



CITY OF FAIR OAKS RANCH CITY COUNCIL REGULAR MEETING

Thursday, February 15, 2024 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

AGENDA

OPEN MEETING

1. Roll Call - Declaration of a Quorum
2. Pledge of Allegiance

CITIZENS and GUEST FORUM

To address the Council, please sign the Attendance Roster located on the table at the entrance in the foyer of the Public Safety Training Room. In accordance with the Open Meetings Act, Council may not discuss or take action on any item which has not been posted on the agenda. Speakers shall limit their comments to five (5) minutes each.

3. Citizens to be heard.

PRESENTATIONS

4. Introduction of new hire(s): Jose Moreno, Maintenance Technician.
Joanna Merrill, IPMA-SCP, Director of Human Resources and Communications
5. School Resource Officer Proclamation.
Gregory C. Maxton, Mayor
6. Recognition of the Employee of the Quarter (Q1 - October 2023 through December 2023):
Amanda Pina, School Resource Officer
Joanna Merrill, IPMA-SCP, Director of Human Resources and Communications
7. Recognition of the Government Finance Officers Association (GFOA) Award for Outstanding Achievement in Popular Annual Financial Reporting.
Gregory C. Maxton, Mayor

CONSENT AGENDA

All of the following items are considered to be routine by the City Council, there will be no separate discussion on these items and will be enacted with one motion. Items may be removed by any Council Member by making such request prior to a motion and vote.

8. Approval of the February 1, 2024 Regular City Council meeting minutes.

Christina Picioccio, TRMC, City Secretary

- [9.](#) Approval of a second reading of an ordinance calling the Special Election reauthorizing the levying of local sales and use tax for the maintenance and repair of municipal streets to be held on May 4, 2024.

Christina Picioccio, TRMC, City Secretary

WORKSHOP

- [10.](#) Civic Center Update.

Grant Watanabe, P.E., Director of Public Works and Engineering Services
Robert "Rocky" Lopez, AIA, Lopez Salas Architects, Inc.

- [11.](#) FY 2023-24 Annual Street Maintenance Plan.

Julio Colunga, Assistant Director of Public Works
Jeanne Tarrants, RSP2, Legacy Engineering Group (GEC)

- [12.](#) Town Hall Meeting for Bond Election.

Gregory C. Maxton, Mayor

REPORTS FROM STAFF AND COMMITTEES

- [13.](#) Presentation of the Quarterly Financial and Investment Report for the Quarter Ended December 31, 2023.

Summer Fleming, Director of Finance

- [14.](#) 2023 Annual Crime Statistics and Racial Profiling.

Tim Moring, Chief of Police

REQUESTS AND ANNOUNCEMENTS

15. Announcements and reports by Mayor and Council Members.
16. Announcements by the City Manager.
17. Requests by Mayor and Council Members that items be placed on a future City Council agenda.

CONVENE INTO EXECUTIVE SESSION

Pursuant to Section 551.101 of the Open Meetings Act, Texas Gov't Code, a quorum of the governing body hereby convenes into closed session:

Sec. 551.071 (Consultation with Attorney) the City Council will meet in private consultation with legal counsel to seek the advice of its attorneys about pending or contemplated litigation, a settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Government Code; to wit:

18. To receive legal advice from Special Counsel and the City Attorney regarding the City's ground water rights.
19. Case No. 22-090-451; Vincent A. Caldarola, MD vs. City of Fair Oaks Ranch, Texas.
20. Discussion related to possible terms and conditions necessary to resolve disputes that have been the subject of ongoing litigation with the development commonly known as Boerne Ranch Estates, LLC, aka Fair Oaks Meadows.

Sec. 551.072 (Deliberation regarding real property)

21. The City Council will meet in closed session to deliberate the purchase, exchange, lease, or value of real property that may be considered for future location of water and wastewater system improvements.

RECONVENE INTO OPEN SESSION

Discussion and possible action on items discussed in Executive Session.

ADJOURNMENT

Signature of Agenda Approval: s/Gregory C. Maxton

Gregory C. Maxton, Mayor

I, Christina Picioccio, TRMC, City Secretary, certify that the above Notice of Meeting was posted on the outside bulletin board at the Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas, and on the City's website www.fairoaksranchtx.org, both places being convenient and readily accessible to the general public at all times.

As per Texas Government Code 551.045, said Notice was posted by 6:30 PM, February 12, 2024 and remained so posted continuously for at least 72 hours before said meeting was convened. A quorum of various boards, committees, and commissions may attend the City Council meeting.

The Fair Oaks Ranch Police Station is wheelchair accessible at the front main entrance of the building from the parking lot. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary's office at (210) 698-0900. Braille is not available. The City Council reserves the right to convene into Executive Session at any time regarding an issue on the agenda for which it is legally permissible; pursuant to Texas Government Code Chapter 551. Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

PROCLAMATION
City of Fair Oaks Ranch

WHEREAS, The National Association of School Resource Officers (NASRO) is dedicated to making schools and children safer by providing the highest-quality training to school-based law enforcement officers; and

WHEREAS, school resource officers (SROs) bridge gaps between youth and law enforcement and embrace a triad concept of school policing, serving in informal counseling, education, and law enforcement roles to support students and communities they serve; and,

WHEREAS, by training law enforcement officers to counsel, educate, and protect school communities, the men and women of NASRO continuously lead by example and promote a positive image of law enforcement to school children and school communities; and,

WHEREAS, SRO programs across the globe are founded as collaborative efforts by police agencies, law enforcement officers, educators, students, parents, and communities to create safe learning environments, provide valuable resources to school staff members, foster positive relationships with students and develop strategies to resolve problems that affect youth with the goal of protecting all children, so they can reach their fullest potential; and,

WHEREAS, school resource officers are valuable and essential members of the education community and deserve unwavering respect and support from the public in the pursuit of keeping schools and students safe.

NOW, THEREFORE, I Gregory C. Maxton, Mayor of the City of Fair Oaks Ranch, do recognize February 15, 2024, as School Resource Officer Appreciation Day, and further extend appreciation to our School Resource Officers, Iris Kabuss and Amanda Piña and to all School Resource Officers for the vital services they perform and their exemplary dedication to the communities they represent.

WITNESS MY HAND AND SEAL THIS 15th DAY OF FEBRUARY 2024.

Gregory C. Maxton, Mayor

Christina Picioccio, TRMC
City Secretary



Government Finance Officers Association

Award for
Outstanding
Achievement in
Popular Annual
Financial Reporting

Presented to

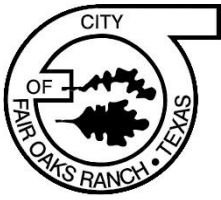
**City of Fair Oaks Ranch
Texas**

For its Annual Financial Report
For the Fiscal Year Ended

September 30, 2022

Christopher P. Morrill

Executive Director/CEO



CITY OF FAIR OAKS RANCH
CITY COUNCIL REGULAR MEETING

Thursday, February 01, 2024 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

MINUTES

OPEN MEETING

1. Roll Call - Declaration of a Quorum

Council Present: Mayor Maxton and Council Members: Stroup, Rhoden, Olvera, Koerner, Parker, and Muenchow

With a quorum present, the meeting was called to order at 6:30 PM.

2. **Pledge of Allegiance** – The Pledge of Allegiance was led by visiting Troop 233 scout members Chris Land, Nihith Penmatsha, Nik Jay, and James Cammack attending the meeting in pursuit of their citizenship merit badge.

CITIZENS and GUEST FORUM

3. Citizens to be heard

Sean Paul Reyes, from Long Island, NY, spoke regarding Chief Tim Moring, and his dissatisfaction with alleged misconduct in the Police Department and the handling of the investigation into those allegations.

Rich Nichols, resident, expressed his satisfaction with the Police Department and their officers and explained that as a member of the Charter Committee, the provision to have any allegations in the Department investigated by an independent investigator was used properly.

PRESENTATIONS

4. In Recognition of recent Promotion(s): Matthew Drexler, Police Corporal; Hayden Griffiths, Police Corporal; Jason Hanley, Police Corporal; Amanda Hinojosa, Police Corporal.

Jennifer Hudson, Human Resources Generalist, recognized the following Police Officers for their promotion to Corporal: Matthew Drexler, Hayden Griffiths, Jason Hanley, and Amanda Hinojosa.

Mayor Maxton announced that Council would go into Executive Session out of agenda order.

CONVENE INTO EXECUTIVE SESSION

City Council convened into closed session at 6:48 PM regarding:

Sec. 551.071 (Consultation with Attorney) the City Council will meet in private consultation with legal counsel to seek the advice of its attorneys about pending or contemplated litigation, a settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Government Code; to wit:

- 18. **To receive legal advice from Special Counsel and the City Attorney regarding the City’s ground water rights.**

RECONVENE INTO OPEN SESSION

City Council reconvened into Open Session at 7:24 PM. No action was taken.

CONSENT AGENDA

- 5. **Approval of the December 19, 2023 Special City Council meeting minutes.**
- 6. **Approval of the January 18, 2024 Regular City Council meeting minutes.**
- 7. **Approval of Council Member Olvera’s absence from the January 18, 2024 Regular City Council meeting.**
- 8. **Approval of Council Member Muenchow’s absence from the January 18, 2024 Regular City Council meeting.**

MOTION: Made by Council Member Koerner, seconded by Council Member Muenchow, to approve the Consent Agenda.

VOTE: 7-0; Motion Passed.

CONSIDERATION/DISCUSSION ITEMS

- 9. **Consideration and possible action appointing Council Member Olvera to serve as a member on the Branding Committee and Wildlife Education Committee.**

MOTION: Made by Council Member Rhoden, seconded by Council Member Parker, to appoint Council Member Olvera to the Branding Committee and Wildlife Education Committee.

VOTE: 7-0; Motion Passed.

WORKSHOP

- 10. **2024 City Election.**

Christina Picioccio, TRMC, City Secretary, led a workshop regarding 2024 City Elections and provided details on the General Election to elect Mayor and Council Member, Place 1, as well as information regarding a Special Election to Reauthorize Local Sales & Use Tax for Street Maintenance and a Special Election for the Issuance of General Obligation Bonds for Road Projects. Council scheduled a special meeting on February 8, 2024 at 5:30 PM to order elections.

- 11. **Roadway General Obligation Bond Workshop.**

Grant Watanabe, P.E., Director of Public Works and Engineering Services, led a workshop regarding General Obligation Bonds for Roadways in the City based on the report from the Bond Advisory Committee. Council agreed to move forward with pursuing a bond election for an amount not to exceed 16 million dollars. A Town Hall meeting will be scheduled to inform the residents. An executive summary as a mailer was suggested by resident, Al Schmidt to reach all residents.

12. Solid Waste Franchise Agreement.

Carole Vanzant, CPM, Assistant City Manager for Community Services, led a workshop with Council regarding the solid waste franchise agreement with Republic Services expiring September 30, 2024. Republic is willing to exercise the second extension renewing for a two-year extension. Ms. Vanzant provided options to Council in preparation for the agreement expiring. Council directed staff to negotiate the renewal with Republic Services.

13. Intersection Analysis for locations near Battle Intense, Hansel Drive, High Eschelon, Venturer Lane, and Keeneland Drive.

Grant Watanabe, P.E., Director of Public Works and Engineering Services, led a workshop with Council regarding Intersection Analysis for locations near Battle Intense, Hansel Drive, High Eschelon, Venturer Lane, and Keeneland Drive. After the results of the study were presented, Council provided staff direction to install a stop sign at Battle Intense changing the intersection from a 3-way stop to a 4-way stop. Council agreed that no stop sign was warranted at the Battle Intense & Keeneland/Venturer Lane intersection but that vegetation should be trimmed back and that the stop bar should be placed further out. A speed limit sign with radar feedback will be considered for the FY 2024-25 budget. Council Member Koerner suggested a Traffic Safety Committee to address similar requests in the future.

Council Member Muenchow left the meeting at 9:34 PM.

REPORTS FROM STAFF AND COMMITTEES

14. State of the City Announcement.

Casey Parker, Multimedia Communications Officer, led a workshop regarding the upcoming State of the City event on February 7, 2024 at 6:00 PM at the Fair Oaks Ranch Golf & Country Club. Details on how to purchase a ticket to the event were provided.

REQUESTS AND ANNOUNCEMENTS

15. Announcements and reports by Mayor and Council Members.

Council Member Olvera expressed gratitude to the first responders who acted on a possible active shooter event in Boerne ISD on January 31, 2024

Council Member Koerner expressed gratitude to the Police Department for everything they do in the City.

Council Member Rhoden thanked first responders for this quick response to a house fire in his neighborhood.

Mayor Maxton reminded all of a Town Hall meeting on February 27, 2024 at 6:00 PM in the Sanctuary of Spring Creek United Methodist Church to address a proposed Gateway Feature and Community Center. Mayor Maxton also notified residents that the Post Oak Trail construction project is expected to be completed before April.

SAWS is replacing a wastewater line on the Parkway. Construction will go on through the summer. A lane is established to accommodate traffic.

16. **Announcements by the City Manager.**

None.

17. **Requests by Mayor and Council Members that items be placed on a future City Council agenda.**

Council Member Koerner asked to discuss a possible citizens committee to address traffic safety.

CONVENE INTO EXECUTIVE SESSION

City Council did not convene into Executive Session regarding:

Sec. 551.071 (Consultation with Attorney) the City Council will meet in private consultation with legal counsel to seek the advice of its attorneys about pending or contemplated litigation, a settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Government Code; to wit:

- 19. **Case No. 22-090-451; Vincent A. Caldarola, MD vs. City of Fair Oaks Ranch, Texas.**
- 20. **Discussion related to possible terms and conditions necessary to resolve disputes that have been the subject of ongoing litigation with the development commonly known as Boerne Ranch Estates, LLC, aka Fair Oaks Meadows.**

Sec. 551.072 (Deliberation regarding real property)

- 21. **The City Council will meet in closed session to deliberate the purchase, exchange, lease, or value of real property that may be considered for future location of water and wastewater system improvements.**

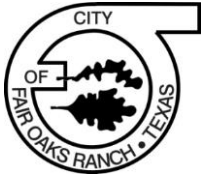
ADJOURNMENT

Mayor Maxton adjourned the meeting at 9:44 PM.

ATTEST:

Gregory C. Maxton, Mayor

Christina Picioccio, TRMC, City Secretary



CITY COUNCIL CONSIDERATION ITEM

CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of a second reading of an ordinance calling the Special Election reauthorizing the levying of local sales and use tax for the maintenance and repair of municipal streets to be held on May 4, 2024

DATE: February 15, 2024

DEPARTMENT: City Secretary

PRESENTED BY: Christina Picioccio, TRMC, City Secretary

INTRODUCTION/BACKGROUND:

In 2008, pursuant to the Texas Tax Code Chapter 327, the citizens of Fair Oaks Ranch elected to impose a local sales and use tax rate of $\frac{1}{4}$ of one percent for funds dedicated to street maintenance and repair. This tax expires four years after enactment but can be readopted upon a successful election prior to the expiration of the tax. In 2012, 2016 and 2020 citizens reauthorized, by election, the re-adoption of the street maintenance and repair tax.

Texas Tax Code Section 327.006 (a) states “An election to adopt the tax authorized by this chapter is called by the adoption of an ordinance by the governing body of the municipality. Section 327.007 (b) provides that “An election to reauthorize the tax is *called and held in the same manner* as an election to adopt the tax.” In 2008, the election was called under Ordinance 176. This agenda item is to order an election reauthorizing the sales and use tax for the maintenance and repair of municipal streets.

As presented at the February 1, 2024 workshop, staff will contract with Kendall County Elections to conduct this special election.

The first reading of this ordinance was approved at the February 8, 2024 Special Council Meeting.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

1. Re-adopting the quarter cent tax ensures the continuance of the City’s annual street maintenance and repair program.
2. Affords the opportunity for citizenry voice.

LONG-TERM FINANCIAL & BUDGETARY IMPACT:

\$32,000 budgeted for the May election, inclusive of:

- a general election for filling of Mayor and Council Place 1
- a special election reauthorizing the levying of local sales and use tax for the maintenance and repair of municipal streets, as noted above
- a special election for the issuance of general obligation bonds for road projects

LEGAL ANALYSIS:

Reviewed and approved as to form.

RECOMMENDATION/PROPOSED MOTION:

I move to approve the first reading of an ordinance calling a Special Election reauthorizing the levying of local sales and use tax for the maintenance and repair of municipal streets.

AN ORDINANCE

AN ORDINANCE ORDERING A SPECIAL ELECTION TO BE HELD ON MAY 4, 2024 IN THE CITY OF FAIR OAKS RANCH, TEXAS, TO SUBMIT A PROPOSITION ON THE REAUTHORIZATION OF THE LOCAL SALES AND USE TAX IN THE CITY OF FAIR OAKS RANCH, TEXAS AT THE RATE OF ONE FOURTH (1/4) OF ONE PERCENT TO CONTINUE PROVIDING REVENUE FOR THE MAINTENANCE AND REPAIR OF MUNICIPAL STREETS

WHEREAS, the Texas Tax Code Chapter 327 authorizes cities to impose a local sales and use tax rate of one-fourth of one percent for funds dedicated to street maintenance and repair upon a properly held election approving same; and,

WHEREAS, the Texas Tax Code Chapter 327.007 (a) provides that “An election to adopt the tax authorized by this chapter is called by the adoption of an ordinance by the governing body of the municipality; and,

WHEREAS, the City Council of the City of Fair Oaks Ranch, Texas, (City) hereby finds that a special election should be held for the purpose of submitting a proposition reauthorizing the levy and collection of the local sales and use tax in Fair Oaks Ranch, Texas, at the rate of one-fourth of one percent to continue to provide revenue for the maintenance and repair of municipal streets; and,

WHEREAS, the combined rate of all local sales and use taxes imposed by the City and other political subdivisions having territory in the City will not exceed two percent (2%); and,

WHEREAS, the City Council finds and determines that the holding of a special election on the date set forth below, a uniform election date, is in the public’s interest.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS:

SECTION 1. The City of Fair Oaks Ranch hereby orders a Municipal Special Election to be held on May 4, 2024 to determine whether or not there shall be a reauthorization of the local sales and use tax in in the City of Fair Oaks Ranch, Texas, at the rate of one-fourth of one percent to continue providing revenue for maintenance and repair of municipal streets. The tax expires on the fourth anniversary of the date of this election unless the imposition of the tax is reauthorized.

SECTION 2. The official ballots shall be prepared in accordance with the Texas Election Code, as amended, so as to permit qualified voters to vote “FOR” or “AGAINST” the aforesaid proposition which shall appear on the ballot substantially as follows:

PROPOSITION

Shall the City Council of the City of Fair Oaks Ranch, Texas, be re-authorized to continue a local sales and use tax in the City of Fair Oaks Ranch at the rate of one-fourth of one percent to provide revenue for maintenance and repair of municipal streets?

SECTION 3. All qualified voters of the City of Fair Oaks Ranch shall be entitled to vote in said election.

SECTION 4. Early voting in said elections shall be conducted during the early voting period designated as April 22 through April 30, 2024. The Kendall County Election Administrator is hereby charged with the duty of conducting early voting in said election, as required by law. Applications for ballot by mail shall be mailed to:

Staci L. Decker, REO, Elections Administrator elections@co.kendall.tx.us
Kendall County Elections Office Number: 830-331-8701
221 Fawn Valley Dr., STE 100
Boerne, TX 78006
<https://www.co.kendall.tx.us/page/Elections>

SECTION 5. The main early polling place for the holding of said election shall be at the Kendall County Courthouse Annex, 221 Fawn Valley, Boerne, Texas 78006 on the following dates and times; early voting will also be conducted in the Public Safety Training Room of the City of Fair Oaks Ranch Police Department, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas 78006 on the following dates and times and the entire City of Fair Oaks Ranch, Texas, for the purpose of holding said election shall be and constitute one Municipal election precinct.

Mon. April 22 – Fri. April 26..... 8:00 AM to 6:00 PM
Sat. April 27 10:00 AM to 4:00 PM
Sun. April 28..... Closed
Mon. April 29 – Tue. April 30..... 7:00 AM to 7:00 PM

SECTION 6. The polling place on Election Day shall be open from 7:00 AM to 7:00 PM. The election day polling place by personal appearance shall be at the Kendall County Courthouse Annex, 221 Fawn Valley, Boerne, Texas 78006 and the City of Fair Oaks Ranch Police Station, Public Safety Training Room, 7286 Dietz Elkhorn, Fair Oaks Ranch, TX 78015.

SECTION 7. Pursuant to Section 61.012, Texas Election Code, as amended, the City shall provide at least one accessible voting system in each polling place used in the election. Such voting system shall comply with Texas and federal laws establishing the requirement for voting systems that permit voters with physical disabilities to cast a secret ballot. Touch screen machines may be used for early voting and Election Day voting by personal appearance. Certain early voting may be conducted by mail. The Elections Administrator shall also utilize a Central Counting Station (the “**Station**”) as provided by Section 127.001, et seq., Texas Election Code, as amended. Kendall County Election Administrator Staci L. Decker, serving as the Elections Official Manager and Presiding Judge of the Stations, will appoint the Election Judges and Station Clerks for each Station location, and will establish a written plan for the orderly operation of the Station locations in accordance with the provisions of the Texas Election Code. The Elections Administrator will appoint the Tabulation Supervisors which will also serve as the Programmers for the Stations. Lastly, the Elections Administrator will publish notice and conduct testing on the automatic tabulation equipment relating to the Stations and conduct instruction for the officials and clerks for the Stations in accordance with the provisions of the Texas

Election Code. Voting by Mail ballot and Provisional Voting shall be done on paper ballot.

- SECTION 8.** The City Secretary shall serve as the election officer of the May 4, 2024 Special Election of the City of Fair Oaks Ranch as required and authorized by law.
- SECTION 9.** The City Secretary is hereby authorized and directed to post notice of said election, in both English and Spanish, on a bulletin board used for posting notices of the City Council meetings of the City of Fair Oaks Ranch at 7286 Dietz Elkhorn, City of Fair Oaks Ranch, Texas (the polling places for the holding of said election) not later than the twenty-first (21) day before Election Day. Said notice shall remain posted through the end of Election Day.
- SECTION 10.** The City Secretary is further authorized and directed to cause notice of said election to be published in a newspaper of general circulation in the City of Fair Oaks Ranch at least once, not earlier than the thirtieth (30th) day nor later than the tenth (10th) day before Election Day.
- SECTION 11.** The City Secretary shall send a copy of the notice of said election to the County Clerk and Voter Registrar of Bexar, Comal, and Kendall County no later than the 60th day before Election Day.
- SECTION 12.** The Council authorizes the City Manager to negotiate and enter into one or more joint election agreements with other governmental organizations in accordance with the provisions of the Texas Election Code in such form as shall be approved by the City Manager, or his/her designee, and the City Attorney.
- SECTION 13.** The Council authorizes the City Manager to negotiate and enter into contracts with the Elections Administrator to conduct the elections in accordance with the provisions of the Texas Election Code in such form as shall be approved by the City Manager and the City Attorney.
- SECTION 14.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council of the City of Fair Oaks Ranch, Texas and made a part of this ordinance for all purposes as findings of fact.
- SECTION 15.** All ordinances, or parts thereof, which are in conflict or inconsistent with any provision of this ordinance are hereby repealed to the extent of such conflict, and the provisions of this ordinance shall be and remain controlling as to the matters ordained herein.
- SECTION 16.** It is officially found, determined, and declared that the meeting at which this ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, Texas Government Code, as amended.
- SECTION 17.** This ordinance shall be in force and effect from and after its final passage, and it is so ordained.

PASSED AND APPROVED on the first reading on the 8th day of February, 2024.

PASSED, APPROVED, AND ADOPTED on the second reading, this 15th day of February, 2024.

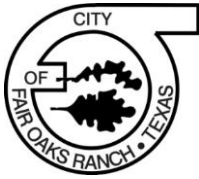
Gregory C. Maxton, Mayor

ATTEST:

APPROVED AS TO FORM:

Christina Picioccio, TRMC
City Secretary

Denton Navarro Rodriquez Bernal Santee & Zech
P.C., City Attorney



CITY COUNCIL WORKSHOP CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Civic Center Update
 DATE: February 15, 2024
 DEPARTMENT: Public Works and Engineering Services
 PRESENTED BY: Grant Watanabe, P.E., Director of Public Works and Engineering Services
 Robert "Rocky" Lopez, AIA, Lopez Salas Architects, Inc.

INTRODUCTION/BACKGROUND:

In June 2023, the City entered into a professional services agreement with Lopez Salas Architects, Inc. (LSA) for facility planning and design services for the Civic/Community Center. As part of the facility planning phase, the consultant conducted a workshop with City Council on July 19th to prioritize intended uses for the new Civic/Community Center and met with intended users to gain input on space needed and other specific facility requirements. A second Council workshop was held on September 9th to present the input received, share the proposed functional and support space requirements, adjacency diagrams, and receive authorization to move on to the schematic design phase.

At the November 16, 2023, regular meeting, staff and LSA presented the schematic floor plan and hand-drawn exterior renderings. Councilmembers requested several changes which have been incorporated into the plans and summarized below:

- The conference room has been enlarged by relocating the janitor closet and moveable partition. The conference table now seats 14 people which accommodates expected executive session needs. In the event additional seats are needed, there is space to add chairs along the wall adjacent to the dais.
- The janitor closet has been relocated to Storage Room 2. An enclosed area within Storage Room 2 is provided for the mop sink and shelves for cleaning supplies.
- IT has been relocated to the small storage room near the main entrance.
- Although not requested by councilmembers, staff has added an emergency exit at the rear of the dais for councilmembers.

This workshop will present the revised schematic floor plan, preliminary design development phase plans, including the floor finish and reflected ceiling plan, exterior renderings that better capture the City Campus character of the facility, and a project schedule update. Currently, construction costs are still estimated at \$425 per square foot.

