



CITY OF FAIR OAKS RANCH
CITY COUNCIL REGULAR MEETING

Thursday, November 21, 2024 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

AGENDA

OPEN MEETING

- [1.](#) Roll Call - Declaration of a Quorum
- [2.](#) Pledge of Allegiance

CITIZENS and GUEST FORUM

To address the Council, please sign the Attendance Roster located on the table at the entrance in the foyer of the Public Safety Training Room. In accordance with the Open Meetings Act, Council may not discuss or take action on any item which has not been posted on the agenda. Speakers shall limit their comments to five (5) minutes each.

- [3.](#) Citizens to be heard

CONSENT AGENDA

All of the following items are considered to be routine by the City Council, there will be no separate discussion on these items and will be enacted with one motion. Items may be removed by any Council Member by making such request prior to a motion and vote.

- [4.](#) Approval of the October 17, 2024 Regular City Council meeting minutes

Christina Picioccio, TRMC, City Secretary

- [5.](#) Approval of a resolution approving the 2024 property tax levy roll for the City of Fair Oaks Ranch, Texas

Summer Fleming, CGFO, Director of Finance

- [6.](#) Approval of the second reading of an ordinance amending the City Council Meeting Rules of Procedure, identifying procedures and guidelines for the approval of Council Member absences from Council Meetings

Gregory C. Maxton, Mayor

- [7.](#) Approval of a resolution casting votes for candidates for the Boards of Directors for Bexar and Comal Appraisal Districts for 2025

Gregory C. Maxton, Mayor

8. Approval of a resolution authorizing the execution of a change order with Patti Engineering for electrical improvements at Well # 26

Clayton Hoelscher, Procurement Manager

9. Approval of a resolution authorizing the execution of agreements with Maguire Iron, Inc. for water tank maintenance services, expenditure of the required funds, and execution of all applicable documents by the City Manager

Clayton Hoelscher, Procurement Manager

10. Approval of a resolution authorizing the execution of an agreement with Maguire Iron, Inc. for the Water Plant 5 Ground Storage Tank project

Clayton Hoelscher, Procurement Manager

11. Approval of Council Member Rhoden's absence from the November 21, 2024 Regular City Council meeting

Keith Rhoden, Council Member, Place 2

CONSIDERATION/DISCUSSION ITEMS

12. Consideration and possible action approving a resolution authorizing the execution of an Interlocal Agreement with Bexar County for the Old Fredericksburg Road Water Line Replacement Project

Grant Watanabe, P.E., CFM, Director of Public Works and Engineering Services

13. Consideration and possible action approving the first reading of an ordinance amending the budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025

Summer Fleming, CGFO, Director of Finance

REQUESTS AND ANNOUNCEMENTS

14. Announcements and reports by Mayor and Council Members

15. Announcements by the City Manager

16. Requests by Mayor and Council Members that items be placed on a future City Council agenda

CONVENE INTO EXECUTIVE SESSION

Pursuant to Section 551.101 of the Open Meetings Act, Texas Gov't Code, a quorum of the governing body hereby convenes into closed session:

Sec. 551.071 (Consultation with Attorney) the City Council will meet in private consultation with legal counsel to seek the advice of its attorneys about pending or contemplated litigation, a settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Government Code; to wit:

- [17.](#) Case No. 22-090-451; Vincent A. Caldarola, MD vs. City of Fair Oaks Ranch, Texas
- [18.](#) Discussion related to possible terms and conditions necessary to resolve disputes that have been the subject of ongoing litigation with the development commonly known as Boerne Ranch Estates, LLC, aka Fair Oaks Meadows

Sec. 551.072 (Deliberation regarding real property)

- [19.](#) The City Council will meet in closed session to deliberate the purchase, exchange, lease, or value of real property that may be considered for future location of water and wastewater system improvements

RECONVENE INTO OPEN SESSION

Discussion and possible action on items discussed in Executive Session

ADJOURNMENT

Signature of Agenda Approval: s/Scott M. Huizenga

Scott M. Huizenga, ICMA-CM, City Manager

I, Christina Picioccio, TRMC, City Secretary, certify that the above Notice of Meeting was posted on the outside bulletin board at the Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas, and on the City's website www.fairoaksranchtx.org, both places being convenient and readily accessible to the general public at all times.

As per Texas Government Code 551.045, said Notice was posted by 6:30 PM, November 18, 2024 and remained so posted continuously for at least 72 hours before said meeting was convened. A quorum of various boards, committees, and commissions may attend the City Council meeting.

The Fair Oaks Ranch Police Station is wheelchair accessible at the front main entrance of the building from the parking lot. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary's office at (210) 698-0900. Braille is not available. The City Council reserves the right to convene into Executive Session at any time regarding an issue on the agenda for which it is legally permissible; pursuant to Texas Government Code Chapter 551. Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).

Regular City Council Meeting - Ordinances: Second reading amending City Council Rules of Procedure, First reading amending the budget for FY beginning Oct 1, 2024 and ending Sep 30, 2025; Resolutions: Approving 2024 property tax levy roll, Casting votes for candidates for the Boards of Directors for Bexar & Comal Appraisal District for 2025, Authorizing the execution of a change order with Patti Engineering for electrical improvements at Well # 26, Authorizing the execution of a change order with Patti Engineering for electrical improvements at Well # 26, authorizing the execution of an agreement with Maguire Iron, Inc. for the Water Plant 5 Ground Storage Tank project, Approval of Council Member Rhoden's absence from the November 21, 2024 Regular City Council meeting, Approving a resolution authorizing the execution of an Interlocal Agreement with Bexar County for the Old Fredericksburg Road Water Line Replacement Project

PROCLAMATION

City of Fair Oaks Ranch Accounting Professionals Day

November 10, 2024

WHEREAS, the City of Fair Oaks Ranch is fortunate to have a dedicated and talented Finance Team, whose commitment to transparency, accuracy, and excellence has set a high standard in municipal financial management; and

WHEREAS, this outstanding team has consistently demonstrated superior performance, earning recognition from the Government Finance Officers Association (GFOA) for their achievements, including:

- **Distinguished Budget Presentation Award**, received for **five consecutive years**, a testament to their exceptional ability in presenting clear, informative, and comprehensive budgets;
- **Popular Annual Financial Reporting Award**, for fiscal years **2020-21 and 2021-22**, acknowledging their excellence in making financial information accessible and understandable to the public;
- **Certificate of Achievement for Excellence in Financial Reporting**, earned for **seven consecutive years**, highlighting their unwavering commitment to providing comprehensive and transparent financial reports; and

WHEREAS, in addition to these distinguished awards, the City’s Finance Team has been honored with the **GFOA Triple Crown designation for 2021 and 2022**, a rare and prestigious achievement that recognizes the team’s extraordinary accomplishments in financial reporting, budgeting, and transparency across multiple platforms; and

WHEREAS, the exceptional performance of the City’s Finance Team not only reflects their dedication and skill but also serves as a vital foundation for maintaining the fiscal health and public trust in our city; and

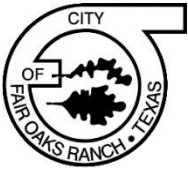
WHEREAS, these dedicated and credentialed professionals continually strive to meet the highest standard of ethics, professionalism, and knowledge by maintaining and enhancing their skills through continuing professional education; and

NOW, THEREFORE, the City Council of the City of Fair Oaks Ranch recognizes November 10, 2024, as Accounting Professionals Day, and further extends appreciation to our Finance Team, and we ask the citizens to acknowledge the outstanding financial stewardship our Finance Department provides the city every day, ensuring the financial strength and integrity of our community.

WITNESS MY HAND AND SEAL THIS 10th DAY OF NOVEMBER, 2024.

Gregory C. Maxton, Mayor

Christina Picioccio, TRMC
City Secretary



CITY OF FAIR OAKS RANCH CITY COUNCIL REGULAR MEETING

Thursday, October 03, 2024 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqrh1lbajwshKA/live>

MINUTES

OPEN MEETING

1. **Roll Call - Declaration of a Quorum**

Council Present: Mayor Maxton and Council Members: Olvera, Koerner, and Parker

Council Absent: Council Members Stroup, Rhoden and Muenchow

With a quorum present, the meeting was called to order at 6:30 PM.

2. **Pledge of Allegiance** – The Pledge of Allegiance was recited in unison.

CITIZENS and GUEST FORUM

3. **Citizens to be heard.**

Mayor Maxton read a letter from citizen, Geri Pieper, requesting speed monitoring signs and a reduction of the speed limit on Dietz Elkhorn.

CONSENT AGENDA

4. **Approval of the September 16, 2024 Special City Council meeting minutes.**

5. **Approval of the September 16, 2024 Special City Council meeting minutes.**

6. **Approval of Council Member Rhoden's absence from the August 15, 2024 and October 3, 2024 Regular City Council meetings.**

7. **Approval of Council Member Olvera's absence from the September 19, 2024 Regular City Council meeting.**

MOTION: Made by Council Member Parker, seconded by Council Member Olvera, to approve the Consent Agenda.

VOTE: 4 - 0; Motion Passed.

Mayor Maxton recommended changing the order of agenda items and proposed that all Oak Bend Estate items be addressed in sequence, followed by all Stone Creek Ranch items: City Council voiced no objection.

PUBLIC HEARING

8. **The City Council will conduct a public hearing to receive public testimony on the following variance request: Application No. PV# 2024-01 from the applicant, Sitterle Homes LTD, on behalf of the property owner, Oak Bend Forest, L.C., to reduce the minimum required street frontage from 150 feet to a range of 107.75 – 148.68 feet for 38 lots in the proposed 55-lot Oak Bend Subdivision Phase I.**
- a) Mayor Maxton opened the public hearing at 6:37 PM.
 - b) Grant Watanabe, P.E., CFM, Director of Public Works and Engineering Services, provided a presentation on the variance request.
 - c) The applicant did not provide a presentation of the variance request.
 - d) City Council did not receive public testimony for or against the variance request.
 - e) Mayor Maxton closed public comments at 6:44 PM.
 - f) City Council discussed the request, inclusive of asking questions of the applicant and staff.
 - g) Mayor Maxton adjourned the public hearing with no formal action.

CONSIDERATION/DISCUSSION ITEMS

10. **Consideration and possible action approving a variance request: Application No. PV# 2024-01 from the applicant, Sitterle Homes LTD, on behalf of the property owner, Oak Bend Forest, L.C., to reduce the minimum required street frontage from 150 feet to a range of 107.75 – 148.68 feet for 38 lots in the proposed 55-lot Oak Bend Subdivision Phase I.**

MOTION: Made by Council Member Koerner, seconded by Council Member Parker, to approve the proposed variance to permit street frontages of less than 150 feet for 38 of the 55 lots in Oak Bend Subdivision Phase I, with frontages ranging from 107.75 to 148.68 feet as presented.

VOTE: 4 - 0; Motion Passed.

11. **Consideration and possible action approving the Oak Bend Subdivision Phase I Tree Preservation Plan.**

MOTION: Made by Council Member Olvera, seconded by Council Member Koerner, to approve the Oak Bend Subdivision Phase I Tree Preservation Plan.

VOTE: 4 - 0; Motion Passed.

12. **Consideration and possible action approving the Oak Bend Subdivision Phase I Preliminary plat establishing 55 lots from the applicant, Sitterle Homes LTD, on behalf of the property owner, Oak Bend Forest, L.C.**

MOTION: Made by Council Member Olvera, seconded by Council Member Koerner, to approve the Preliminary Plat for Oak Bend Subdivision Phase I with the following conditions:

1. The proposed variance (PV-2024-01) regarding thirty-eight (38) lots that do not meet the 150-foot street lot frontages is approved.
2. Confirm how the proposed development will comply with the requirements of Article II Section 3, Submission of Final Plat of Old Subdivision Regulations.
3. Show that the street Bald Cypress Court will be connected to the adjoining street on the east in Phase II in the future and add a note to the plat regarding this.
4. Remove building setback legend from the “existing keynotes” (previously titled as “key notes”) on all pages. All setback requirements need to meet the zoning requirements of Neighborhood Residential (NR) District.
5. Provide metes and bounds description to verify all coordinate points on the plat. The coordinates and distances indicated in the metes and description in the warranty deed do not match the coordinates and distances called out on the plat.
6. Add a plat note stating, “approval of this plat vacates the approved and recorded Oak Bend Estates Plat”.

VOTE: 4 - 0; Motion Passed.

PUBLIC HEARING

9. **The City Council will conduct a public hearing to receive public testimony on the following variance request: Application No. PV# 2024-02 from the applicant and owner, Green Land Ventures, LTD., to reduce the required minimum street frontage from 150 feet to 108 feet for three (3) lots in the proposed Stone Creek Ranch Unit 2B.**
 - a) Mayor Maxton opened the public hearing at 7:00 PM.
 - b) Grant Watanabe, P.E., CFM, Director of Public Works and Engineering Services, provided a presentation on the variance request.
 - c) The applicant did not provide a presentation of the variance request.
 - d) City Council did not receive public testimony for or against the variance request.
 - e) Mayor Maxton closed public comments at 7:04 PM.
 - f) City Council did not discuss the request or ask questions of the applicant and staff.
 - g) Mayor Maxton adjourned the public hearing with no formal action.

CONSIDERATION/DISCUSSION ITEMS

13. **Consideration and possible action approving a variance request: Application No. PV# 2024-02 from the applicant and owner, Green Land Ventures, LTD., to reduce the required minimum street frontage from 150 feet to 108 feet for three (3) lots in the proposed Stone Creek Ranch Unit 2B.**

MOTION: Made by Council Member Koerner, seconded by Council Member Parker, to approve the proposed variance to allow street frontages of less than 150 feet for three (3) of the proposed 12 lots in the Stone Creek Unit 2B Plat, with street frontages of 108.13 feet, 111.85 feet, and 116.90 feet as presented.

VOTE: 4 - 0; Motion Passed.

14. Consideration and possible action approving a Preliminary Plat request from Green Land Ventures, Ltd., for Stone Creek Ranch Unit 2B establishing 12 single-family residential lots.

MOTION: Made by Council Member Parker, seconded by Council Member Olvera, to approve the Preliminary Plat for Stone Creek Ranch Unit 2B with the following conditions:

- 1) The approved variance (PV-2024-02) shall apply only to the three lots that do not meet the 150-foot street frontage requirement as presented.
- 2) Applicant to verify that the increased runoff resulting from the proposed development will not have an adverse impact on other properties or drainage systems.

VOTE: 4 - 0; Motion Passed.

WORKSHOP

15. Tree Preservation Workshop Follow-Up

Kelsey Delgado, Environmental Program Manager, led a workshop with City Council regarding Tree Preservation. Council Member Olvera will present a consideration item on a future Council agenda.

REPORTS FROM STAFF AND COMMITTEES

16. Semiannual Report from the Capital Improvements Advisory Committee (CIAC).

Paul Mebane, CIAC Chairperson, provided the CIAC semiannual report to City Council.

REQUESTS AND ANNOUNCEMENTS

17. Announcements and reports by Mayor and Council Members.

Mayor Maxton reminded residents that the deadline to register to vote in the upcoming November 5, 2024, election is Monday, October 7, 2024. He encouraged everyone to visit the City’s website for more information. Additionally, he announced the successful transition of services to Frontier Waste. For residents who were unable to set out their bins for pickup, Republic Services will return on October 9, 2024, to collect any remaining bins. Mayor Maxton also invited the community to join Interim Chief of Police Todd Smith for “Coffee with the Chief” on Saturday, October 5, 2024, from 8:00 AM to 10:00 AM at Spotted Deer, where the first 100 cups of coffee will be free.

18. Announcements by the City Manager.

N/A

19. Requests by Mayor and Council Members that items be placed on a future City Council agenda.

Council Member Olvera requested that an agenda item be added for a future meeting to address resident Geri Pieper’s concerns about Dietz Elkhorn.

CONVENE INTO EXECUTIVE SESSION

City Council convened into closed session at 7:47 PM regarding:

Sec. 551.074 (Personnel Matters)

- 23. To perform the annual evaluation of the City Manager.

City Council did not convene into closed session regarding:

Sec. 551.071 (Consultation with Attorney) the City Council will meet in private consultation with legal counsel to seek the advice of its attorneys about pending or contemplated litigation, a settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Government Code; to wit:

- 20. Case No. 22-090-451; Vincent A. Caldarola, MD vs. City of Fair Oaks Ranch, Texas.
- 21. Discussion related to possible terms and conditions necessary to resolve disputes that have been the subject of ongoing litigation with the development commonly known as Boerne Ranch Estates, LLC, aka Fair Oaks Meadows.

Sec. 551.072 (Deliberation regarding real property)

- 22. The City Council will meet in closed session to deliberate the purchase, exchange, lease, or value of real property that may be considered for future location of water and wastewater system improvements.

RECONVENE INTO OPEN SESSION

City Council reconvened into Open Session at 10:00 PM. No action was taken.

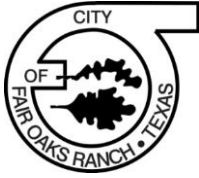
ADJOURNMENT

Mayor Maxton adjourned the meeting at 10:00 PM.

ATTEST:

Gregory C. Maxton, Mayor

Christina Picioccio, TRMC, City Secretary



CITY COUNCIL CONSENT ITEM

CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of the first reading of an ordinance amending the City Council Meeting Rules of Procedure, identifying procedures and guidelines for the approval of Council Member absences from Council Meetings.

DATE: November 7, 2024

DEPARTMENT: City Council

PRESENTED BY: Consent Item: Mayor Greg Maxton

INTRODUCTION/BACKGROUND:

The City of Fair Oaks Ranch Home Rule Charter states that the Mayor or a Council Member shall forfeit their office if they fail to regularly attend City Council meetings without an approved absence. The Charter further states that an approved absence is obtained by a majority vote of City Council either before or after the absence.

The Home Rule Charter and the current City Council Meeting Rules of Procedure do not provide any further clarification for obtaining the approved absence or guidelines for Council Members to approve absences.

This amendment to the Rules of Procedure will provide Council Members with a more formalized process for requesting absence approvals and also provide parameters on what absences should be approved.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

City Council is entrusted with the responsibility of making important decisions that impact the community, and regular attendance at City Council meetings is essential for the effective governance of the city.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

N/A

LEGAL ANALYSIS:

Approved as to form.

RECOMMENDATION/PROPOSED MOTION:

Consent Item - I move to approve the first reading of an ordinance to amend the City Council Rules of Procedure.

AN ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS, AMENDING THE CITY’S CODE OF ORDINANCES, CHAPTER 1 “GENERAL PROVISIONS,” APPENDIX “CITY COUNCIL MEETING RULES OF PROCEDURE” WITH THE ADDITION OF RULE 35: COUNCIL MEMBER ABSENCE FROM COUNCIL MEETINGS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Fair Oaks Ranch Home Rule Charter in Section 3.09 states that a Council Member or the Mayor shall forfeit his/her office if he/she fails to regularly attend City Council meetings without an approved absence obtained by a majority vote of City Council either before or after the absence. There shall be a presumption of failure to regularly attend when three (3) regular meetings are missed during a term year without obtaining an approved absence from City Council; and,

WHEREAS, the current City Council Rules of Procedure does not provide any process for obtaining an approved absence or guidelines for Council Members to approve absences; and,

WHEREAS, the City Council is entrusted with the responsibility of making important decisions that impact the community, and regular attendance at City Council meetings is essential for the effective governance of the city; and,

WHEREAS, it is in the best interest of the City and its residents to establish clear procedures for requesting and approving absences, thereby promoting accountability, transparency, and the fulfillment of Council members' duties; and,

WHEREAS, the implementation of a formalized process for requesting absences will help ensure that City Council meetings proceed smoothly, with the full participation of its members, thereby maintaining the integrity and functionality of the City’s governing body; and,

WHEREAS, the City Council recognizes the importance of balancing public service with personal and professional obligations, and therefore seeks to provide a fair and reasonable process for addressing absences due to legitimate reasons.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS:

Section 1. The Code of Ordinances, Chapter 1, “General Provisions,” Appendix “City Council Meeting Rules of Procedure” is hereby amended as set forth in the attached **Exhibit A**.

