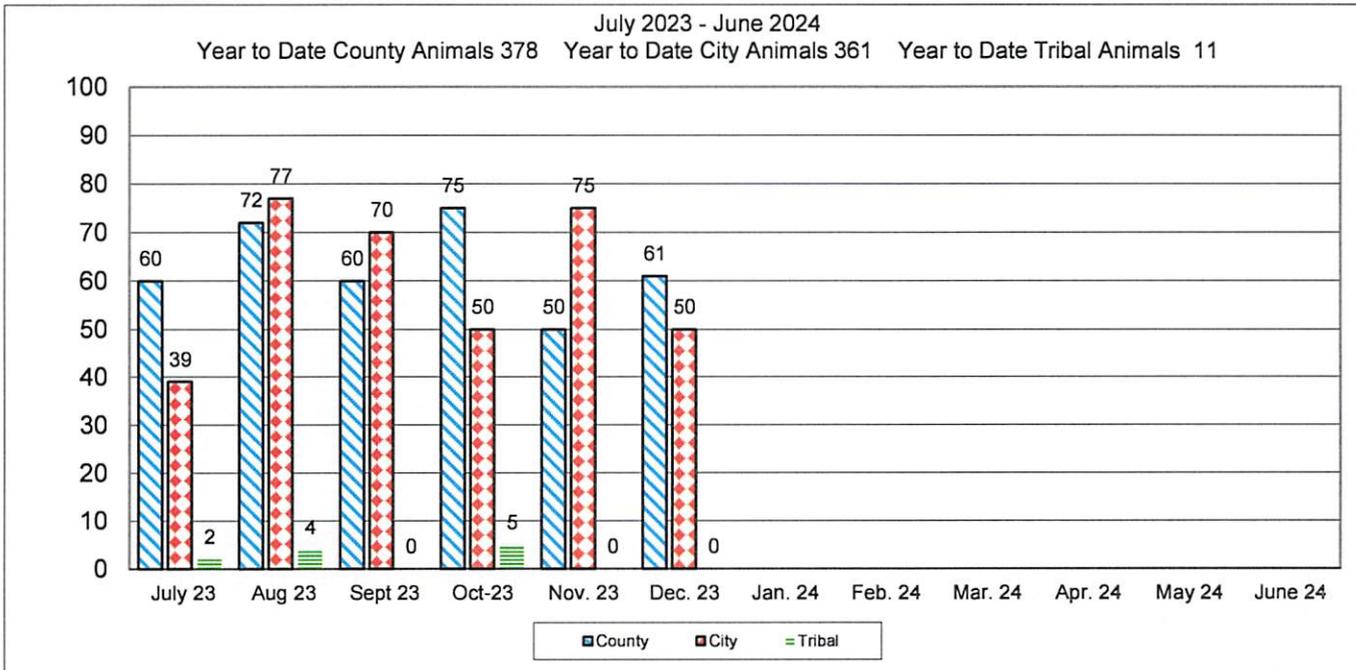
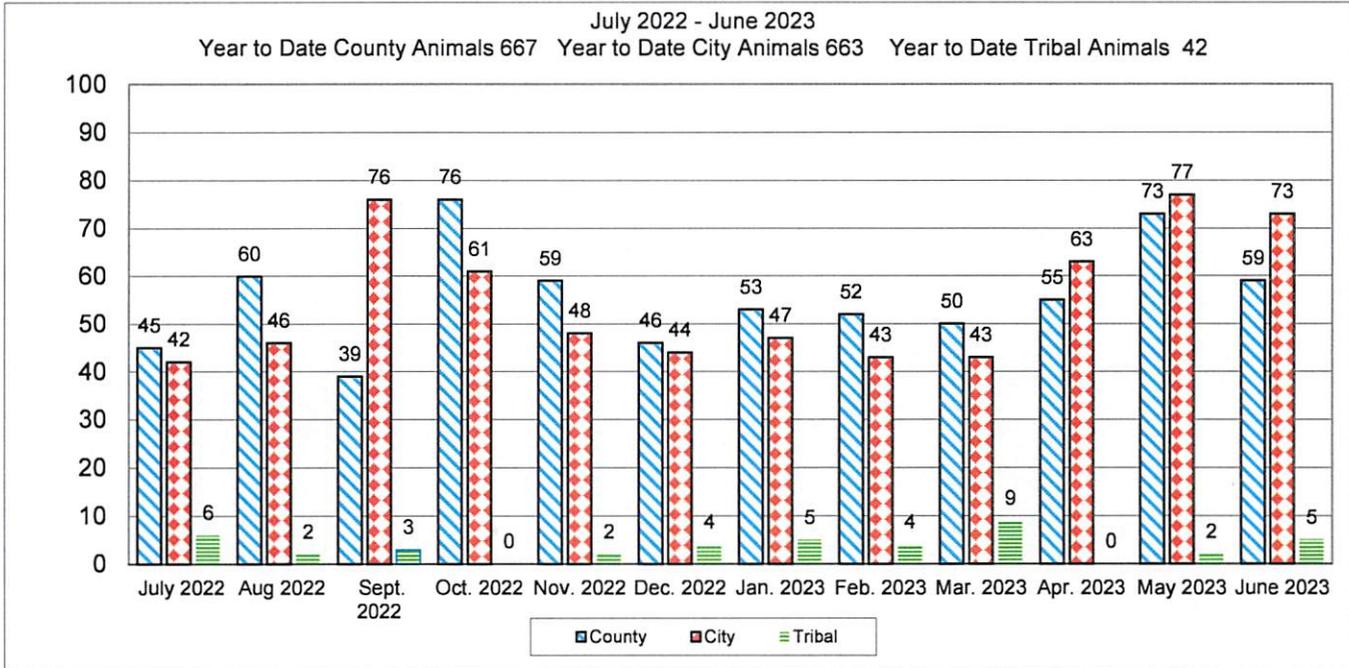
Moving Citations Traffic Warnings