Although no action is requested as part of this workshop, staff seeks direction to ensure that the Architect’s vision for the facility aligns with Council expectations. In addition, staff plans to use slides from this workshop, after incorporating any Council feedback, at the upcoming Townhall on February 27, 2024.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- Supports Priority 3.5 Enhance and Ensure Continuity of Reliable City Facilities of the Strategic Action Plan including Project 3.5.5 to Plan and construct a civic center

LONGTERM FINANCIAL & BUDGETARY IMPACT:

N/A

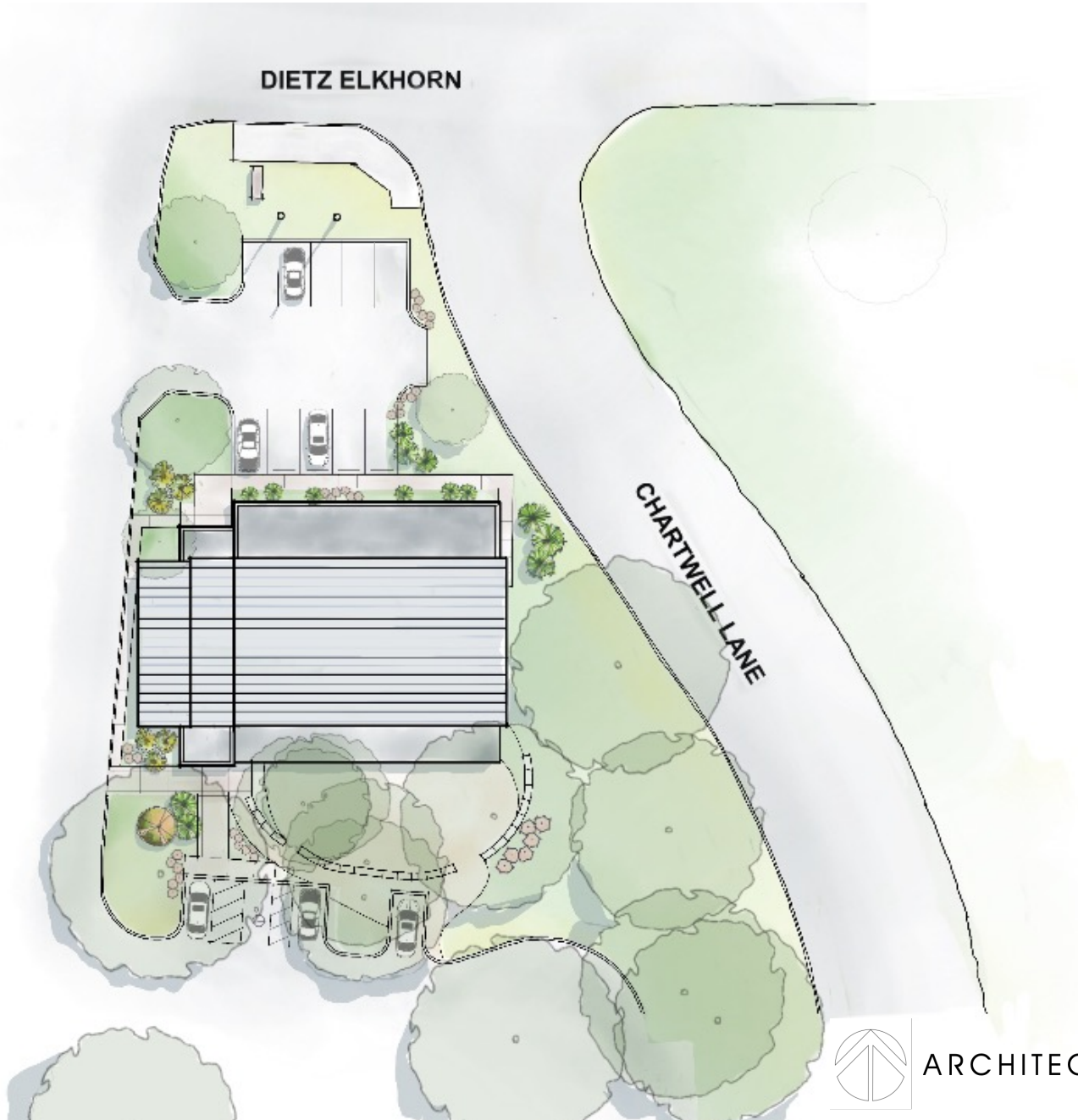
Fair Oaks Ranch

Civic Center



City Council Meeting
February 15 , 2024





ARCHITECTURAL SITE PLAN

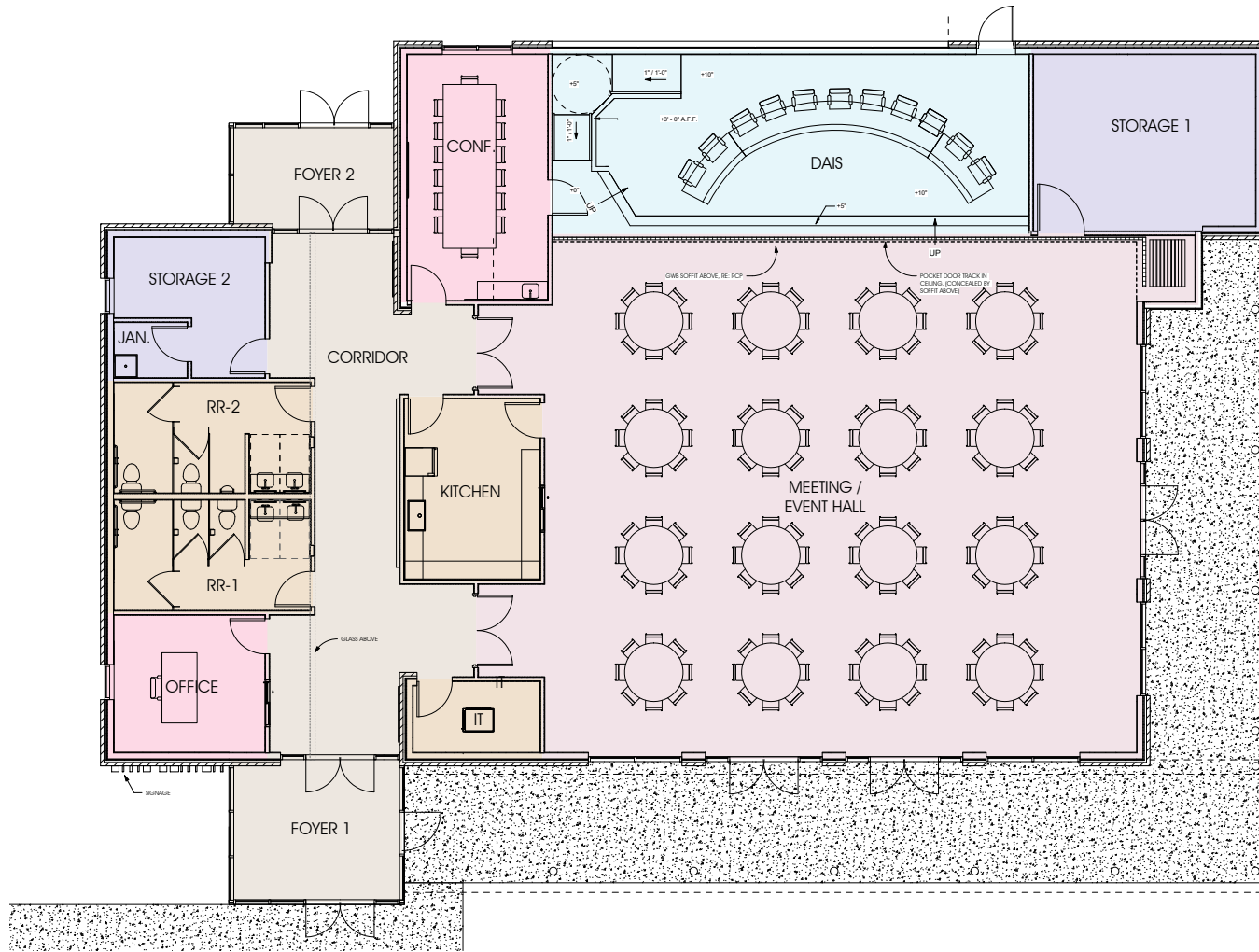


NEW FACILITY FOR
CITY OF FAIR OAKS RANCH CIVIC CENTER
City of Fair Oaks Ranch, Texas



Revisions Since November 2023 Workshop

1. Enlarged the Conference Room by relocating janitor closet and movable partitions
2. Relocated janitor closet to corner of Storage Room 2
3. Relocated IT to Storage Room near main entrance
4. Added emergency exit behind Dais




ARCHITECTURAL FLOOR PLAN



NEW FACILITY FOR CITY OF FAIR OAKS RANCH CIVIC CENTER

City of Fair Oaks Ranch, Texas

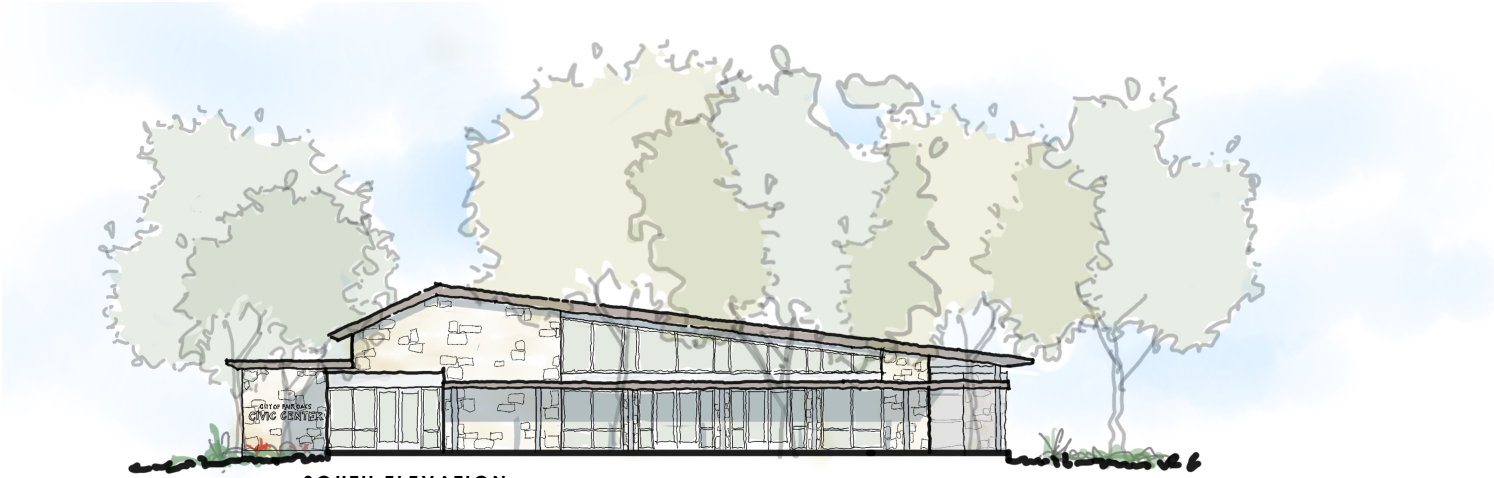


Revisions Since
November 2023 Workshop

- 1. Added more limestone and bronze trim to better align with campus



WEST ELEVATION



SOUTH ELEVATION

EXTERIOR ELEVATIONS



**NEW FACILITY FOR
CITY OF FAIR OAKS RANCH CIVIC CENTER**
City of Fair Oaks Ranch, Texas



DESIGN DEVELOPMENT PHASE UPDATE





Project No. 23016
Date: 01/30/2024

NOT FOR BIDDING, PERMIT OR CONSTRUCTION

NO. REVISION DATE

FAIR OAKS RANCH
FAIR OAKS RANCH CIVIC CENTER
FAIR OAKS, TEXAS

SITE PLAN & DETAILS

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A1.1

GENERAL NOTES

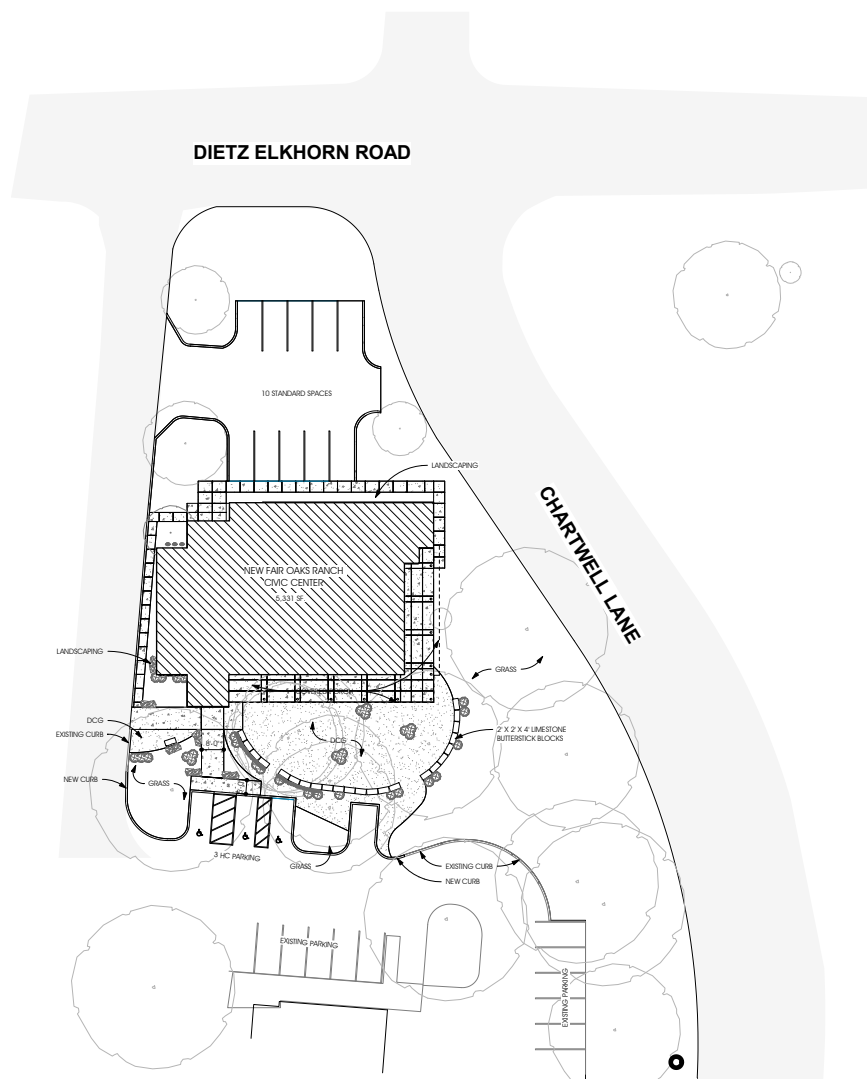
1. ARCHITECTURAL SITE PLAN IS FOR REFERENCE ONLY. REFER TO CIVIL DIMENSION CONTROL PLAN DETAILS.
2. CONTRACTOR WILL NOTIFY ARCHITECT IMMEDIATELY WITH ANY DIMENSIONAL DISCREPANCIES.
3. REFER TO MEP FOR ELECTRICAL SITE LIGHTING.

PARKING COUNT

STANDARD PARKING PROVIDED =	11
HANDICAP PARKING PROVIDED =	3
TOTAL PARKING PROVIDED =	14

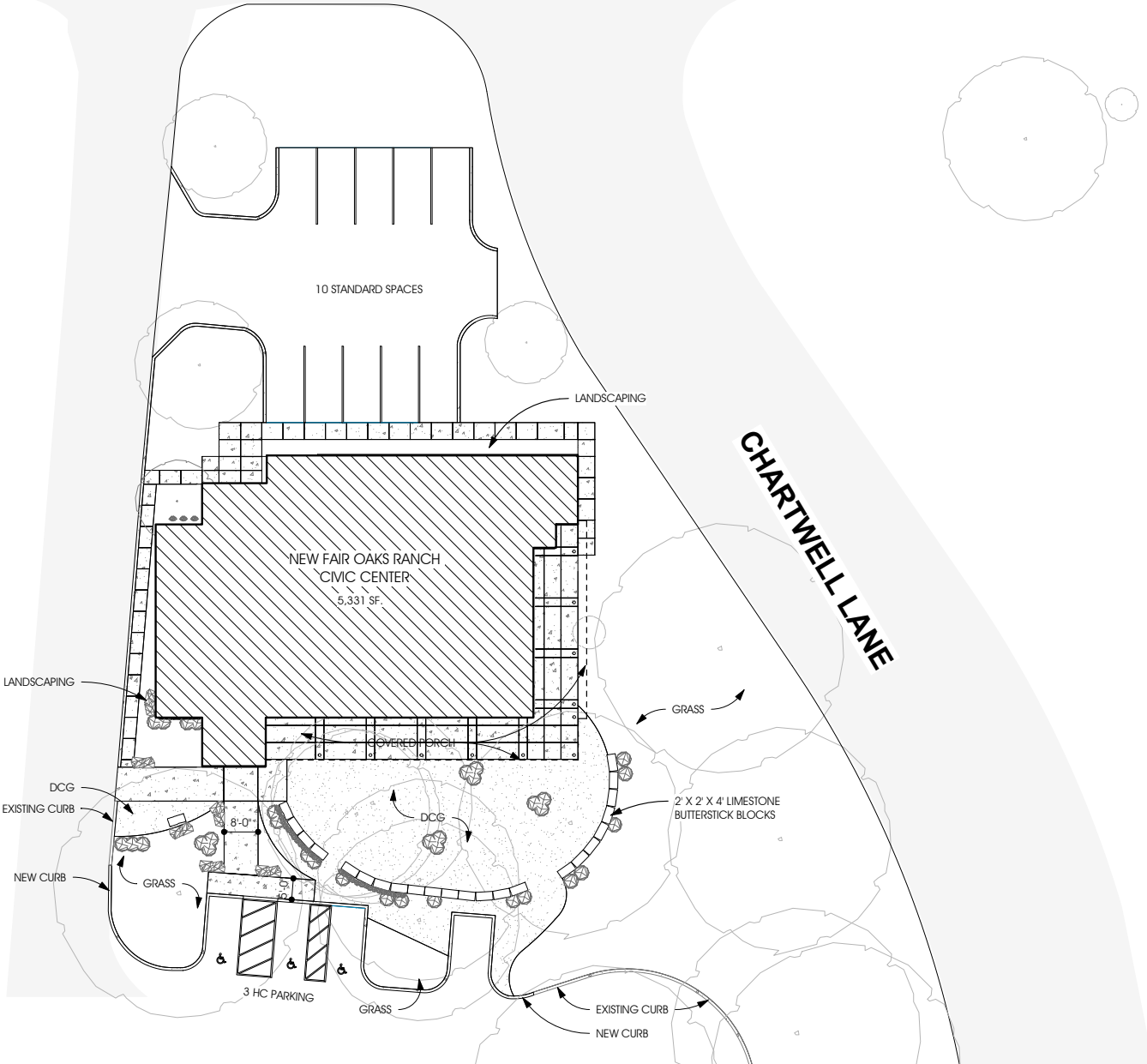
NOTE: 7 EXISTING STALLS BEING REMOVED

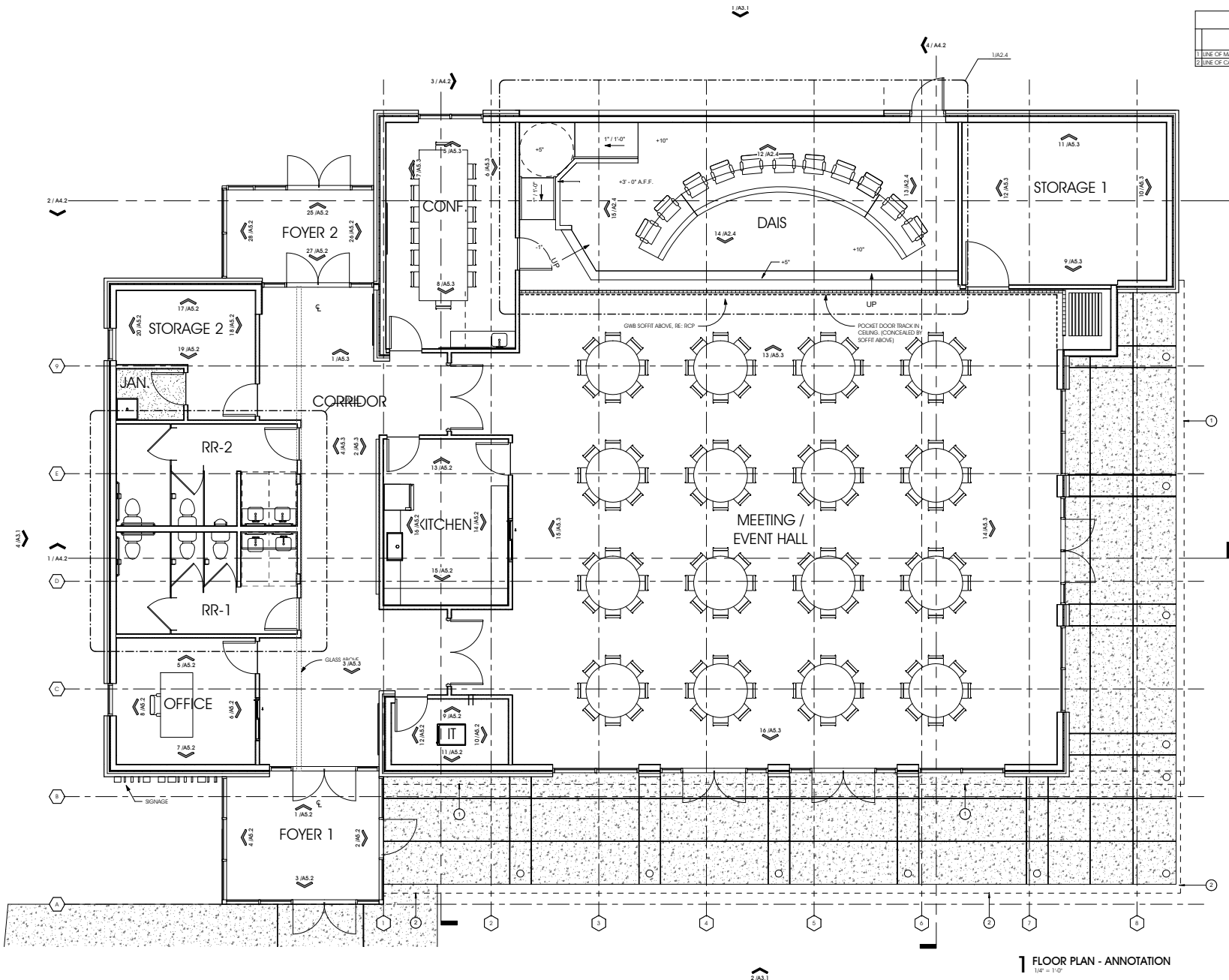
- 14 PLANNED (7 NET GAIN)



ARCHITECTURAL SITE PLAN
1 - 30'-0"







KEYNOTES	
1	LINE OF MAIN BUILDING OVER HANG
2	LINE OF CANOPY OVERHANG

Item #10.



LOPEZ SALAS ARCHITECTS INC.

237 W. Travis Ste. 201
San Antonio, TX 78205
1.210.734.4448
1.210.734.4909
www.lopezsalas.com

Project No. 23016
Date: 01/30/2024

NOT FOR BIDDING, PERMIT OR CONSTRUCTION

NO. REVISION DATE

FAIR OAKS RANCH
FAIR OAKS RANCH CIVIC CENTER
FAIR OAKS, TEXAS

FLOOR PLAN - ANNOTATION

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A2.1





LOPEZ SALAS ARCHITECTS INC.

237 W. Travis Ste. 201
San Antonio, Tx. 78205
1.210.734.4848
1.210.734.4909
www.lopezsalas.com

Project No. 23016
Date: 01/30/2024

NOT FOR BIDDING, PERMIT OR CONSTRUCTION

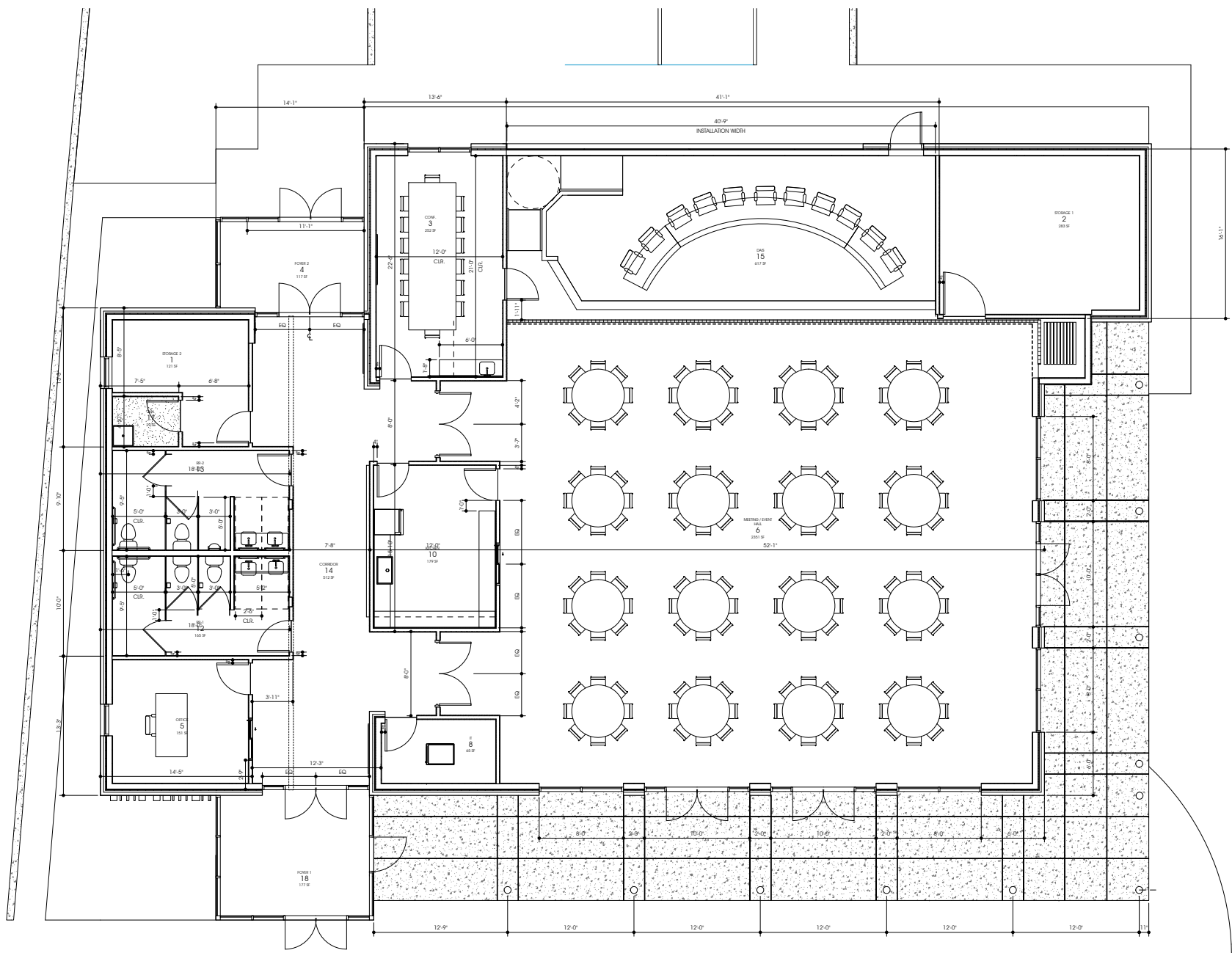
NO. REVISION DATE

**FAIR OAKS RANCH
FAIR OAKS RANCH CIVIC CENTER
FAIR OAKS, TEXAS**

FLOOR PLAN - DIMENSIONS

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A2.2



1 FLOOR PLAN - DIMENSION
1/4" = 1'-0"





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NO. REVISION DATE







FAIR OAKS RANCH
FAIR OAKS RANCH CIVIC CENTER
FAIR OAKS, TEXAS

FINISH FLOOR PLAN

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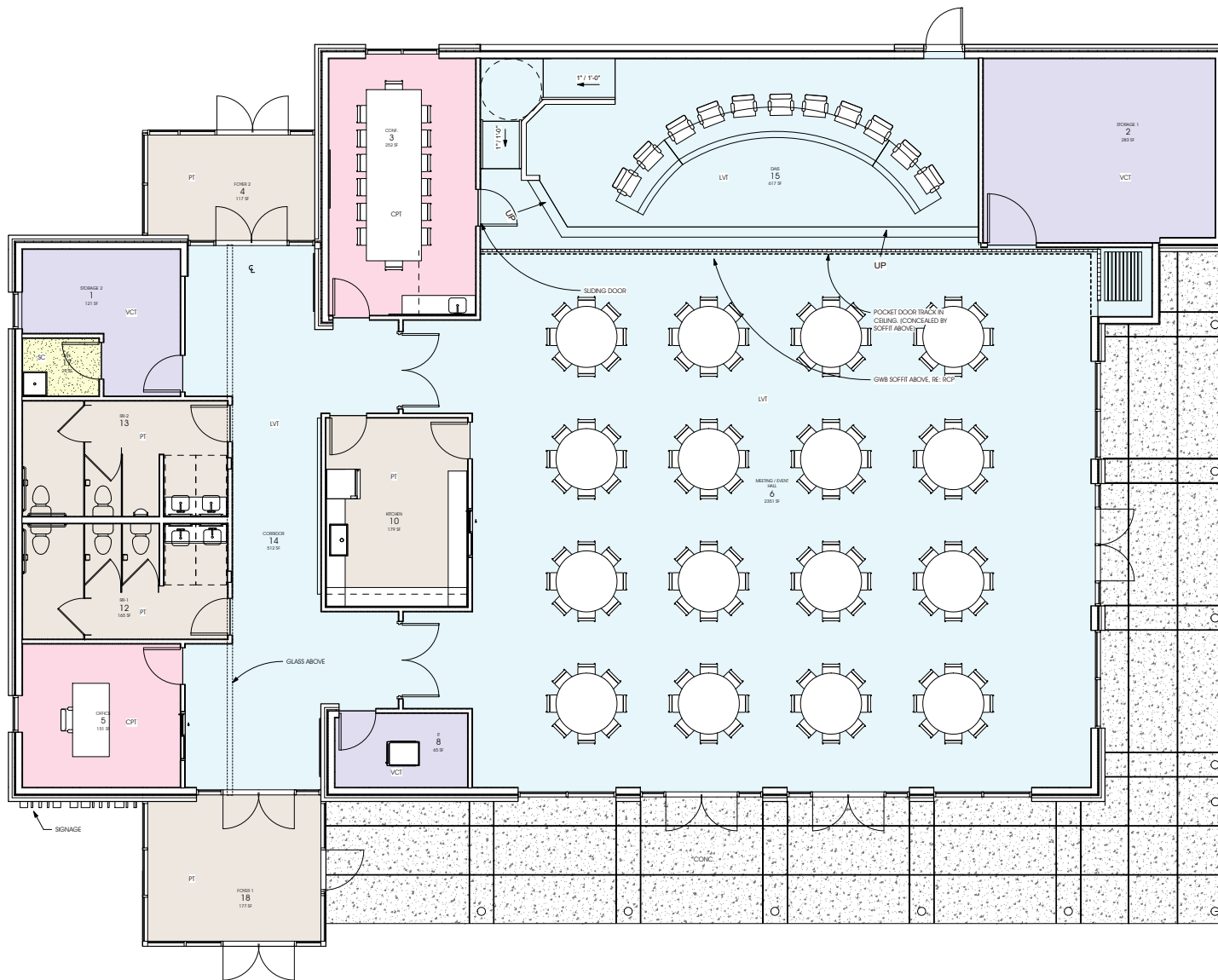
A5.1



-  LVT
-  CONC.
-  VCT
-  CPT
-  PT
-  SC

ABBREVIATIONS

- LVT – Luxury Vinyl Tile
- CONC. - Concrete
- VCT- Vinyl Tile
- CPT – Carpet
- PT – Porcelain Tile
- SC – Sealed Concrete



FLOOR PLAN - FINISH
1/4" = 1'-0"



LOPEZ SALAS ARCHITECTS INC.