Section 2. That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 3. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance be severable, and, if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared invalid by judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance and the remainder of this ordinance shall be enforced as written.

Section 4. That it is officially found, determined, and declared that the meeting at which this ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 5. The provisions of this ordinance shall be cumulative of all ordinances not repealed by this ordinance and ordinances governing or regulating the same subject matter as that covered herein.

Section 6. If any provision of this ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this ordinance would have been enacted without such invalid provision.

Section 7. All ordinances, or parts thereof, which are in conflict or inconsistent with any provision of this ordinance are hereby repealed to the extent of such conflict, and the provisions of this ordinance shall be and remain controlling as to the matters ordained herein.

Section 8. This ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 9. This ordinance shall take effect immediately from and after its second reading, passage and any publication requirements as may be required by governing law.

PASSED and APPROVED on first reading by the City Council of the City of Fair Oaks Ranch, Texas, on this 7th day of November 2024.

PASSED, APPROVED, and ADOPTED on second and final reading by the City Council of the City of Fair Oaks Ranch, Texas, on reading this 21st day of November 2024.

Gregory C. Maxton, Mayor

ATTEST:

APPROVED AS TO FORM:

Christina Picioccio, TRMC
City Secretary

Denton Navarro Rodriguez Bernal Santee & Zech
P.C., City Attorney

EXHIBIT A

The Code of Ordinances, Chapter 1, General Provisions,” Appendix “City Council Meeting Rules of Procedure” is hereby amended as follows:

[Deletions shown as strikethrough and additions shown as underscore]

Rule 35: Council Member Absence from Council Meetings

In accordance with Section 3.09 of the City’s Home Rule Charter, Council Members or the Mayor shall forfeit his/her office if he/she fails to regularly attend City Council meetings without an approved absence obtained by a majority vote of City Council either before or after the absence. There shall be a presumption of failure to regularly attend when three (3) regular meetings are missed during a term year without obtaining an approved absence from City Council.

1. It is a Council Member’s responsibility to seek an approved absence from missing a meeting.
2. It will be the Council Member’s responsibility for requesting the agenda item and preparing the documentation. Once the documentation is submitted to the City Secretary’s office, the item will be added to the agenda for consideration at the next possible meeting.
3. In general, approved absences may include, but are not limited to, illness, death in the family, scheduled family vacations or emergencies.
4. Council Members will submit documentation requesting the approved absence to the City Secretary within 60 days of the absence. After 60 days, the absence is considered unapproved without the possibility to seek approval.



CITY COUNCIL CONSENT ITEM
CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of Council Member Stroup's absence from the October 3, 2024 and November 7, 2024 Regular City Council meetings

DATE: November 7, 2024

DEPARTMENT: City Council

PRESENTED BY: Consent Item – Emily Stroup, Council Member, Place 1

INTRODUCTION/BACKGROUND:

Council Member Stroup requests approval from missing the October 3, 2024 Regular City Council meeting due to having to work late and the November 7, 2024 Regular City Council meeting due to a previously scheduled obligation.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Complies with Section 3.09 of the Home Rule Charter.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

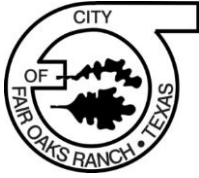
N/A

LEGAL ANALYSIS:

N/A

RECOMMENDATION/PROPOSED MOTION:

Consent Item – I move to approve Council Member Stroup absence from the October 3, 2024 and November 7, 2024 Regular City Council meetings.



CITY COUNCIL CONSENT ITEM
CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Approval of Council Member Parker's absence from the September 19, 2024 and November 21, 2024 Regular City Council meetings

DATE: November 7, 2024

DEPARTMENT: City Council

PRESENTED BY: Consent Item – Scott Parker, Council Member, Place 5

INTRODUCTION/BACKGROUND:

Council Member Parker requests approval from missing the September 19, 2024 Regular City Council meeting due to illness and from the November 21, 2024 Regular City Council meeting due to a previously scheduled obligation.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Complies with Section 3.09 of the Home Rule Charter.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

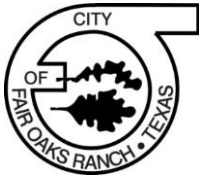
N/A

LEGAL ANALYSIS:

N/A

RECOMMENDATION/PROPOSED MOTION:

Consent Item – I move to approve Council Member Parker's absence from the September 19, 2024 and November 21, 2024 Regular City Council meetings.



**CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS**

AGENDA TOPIC: Consideration and possible action cancelling the January 2, 2025, City Council meeting
DATE: November 7, 2024
DEPARTMENT: City Council
PRESENTED BY: Gregory C. Maxton, Mayor

INTRODUCTION/BACKGROUND:

The January 2, 2025, City Council meeting falls shortly after New Year’s Day holiday and during the school recess period. A review of the schedule shows that there would be no significant delays in City business should this meeting be cancelled.

In accordance with the City’s Home Rule Charter, the City Council shall hold at least one regular meeting per month at City Hall or other place designated by City Council.

Rule 4 of the City Council Rules of Procedure (Ordinance 2022-04) indicates City Council shall meet in regular session on the first Thursday and third Thursday in each calendar month beginning at 6:30 PM in the Fair Oaks Ranch Council Chambers or other appropriately posted location. The City Council, by a majority vote, may reschedule or cancel any regular meeting in a manner consistent with Open Meetings or other established requirements.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

TBD

LONGTERM FINANCIAL & BUDGETARY IMPACT:

N/A

LEGAL ANALYSIS:

N/A

RECOMMENDATION/PROPOSED MOTION:

I move to cancel the January 2, 2025, City Council Meeting.



**CITY COUNCIL WORKSHOP
CITY OF FAIR OAKS RANCH, TEXAS**

AGENDA TOPIC: Old Fredericksburg Road Interlocal Governmental Agreement with Bexar County
DATE: November 7, 2024
DEPARTMENT: Administration
PRESENTED BY: Scott M. Huizenga, ICMA-CM, City Manager

INTRODUCTION/BACKGROUND:

In January 2024, Bexar County informed the City of Fair Oaks Ranch that it would cease maintaining the section of Old Fredericksburg Road between I-10 and Dietz Elkhorn Road. The County's position is that this section of the road should have been annexed by the City in 2017, following the City's annexation of nearby areas. However, the City maintained that no formal annexation of the road occurred and, therefore, the road is not the City's responsibility.

Chapter 43 of the Local Government Code states:

"Sec. 43.106. ANNEXATION OF COUNTY ROADS REQUIRED IN CERTAIN CIRCUMSTANCES.
(a) A municipality that proposes to annex any portion of a county road or territory that abuts a county road must also annex the entire width of the county road and the adjacent right-of-way on both sides of the county road."

The City annexed the portions east of Old Fredericksburg from I-10 to Dietz Elkhorn Road in 2017. However, the road itself, and the properties to the west of Old Fredericksburg Road, were within the City of San Antonio Extraterritorial Jurisdiction (ETJ). The City confirmed through discussions with the City of San Antonio that Old Fredericksburg Road is within the San Antonio ETJ, which is also shown on its ETJ maps. LGC 43.106 does not address roads that are already within the jurisdiction of another local government.

On June 28, 2024, the City Manager sent a letter to Bexar County Commissioner Grant Moody proposing a cost-sharing agreement for road maintenance. The letter emphasized the deteriorating condition of Old Fredericksburg Road, which has significant potholes and deterioration with further damage resulting from a SAWS utility project, which was approved by Bexar County in 2022.

Commissioner Moody and Mayor Maxton, along with staff from both jurisdictions, met in September to outline the terms of a draft Interlocal Agreement (ILA), which is attached. The City now seeks City Council direction on formalizing an Interlocal Agreement (ILA) with Bexar County to share the cost of road reconstruction, with Bexar County covering two-thirds of the costs and the City covering one-third. The City would then assume long-term maintenance responsibilities following the road's reconstruction. The ILA does not address ownership of the road.

The current reconstruction estimate is \$1 million, and Bexar County would manage the project under its existing contracts.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- Aligns with Priority 3.4 of the Strategic Plan to Enhance and Ensure Reliable Roadway Improvement Initiatives.
- Demonstrates regional cooperation between the City and Bexar County to address infrastructure challenges while fostering a smooth and mutually beneficial resolution
- Addresses long-term safety and reliability concerns of Old Fredericksburg Road that have not been adequately addressed under Bexar County maintenance.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

The City's share of the project is an estimated at \$333,000 based on a \$1 million project. The City currently has an estimated \$2.1 million in Unallocated Fund Balance.

| | | |
|-----------------|---|------------------------|
| STATE OF TEXAS | § | INTERLOCAL AGREEMENT |
| | § | FOR ROADWAY REPAIR AND |
| COUNTY OF BEXAR | § | REHABILITATION |
| | | AGREEMENT |

THIS INTERLOCAL AGREEMENT FOR ROADWAY REPAIR AND MAINTENANCE (“Agreement”) is effective as of the _____ day of _____, 2024 (“Effective Date”) by and between **COUNTY OF BEXAR**, a political subdivision of the State of Texas (“County”), and the **CITY OF FAIR OAKS RANCH**, a Home-Rule Municipality (“City”). County and City shall be referred to, collectively, as “Parties” or, individually, as “Party”.

WHEREAS, this Agreement is entered into by County and City pursuant to the authority granted by the provisions of the Interlocal Cooperation Act which is found in Chapter 791 of the Texas Government Code as cited below; and

WHEREAS, Chapter 791 of the Texas Government Code authorizes the formulation of interlocal cooperation agreements between and among municipalities and counties for the performance of governmental functions; and

WHEREAS, County and City desire to allocate by mutual agreement the responsibilities for governmental functions and services which are or may become necessary in providing safe and well maintained roads, streets, alleys, and rights-of-way that are of consistent quality of pavement along the whole length of roads that are a part of the County or City Road Systems, respectively, even those County Roads that lie within the City limits (See Texas Attorney General Opinions WW-1401, H-1018, and H-1019); and

WHEREAS, the Interlocal Cooperation Act (Chapter 791, Texas Government Code) (the “Act”) empowers the Parties to contract with each other in the performance of governmental functions; and

WHEREAS, the County and the City are “local governments” within the meaning of the Act; and

WHEREAS, the City and the County each itself has the authority under Texas law to perform such road and street maintenance, as required by the Act; and

WHEREAS, specifically section 791.0132 permits, with the approval of the governing body of a municipality, a county to enter into an interlocal contract with the municipality to finance the construction, improvement, maintenance, or repair of streets or alleys in the municipality; and

WHEREAS, section 251.012 of the Texas Transportation Code expressly allows a commissioners court of a county to spend county money to finance the construction, improvement, maintenance or repair of a street or alley; and further subsection (b)(3) permits that the county work may be done or financed by the county as an independent contractor with the municipality.

NOW THEREFORE, in consideration of the foregoing premises and the mutual promises and agreements of the Parties contained in this Agreement, the Parties agree as follows:

ARTICLE I
SERVICES

1.01 Definition. The term “Services” to be provided by the County to the City hereunder are services, including, the repair of asphalt and pavement of the streets and roads and corresponding repair to the subsurface and surface of Old Fredericksburg Road, as designated within the attached Exhibit “A”(the “Road”), as appropriate to Bexar County and as specifically agreed by and between the Parties, namely, those services specified herein.

1.02 Term.

- a) Unless terminated as provided herein, the term of this Agreement will commence on the date of execution by the last party to sign the Agreement (hereinafter, the “Effective Date”). The term shall be from the Effective Date until the completion of the Services (the “Term”).

1.03 Services.

- a) In regard to the Road, the Parties agree as follows:
 1. County shall be responsible for providing the labor and equipment required for rehabilitation of the Road.
 2. City agrees to pay _____ [TBD] _____ actual material costs related to the maintenance and repairs of the Road.
 3. The County shall be responsible for the construction, implementation and oversight of the repair and rehabilitation of the Road. This includes overseeing all aspects of the Services, from initial planning and design, to the actual work and final inspections in accordance with the approved plans and specifications (the “Plans”) provided by the County, attached and incorporated as Exhibit “B” below. All work shall be performed to meet the standards outlined in the Plans, ensuring compliance with applicable laws and regulations. The County will ensure that the necessary resources, personnel, and equipment are allocated efficiently to complete the repair in a timely and effective manner. Additionally, the County will handle all associated administrative tasks, including permits and compliance with relevant regulations.
 4. Upon completion of the Services, City shall be solely responsible for the maintenance and upkeep of the Road, relieving the County of any further obligation of maintaining the Road.

**ARTICLE II
PAYMENT/FEE**

2.01 Payment. All invoices related to Services for the Road shall be provided by County on a monthly basis for all costs that are the obligation of the City under this Agreement. The City shall pay said invoices no later than thirty (30) days after receipt.

2.02 In accordance with the Interlocal Cooperation Act, any Party paying for the performance of governmental functions or services must make payments from current revenues available to the paying party.

**ARTICLE III
TERMINATION**

3.01 Termination. This Agreement may be terminated by either Party, for any reason whatsoever, by providing sixty (60) days' written notice to the non-terminating Party. If, upon providing or receiving notice of termination under this Section, County has begun performance of Services under this Agreement, County shall complete the work on that specific roadway and City shall pay, as may be required by the terms of this Agreement, for the completion of work on that specific roadway before either Party is released from the terms and obligations of this Agreement.

**ARTICLE IV
DESIGNATION OF REPRESENTATIVES**

4.01 County hereby appoints the Director of the Bexar County Public Works/County Engineer ("County Project Director") as its representative under this Agreement. County Project Director shall be the primary point of contact for City, unless County Project Director delivers to City, in writing, a notice designating another individual as Project Director.

4.02 City hereby appoints the City Manager as its designated representative under this Agreement ("City's Designated Representative"). The City Manager hereby appoints a secondary contact as the Director of Public Works. Should the City Manager appoint another individual to act as City's Designated Representative, City shall notify County of same in writing. City's Designated Representative shall be the primary point of contact for County, but the County may contact the secondary contact when necessary.

**ARTICLE V
ENTIRE AGREEMENT**

5.01 This Agreement, including the exhibit, constitutes the entire Agreement of the Parties regarding the subject matter of this Agreement and supersedes all previous agreements and understandings, whether written or oral, relating to such subject matter. If there is a conflict between or among the provisions of this agreement and any of the following items, the order of precedence shall be as follows: (a) the Agreement, and (b) the exhibit to the Agreement.

ARTICLE VI
ASSIGNMENT OR TRANSFER OF INTEREST

6.01 Neither Party may assign its rights, privileges and obligations under this Agreement in whole, or in part, without the prior written consent of the other Party. Any attempt to assign without such approval shall be void.

ARTICLE VII
LEGAL CONSTRUCTION

7.01 In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalid, illegal, or unenforceable provision shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

ARTICLE VIII
COMPLIANCE WITH LAWS AND ORDINANCES

8.01 Both Parties shall comply with all federal, state, and local laws and ordinances in connection with the work and services performed under this Agreement.

ARTICLE IX
TEXAS LAW TO APPLY

9.01 This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the Parties created hereunder are performable in Bexar County, Texas.

ARTICLE X
AMENDMENT

10.01 No amendment, modification, or alteration of the terms hereof shall be binding unless the same be in writing, dated subsequent to the date hereof, and be duly executed by the Parties hereto.

ARTICLE XI
NOTICES

11.01 All notices provided to be given under this Agreement shall be in writing and shall either be personally served against a written receipt therefore or given by certified mail or registered mail, return receipt requested, postage prepaid and addressed to the proper party at the address which appears below, or at such other address as the Parties hereto may hereafter designate in accordance herewith, unless a provision of this Agreement designates another

party and provides an address. All notices given by mail shall be deemed to have been given at the time of deposit in the United States mail and shall be effective from such date.

If to COUNTY: Bexar County Judge
Bexar County Commissioners Court
Paul Elizondo Tower
101 W. Nueva, Suite 1019
San Antonio, Texas 78205

With a copy to: Director of Public Works
Bexar County Public Works
1948 Probandt Street
San Antonio, Texas 78214

If to CITY: City Manager
City of Fair Oaks Ranch
7286 Dietz Elkhorn Road
Fair Oaks Ranch, Texas 78015

And

Director of Public Works
City of Fair Oaks Ranch
7286 Dietz Elkhorn Road
Fair Oaks Ranch, Texas 78015

ARTICLE XII
FORCE MAJEURE

12.01 Neither Party shall be responsible for delays or lack of performance by such entity or its officials, agents or employees which result from acts beyond that entity’s reasonable control, including acts of God, strikes, or other labor disturbances, or delays by federal or state officials in issuing necessary regulatory approvals and/or licenses. In the event of any delay or failure excused by this Section, the time of delivery or of performance shall be extended for a reasonable time period to compensate for delay.

ARTICLE XIII
COOPERATION, RESERVATION OF RIGHTS

13.01 The Parties agree to cooperate with each other, in good faith, at all times during the Term hereof in order to achieve the purposes and intent of this Agreement. The Parties agree to do all acts to execute and deliver such further written instruments, as may be from time to time reasonably required to carry out the purposes and the provisions of this Agreement. Nothing in this Agreement shall be construed to interfere with either Party’s legal right to autonomously maintain and repair roads that have been identified as part of each entity’s

respective road system, particularly if the condition of said roads, in the Party's opinion, poses a safety or mobility concern.

ARTICLE XIV
AUTHORITIZATION

14.01 Each party hereto acknowledges and represents that this Agreement has been duly authorized by its respective body. This Agreement shall not become effective until approved by the City Council of the City and Bexar County Commissioners Court and signed by both Parties.

ARTICLE XV
MULTIPLE COUNTERPARTS

15.01 This Agreement may be executed in separate identical counterparts by the Parties hereto and each counterpart, when so executed and delivered, will constitute an original instrument, and all such separate identical counterparts will constitute but one and the same instrument.

[Signature Page to Follow]

EXECUTED IN DUPLICATE ORIGINALS, EACH OF WHICH SHALL HAVE THE FULL FORCE AND EFFECT OF AN ORIGINAL, ON THIS THE ____ DAY OF _____, 2024.