Traffic Accidents



Animal Shelter Services



BREAKDOWN OF ARRESTS

During the month of December, the Police Department had forty-eight (48) total arrests:

- Of the sixteen (16) felony arrests, ten (10) were felony warrant arrests and three (3) was a P&P arrests.
- There were two (2) gross misdemeanor arrests.
- Of the fourteen (14) misdemeanor arrests, five (5) were misdemeanor warrant arrests.
- There were six (6) juvenile arrests, all six (6) were misdemeanor arrests.

**Fallon Police Department
Activities / Special Events
December 2023**

ASSISTANCE

During the month of December, we provided no (0) hotel rooms.

INDOCTRINATION

During the month of December, there was one (1) indoctrination at NAS Fallon.

VOLUNTEERS IN POLICE SERVICES

December 2023 the Fallon Police VIPS volunteered eighty-three (83) hours to the agency.

OTHER PUBLIC RELATIONS

During December officers conducted special detail for the following:

- On December 1st, 2023, SRO Ugalde provided translation services during a school presentation.
- On December 1st, 2023, provided presence at the Christmas Tree Lighting.
- On December 2nd, 2023, officers provided traffic control during the Parade of Lights.
- On December 3rd, 2023, Captain Riley, Executive Secretary Rasmussen, Detective Goodrick, Sgt. Schumann, SRO Bloomfield, CSO's Hammond & Norcutt and PSA Melissa Fecht participated in the First Responders Food Drive. We collected over 6000 pounds of food.
- On December 5th, 2023, Officer Edwards discussed drug related education with the Boy Scouts.
- On December 6th, 2023, a radar trailer was placed on Industrial due to citizen complaints.
- On December 8th, 2023, CSO Hammond attended the CCHS craft fair.
- On December 13th, 2023, Capt. Riley attended the local schools and daycares dressed as the Grinch.
- On December 15th, 2023, Detective Goodrick presented DUI & traffic laws to several hundred sailors at NAS Fallon.
- On December 19th, 2023, officers provided traffic control for a fountain dye.



Activity Report for December 2023

Total Service Hours	83
Training Hours	0
Helping Hand Contacts	0
<u>Other Assignments:</u>	
<i>Chaplin</i>	<i>9.5 hours</i>
<i>Christmas Tree Lighting</i>	<i>8.0 hours</i>

Fallon Police Department
Citizen Survey Results
December 2023

When you contacted the Police Department, how satisfied were you with the ability of the dispatcher or employee that assisted you?

VERY SATISFIED	SATISFIED	DISSATISFIED	NO OPINION
2		1	2

Were you satisfied with the courtesy and concern shown by the dispatcher or employee?

VERY SATISFIED	SATISFIED	DISSATISFIED	NO OPINION
3		1	1

Are you satisfied with the Police Department's response time?

VERY SATISFIED	SATISFIED	DISSATISFIED	NO OPINION
3	1		1

Regarding your most recent contact, please rate the Officer in the following areas:

Officer name (s) Nicholas Lawrence, Kurtis Itskin

Dispatcher (s) _____

	VERY SATISFIED	SATISFIED	DISSATISFIED	NO OPINION
Concern	1	2	1	1
Courtesy	1	1	1	2
Knowledge	1	2		2
Problem Solving Ability	1	2		2
Professional Conduct	2		1	2

Overall, how satisfied are you with the Fallon Police Department?

VERY SATISFIED	SATISFIED	DISSATISFIED	NO OPINION
2	2	1	

Fallon Police Department
December 2023

Citizen Survey Comments

- Thank you for keeping us safe!
- Officer Itskin was very helpful, thank you.
- The dispatcher was short and kept cutting me off.
We reviewed the phone call in question. The dispatcher was asking questions to get the needed information to relay to officers. She did cut the caller off attempting to gain said information. We do not feel she was rude to caller.