237 W. Travis Ste. 201
San Antonio, TX 78205
1.210.734.4648
1.210.734.4909
www.lopezsalas.com

Project No. 23016
Date: 01/30/2024

NOT FOR
BIDDING,
PERMIT OR
CONSTRUCTION

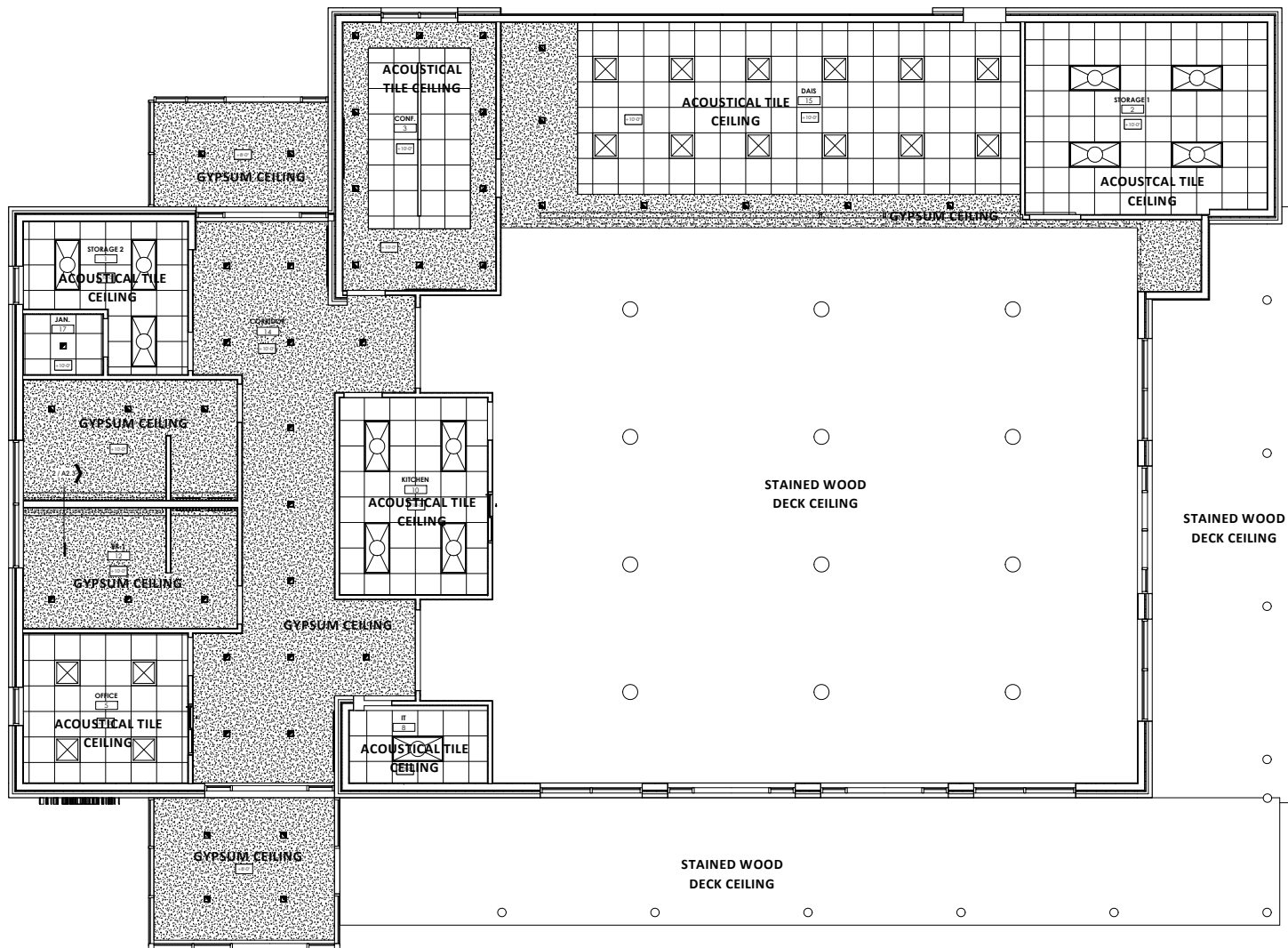
NO. REVISION DATE

FAIR OAKS RANCH
FAIR OAKS RANCH CIVIC CENTER
FAIR OAKS, TEXAS

REFLECTED
CEILING PLAN

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A2.3



 REFLECTED CEILING PLAN
1/4" = 1'-0"





EXTERIOR VIEWS



NEW FACILITY FOR
CITY OF FAIR OAKS RANCH CIVIC CENTER
City of Fair Oaks Ranch, Texas





EXTERIOR RENDERING



NEW FACILITY FOR
CITY OF FAIR OAKS RANCH CIVIC CENTER
City of Fair Oaks Ranch, Texas



Project Production Schedule

February 15, 2024	Council Meeting Presentation
February 27	Town Hall Meeting – Community Presentation
April 4	Submission of 100% Design Development Phase
April 18	IT/AV Coordination Meeting with City IT Mgr.
May 22	Final Page-Turn Review Meeting with Owner
June 6	City Council Presentation of 90% Design Documents
June 20	100% Complete Plan & Specifications for Bidding
July 2	Pre-Bid Meeting at Site with Bidders
July 18	Receive Bids from General Contractors
August 1	City Negotiates Contract with Selected GC
August 15	City Council Approval and Contract award
August 26	Begin Construction
October 28, 2025	Substantial Completion
November 17, 2025	Owner Move-in



2023 Conceptual Costs – New Construction

Building & Site Dev Costs: 5,331 SF \$425/SF: **\$2,256,675**

Thank You

LOPEZ SALAS ARCHITECTS, INC.



Additional Information to
have on-hand



AERIAL VIEW NORTH TO SOUTH





AERIAL VIEW EAST TO WEST





EXAMPLE OF ALUMINUM FRAMES





EXAMPLES OF LVT FLOORING



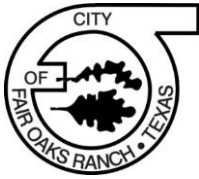
Benefits of LVT Flooring:

- Cost - affordable alternative to other flooring products
- Durability – allows heavy foot traffic, flame resistance and exposure to moisture.
- Versatile - Hard wearing, waterproof, and provides excellent grip and slip resistance.
- Warmth - Provides warmth and cushioned feel underfoot.
- Insulates Sound - LVT is quieter to walk on.
- Maintenance – Cleans easily
- Innovative Design - The texture and finish of the design make it difficult to differentiate LVT from hardwood, as well as offering more striking designs such as: Mosaic and checked patterns.
- Easy Installation - Click LVT operates with a click lock system making installation quick and easy.
- Replacements - LVT is sold in individual tile packs, so any damage, you can simply replace the tile in the area effected.
- Lifespan - The average lifespan of LVT is 25-30 years



EXAMPLES OF LVT FLOORING





CITY COUNCIL WORKSHOP CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: FY 2023-24 Annual Street Maintenance Plan
 DATE: February 15, 2024
 DEPARTMENT: Public Works and Engineering Services
 PRESENTED BY: Julio Colunga, Assistant Director of Public Works
 Jeanne Tarrants, RSP2, Legacy Engineering Group (GEC)

INTRODUCTION/BACKGROUND:

The City of Fair Oaks Ranch maintains over 60 miles of public roadway infrastructure, with 78% of the existing network being over 30 years in age. In April 2021, the City Council approved a strategic, condition-based Pavement Preservation Plan with the goal of extending the overall life of the City’s roadways. This plan included utilizing a combination of low-cost pavement preservation treatment techniques and automated pavement condition forecasting to ultimately slow the deterioration of roadways where economically feasible. Over the past two fiscal years, various treatments such as rejuvenation, fog seals, and slurry seals have been applied to various streets. During this workshop, staff will provide an update on the FY 2023-24 Annual Street Maintenance Plan scheduled to begin this summer.

Staff is currently utilizing a software called OpenGov (formerly Cartegraph) to establish, track, and forecast the condition of all existing roadway infrastructure. During this workshop, staff will demonstrate how this software is utilized to optimize the City’s current annual maintenance budget by applying the right treatment, to the right streets, at the right time. Staff will also present the raised pavement marker (RPMs, or “buttons”) plan which includes the streets being treated this year and in past years.

Although no action is requested as part of this workshop, staff seeks feedback to ensure that the current Pavement Preservation Plan is still in alignment with Council expectations.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Supports Priority 3.4 Enhance and Ensure Continuity of Reliable Roadway Improvement Initiatives of the Strategic Action Plan

LONGTERM FINANCIAL & BUDGETARY IMPACT:

N/A



FY 2023-24 Annual Street Maintenance Plan

February 15, 2024

Julio Colunga

Assistant Director of Public Works



Agenda

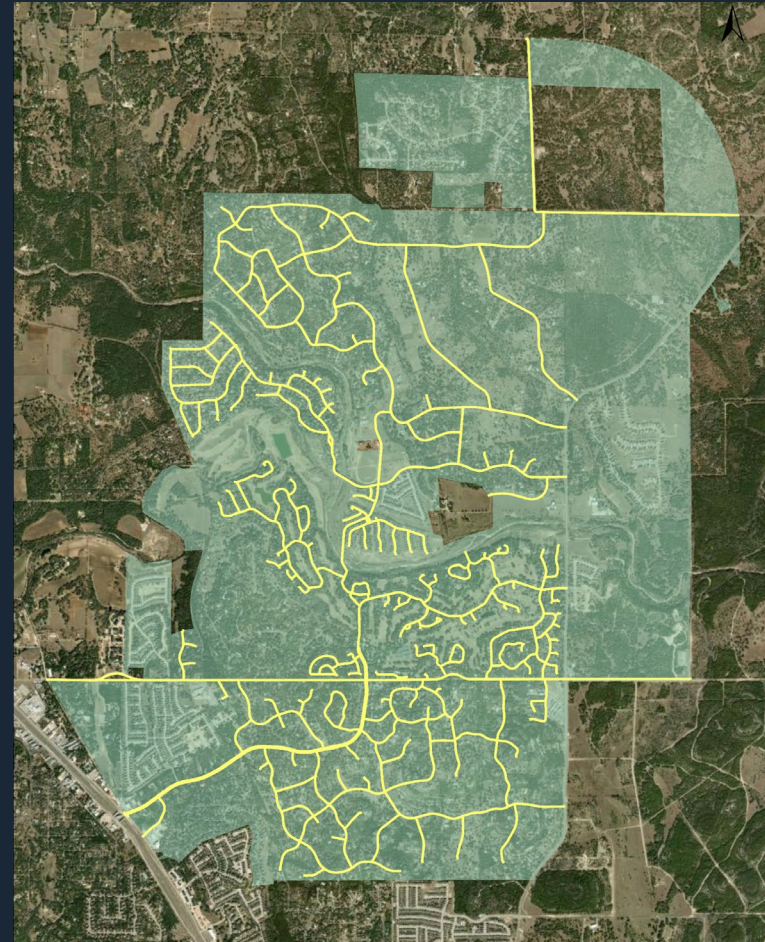
- Background
- Project Planning
- OpenGov (formerly Cartegraph) Demonstration
- Annual Street Maintenance Plan
- Raised Pavement Marker (RPM) Plan
- Questions

Background

The City of Fair Oaks Ranch includes 60.95 miles of roadway infrastructure

- 78% of the roadway network is over 30 years old
- 54% of the roadway network is over 40 years old

The goal of the Pavement Preservation Program is to strategically and effectively budget roadway expenses based on pavement condition forecasting to successfully preserve the City's infrastructure.





Background

- In 2020, City Council approved a Pavement Condition Survey utilizing a Mobile Asset Collection (MAC) vehicle per ASTM D6433 criteria
- The data has been used to generate the Annual Street Maintenance Plan each year
- The next Pavement Condition Survey will occur in the 2025 timeframe (every five years)





PCI vs. OCI

- PCI (Pavement Condition Index) scores the roadway from 0-100 based on distresses (cracks, unraveling, potholes, etc.) visible in the pavement
- OCI (Overall Condition Index) is a combination of the PCI and a Roughness Indicator rating (also from 0-100) that rates ride quality



Pavement Condition Index (PCI)

Pavement Condition
86 - 100 (Good)



Pavement Condition
71 - 85 (Satisfactory)



Pavement Condition
56 - 70 (Fair)



Pavement Condition
41 - 55 (Poor)



Pavement Condition
11 - 40 (Very Poor/Serious)



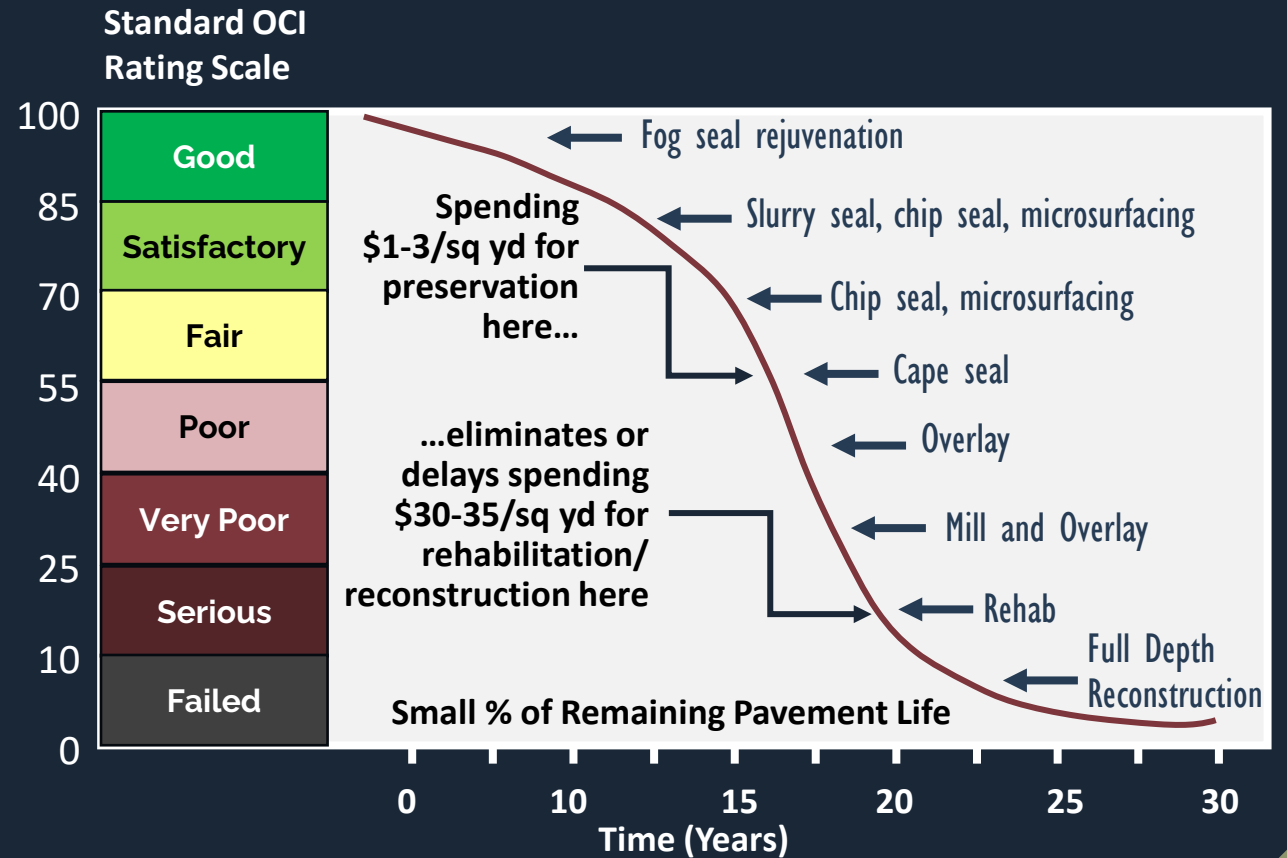
Pavement Condition
0 - 10 (Failed)





Pavement Preservation Plan

- The implementation of an effective Pavement Preservation Plan is essential in extending the overall life of the City's roadway network
- A thorough Pavement Preservation Plan utilizes a combination of treatment techniques that include preservation, preventative maintenance, rehabilitation, and reconstruction
- Delaying maintenance increases the frequency and cost for major pavement rehabilitation





Project Planning

OPENGOV | Asset Management Dashboard Requests Work **Assets** Resources Reports Scenarios

Assets

Map Filter Search by address

Street	ID	Inspected OCI	Estimated OCI	Width	Length	Area	Prediction Group	Current Ins...	Est
Ammann Rd	444	72.36	64.17	23 ft	3264.032385...	75072.7448658981 ft²	Asphalt	DTS-444	Fai
<input type="checkbox"/> Ammann Rd	440	68.16	59.55	24 ft	2555.573762...	61333.7703003024 ft²	Asphalt	DTS-440	Fai
<input type="checkbox"/> Ammann Rd	452	87.52	74.3	22 ft	69.22360321...	1522.91927077604 ft²	Asphalt	DTS-452	Sat
<input type="checkbox"/> Ammann Rd	451	52.61	27.95	22 ft	2146.830711...	47230.2756532266 ft²	Asphalt	DTS-451	Ver
<input type="checkbox"/> Ammann Rd	453	62.53	53.04	24 ft	3371.223611...	80909.3666698961 ft²	Asphalt	DTS-453	Po
<input type="checkbox"/> Angel Fire Drive	115	79.44	90.28	30 ft	541.6115217...	16248.345653206 ft²	Asphalt	DTS-115	Go

The City of Fair Oaks Ranch uses a web-based asset management program to store pavement attributes and update annual maintenance data.

The program uses algorithms to predict pavement degradation to assist with the planning process and stay within budget.



Project Planning

2020

2024

Cartegraph Requests Work **Assets** Resources Reports

Back Home > Assets

Assets

Map Filter Search by address

Add layer +

- All Pavement
- Advanced Filter
- Like this layer? SAVE LAYER
- Less than 40 2
- 40 - 50 7
- 50 - 60 7
- 60 - 70 32
- 70 - 80 116
- 80 - 90 208
- 90 - 100 72

OPENGOV Asset Management Dashboard Requests Work **Assets** Resources Reports Scenarios

Back Home > Assets

Assets

Map Filter Search by address

Add layer +

- All Pavement
- 90 - 100 156
- 80 - 90 271
- 70 - 80 92
- 60 - 70 20
- 50 - 60 6
- 40 - 50 1
- Less than 40 8

Typical Road Treatments

Rejuvenation

Rejuvenation is a high-performance treatment made from coal tar, aromatic oils, and solvents.

This type of maintenance treatment can extend the service life of pavement by replacing the pavement binder that is lost through oxidation. It protects the roadway from oxidation, UV rays, and moisture intrusion.



Typical Road Treatments

Fog Seal

Fog seal is a single, typically light, application of emulsified asphalt to an existing asphalt surface.

This type of maintenance treatment can be a valuable aid to renew weathered (oxidized) asphalt surfaces and improve the surface appearance, seal minor cracks and surface voids, and inhibit raveling as well as preventing moisture from penetrating into the hot mix.



Typical Road Treatments

Slurry Seal

A slurry seal is the application of a mixture of water, asphalt emulsion, aggregate (very small crushed rock), and additives to an existing asphalt pavement surface.

A slurry seal is an emulsion with aggregates as part of the mixture.

The placement of this mixture on existing pavement is the “seal” of the pavement surface.



Typical Road Treatments



Chip Seal

A chip seal is a two-step process which first includes an application of asphalt emulsion and then a layer of crushed rock to an existing asphalt pavement surface. A chip seal gets its name from the “chips” or small crushed rock placed on the surface.

Chip seals slow reflective cracking which develops from the bottom of the pavement structure towards the top over time.

Chip seals are not recommended on curbed roadways.



Typical Road Treatments

Mill & Overlay

A “mill & overlay” is a street rehabilitation technique that requires the removal of the top layer (typically 2") of a street by the grinding action of a large milling machine. After the top layer is removed, a new layer of asphalt pavement is put in its place.

Well-designed pavements with a strong base and adequate thickness to support traffic loads will deteriorate from the surface down. Therefore, mill and overlays are an important part of the pavement lifecycle as they replace deteriorated surfaces with fresh new asphalt.



Typical Road Treatments

Full-Depth Reconstruction/ Reclamation

Full-Depth Reconstruction consists of complete removal of existing asphaltic or concrete pavement, base re-work, and new pavement structure construction. This method of pavement rehabilitation is used on excessively deteriorated roads.

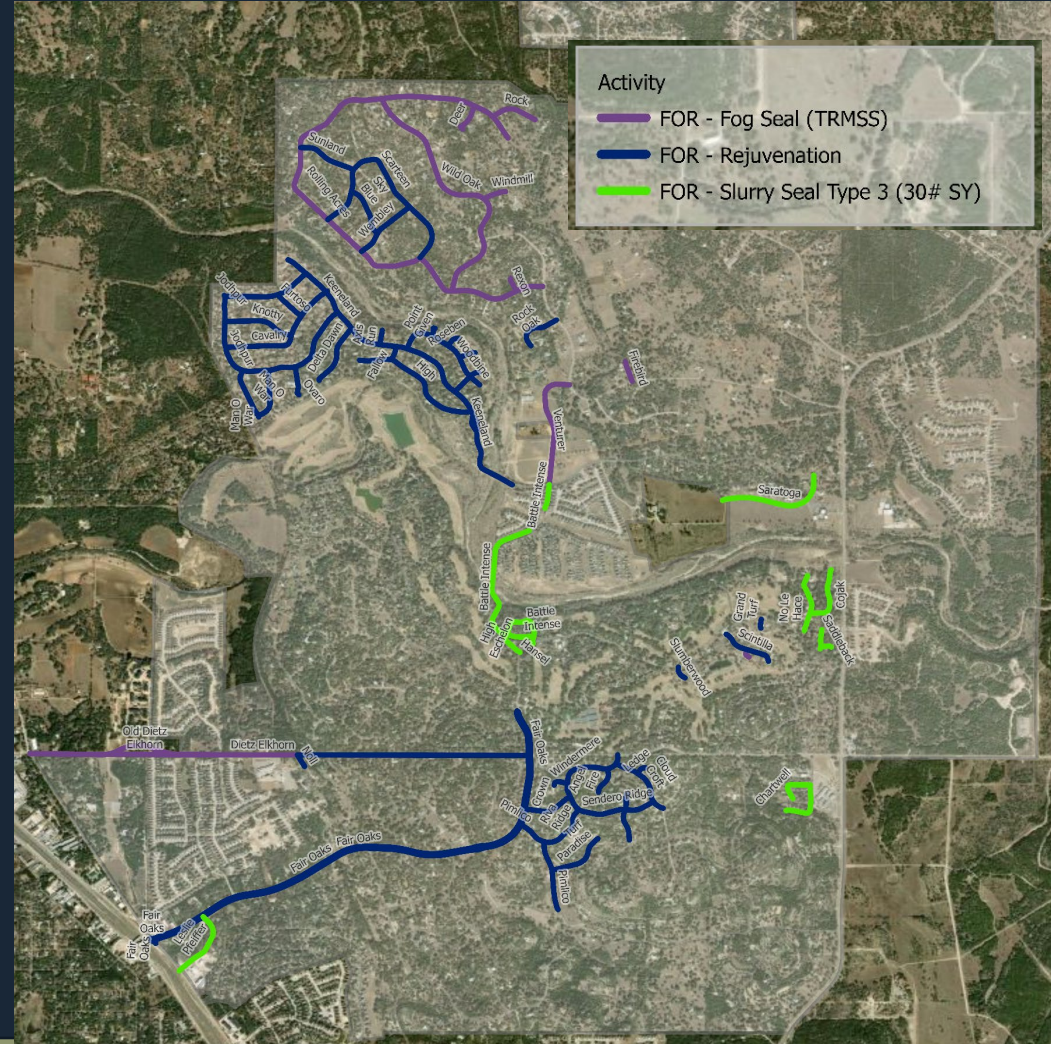
An alternative is Full-Depth Reclamation which includes in-place recycling for reconstruction of existing flexible pavements using the existing pavement section material as the base for the new roadway-wearing surface.





FY 2023-24 Annual Street Maintenance Plan

Treatment	Cost Per Sq Yd
Rejuvenation	\$ 1.15
Fog Seal	\$ 2.34
Chip Seal	\$ 2.90
Slurry Seal	\$ 4.50
Full Depth Reclamation	\$ 29.97
Mill & Overlay	\$ 34.11

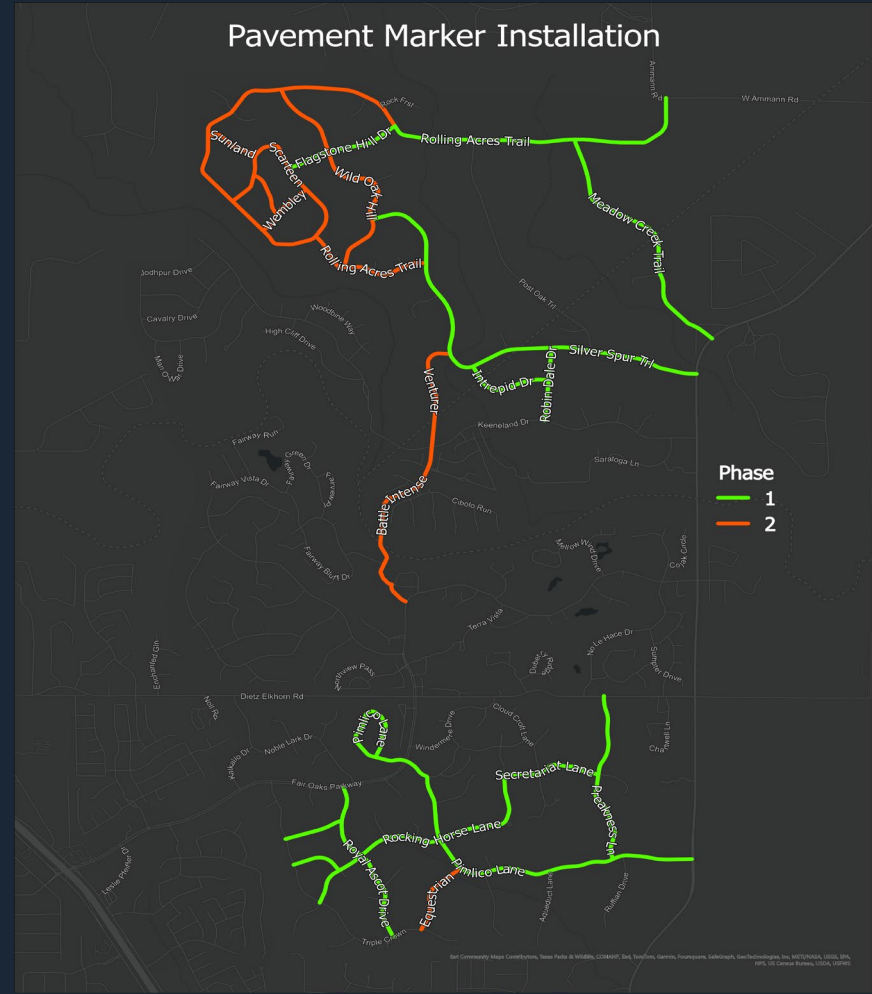


Treatment Type		Qty	Price	Estimated Cost
fog seal	SY	76,469	2.34	\$ 178,937.46
slurry seal	SY	47,597	4.5	\$ 214,186.50
rejuv	SY	242,337	1.15	\$ 278,687.55
RE PM MRK TY I (W) 24" (SLD) (100 MIL) (Stop)	LF	160	7.5	\$ 1,200.00
RE PM W/RET REQ TY I (W) 4" (SLD) (100 MIL)	LF	16,522	0.95	\$ 15,695.90
RE PM W/RET REQ TY I (Y) 4" (SLD) (100 MIL)	LF	29,734	0.95	\$ 28,247.30
REF PAV MRKR TY II-AA	EA	2334	12	\$ 28,008.00
REF PAV MRKR TY II-BB	EA	51	12	\$ 612.00
N SM RD SN SUP&AM TYTWT(1)WS(P) (Cross)	EA	3	775	\$ 2,325.00
Estimated total project cost				\$ 747,899.71



Raised Pavement Markers (RPMs)

- RPM's will be installed in two phases:
 - Phase 1 will be done as soon as bids are received and approved
 - Phase 2 will be done after the street maintenance work has been completed on these roads
- Typical spacing shall be 50 feet (closer than the 100 feet used in the past) since many peel off over time



Questions?





**CITY COUNCIL WORKSHOP
CITY OF FAIR OAKS RANCH, TEXAS**

AGENDA TOPIC: Town Hall Meeting for Bond Election
DATE: February 15, 2024
DEPARTMENT: Administration
PRESENTED BY: Gregory C. Maxton, Mayor

INTRODUCTION/BACKGROUND:

The City Council initiated town hall meetings in 2023 to provide additional opportunities for public engagement and to provide opportunities for dissemination of information/education. Continuing with this policy, a town hall meeting is proposed for April 9th to provide information regarding the bond election.

City staff has reached out to Spring Creek United Methodist Church and confirmed that April 9th is available.