COUNTY OF BEXAR

CITY OF FAIR OAKS RANCH

By: _____
PETER SAKAI
County Judge

By: _____
SCOTT M. HUIZENGA
City Manager

APPROVED AS TO LEGAL FORM:

ATTEST:

Peter Coussoulis
Assistant Criminal District Attorney
Civil Section

Christina Picioccio
City Secretary

APPROVED AS TO FORM:

City Attorney

APPROVED AS TO FINANCIAL CONTENT:

Leo S. Caldera, CIA, CGAP
County Auditor

DAVID SMITH
County Manager

Exhibit "A"
Designated Area

Exhibit "B"
Plans and Specifications

| OLD FREDERICKSBURG ROAD - PRELIMINARY CONSTRUCTION ESTIMATE (08/27/2024) | | | | | |
|--|---|----------|------|-----------------------|--------------------|
| Item | Description | Quantity | Unit | Unit Price | Total |
| Full-Depth Reclamation (1,520 LF x 26 LF) | | | | | |
| 1 | FULL DEPTH RECLAMATION (4") | 4391 | SY | \$35.00 | \$153,689 |
| Base Repair / Mill & Overlay (2,360 X 26 LF) | | | | | |
| 2 | REMOVING STAB BASE AND ASPH (6") | 1704 | SY | \$25.00 | \$42,611 |
| 3 | D-GR HMA TY-D PG70-22 (2") | 784 | TON | \$120.00 | \$94,085 |
| 4 | PLANE ASPH CONC PAV (0" TO 2") | 6818 | SY | \$25.00 | \$170,444 |
| 5 | ASPH(AC-15P,AC-20-5TR,AC-20XP,AC10-2TR) | 3363 | GAL | \$5.00 | \$16,813 |
| 6 | AGGR (TY-B GR-4) | 93 | CY | \$170.00 | \$15,879 |
| 7 | PRIME COAT (AE-P) | 2242 | GAL | \$12.50 | \$28,022 |
| 8 | FL BS (CMP IN PLC)(TY A GR 1-2)(6") | 284 | CY | \$75.00 | \$21,306 |
| 9 | COMPOST MANUF TOPSOIL (4") | 17,244 | SY | \$5.00 | \$86,222 |
| 10 | DRILL SEEDING (PERM) (RURAL) (CLAY) | 17,244 | SY | \$0.50 | \$8,622 |
| 11 | VEGETATIVE WATERING | 269 | TGL | \$50.00 | \$13,451 |
| | | | | Subtotal: | \$651,145 |
| | | | | TCP | 3.5% |
| | | | | SW3P | 3.5% |
| | | | | SIGNS/MARKINGS | 3.5% |
| | | | | Subtotal: | \$719,516 |
| | | | | PREP ROW/MOBILIZATION | 15% |
| | | | | Subtotal: | \$827,443 |
| | | | | CONTINGENCY | 10% |
| | | | | Subtotal: | \$910,187 |
| | | | | ENGR / SURVEYING | 10% |
| | | | | | \$91,019 |
| TOTAL PROJECT COSTS: | | | | | \$1,001,206 |



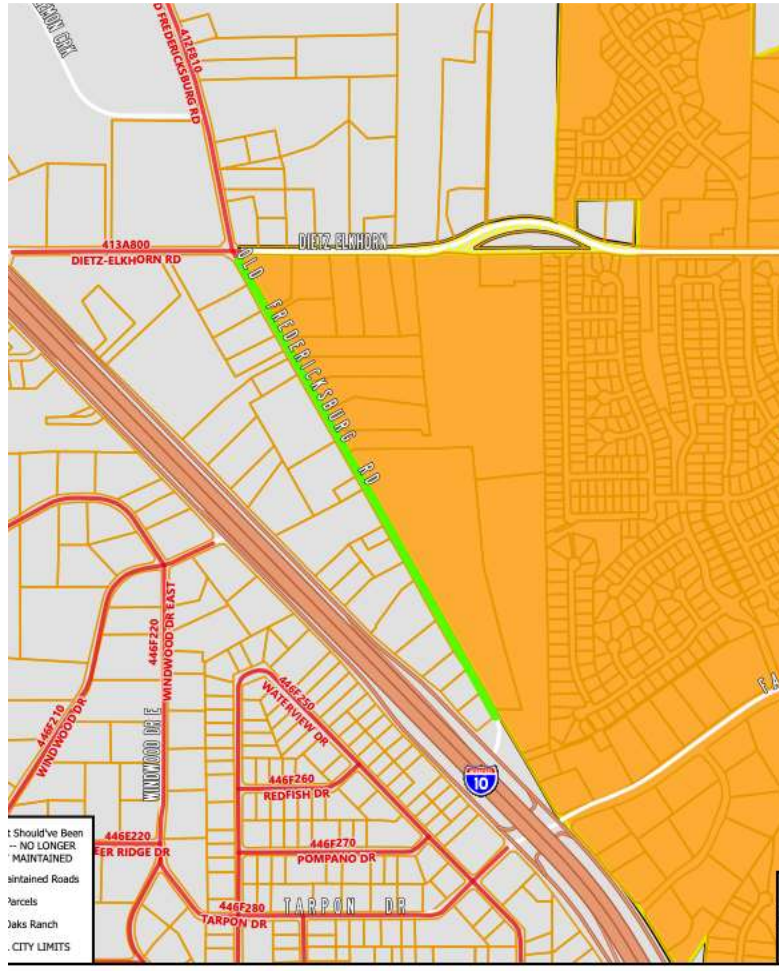
Old Fredericksburg Road



Interlocal Agreement Workshop

Scott M. Huizenga, ICMA-CM
City Manager

History of Old Fredericksburg Road

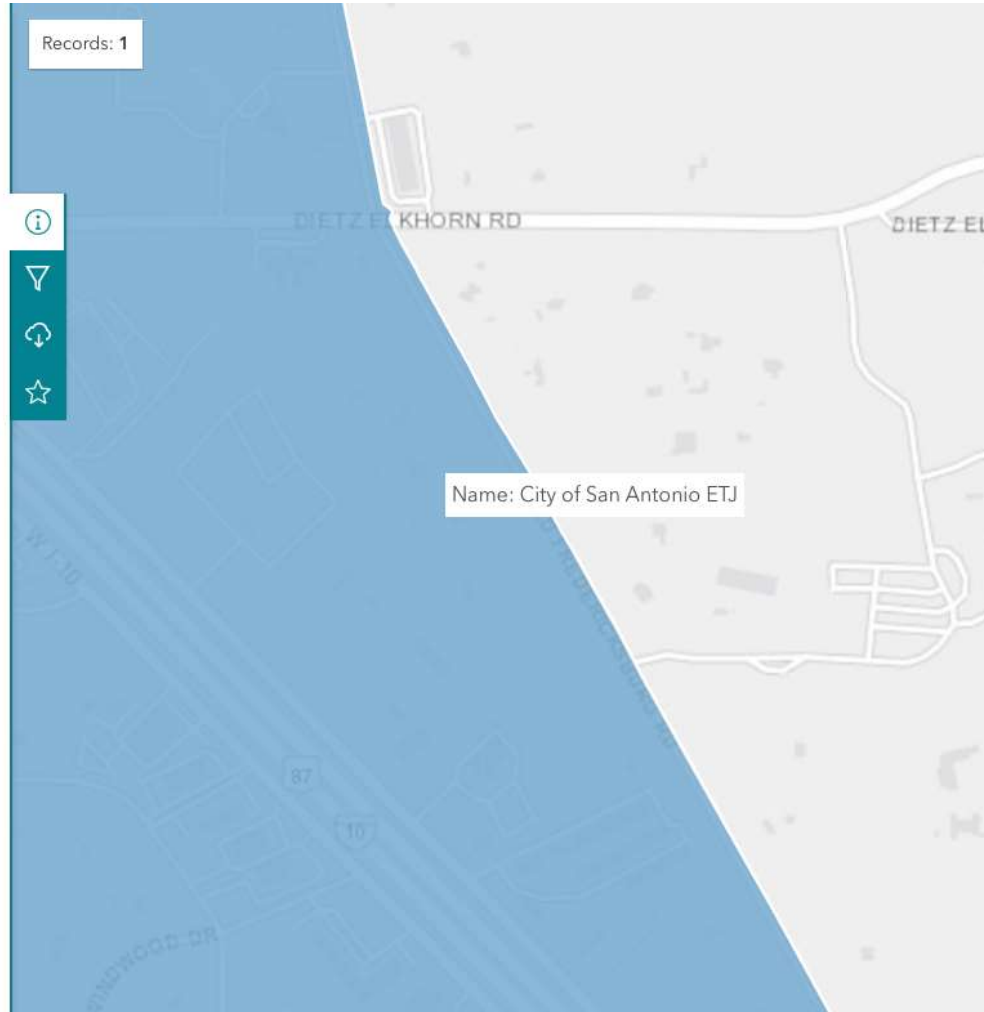


- In January 2024, Bexar County informed the City that it would cease maintaining Old Fredericksburg Road.
- The road was not annexed by the City in 2017 under Section 43.106 of the Texas Government Code.
- The section runs from I-10 to Dietz Elkhorn Road.

Texas Government Code Section 43.106



Item #11.



- Requires annexation of both sides of the right-of-way when annexing land.
- City annexed adjacent property, which parallels the San Antonio ETJ.
- City of San Antonio confirmed the road is within its ETJ.

Current Road Condition





Proposed Interlocal Agreement (ILA)



Cost-sharing agreement between Bexar County and the City.

Bexar County manages reconstruction under its existing contracts.

ILA addresses long-term maintenance but not ownership.



Cost Estimates for Road Reconstruction



Total cost estimate: \$1 million.

As proposed:

- Bexar County covers two-thirds of the cost.
- City of Fair Oaks Ranch is responsible for one-third, approximately \$333,000.



Analysis/Benefit to Citizens

- Aligns with Priority 3.4 of the Strategic Plan to Enhance and Ensure Reliable Roadway Improvement Initiatives.
- Demonstrates regional cooperation between the City and Bexar County to address infrastructure challenges while fostering a smooth and mutually beneficial resolution
- Addresses long-term safety and reliability concerns of Old Fredericksburg Road that have not been adequately addressed under Bexar County maintenance.



Council Direction

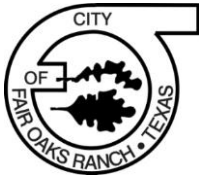
- Should the City formalize an Interlocal Agreement with Bexar County for the reconstruction and long-term maintenance of Old Fredericksburg Road from I-10 to Dietz Elkhorn Road?
- Is a 1/3 cost share acceptable to the City in exchange for long-term maintenance?
- Other considerations?



Summary



- Staff seeks City Council direction on draft agreement
- Interlocal Agreement
 - Provides for full rehabilitation of Old Fredericksburg Road
 - Bexar County pays 2/3 of cost
 - Promotes cooperation and avoids annexation question
 - Direct benefit to Fair Oaks Ranch residents and motorists



**CITY COUNCIL WORKSHOP
CITY OF FAIR OAKS RANCH, TEXAS**

AGENDA TOPIC: Dietz Elkhorn Road Traffic Safety Concern Follow Up
DATE: November 7, 2024
DEPARTMENT: Public Works
PRESENTED BY: Grant Watanabe, P.E., CFM, Director of Public Works and Engineering Services

INTRODUCTION/BACKGROUND:

At the October 3, 2024, regular City Council meeting, Council Member Olvera requested an agenda item in response to a resident’s email on traffic safety concerns on Dietz Elkhorn Road. This workshop will provide a summary of the Dietz Elkhorn Road Corridor Study, which was conducted in 2020-2021, the planned improvements (\$175,000) budgeted in FY 2021-22, and how the funds were ultimately used.

The Dietz Elkhorn Road Corridor Study involved:

- Data collection and analysis (traffic volume, speed, truck traffic, origin/destination trends, crash data, drone footage, etc.).
- Input from project stakeholders which included a City Council member, representatives from Public Safety, Public Works, Boerne Independent School District, Fair Oaks Ranch Homeowner’s Association, and several residents.
- Recommendations for various short, medium and long-term solutions.

In response, the City’s FY 2021-22 budget included \$175,000 for various Dietz Elkhorn Road safety enhancements:

- Van Raub Elementary School right-turn lane.
- Dietz Elkhorn Road/Chartwell Lane intersection improvements.
- Dietz Elkhorn Road signage (radar feedback signs, chevrons, etc.).
- Crosswalks with pedestrian actuated device.

Ultimately, the City Council approved use of the funds toward the Dietz Elkhorn Road/Chartwell Lane Intersection Safety Improvement Project which was awarded in May 2022 and completed in November 2022. Additional funding would be necessary to implement other improvements identified in the study.

Staff recommends the resident’s request to reduce the speed limit on Dietz Elkhorn Road (West) from 35 mph to 30 mph, and for additional signage on Dietz Elkhorn Road, be referred to the Transportation Safety Advisory Committee for review and recommendation to the City Council.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

N/A

LONGTERM FINANCIAL & BUDGETARY IMPACT:

Dependent on direction of City Council.



Dietz Elkhorn Road

Traffic Safety Concern Follow Up



Item #12.

Grant Watanabe, P.E., CFM

Director of Public Works and Engineering Services

Background



- A Dietz Elkhorn Road Corridor Study was conducted in 2020-2021 in response to traffic and safety concerns
 - Data collection and analysis (traffic volume, speed, truck traffic, origin/destination trends, crash data, drone footage, etc.)
 - Input from project stakeholders which included a City Council member, Public Safety, Public Works, BISD, FORHA and several residents
 - Recommended various short, medium and long-term solutions



Background

Dietz Elkhorn Road Corridor Study Speed Data Collection Results

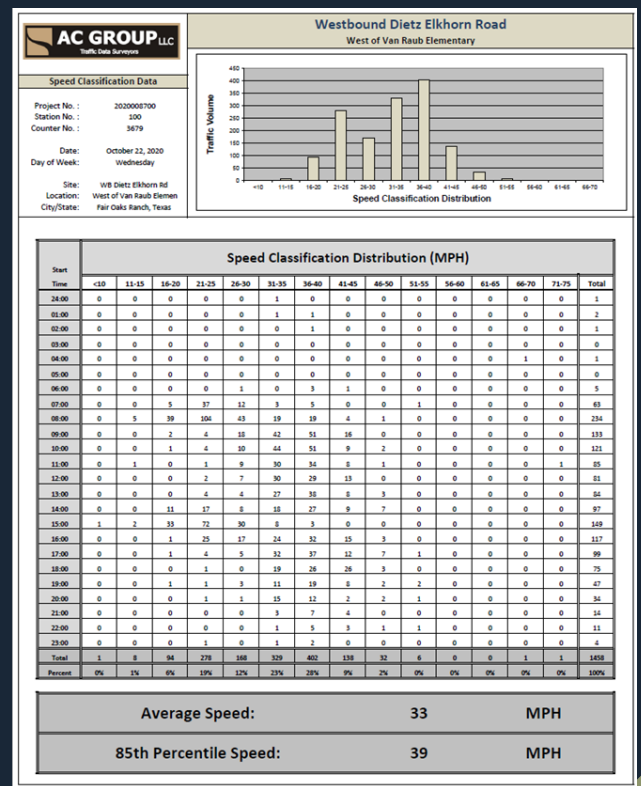
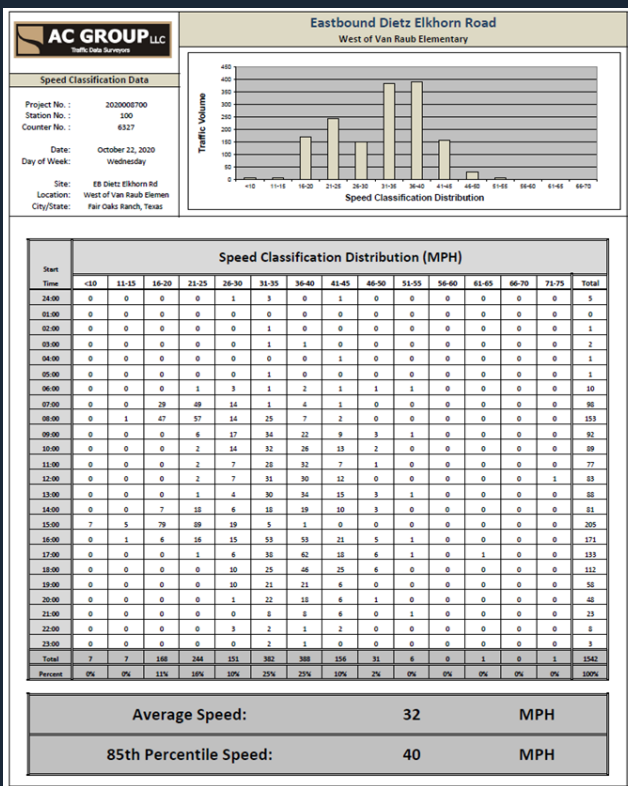
Location: Near Van Raub Elementary

- Previous Speed Limit: 40 MPH
- Previous 85th Percentile: 46 MPH

Speed limit reduced to 35 MPH in 2017 to accommodate golf carts

4-way stop at Elkhorn Ridge and Square Gate adopted in Oct. 2020

- Current Speed Limit: 35 MPH
- Current 85th Percentile: 39.5 MPH



Background



- The FY 2021-22 budget included \$175,000 for various Dietz Elkhorn Road safety enhancements:
 - Van Raub Elementary School right-turn lane
 - Dietz Elkhorn Road/Chartwell Lane intersection improvements
 - Dietz Elkhorn Road signage (radar feedback signs, chevrons, etc.)
 - Crosswalks with pedestrian actuated devices
- Funds used towards the Dietz Elkhorn Road/Chartwell Lane intersection safety improvement project which was awarded in May 2022 and completed in November 2022

Recommendation

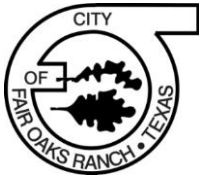


- Current Request

- Advise when speed monitoring signs, radar feedback signs, intersection warning signs, no-truck signs will be installed on Dietz Elkhorn Road
- Consider reducing the speed limit on Dietz Elkhorn Road (West) from 35 mph to 30 mph

- Recommendation

- Refer requests to the Transportation Safety Advisory Committee (TSAC) for further review and recommendation to the City Council



CITY COUNCIL REPORT CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: FY 2023-24 Preliminary Year-End Results and Quarterly Investment Report
 DATE: November 7, 2024
 DEPARTMENT: Finance
 PRESENTED BY: Summer Fleming, CGFO, Director of Finance

INTRODUCTION/BACKGROUND:

Best practices in financial transparency and reporting recommend at least quarterly reporting on the financial position of the City relative to the budget. This report provides preliminary year-end results for the fiscal year ended September 30, 2024.

Pursuant to Texas Government Code Section 2256.023 and the City’s Investment Policy Section 12, the Investment Officer is required, on a quarterly basis, to prepare and submit to the City Council a written report of investment transactions that have occurred since the previous report, and the market value of current investments. The attached Investment Report complies with the reporting requirements for the quarter ended September 30, 2024.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Priority 1.5 of the Strategic Action Plan is to Ensure continuity and excellence of Financial Reporting Reliability. Frequent review and reporting of the City’s investments is both prudent and necessary to confirm the City’s investment portfolio is being managed according to the Investment Policy. Fiscal transparency informs City Council and citizens how the City spent tax revenues and is a critical element of effective public financial management.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

The preliminary financial results for FY 2023-24 showed strong outcomes in the General Fund in all revenue categories. The largest revenue source for the General Fund, property tax, exceeded budget by \$198,545. This reflects 99.2% of the 2023 tax levy has been collected. Additionally, sales tax revenue exceeded expectations coming in 7.5% higher than the previous year and surpassing the budget by over \$104,000.

All other revenue sources exceeded budget, most notably interest earnings exceeded budget by \$233,555, and fees and services exceeded budget by \$242,416 for tree mitigation fees and utility management fee.

Expenditures in the General Fund were \$1 million less than budget with \$508,000 of that savings in personnel due to vacancies throughout the year. There are reported encumbrances totaling \$350,745 for contracts and purchase orders still outstanding that will be reserved in fund balance until their fulfillment. Overall, the General Fund is projected to have a positive variance to budget totaling \$1.89 million and add \$1.03 million to fund balance.

The Utility Fund is projected to have a positive variance to budget totaling \$1.04 million of which the majority is for drought surcharges, interest income, and impact fees collected. The utility has encumbrances totaling \$455,158 for contracts and purchase orders still outstanding that will carry forward into Fiscal Year 2024-25.

The City currently has funds invested in Frost Bank and three local government investment pools, TexPool, TexPool Prime, and Texas Class. Investments earned \$274,682 in interest during the last quarter of the fiscal year and totaled \$27.95 million on September 30, 2024. Investment accounts increased \$6.11 million during the quarter primarily due to the receipt of proceeds from the issuance of General Obligation Bonds and Certificates of Obligation to fund capital improvement projects budgeted in Fiscal Year 2024-25.



