



AGENDA

CITY COUNCIL MEETING

55 West Williams Avenue Fallon, NV
September 07, 2023 at 9:00 AM

The Honorable City Council will meet in a special meeting on September 7, 2023 at 9:00 a.m. in the City Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

Items on the agenda may be taken out of order. The Council may combine two or more agenda items for consideration. The Council may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Unless otherwise allowed by the City Council, public comments by an individual will be limited to three minutes.

1. Pledge of Allegiance to the Flag
2. Certification of Compliance with Posting Requirements
3. Public Comments
General in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken. **(For discussion only)**
4. Consideration and possible confirmation of Glen Radtke as Deputy Public Works Director. **(For possible action)**
5. Consideration and possible action to establish the salary of Glen Radtke as Deputy Public Works Director at One Hundred and One Thousand Dollars (\$101,000.00). **(For possible action)**
6. Consideration and possible action to approve a construction contract with Hat Creek Construction & Materials Inc., of Berney, CA, in order to complete the Court Street Rehabilitation project, PWP-CH-2023-367, in the amount of One Million Three Hundred Ninety-Seven Thousand Dollars (\$1,397,000). **(For possible action)**
7. Public Comments **(For discussion only)**

8. Council and Staff Reports (**For discussion only**)

9. Executive Session (**Closed**)

Discuss Litigation Matters (**For discussion only**) (NRS 241 et.seq.)

Negotiations with Operating Engineers Local Union No. 3 (**For discussion only**)

Negotiations with Fallon Peace Officers Association (**For discussion only**)

This agenda has been posted on or before 9:00 a.m. on September 1, 2023 at City Hall, District Court Building, Churchill County Office Complex, Churchill County Public Library and posted to the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>). Members of the public may request the supporting material for this meeting by contacting Elsie M. Lee, Deputy City Clerk, City Clerk's Office, City Hall, 55 West Williams Avenue, Fallon, Nevada, 775-423-5104. The supporting material for this meeting is also available to the public on the City's website (<https://fallonnevada.gov>) and the State of Nevada public notice website (<https://notice.nv.gov/>).

/s/ Elsie M. Lee

NOTICE TO PERSONS WITH DISABILITIES: Reasonable effort will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call the City Clerk's Office at 775-423-5104 in advance so that arrangements may be conveniently made.



CITY OF FALLON

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: August 30, 2023
 AGENDA DATE: September 7, 2023
 TO: The Honorable City Council
 FROM: Mayor Ken Tedford
 AGENDA ITEM TITLE: Consideration and possible confirmation of Glen Radtke as Deputy Public Works Director. **(For possible action)**

TYPE OF ACTION REQUESTED:

- | | |
|--|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Ordinance |
| <input checked="" type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other – Discussion Only |

RECOMMENDED COUNCIL ACTION: Motion to confirm the Mayor’s appointment of Glen Radtke as Deputy Public Works Director.

DISCUSSION: Glen started with the City of Fallon in October 2022 as the Parks/Facilities Supervisor. Glen came to the City of Fallon from Douglas County where he worked from May 2003 to October 2022 ending his time there as the Fleet & Facilities Manager. Glen has the education and experience needed to fulfill the position of Deputy Public Works Director. Glen is a team player and I am confident he will be a significant contributor to the City of Fallon and my cabinet.



CITY OF FALLON REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: August 30, 2023
 AGENDA DATE: September 7, 2023
 TO: The Honorable City Council
 FROM: Mayor Ken Tedford
 AGENDA ITEM TITLE: Consideration and possible action to establish the salary of Glen Radtke as Deputy Public Works Director at One Hundred and One Thousand Dollars (\$101,000.00). **(For possible action)**

TYPE OF ACTION REQUESTED:

- | | |
|--|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Ordinance |
| <input checked="" type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other – Discussion Only |

RECOMMENDED COUNCIL ACTION: Motion to establish the salary of Glen Radtke as Deputy Public Works Director at One Hundred and One Thousand Dollars (\$101,000.00) per year.