The purpose of this agenda item is to confirm council interest and to obtain direction. Once the topic and date are confirmed, staff will begin to devote resources to shape and frame the town hall meeting and to develop the necessary supportive materials.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Advances Strategic Action Plan Project 5.2.3 to Create Opportunities for Resident Engagement and Participation. Town hall events encourage communication between its citizens and their elected officials.

LONG-TERM FINANCIAL & BUDGETARY IMPACT:

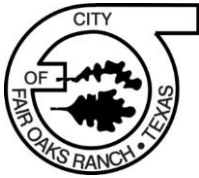
The cost of church rental is \$600.00 and is funded under the Council Meeting budget.

LEGAL ANALYSIS:

No Legal analysis was required for this agenda item.

RECOMMENDATION/PROPOSED MOTION:

A motion is not required. Staff will move forward based on consensus of discussion.



**CITY COUNCIL REPORT
CITY OF FAIR OAKS RANCH, TEXAS**

AGENDA TOPIC: Presentation of the Quarterly Financial and Investment Report for the Quarter Ended December 31, 2023.
DATE: February 15, 2024
DEPARTMENT: Finance
PRESENTED BY: Summer Fleming, Director of Finance

INTRODUCTION/BACKGROUND:

Best practices in financial transparency and reporting recommend at least quarterly reporting on the financial position of the City relative to the budget. The quarterly report provides a comprehensive update on the implementation of the budget and includes an updated forecast of the budget outcome for the fiscal year.

Pursuant to Texas Government Code Section 2256.023 and the City’s Investment Policy Section 12, the Investment Officer is required, on a quarterly basis, to prepare and submit to City Council a written report of investment transactions that have occurred since the previous report, and the market value of current investments. The attached report is being made to comply with the reporting requirements for the quarter ended December 31, 2023.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Frequent review and reporting of the City’s investments is both prudent and necessary to confirm the City’s investment portfolio is being managed according to the Investment Policy. Fiscal transparency informs City Council and citizens how the City spent tax revenues and is a critical element of effective public financial management.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

The Finance Department has updated its FY 2023-24 projections based on financial activity through December 31, 2023. In the General Fund, the department projects an increase in Property Taxes to budget of \$84,905 due to levy adjustments resulting from Appraisal Review Board action. Additionally, the projection for Fees and Services has been increased by \$150,000 for Tree Mitigation Fees collected, resulting in a projected increase in total revenues of \$234,905 over budget. Based on first quarter vacancies, personnel costs are projected to be \$316,244 less than budget in the General Fund, and \$37,712 less than budget in the Utility Fund.

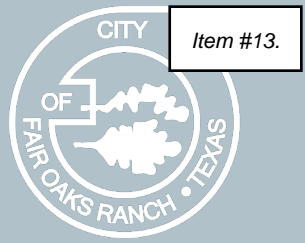
Overall, the General Fund is projected to have a positive variance to budget totaling \$547,105 and the Utility Fund is projected to have a positive variance to budget totaling \$111,284. Projections are likely to change through analyzing results at the end of the second quarter of the fiscal year.

LEGAL ANALYSIS:

Not applicable.

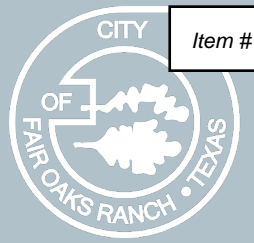
RECOMMENDATION/PROPOSED MOTION:

This report is for informational purposes only.



Quarterly Financial Update

Summer Fleming, Director of Finance
February 15, 2024

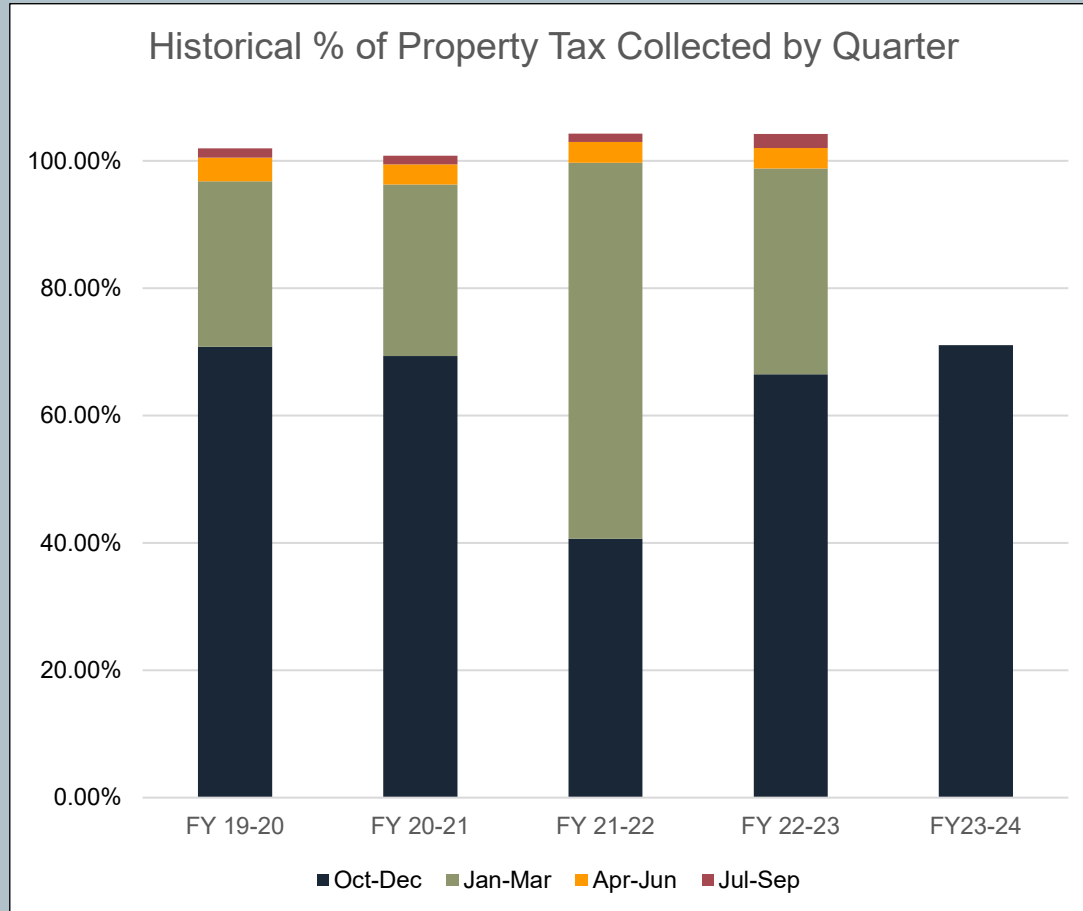


General Fund

General Fund Revenues

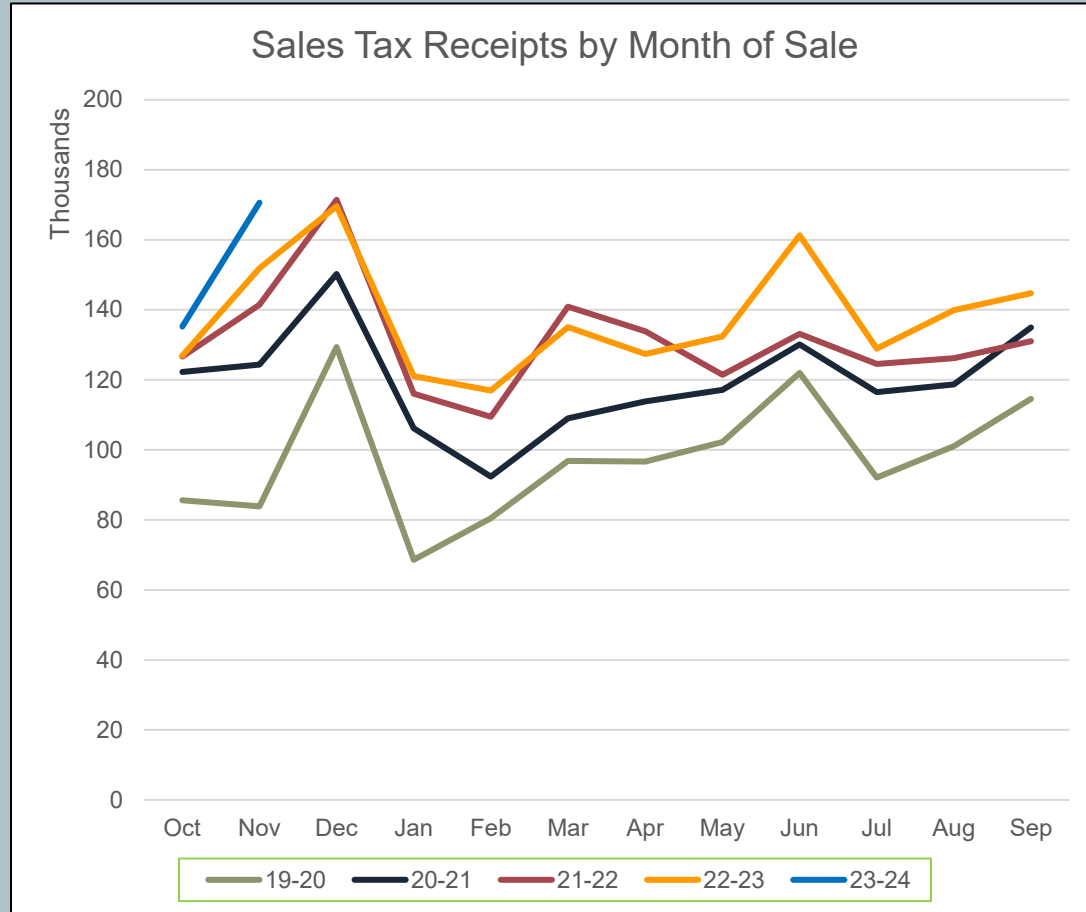
Type	FY 2022-23 Actual	FY 2023-24 Budget	FY 2023-24 Projection	Q1 Actual	% of Budget
Property Tax	\$6,453,154	\$6,600,557	\$6,685,462	\$4,387,593	66.5%
Sales Tax	1,656,136	1,675,071	1,675,071	135,208	8.1%
Franchise Fees	748,401	740,685	740,685	31,239	4.2%
Permits	241,674	209,075	209,075	53,361	25.5%
Fines & Forfeitures	208,035	176,465	176,465	54,164	30.7%
Interest Earnings	577,165	450,000	450,000	137,153	30.5%
Grants & Contributions	310,696	103,600	103,600	18,312	17.7%
Other	849,302	710,614	860,614	284,561	40.0%
Totals	\$11,044,563	\$10,666,067	\$10,900,972	\$5,101,592	47.8%

Property Taxes



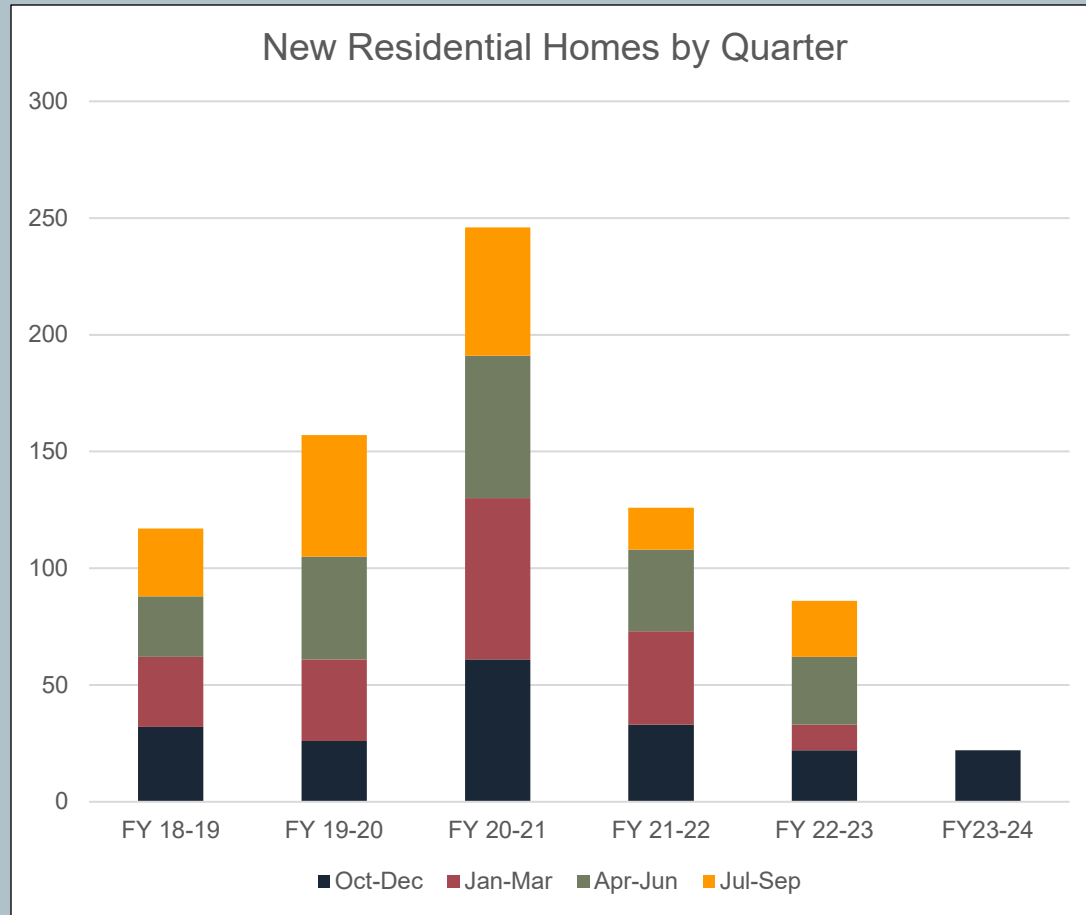
- 64.95% Ad Valorem Tax levy collected.
- Projecting surplus to budget of \$84,905 due to levy adjustments.

Sales Tax



- Sales taxes are collected two months in arrears.
- Sales tax collected to date is averaging approx. 10% higher than same time last year.

Residential Permits



- 22 New Residential Home permits issued in this first quarter, same as last year.

General Fund Expenditures

Type	FY 2022-23 Actual	FY 2023-24 Budget	FY 2023-24 Projected	Q1 Actual	% of Budget
Personnel	\$5,502,505	\$6,036,514	\$5,720,270	\$1,254,055	20.8%
Supplies, Maint., & Ops	1,631,694	1,275,366	1,275,366	170,808	13.4%
Prof. Services	1,737,733	2,066,553	2,081,629	488,760	23.7%
Shared Services	203,278	327,342	317,742	97,180	29.7%
Capital Outlay	326,808	704,759	703,328	119,803	17.0%
Transfers	3,797,490	1,115,471	1,115,471	1,115,471	100.0%
Totals	\$13,199,509	\$11,526,005	\$11,213,805	\$3,246,078	28.2%

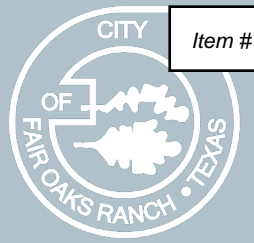
Strategic & Capital Projects Fund

Reliable & Sustainable Infrastructure

Project Description	FY 2023-24 Budget	FY 2023-24 Projection	Q1 Actual
City Civic Center	\$395,067	\$395,067	\$26,695
City Hall Renovation	\$340,416	\$340,416	\$59,227
Rolling Acres Trail CIP #5	\$222,905	\$222,905	-
Tivoli Way CIP #34	\$1,111,253	\$1,111,253	\$1,925
Post Oak Trail	\$210,494	\$210,494	\$11,245
Dietz Elkhorn Reconstruction	\$509,429	\$509,429	\$36,748
Dietz Elkhorn Sidewalk	\$435,230	\$435,230	\$13,477
Chartwell Lane CIP #35	\$64,829	\$64,829	\$238
Delta Dawn CIP #15	\$245,000	\$245,000	\$238
Bond Development Program	\$147,969	\$147,969	\$3,159

Public Safety & Operational Excellence

Project Description	FY 2023-24 Budget	FY 2023-24 Projection	Q1 Actual
Fire & EMS Study	\$73,775	\$73,775	\$36,888
Fire Station #3 Upgrades	\$150,000	\$150,000	-
Communications & Marketing	\$40,071	\$40,071	\$1,437
City Fleet Fuel Station	\$82,163	\$82,163	-
3 rd Party Scanning	\$40,000	\$40,000	-

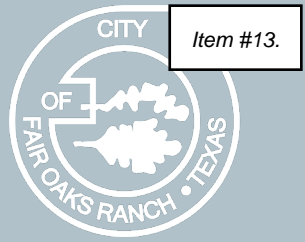


Utility Fund

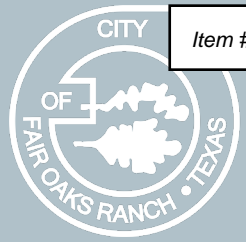
Utility Fund Revenues

Type	FY 2022-23 Actual	FY 2023-24 Budget	FY 2023-24 Projected	Q1 Actual	% of Budget
Water Revenues	\$5,176,544	\$4,219,544	\$4,289,544	\$1,209,180	28.7%
Wastewater Revenues	1,355,479	2,143,652	2,175,652	542,194	25.3%
Totals	\$6,532,023	\$6,363,196	\$6,465,196	\$1,751,374	27.5%

Utility Fund Expenses and Non-Cash Adjustments



Type	FY 2022-23 Actual	FY 2023-24 Budget	FY 2023-24 Projected	Q1 Actual	% of Budget
Personnel	\$1,796,473	\$2,061,404	\$2,023,692	\$438,591	21.3%
Supplies, Maint., & Ops	3,026,438	3,096,761	3,125,189	922,766	29.8%
Services	246,221	184,734	184,734	51,239	27.7%
Total Expenses	\$5,069,131	\$5,342,899	\$5,333,615	\$1,412,596	26.4%
Total Capital & Non-Cash Adjust	\$989,777	\$1,171,395	\$1,171,395	\$448,307	38.3%



Investment Update

Investment Inventory

Investment	Beginning Balance	Deposits/ (Withdrawals)	Interest Earned	Ending Balance	Avg. Yield	Weighted Avg. Maturity
TexPool	\$436,000	\$3,953,179	\$18,569	\$4,407,748	5.36%	35 days
TexPool Prime	3,253,600	(1,400,000)	29,641	1,883,241	5.59%	45 days
Texas CLASS	15,032,129	-	212,573	15,244,702	5.57%	52 days
Total Investments	\$18,721,729	\$2,553,179	\$260,783	\$21,535,691		



Quarterly Financial and Investment Report

**For the Quarter Ended
December 31, 2023**

City of Fair Oaks Ranch
 General Fund
 Statement of Revenues & Expenditures
 For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Beginning Fund Balance	6,625,229	6,625,229	6,625,229		
<u>Revenue</u>					
Taxes	8,300,628	8,385,533	4,524,792	54.5%	3,775,836
Franchise Fees	740,685	740,685	31,239	4.2%	709,446
Permits	209,075	209,075	53,361	25.5%	155,714
Fines & Fees	176,465	176,465	54,164	30.7%	122,301
Fees & Services	279,188	429,188	252,575	90.5%	26,613
Interest Earnings	450,000	450,000	137,153	30.5%	312,847
Grants & Contributions	103,600	103,600	18,312	17.7%	85,288
Other Revenues	133,926	133,926	29,995	22.4%	103,931
Transfers from other funds	272,500	272,500	-	0.0%	272,500
Total Revenue	<u>10,666,067</u>	<u>10,900,972</u>	<u>5,101,592</u>	47.8%	5,564,475
<u>Expenditures</u>					
Personnel	6,036,514	5,720,270	1,254,055	20.8%	4,782,459
Supplies, Maintenance & Operations	1,275,366	1,275,366	170,808	13.4%	1,104,558
Services	2,066,553	2,081,629	488,760	23.7%	1,577,793
Shared Services	327,342	317,742	97,180	29.7%	230,162
Capital Outlay	704,759	703,328	119,803	17.0%	584,956
Transfers to other funds	1,115,471	1,115,471	1,115,471	100.0%	-
Total Expenditures	<u>11,526,005</u>	<u>11,213,805</u>	<u>3,246,078</u>	28.2%	8,279,927
Ending Fund Balance	5,765,291	6,312,396	8,480,743		

City of Fair Oaks Ranch
General Fund
Statement of Revenues
For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Taxes					
General Property	6,545,557	6,630,462	4,370,143	66.8%	(2,175,414)
Delinquent Property	30,000	30,000	18,441	61.5%	(11,559)
Penalty & Interest	25,000	25,000	(991)	-4.0%	(25,991)
Mixed Beverage	25,000	25,000	1,991	8.0%	(23,009)
Local Sales	1,116,715	1,116,715	90,139	8.1%	(1,026,576)
Street Maintenance	279,178	279,178	22,535	8.1%	(256,643)
Property Reduction	279,178	279,178	22,535	8.1%	(256,643)
Total Taxes	<u>8,300,628</u>	<u>8,385,533</u>	<u>4,524,792</u>	<u>54.5%</u>	<u>(3,775,836)</u>
Franchise Fees					
Time Warner Cable	60,900	60,900	-	0.0%	(60,900)
GVTC Cable/Telephone	70,035	70,035	-	0.0%	(70,035)
AT&T Cable/Television	2,750	2,750	-	0.0%	(2,750)
Miscellaneous Telecom	1,000	1,000	-	0.0%	(1,000)
City Public Service	457,000	457,000	31,239	6.8%	(425,761)
Pedernales Electric	93,000	93,000	-	0.0%	(93,000)
Grey Forest Utility	23,500	23,500	-	0.0%	(23,500)
Garbage	31,000	31,000	-	0.0%	(31,000)
Recycling	1,500	1,500	-	0.0%	(1,500)
Total Franchise Fees	<u>740,685</u>	<u>740,685</u>	<u>31,239</u>	<u>4.2%</u>	<u>(709,446)</u>
Interest Earnings					
Bank/Investment Interest	450,000	450,000	137,153	30.5%	(312,847)
Total Interest Earnings	<u>450,000</u>	<u>450,000</u>	<u>137,153</u>	<u>30.5%</u>	<u>(312,847)</u>
Permits					
New Residential	100,000	100,000	33,020	33.0%	(66,980)
New Commercial	5,000	5,000	-	0.0%	(5,000)
Remodeling/Additions	30,000	30,000	3,867	12.9%	(26,133)
Other	61,000	61,000	11,269	18.5%	(49,731)
Contacto Registration	9,200	9,200	2,700	29.3%	(6,500)
Food/Health	3,875	3,875	2,505	64.6%	(1,370)
Total Permits	<u>209,075</u>	<u>209,075</u>	<u>53,361</u>	<u>25.5%</u>	<u>(155,714)</u>

City of Fair Oaks Ranch
 General Fund
 Statement of Revenues
 For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Fines & Fees					
Municipal Court Fines	160,000	160,000	49,467	30.9%	(110,533)
Municipal Court Security	6,000	6,000	1,625	27.1%	(4,375)
Municipal Court Technology	5,000	5,000	1,334	26.7%	(3,666)
Municipal Court Efficiency	315	315	63	19.8%	(253)
Municipal Court Truancy Prevention	5,000	5,000	1,642	32.8%	(3,358)
Municipal Court Jury	150	150	33	21.9%	(117)
Total Fines & Fees	176,465	176,465	54,164	30.7%	(122,301)
Fees & Services					
FORU Management Fee	210,003	210,003	64,081	30.5%	(145,922)
Special Fees	25,000	175,000	155,465	621.9%	130,465
FORMDD Management Fee	30,150	30,150	30,150	100.0%	-
Credit Card Service Fee	12,900	12,900	2,454	19.0%	(10,446)
Pet Licenses	640	640	185	28.9%	(455)
Pet Impound	495	495	240	48.5%	(255)
Total Fees & Services	279,188	429,188	252,575	90.5%	(26,613)
Other					
Miscellaneous	120,661	120,661	28,167	23.3%	(92,494)
City Event Sponsorship	750	750	-	0.0%	(750)
Sale of Assets	-	-	-	0.0%	-
School Guard Crossing Fund	10,665	10,665	1,828	17.1%	(8,837)
LEOSE Proceeds	1,850	1,850	-	0.0%	(1,850)
Police Seized Proceeds	-	-	-	0.0%	-
Total Other	133,926	133,926	29,995	22.4%	(103,931)
Grants & Contributions					
Donations/Grants	103,600	103,600	18,312	17.7%	(85,288)
Total Grants & Contributions	103,600	103,600	18,312	17.7%	(85,288)
Transfers					
Capital Replacement Fund	272,500	272,500	-	0.0%	(272,500)
Total Transfers	272,500	272,500	-	0.0%	(272,500)
Total Revenue	10,666,067	10,900,972	5,101,592	47.8%	(5,564,475)

General Fund Expenditures by Department
Mayor & Council
For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected Expenditures</u>	<u>Actual Expenditures</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Personnel					
Salaries	-	-	-	0%	-
Overtime	-	-	-	0%	-
Taxes - Social Security	-	-	-	0%	-
Taxes - Medicare	-	-	-	0%	-
Taxes SUTA/FUTA	-	-	-	0%	-
Workers' Compensation Insurance	-	-	-	0%	-
Retirement	-	-	-	0%	-
Health Insurance	-	-	-	0%	-
Uniform Allowance	-	-	-	0%	-
Car Allowance	-	-	-	0%	-
Relocation Allowance	-	-	-	0%	-
Allowance for Vacancies	-	-	-	0%	-
Total Personnel	-	-	-	0.0%	-
Supplies, Maintenance & Operations					
Supplies and Consumables	-	-	-	0%	-
Minor Equipment and Furniture	-	-	-	0%	-
Fuel	-	-	-	0%	-
Uniforms	350	350	-	0%	350
Committee - Branding	500	500	-	0%	500
Committee - Planning & Zoning	500	500	-	0%	500
Committee - Board of Adj	500	500	-	0%	500
Committee - Audit	500	500	-	0%	500
Committee - Urban Wildlife	500	500	-	0%	500
Donations & Grants	-	-	-	0%	-
Total Supplies, Maintenance & Operations	2,850	2,850	-	0.0%	2,850
Services					
Professional Services	-	-	-	0%	-
Dues/Subscriptions	3,200	3,200	2,048	64%	1,152
Training/Seminars & Related Travel	7,000	7,000	-	0%	7,000
Meetings and Related Travel	11,800	11,800	134	1%	11,666
Public Relations	5,250	5,250	-	0%	5,250
Employee Appreciation	-	-	-	0%	-
Recording/Reporting/History	-	-	-	0%	-
Total Services	27,250	27,250	2,182	8.0%	25,068
Total Mayor & Council	30,100	30,100	2,182	7.3%	27,918

General Fund Expenditures by Department
Administration
For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected Expenditures</u>	<u>Actual Expenditures</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Personnel					
Salaries	472,019	328,711	57,608	12%	414,411
Overtime	119	119	-	0%	119
Taxes - Social Security	26,986	19,559	3,119	12%	23,867
Taxes - Medicare	6,846	4,783	935	14%	5,911
Taxes SUTA/FUTA	306	306	-	0%	306
Workers' Compensation Insurance	1,424	1,346	1,346	95%	78
Retirement	58,274	39,860	7,793	13%	50,481
Health Insurance	33,807	22,026	4,929	15%	28,878
Uniform Allowance	-	-	-	0%	-
Car Allowance	7,200	7,200	1,662	23%	5,538
Relocation Allowance	-	-	-	0%	-
Allowance for Vacancies	(2,918)	-	-	0%	(2,918)
Total Personnel	<u>604,063</u>	<u>423,910</u>	<u>77,390</u>	<u>12.8%</u>	<u>526,673</u>
Supplies, Maintenance & Operations					
Supplies and Consumables	650	650	347	53%	303
Minor Equipment and Furniture	1,789	1,789	529	30%	1,260
Fuel	100	100	-	0%	100
Uniforms	250	250	-	0%	250
Total Supplies, Maintenance & Operations	<u>2,789</u>	<u>2,789</u>	<u>876</u>	<u>31.4%</u>	<u>1,913</u>
Services					
Professional Services	85,040	85,040	27,219	32%	57,821
Dues/Subscriptions	3,995	3,995	558	14%	3,437
Training/Seminars & Related Travel	17,220	17,220	2,061	12%	15,159
Meetings and Related Travel	5,300	5,300	259	5%	5,041
Employee Appreciation	250	250	-	0%	250
Tech/Internet/Software	-	-	-	0%	-
Total Services	<u>111,805</u>	<u>111,805</u>	<u>30,098</u>	<u>26.9%</u>	<u>81,707</u>
Capital Outlay					
Furniture, Equipment & Vehicles	-	-	-	0%	-
Total Capital Outlay Costs	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>
Total Administration	718,657	538,504	108,364	15.1%	610,293