Preliminary Year End Financial Report

**For the fiscal year ended
September 30, 2024**

City of Fair Oaks Ranch
 General Fund
 Statement of Revenues & Expenditures
 For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|------------------------------------|---------------------------|-------------------|------------------------------|---|
| Beginning Fund Balance | 6,628,605 | 6,628,605 | | |
| <u>Revenue</u> | | | | |
| Taxes | 8,300,628 | 8,622,616 | 103.9% | 321,988 |
| Franchise Fees | 740,685 | 763,165 | 103.0% | 22,480 |
| Permits | 209,075 | 232,138 | 111.0% | 23,063 |
| Fines & Fees | 176,465 | 191,584 | 108.6% | 15,119 |
| Fees & Services | 279,188 | 521,604 | 186.8% | 242,416 |
| Interest Earnings | 450,000 | 683,555 | 151.9% | 233,555 |
| Grants & Contributions | 103,600 | 141,826 | 136.9% | 38,226 |
| Other Revenues | 133,926 | 138,785 | 103.6% | 4,859 |
| Transfers from other funds | 272,500 | 222,254 | 81.6% | (50,246) |
| Total Revenue | <u>10,666,067</u> | <u>11,517,527</u> | <u>108.0%</u> | <u>851,460</u> |
| <u>Expenditures</u> | | | | |
| Personnel | 6,031,514 | 5,523,515 | 91.6% | 507,999 |
| Supplies, Maintenance & Operations | 1,304,016 | 1,154,336 | 88.5% | 149,681 |
| Services | 2,092,671 | 1,898,397 | 90.7% | 194,274 |
| Shared Services | 280,075 | 211,503 | 75.5% | 68,572 |
| Capital Outlay | 712,258 | 587,775 | 82.5% | 124,483 |
| Transfers to other funds | 1,115,471 | 1,115,471 | 100.0% | - |
| Total Expenditures | <u>11,536,005</u> | <u>10,490,997</u> | <u>90.9%</u> | <u>1,045,008</u> |
| Revenues over/(under) expenditures | (869,938) | 1,026,531 | | 1,896,469 |
| Ending Fund Balance | 5,758,667 | 7,655,136 | | |

City of Fair Oaks Ranch
 General Fund
 Fund Balance Detail
 For the fiscal year ended September 30, 2024

| | ACTUAL 9/30/2023 | PROJECTED FY 2023-24 | PROJECTED 9/30/2024 |
|-------------------------------|-----------------------------------|---------------------------------------|--------------------------------------|
| <u>Non-spendable</u> | 77,024 | 13,995 | 91,019 |
| <u>Restricted</u> | | | |
| Court Technology | 18,587 | 3,120 | 21,707 |
| Court Security Building | 15,322 | 7,345 | 22,667 |
| Court Efficiency | 1,079 | 603 | 1,681 |
| Court Truancy Prevention Fund | 15,809 | 5,725 | 21,534 |
| Municipal Court Jury Fund | 166 | 114 | 281 |
| Felony Forfeiture | 43,275 | - | 43,275 |
| LEOSE Funds | 16,005 | 4,234 | 20,239 |
| PEG Fees | 4,319 | - | 4,319 |
| Total Restricted | <u>114,562</u> | <u>21,140</u> | <u>135,702</u> |
| <u>Committed</u> | - | - | - |
| <u>Assigned</u> | | | |
| Tree Mitigation | - | 149,600 | 149,600 |
| Operating Reserve | 4,555,321 | 182,798 | 4,738,119 |
| Total Assigned | <u>4,555,321</u> | <u>332,398</u> | <u>4,887,719</u> |
| <u>Unassigned</u> | | | |
| FY 2024 Budget | 747,811 | (717,318) | 30,493 |
| Encumbered Funds | 301,417 | 49,328 | 350,745 |
| Unallocated | 832,473 | 1,326,988 | 2,159,460 |
| Total Unassigned | <u>1,881,701</u> | <u>658,998</u> | <u>2,540,698</u> |
| General Fund Balances | <u>6,628,607</u> | <u>1,026,531</u> | <u>7,655,137</u> |

City of Fair Oaks Ranch
 General Fund
 Statement of Revenues
 For the fiscal year ended September 30, 2024

| | Amended Budget | Projected | Percent of Budget | Variance from Budget - Positive (Negative) |
|--------------------------------|---------------------------|------------------|------------------------------|---|
| Taxes | | | | |
| General Property | 6,545,557 | 6,744,102 | 103.0% | 198,545 |
| Delinquent Property | 30,000 | 47,128 | 157.1% | 17,128 |
| Penalty & Interest | 25,000 | 22,732 | 90.9% | (2,268) |
| Mixed Beverage | 25,000 | 28,826 | 115.3% | 3,826 |
| Local Sales | 1,116,715 | 1,185,886 | 106.2% | 69,171 |
| Street Maintenance | 279,178 | 296,972 | 106.4% | 17,794 |
| Property Reduction | 279,178 | 296,972 | 106.4% | 17,794 |
| Total Taxes | 8,300,628 | 8,622,616 | 103.9% | 321,988 |
| Franchise Fees | | | | |
| Time Warner Cable | 60,900 | 59,645 | 97.9% | (1,255) |
| GVTC Cable/Telephone | 70,035 | 60,828 | 86.9% | (9,207) |
| AT&T Cable/Television | 2,750 | 1,678 | 61.0% | (1,072) |
| Miscellaneous Telecom | 1,000 | 313 | 31.3% | (687) |
| City Public Service | 457,000 | 467,537 | 102.3% | 10,537 |
| Pedernales Electric | 93,000 | 109,431 | 117.7% | 16,431 |
| Grey Forest Utility | 23,500 | 27,037 | 115.1% | 3,537 |
| Garbage | 31,000 | 36,696 | 118.4% | 5,696 |
| Recycling | 1,500 | - | 0.0% | (1,500) |
| Total Franchise Fees | 740,685 | 763,165 | 103.0% | 22,480 |
| Interest Earnings | | | | |
| Bank/Investment Interest | 450,000 | 683,555 | 151.9% | 233,555 |
| Total Interest Earnings | 450,000 | 683,555 | 151.9% | 233,555 |
| Permits | | | | |
| New Residential | 100,000 | 145,757 | 145.8% | 45,757 |
| New Commercial | 5,000 | - | 0.0% | (5,000) |
| Remodeling/Additions | 30,000 | 30,950 | 103.2% | 950 |
| Other | 61,000 | 41,436 | 67.9% | (19,564) |
| Contacting Registration | 9,200 | 9,450 | 102.7% | 250 |
| Food/Health | 3,875 | 4,545 | 117.3% | 670 |
| Total Permits | 209,075 | 232,138 | 111.0% | 23,063 |

City of Fair Oaks Ranch
 General Fund
 Statement of Revenues
 For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|---|---------------------------|-------------------|------------------------------|---|
| Fines & Fees | | | | |
| Municipal Court Fines | 160,000 | 174,829 | 109.3% | 14,829 |
| Municipal Court Security | 6,000 | 5,665 | 94.4% | (335) |
| Municipal Court Technology | 5,000 | 4,648 | 93.0% | (352) |
| Municipal Court Efficiency | 315 | 603 | 191.3% | 288 |
| Municipal Court Truancy Prevention | 5,000 | 5,725 | 114.5% | 725 |
| Municipal Court Jury | 150 | 114 | 76.3% | (36) |
| Total Fines & Fees | <u>176,465</u> | <u>191,584</u> | <u>108.6%</u> | <u>15,119</u> |
| Fees & Services | | | | |
| FORU Management Fee | 210,003 | 289,039 | 137.6% | 79,036 |
| Special Fees | 25,000 | 30,749 | 123.0% | 5,749 |
| FORMDD Management Fee | 30,150 | 30,150 | 100.0% | - |
| Tree Mitigation Fees | - | 159,600 | 0.0% | 159,600 |
| Credit Card Service Fee | 12,900 | 9,682 | 75.1% | (3,218) |
| Pet Licenses | 640 | 1,050 | 164.1% | 410 |
| Pet Impound | 495 | 1,334 | 269.5% | 839 |
| Total Fees & Services | <u>279,188</u> | <u>521,604</u> | <u>186.8%</u> | <u>242,416</u> |
| Other | | | | |
| Miscellaneous | 120,661 | 117,343 | 97.3% | (3,318) |
| City Event Sponsorship | 750 | 1,480 | 197.3% | 730 |
| Sale of Assets | - | - | 0.0% | - |
| School Guard Crossing Fund | 10,665 | 15,729 | 147.5% | 5,064 |
| LEOSE Proceeds | 1,850 | 4,234 | 228.8% | 2,384 |
| Police Seized Proceeds | - | - | 0.0% | - |
| Total Other | <u>133,926</u> | <u>138,785</u> | <u>103.6%</u> | <u>4,859</u> |
| Grants & Contributions | | | | |
| Donations/Grants | 103,600 | 141,826 | 136.9% | 38,226 |
| Total Grants & Contributions | <u>103,600</u> | <u>141,826</u> | <u>136.9%</u> | <u>38,226</u> |
| Transfers | | | | |
| Capital Replacement Fund | 272,500 | 222,254 | 81.6% | (50,246) |
| Total Transfers | <u>272,500</u> | <u>222,254</u> | <u>81.6%</u> | <u>(50,246)</u> |
| Total Revenue | 10,666,067 | 11,517,527 | 108.0% | 851,460 |

General Fund Expenditures by Department
Mayor & Council
For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected Expenditures</u> | <u>Encumbered</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|---|---------------------------|-----------------------------------|-------------------|------------------------------|---|
| Personnel | | | | | |
| Salaries | - | - | - | 0.0% | - |
| Overtime | - | - | - | 0.0% | - |
| Taxes - Social Security | - | - | - | 0.0% | - |
| Taxes - Medicare | - | - | - | 0.0% | - |
| Taxes SUTA/FUTA | - | - | - | 0.0% | - |
| Workers' Compensation Insurance | - | - | - | 0.0% | - |
| Retirement | - | - | - | 0.0% | - |
| Health Insurance | - | - | - | 0.0% | - |
| Uniform Allowance | - | - | - | 0.0% | - |
| Total Personnel | - | - | - | 0.0% | - |
| Supplies, Maintenance & Operations | | | | | |
| Supplies and Consumables | - | - | - | 0.0% | - |
| Minor Equipment and Furniture | - | - | - | 0.0% | - |
| Fuel | - | - | - | 0.0% | - |
| Uniforms | 350 | 284 | - | 81.1% | 66 |
| Committee - Branding | 500 | - | - | 0.0% | 500 |
| Committee - Planning & Zoning | 500 | 248 | - | 49.6% | 252 |
| Committee - Board of Adj | 500 | - | - | 0.0% | 500 |
| Committee - Audit | 500 | - | - | 0.0% | 500 |
| Committee - Urban Wildlife | 500 | 720 | - | 144.0% | (220) |
| Donations & Grants | - | - | - | 0.0% | - |
| Total Supplies, Maintenance & Operations | 2,850 | 1,252 | - | 43.9% | 1,598 |
| Services | | | | | |
| Professional Services | - | - | - | 0.0% | - |
| Dues/Subscriptions | 3,200 | 2,716 | - | 84.9% | 484 |
| Training/Seminars & Related Travel | 7,000 | - | - | 0.0% | 7,000 |
| Meetings and Related Travel | 11,800 | 2,298 | - | 19.5% | 9,502 |
| Public Relations | 5,250 | 235 | - | 4.5% | 5,015 |
| Employee Appreciation | - | - | - | 0.0% | - |
| Recording/Reporting/History | - | - | - | 0.0% | - |
| Total Services | 27,250 | 5,249 | - | 19.3% | 22,001 |
| Total Mayor & Council | 30,100 | 6,500 | - | 21.6% | 23,600 |

General Fund Expenditures by Department
Administration
For the fiscal year ended September 30, 2024

| | Amended Budget | Projected Expenditures | Encumbered | Percent of Budget | Variance from Budget - Positive (Negative) |
|---|---------------------------|-----------------------------------|-------------------|------------------------------|---|
| Personnel | | | | | |
| Salaries | 472,019 | 309,218 | - | 65.5% | 162,801 |
| Overtime | 119 | 142 | - | 119.1% | (23) |
| Taxes - Social Security | 26,986 | 18,155 | - | 67.3% | 8,831 |
| Taxes - Medicare | 6,846 | 4,451 | - | 65.0% | 2,395 |
| Taxes SUTA/FUTA | 306 | 399 | - | 130.4% | (93) |
| Workers' Compensation Insurance | 1,424 | 1,260 | - | 88.5% | 164 |
| Retirement | 58,274 | 38,637 | - | 66.3% | 19,637 |
| Health Insurance | 33,807 | 26,352 | - | 77.9% | 7,455 |
| Uniform Allowance | - | - | - | 0.0% | - |
| Car Allowance | 7,200 | 7,200 | - | 100.0% | 0 |
| Relocation Allowance | - | - | - | 0.0% | - |
| Allowance for Vacancies | (2,918) | - | - | 0.0% | (2,918) |
| Total Personnel | 604,063 | 405,814 | - | 67.2% | 198,249 |
| Supplies, Maintenance & Operations | | | | | |
| Supplies and Consumables | 650 | 513 | - | 79.0% | 137 |
| Minor Equipment and Furniture | 1,789 | 1,236 | - | 69.1% | 553 |
| Fuel | 100 | 61 | - | 61.4% | 39 |
| Uniforms | 250 | 133 | - | 53.2% | 117 |
| Total Supplies, Maintenance & Operations | 2,789 | 1,944 | - | 69.7% | 845 |
| Services | | | | | |
| Professional Services | 85,040 | 213,112 | - | 250.6% | (128,072) |
| Dues/Subscriptions | 3,995 | 3,330 | - | 83.4% | 665 |
| Training/Seminars & Related Travel | 17,220 | 8,181 | - | 47.5% | 9,039 |
| Meetings and Related Travel | 5,300 | 1,875 | - | 35.4% | 3,425 |
| Employee Appreciation | 250 | - | - | 0.0% | 250 |
| Tech/Internet/Software | - | - | - | 0.0% | - |
| Total Services | 111,805 | 226,499 | - | 202.6% | (114,694) |
| Capital Outlay | | | | | |
| Furniture, Equipment & Vehicles | - | - | - | 0.0% | - |
| Total Capital Outlay Costs | - | - | - | 0.0% | - |
| Total Administration | 718,657 | 634,257 | - | 88.3% | 84,400 |

General Fund Expenditures by Department
 City Secretary
 For the fiscal year ended September 30, 2024

| | Amended Budget | Projected Expenditures | Encumbered | Percent of Budget | Variance from Budget - Positive (Negative) |
|---|---------------------------|-----------------------------------|-------------------|------------------------------|---|
| Personnel | | | | | |
| Salaries | 160,347 | 161,133 | - | 100.5% | (786) |
| Overtime | - | - | - | 0.0% | - |
| Taxes - Social Security | 9,942 | 9,622 | - | 96.8% | 320 |
| Taxes - Medicare | 2,325 | 2,250 | - | 96.8% | 75 |
| Taxes SUTA/FUTA | 180 | 234 | - | 130.0% | (54) |
| Workers' Compensation Insurance | 484 | 428 | - | 88.5% | 56 |
| Retirement | 19,791 | 19,807 | - | 100.1% | (16) |
| Health Insurance | 21,360 | 16,199 | - | 75.8% | 5,161 |
| Uniform Allowance | - | - | - | 0.0% | - |
| Car Allowance | - | - | - | 0.0% | - |
| Relocation Allowance | - | - | - | 0.0% | - |
| Total Personnel | 214,429 | 209,673 | - | 97.8% | 4,756 |
| Supplies, Maintenance & Operations | | | | | |
| Supplies and Consumables | 1,200 | 1,147 | - | 95.6% | 53 |
| Minor Equipment and Furniture | 1,164 | 981 | - | 84.3% | 182 |
| Fuel | - | - | - | 0.0% | - |
| Uniforms | 100 | 100 | - | 100.0% | - |
| Total Supplies, Maintenance & Operations | 2,464 | 2,229 | - | 90.5% | 235 |
| Services | | | | | |
| Professional Services | 10,889 | 4,038 | - | 37.1% | 6,851 |
| Dues/Subscriptions | 960 | 803 | - | 83.6% | 157 |
| Training/Seminars & Related Travel | 6,180 | 5,421 | - | 87.7% | 759 |
| Meetings and Related Travel | 1,500 | 325 | - | 21.7% | 1,175 |
| Elections | 32,000 | 32,687 | - | 102.1% | (687) |
| Employee Appreciation | 100 | - | - | 0.0% | 100 |
| Recording/Reporting/History | 10,000 | 12,037 | - | 120.4% | (2,037) |
| Tech/Internet/Software | 10,930 | 10,578 | - | 96.8% | 352 |
| Total Services | 72,559 | 65,890 | - | 90.8% | 6,669 |
| Capital Outlay | | | | | |
| Furniture, Equipment & Vehicles | - | - | - | 0.0% | - |
| Total Capital Outlay Costs | - | - | - | 0.0% | - |
| Total City Secretary | 289,452 | 277,792 | - | 96.0% | 11,660 |

General Fund Expenditures by Department
 Human Resources and Communications
 For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected Expenditures</u> | <u>Encumbered</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|---|---------------------------|-----------------------------------|-------------------|------------------------------|---|
| Personnel | | | | | |
| Salaries | 129,503 | 133,344 | - | 103.0% | (3,841) |
| Overtime | - | - | - | 0.0% | - |
| Taxes - Social Security | 8,029 | 7,895 | - | 98.3% | 134 |
| Taxes - Medicare | 1,878 | 1,847 | - | 98.3% | 31 |
| Taxes SUTA/FUTA | 135 | 176 | - | 130.0% | (41) |
| Workers' Compensation Insurance | 391 | 346 | - | 88.5% | 45 |
| Retirement | 15,984 | 16,380 | - | 102.5% | (396) |
| Health Insurance | 10,927 | 10,072 | - | 92.2% | 855 |
| Uniform Allowance | - | - | - | 0.0% | - |
| Car Allowance | - | - | - | 0.0% | - |
| Relocation Allowance | - | - | - | 0.0% | - |
| Total Personnel | 166,847 | 170,059 | - | 101.9% | (3,212) |
| Supplies, Maintenance & Operations | | | | | |
| Supplies and Consumables | 1,600 | 1,774 | - | 110.9% | (174) |
| Minor Equipment and Furniture | 1,950 | 1,755 | - | 90.0% | 195 |
| Fuel | - | - | - | 0.0% | - |
| Uniforms | 150 | 118 | - | 78.7% | 32 |
| Total Supplies, Maintenance & Operations | 3,700 | 3,647 | - | 98.6% | 53 |
| Services | | | | | |
| Professional Services | 550 | 540 | - | 98.2% | 10 |
| Dues/Subscriptions | 2,280 | 4,755 | - | 208.5% | (2,475) |
| Training/Seminars & Related Travel | 8,875 | 11,343 | - | 127.8% | (2,468) |
| Meetings and Related Travel | 950 | 296 | - | 31.2% | 654 |
| Public Relations | 50,400 | 43,551 | - | 86.4% | 6,849 |
| Employee Appreciation | 12,040 | 11,839 | - | 98.3% | 201 |
| Employment Costs | 2,675 | 2,795 | - | 104.5% | (120) |
| Recording/Reporting/History | - | - | - | 0.0% | - |
| Tech/Internet/Software | 31,915 | 19,286 | - | 60.4% | 12,629 |
| Total Services Costs | 109,685 | 94,404 | - | 86.1% | 15,281 |
| Capital Outlay | | | | | |
| Furniture, Equipment & Vehicles | - | - | - | 0.0% | - |
| Total Capital Outlay Costs | - | - | - | 0.0% | - |
| Total Human Resources & Communications | 280,232 | 268,110 | - | 95.7% | 12,122 |