DISCUSSION: Based of job duties, responsibilities experience, and skill set necessary to successfully perform the functions of the appointed positions of Deputy Public Works Director, it is recommended that the Council establish the salary of Glen Radtke as Deputy Public Works Director at One Hundred and One Thousand Dollars (\$101,000.00) per year.



CITY OF FALLON

REQUEST FOR COUNCIL ACTION

DATE SUBMITTED: August 31, 2023
 AGENDA DATE: September 5, 2023
 TO: The Honorable City Council
 FROM: Brian Byrd, Public Works Director
 AGENDA ITEM TITLE: Consideration and possible action to approve a construction contract with Hat Creek Construction & Materials Inc., of Berney, CA, in order to complete the Court Street Rehabilitation project, PWP-CH-2023-367, in the amount of One Million Three Hundred Ninety-Seven Thousand Dollars (\$1,397,000). **(For possible action)**

TYPE OF ACTION REQUESTED:

- | | |
|--|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Ordinance |
| <input checked="" type="checkbox"/> Formal Action/Motion | <input type="checkbox"/> Other – Discussion Only |

RECOMMENDED COUNCIL ACTION: Motion to approve a construction contract with Hat Creek Construction & Materials Inc., of Berney, CA, in order to complete the Court Street Rehabilitation project, PWP-CH-2023-367, in the amount of One Million Three Hundred Ninety-Seven Thousand Dollars (\$1,397,000). (For possible action)

DISCUSSION: Upon approval, the project would allow for the reconstruction of portions of Court Street from South East Street to South Nevada Street. Limits of construction are further described in the attached documents. The project generally includes: Demolition and removal of the existing roadway, landscaping, paving, sanitary sewer, storm drains, and waterlines. Construction elements of the project include: The installation of curb, gutter, sidewalk, paving, sanitary sewer, street lighting, storm drain manholes, on-street parking, and landscaping improvements.

BACKGROUND: In accordance with NRS Section 338.1385, the City of Fallon advertised the Court Street Reconstruction project (PWP CH-2023-367) on May 19, 2023. A pre-bid meeting was held at 55 West Williams Avenue on May 25, 2023. No bids were received on the date of the bid opening on June 8, 2023.

In response to no bids being received on June 8, 2023, the City published a public notice on July 21, 2023 and August 4, 2023 stating that no bids were received and that the contract may be let without further bidding.

In response to the July 21, 2023 public notice, Hat Creek Construction & Materials responded on August 4, 2023 with a bid amount of \$1,397,000.

FISCAL IMPACT: \$1,397,000

FUNDING SOURCES: City of Fallon Enterprise Funds \$991,955 CDBG \$405,045

PREPARED BY: Brian Byrd, Director of Public Works

DATE: September 1, 2023

TO BE PRESENTED TO THE COUNCIL BY: Brian Byrd



Reno
9222 Prototype Drive
Reno, Nevada
775.827.6111

August 31, 2023

Brian Byrd, Public Works Director
City of Fallon
55 W. Williams Ave
Fallon, Nevada 89406

**Subject: Court Street Rehabilitation Project - CH-2023-367
Recommendation of Award**

Dear Mr. Byrd:

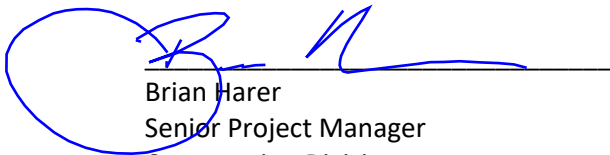
As you are aware, bids for the above referenced project were recognized and opened on August 11th, 2023. One (1) bid was received from Hat Creek Construction & Materials, Inc. having a total bid of \$1,397,000.00.

Hat Creek Construction & Materials, Inc., a Nevada contractor licensee, is of good standing and their bid was found to be complete and responsive. Therefore, we recommend that award be considered to Hat Creek Construction & Materials, Inc. in the amount of \$1,397,000.00.