General Fund Expenditures by Department
City Secretary
For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected Expenditures</u>	<u>Actual Expenditures</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Personnel					
Salaries	160,347	160,788	33,920	21%	126,427
Overtime	-	-	-	0%	-
Taxes - Social Security	9,942	9,622	2,221	22%	7,721
Taxes - Medicare	2,325	2,250	519	22%	1,806
Taxes SUTA/FUTA	180	180	-	0%	180
Workers' Compensation Insurance	484	457	457	95%	27
Retirement	19,791	19,177	4,426	22%	15,365
Health Insurance	21,360	15,051	3,560	17%	17,800
Uniform Allowance	-	-	-	0%	-
Car Allowance	-	-	-	0%	-
Relocation Allowance	-	-	-	0%	-
Total Personnel	<u>214,429</u>	<u>207,526</u>	<u>45,103</u>	<u>21.0%</u>	<u>169,326</u>
Supplies, Maintenance & Operations					
Supplies and Consumables	1,200	1,200	277	23%	923
Minor Equipment and Furniture	1,164	1,164	914	79%	249
Fuel	-	-	-	0%	-
Uniforms	100	100	-	0%	100
Total Supplies, Maintenance & Operations	<u>2,464</u>	<u>2,464</u>	<u>1,191</u>	<u>48.3%</u>	<u>1,273</u>
Services					
Professional Services	10,889	10,889	3,897	36%	6,992
Dues/Subscriptions	960	960	295	31%	665
Training/Seminars & Related Travel	6,180	6,180	2,513	41%	3,667
Meetings and Related Travel	1,500	1,500	63	4%	1,437
Elections	32,000	32,000	-	0%	32,000
Employee Appreciation	100	100	-	0%	100
Recording/Reporting/History	10,000	10,000	3,942	39%	6,058
Tech/Internet/Software	10,930	10,930	995	9%	9,936
Total Services	<u>72,559</u>	<u>72,559</u>	<u>11,705</u>	<u>16.1%</u>	<u>60,854</u>
Capital Outlay					
Furniture, Equipment & Vehicles	-	-	-	0%	-
Total Capital Outlay Costs	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>
Total City Secretary	<u>289,452</u>	<u>282,549</u>	<u>57,999</u>	<u>20.0%</u>	<u>231,453</u>

General Fund Expenditures by Department
Human Resources and Communications
For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected Expenditures</u>	<u>Actual Expenditures</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Personnel					
Salaries	129,503	132,621	30,158	23%	99,345
Overtime	-	-	-	0%	-
Taxes - Social Security	8,029	7,869	1,948	24%	6,081
Taxes - Medicare	1,878	1,841	456	24%	1,422
Taxes SUTA/FUTA	135	135	-	0%	135
Workers' Compensation Insurance	391	370	370	95%	21
Retirement	15,984	15,819	3,905	24%	12,079
Health Insurance	10,927	10,723	2,500	23%	8,427
Uniform Allowance	-	-	-	0%	-
Car Allowance	-	-	-	0%	-
Relocation Allowance	-	-	-	0%	-
Total Personnel	<u>166,847</u>	<u>169,377</u>	<u>39,336</u>	<u>23.6%</u>	<u>127,511</u>
Supplies, Maintenance & Operations					
Supplies and Consumables	1,600	1,600	674	42%	926
Minor Equipment and Furniture	1,600	1,600	305	19%	1,295
Fuel	-	-	-	0%	-
Uniforms	150	150	-	0%	150
Total Supplies, Maintenance & Operations	<u>3,350</u>	<u>3,350</u>	<u>980</u>	<u>29.2%</u>	<u>2,370</u>
Services					
Professional Services	550	550	-	0%	550
Dues/Subscriptions	2,280	4,880	3,862	169%	(1,582)
Training/Seminars & Related Travel	8,875	8,875	2,373	27%	6,502
Meetings and Related Travel	950	950	-	0%	950
Public Relations	50,750	50,750	6,527	13%	44,223
Employee Appreciation	12,040	12,040	5,018	42%	7,022
Employment Costs	2,675	2,675	859	32%	1,816
Recording/Reporting/History	-	-	-	0%	-
Tech/Internet/Software	31,915	32,665	9,703	30%	22,212
Total Services Costs	<u>110,035</u>	<u>113,385</u>	<u>28,341</u>	<u>25.8%</u>	<u>81,694</u>
Capital Outlay					
Furniture, Equipment & Vehicles	-	-	-	0%	-
Total Capital Outlay Costs	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>
Total Human Resources & Communications	<u>280,232</u>	<u>286,112</u>	<u>68,657</u>	<u>24.5%</u>	<u>211,575</u>

General Fund Expenditures by Department
 Finance
 For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected Expenditures</u>	<u>Actual Expenditures</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Personnel					
Salaries	217,514	194,117	36,281	17%	181,233
Overtime	157	150	-	0%	157
Taxes - Social Security	13,496	11,106	2,278	17%	11,218
Taxes - Medicare	3,156	2,598	533	17%	2,623
Taxes SUTA/FUTA	225	225	-	0%	225
Workers' Compensation Insurance	656	620	620	95%	36
Retirement	26,866	23,073	4,729	18%	22,137
Health Insurance	37,043	28,110	6,716	18%	30,327
Uniform Allowance	-	-	-	0%	-
Car Allowance	-	-	-	0%	-
Relocation Allowance	-	-	-	0%	-
Allowance for Vacancies	(4,025)	-	-	0%	(4,025)
Total Personnel	295,088	260,000	51,157	17.3%	243,931
Supplies, Maintenance & Operations					
Supplies and Consumables	1,300	1,300	384	30%	916
Minor Equipment and Furniture	500	500	-	0%	500
Fuel	-	-	-	0%	-
Uniforms	250	250	-	0%	250
Total Supplies, Maintenance & Operations	2,050	2,050	384	18.7%	1,666
Services					
Professional Services	75,735	77,735	42,731	56%	33,004
Dues/Subscriptions	410	410	205	50%	205
Training/Seminars & Related Travel	6,100	6,600	1,689	28%	4,411
Meetings and Related Travel	400	400	-	0%	400
Employee Appreciation	250	250	-	0%	250
Tech/Internet/Software	9,740	9,440	9,440	97%	300
Total Services	92,635	94,835	54,064	58.4%	38,571
Capital Outlay					
Furniture, Equipment & Vehicles	-	-	-	0%	-
Total Capital Outlay Costs	-	-	-	0.0%	-
Total Finance	389,773	356,885	105,606	27.1%	284,167

General Fund Expenditures by Department
 Information Technology
 For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected Expenditures</u>	<u>Actual Expenditures</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Personnel					
Salaries	91,101	91,354	19,272	21%	71,829
Overtime	-	-	-	0%	-
Taxes - Social Security	5,648	5,249	1,211	21%	4,437
Taxes - Medicare	1,321	1,228	283	21%	1,038
Taxes SUTA/FUTA	90	90	-	0%	90
Workers' Compensation Insurance	275	260	260	95%	15
Retirement	11,244	10,896	2,515	22%	8,729
Health Insurance	13,187	14,856	3,511	27%	9,676
Uniform Allowance	-	-	-	0%	-
Car Allowance	-	-	-	0%	-
Relocation Allowance	-	-	-	0%	-
Total Personnel	<u>122,866</u>	<u>123,933</u>	<u>27,053</u>	<u>22.0%</u>	<u>95,813</u>
Supplies, Maintenance & Operations					
Supplies and Consumables	200	200	-	0%	200
Minor Equipment and Furniture	578	578	363	63%	214
Fuel	-	-	-	0%	-
Uniforms	100	100	-	0%	100
Total Supplies, Maintenance & Operations	<u>878</u>	<u>878</u>	<u>363</u>	<u>41.4%</u>	<u>514</u>
Services					
Professional Services	114,000	114,000	-	0%	114,000
Dues/Subscriptions	175	175	175	100%	-
Training/Seminars & Related Travel	4,750	4,750	-	0%	4,750
Meetings and Related Travel	350	350	-	0%	350
Employee Appreciation	100	100	-	0%	100
Tech/Internet/Software	184,728	184,728	134,305	73%	50,423
Total Services	<u>304,103</u>	<u>304,103</u>	<u>134,480</u>	<u>44.2%</u>	<u>169,623</u>
Shared Services					
Facility Contracts & Services	17,461	17,461	3,191	18%	14,270
Phone/Cable/Alarms	41,648	41,648	7,360	18%	34,288
Total Shared Services	<u>59,109</u>	<u>59,109</u>	<u>10,550</u>	<u>17.8%</u>	<u>48,559</u>
Capital Outlay					
Furniture, Equipment & Vehicles	20,626	20,626	14,691	71%	5,935
Total Capital Outlay	<u>20,626</u>	<u>20,626</u>	<u>14,691</u>	<u>71.2%</u>	<u>5,935</u>
Total Information Technology	<u>507,582</u>	<u>508,649</u>	<u>187,137</u>	<u>36.9%</u>	<u>320,445</u>

General Fund Expenditures by Department
Municipal Court
For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected Expenditures</u>	<u>Actual Expenditures</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Personnel					
Salaries	107,605	107,894	22,761	21%	84,844
Overtime	344	300	-	0%	344
Taxes - Social Security	6,693	5,931	1,366	20%	5,327
Taxes - Medicare	1,565	1,387	320	20%	1,246
Taxes SUTA/FUTA	180	180	-	0%	180
Workers' Compensation Insurance	325	307	307	95%	18
Retirement	13,324	12,893	2,970	22%	10,354
Health Insurance	29,433	27,996	6,923	24%	22,510
Uniform Allowance	-	-	-	0%	-
Car Allowance	-	-	-	0%	-
Relocation Allowance	-	-	-	0%	-
Total Personnel	<u>159,469</u>	<u>156,888</u>	<u>34,647</u>	<u>21.7%</u>	<u>124,822</u>
Supplies, Maintenance & Operations					
Supplies and Consumables	1,700	1,700	1,036	61%	664
Minor Equipment and Furniture	1,778	1,778	825	46%	953
Fuel	-	-	-	0%	-
Uniforms	150	150	-	0%	150
Court Technology	2,823	2,823	-	0%	2,823
Court Security Building	51,338	51,338	10,283	20%	41,055
Total Supplies, Maintenance & Operations	<u>57,789</u>	<u>57,789</u>	<u>12,144</u>	<u>21.0%</u>	<u>45,645</u>
Services					
Professional Services	74,590	74,590	17,146	23%	57,444
Dues/Subscriptions	800	800	-	0%	800
Training/Seminars & Related Travel	3,550	3,550	250	7%	3,300
Meetings and Related Travel	300	300	137	46%	163
Employee Appreciation	100	100	-	0%	100
Tech/Internet/Software	1,092	1,092	-	0%	1,092
Total Services	<u>80,432</u>	<u>80,432</u>	<u>17,533</u>	<u>21.8%</u>	<u>62,899</u>
Capital Outlay					
Furniture, Equipment & Vehicles	-	-	-	0%	-
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>
Total Municipal Court	<u>297,690</u>	<u>295,109</u>	<u>64,324</u>	<u>21.6%</u>	<u>233,366</u>

General Fund Expenditures by Department
Public Safety
For the period ended December 31, 2023

	Amended Budget	Projected Expenditures	Actual Expenditures	Percent of Budget	Variance from Budget
Personnel					
Salaries	2,231,540	2,174,720	433,692	19%	1,797,848
Overtime	36,430	73,678	19,302	53%	17,128
Taxes - Social Security	140,614	135,051	29,787	21%	110,827
Taxes - Medicare	32,886	31,585	6,966	21%	25,920
Taxes SUTA/FUTA	2,700	2,700	-	0%	2,700
Workers' Compensation Insurance	82,732	78,201	78,201	95%	4,531
Retirement	279,794	267,570	58,989	21%	220,805
Health Insurance	329,966	269,871	63,541	19%	266,425
Uniform Allowance	27,000	27,000	-	0%	27,000
Allowance for Vacancies	(103,920)	-	-	0%	(103,920)
Total Personnel	3,059,742	3,060,377	690,479	22.6%	2,369,263
Supplies, Maintenance & Operations					
Supplies and Consumables	5,000	5,000	1,624	32%	3,377
Minor Equipment and Furniture	27,683	27,683	9,319	34%	18,364
Fuel	43,000	43,000	12,052	28%	30,948
Uniforms	11,550	11,550	1,739	15%	9,811
Vehicle Maintenance/Repairs	20,880	20,880	2,644	13%	18,236
Total Supplies, Maintenance & Operations	108,113	108,113	27,377	25.3%	80,736
Services					
Professional Services	850,171	859,697	145,666	17%	704,505
Dues/Subscriptions	4,275	4,275	3,327	78%	948
Training/Seminars & Related Travel	24,250	24,250	925	4%	23,325
Meetings and Related Travel	500	500	-	0%	500
Investigations	7,000	7,000	1,707	24%	5,293
Lease Training	3,000	3,000	-	0%	3,000
Asset Forfeiture	-	-	-	0%	-
Public Relations	8,100	8,100	1,654	20%	6,446
Employee Appreciation	1,500	1,500	276	18%	1,224
Tech/Internet/Software	43,550	43,550	9,916	23%	33,634
Total Services	942,346	951,872	163,470	17.3%	778,876
Capital Outlay					
Furniture, Equipment & Vehicles	383,633	383,633	23,544	6%	360,089
Total Capital Outlay	383,633	383,633	23,544	6.1%	360,089
Total Public Safety	4,493,834	4,503,995	904,870	20.1%	3,588,965

General Fund Expenditures by Department
Maintenance
For the period ended December 31, 2023

	Amended Budget	Projected Expenditures	Actual Expenditures	Percent of Budget	Variance from Budget
Personnel					
Salaries	506,851	460,542	87,686	17%	419,165
Overtime	6,004	6,462	1,173	20%	4,831
Taxes - Social Security	32,445	27,449	5,767	18%	26,678
Taxes - Medicare	7,588	6,419	1,349	18%	6,239
Taxes SUTA/FUTA	990	990	-	0%	990
Workers' Compensation Insurance	25,552	24,153	24,153	95%	1,399
Retirement	64,589	55,514	11,578	18%	53,011
Health Insurance	114,337	81,792	18,898	17%	95,439
Allowance for Vacancies	(34,749)	-	-	0%	(34,749)
Total Personnel	723,607	663,320	150,603	20.8%	573,004
Supplies, Maintenance & Operations					
Supplies and Consumables	6,000	6,000	2,501	42%	3,499
Minor Equipment and Furniture	13,194	13,194	6,783	51%	6,412
Fuel	15,000	15,000	3,569	24%	11,431
Uniforms	7,900	7,900	2,267	29%	5,633
Vehicle Maintenance/Repairs	15,000	15,000	4,725	32%	10,275
Equipment Maintenance/Repairs	15,500	15,500	6,639	43%	8,861
Building Maintenance/Repairs	48,063	48,063	33,716	70%	14,347
Landscaping & Greenspace Maintenance	15,500	15,500	(0)	0%	15,500
Street Maintenance	30,000	30,000	5,191	17%	24,809
Drainage Work	20,000	20,000	714	4%	19,286
Total Supplies, Maintenance & Operations	186,157	186,157	66,103	35.5%	120,054
Services					
Professional Services	10,650	10,650	10,449	98%	201
Dues/Subscriptions	932	932	20	2%	912
Training/Seminars & Related Travel	12,700	12,700	3,977	31%	8,723
Meetings and Related Travel	400	400	35	9%	365
Employee Appreciation	500	500	35	7%	465
Tech/Internet/Software	21,548	21,548	5,354	25%	16,194
Total Services	46,730	46,730	19,871	42.5%	26,859
Capital Outlay					
Furniture, Equipment & Vehicles	288,000	286,569	81,569	28%	206,431
Total Capital Outlay	288,000	286,569	81,569	28.3%	206,431
Total Maintenance	1,244,494	1,182,776	318,146	25.6%	926,349

General Fund Expenditures by Department
 Building Codes
 For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected Expenditures</u>	<u>Actual Expenditures</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Personnel					
Salaries	188,147	178,661	39,113	21%	149,034
Overtime	278	278	153	55%	125
Taxes - Social Security	11,682	10,419	2,501	21%	9,181
Taxes - Medicare	2,732	2,437	585	21%	2,147
Taxes SUTA/FUTA	270	270	-	0%	270
Workers' Compensation Insurance	1,042	985	985	95%	57
Retirement	23,256	21,337	5,118	22%	18,138
Health Insurance	38,906	38,100	8,930	23%	29,976
Uniform Allowance	-	-	-	0%	-
Car Allowance	-	-	-	0%	-
Relocation Allowance	-	-	-	0%	-
Total Personnel	<u>266,313</u>	<u>252,487</u>	<u>57,384</u>	<u>21.5%</u>	<u>208,929</u>
Supplies, Maintenance & Operations					
Supplies and Consumables	575	575	20	4%	555
Minor Equipment and Furniture	1,883	1,883	1,047	56%	836
Fuel	3,900	3,900	490	13%	3,410
Uniforms	530	530	223	42%	308
Total Supplies, Maintenance & Operations	<u>6,888</u>	<u>6,888</u>	<u>1,780</u>	<u>25.8%</u>	<u>5,109</u>
Services					
Professional Services	46,000	46,000	4,150	9%	41,850
Dues/Subscriptions	590	590	124	21%	466
Training/Seminars & Related Travel	11,100	11,100	2,299	21%	8,801
Meetings and Related Travel	100	100	-	0%	100
Employee Appreciation	150	150	-	0%	150
Employment Costs	-	-	-	0%	-
Recording/Reporting/History	-	-	-	0%	-
Tech/Internet/Software	144	144	144	100%	-
Total Services	<u>58,084</u>	<u>58,084</u>	<u>6,717</u>	<u>11.6%</u>	<u>51,367</u>
Capital Outlay					
Furniture, Equipment & Vehicles	-	-	-	0%	-
Total Capital Outlay	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>
Total Building Codes	<u>331,285</u>	<u>317,459</u>	<u>65,881</u>	<u>19.9%</u>	<u>265,404</u>

General Fund Expenditures by Department
Engineering and Planning
For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected Expenditures</u>	<u>Actual Expenditures</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Personnel					
Salaries	320,441	313,165	59,571	19%	260,870
Overtime	249	249	-	0%	249
Taxes - Social Security	19,883	18,901	3,911	20%	15,972
Taxes - Medicare	4,650	4,420	915	20%	3,735
Taxes SUTA/FUTA	378	378	-	0%	378
Workers' Compensation Insurance	1,259	1,190	1,190	95%	69
Retirement	39,581	37,256	7,739	20%	31,842
Health Insurance	37,649	26,893	7,577	20%	30,072
Uniform Allowance	-	-	-	0%	-
Car Allowance	-	-	-	0%	-
Relocation Allowance	-	-	-	0%	-
Total Personnel	<u>424,090</u>	<u>402,452</u>	<u>80,902</u>	<u>19.1%</u>	<u>343,188</u>
Supplies, Maintenance & Operations					
Supplies and Consumables	11,000	11,000	677	6%	10,323
Minor Equipment and Furniture	1,657	1,657	554	33%	1,103
Fuel	3,450	3,450	1,010	29%	2,440
Uniforms	1,400	1,400	285	20%	1,115
Street Maintenance	880,431	880,431	56,338	6%	824,093
Total Supplies, Maintenance & Operations	<u>897,938</u>	<u>897,938</u>	<u>58,863</u>	<u>6.6%</u>	<u>839,075</u>
Services					
Professional Services	200,000	200,000	12,238	6%	187,762
Dues/Subscriptions	1,379	1,379	150	11%	1,229
Training/Seminars & Related Travel	12,280	12,280	2,522	21%	9,759
Meetings and Related Travel	400	400	87	22%	313
Employee Appreciation	350	350	-	0%	350
Employment Costs	-	-	-	0%	-
Recording/Reporting/History	-	-	-	0%	-
Tech/Internet/Software	6,165	6,165	5,303	86%	862
Total Services	<u>220,574</u>	<u>220,574</u>	<u>20,300</u>	<u>9.2%</u>	<u>200,274</u>
Capital Outlay					
Furniture, Equipment & Vehicles	12,500	12,500	-	0%	12,500
Total Capital Outlay	<u>12,500</u>	<u>12,500</u>	<u>-</u>	<u>0.0%</u>	<u>12,500</u>
Total Engineering and Planning	<u>1,555,102</u>	<u>1,533,464</u>	<u>160,065</u>	<u>10.3%</u>	<u>1,395,037</u>

General Fund Expenditures by Department
 Non-departmental
 For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected Expenditures</u>	<u>Actual Expenditures</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Personnel					
Salaries	-	-	-	0%	-
Total Personnel	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>
Supplies, Maintenance & Operations					
Supplies and Consumables	3,600	3,600	747	21%	2,853
Miscellaneous	-	-	-	0%	-
Emergency Response	500	500	-	0%	500
Total Supplies, Maintenance & Operations	<u>4,100</u>	<u>4,100</u>	<u>747</u>	<u>18.2%</u>	<u>3,353</u>
Shared Services					
Facility Contracts & Services	153,608	138,630	9,920	6%	143,688
Tech/Internet/Software Maintenance	-	-	-	0%	-
Postage	5,625	5,625	884	16%	4,741
General Liability Insurance	65,000	70,378	70,378	108%	(5,378)
Electricity	44,000	44,000	5,449	12%	38,551
Phone/Cable/Alarms	-	-	-	0%	-
Total Shared Services	<u>268,233</u>	<u>258,633</u>	<u>86,630</u>	<u>32.3%</u>	<u>181,603</u>
Transfers & Non-Cash Adjustments					
Transfer to Cap Improv Fund 02	813,526	813,526	813,526	100%	-
Transfer to GF Veh/Equip F 31	301,945	301,945	301,945	100%	-
Total Transfers & Non-Cash Adjustments	<u>1,115,471</u>	<u>1,115,471</u>	<u>1,115,471</u>	<u>100.0%</u>	<u>-</u>
Total Non-departmental	1,387,804	1,378,204	1,202,848	86.7%	184,956

City of Fair Oaks Ranch
Strategic and Capital Projects Fund
Statement of Revenues and Expenditures
For the period ending December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Beginning Fund Balance	3,269,573	3,269,573	3,269,573		
Revenue					
Transfer from General Fund	813,526	813,526	813,526	100%	-
Total Revenue	<u>813,526</u>	<u>813,526</u>	<u>813,526</u>	<u>100.0%</u>	<u>-</u>
Reliable & Sustainable Infrastructure					
City Civic Center	395,067	395,067	26,695	7%	368,372
City Campus Renovation	340,416	340,416	59,227	17%	281,189
Rolling Acres Trail Project #5	222,905	222,905	-	0%	222,905
Tivoli Way Project #34	1,111,253	1,111,253	1,925	0%	1,109,329
Bond Development Program	147,969	147,969	3,159	2%	144,810
Post Oak Trail Widening	210,494	210,494	11,245	5%	199,249
Dietz Elkhorn Reconstruction	509,429	509,429	36,748	7%	472,681
Dietz Elkhorn Sidewalk	435,230	435,230	13,477	3%	421,753
Chartwell Lane Project #35	64,829	64,829	238	0%	64,592
Delta Dawn Project #15	245,000	245,000	238	0%	244,763
Total Reliable & Sustainable Infrastructure	<u>3,682,592</u>	<u>3,682,592</u>	<u>152,951</u>	<u>4.2%</u>	<u>3,529,641</u>
Public Health, Safety and Welfare					
Fire & EMS Services Program Review	73,775	73,775	36,888	50%	36,888
Fire Station #3 Upgrades	150,000	150,000	-	0%	150,000
Total Public Health, Safety and Welfare	<u>223,775</u>	<u>223,775</u>	<u>36,888</u>	<u>16.5%</u>	<u>186,888</u>
Operational Excellence					
Communications & Mktg Strategy	40,071	40,071	1,437	4%	38,634
City Fleet Fuel Station	82,163	82,163	-	0%	82,163
3rd Party Scanning	40,000	40,000	-	0%	40,000
Total Operational Excellence	<u>162,234</u>	<u>162,234</u>	<u>1,437</u>	<u>0.9%</u>	<u>160,797</u>
Total Expenditures	<u>4,068,601</u>	<u>4,068,601</u>	<u>191,275</u>	<u>4.7%</u>	<u>3,877,326</u>
Ending Fund Balance	14,498	14,498	3,891,824		(3,877,326)

City of Fair Oaks Ranch
 Capital Replacement Fund
 Statement of Revenues and Expenditures
 For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Beginning Fund Balance	1,140,475	1,140,475	1,140,475		
Revenue					
Transfer from General Fund	301,945	301,945	301,945	100%	-
Total Revenue	<u>301,945</u>	<u>301,945</u>	<u>301,945</u>	<u>100%</u>	<u>-</u>
Expenditures					
Transfer to General Fund	260,000	260,000	-	0%	260,000
Total Expenditures	<u>260,000</u>	<u>260,000</u>	<u>-</u>	<u>0%</u>	<u>260,000</u>
Ending Fund Balance	1,182,420	1,182,420	1,442,420		

City of Fair Oaks Ranch
 Debt Service Fund
 Statement of Revenues and Expenditures
 For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Beginning Fund Balance	77,128	77,128	77,128		
Revenue					
General Property - I & S	539,997	546,965	360,506	67%	179,491
Delinquent Property - I & S	3,500	3,500	1,874	54%	1,626
Penalty & Interest - I & S	2,500	2,500	150	6%	2,350
Bank/Investment Interest	3,500	4,500	855	24%	2,645
Total Revenue	<u>549,497</u>	<u>557,465</u>	<u>363,385</u>	<u>66.1%</u>	<u>186,112</u>
Expenditures					
Bond Principal	470,000	470,000	-	0%	470,000
Bond Interest Payable	83,163	83,163	-	0%	83,163
Bond Agent Fees	400	400	-	0%	400
Total Expenditures	<u>553,563</u>	<u>553,563</u>	<u>-</u>	<u>0.0%</u>	<u>553,563</u>
Ending Fund Balance	73,062	81,030	440,513		

City of Fair Oaks Ranch
 Combined Utilities
 Statement of Revenues and Expenses
 For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Revenues	6,363,196	6,465,196	1,751,374	27.5%	(4,611,822)
Operating Expenses	-				
Personnel	2,061,404	2,023,692	438,591	21.3%	1,622,813
Supplies, Maintenance & Operations	3,096,761	3,125,189	922,766	29.8%	2,173,995
Services	<u>184,734</u>	<u>184,734</u>	<u>51,239</u>	<u>27.7%</u>	<u>133,495</u>
Total Operating Expenses	<u>5,342,899</u>	<u>5,333,615</u>	<u>1,412,596</u>	<u>26.4%</u>	<u>3,930,303</u>
Operating Income	<u><u>1,020,297</u></u>	<u><u>1,131,581</u></u>	<u><u>338,778</u></u>	<u><u>33.2%</u></u>	<u><u>(681,519)</u></u>
Capital, Debt & Non-Cash Adjustments					
Capital Outlay	3,242,338	3,242,338	448,307	13.8%	2,794,031
Depreciation	778,675	778,675	-	0.0%	778,675
Asset transfer for GAAP	(2,866,132)	(2,866,132)	-	0.0%	(2,866,132)
Debt Service Expense	<u>16,515</u>	<u>16,515</u>	<u>-</u>	<u>0.0%</u>	<u>16,515</u>
Total Capital, Debt & Non-Cash Adjustments	<u>1,171,395</u>	<u>1,171,395</u>	<u>448,307</u>	<u>38.3%</u>	<u>723,089</u>
Net Income/(Loss)	(151,098)	(39,814)	(109,528)	72.5%	41,570

City of Fair Oaks Ranch
Water Utility
Statement of Revenues and Expenses
For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Water Revenues	4,219,544	4,289,544	1,209,180	28.7%	(3,010,364)
Water Operating Expenses					
Personnel	1,039,193	1,007,478	217,969	21.0%	821,224
Supplies, Maintenance & Operations Services	2,496,800	2,523,014	683,553	27.4%	1,813,247
	117,142	117,142	30,538	26.1%	86,604
Total Water Operating Expenses	<u>3,653,135</u>	<u>3,647,634</u>	<u>932,061</u>	25.5%	2,721,074
Operating Income	<u>566,409</u>	<u>641,910</u>	<u>277,120</u>	48.9%	(289,289)
Water Capital, Debt & Non-Cash Adjustments					
Capital Outlay	1,906,987	1,906,987	276,073	14.5%	1,630,913
Depreciation	508,075	508,075	-	0.0%	508,075
Asset Transfer for GAAP	(1,530,781)	(1,530,781)	-	0.0%	(1,530,781)
Debt Service Expense	13,873	13,873	-	0.0%	13,873
Transfers Out	383,815	433,815	183,304	47.8%	200,511
Transfers (In)	(530,691)	(580,691)	(133,438)	25.1%	(397,253)
Total Water Capital, Debt & Non-Cash Adjustments	<u>751,277</u>	<u>751,277</u>	<u>325,939</u>	43.4%	425,338
Water Net Income/(Loss)	(184,868)	(109,367)	(48,820)	26.4%	136,049

