

**MINUTES  
CITY OF FALLON  
55 West Williams Ave  
Fallon, Nevada  
May 28, 2024**

The Honorable City Council met in a special meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

**Present:**

Mayor Ken Tedford  
Councilwoman Kelly Frost  
Councilwoman Karla Kent  
Councilman Paul Harmon  
Chief of Staff Bob Erickson  
City Attorney Mike Mackedon  
Deputy City Attorney Trent deBraga  
Captain John Riley  
Captain Daniel Babiarz  
City Clerk Treasurer Sean Richardson  
Deputy City Clerk Elsie Lee  
Public Works Director Brian Byrd  
Deputy Public Works Adrian Noriega  
Deputy Public Works Glen Radtke  
Deputy Public Works Marco Guerrero  
Engineer Derek Zimney  
Director of Tourism Jane Moon  
Emergency Manager Steve Endacott

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Treasurer Sean Richardson advised that the agenda was posted in compliance with the NRS requirements.

**Public Comments**

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No comments were noted.

## **Public hearing on the Tentative Budget for Fiscal Year Ending June 30, 2025.**

City Clerk Treasurer Sean Richardson stated pursuant to NRS 354.596, the tentative budget was prepared on the appropriate forms as prescribed by the Department of Taxation and submitted to the Department of Taxation by the April 15<sup>th</sup> deadline. A copy of the tentative budget as submitted is attached hereto. The Department of Taxation has since examined the City's tentative budget and has indicated that it is in compliance with the law and appropriate regulations. The Department of Taxation's compliance letter is attached hereto. I did not have this document at the time of posting, but I did make copies for everyone here and have copies available, showing the compliance letter from the Department of Taxation. Notice of this public hearing was published in The Fallon Post on May 10, 2024. The tentative budget has been on file and available for inspection at the City Clerk's Office and at the Churchill County Clerk's Office since April 15, 2024. This agenda item represents the public's opportunity to be heard and participate in the budget process.

Mayor Tedford inquired if there were any comments or questions from the public or Council. The Council has had an opportunity to review this budget and ask Sean any questions they might have had. I know that most of your questions have already been answered.

No comments were noted, and this portion of the public hearing was closed.

## **Consideration and possible adoption of Final Budget for the Fiscal Year Ending June 30, 2025.**

City Clerk Treasurer Sean Richardson stated pursuant to NRS 354.598(2), the City Council must adopt a final budget on or before June 1 of each year. If no changes were recommended in the previous agenda item, the amounts in the tentative budget would be submitted as final to the Department of Taxation. A drafted final budget is enclosed with the agenda.

Mayor Tedford stated that he wants to be sure that the public is aware that NRS requires the City to prepare a balanced budget as well. I have had that question before, that we should balance our budget. That is a requirement of NRS and has been for many years. Any comments or questions from the public or Council?

Councilman Harmon stated that he would like to thank Sean, Bob, and Trent for sitting down and meeting with him and going over the budget. I would also like to thank all of the department heads, and all the staff that put in all the work to get this budget together. I appreciate the effort that everyone put into it.

Mayor Tedford stated that was a good comment. This budget process starts in February and ends today, and I thank Sean, his staff, and all the department heads. It takes a lot of hard work to put a budget together, so I appreciate their efforts. Any further comments or questions from the Council or public?

No further comments were noted.

Councilwoman Kent motioned to adopt the Final Budget for the Fiscal Year Ending June 30, 2025; seconded by Councilman Harmon and approved with a 3-0 vote by the Council.

## **Public Comments**

Mayor Tedford inquired if there were any public comments.

No comments were noted.

### **Council and Staff Reports**


Mayor Tedford inquired if there were any Council or staff reports.  
No reports were noted.

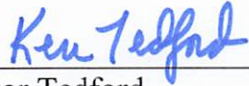
### **Executive Session**

Mayor Tedford tabled the executive session, as it was not needed at this time.

### **Adjournment**

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:06 a.m.

Attest: \_\_\_\_\_  
Sean C. Richardson, City Clerk-Treasurer

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Mayor Tedford