In preparation of this recommendation, Lumos verified that Hat Creek Construction & Materials, Inc., and all proposed subcontractors are actively licensed and satisfy the requirements of this project.

A Bid Tabulation has been attached for your reference. Please contact me at (775) 827-6111 or bharer@lumosinc.com, should you have any questions.

Sincerely,



Brian Harer
Senior Project Manager
Construction Division

CC: Ryan Swirczek – Deputy Public Works Director, City of Fallon
Alex Greenblat, P.E. – Senior Project Manager, Lumos & Associates, Inc.

Attach: Bid Tabulation



Item No	Base Bid Item and Description	Unit	Engineer's Estimate			Hat Creek Construction	
			Unit Cost	Quantity	Total	Unit Cost	Total
1	MOBILIZATION/DEMOLITION/EROSION CONTROL/CLEANUP	LS	\$100,000.00	1	\$100,000.00	\$134,304.00	\$134,304.00
2	FURNISH AND PROVIDE TRAFFIC CONTROL	LS	\$100,000.00	1	\$100,000.00	\$80,000.00	\$80,000.00
3	PERFORM TREE REMOVAL BY ISA CERTIFIED ARBORIST	EA	\$2,500.00	1	\$2,500.00	\$500.00	\$500.00
4	PERFORM ROOT EXPOSURE AND MITIGATION BY ISA CERTIFIED ARBORIST (CONTINGENT ITEM)	HR	\$200.00	8	\$1,600.00	\$200.00	\$1,600.00
5	INSTALL TYPE 1 PCC ADA PEDESTRIAN RAMP	EA	\$3,500.00	5	\$17,500.00	\$5,600.00	\$28,000.00
6	INSTALL TYPE 2 PCC ADA PEDESTRIAN RAMP	EA	\$4,000.00	4	\$16,000.00	\$7,500.00	\$30,000.00
7	INSTALL PCC SIDEWALK	SF	\$18.00	6,035	\$108,630.00	\$17.00	\$102,595.00
8	INSTALL TYPE 1 PCC CURB AND GUTTER	LS	\$55.00	1,171	\$64,405.00	\$75.00	\$87,825.00
9	INSTALL PCC RESIDENTIAL DRIVEWAY APRON	SF	\$23.00	690	\$15,870.00	\$35.00	\$24,150.00
10	INSTALL PCC COMMERCIAL DRIVEWAY APRON	SF	\$27.00	855	\$23,085.00	\$45.00	\$38,475.00
11	INSTALL PCC DRIVEWAY TRANSITION	SF	\$20.00	897	\$17,940.00	\$25.00	\$22,425.00
12	INSTALL PCC VALLEY GUTTER AND SPANDREL	SF	\$27.00	696	\$18,792.00	\$45.00	\$31,320.00
13	RECONSTRUCTION COMPOSITE ROADWAY SECTION	SF	\$12.00	36,036	\$432,432.00	\$11.00	\$396,396.00
14	INSTALL AGGREGATE BASE DRIVEWAY TRANSITION	SF	\$4.00	485	\$1,940.00	\$9.00	\$4,365.00
15	OVEREXCAVATION OF UNSUITABLE MATERIAL AND BACKFILL (CONTINGENT ITEM)	CY	\$75.00	400	\$30,000.00	\$80.00	\$32,000.00
16	PROTECT AND ADJUST NEW OR EXISTING MANHOLE TO NEW FINISH GRADE	EA	\$1,800.00	3	\$5,400.00	\$2,000.00	\$6,000.00