City of Fair Oaks Ranch
 Water Utility
 Statement of Revenues and Expenses
 For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Water Revenues					
Water Revenue Residential	2,928,832	2,928,832	817,030	27.9%	(2,111,802)
Water Debt Service	282,791	282,791	70,779	25.0%	(212,012)
Water Capital	283,949	283,949	71,068	25.0%	(212,881)
Water Revenue Commercial	168,665	168,665	34,171	20.3%	(134,494)
Water Contract Commercial	177,354	177,354	44,338	25.0%	(133,016)
Water Revenue Non Potable	77,500	77,500	2,721	3.5%	(74,780)
Water Service Connect Fees	25,000	25,000	7,395	29.6%	(17,605)
Water Penalties	34,753	34,753	21,151	60.9%	(13,602)
Water Impact Fees	50,000	100,000	62,362	124.7%	12,362
Water Interest Income	150,000	150,000	61,429	41.0%	(88,571)
Water-Bad Debts	(500)	(500)	-	0.0%	500
Misc./Special Requests	500	500	145	29.0%	(355)
Third Party Reimbursement	8,500	8,500	89	1.0%	(8,411)
Permits/Variances	1,200	1,200	125	10.4%	(1,075)
Credit Card Service Fee	31,000	51,000	16,378	52.8%	(14,622)
Sale of Assets	-	-	-	0.0%	-
Total Water Revenues	<u>4,219,544</u>	<u>4,289,544</u>	<u>1,209,180</u>	<u>28.7%</u>	<u>(3,010,364)</u>

City of Fair Oaks Ranch
Water Utility
Statement of Revenues and Expenses
For the period ended December 31, 2023

	Amended Budget	Projected	Actual	Percent of Budget	Variance from Budget
Operating Expenses					
Service Salaries	294,770	293,594	59,981	20.3%	234,789
Service Overtime	8,102	6,975	1,414	17.4%	6,688
Service Taxes - FICA	18,778	17,722	3,943	21.0%	14,835
Service Taxes - MEDICARE	4,392	4,155	922	21.0%	3,470
Service Workers' Comp	10,082	9,530	9,530	94.5%	552
Service Taxes - SUTA/FUTA	518	518	-	0.0%	518
Service Retirement	37,382	35,766	7,952	21.3%	29,430
Service Insurance	60,093	54,396	13,325	22.2%	46,768
Service Allowance for Vacancies	(14,738)	-	-	0.0%	(14,738)
Administration Salaries	465,943	447,958	88,664	19.0%	377,279
Administration Overtime	186	186	-	0.0%	186
Administration Taxes - FICA	28,783	26,460	5,670	19.7%	23,113
Administration Taxes - MEDICARE	6,759	6,185	1,337	19.8%	5,422
Administration Workers' Comp	1,462	1,382	1,382	94.5%	80
Administration Taxes - SUTA/FUTA	504	504	-	0.0%	504
Administration Retirement	57,532	53,325	11,535	20.0%	45,997
Administration Insurance	62,703	48,822	12,315	19.6%	50,388
Administration Allowance for Vacancies	(4,058)	-	-	0.0%	(4,058)
Uniforms	7,110	7,110	2,121	29.8%	4,989
Power	150,000	150,000	24,925	16.6%	125,075
Maintenance of Plants/Lines	120,000	120,000	7,790	6.5%	112,210
Analysis Fees	9,000	9,000	2,705	30.1%	6,295
Chemicals	3,500	3,500	1,020	29.1%	2,480
City Management Fee	167,618	167,618	44,617	26.6%	123,001
Equipment Maintenance	15,900	15,900	5,554	34.9%	10,346
Equipment Gas & Oil	15,000	15,000	5,989	39.9%	9,011
GBRA Water Fees	1,557,453	1,557,453	385,534	24.8%	1,171,919
Equipment Lease	1,000	1,000	-	0.0%	1,000
Tools & Minor Equipment	11,125	11,125	5,137	46.2%	5,988
Training	24,638	24,638	2,582	10.5%	22,056
Utilities & Radio	27,705	27,705	690	2.5%	27,015
Signal & Telemetry	1,536	1,536	-	0.0%	1,536
Water Building Maintenance	11,380	11,380	1,140	10.0%	10,240
Supplies & Consumables	2,200	2,200	1,182	53.7%	1,018
Vehicle Maintenance/Repair	6,500	6,500	2,571	39.6%	3,929
Utilities & Telephone	9,189	9,189	1,674	18.2%	7,515
Dues & Publications	2,281	2,281	35	1.5%	2,246

City of Fair Oaks Ranch
 Water Utility
 Statement of Revenues and Expenses
 For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Water Professional Services	106,581	106,581	26,329	24.7%	80,252
Permit & Licenses	8,883	8,883	7,586	85.4%	1,297
General Liability Insurance	32,500	34,714	34,714	106.8%	(2,214)
Office Supplies	3,244	3,244	650	20.0%	2,594
Travel & Meetings	4,250	4,250	502	11.8%	3,748
Software & Computer	260,227	260,227	129,046	49.6%	131,181
Recording/Reporting	500	500	-	0.0%	500
Postage	938	938	192	20.5%	746
Building/Equip Maintenance	150	150	-	0.0%	150
Conservation Ed & Newsletter	1,370	1,370	-	0.0%	1,370
Billing Statement Charges	3,400	3,400	1,232	36.2%	2,168
Billing Postage	8,500	8,500	2,556	30.1%	5,944
Copier Lease	1,954	1,954	283	14.5%	1,671
Public Relations	4,000	4,000	3,266	81.7%	734
Employment Costs	1,330	1,330	210	15.8%	1,120
Employee Appreciation	5,231	5,231	733	14.0%	4,498
Water Miscellaneous	250	250	-	0.0%	250
Credit Card Service Fee	27,500	51,500	11,526	41.9%	15,974
Total Operating Expenses	<u>3,653,135</u>	<u>3,647,634</u>	<u>932,061</u>	<u>25.5%</u>	<u>2,721,074</u>

City of Fair Oaks Ranch
Water Utility
Statement of Revenues and Expenses
For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Capital Outlays					
Operational Capital	288,970	288,970	2,745	0.9%	286,225
Water Equipment Purchases	350,272	350,272	69,267	19.8%	281,005
Elevated Storage Tank	161,833	161,833	-	0.0%	161,833
Elmo Davis Upgrades	64,642	64,642	-	0.0%	64,642
Plant 5 Expansion	223,643	223,643	315	0.1%	223,328
Willow Wind/Red Bud Hill	34,869	34,869	210	0.6%	34,659
Old Fredericksburg Rd	266,063	266,063	-	0.0%	266,063
Rolling Acres Trail	36,783	36,783	-	0.0%	36,783
Well 27 Upgrades	60,000	60,000	-	0.0%	60,000
Well 31 Upgrades	60,000	60,000	-	0.0%	60,000
Well 25 Upgrades	60,000	60,000	-	0.0%	60,000
Well 28 Upgrades	60,000	60,000	-	0.0%	60,000
Cibolo Creek Waterline Relocation	239,912	239,912	203,537	84.8%	36,375
Total Capital Outlays	<u>1,906,987</u>	<u>1,906,987</u>	<u>276,073</u>	<u>14.5%</u>	<u>1,630,913</u>
Debt Service					
Bond Water Issuance Fees	-	-	-	0.0%	-
Bond Interest Cost	13,873	13,873	-	0.0%	13,873
Total Debt Service	<u>13,873</u>	<u>13,873</u>	<u>-</u>	<u>0.0%</u>	<u>13,873</u>
Non-Cash Adjustments					
Transfer to Veh/Equip Replace Fund	49,866	49,866	49,866	100.0%	(0)
Transfer from ERF	(196,742)	(196,742)	-	0.0%	(196,742)
Water Service Depreciation	508,075	508,075	-	0.0%	508,075
Transfer from Utility Fund	(333,949)	(383,949)	(133,438)	40.0%	(200,511)
Transfer to Water Capital Fund	333,949	383,949	133,438	40.0%	200,511
Transfer of Assets to Balance Sheet	(1,530,781)	(1,530,781)	-	0.0%	(1,530,781)
Total Non-Cash Adjustments	<u>(1,169,582)</u>	<u>(1,169,582)</u>	<u>49,866</u>	<u>-4.3%</u>	<u>(1,219,448)</u>

City of Fair Oaks Ranch
Wastewater Utility
Statement of Revenues and Expenses
For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Wastewater Revenues	2,143,652	2,175,652	542,194	25.3%	(1,601,458)
Wastewater Operating Expenses					
Personnel	1,022,211	1,016,214	220,621	21.6%	801,590
Supplies, Maintenance & Operations	599,961	602,175	239,213	39.9%	360,748
Services	67,592	67,592	20,700	30.6%	46,892
Total Wastewater Operating Expenses	<u>1,689,764</u>	<u>1,685,981</u>	<u>480,535</u>	28.4%	1,209,229
Operating Income	<u>453,888</u>	<u>489,671</u>	<u>61,659</u>	13.6%	<u>(392,229)</u>
Wastewater Capital, Debt & Non-Cash Adjustments					
Capital Outlay	1,335,351	1,335,351	172,233	12.9%	1,163,118
Depreciation	270,600	270,600	-	0.0%	270,600
Asset Transfer for GAAP	(1,335,351)	(1,335,351)	-	0.0%	(1,335,351)
Debt Service Expense	2,642	2,642	-	0.0%	2,642
Transfers Out	180,848	212,848	110,451	61.1%	70,397
Transfers (In)	(379,857)	(411,857)	(69,518)	18.3%	(310,339)
Total Wastewater Capital, Debt & Non-Cash Adjustments	<u>74,233</u>	<u>74,233</u>	<u>213,166</u>	287.2%	(138,933)
Wastewater Net Income/(Loss)	379,655	415,438	(151,507)	-39.9%	(531,163)

City of Fair Oaks Ranch
Wastewater Utility
Statement of Revenues and Expenses
For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Wastewater Revenues					
Sewer Revenue Residential	1,709,775	1,709,775	387,473	22.7%	(1,322,302)
Sewer Debt Service	54,077	54,077	13,546	25.1%	(40,531)
Sewer Capital	107,915	107,915	27,033	25.1%	(80,882)
Sewer Revenue Commercial	58,345	58,345	1,755	3.0%	(56,590)
Sewer Service Connect Fee	23,000	23,000	5,600	24.3%	(17,400)
Sewer Penalties	8,438	8,438	2,858	33.9%	(5,580)
Sewer Impact Fee	32,000	64,000	42,480	132.8%	10,480
Sewer Interest Income	150,000	150,000	61,448	41.0%	(88,552)
Sewer Bad Debt	(250)	(250)	-	0.0%	250
Sewer Grant Revenue	-	-	-	0.0%	-
SECO EECBG	-	-	-	0.0%	-
Misc/Special Requests	352	352	-	0.0%	(352)
Third Party Reimbursement	-	-	-	0.0%	-
Sale of Assets	-	-	-	0.0%	-
Total Wastewater Revenues	<u>2,143,652</u>	<u>2,175,652</u>	<u>542,194</u>	<u>25.3%</u>	<u>(1,601,458)</u>

City of Fair Oaks Ranch
Wastewater Utility
Statement of Revenues and Expenses
For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Operating Expenses					
Service Salaries	306,118	323,914	66,536	21.7%	239,582
Service Overtime	8,430	7,245	1,420	16.8%	7,010
Service Taxes - FICA	19,502	19,895	4,452	22.8%	15,050
Service Taxes - Medicare	4,561	4,663	1,041	22.8%	3,520
Service Workers' Comp	10,457	9,884	9,884	94.5%	573
Service Taxes - SUTA/FUTA	518	518	-	0.0%	518
Service Retirement	38,823	39,416	8,806	22.7%	30,017
Service Insurance	51,630	50,506	12,386	24.0%	39,244
Service Allowance for Vacancies	(15,305)	-	-	0.0%	(15,305)
Administration Salaries	447,540	427,793	84,772	18.9%	362,768
Administration Overtime	186	-	-	0.0%	186
Administration Taxes - FICA	27,642	25,078	5,406	19.6%	22,236
Administration Taxes - Medicare	6,492	5,893	1,275	19.6%	5,217
Administration Workers' Comp	1,407	1,330	1,330	94.5%	77
Administration Taxes - SUTA/FUTA	477	477	-	0.0%	477
Administration Retirement	55,261	50,903	11,027	20.0%	44,234
Sewer Admin Insurance	62,530	48,699	12,286	19.6%	50,244
Sewer Admin OPEB	-	-	-	0.0%	-
Administration Allowance for Vacancies	(4,058)	-	-	0.0%	(4,058)
Uniforms	5,335	5,335	1,929	36.2%	3,406
Power	40,000	40,000	6,677	16.7%	33,323
Maintenance Of Plant/ Lines	106,448	106,448	65,879	61.9%	40,569
Sludge Hauling	25,000	25,000	-	0.0%	25,000
Analysis Fees	27,000	27,000	5,364	19.9%	21,636
Chemicals	32,500	32,500	9,742	30.0%	22,758
City Management Fee	88,406	88,406	19,465	22.0%	68,941
Equipment Maintenance	9,790	9,790	4,411	45.1%	5,379
Equipment Gas & Oil	11,875	11,875	3,109	26.2%	8,766
Equipment Lease	2,500	2,500	-	0.0%	2,500
Tools & Minor Equipment	10,250	10,250	3,659	35.7%	6,591
Training	24,064	24,064	2,582	10.7%	21,482
Utilities & Radios	26,005	26,005	649	2.5%	25,356
Signal & Telemetry	1,920	1,920	-	0.0%	1,920
Building Maintenance	15,900	15,900	4,077	25.6%	11,823
Supplies & Consumables	2,500	2,500	1,421	56.8%	1,079
Vehicle Maintenance & Repairs	5,000	5,000	1,190	23.8%	3,810

City of Fair Oaks Ranch
Wastewater Utility
Statement of Revenues and Expenses
For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Inventory Adjustment	-	-	-	0.0%	-
Utilities/Telephone	8,130	8,130	1,461	18.0%	6,669
Dues & Publications	2,324	2,324	35	1.5%	2,289
Professional Fees	57,081	57,081	16,497	28.9%	40,584
Permits & Licenses	3,693	3,693	1,361	36.9%	2,332
Liability Insurance	32,500	34,714	34,714	106.8%	(2,214)
Office Supplies	2,244	2,244	491	21.9%	1,753
Travel & Meetings	4,250	4,250	582	13.7%	3,668
Software & Computers	97,024	97,024	66,152	68.2%	30,871
Recording/Reporting	350	350	-	0.0%	350
Sewer Postage	600	600	192	32.1%	408
Adm Bldg/Equip. Maintenance	150	150	-	0.0%	150
Billing Statement Charges	3,500	3,500	1,232	35.2%	2,268
Billing Postage	8,500	8,500	2,556	30.1%	5,944
Copier Lease	1,954	1,954	283	14.5%	1,671
Public Relations	4,000	4,000	3,261	81.5%	739
Employment Costs	1,330	1,330	210	15.8%	1,120
Employee Appreciation	5,181	5,181	733	14.1%	4,448
Miscellaneous	250	250	-	0.0%	250
Total Operating Expenses	<u>1,689,764</u>	<u>1,685,981</u>	<u>480,535</u>	<u>28.4%</u>	<u>1,209,229</u>

City of Fair Oaks Ranch
Wastewater Utility
Statement of Revenues and Expenses
For the period ended December 31, 2023

	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Capital Outlays					
Operational Capital	-	-	-	0.0%	-
Wastewater Equipment Purchases	374,942	374,942	92,246	24.6%	282,695
Solids Handling	43,156	43,156	-	0.0%	43,156
Future WW Treatment Plant	917,253	917,253	78,878	8.6%	838,375
GIS Compatible Work Order System	-	-	-	0.0%	-
Impact Rate Study	-	-	-	0.0%	-
Project Development	-	-	-	0.0%	-
Wastewater Rate Study	-	-	1,109	0.0%	(1,109)
Wastewater System EPA Risk Assessment	-	-	-	0.0%	-
Total Capital Outlays	<u>1,335,351</u>	<u>1,335,351</u>	<u>172,233</u>	<u>12.9%</u>	<u>1,163,118</u>
Debt Service					
Bond Water Issuance Fees	-	-	-	0.0%	-
Bond Interest Cost	2,642	2,642	-	0.0%	2,642
Total Debt Service	<u>2,642</u>	<u>2,642</u>	<u>-</u>	<u>0.0%</u>	<u>2,642</u>
Non-Cash Adjustments					
Transfer To Vehicle Repl. Fund	40,933	40,933	40,933	100.0%	-
Transfer from ERF	(239,942)	(239,942)	-	0.0%	(239,942)
Sewer Service Depreciation	270,600	270,600	-	0.0%	270,600
Transfer from Utility Fund	(139,915)	(171,915)	(69,518)	49.7%	(70,397)
Transfer to Wastewater Capital Fund	139,915	171,915	69,518	49.7%	70,397
Asset Transfers to Balance Sheet	(1,335,351)	(1,335,351)	-	0.0%	(1,335,351)
Total Non-Cash Adjustments	<u>(1,263,760)</u>	<u>(1,263,760)</u>	<u>40,933</u>	<u>-3.2%</u>	<u>(1,304,693)</u>

City of Fair Oaks Ranch
 Utility Capital Replacement Fund
 Statement of Revenues and Expenses
 For the period ended December 31, 2023

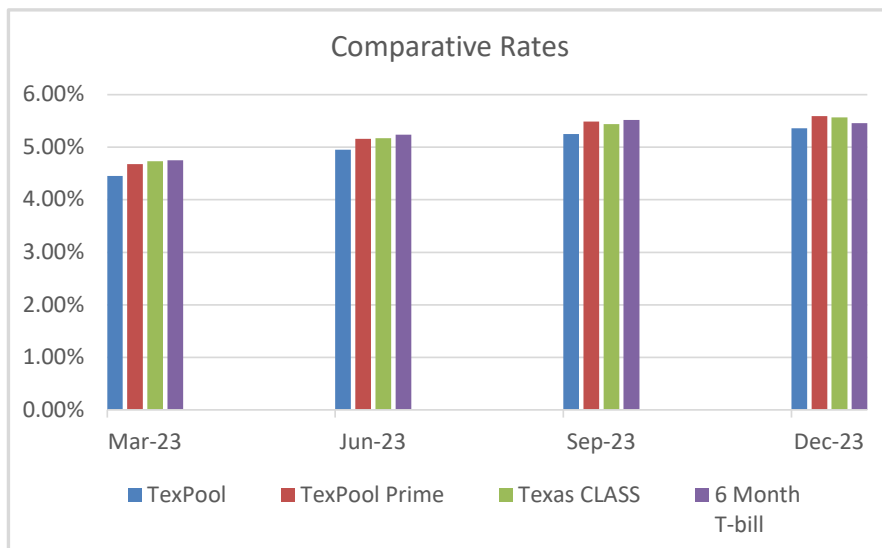
	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Percent of Budget</u>	<u>Variance from Budget</u>
Revenue					
Transfer from Water Division	49,866	49,866	49,866	100.0%	-
Transfer from Wastewater Division	40,933	40,933	40,933	100.0%	-
Total Revenue	<u>90,799</u>	<u>90,799</u>	<u>90,799</u>	100.0%	-
Expenses					
Transfer to Water Utility	196,742	196,742	-	0.0%	196,742
Transfer to Wastewater Utility	239,942	239,942	-	0.0%	239,942
Total Expenses	<u>436,684</u>	<u>436,684</u>	-	0.0%	436,684
Net Income/(Loss)	(345,885)	(345,885)	90,799	-26.3%	(436,684)

Fair Oaks Ranch
Investment Report
For the Quarter Ended December 31, 2023

Description	Beginning Balance	Transfers In/(Out)	Interest Earnings	Ending Balance	Market Value	Avg Yield	Weighted Avg Maturity
General Fund							
TexPool	367,620	3,953,179	17,640	4,338,439	4,338,439	5.36%	35 Days
TexPool Prime	559,348	-	7930	567,278	567,278	5.59%	45 Days
Texas CLASS	7,883,301	-	111,479	7,994,780	7,994,780	5.57%	52 Days
Total General Fund	8,810,269	3,953,179	137,049	12,900,497	12,900,497		
Utility Fund							
TexPool	5,433	-	74	5,507	5,507	5.36%	35 Days
TexPool Prime	2,694,251	(1,400,000)	21,711	1,315,962	1,315,962	5.59%	45 Days
Texas CLASS	7,148,828	-	101,093	7,249,921	7,249,921	5.57%	52 Days
Total Utility Fund	9,848,512	(1,400,000)	122,878	8,571,390	8,571,390		
Debt Service Fund							
TexPool	62,946	-	855	63,801	63,801	5.36%	35 Days
Total Debt Service Fund	62,946	-	855	63,801	63,801		

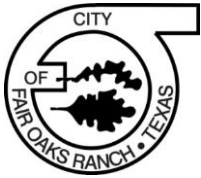
Interest Rate Comparison (Quarterly Average)

Qtr Ended	TexPool	TexPool Prime	Texas CLASS	3 Month T-bill	6 Month T-bill	2 Year Treasury Note	CDARS 6 month CD
Mar-23	4.45%	4.68%	4.73%	4.63%	4.75%	4.06%	4.12%
Jun-23	4.95%	5.16%	5.17%	5.17%	5.24%	4.87%	4.72%
Sep-23	5.25%	5.49%	5.44%	5.45%	5.52%	5.12%	4.93%
Dec-23	5.36%	5.59%	5.57%	5.44%	5.46%	4.81%	4.93%
Year Average	5.00%	5.23%	5.23%	5.17%	5.24%	4.72%	4.68%



Trends and Future Outlook:

The Federal reserve kept the fed funds rate steady at 5.25%-5.5% for a third consecutive meeting in December 2023, in line with expectations, but indicated 75bps cuts in 2024.



**CITY COUNCIL REPORT
CITY OF FAIR OAKS RANCH, TEXAS**

AGENDA TOPIC: 2023 Annual Crime Statistics and Racial Profiling
DATE: February 15, 2024
DEPARTMENT: Police Department
PRESENTED BY: Tim Moring, Chief of Police

INTRODUCTION/BACKGROUND:

The 2023 Fair Oaks Ranch Police Department Annual Report is prepared by Command Staff, Investigations, and Administrative Assistants. The data within our annual report is collected throughout the year from all Officer-initiated activities, calls for service, reported crimes, racial profiling data, and some administrative services. Crime and calls for service data is collected from the Department’s report writing platform, Tyler RMS. Along with crime statistics, the report includes a summary of community programs and services provided by the Department.

As required under Texas statutes. SB 1187, the Department is required to collect racial profiling data from all traffic stops conducted and submit a report to the State by March 1st of each year. The statute also requires the Department to report their racial profiling statistics to their governing body. The annual racial profiling report is generated from data compiled by the Department’s ticket writing platform, Brazos Technologies. The data collected shows a statistical analysis of all traffic stops conducted by the Department, including, but not limited to, race/ethnicity, gender, reason for stop, searches conducted, and contraband found. Failure to submit the required report within the designated reporting period may result in license action against the chief administrator and/or civil penalties against the agency.

The Police Department’s annual report can be found on the City’s Police webpage under “Statistics.” Additionally, a link to the webpage will be shared on all social media platforms currently used by the City.

On average, the City of Fair Oaks Ranch has seen increases between 2% and 6% in calls for service, traffic stops, and overall crime reports. In 2023, the data compiled in the annual reports follows this pattern. Year to year comparisons show minor increases across the report specifically related to criminal activity and calls for service for 2023. There were significant increases in Officer-initiated activity (traffic stops), home watches, and mental health related calls.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

The purpose of compiling this annual report is to provide the citizens of Fair Oaks Ranch an accurate and complete analysis of the yearly activity and calls received by the Police Department. Additionally, this report meets the statutory requirements under State law for reporting racial profiling statistics to our governing body.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

Budgetary impacts are limited to staff time and supplies in compiling the data for the report.

FAIR OAKS RANCH POLICE DEPARTMENT



2023 ANNUAL REPORT



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- **Accomplishments & Awards – pgs. 11 -13**
- **Crime Statistics – pgs. 14 – 25**



From Your Officers

Mayor, City Council, City Manager, and Citizens of Fair Oaks Ranch,

We, your Officers of the Fair Oaks Ranch Police Department, have drafted the following as a representation of the services provided to our community over the course of the past year.

We are pleased to present you with the Fair Oaks Ranch Police Department's Annual Report for 2023. This report highlights not only a statistical review of all calls for service and Officer initiated activity, but a myriad of accomplishments, initiatives, and community programs involving the dedicated Officers that proudly serve our amazing City.

We are immensely honored to be given the opportunity of working with such talented and devoted Officers and professionals. We would also like to thank our residents, elected officials, and staff for their endless support and guidance that they provide to us every year. We take pride in offering superior service and professionalism to our community through innovation, education, and community partnerships.

It is our pleasure to devote our lives in serving and protecting our great City and those that have chosen Fair Oaks Ranch as their home. As always, we will continue to strive in making Fair Oaks Ranch the safest City to Live, Work, and Visit.

Very Respectfully,

Mission Statement

The mission of the Fair Oaks Ranch Police Department is to be responsive to our community, through the proactive enforcement of laws, the protection of life, property and the maintaining of order while affording dignity and respect to those we serve. We will strive to meet the present and future needs of the public through community partnership and innovation.

Vision Statement

To be the safest city to live, work, and visit.

Table of Organization



Department & Staff

The Fair Oaks Ranch Police Department was founded in December 1992 and became operational in January 1993 with 5 Officers and an operating budget of \$300,000. In 2023, the Department's operational budget was \$4.3 million and was authorized 27 commissioned Police Officers and 3 civilian staff.

The Department is comprised of 5 sections: Administration, Patrol, Investigations, School Resource Officers, and Animal Services. Each section has its own unique responsibilities within the Department.

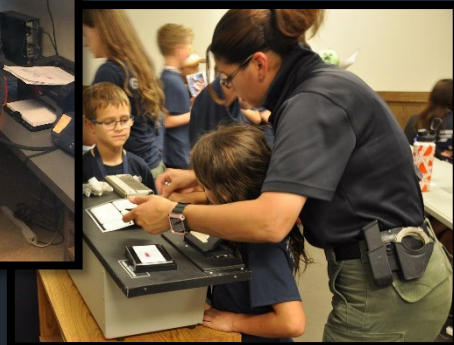
Administration:



Administration is composed of an Administrative Assistant, Administrative Clerk, Lieutenant, and Chief of Police. Administrative staff assists command staff in maintaining records, handling public information requests, and assisting with walk-ins.

Command staff oversees the everyday functions of the Department including scheduling, payroll, training, records, complaints, budgeting, and implementing policies to create an efficient and professional Police Department.

Criminal Investigations Division:



Criminal Investigations is composed of 1 Sergeant and 2 Investigators that handle numerous functions including investigating criminal offenses, crime scene processing and more. Additionally, investigators assist in administrative duties such as evidence and property management, vehicle maintenance and various employee committees.

Animal Services:

The Department currently has 1 Animal Services Officer whose duties consist of handling all calls regarding pets, livestock, deer, and other wildlife. The Animal Services Officer is responsible for maintaining records and educating the public on animal related issues.



Garrett Crawford
Animal Services Officer



Patrol Division:

The patrol division is the largest division in the department with 20 Officers. It is made up of 4 sections with day and night patrol consisting of 1 Sergeant, 1 Corporal, and 3 Patrol Officers per shift. The patrol division conducts the day-to-day operations of the Police Department. They are the most visible aspect of the City and are responsible for maintaining public safety as well as answering calls for service.



K-9 Buddy:

Buddy, our K-9 Officer, is in his 5th year of service with Fair Oaks Ranch. His handler is Officer David Magness, who has been with the Department since 2003.

Buddy conducts training on a bi-weekly basis with handlers and K-9's from area departments. In 2023, our K-9 Buddy was deployed over 27 times and detected narcotics on all but one deployment.



School Resource Officers:

The Fair Oaks Ranch Police Department and Boerne ISD partnered to provide a full-time school resource officer (SRO) at each school in our City. We recognized how important having a full time SRO on each campus is and we were able to successfully provide an extra level of safety to our campuses. Along with safety, our partnership helps to enhance the relationship between our community and the Department.

Officer Iris Kabuss is the SRO at Fair Oaks Ranch Elementary. She has been with the department since 2021. Officer Kabuss loves children and enjoys being a part of their learning and growth. She has always desired to work closely with children in our field.



Officer Amanda Pina is the SRO at Van Raub Elementary. She has been with the Department since 2019. Since being assigned as the SRO for Van Raub Elementary, Officer Pina has coordinated with teachers to provide positive interactions between police and students while supporting teachers and staff.

Community Service

Junior Police Academy:

Since 2018, Fair Oaks Ranch Police Officers have hosted our Junior Police Academy for children ages 8 to 11. In 2023, we had our largest class with 47 students.

Throughout the week students learn what it is like to be a police officer in Fair Oaks Ranch. Students learn about gun safety, drug awareness, patrol operations, handcuffing, daily physical fitness training, and most importantly, how to be partners with their community. Leon Springs/ESD4 assisted in teaching CPR and basic first aid. Special guests included SAPD's Eagle, Department of Homeland Security and a DPS Air-Unit that allowed students to see how different agencies work together.



Back the Badge 5k:

Every year the Kendall County Citizens Law Enforcement Academy Alumni Association holds a 5k event to benefit the organization.

