



CITY OF FAIR OAKS RANCH

ZONING BOARD OF ADJUSTMENT (ZBOA) MEETING

Monday, March 14, 2022 at 6:30 PM

City Hall Council Chambers, 7286 Dietz Elkhorn, Fair Oaks Ranch

AGENDA

OPEN MEETING

1. Roll Call - Declaration of a Quorum
2. Pledge of Allegiance

CITIZENS and GUEST FORUM

To address the Board, please sign the Attendance Roster located on the table at the entrance of the Council Chambers. In accordance with the Open Meetings Act, the Zoning Board of Adjustment may not discuss or take action on any item which has not been posted on the agenda. Speakers shall limit their comments to five (5) minutes each.

3. Citizens to be heard.

OATH OF OFFICE

4. Provide Oath of Office to members.

Christina Picioccio, TRMC, City Secretary

WORKSHOP

5. Conduct Zoning Board of Adjustment Legal Training.

Dan Santee, City Attorney

6. Conduct a ZBOA Administration Workshop.

Christina Picioccio, TRMC, City Secretary
Amanda Valdez, TRMC, Deputy City Secretary

CONSIDERATION/DISCUSSION ITEMS

7. Consideration and possible action appointing a Chairperson and a Vice Chairperson.

Christina Picioccio, TRMC, City Secretary

8. Consideration and possible action recommending approval of the Rules of Procedure for the Zoning Board of Adjustment.

Tobin Maples, AICP, City Manager
Dan Santee, City Attorney

ADJOURNMENT

Request for ZBOA topic needing information/research

Signature of Agenda Approval: s/ Carole Vanzant

Carole Vanzant, Assistant City Manager

I, Christina Picioccio, TRMC, City Secretary, certify that the above Notice of Meeting was posted on the outside bulletin board at the Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas, and on the City's website www.fairoaksranchtx.org, both places being convenient and readily accessible to the general public at all times.

As per Texas Government Code 551.045, said Notice was posted by 6:30 PM, March 11, 2022 and remained so posted continuously for at least 72 hours before said meeting was convened.

<p>The Fair Oaks Ranch City Hall is wheelchair accessible at the side entrance of the building from the parking lot. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary's office at (210) 698-0900. Braille is not available.</p>
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ZONING BOARD OF ADJUSTMENT CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS
March 14, 2022

AGENDA TOPIC: Consideration and possible action appointing a Chairperson and Vice Chairperson

START DATE: March 14, 2022

DEPARTMENT: City Secretary

PRESENTED BY: Christina Picioccio, TRMC, City Secretary

INTRODUCTION/BACKGROUND:

According to Chapter 211.008 of the Local Government Code a presiding officer of the Zoning Board of Adjustment is required to hold Zoning Board of Adjustment meetings. To comply with this section of the law, the presiding officer is required to be elected by the board. As in all other boards an acting presiding officer should also be elected in the case of absence of the presiding officer.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Complies with Local Government Code Chapter 211.008 establishing presiding officers.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

None.

LEGAL ANALYSIS:

N/A

RECOMMENDATION/PROPOSED MOTION:

I move to recommend (INSERT NAME HERE) to serve as the Zoning Board of Adjustment Chairperson.

I move to recommend (INSERT NAME HERE) to serve as the Zoning Board of Adjustment Vice Chairperson.



ZONING BOARD OF ADJUSTMENT CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS
March 14, 2022

AGENDA TOPIC: Consideration and possible action recommending approval of the Rules of Procedure for the Zoning Board of Adjustment

START DATE: March 14, 2022

DEPARTMENT: City Administration

PRESENTED BY: Tobin Maples, AICP, City Manager
Dan Santee, City Attorney

INTRODUCTION/BACKGROUND:

Pursuant to the Local Government Code 211.08 (e), The Zoning Board of Adjustment, by majority vote is tasked with adopting Rules of Procedure. These rules must then be approved by the governing body. A sample will be provided to the ZBOA Members at the March 14th meeting.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Complies with Local Government Code 211.08 (e).

LONGTERM FINANCIAL & BUDGETARY IMPACT:

N/A

LEGAL ANALYSIS:

N/A

RECOMMENDATION/PROPOSED MOTION:

I move to recommend approval of the Rules of Procedure for the Zoning Board of Adjustment.