17	PROTECT AND ADJUST EXISTING UTILITY VALVE TO NEW FINISH GRADE	EA	\$1,200.00	2	\$2,400.00	\$1,000.00	\$2,000.00
18	REMOVE AND REPLACE TRAFFIC/STREET SIGN AND BASE	EA	\$500.00	6	\$3,000.00	\$850.00	\$5,100.00
19	REMOVE, SALVAGE, AND RELOCATE EXISTING FENCING (CHAINLINK OR WOOD)	LF	\$150.00	29	\$4,350.00	\$60.00	\$1,740.00
20	FURNISH AND INSTALL SC-740 INFILTRATORS, AND OBSERVATION PORT	EA	\$10,000.00	9	\$90,000.00	\$3,800.00	\$34,200.00
21	INSTALL NEW TYPE 4R CATCH BASIN	EA	\$5,500.00	4	\$22,000.00	\$8,000.00	\$32,000.00
22	INSTALL 10" OR 12" PVC STORM DRAIN PIPE	LF	\$250.00	35	\$8,750.00	\$160.00	\$5,600.00
23	INSTALL 1" POLYETHYLENE WATER SERVICE	LF	\$65.00	559	\$36,335.00	\$90.00	\$50,310.00
24	REMOVE AND REPLACE EXISTING OR INSTALL NEW 1" WATER METER	EA	\$7,000.00	4	\$28,000.00	\$4,000.00	\$16,000.00
25	REMOVE AND REPLACE EXISTING IRRIGATION BOX (CONTINGENT ITEM)	EA	\$750.00	1	\$750.00	\$1,200.00	\$1,200.00
26	REMOVE AND REPLACE EXISTING 6" SDR-35 PVC SEWER MAIN	LF	\$225.00	218	\$49,050.00	\$100.00	\$21,800.00
27	REMOVE EXISTING MANHOLE AND REPLACE WITH 48" POLYMER SEWER MANHOLE	EA	\$15,000.00	2	\$30,000.00	\$22,000.00	\$44,000.00
28	INSTALL NEW 4" SDR-35 PVC SANITARY SEWER LATERAL AND CLEANOUT (CONTINGENT ITEM)	LF	\$3,500.00	2	\$7,000.00	\$1,500.00	\$3,000.00
29	CCTV VERIFICATION	LS	\$3,000.00	1	\$3,000.00	\$2,500.00	\$2,500.00
30	INSTALL 4" DOUBLE YELLOW SOLID PAVEMENT STRIPING	LF	\$1.00	250	\$250.00	\$1.50	\$375.00
31	INSTALL 2'x10' WHITE THERMOPLASTIC CROSSWALK KEYS	LF	\$13.00	430	\$5,590.00	\$14.00	\$6,020.00
32	INSTALL 12" WHITE THERMOPLASTIC STOP BAR	LF	\$13.00	120	\$1,560.00	\$10.00	\$1,200.00
33	CONTINGENCY / CONTRACT ALLOWANCE	LS	\$150,000.00	1	\$150,000.00	\$150,000.00	\$150,000.00
			TOTAL =		\$1,398,129.00	TOTAL =	\$1,397,000.00

BID PROPOSAL:	X
BID BOND:	X
DBE INFORMATION FORM:	X
5% SUBCONTRACTORS LIST:	X
BIDDER EQUAL EMPLOYMENT OPPORTUNITY:	X
SUBCONTRACTOR EQUAL EMPLOYMENT OPPORTUNITY:	X
BIDDER LOBBYING ASSURANCES:	X
SUBCONTRACTOR LOBBYING ASSURANCES:	X
BIDDER DEBARMENT:	X
BIDDER SECTION 3 CERTIFICATION:	X
SUBCONTRACTOR SECTION 3 CERTIFICATION:	X
SECTION 3 WORK FORCE BREAKDOWN:	X
ANIT-COLLUSION AFADAVIT:	X
BOYCOTT OF ISRAEL:	X
QUALIFICATION STATEMENT:	X
ADDENDUM NO. 1:	X
1% SUBCONTRACTORS LIST:	X
SUBCONTRACTORS AND SUPPLIERS BIDDING:	X
SUBCONTRACTORS:	Sierra Nevada Construction
	Joy Engineering