Members of the Fair Oaks Ranch Police Department have participated in every 5k held since the event began. While our team won 1st place the previous 2 years, Officers did not participate in the law enforcement challenge in 2023, but did represent the Department along with Brian LeJeune, IT Manager.



National Night Out:

Every year the Police Department coordinates and participates in National Night Out. The Police Department attends individual neighborhood events for the evening in which Officers interact with our community. Our National Night Out event in 2023 held 13 separate gatherings across the City.



Cafeteria Cops:

The Police Department was able to coordinate with our SROs to continue our Cafeteria Cops program. The program offers the opportunity for the Officers to serve lunch to the students and give the cafeteria staff a good laugh.

Trunk or Treat:

In 2023, the Police Department hosted our 5th annual trunk or treat event. Officers decorated their patrol cars and passed out candy to over 400 trick or treaters. The Department partnered with Fair Oaks Ranch Elementary for the event due to early voting at the police building.



Annual Toy Drive:

For many years, the Police Department has participated in the annual Toy Drive during the Christmas holiday. The toys were donated to SAMM Ministries, Presbyterian Children’s home, and the Strong Foundation—a local nonprofit.

We would like to thank the City of Fair Oaks Ranch staff and the several organizations and groups in Fair Oaks Ranch for the continuous support and generosity they show every year during the holidays. We would also like to give special thanks to the following organizations for hosting our donation boxes for toys. Their participation was instrumental in being able to donate over 1,500 toys.



- Cibolo Creek Community Church
- Fair Oaks Ranch CVS
- Spotted Deer Coffee
- Parker’s Ice Cream
- Fair Oaks Ranch Country Club
- Fair Oaks Ranch Elementary
- Van Raub Elementary
- Tellus Equipment/John Deere Store
- HEB Leon Springs
- Texas Roadhouse

Special thanks to Parker’s Ice Cream for hosting a meet Santa event that gave a free ice cream treat to everyone who dropped off a toy for the toy drive.

Santa Parade:

Officers have been celebrating the holidays with our community for years. In 2023, the Fair Oaks Ranch Police Department continued the Santa parade tradition. Officers escorted Santa Claus, along with Mrs. Claus, throughout the City in his decorated sleigh courtesy of the Fair Oaks Ranch Police Department. Santa, Mrs. Claus, and special guest elves spent 4 nights waving and celebrating with residents.

A special thanks to Mr. & Mrs. Claus for their dedication over 4 very cold and rainy nights.

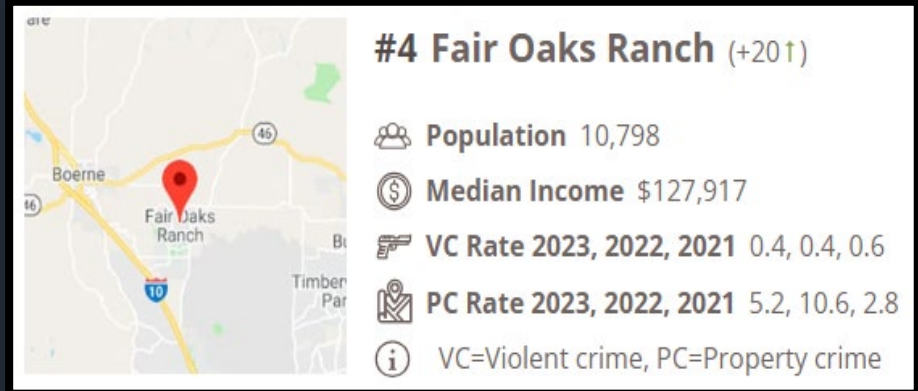


Accomplishments

4th Safest City:

The National Council for Home Safety and Security & Safewise used new Federal Bureau of Investigation data, along with internal data and research, to create its list. These organizations rank which cities in Texas are safest relative to their violent crime rate and population.

In 2022, Fair Oaks Ranch ranked 24th in the State. In 2023, Fair Oaks Ranch re-entered the top 10 with the designation as the 4th Safest City in Texas.



Texas Police Chiefs Association Accreditation Program

In 2010, the Police Department was recognized as a Best Practices Agency from the Texas Police Chiefs Association (TPCA).

Every year since, we are required to submit documentation that we are upholding those same standards. Additionally, every 4th year an on-site assessment is completed by several members of the association.

In June 2023, the Fair Oaks Ranch Police Department was scheduled for their 3rd on-site audit from the TPCA Accreditation Program. Assessors spent two days auditing over 170 standards and their report was submitted to the TPCA accreditation committee. The committee voted to approve the re-accreditation for the 4th time, making Fair Oaks Ranch Police Department one of a select few agencies across the state with 4 or more re-accreditations.

A special thank you to Lt. John Ojeda, program manager, on his diligence and hard work preparing for the on-site inspection.



In-Service Training:

It has been a long-standing policy of the Police Department to provide the best and most frequent opportunities for our Officers to attend training. We believe training is essential in providing superior service to our community and we strive to ensure that our Officers are continually afforded proper training. The Department's Officers currently hold the following licenses:

- 7 Master Peace Officers
- 7 Advanced Peace Officers
- 5 Intermediate Peace Officers
- 5 Licensed Peace Officers

In 2023, the Department had 2 Officers receive their mental health officer proficiency certificates through the Texas Commission on Law Enforcement.

Additionally, all Officers at the Department are required to attend and complete the Advanced Law Enforcement Rapid Response Training (ALERRT) conducted by Texas State University which focuses on responding to active shooter/active attack incidents. In 2023, all Officers will be required to attend training in active attack response every two years.

Along with specialized training, the Department was able to certify two additional Officers as Gracie Survival Tactics instructors. With these additional instructors the Department will be able to provide more frequent training that aides in reducing officer/suspect injuries.



Formal Education:

The Police Department continually encourages Officers to further their education. The Department supports Officers' efforts to attend universities and provides incentives for Officers to achieve their degree.

In 2023, the Department had 9 Officers with a bachelor's degree. Additionally, the Department currently has 2 Officers enrolled in undergraduate programs, and 3 Officers currently seeking their graduate degrees.

Awards

The Fair Oaks Ranch Police Department is honored to award Officers who have performed above and beyond in their service to residents. Nominations for awards may be made by any person or organization for any Officer who displayed extraordinary heroism or performed a meritorious act of service.

In 2023, the City of Fair Oaks Ranch presented 3 Life Saving Awards and 3 Letters of Commendation for Outstanding and Exceptional Service to the City of Fair Oaks Ranch and its residents.

➤ Life-saving award

- Sgt. Alex Willis
- Mr. Glen McKinney
- Mr. Brian Clingman



➤ Letters of Commendation

- Officer Amanda Pina (2)
- Detective Elsie Serold



➤ Service Awards received in 2023:

5 Years of Service
Officer Matthew Drexler

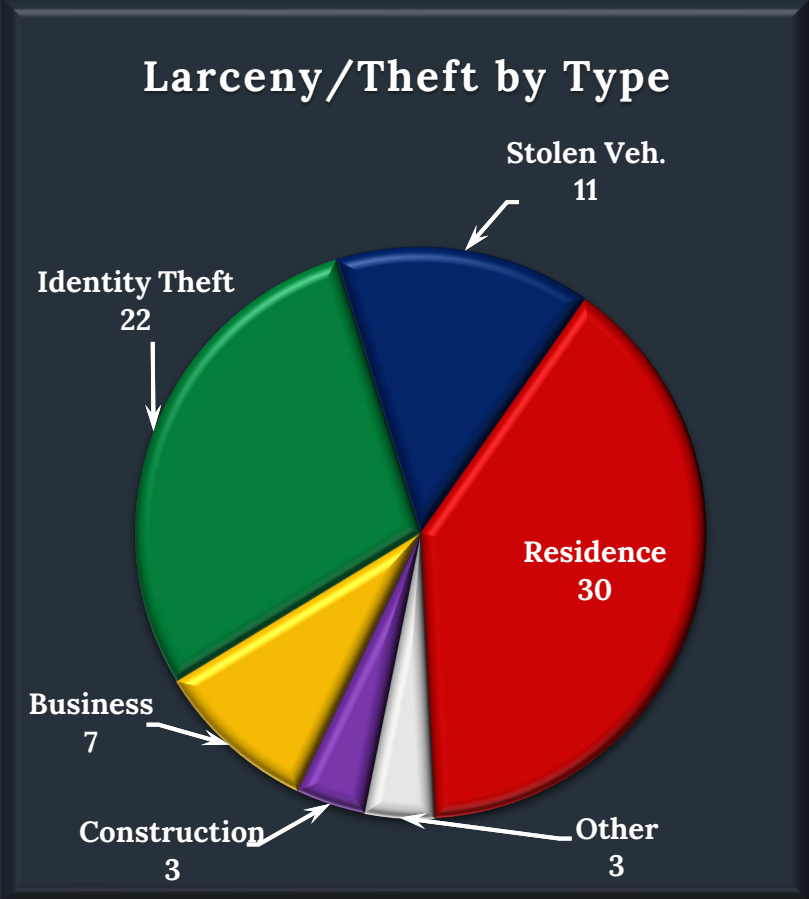
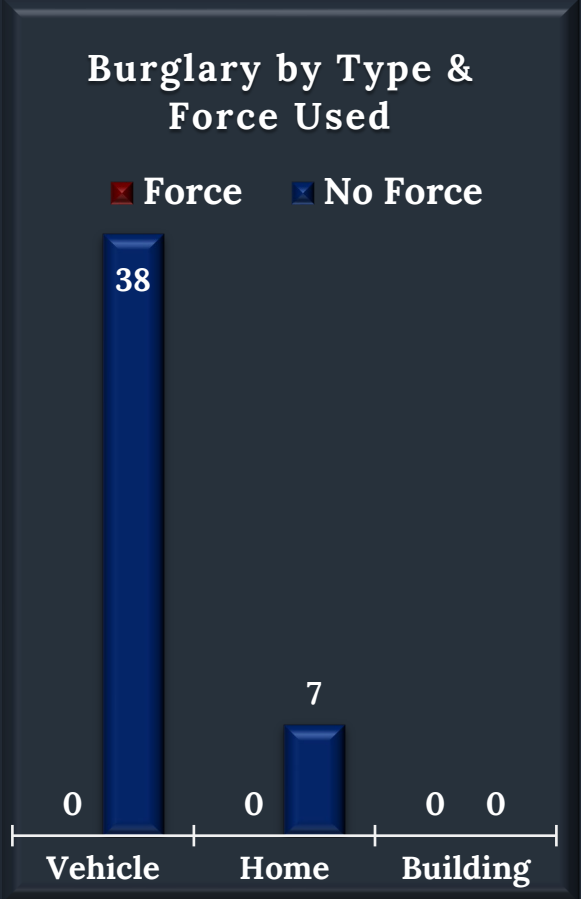
5 Years of Service
K-9 Buddy



Crime Statistics

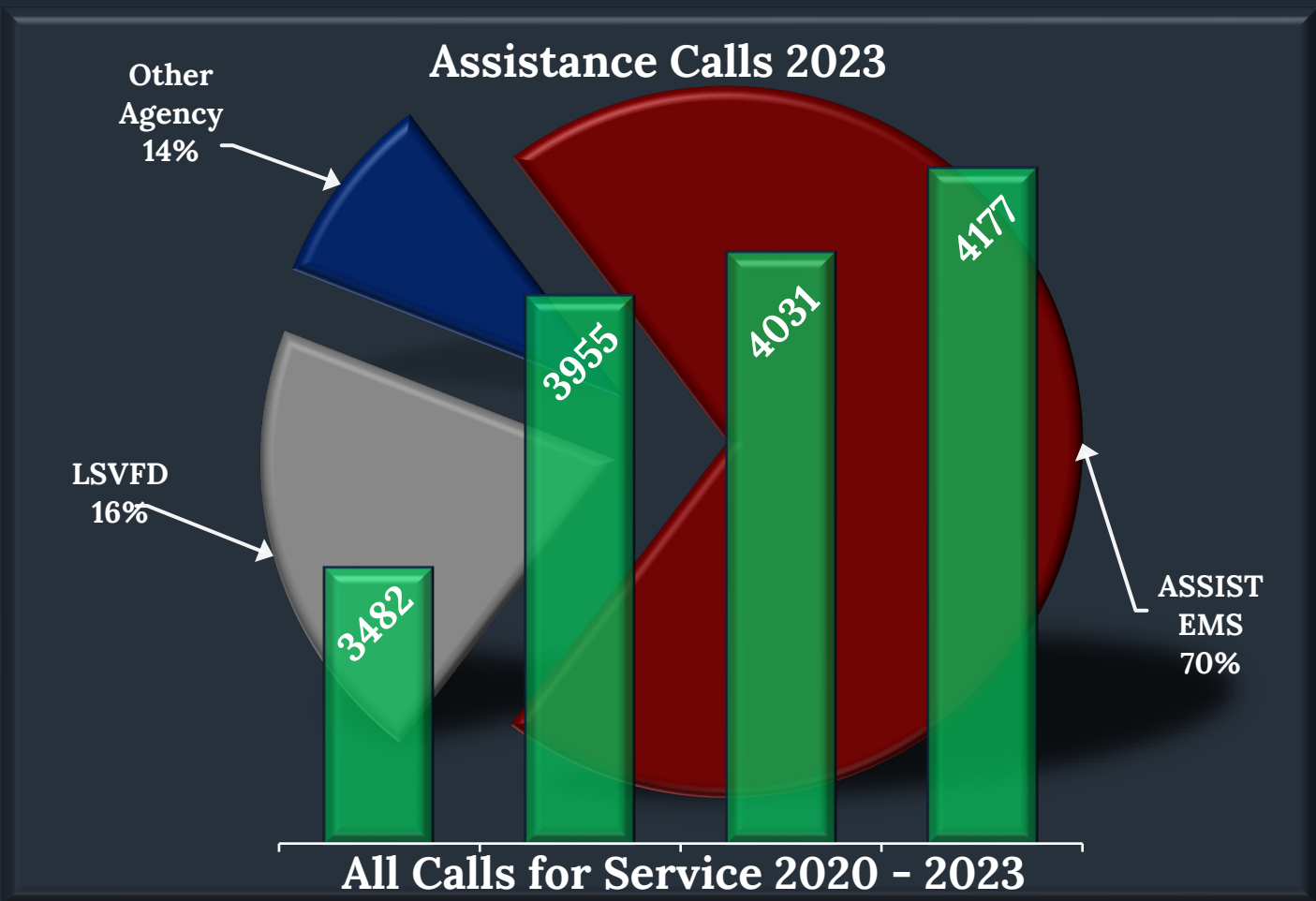
Incidents/Offenses

	<u>2022</u>	<u>2023</u>	+ / -
Aggravated Assault	3	3	-- 0%
Sexual Offenses	10	2	▼ 80%
Assaults	20	17	▼ 15%
Deceased Persons	23	18	▼ 21%
Emergency Detention	10	23	▲ 130%
Runaway/Missing	0	8	▲ 800%
Burglary	42	45	▲ 7%
Larceny/Theft	111	76	▼ 31%
Arrests	411	474	▲ 15%
Other	161	247	▲ 53%



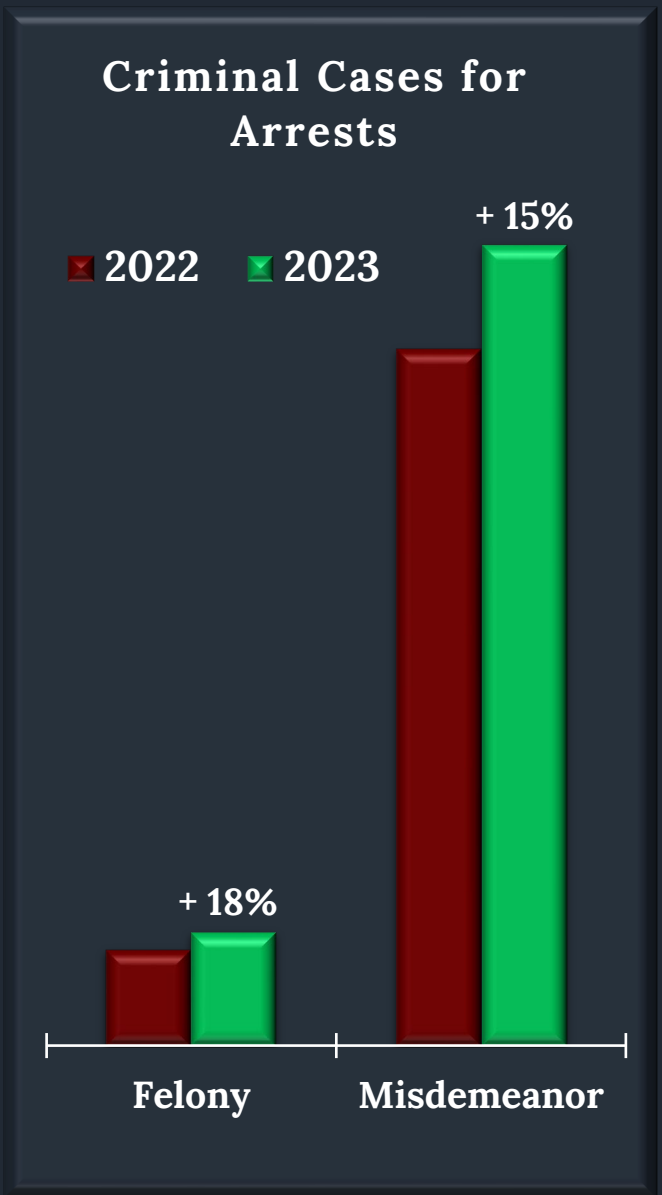
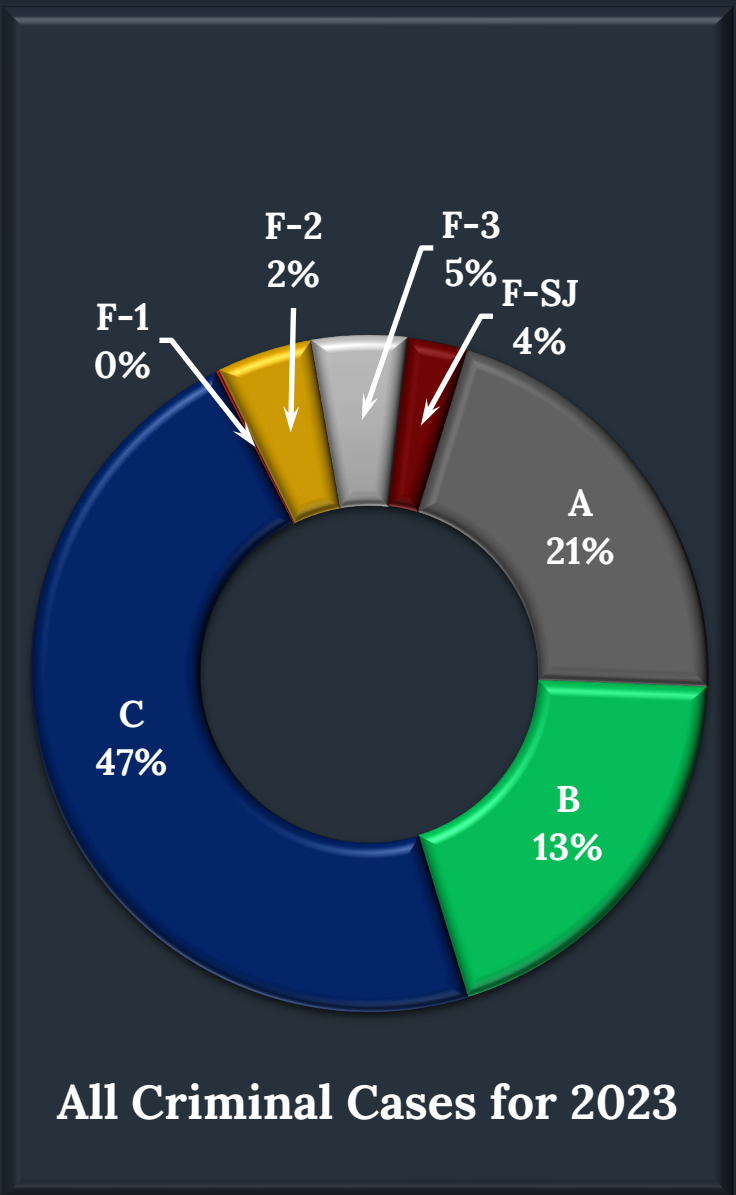
Calls for Service

	<u>2022</u>	<u>2023</u>	<u>+ / -</u>
Calls for Service	4,031	4,177	▲ 4 %
Assist Other Agency	85	61	▼ 28 %
Assist EMS	442	417	▼ 6 %
Assist LSVFD	102	121	▲ 19 %
Accidents	101	135	▲ 33 %
Disturbances	126	122	▼ 3 %
Alarms	436	440	▲ 1 %
Suspicious Activity	313	391	▲ 25 %
Miscellaneous Activity	89	47	▼ 47 %
Assist Public	414	366	▼ 12 %



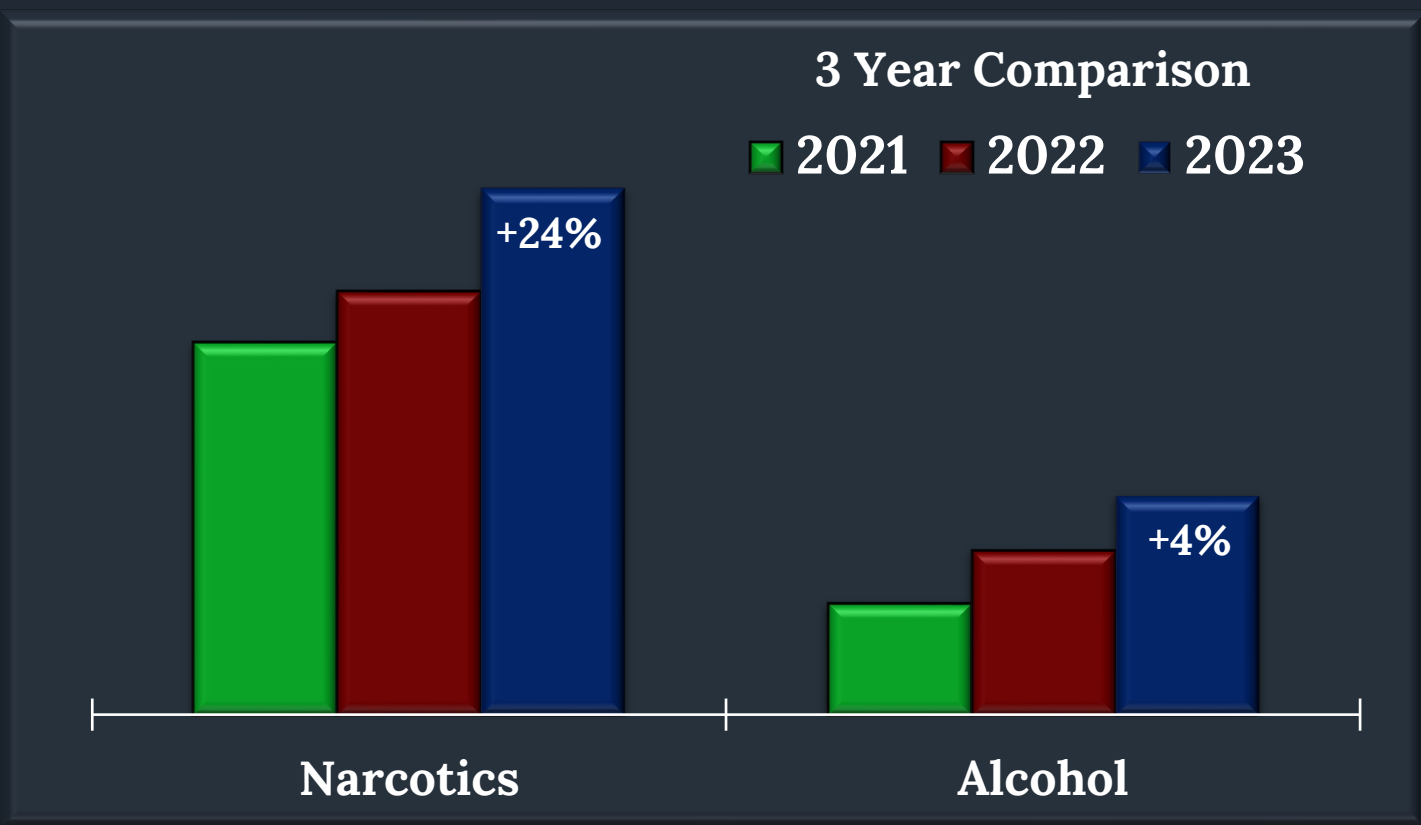
Arrests & Offenses

	<u>2022</u>	<u>2023</u>	+ / -
Individuals	289	294	▲ 2%
Offenses	411	474	▲ 15%
Resident	44	33	▼ 25%
Non-Resident	245	261	▲ 7%
Felony	50	59	▲ 18%
Misdemeanor	361	415	▲ 15%



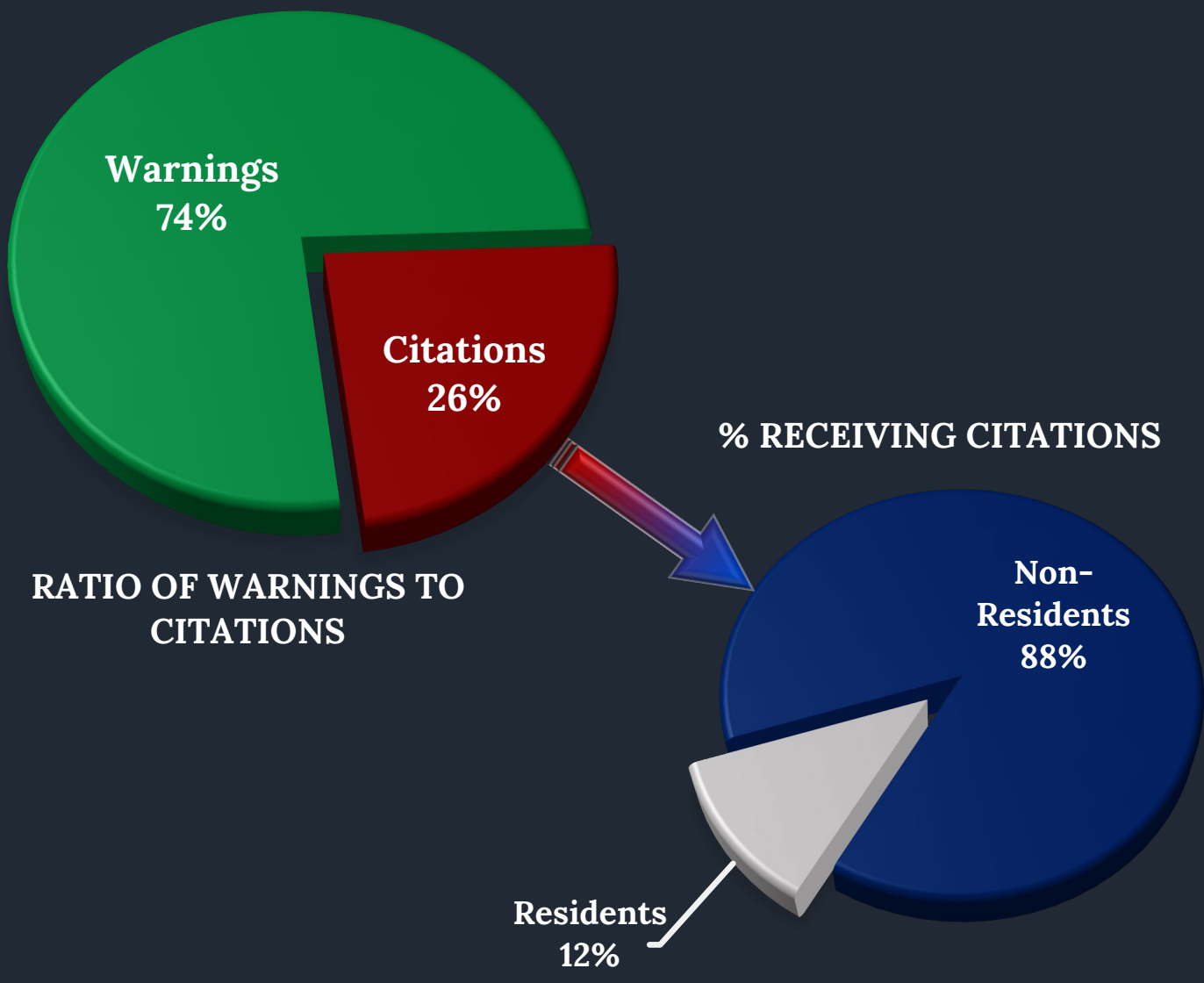
Alcohol & Narcotics

■ <u>Alcohol Violations</u>	<u>2022</u>	<u>2023</u>	+ / -
Driving While Intoxicated	30	30	-%
Public Intoxication	16	9	▼ 43%
Open Container	22	23	▲ 5%
DUI – Minor	2	2	-%
Minor in Poss.	37	41	▲ 11 %
Minor in Consumption	5	11	▲ 120%
■ <u>Narcotics Violations</u>			
Heroin/Opiates	1	4	▲ 300%
Cocaine	5	8	▲ 60%
Methamphetamine	4	6	▲ 50%
Rx/Dangerous Drugs	9	17	▲ 88%
Marijuana/THC/Hash	46	41	▼ 10%
Other	3	5	▲ 65%
Paraphernalia	148	188	▲ 27%

