

**MINUTES  
CITY OF FALLON  
55 West Williams Ave  
Fallon, Nevada  
September 19, 2023**

The Honorable City Council met in a regular meeting on the above date in the Council Chambers, 55 West Williams Avenue, Fallon, Nevada.

**Present:**

Mayor Tedford  
Councilwoman Kelly Frost  
Councilwoman Karla Kent  
Councilman Paul Harmon  
Chief of Staff Bob Erickson  
Public Works Director Brian Byrd  
Deputy Public Works Ryan Swirczek  
Deputy Public Works Adrian Noriega  
Deputy Public Works Kevin Gulley  
Deputy City Attorney Trent deBraga  
Deputy City Attorney Sean Rowe  
Captain John Riley  
Captain Daniel Babiarz  
City Clerk Treasurer Sean Richardson  
Deputy City Clerk Elsie Lee  
Deputy City Clerk Michael O'Neill  
Engineer Derek Zimney  
Director of Tourism Jane Moon  
Judge Pro Tem Jared Dooley

The meeting was called to order by Mayor Tedford at 9:00 a.m.

Mayor Tedford led the Pledge of Allegiance.

Mayor Tedford inquired if the agenda had been posted in compliance with NRS requirements.

City Clerk Treasurer Sean Richardson advised that the agenda was posted in compliance with the NRS requirements.

**Public Comments**

Mayor Tedford inquired if there were any public comments. He noted that comments are to be general in nature, not relative to any agenda items. No action may be taken on a matter raised under this item until the matter has been specifically included on an agenda as an item upon which action will be taken.

No comments were noted.

### **Approval of Warrants**

- A) Accounts Payable
- B) Payroll
- C) Customer Deposit

Councilwoman Kent motioned to approve the accounts payable, payroll and customer deposit warrants; seconded by Councilman Harmon and approved with a 3-0 vote by the Council.

### **Consideration of application by Pamela Yost for a cabaret license for Cranberry Cottage, located at 25 S Maine Street.**

Deputy City Clerk Elsie Lee stated that Pamela Yost, owner of Cranberry Cottage has made an application for a cabaret license for Cranberry Cottage, located at 25 S Maine Street. A cabaret license is a privileged license that allows the licensee to provide live entertainment or dancing at the establishment. The application has been reviewed by Chief Ron Wenger, Deputy City Clerk Elsie Lee, City Engineer Derek Zimney, and Deputy City Attorney Trent deBraga and has been recommended for approval.

Mayor Tedford inquired if there were any further comments or questions from the public or Council.

No comments were noted.

Councilwoman Kent motioned to approve the application by Pamela Yost for a cabaret license for Cranberry Cottage, located at 25 S Maine Street; seconded by Councilwoman Frost and approved with a 3-0 vote by the Council.

### **Fallon Police Department Monthly Report for August 2023.**

Captain John Riley presented the August monthly report. The report will compare the 2023 crime, traffic stops, and traffic accident statistics to July 2022. He added that the incidents were down, with respect to the same timeframe last year. Total calls-for-service this month were down by 58, with 128 total calls-for-service, compared to 186 last year.

- Crime Summary: 2 total Domestic Batteries; 1 Battery; 26 Disorderly Conducts.
- Theft Calls: 14 total thefts for various items.
- Arrest Summary: 4 DUI arrests. 48 total arrests were made.
- Moving Citations/Traffic Warnings: 169 traffic stops were made.
- Public Property Accidents: 8 total accidents.
- Animal Shelter Services: Total 153; Churchill County – 72; City – 77; 4 – Fallon Paiute Shoshone Tribe.
- Volunteers in Police Services: Contributed 126 hours to the agency through Helping Hands and other assignments.
- Various training courses were provided to sworn-in and non-sworn-in officers.
- 1 request was made through the Citizen Assistance Program.
- Police officers participated in several various public relations events.
- There were no Citizen Survey's returned but an appreciation letter was received.

Mayor Tedford inquired if there were any further comments or questions.

No comments were noted.

**Public Comments**

Mayor Tedford inquired if there were any public comments.  
No comments were noted.

**Council and Staff Reports**

Mayor Tedford inquired if there were any Council or staff reports.  
Councilwoman Kent stated that there are many positive comments regarding the new Splash Pad. This was a good project.

Councilman Harmon stated that during the last annual Fire Board meeting he attended, Chief Dooley expressed, on behalf of the Fallon/Churchill Volunteer Fire Department, their appreciation to the City for allowing them to use the City pool once a week for their dive training. In fact, they were able to put this training into effect, for a call out to Lahontan, earlier this summer. The training that they did, in Fallon, made this call to Lahontan more successful. He wanted to express his gratitude to the City for allowing them to use the pool for training.

Mayor Tedford thanked both Councilwoman Kent and Councilman Harmon.  
No further reports were noted.

**Executive Session**

Mayor Tedford tabled the executive session, as it was not needed at this time.

**Adjournment**

There being no further business to come before the Council, Mayor Tedford adjourned the meeting at 9:11 a.m.

Attest:



Sean C. Richardson, City Clerk-Treasurer

  
\_\_\_\_\_  
Mayor Tedford