General Fund Expenditures by Department
Finance
For the fiscal year ended September 30, 2024

| | Amended Budget | Projected Expenditures | Encumbered | Percent of Budget | Variance from Budget - Positive (Negative) |
|---|---------------------------|-----------------------------------|-------------------|------------------------------|---|
| Personnel | | | | | |
| Salaries | 217,514 | 187,971 | - | 86.4% | 29,543 |
| Overtime | 157 | 22 | - | 14.3% | 135 |
| Taxes - Social Security | 13,496 | 10,794 | - | 80.0% | 2,702 |
| Taxes - Medicare | 3,156 | 2,524 | - | 80.0% | 632 |
| Taxes SUTA/FUTA | 225 | 293 | - | 130.0% | (68) |
| Workers' Compensation Insurance | 656 | 580 | - | 88.5% | 76 |
| Retirement | 26,866 | 23,024 | - | 85.7% | 3,842 |
| Health Insurance | 37,043 | 29,781 | - | 80.4% | 7,262 |
| Uniform Allowance | - | - | - | 0.0% | - |
| Car Allowance | - | - | - | 0.0% | - |
| Relocation Allowance | - | - | - | 0.0% | - |
| Allowance for Vacancies | (4,025) | - | - | 0.0% | (4,025) |
| Total Personnel | 295,088 | 254,990 | - | 86.4% | 40,098 |
| Supplies, Maintenance & Operations | | | | | |
| Supplies and Consumables | 1,300 | 1,206 | - | 92.7% | 94 |
| Minor Equipment and Furniture | 500 | 286 | - | 57.2% | 214 |
| Fuel | - | - | - | 0.0% | - |
| Uniforms | 250 | 106 | - | 42.4% | 144 |
| Total Supplies, Maintenance & Operations | 2,050 | 1,598 | - | 77.9% | 452 |
| Services | | | | | |
| Professional Services | 75,735 | 79,202 | - | 104.6% | (3,467) |
| Dues/Subscriptions | 410 | 573 | - | 139.6% | (163) |
| Training/Seminars & Related Travel | 6,100 | 4,589 | - | 75.2% | 1,511 |
| Meetings and Related Travel | 400 | 32 | - | 8.1% | 368 |
| Employee Appreciation | 250 | 324 | - | 129.5% | (74) |
| Tech/Internet/Software | 9,740 | 9,739 | - | 100.0% | 1 |
| Total Services | 92,635 | 94,458 | - | 102.0% | (1,823) |
| Capital Outlay | | | | | |
| Furniture, Equipment & Vehicles | - | - | - | 0.0% | - |
| Total Capital Outlay Costs | - | - | - | 0.0% | - |
| Total Finance | 389,773 | 351,046 | - | 90.1% | 38,727 |

General Fund Expenditures by Department
Information Technology
For the fiscal year ended September 30, 2024

| | Amended Budget | Projected Expenditures | Encumbered | Percent of Budget | Variance from Budget - Positive (Negative) |
|---|---------------------------|-----------------------------------|-------------------|------------------------------|---|
| Personnel | | | | | |
| Salaries | 91,101 | 91,519 | - | 100.5% | (418) |
| Overtime | - | - | - | 0.0% | - |
| Taxes - Social Security | 5,648 | 5,250 | - | 93.0% | 398 |
| Taxes - Medicare | 1,321 | 1,228 | - | 93.0% | 93 |
| Taxes SUTA/FUTA | 90 | 117 | - | 130.0% | (27) |
| Workers' Compensation Insurance | 275 | 243 | - | 88.5% | 32 |
| Retirement | 11,244 | 11,254 | - | 100.1% | (10) |
| Health Insurance | 13,187 | 14,256 | - | 108.1% | (1,069) |
| Uniform Allowance | - | - | - | 0.0% | - |
| Car Allowance | - | - | - | 0.0% | - |
| Relocation Allowance | - | - | - | 0.0% | - |
| Total Personnel | 122,866 | 123,867 | - | 100.8% | (1,001) |
| Supplies, Maintenance & Operations | | | | | |
| Supplies and Consumables | 200 | 142 | - | 71.1% | 58 |
| Minor Equipment and Furniture | 578 | 1,839 | - | 318.3% | (1,262) |
| Fuel | - | - | - | 0.0% | - |
| Uniforms | 100 | - | - | 0.0% | 100 |
| Total Supplies, Maintenance & Operations | 878 | 1,982 | - | 225.8% | (1,104) |
| Services | | | | | |
| Professional Services | 114,000 | 440 | 112,000 | 98.6% | 1,560 |
| Dues/Subscriptions | 175 | 175 | - | 100.0% | - |
| Training/Seminars & Related Travel | 4,750 | 1,606 | - | 33.8% | 3,144 |
| Meetings and Related Travel | 350 | - | - | 0.0% | 350 |
| Employee Appreciation | 100 | 95 | - | 94.8% | 5 |
| Tech/Internet/Software | 201,596 | 185,249 | 8,434 | 96.1% | 7,913 |
| Total Services | 320,971 | 187,564 | 120,434 | 58.4% | 12,973 |
| Shared Services | | | | | |
| Facility Contracts & Services | 17,461 | 19,079 | - | 109.3% | (1,618) |
| Phone/Cable/Alarms | 41,648 | 35,985 | - | 86.4% | 5,663 |
| Total Shared Services | 59,109 | 55,064 | - | 93.2% | 4,045 |
| Capital Outlay | | | | | |
| Furniture, Equipment & Vehicles | 20,626 | 20,048 | - | 97.2% | 578 |
| Total Capital Outlay | 20,626 | 20,048 | - | 97.2% | 578 |
| Total Information Technology | 524,450 | 388,525 | 120,434 | 74.1% | 15,491 |

General Fund Expenditures by Department
Municipal Court
For the fiscal year ended September 30, 2024

| | Amended Budget | Projected Expenditures | Encumbered | Percent of Budget | Variance from Budget - Positive (Negative) |
|---|---------------------------|-----------------------------------|-------------------|------------------------------|---|
| Personnel | | | | | |
| Salaries | 107,605 | 108,130 | - | 100.5% | (525) |
| Overtime | 344 | 181 | - | 52.6% | 163 |
| Taxes - Social Security | 6,693 | 5,931 | - | 88.6% | 762 |
| Taxes - Medicare | 1,565 | 1,387 | - | 88.6% | 178 |
| Taxes SUTA/FUTA | 180 | 234 | - | 130.0% | (54) |
| Workers' Compensation Insurance | 325 | 288 | - | 88.5% | 37 |
| Retirement | 13,324 | 13,308 | - | 99.9% | 16 |
| Health Insurance | 29,433 | 27,566 | - | 93.7% | 1,867 |
| Uniform Allowance | - | - | - | 0.0% | - |
| Car Allowance | - | - | - | 0.0% | - |
| Relocation Allowance | - | - | - | 0.0% | - |
| Total Personnel | 159,469 | 157,024 | - | 98.5% | 2,445 |
| Supplies, Maintenance & Operations | | | | | |
| Supplies and Consumables | 1,700 | 1,659 | - | 97.6% | 41 |
| Minor Equipment and Furniture | 1,778 | 1,905 | - | 107.1% | (127) |
| Fuel | - | - | - | 0.0% | - |
| Uniforms | 150 | 129 | - | 85.8% | 21 |
| Court Technology | 2,823 | 1,529 | - | 54.1% | 1,294 |
| Court Security Building | 51,338 | 43,658 | 1,680 | 88.3% | 6,000 |
| Total Supplies, Maintenance & Operations | 57,789 | 48,880 | 1,680 | 84.6% | 7,229 |
| Services | | | | | |
| Professional Services | 74,590 | 63,068 | - | 84.6% | 11,522 |
| Dues/Subscriptions | 800 | 131 | - | 16.3% | 669 |
| Training/Seminars & Related Travel | 3,550 | 1,458 | - | 41.1% | 2,092 |
| Meetings and Related Travel | 300 | 206 | - | 68.6% | 94 |
| Employee Appreciation | 100 | 100 | - | 100.0% | - |
| Tech/Internet/Software | 1,092 | - | - | 0.0% | 1,092 |
| Total Services | 80,432 | 64,962 | - | 80.8% | 15,470 |
| Capital Outlay | | | | | |
| Furniture, Equipment & Vehicles | - | - | - | 0.0% | - |
| Total Capital Outlay | - | - | - | 0.0% | - |
| Total Municipal Court | 297,690 | 270,866 | 1,680 | 91.0% | 25,144 |

General Fund Expenditures by Department
Public Safety
For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected Expenditures</u> | <u>Encumbered</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|---|---------------------------|-----------------------------------|----------------------|------------------------------|---|
| Personnel | | | | | |
| Salaries | 2,231,540 | 2,022,937 | - | 90.7% | 208,603 |
| Overtime | 36,430 | 81,177 | - | 222.8% | (44,747) |
| Taxes - Social Security | 140,614 | 128,790 | - | 91.6% | 11,824 |
| Taxes - Medicare | 32,886 | 30,121 | - | 91.6% | 2,765 |
| Taxes SUTA/FUTA | 2,700 | 3,529 | - | 130.7% | (829) |
| Workers' Compensation Insurance | 82,732 | 80,098 | - | 96.8% | 2,634 |
| Retirement | 279,794 | 259,222 | - | 92.6% | 20,572 |
| Health Insurance | 329,966 | 246,221 | - | 74.6% | 83,745 |
| Uniform Allowance | 22,000 | 20,500 | - | 93.2% | 1,500 |
| Relocation Allowance | - | 7,281 | - | 0.0% | (7,281) |
| Allowance for Vacancies | (103,920) | - | - | 0.0% | (103,920) |
| Total Personnel | <u>3,054,742</u> | <u>2,879,877</u> | <u>-</u> | <u>94.3%</u> | <u>174,866</u> |
| Supplies, Maintenance & Operations | | | | | |
| Supplies and Consumables | 5,000 | 5,253 | - | 105.1% | (253) |
| Minor Equipment and Furniture | 36,983 | 37,777 | - | 102.1% | (794) |
| Fuel | 43,000 | 41,850 | - | 97.3% | 1,150 |
| Uniforms | 16,550 | 14,773 | 4,727 | 117.8% | (2,950) |
| Vehicle Maintenance/Repairs | 20,880 | 15,069 | - | 72.2% | 5,811 |
| Total Supplies, Maintenance & Operations | <u>122,413</u> | <u>114,722</u> | <u>4,727</u> | <u>93.7%</u> | <u>2,964</u> |
| Services | | | | | |
| Professional Services | 859,771 | 860,088 | - | 100.0% | (317) |
| Dues/Subscriptions | 4,275 | 3,387 | - | 79.2% | 888 |
| Training/Seminars & Related Travel | 24,250 | 24,000 | - | 99.0% | 250 |
| Meetings and Related Travel | 500 | 95 | - | 19.1% | 405 |
| Investigations | 7,000 | 6,823 | - | 97.5% | 177 |
| Lease Training | 3,000 | - | - | 0.0% | 3,000 |
| Public Relations | 8,100 | 8,380 | - | 103.5% | (280) |
| Employee Appreciation | 1,500 | 1,813 | - | 120.9% | (313) |
| Tech/Internet/Software | 43,550 | 37,752 | - | 86.7% | 5,798 |
| Total Services | <u>951,946</u> | <u>942,339</u> | <u>-</u> | <u>99.0%</u> | <u>9,607</u> |
| Capital Outlay | | | | | |
| Furniture, Equipment & Vehicles | 383,633 | 347,689 | 61,881 | 106.8% | (25,937) |
| Total Capital Outlay | <u>383,633</u> | <u>347,689</u> | <u>61,881</u> | <u>90.6%</u> | <u>(25,937)</u> |
| Total Public Safety | <u>4,512,734</u> | <u>4,284,626</u> | <u>66,608</u> | <u>94.9%</u> | <u>161,500</u> |

General Fund Expenditures by Department
Maintenance
For the fiscal year ended September 30, 2024

| | Amended Budget | Projected Expenditures | Encumbered | Percent of Budget | Variance from Budget - Positive (Negative) |
|---|---------------------------|-----------------------------------|-------------------|------------------------------|---|
| Personnel | | | | | |
| Salaries | 506,851 | 463,062 | - | 91.4% | 43,789 |
| Overtime | 6,004 | 14,092 | - | 234.7% | (8,088) |
| Taxes - Social Security | 32,445 | 28,686 | - | 88.4% | 3,759 |
| Taxes - Medicare | 7,588 | 6,709 | - | 88.4% | 879 |
| Taxes SUTA/FUTA | 990 | 1,427 | - | 144.1% | (437) |
| Workers' Compensation Insurance | 25,552 | 21,015 | - | 82.2% | 4,537 |
| Retirement | 64,589 | 58,794 | - | 91.0% | 5,795 |
| Health Insurance | 114,337 | 84,998 | - | 74.3% | 29,339 |
| Allowance for Vacancies | (34,749) | - | - | 0.0% | (34,749) |
| Total Personnel | 723,607 | 678,782 | - | 93.8% | 44,825 |
| Supplies, Maintenance & Operations | | | | | |
| Supplies and Consumables | 6,000 | 9,174 | - | 152.9% | (3,174) |
| Minor Equipment and Furniture | 13,194 | 13,620 | - | 103.2% | (426) |
| Fuel | 15,000 | 20,321 | - | 135.5% | (5,321) |
| Uniforms | 7,900 | 7,638 | - | 96.7% | 262 |
| Vehicle Maintenance/Repairs | 15,000 | 15,832 | - | 105.5% | (832) |
| Equipment Maintenance/Repairs | 15,500 | 15,170 | - | 97.9% | 330 |
| Building Maintenance/Repairs | 52,063 | 59,324 | - | 113.9% | (7,261) |
| Landscaping & Greenspace Maintenance | 15,500 | 3,539 | 11,961 | 100.0% | - |
| Street Maintenance | 30,000 | 22,464 | - | 74.9% | 7,536 |
| Drainage Work | 20,000 | 5,919 | - | 29.6% | 14,081 |
| Total Supplies, Maintenance & Operations | 190,157 | 173,003 | 11,961 | 97.3% | 5,193 |
| Services | | | | | |
| Professional Services | 10,650 | 10,733 | - | 100.8% | (83) |
| Dues/Subscriptions | 932 | 164 | - | 17.6% | 768 |
| Training/Seminars & Related Travel | 12,700 | 8,318 | - | 65.5% | 4,382 |
| Meetings and Related Travel | 400 | 347 | - | 86.7% | 53 |
| Employee Appreciation | 500 | 393 | - | 78.6% | 107 |
| Tech/Internet/Software | 21,548 | 14,168 | - | 65.8% | 7,380 |
| Total Services | 46,730 | 34,122 | - | 73.0% | 12,608 |
| Capital Outlay | | | | | |
| Furniture, Equipment & Vehicles | 299,499 | 213,023 | 90,636 | 101.4% | (4,160) |
| Total Capital Outlay | 299,499 | 213,023 | 90,636 | 71.1% | (4,160) |
| Total Maintenance | 1,259,993 | 1,098,931 | 102,597 | 95.4% | 58,465 |

General Fund Expenditures by Department
 Building Codes
 For the fiscal year ended September 30, 2024

| | Amended Budget | Projected Expenditures | Encumbered | Percent of Budget | Variance from Budget - Positive (Negative) |
|---|---------------------------|-----------------------------------|-------------------|------------------------------|---|
| Personnel | | | | | |
| Salaries | 188,147 | 169,509 | - | 90.1% | 18,638 |
| Overtime | 278 | 153 | - | 54.9% | 125 |
| Taxes - Social Security | 11,682 | 10,030 | - | 85.9% | 1,652 |
| Taxes - Medicare | 2,732 | 2,346 | - | 85.9% | 386 |
| Taxes SUTA/FUTA | 270 | 405 | - | 149.8% | (135) |
| Workers' Compensation Insurance | 1,042 | 928 | - | 89.0% | 114 |
| Retirement | 23,256 | 20,691 | - | 89.0% | 2,565 |
| Health Insurance | 38,906 | 28,538 | - | 73.4% | 10,368 |
| Uniform Allowance | - | - | - | 0.0% | - |
| Car Allowance | - | - | - | 0.0% | - |
| Relocation Allowance | - | - | - | 0.0% | - |
| Total Personnel | 266,313 | 232,598 | - | 87.3% | 33,715 |
| Supplies, Maintenance & Operations | | | | | |
| Supplies and Consumables | 575 | 599 | - | 104.1% | (24) |
| Minor Equipment and Furniture | 1,883 | 1,877 | - | 99.7% | 6 |
| Fuel | 3,900 | 1,602 | - | 41.1% | 2,298 |
| Uniforms | 530 | 458 | - | 86.4% | 72 |
| Total Supplies, Maintenance & Operations | 6,888 | 4,536 | - | 65.9% | 2,352 |
| Services | | | | | |
| Professional Services | 46,000 | 26,685 | 1,509 | 61.3% | 17,806 |
| Dues/Subscriptions | 590 | 394 | - | 66.8% | 196 |
| Training/Seminars & Related Travel | 11,100 | 5,482 | - | 49.4% | 5,618 |
| Meetings and Related Travel | 100 | 15 | - | 14.7% | 85 |
| Employee Appreciation | 150 | 65 | - | 43.2% | 85 |
| Employment Costs | - | - | - | 0.0% | - |
| Recording/Reporting/History | - | - | - | 0.0% | - |
| Tech/Internet/Software | 144 | 144 | - | 100.0% | - |
| Total Services | 58,084 | 32,785 | 1,509 | 56.4% | 23,790 |
| Capital Outlay | | | | | |
| Furniture, Equipment & Vehicles | - | - | - | 0.0% | - |
| Total Capital Outlay | - | - | - | 0.0% | - |
| Total Building Codes | 331,285 | 269,919 | 1,509 | 81.5% | 59,857 |

General Fund Expenditures by Department
Engineering and Planning
For the fiscal year ended September 30, 2024

| | Amended Budget | Projected Expenditures | Encumbered | Percent of Budget | Variance from Budget - Positive (Negative) |
|---|---------------------------|-----------------------------------|-------------------|------------------------------|---|
| Personnel | | | | | |
| Salaries | 320,441 | 313,430 | - | 97.8% | 7,011 |
| Overtime | 249 | 360 | - | 144.4% | (111) |
| Taxes - Social Security | 19,883 | 18,779 | - | 94.4% | 1,104 |
| Taxes - Medicare | 4,650 | 4,392 | - | 94.4% | 258 |
| Taxes SUTA/FUTA | 378 | 495 | - | 130.9% | (117) |
| Workers' Compensation Insurance | 1,259 | 1,114 | - | 88.5% | 145 |
| Retirement | 39,581 | 38,638 | - | 97.6% | 943 |
| Health Insurance | 37,649 | 33,624 | - | 89.3% | 4,025 |
| Total Personnel | 424,090 | 410,831 | - | 96.9% | 13,259 |
| Supplies, Maintenance & Operations | | | | | |
| Supplies and Consumables | 11,000 | 9,891 | - | 89.9% | 1,109 |
| Minor Equipment and Furniture | 1,657 | 1,547 | - | 93.4% | 110 |
| Fuel | 3,450 | 4,254 | - | 123.3% | (804) |
| Uniforms | 1,400 | 830 | - | 59.3% | 570 |
| Street Maintenance | 880,431 | 769,680 | 21,257 | 89.8% | 89,494 |
| Oak Wilt Program | 10,000 | 10,000 | - | 100.0% | - |
| Tree and Landscaping Protection | - | - | - | 0.0% | - |
| City Approved Events | - | - | - | 0.0% | - |
| Total Supplies, Maintenance & Operations | 907,938 | 796,202 | 21,257 | 87.7% | 90,478 |
| Services | | | | | |
| Professional Services | 200,000 | 133,473 | - | 66.7% | 66,527 |
| Dues/Subscriptions | 1,379 | 626 | - | 45.4% | 754 |
| Training/Seminars & Related Travel | 12,280 | 8,642 | - | 70.4% | 3,638 |
| Meetings and Related Travel | 400 | 477 | - | 119.2% | (77) |
| Employee Appreciation | 350 | 172 | - | 49.0% | 178 |
| Employment Costs | - | - | - | 0.0% | - |
| Recording/Reporting/History | - | - | - | 0.0% | - |
| Tech/Internet/Software | 6,165 | 6,736 | - | 109.3% | (571) |
| Total Services | 220,574 | 150,125 | - | 68.1% | 70,449 |
| Capital Outlay | | | | | |
| Furniture, Equipment & Vehicles | 8,500 | 7,016 | - | 82.5% | 1,484 |
| Total Capital Outlay | 8,500 | 7,016 | - | 82.5% | 1,484 |
| Total Engineering and Planning | 1,561,102 | 1,364,174 | 21,257 | 88.7% | 175,671 |