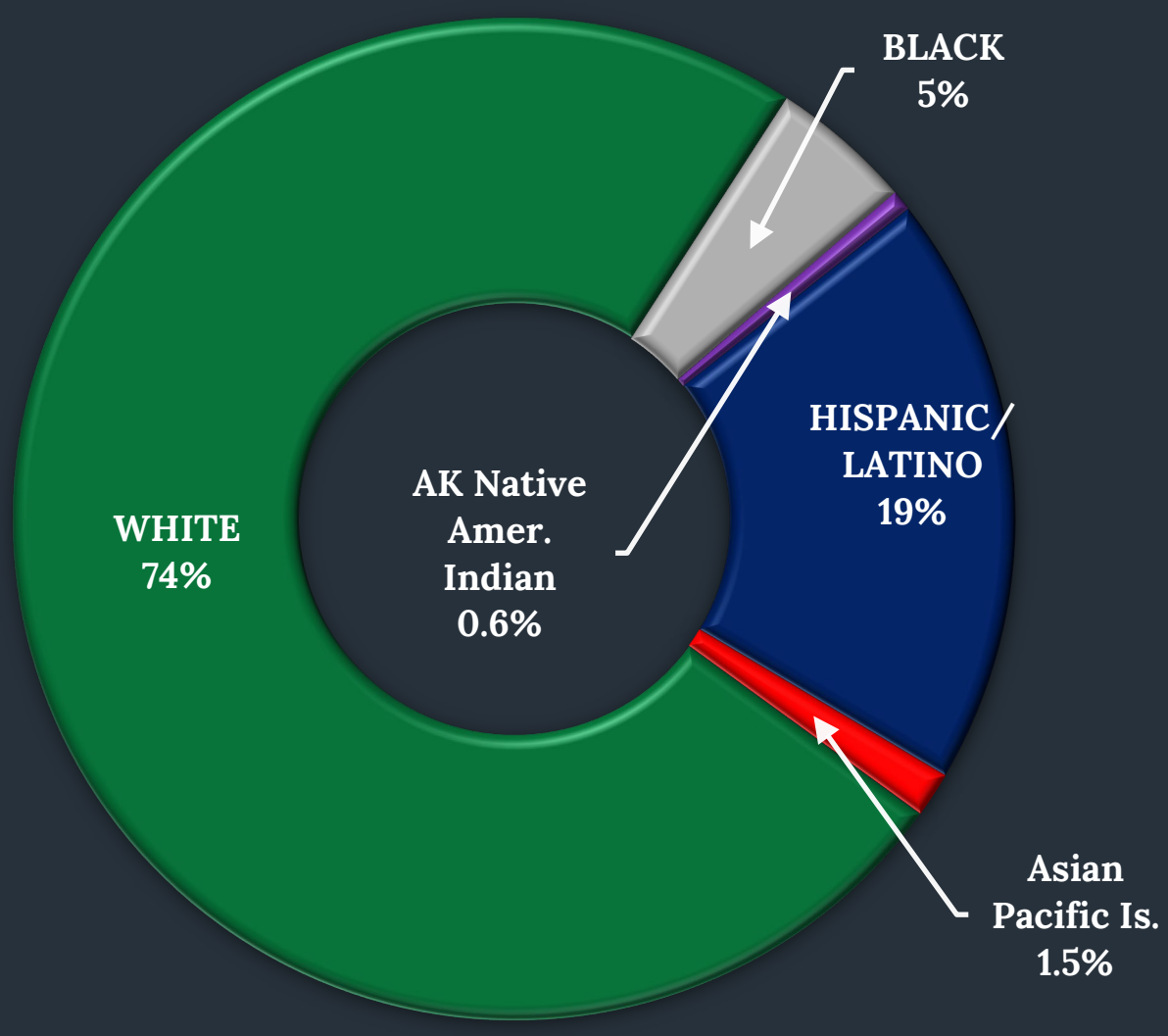


Traffic Statistics

	<u>2022</u>	<u>2023</u>	+ / -
Individuals Stopped	4,708	6,327	▲ 34%
Citations	1,643	2,075	▲ 26%
Warnings	4,599	6,744	▲ 47%
Citations – Residents	186	193	▲ 4%
Citations – Non-Residents	1,153	1,440	▲ 25%



Racial Profiling Data

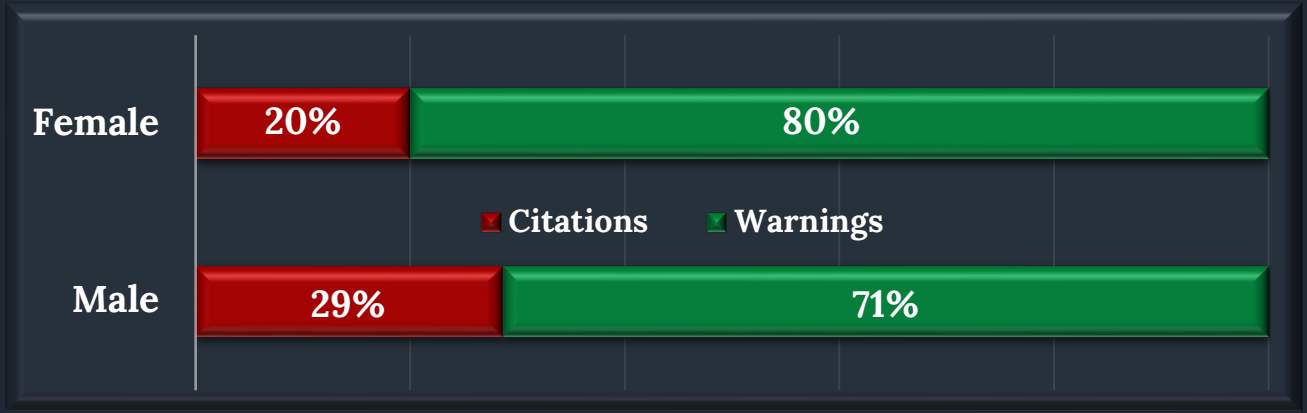


Total Breakdown for All Individuals Stopped

White	4,686	74 %
Hispanic	1,211	19 %
Black	290	5 %
AK Native/Amer. Indian	42	0.6 %
Asian/Pacific Islander	92	1.5 %

Total by Gender

	<u>Citation</u>	<u>Warning</u>	<u>Total</u>
Female	415	1,659	2,074
Male	1,218	3,029	4,247



Race/Ethnicity Known Prior to Stop

	<u>Yes</u>	<u>No</u>
	14	6,307

Result of the Stop

	<u>Citation</u>	<u>Warning</u>	<u>Citation & Arrest</u>	<u>Warning & Arrest</u>
White	1,051	3,582	41	12
Hispanic/Latino	442	755	10	4
Black	61	224	4	1
Ak Native/Amer. Indian	8	34	-	-
Asian/Pacific Is.	16	76	-	-

Reason for Stop/Contact

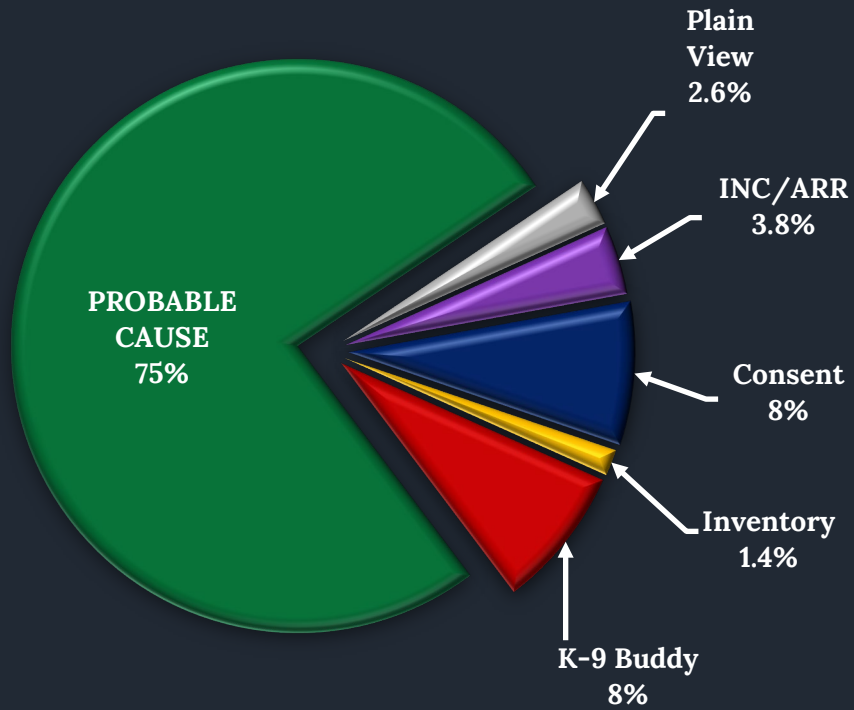
Moving Traffic Violation	4,556	72 %
Pre-Existing Knowledge	25	<1%
Vehicle Traffic Violation	1,675	26 %
Violation of Law	65	1 %

Types of Violations Written

	<u>Citations</u>	<u>Warnings</u>
Speeding	580	2,514
Driver's License Violations	315	392
Vehicle Registration	502	1,229
No Insurance	173	273
Disregard Stop Light/Sign	60	431
Equipment Violations	119	1,351
Other	326	556

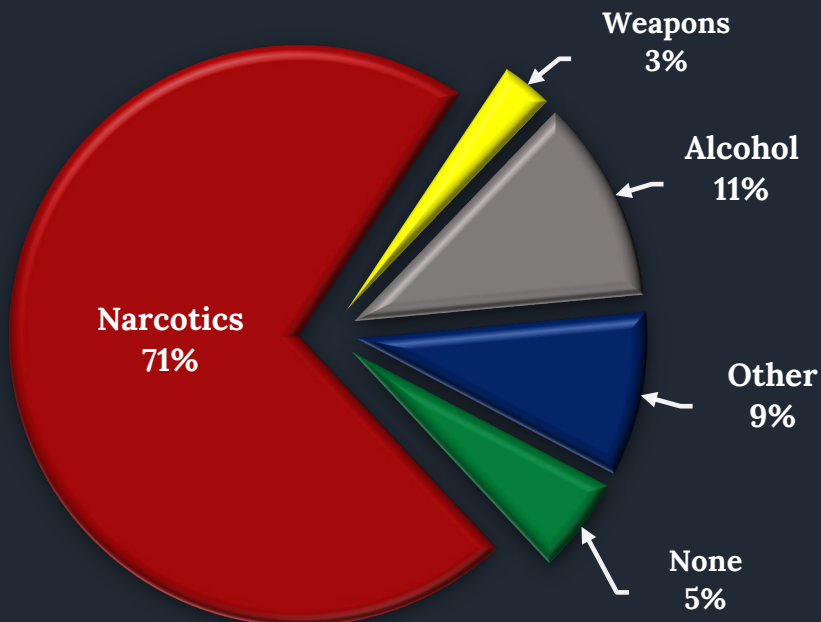
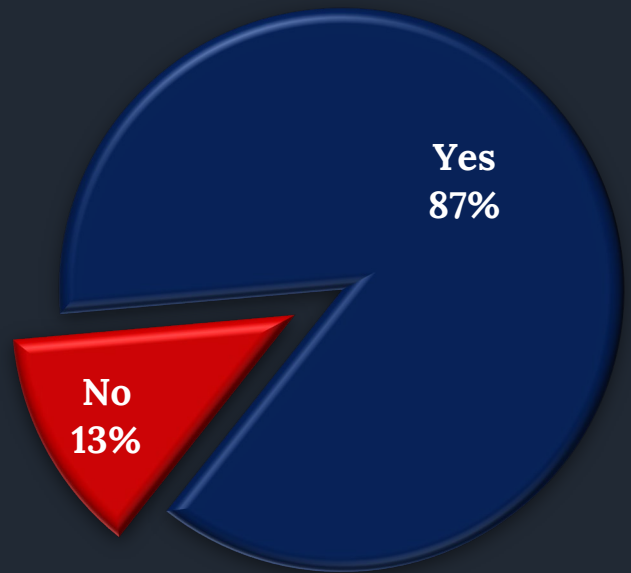
Total Searches from Traffic Stops

	<u>White</u>	<u>Hispanic/ Latino</u>	<u>Black</u>	<u>AK Native/ Amer. Indian</u>	<u>Asian/ Pacific Isl.</u>
Consent	19	6	2	-	-
Plain View	4	5	-	-	-
Incident to Arrest	8	5	-	-	-
Inventory	3	2	-	-	-
Probable Cause	170	66	18	-	1
No Search	4,482	1,127	270	42	91



Searches Conducted

Was Contraband Found?



Type of Contraband Found During Searches

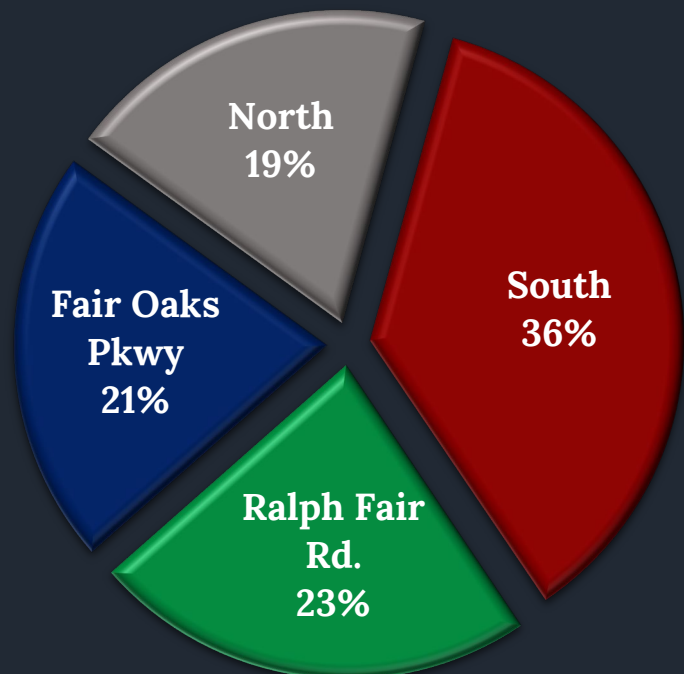
Miscellaneous Calls for Service

	<u>2022</u>	<u>2023</u>	+ / -
Accidents	101	135	▲ 33%
Alarms	436	440	▲ 1%
City Ord. Violation	47	53	▲ 13%
Animal Calls	643	740	▲ 15%
Home Watches	10,916	19,224	▲ 76%

<u>Motor Vehicle Accidents</u>	<u>2022</u>	<u>2023</u>
Single Vehicle	30	42
Multiple Vehicles	38	53
Vehicle vs. Wildlife	12	21
Hit & Run	16	16
Other	5	3

Accidents by Area

- Ralph Fair Rd – 31
- Fair Oaks Parkway - 29
- North of Cibolo Creek - 26
- South of Cibolo Creek - 49



<u>Alarm Calls</u>	<u>2022</u>	<u>2023</u>	
911 hang up	104	64	▼
Alarm	436	440	▲
Fire Alarm	52	63	▲
Medical Alarm	35	43	▲

<u>City Ordinances</u>	<u>2022</u>	<u>2023</u>	
Fireworks	22	16	▼
Solicitors	12	2	▼
Other	13	35	▲

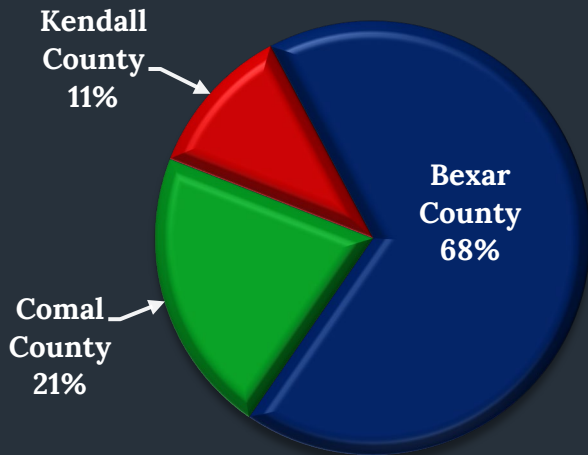
<u>Animal Calls</u>	<u>2022</u>	<u>2023</u>	
Deer Calls	354	334	▼
All Other	289	406	▲

<u>Administrative</u>	<u>2022</u>	<u>2023</u>	
Golf Cart Permits	149	118	▼
Public Information Requests	232	256	▲
Pet Registrations	101	204	▲

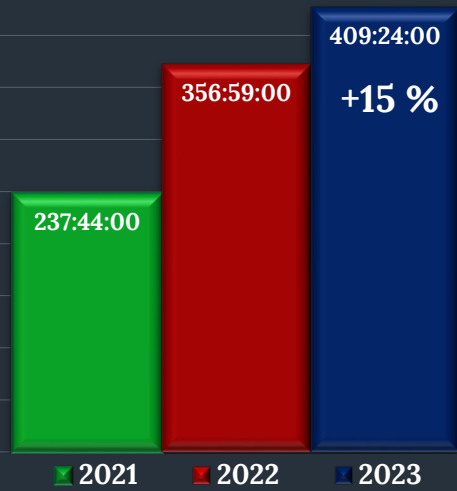


Officer Availability Data

Percentage of Time Out of City on Arrests

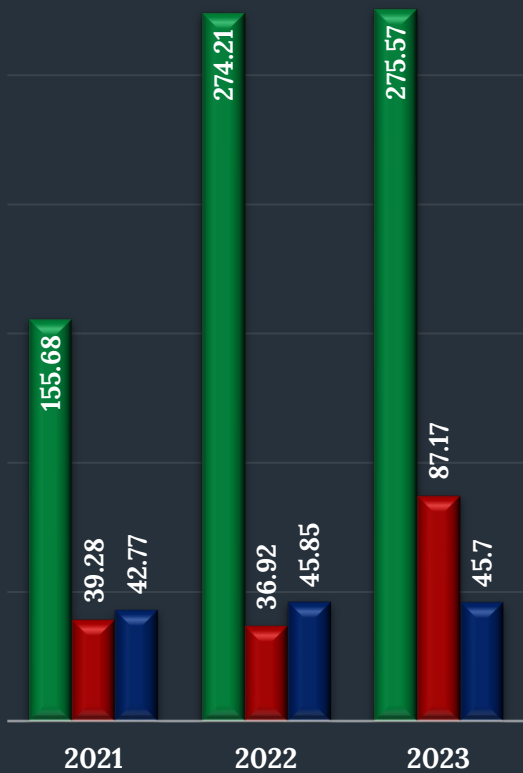


Time Out of City 2021-2023

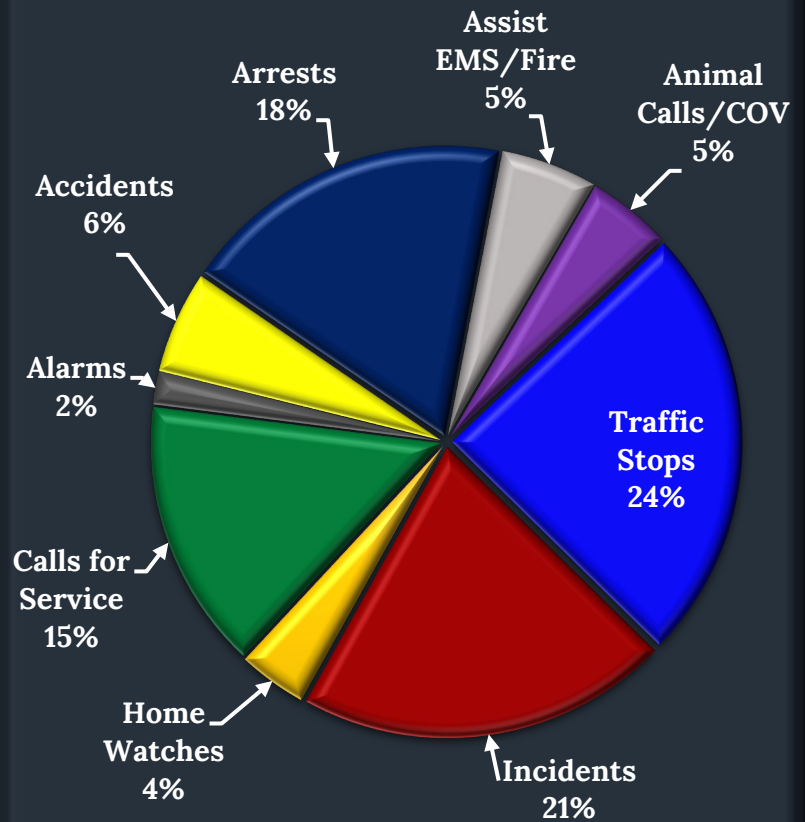


Time Out of City 2021-2023

█ Bexar Co. █ Comal Co. █ Kendall Co.



Average Time Spent Per Call Type 2023



Fair Oaks Ranch, TX PD

Jan 1, 2023 - Dec 31, 2023

Texas TCOLE SB1187 Racial Profiling Report (2022)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

01. Total Traffic Stops	
	6,321
Total	6,321

02. Location of Stop		
CITY STREET	84.56%	5,345
COUNTY ROAD	0.06%	4
PRIVATE PROPERTY OR OTHER	0.73%	46
STATE HIGHWAY	14.65%	926
Total	100.00%	6,321

03. Was Race Known Prior to Stop?		
N	99.78%	6,307
Y	0.22%	14
Total	100.00%	6,321

04. Race or Ethnicity		
ALASKA NATIVE/AMERICAN INDIAN	0.66%	42
ASIAN/PACIFIC ISLANDER	1.46%	92
BLACK	4.59%	290
HISPANIC/LATINO	19.16%	1,211
WHITE	74.13%	4,686
Total	100.00%	6,321

05. Gender			
FEMALE	ALASKA NATIVE/AMERICAN INDIAN	0.58%	12
	ASIAN/PACIFIC ISLANDER	1.35%	28
	BLACK	3.71%	77
	HISPANIC/LATINO	10.17%	211

Fair Oaks Ranch, TX PD

Jan 1, 2023 - Dec 31, 2023

Texas TCOLE SB1187 Racial Profiling Report (2022)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

05. Gender			
FEMALE	WHITE	84.19%	1,746
		100.00%	2,074
MALE	ALASKA NATIVE/AMERICAN INDIAN	0.71%	30
	ASIAN/PACIFIC ISLANDER	1.51%	64
	BLACK	5.02%	213
	HISPANIC/LATINO	23.55%	1,000
	WHITE	69.23%	2,940
		100.00%	4,247
Total			6,321

06. Reason for Stop?			
MOVING TRAFFIC VIOLATION	ALASKA NATIVE/AMERICAN INDIAN	0.79%	36
	ASIAN/PACIFIC ISLANDER	1.58%	72
	BLACK	4.17%	190
	HISPANIC/LATINO	16.77%	764
	WHITE	76.69%	3,494
		100.00%	4,556
PRE EXISTING KNOWLEDGE	BLACK	4.00%	1
	HISPANIC/LATINO	12.00%	3
	WHITE	84.00%	21
		100.00%	25
VEHICLE TRAFFIC VIOLATION	ALASKA NATIVE/AMERICAN INDIAN	0.30%	5
	ASIAN/PACIFIC ISLANDER	1.13%	19
	BLACK	5.67%	95
	HISPANIC/LATINO	25.19%	422
	WHITE	67.70%	1,134

Fair Oaks Ranch, TX PD

Jan 1, 2023 - Dec 31, 2023

Texas TCOLE SB1187 Racial Profiling Report (2022)

PLEASE NOTE: This report is based on the format provided by the Texas Commission on Law Enforcement (TCOLE), current as of Dec. 14, 2022.

06. Reason for Stop?			
		100.00%	1,675
VIOLATION OF LAW	ALASKA NATIVE/AMERICAN INDIAN	1.54%	1
	ASIAN/PACIFIC ISLANDER	1.54%	1
	BLACK	6.15%	4
	HISPANIC/LATINO	33.85%	22
	WHITE	56.92%	37
		100.00%	65
Total			6,321

07. Was a Search Conducted?			
N	ALASKA NATIVE/AMERICAN INDIAN	0.70%	42
	ASIAN/PACIFIC ISLANDER	1.51%	91
	BLACK	4.49%	270
	HISPANIC/LATINO	18.75%	1,127
	WHITE	74.55%	4,482
		100.00%	6,012
Y	ASIAN/PACIFIC ISLANDER	0.32%	1
	BLACK	6.47%	20
	HISPANIC/LATINO	27.18%	84
	WHITE	66.02%	204
		100.00%	309
Total			6,321

08. Reason for Search?			
CONSENT	BLACK	7.41%	2
	HISPANIC/LATINO	22.22%	6
	WHITE	70.37%	19

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08. Reason for Search?			
		100.00%	27
CONTRABAND IN PLAIN VIEW	HISPANIC/LATINO	55.56%	5
	WHITE	44.44%	4
		100.00%	9
INCIDENT TO ARREST	HISPANIC/LATINO	38.46%	5
	WHITE	61.54%	8
		100.00%	13
INVENTORY	HISPANIC/LATINO	40.00%	2
	WHITE	60.00%	3
		100.00%	5
NO SEARCH	ALASKA NATIVE/AMERICAN INDIAN	0.70%	42
	ASIAN/PACIFIC ISLANDER	1.51%	91
	BLACK	4.49%	270
	HISPANIC/LATINO	18.75%	1,127
	WHITE	74.55%	4,482
		100.00%	6,012
PROBABLE CAUSE	ASIAN/PACIFIC ISLANDER	0.39%	1
	BLACK	7.06%	18
	HISPANIC/LATINO	25.88%	66
	WHITE	66.67%	170
		100.00%	255
Total			6,321
09. Was Contraband Discovered?			
N	BLACK	7.50%	3
	HISPANIC/LATINO	32.50%	13

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09. Was Contraband Discovered?			
N	WHITE	60.00%	24
		100.00%	40
Y	ASIAN/ PACIFIC ISLANDER	0.37%	1
	BLACK	6.32%	17
	HISPANIC/ LATINO	26.39%	71
	WHITE	66.91%	180
		100.00%	269
Total			309

10. Description of Contraband			
ALCOHOL	HISPANIC/LATINO	25.00%	9
	WHITE	75.00%	27
		100.00%	36
DRUGS	ASIAN/PACIFIC ISLANDER	0.44%	1
	BLACK	7.52%	17
	HISPANIC/LATINO	25.22%	57
	WHITE	66.81%	151
		100.00%	226
OTHER	HISPANIC/LATINO	20.69%	6
	WHITE	79.31%	23
		100.00%	29
STOLEN PROPERTY	HISPANIC/LATINO	100.00%	1
		100.00%	1
Total			292

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11. Result of the Stop			
CITATION	ALASKA NATIVE/AMERICAN INDIAN	0.51%	8
	ASIAN/PACIFIC ISLANDER	1.01%	16
	BLACK	3.87%	61
	HISPANIC/LATINO	28.01%	442
	WHITE	66.60%	1,051
		100.00%	1,578
CITATION AND ARREST	BLACK	7.27%	4
	HISPANIC/LATINO	18.18%	10
	WHITE	74.55%	41
		100.00%	55
WRITTEN WARNING	ALASKA NATIVE/AMERICAN INDIAN	0.73%	34
	ASIAN/PACIFIC ISLANDER	1.63%	76
	BLACK	4.80%	224
	HISPANIC/LATINO	16.16%	755
	WHITE	76.69%	3,582
		100.00%	4,671
WRITTEN WARNING AND ARREST	BLACK	5.88%	1
	HISPANIC/LATINO	23.53%	4
	WHITE	70.59%	12
		100.00%	17
Total			6,321
12. Arrest Based On			
OUTSTANDING WARRANT	BLACK	6.25%	1
	HISPANIC/LATINO	25.00%	4
	WHITE	68.75%	11
		100.00%	16
VIOLATION OF PENAL CODE	BLACK	7.14%	4

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12. Arrest Based On			
VIOLATION OF PENAL CODE	HISPANIC/LATINO	17.86%	10
	WHITE	75.00%	42
		100.00%	56
Total			72

13. Was Physical Force Used?			
N	ALASKA NATIVE/AMERICAN INDIAN	0.66%	42
	ASIAN/PACIFIC ISLANDER	1.46%	92
	BLACK	4.59%	290
	HISPANIC/LATINO	19.15%	1,210
	WHITE	74.15%	4,686
		100.00%	6,320
Y	HISPANIC/LATINO	100.00%	1
		100.00%	1
Total			6,321

Was Arrest Due to Contraband Found?			
N	BLACK	2.56%	1
	HISPANIC/LATINO	15.38%	6
	WHITE	82.05%	32
		100.00%	39
Y	BLACK	12.12%	4
	HISPANIC/LATINO	24.24%	8
	WHITE	63.64%	21
		100.00%	33
Total			72