General Fund Expenditures by Department
 Non-departmental
 For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected Expenditures</u> | <u>Encumbered</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|--|---------------------------|-----------------------------------|----------------------|------------------------------|---|
| Personnel | | | | | |
| Salaries | - | - | - | 0.0% | - |
| Total Personnel | <u>-</u> | <u>-</u> | <u>-</u> | <u>0.0%</u> | <u>-</u> |
| Supplies, Maintenance & Operations | | | | | |
| Supplies and Consumables | 3,600 | 4,342 | - | 120.6% | (742) |
| Miscellaneous | - | - | - | 0.0% | - |
| Emergency Response | 500 | - | - | 0.0% | 500 |
| Total Supplies, Maintenance & Operations | <u>4,100</u> | <u>4,342</u> | <u>-</u> | <u>105.9%</u> | <u>(242)</u> |
| Shared Services | | | | | |
| Facility Contracts & Services | 106,341 | 27,563 | 36,660 | 60.4% | 42,118 |
| Tech/Internet/Software Maintenance | - | - | - | 0.0% | - |
| Postage | 5,625 | 3,913 | - | 69.6% | 1,712 |
| General Liability Insurance | 65,000 | 86,378 | - | 132.9% | (21,378) |
| Electricity | 44,000 | 38,585 | - | 87.7% | 5,415 |
| Phone/Cable/Alarms | - | - | - | 0.0% | - |
| Total Shared Services | <u>220,966</u> | <u>156,439</u> | <u>36,660</u> | <u>87.4%</u> | <u>27,868</u> |
| Transfers & Non-Cash Adjustments | | | | | |
| Transfer to Cap Improv Fund 02 | 813,526 | 813,526 | - | 100.0% | - |
| Transfer to GF Veh/Equip Fund 31 | 301,945 | 301,945 | - | 100.0% | - |
| Total Transfers & Non-Cash Adjustments | <u>1,115,471</u> | <u>1,115,471</u> | <u>-</u> | <u>100.0%</u> | <u>-</u> |
| Total Non-departmental | <u>1,340,537</u> | <u>1,276,252</u> | <u>36,660</u> | <u>97.9%</u> | <u>27,626</u> |

City of Fair Oaks Ranch
Strategic and Capital Projects Fund
Statement of Revenues and Expenditures
For the fiscal year ended September 30, 2024

| | Amended Budget | Projected | Encumbered | Percent of Budget | Variance from Budget - Positive (Negative) |
|---|---------------------------|------------------|-------------------|------------------------------|---|
| Beginning Fund Balance | 3,269,573 | 3,269,573 | | | |
| Revenue | | | | | |
| Transfer from General Fund | 813,526 | 813,526 | - | 0.0% | - |
| Total Revenue | <u>813,526</u> | <u>813,526</u> | <u>-</u> | <u>0.0%</u> | <u>-</u> |
| Reliable & Sustainable Infrastructure | | | | | |
| Community Center | 395,067 | 140,875 | - | 0.0% | 254,192 |
| City Hall Renovation | 340,416 | 181,581 | - | 0.0% | 158,835 |
| Rolling Acres Trail Project #5 | 222,905 | - | - | 0.0% | 222,905 |
| Tivoli Way Project #34 | 1,451,034 | 760,186 | - | 0.0% | 690,848 |
| Bond Development Program | 37,964 | 25,874 | - | 0.0% | 12,090 |
| Post Oak Trail Widening | 210,494 | 27,701 | - | 0.0% | 182,793 |
| Dietz Elkhorn Reconstruction | 509,429 | 277,003 | - | 0.0% | 232,426 |
| Dietz Elkhorn Sidewalk | 435,230 | 46,998 | - | 0.0% | 388,232 |
| Chartwell Lane Project #35 | 64,829 | 238 | - | 0.0% | 64,592 |
| Delta Dawn Project #15 | 238 | 238 | - | 0.0% | - |
| Total Reliable & Sustainable Infrastructure | <u>3,667,606</u> | <u>1,460,692</u> | <u>-</u> | <u>0.0%</u> | <u>2,206,914</u> |
| Public Health, Safety and Welfare | | | | | |
| Fire & EMS Services Program Review | 73,775 | 73,775 | - | 0.0% | - |
| Fire Station #3 Upgrades | 150,000 | 111,813 | - | 0.0% | 38,187 |
| Total Public Health, Safety and Welfare | <u>223,775</u> | <u>185,588</u> | <u>-</u> | <u>0.0%</u> | <u>38,187</u> |
| Operational Excellence | | | | | |
| Communications & Mktg Strategy | 40,071 | 23,028 | - | 0.0% | 17,043 |
| City Fleet Fuel Station | 97,150 | 78,250 | - | 0.0% | 18,900 |
| 3rd Party Scanning | 40,000 | - | - | 0.0% | 40,000 |
| Total Operational Excellence | <u>177,221</u> | <u>101,278</u> | <u>-</u> | <u>0.0%</u> | <u>75,943</u> |
| Total Expenditures | <u>4,068,602</u> | <u>1,747,559</u> | <u>-</u> | <u>0.0%</u> | <u>2,321,043</u> |
| Ending Fund Balance | 14,498 | 2,335,540 | | | |

City of Fair Oaks Ranch
 Capital Replacement Fund
 Statement of Revenues and Expenditures
 For the fiscal year ended September 30, 2024

| | Amended Budget | Projected | Encumbered | Percent of Budget | Variance from Budget - Positive (Negative) |
|----------------------------|---------------------------|------------------|-------------------|------------------------------|---|
| Beginning Fund Balance | 1,140,475 | 1,140,475 | | | |
| Transfers In | | | | | |
| Transfer from General Fund | 301,945 | 301,945 | - | 0.0% | - |
| Total Transfers In | <u>301,945</u> | <u>301,945</u> | <u>-</u> | <u>0.0%</u> | <u>-</u> |
| Transfers Out | | | | | |
| Transfer to General Fund | 260,000 | 222,254 | - | 0.0% | 37,746 |
| Total Transfers Out | <u>260,000</u> | <u>222,254</u> | <u>-</u> | <u>0.0%</u> | <u>37,746</u> |
| Ending Fund Balance | 1,182,420 | 1,220,166 | | | |

City of Fair Oaks Ranch
Debt Service Fund
Statement of Revenues and Expenditures
For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected</u> | <u>Encumbered</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|---------------------------|---------------------------|------------------|-------------------|------------------------------|---|
| Beginning Fund Balance | 77,976 | 77,976 | | | |
| Revenue | | | | | |
| General Property - I&S | 539,997 | 556,341 | - | 0.0% | 16,344 |
| Delinquent Property - I&S | 3,500 | 4,363 | - | 0.0% | 863 |
| Penalty & Interest - I&S | 2,500 | 2,232 | - | 0.0% | (268) |
| Bank/Investment Interest | 3,500 | 17,599 | - | 0.0% | 14,099 |
| Total Revenue | <u>549,497</u> | <u>580,535</u> | <u>-</u> | <u>0.0%</u> | <u>31,038</u> |
| Expenditures | | | | | |
| Bond Principal | 470,000 | 470,000 | - | 0.0% | - |
| Bond Interest Payable | 83,163 | 83,163 | - | 0.0% | - |
| Bond Agent Fees | 400 | 400 | - | 0.0% | - |
| Total Expenditures | <u>553,563</u> | <u>553,563</u> | <u>-</u> | <u>0.0%</u> | <u>-</u> |
| Ending Fund Balance | 73,910 | 104,949 | | | |

City of Fair Oaks Ranch
 Combined Utilities
 Statement of Revenues and Expenses
 For the fiscal year ended September 30, 2024

| | Amended Budget | Projected | Percent of Budget | Variance from Budget - Positive (Negative) |
|---|---------------------------|------------------|------------------------------|---|
| Operating Revenues | 5,252,464 | 5,940,050 | 113.1% | 687,586 |
| Operating Expenses | | | | |
| Personnel | 2,061,404 | 1,979,865 | 96.0% | 81,539 |
| Supplies, Maintenance & Operations | 3,096,761 | 3,083,529 | 99.6% | 13,232 |
| Services | 184,734 | 199,206 | 107.8% | (14,472) |
| Total Operating Expenses | <u>5,342,899</u> | <u>5,262,600</u> | <u>98.5%</u> | <u>80,299</u> |
| Operating Income | <u>(90,435)</u> | <u>677,450</u> | <u>-749.1%</u> | <u>767,885</u> |
| Non-Operating Revenues (Expenses) | | | | |
| Non-Operating Revenues | 1,110,732 | 1,520,212 | 136.9% | 409,480 |
| Capital Outlay | (3,207,338) | (1,267,240) | 39.5% | 1,940,097 |
| Depreciation | (778,675) | (907,817) | 116.6% | (129,142) |
| Asset transfer for GAAP | 2,866,132 | 1,035,881 | 36.1% | (1,830,251) |
| Bond Interest | (16,515) | (132,390) | 801.7% | (115,875) |
| Total Non-Operating Revenues (Expenses) | <u>(25,664)</u> | <u>248,645</u> | <u>-968.9%</u> | <u>274,309</u> |
| Net Income/(Loss) | (116,099) | 926,095 | | 1,042,194 |

City of Fair Oaks Ranch
 Combined Utilities
 Net Position Detail
 For the fiscal year ended September 30, 2024

| | Actual | Projected | Projected |
|----------------------------------|--------------------------|-----------------------|--------------------------|
| | 9/30/2023 | FY 2023-24 | 9/30/2024 |
| Net investment in Capital Assets | 9,550,921 | 441,263 | 9,992,184 |
| Unrestricted Net Position | | | |
| Contribution in Aid - EST | 401,583 | 5,011 | 406,594 |
| Water Capital | 996,336 | 131,669 | 1,128,006 |
| Wastewater Capital | 1,250,609 | 117,363 | 1,367,972 |
| Operating Expense Reserve | 4,337,118 | 426,655 | 4,763,773 |
| Debt Service Reserve | 336,514 | - | 336,514 |
| Equipment Replacement Fund | 876,126 | (195,866) | 680,260 |
| Unassigned | - | - | - |
| Total Unrestricted | <u>8,198,286</u> | <u>484,832</u> | <u>8,683,119</u> |
| | | | |
| Total Net Position | <u><u>17,749,207</u></u> | <u><u>926,095</u></u> | <u><u>18,675,303</u></u> |

City of Fair Oaks Ranch
Water Utility
Statement of Revenues and Expenses
For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected</u> | <u>Encumbered</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|---|---------------------------|------------------|-------------------|------------------------------|---|
| Water Operating Revenues | 3,452,804 | 4,247,141 | - | 123.0% | 794,337 |
| Water Operating Expenses | | | | | |
| Personnel | 1,039,193 | 955,562 | - | 92.0% | 83,631 |
| Supplies, Maintenance & Operations | 2,496,800 | 2,492,292 | 12,500 | 100.3% | (7,992) |
| Services | 117,142 | 150,524 | - | 128.5% | (33,382) |
| Total Water Operating Expenses | <u>3,653,135</u> | <u>3,598,378</u> | <u>12,500</u> | <u>98.5%</u> | <u>42,257</u> |
| Operating Income | <u>(200,331)</u> | <u>648,763</u> | <u>(12,500)</u> | <u>-323.8%</u> | <u>836,594</u> |
| Water Non-Operating Revenues (Expenses) | | | | | |
| Non-Operating Revenues | 766,740 | 1,004,361 | - | 131.0% | 237,621 |
| Capital Outlay | (1,871,987) | (852,999) | (318,464) | 62.6% | 700,523 |
| Depreciation | (508,075) | (592,159) | - | 116.5% | (84,084) |
| Asset Transfer for GAAP | 1,530,781 | 639,133 | 318,464 | 41.8% | (573,184) |
| Bond Interest | (13,873) | (111,071) | - | 800.7% | (97,199) |
| Transfers Out | (383,815) | (552,985) | - | 144.1% | (169,170) |
| Transfers In | 530,691 | 644,951 | - | 121.5% | 114,260 |
| Total Water Non-Operating Revenues (Expenses) | <u>50,463</u> | <u>179,230</u> | <u>-</u> | <u>355.2%</u> | <u>128,768</u> |
| Water Net Income/(Loss) | (149,868) | 827,993 | (12,500) | | 965,361 |

City of Fair Oaks Ranch
 Water Utility
 Statement of Revenues and Expenses
 For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected</u> | <u>Encumbered</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|---|---------------------------|------------------|-------------------|------------------------------|---|
| Water Operating Revenues | | | | | |
| Water Revenue Residential | 2,928,832 | 3,752,222 | - | 128.1% | 823,390 |
| Water Revenue Commercial | 168,665 | 147,704 | - | 87.6% | (20,961) |
| Water Contract Commercial | 177,354 | 177,354 | - | 100.0% | (0) |
| Water Revenue Non Potable | 77,500 | 39,986 | - | 51.6% | (37,514) |
| Water Service Connect Fees | 25,000 | 28,965 | - | 115.9% | 3,965 |
| Water Penalties | 34,753 | 48,426 | - | 139.3% | 13,673 |
| Water-Bad Debts | (500) | (5,609) | - | 1121.8% | (5,109) |
| Misc./Special Requests | 500 | 145 | - | 29.0% | (355) |
| Third Party Reimbursement | 8,500 | 963 | - | 11.3% | (7,537) |
| Permits/Variances | 1,200 | 475 | - | 39.6% | (725) |
| Credit Card Service Fee | 31,000 | 56,510 | - | 182.3% | 25,510 |
| Total Water Operating Revenues | <u>3,452,804</u> | <u>4,247,141</u> | <u>-</u> | <u>123.0%</u> | <u>794,337</u> |
| Water Non-Operating Revenues | | | | | |
| Water Debt Service | 282,791 | 284,559 | - | 100.6% | 1,768 |
| Water Capital | 283,949 | 285,723 | - | 100.6% | 1,774 |
| Water Impact Fees | 50,000 | 217,396 | - | 434.8% | 167,396 |
| Water Interest Income | 150,000 | 216,683 | - | 144.5% | 66,683 |
| Sale of Assets | - | - | - | 0.0% | - |
| Total Water Non-Operating Revenues | <u>766,740</u> | <u>1,004,361</u> | <u>-</u> | <u>131.0%</u> | <u>237,621</u> |

City of Fair Oaks Ranch
Water Utility
Statement of Revenues and Expenses
For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected</u> | <u>Encumbered</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|--|---------------------------|------------------|-------------------|------------------------------|---|
| Operating Expenses | | | | | |
| Service Salaries | 294,770 | 238,706 | - | 81.0% | 56,064 |
| Service Overtime | 8,102 | 11,397 | - | 140.7% | (3,295) |
| Service Taxes - FICA | 18,778 | 15,310 | - | 81.5% | 3,468 |
| Service Taxes - MEDICARE | 4,392 | 3,581 | - | 81.5% | 811 |
| Service Workers' Comp | 10,082 | 9,215 | - | 91.4% | 867 |
| Service Taxes - SUTA/FUTA | 518 | 660 | - | 127.4% | (142) |
| Service Retirement | 37,382 | 31,604 | - | 84.5% | 5,778 |
| Service Insurance | 60,093 | 46,075 | - | 76.7% | 14,018 |
| Service Allowance for Vacancies | (14,738) | - | - | 0.0% | (14,738) |
| Administration Salaries | 465,943 | 456,889 | - | 98.1% | 9,054 |
| Administration Overtime | 186 | 262 | - | 140.8% | (76) |
| Administration Taxes - FICA | 28,783 | 26,377 | - | 91.6% | 2,406 |
| Administration Taxes - MEDICARE | 6,759 | 6,181 | - | 91.4% | 578 |
| Administration Workers' Comp | 1,462 | 1,278 | - | 87.4% | 184 |
| Administration Taxes - SUTA/FUTA | 504 | 657 | - | 130.5% | (153) |
| Administration Retirement | 57,532 | 55,075 | - | 95.7% | 2,457 |
| Administration Insurance | 62,703 | 52,295 | - | 83.4% | 10,408 |
| Administration Allowance for Vacancies | (4,058) | - | - | 0.0% | (4,058) |
| Uniforms | 7,110 | 6,386 | - | 89.8% | 724 |
| Power | 150,000 | 126,817 | - | 84.5% | 23,183 |
| Maintenance of Plants/Lines | 120,000 | 197,145 | - | 164.3% | (77,145) |
| Analysis Fees | 9,000 | 10,601 | - | 117.8% | (1,601) |
| Chemicals | 3,500 | 5,932 | - | 169.5% | (2,432) |
| City Management Fee | 167,618 | 205,872 | - | 122.8% | (38,254) |
| Equipment Maintenance | 15,900 | 7,768 | - | 48.9% | 8,132 |
| Equipment Gas & Oil | 15,000 | 14,339 | - | 95.6% | 661 |
| GBRA Water Fees | 1,557,453 | 1,521,983 | - | 97.7% | 35,470 |
| Equipment Lease | 1,000 | - | - | 0.0% | 1,000 |
| Tools & Minor Equipment | 11,125 | 12,072 | - | 108.5% | (947) |
| Training | 24,638 | 14,908 | - | 60.5% | 9,730 |
| Utilities & Radio | 27,705 | 24,728 | - | 89.3% | 2,977 |
| Signal & Telemetry | 1,536 | - | - | 0.0% | 1,536 |
| Water Building Maintenance | 11,380 | 4,686 | - | 41.2% | 6,694 |
| Supplies & Consumables | 2,200 | 5,012 | - | 227.8% | (2,812) |
| Vehicle Maintenance/Repair | 6,500 | 4,944 | - | 76.1% | 1,556 |
| Utilities & Telephone | 9,189 | 8,757 | - | 95.3% | 432 |
| Dues & Publications | 2,281 | 886 | - | 38.9% | 1,394 |

City of Fair Oaks Ranch
 Water Utility
 Statement of Revenues and Expenses
 For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected</u> | <u>Encumbered</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|---------------------------------|---------------------------|------------------|-------------------|------------------------------|---|
| Water Professional Services | 106,581 | 141,837 | - | 133.1% | (35,256) |
| Permit & Licenses | 8,883 | 8,437 | - | 95.0% | 446 |
| General Liability Insurance | 32,500 | 34,714 | - | 106.8% | (2,214) |
| Office Supplies | 3,244 | 2,339 | - | 72.1% | 905 |
| Travel & Meetings | 4,250 | 2,911 | - | 68.5% | 1,339 |
| Software & Computer | 260,227 | 194,557 | 12,500 | 79.6% | 53,169 |
| Recording/Reporting | 500 | - | - | 0.0% | 500 |
| Postage | 938 | 675 | - | 72.0% | 263 |
| Building/Equip Maintenance | 150 | - | - | 0.0% | 150 |
| Conservation Ed & Newsletter | 1,370 | 698 | - | 51.0% | 672 |
| Billing Statement Charges | 3,400 | 4,020 | - | 118.2% | (620) |
| Billing Postage | 8,500 | 10,758 | - | 126.6% | (2,258) |
| Copier Lease | 1,954 | 1,710 | - | 87.5% | 244 |
| Public Relations | 4,000 | 4,206 | - | 105.2% | (206) |
| Employment Costs | 1,330 | 284 | - | 21.4% | 1,046 |
| Employee Appreciation | 5,231 | 4,196 | - | 80.2% | 1,035 |
| Water Miscellaneous | 250 | - | - | 0.0% | 250 |
| Credit Card Service Fee | 27,500 | 58,636 | - | 213.2% | (31,136) |
| Total Operating Expenses | <u>3,653,135</u> | <u>3,598,378</u> | <u>12,500</u> | <u>98.5%</u> | <u>42,257</u> |

City of Fair Oaks Ranch
 Water Utility
 Statement of Revenues and Expenses
 For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected</u> | <u>Encumbered</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|-------------------------------------|---------------------------|------------------|-------------------|------------------------------|---|
| Capital Outlays | | | | | |
| Operational Capital | 288,970 | 289,454 | 45,258 | 115.8% | (45,742) |
| Water Equipment Purchases | 350,272 | 197,106 | 153,206 | 100.0% | (41) |
| Elevated Storage Tank | 161,833 | - | - | 0.0% | 161,833 |
| Elmo Davis Upgrades | 29,642 | - | - | 0.0% | 29,642 |
| Plant 5 Expansion | 223,643 | 17,214 | - | 7.7% | 206,429 |
| Willow Wind/Red Bud Hill | 34,869 | 10,702 | - | 30.7% | 24,167 |
| Old Fredericksburg Rd | 266,063 | 4,883 | - | 1.8% | 261,181 |
| Rolling Acres Trail | 36,783 | 10,104 | - | 27.5% | 26,679 |
| Well 27 Upgrades | 60,000 | 30,000 | 30,000 | 100.0% | - |
| Well 31 Upgrades | 60,000 | 30,000 | 30,000 | 100.0% | - |
| Well 25 Upgrades | 60,000 | 30,000 | 30,000 | 100.0% | - |
| Well 28 Upgrades | 60,000 | 30,000 | 30,000 | 100.0% | - |
| Cibolo Creek Waterline Relocation | 239,912 | 203,537 | - | 84.8% | 36,375 |
| Total Capital Outlays | <u>1,871,987</u> | <u>852,999</u> | <u>318,464</u> | <u>45.6%</u> | <u>700,523</u> |
| Debt Service | | | | | |
| Bond Water Issuance Fees | - | 97,200 | - | 0.0% | (97,200) |
| Bond Interest Cost | 13,873 | 13,871 | - | 100.0% | 1 |
| Total Debt Service | <u>13,873</u> | <u>111,071</u> | <u>-</u> | <u>800.7%</u> | <u>(97,199)</u> |
| Non-Cash Adjustments | | | | | |
| Transfer to Veh/Equip Replace Fund | 49,866 | 49,866 | - | 100.0% | (0) |
| Transfer from ERF | (196,742) | (141,832) | - | 72.1% | (54,910) |
| Water Service Depreciation | 508,075 | 592,159 | - | 116.5% | (84,084) |
| Transfer of Assets to Balance Sheet | (1,530,781) | (639,133) | (318,464) | 41.8% | (573,184) |
| Total Non-Cash Adjustments | <u>(1,169,582)</u> | <u>(138,940)</u> | <u>(318,464)</u> | <u>11.9%</u> | <u>(712,178)</u> |

City of Fair Oaks Ranch
Wastewater Utility
Statement of Revenues and Expenses
For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected</u> | <u>Encumbered</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|--|---------------------------|------------------|-------------------|------------------------------|---|
| Wastewater Operating Revenues | 1,799,660 | 1,692,909 | - | 94.1% | (106,751) |
| Wastewater Operating Expenses | | | | | |
| Personnel | 1,022,211 | 1,024,303 | - | 100.2% | (2,092) |
| Supplies, Maintenance & Operations | 599,961 | 591,237 | 8,418 | 99.9% | 306 |
| Services | 67,592 | 48,682 | - | 72.0% | 18,910 |
| Total Wastewater Operating Expenses | <u>1,689,764</u> | <u>1,664,222</u> | <u>8,418</u> | <u>98.5%</u> | <u>17,125</u> |
| Operating Income | <u>109,896</u> | <u>28,688</u> | <u>(8,418)</u> | <u>26.1%</u> | <u>(89,626)</u> |
| Wastewater Non-Operating Revenues (Expenses) | | | | | |
| Wastewater Non-Operating Revenues | 343,992 | 515,851 | - | 150.0% | 171,859 |
| Capital Outlay | (1,335,351) | (414,241) | (115,776) | 39.7% | 805,334 |
| Depreciation | (270,600) | (315,658) | - | 116.7% | (45,058) |
| Asset Transfer for GAAP | 1,335,351 | 396,748 | 115,776 | 29.7% | (822,827) |
| Bond Interest | (2,642) | (21,318) | - | 806.9% | (18,676) |
| Transfers Out | (180,848) | (291,310) | - | 161.1% | (110,462) |
| Transfers In | 379,857 | 395,210 | - | 104.0% | 15,353 |
| Total Non-Operating Revenues (Expenses) | <u>269,759</u> | <u>265,281</u> | <u>-</u> | <u>98.3%</u> | <u>(4,478)</u> |
| Wastewater Net Income/(Loss) | 379,655 | 293,968 | (8,418) | | (94,104) |

City of Fair Oaks Ranch
Wastewater Utility
Statement of Revenues and Expenses
For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected</u> | <u>Encumbered</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|--|---------------------------|------------------|-------------------|------------------------------|---|
| Wastewater Operating Revenues | | | | | |
| Sewer Revenue Residential | 1,709,775 | 1,626,221 | - | 95.1% | (83,554) |
| Sewer Revenue Commercial | 58,345 | 37,120 | - | 63.6% | (21,225) |
| Sewer Service Connect Fee | 23,000 | 18,200 | - | 79.1% | (4,800) |
| Sewer Penalties | 8,438 | 12,113 | - | 143.5% | 3,675 |
| Sewer Bad Debt | (250) | (744) | - | 297.5% | (494) |
| Sewer Grant Revenue | - | - | - | 0.0% | - |
| SECO EECBG | - | - | - | 0.0% | - |
| Misc/Special Requests | 352 | - | - | 0.0% | (352) |
| Third Party Reimbursement | - | - | - | 0.0% | - |
| Total Wastewater Operating Revenues | <u>1,799,660</u> | <u>1,692,909</u> | <u>-</u> | <u>94.1%</u> | <u>(106,751)</u> |
| Wastewater Non-Operating Revenues | | | | | |
| Sewer Debt Service | 54,077 | 54,502 | - | 100.8% | 425 |
| Sewer Capital | 107,915 | 108,764 | - | 100.8% | 849 |
| Sewer Impact Fee | 32,000 | 141,614 | - | 442.5% | 109,614 |
| Sewer Interest Income | 150,000 | 210,971 | - | 140.6% | 60,971 |
| Sale of Assets | - | - | - | 0.0% | - |
| Total Wastewater Non-Operating Revenues | <u>343,992</u> | <u>515,851</u> | <u>-</u> | <u>150.0%</u> | <u>171,859</u> |

City of Fair Oaks Ranch
Wastewater Utility
Statement of Revenues and Expenses
For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected</u> | <u>Encumbered</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|--|---------------------------|------------------|-------------------|------------------------------|---|
| Operating Expenses | | | | | |
| Service Salaries | 306,118 | 312,795 | - | 102.2% | (6,677) |
| Service Overtime | 8,430 | 12,872 | - | 152.7% | (4,442) |
| Service Taxes - FICA | 19,502 | 19,461 | - | 99.8% | 41 |
| Service Taxes - Medicare | 4,561 | 4,551 | - | 99.8% | 10 |
| Service Workers' Comp | 10,457 | 9,543 | - | 91.3% | 914 |
| Service Taxes - SUTA/FUTA | 518 | 718 | - | 138.6% | (200) |
| Service Retirement | 38,823 | 39,767 | - | 102.4% | (944) |
| Service Insurance | 51,630 | 49,165 | - | 95.2% | 2,465 |
| Service Allowance for Vacancies | (15,305) | - | - | 0.0% | (15,305) |
| Administration Salaries | 447,540 | 438,125 | - | 97.9% | 9,415 |
| Administration Overtime | 186 | 262 | - | 140.8% | (76) |
| Administration Taxes - FICA | 27,642 | 25,233 | - | 91.3% | 2,409 |
| Administration Taxes - Medicare | 6,492 | 5,910 | - | 91.0% | 582 |
| Administration Workers' Comp | 1,407 | 1,230 | - | 87.4% | 177 |
| Administration Taxes - SUTA/FUTA | 477 | 622 | - | 130.5% | (145) |
| Administration Retirement | 55,261 | 52,799 | - | 95.5% | 2,462 |
| Sewer Admin Insurance | 62,530 | 51,248 | - | 82.0% | 11,282 |
| Administration Allowance for Vacancies | (4,058) | - | - | 0.0% | (4,058) |
| Uniforms | 5,335 | 6,755 | - | 126.6% | (1,420) |
| Power | 40,000 | 40,350 | - | 100.9% | (350) |
| Maintenance Of Plant/ Lines | 131,448 | 159,533 | 8,418 | 127.8% | (36,502) |
| Sludge Hauling | - | - | - | 0.0% | - |
| Analysis Fees | 27,000 | 31,838 | - | 117.9% | (4,838) |
| Chemicals | 32,500 | 31,112 | - | 95.7% | 1,388 |
| City Management Fee | 88,406 | 83,167 | - | 94.1% | 5,239 |
| Equipment Maintenance | 9,790 | 8,295 | - | 84.7% | 1,495 |
| Equipment Gas & Oil | 11,875 | 12,980 | - | 109.3% | (1,105) |
| Equipment Lease | 2,500 | 1,454 | - | 58.2% | 1,046 |
| Tools & Minor Equipment | 10,250 | 9,594 | - | 93.6% | 656 |
| Training | 24,064 | 9,731 | - | 40.4% | 14,333 |
| Utilities & Radios | 26,005 | 24,862 | - | 95.6% | 1,143 |
| Signal & Telemetry | 1,920 | - | - | 0.0% | 1,920 |
| Building Maintenance | 15,900 | 6,213 | - | 39.1% | 9,687 |
| Supplies & Consumables | 2,500 | 5,392 | - | 215.7% | (2,892) |
| Vehicle Maintenance & Repairs | 5,000 | 7,805 | - | 156.1% | (2,805) |

City of Fair Oaks Ranch
Wastewater Utility
Statement of Revenues and Expenses
For the fiscal year ended September 30, 2024

| | Amended Budget | Projected | Encumbered | Percent of Budget | Variance from Budget - Positive (Negative) |
|---------------------------------|---------------------------|------------------|-------------------|------------------------------|---|
| Inventory Adjustment | - | - | - | 0.0% | - |
| Utilities/Telephone | 8,130 | 7,567 | - | 93.1% | 563 |
| Dues & Publications | 2,324 | 886 | - | 38.1% | 1,437 |
| Professional Fees | 57,081 | 40,170 | - | 70.4% | 16,911 |
| Permits & Licenses | 3,693 | 1,762 | - | 47.7% | 1,931 |
| Liability Insurance | 32,500 | 34,714 | - | 106.8% | (2,214) |
| Office Supplies | 2,244 | 4,023 | - | 179.3% | (1,779) |
| Travel & Meetings | 4,250 | 920 | - | 21.6% | 3,330 |
| Software & Computers | 97,024 | 85,032 | - | 87.6% | 11,992 |
| Recording/Reporting | 350 | - | - | 0.0% | 350 |
| Sewer Postage | 600 | 766 | - | 127.7% | (166) |
| Adm Bldg/Equip. Maintenance | 150 | - | - | 0.0% | 150 |
| Billing Statement Charges | 3,500 | 4,020 | - | 114.8% | (520) |
| Billing Postage | 8,500 | 10,758 | - | 126.6% | (2,258) |
| Copier Lease | 1,954 | 1,710 | - | 87.5% | 244 |
| Public Relations | 4,000 | 4,200 | - | 105.0% | (200) |
| Employment Costs | 1,330 | 284 | - | 21.4% | 1,046 |
| Employee Appreciation | 5,181 | 4,028 | - | 77.7% | 1,153 |
| Miscellaneous | 250 | - | - | 0.0% | 250 |
| Total Operating Expenses | 1,689,764 | 1,664,222 | 8,418 | 99.0% | 17,125 |

City of Fair Oaks Ranch
Wastewater Utility
Statement of Revenues and Expenses
For the fiscal year ended September 30, 2024

| | Amended Budget | Projected | Encumbered | Percent of Budget | Variance from Budget - Positive (Negative) |
|-----------------------------------|---------------------------|------------------|-------------------|------------------------------|---|
| Capital Outlays | | | | | |
| Operational Capital | - | 26,713 | - | 0.0% | (26,713) |
| Wastewater Equipment Purchases | 374,942 | 254,513 | 115,776 | 67.9% | 4,653 |
| Solids Handling | 8,156 | (18,141) | - | -222.4% | 26,297 |
| Future WW Treatment Plant | 917,253 | 151,155 | - | 16.5% | 766,098 |
| Total Capital Outlays | 1,335,351 | 414,241 | 115,776 | 31.0% | 805,334 |
| Debt Service | | | | | |
| Bond Water Issuance Fees | - | 18,676 | - | 0.0% | (18,676) |
| Bond Interest Cost | 2,642 | 2,642 | - | 100.0% | (0) |
| Total Debt Service | 2,642 | 21,318 | - | 806.9% | (18,676) |
| Non-Cash Adjustments | | | | | |
| Transfer To Vehicle Repl. Fund | 40,933 | 40,933 | - | 100.0% | - |
| Transfer from ERF | (239,942) | (144,833) | - | 60.4% | (95,109) |
| Sewer Service Depreciation | 270,600 | 315,658 | - | 116.7% | (45,058) |
| Asset Transfers to Balance Sheet | (1,335,351) | (396,748) | (115,776) | 29.7% | (822,827) |
| Total Non-Cash Adjustments | (1,263,760) | (184,989) | (115,776) | 14.6% | (962,994) |

City of Fair Oaks Ranch
 Utility Capital Replacement Fund
 Statement of Revenues and Expenses
 For the fiscal year ended September 30, 2024

| | <u>Amended Budget</u> | <u>Projected</u> | <u>Encumbered</u> | <u>Percent of Budget</u> | <u>Variance from Budget - Positive (Negative)</u> |
|-----------------------------------|---------------------------|------------------|-------------------|------------------------------|---|
| Transfers In | | | | | |
| Transfer from Water Division | 49,866 | 49,866 | - | 0.0% | - |
| Transfer from Wastewater Division | 40,933 | 40,933 | - | 0.0% | - |
| Total Transfers In | <u>90,799</u> | <u>90,799</u> | - | 0.0% | - |
| Transfers Out | | | | | |
| Transfer to Water Utility | 196,742 | 141,832 | - | 0.0% | 54,910 |
| Transfer to Wastewater Utility | 239,942 | 144,833 | - | 0.0% | 95,109 |
| Total Transfers Out | <u>436,684</u> | <u>286,665</u> | - | 0.0% | <u>150,019</u> |
| Net Income/(Loss) | (345,885) | (195,866) | - | | 150,019 |



City of Fair Oaks Ranch

To: Mayor and City Council
From: Summer Fleming, Director of Finance
Re: 4th Quarter FY 2023-24 Investment Report
Date: November 7, 2024

This report complies with the City's investment policy Section 9 and 11 and Texas Government Code Section 2256.023 ("Public Funds Investment Act").

ACTIVITIES FOR THE QUARTER

During the quarter, all City operating funds were held in three investment categories: (a) 4.7% was invested in Frost Bank checking accounts, (b) 38.5% in TexPool and TexPool Prime, government investment pools created on behalf of Texas entities consistent with the Public Funds Investment Act and are rated AAAM by Standard and Poor's, and (c) 56.8% in Texas CLASS, a local government investment pool that is rated AAAM. All investment categories comply with the City's investment policy.

Overall: For the quarter, the City earned \$274,682 in interest.

Bank Checking Accounts: The City earns traditional interest paid in cash on checking account balances. Traditional interest paid to the City totaled \$191.

The bank must secure ("collateralize") all City funds over \$250,000 by pledging certain of its own assets for the City and have such held by an independent third party custodian. The custodian sends evidence of this to the City monthly. The following summarizes collateralization activity as of the end of this quarter:

| | | |
|--------------------|----------------------------|--------------------------|
| Total Deposits | Collateral Market Value | Collateral Percentage |
| <u>\$1,312,743</u> | <u>\$1,709,129</u> | <u>130.195</u> |

The City's financial management policy requires a minimum of 102% on such balances.

TexPool and TexPool Prime: Earnings on the City's funds totaled \$60,794 for this portion of the portfolio. During the quarter, TexPool shares were valued at \$1 per share.

Texas CLASS: Earnings on the City's funds totaled \$213,697 for this portion of the portfolio. During the quarter, Texas CLASS shares were valued at \$1 per share.

Signed:

Summer Fleming

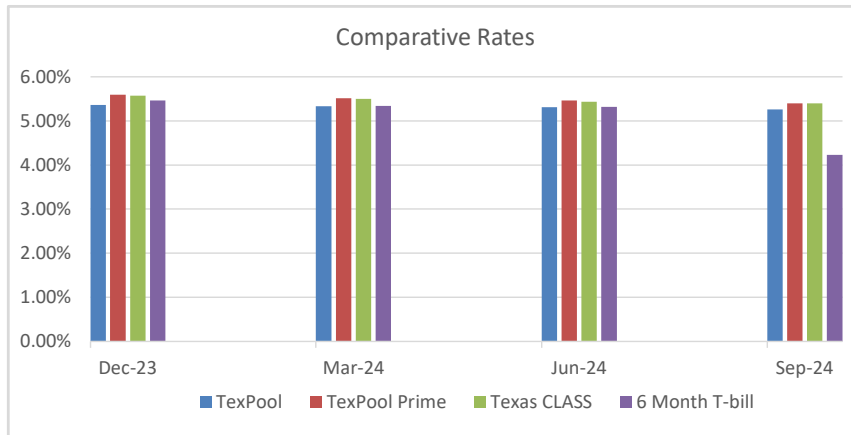
Summer Fleming, Director of Finance

Fair Oaks Ranch
 Investment Report
 For the Quarter Ended September 30, 2024

| Description | Beginning Balance | Net Transfers In/(Out) | Interest Earnings | Ending Balance | Market Value | Avg Yield | Weighted Avg Maturity |
|---------------|----------------------|------------------------|-------------------|----------------------|----------------------|-----------|-----------------------|
| Frost Bank | \$ 1,114,641 | \$ 187,300 | \$ 191 | \$ 1,302,132 | \$ 1,302,132 | | |
| TexPool | 597,867 | 7,374,156 | 13,452 | 7,985,475 | 7,985,475 | 5.26% | 34 Days |
| TexPool Prime | 4,189,311 | (1,447,611) | 47,342 | 2,789,042 | 2,789,042 | 5.40% | 38 Days |
| Texas CLASS | 15,664,398 | - | 213,697 | 15,878,095 | 15,878,095 | 5.40% | 34 Days |
| Total | \$ 21,566,216 | \$ 6,113,845 | \$ 274,682 | \$ 27,954,744 | \$ 27,954,744 | | |

Interest Rate Comparison (Quarterly Average)

| Qtr Ended | TexPool | TexPool Prime | Texas CLASS | 3 Month T-bill | 6 Month T-bill | 2 Year Treasury Note | CDARS 6 month CD |
|---------------------|--------------|---------------|--------------|----------------|----------------|----------------------|------------------|
| Dec-23 | 5.36% | 5.59% | 5.57% | 5.44% | 5.46% | 4.81% | 4.93% |
| Mar-24 | 5.33% | 5.51% | 5.50% | 5.37% | 5.34% | 4.59% | 4.73% |
| Jun-24 | 5.31% | 5.46% | 5.43% | 5.36% | 5.32% | 4.63% | 4.73% |
| Sep-24 | 5.26% | 5.40% | 5.40% | 4.52% | 4.23% | 3.66% | 3.74% |
| Year Average | 5.32% | 5.49% | 5.48% | 5.17% | 5.09% | 4.42% | 4.53% |





Preliminary Year-End Results & Quarterly Investment Report

FY 2023-24



Summer Fleming, CGFO
Director of Finance



Overall Highlights

Established Bond Advisory Committee resulting in successful bond election

Established Tree Mitigation Policy and Oak Wilt Grant Program

Continued revision of the Unified Development Code

Continued advancement of capital improvement projects

Maintained operating reserve in accordance with policy

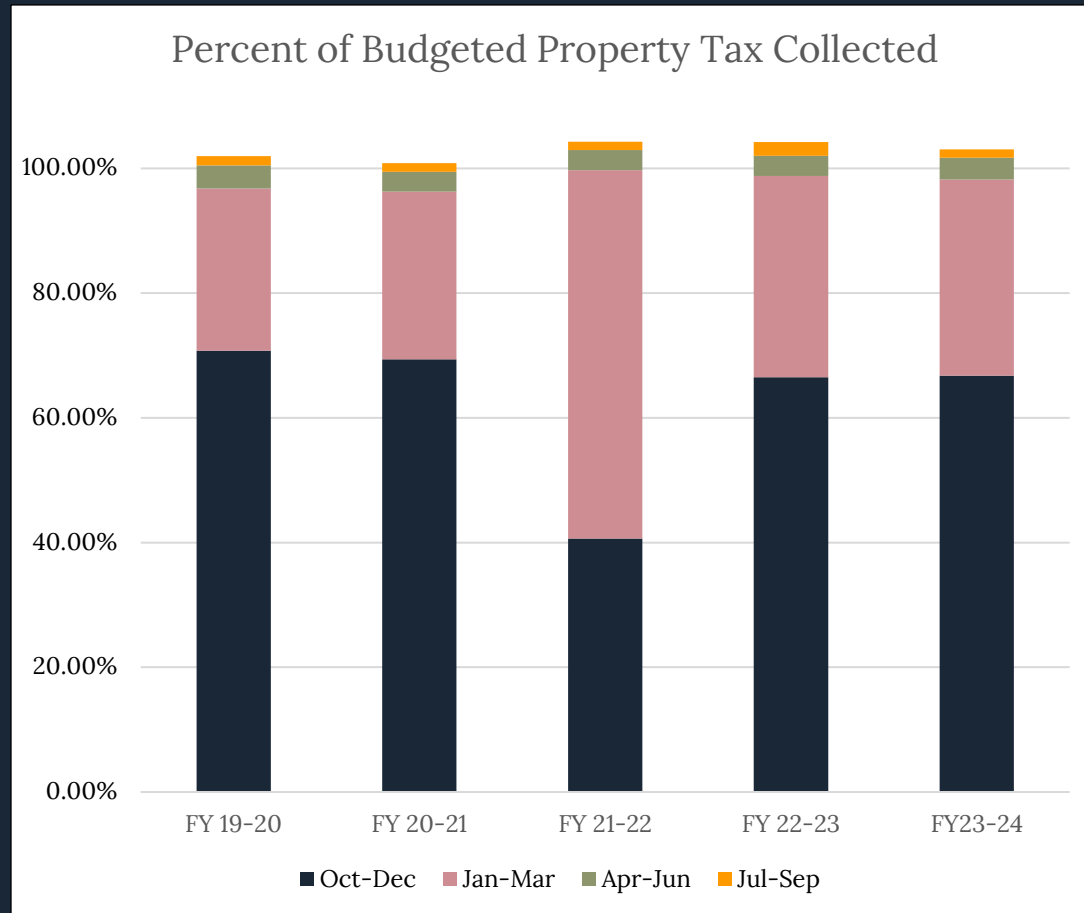


General Fund Revenues

| Type | FY 2022-23 Actual | FY 2023-24 Budget | FY 2023-24 Actual | % of Budget |
|------------------------|----------------------|----------------------|----------------------|----------------|
| Property Tax | \$6,460,016 | \$6,600,557 | \$6,813,962 | 103.2% |
| Sales Tax | 1,656,136 | 1,675,071 | 1,779,829 | 106.3% |
| Franchise Fees | 748,401 | 740,685 | 763,165 | 103.0% |
| Permits | 241,674 | 209,075 | 232,138 | 111.0% |
| Fines & Forfeitures | 208,035 | 176,465 | 191,584 | 108.6% |
| Interest Earnings | 577,165 | 450,000 | 683,555 | 151.9% |
| Grants & Contributions | 310,696 | 103,600 | 141,826 | 136.9% |
| Other | 1,042,314 | 710,614 | 911,468 | 128.3% |
| Totals | \$11,244,437 | \$10,666,067 | \$11,517,527 | 108.0% |

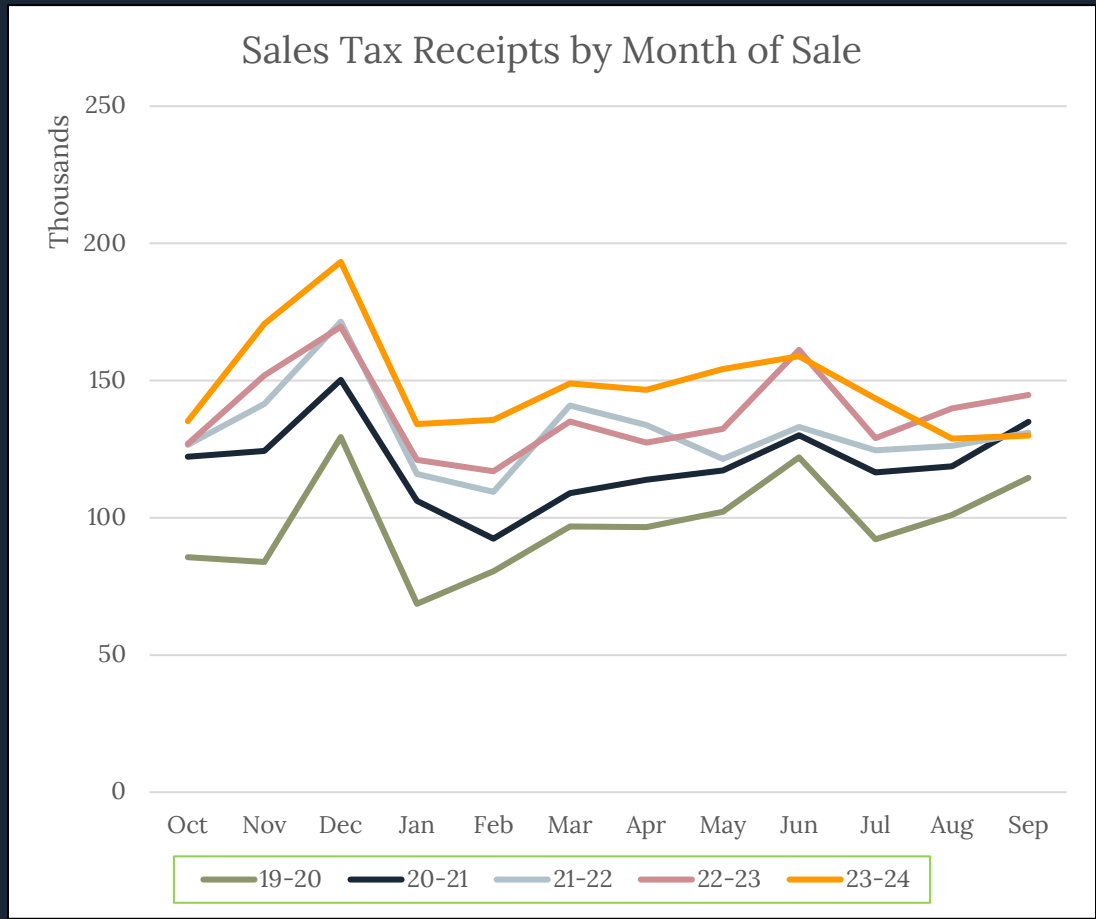


Property Taxes



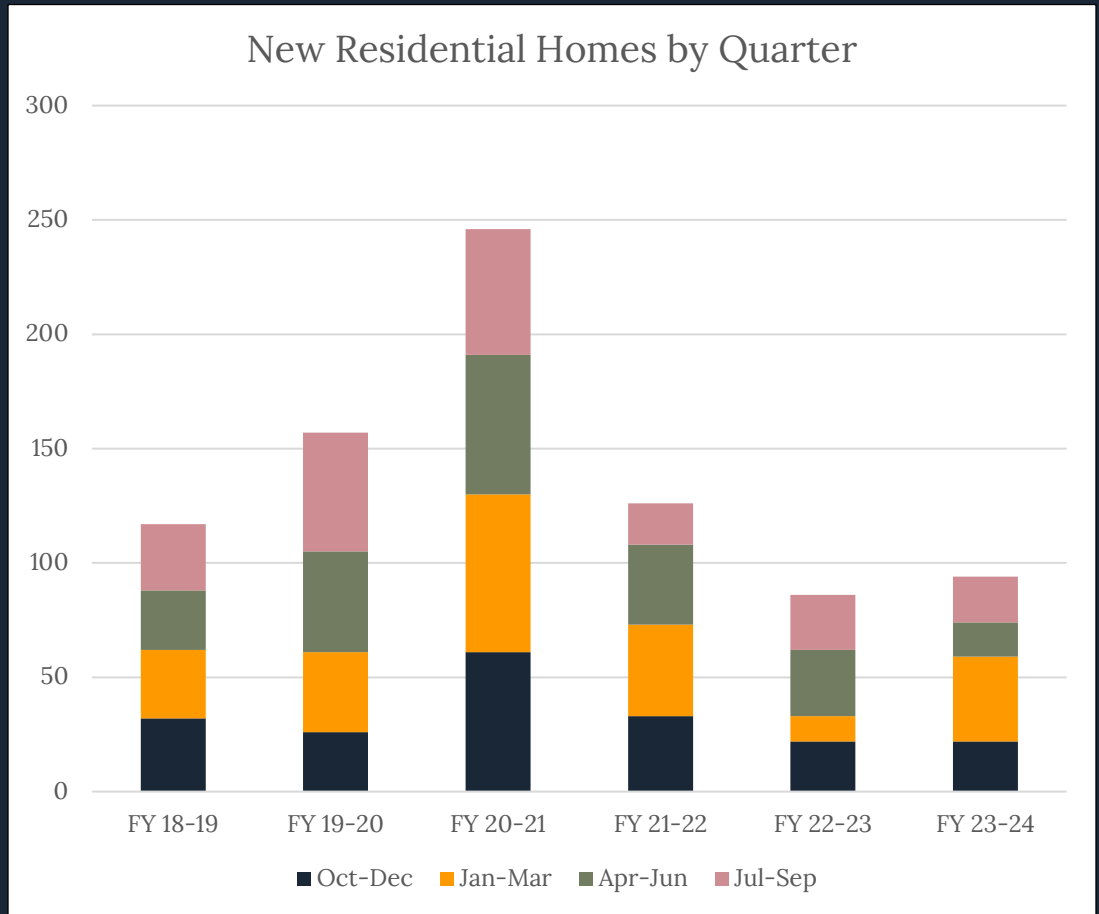
- 99.2% 2023 Tax levy collected.
- \$198,545 surplus to budget.

Sales Tax



- Sales taxes are collected two months in arrears.
- Sales tax collected was 7.5% higher than prior year.
- Actuals \$104,758 higher than adopted budget.

Residential Permits



- 94 New Residential Home permits issued this fiscal year.
- 86 issued in prior year.
- Total permit revenue was \$23,063 higher than budget.

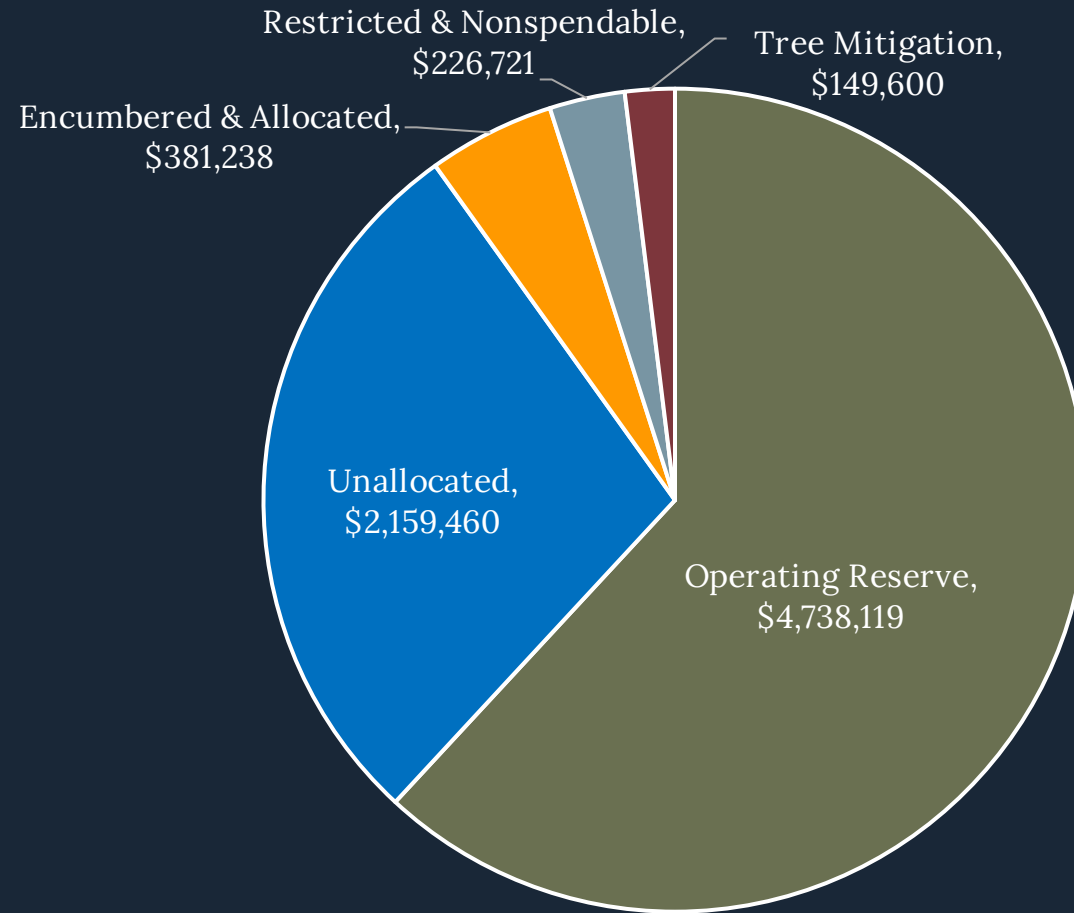


General Fund Expenditures

| Type | FY 2022-23 Actual | FY 2023-24 Budget | FY 2023-24 Actual | Encumbered | % of Budget |
|-------------------------|-------------------|-------------------|-------------------|------------|-------------|
| Personnel | \$5,502,505 | \$6,031,514 | \$5,523,515 | - | 91.6% |
| Supplies, Maint., & Ops | 1,631,694 | 1,304,016 | 1,154,336 | 39,625 | 91.6% |
| Prof. Services | 1,655,667 | 2,092,671 | 1,898,397 | 121,943 | 96.5% |
| Shared Services | 202,752 | 280,075 | 211,503 | 36,660 | 88.6% |
| Capital Outlay | 604,962 | 712,258 | 587,775 | 152,517 | 106.0% |
| Transfers | 3,798,426 | 1,115,471 | 1,115,471 | - | 100.0% |
| Totals | \$13,396,006 | \$11,536,005 | \$10,490,997 | \$350,745 | 94.0% |



Fund Balance Total \$7,655,138





Utility Fund Operating Income



Utility Fund Revenues



| Type | FY 2022-23 Actual | FY 2023-24 Budget | FY 2023-24 Actual | % of Budget |
|-----------------------------------|----------------------|----------------------|----------------------|----------------|
| Water Operating Revenues | \$4,373,143 | \$3,452,804 | \$4,247,141 | 123.0% |
| Wastewater Operating Revenues | 990,913 | 1,799,660 | 1,692,909 | 95.1% |
| Total Operating Revenues | \$5,364,056 | \$5,252,464 | \$5,940,050 | 113.1% |
| Water Non-operating Revenues | \$803,404 | \$766,740 | \$1,004,361 | 131.0% |
| Wastewater Non-operating Revenues | 364,567 | 343,992 | 515,851 | 150.0% |
| Total Non-operating Revenues | \$1,167,971 | \$1,110,732 | \$1,520,212 | 136.9% |
| Total Utility Revenues | \$6,532,027 | \$6,363,196 | \$7,460,262 | 117.2% |

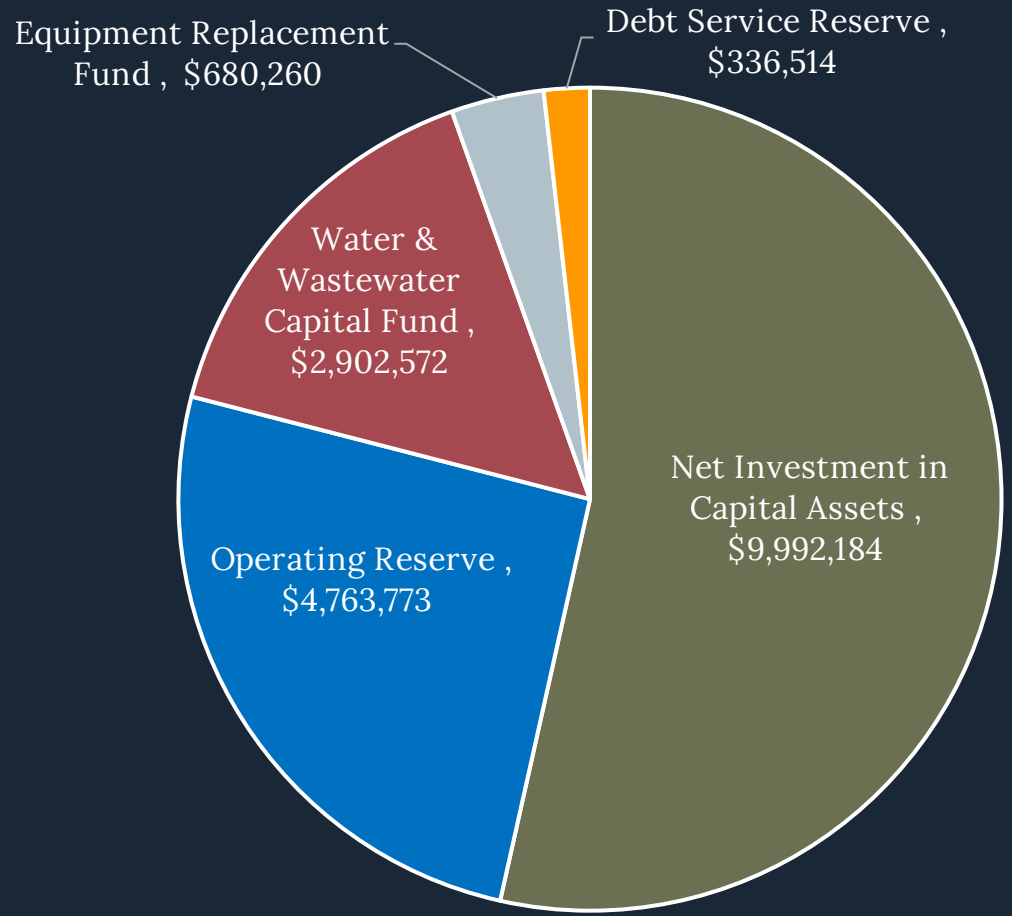


Utility Fund Expenditures

| Type | FY 2022-23 Actual | FY 2023-24 Budget | FY 2023-24 Actual | Encumbered | % of Budget |
|------------------------------|----------------------|----------------------|----------------------|------------|----------------|
| Personnel | \$1,796,473 | \$2,061,404 | \$1,979,865 | - | 96.0% |
| Supplies, Maint., & Ops | 3,026,438 | 3,096,761 | 3,083,529 | 20,918 | 98.8% |
| Services | 246,221 | 184,734 | 199,206 | - | 107.9% |
| Total Operating Expenditures | \$5,069,132 | \$5,342,899 | \$5,262,600 | \$20,918 | 98.0% |
| | | | | | |
| Capital Purchases | \$207,808 | \$1,014,184 | \$767,787 | \$434,240 | 118.5% |



Net Position Total \$18,675,303





Quarterly Investment Update

Investment Inventory



| Investment | Beginning Balance | Deposits / (Withdrawals) | Interest Earned | Ending Balance |
|-------------------|-------------------|--------------------------|-----------------|----------------|
| Frost Bank | \$1,114,641 | \$187,300 | \$191 | \$1,302,132 |
| TexPool | 597,867 | 7,374,156 | 13,452 | 7,985,475 |
| TexPool Prime | 4,189,311 | (1,447,611) | 47,342 | 2,789,042 |
| Texas CLASS | 15,664,398 | - | 213,697 | 15,878,095 |
| Total Investments | \$21,566,216 | \$6,113,845 | \$274,682 | \$27,954,744 |