

CITY OF FAIR OAKS RANCH
CITY COUNCIL SPECIAL MEETING

Monday, September 16, 2024 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

AGENDA

OPEN MEETING

1. Roll Call - Declaration of a Quorum.
2. Pledge of Allegiance

CITIZENS and GUEST FORUM

To address the Council, please sign the Attendance Roster located on the table at the entrance in the foyer of the Public Safety Training Room. In accordance with the Open Meetings Act, Council may not discuss or take action on any item which has not been posted on the agenda. Speakers shall limit their comments to five (5) minutes each.

3. Citizens to be heard.

PURPOSE OF SPECIAL CALLED MEETING

4. Conduct a Public Hearing on the Fiscal Year 2024-25 Proposed Budget.
 - A. Opening comments from the Mayor
 - B. Comments from the City Manager
 - C. Presentation of the Proposed Budget by Director of Finance
 - D. Open the Public Hearing and receive citizen testimony
 - E. Close the Public Hearing
 - F. Receive comments from the Mayor and City Council

Summer Fleming, CGFO, Director of Finance

CONSIDERATION/DISCUSSION ITEMS

5. Consideration and possible action approving the first reading of an ordinance adopting the City budget for fiscal year beginning October 1, 2024, and ending September 30, 2025.
6. Consideration and possible action approving the first reading of an ordinance levying a property tax rate of 28.53 cents per \$100 taxable valuation in the City of Fair Oaks Ranch for tax year 2024; determining due and delinquent dates; and providing an effective date.

Summer Fleming, CGFO, Director of Finance

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ADJOURNMENT

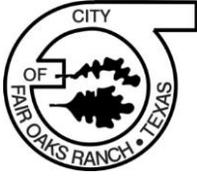
Signature of Agenda Approval: s/ Gregory C. Maxton

Gregory C. Maxton, Mayor

I, Christina Picioccio, TRMC, City Secretary, certify that the above Notice of Meeting was posted on the outside bulletin board at the Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas, and on the City’s website www.fairoaksranchtx.org, both places being convenient and readily accessible to the general public at all times.

As per Texas Government Code 551.045, said Notice was posted by **6:30 PM, September 13, 2024** and remained so posted continuously for at least 72 hours before said meeting was convened. A quorum of various boards, committees, and commissions may attend the City Council meeting.

The Fair Oaks Ranch Police Station is wheelchair accessible at the front main entrance of the building from the parking lot. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary’s office at (210) 698-0900. Braille is not available. The City Council reserves the right to convene into Executive Session at any time regarding an issue on the agenda for which it is legally permissible; pursuant to Texas Government Code Chapter 551. Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



**CITY COUNCIL PUBLIC HEARING
CITY OF FAIR OAKS RANCH, TEXAS**

AGENDA TOPIC: Conduct a public hearing on the FY 2024-25 Proposed Budget.
DATE: September 16, 2024
DEPARTMENT: Finance
PRESENTED BY: Summer Fleming, CGFO, Director of Finance

INTRODUCTION/BACKGROUND:

Pursuant to Local Government Code §102.006 (a) the governing body of a municipality shall hold a public hearing on the proposed budget to afford any interested party the opportunity to attend and participate in the hearing.

PUBLIC HEARING:

The sequence for conducting the public hearing is shown on the meeting agenda.

NEXT STEPS:

Consideration and possible action approving the first reading of an ordinance adopting the city budget for fiscal year beginning October 1, 2024, and ending September 30, 2025.



Public Hearing FY 2024-25 Budget

September 16, 2024



Summer Fleming, CGFO
Director of Finance

Agenda



- Opening comments from the Mayor
- Comments from the City Manager
- Presentation of the Proposed Budget by the Director of Finance
- Open the Public Hearing and receive citizen testimony
- Close the Public Hearing
- Receive comments from the Mayor and City Council

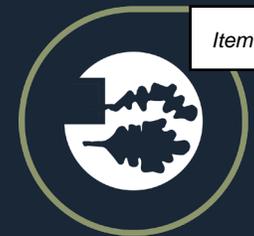
Budget Highlights

- Reduction of 1.52 cents to the overall tax rate
- No reduction in services
- Includes issuance of general obligation bond for roadway CIP
- Includes funding for IT upgrades, public safety and maintenance equipment
- Addresses inflationary pressures on maintenance and operations
- Maintains operating reserve in accordance with City Policy

General Fund Summary



Category	Amount
Revenues	\$10,664,569
Expenditures	(\$9,880,234)
Operating surplus/(deficit)	\$784,335
Net transfer (to)/from Equipment Replacement Fund	(\$316,438)
Transfer (to)/from Strategic Projects Fund	(\$370,000)
Transfer (to)/from Projects	\$98,585
Capital Outlay	(\$226,975)
Total surplus/(deficit)	(\$30,493)



Budget Changes – General Fund Revenue

Category	FY 2023-24 Adopted Budget	FY 2024-25 Proposed Budget	Change	% Change
Taxes	\$8,300,628	\$8,482,329	\$181,701	2.2%
Franchise Fees	740,685	762,350	21,665	2.9%
Interest	450,000	450,000	-	-
Permits	209,075	168,200	(40,875)	(19.6%)
Animal Control	1,135	1,495	360	31.7%
Fines & Forfeitures	176,465	207,300	30,835	17.5%
Fees & Services	278,053	360,415	82,362	29.6%
Miscellaneous	237,526	232,480	(5,046)	(2.1%)
Total Operating Revenue	\$10,393,567	\$10,664,569	\$271,002	2.6%

Budget Changes – General Fund Expenditures



Category	FY 2023-24 Adopted Budget	FY 2024-25 Proposed Budget	Change	% Change
Personnel	\$6,046,964	\$6,247,754	\$200,790	3.3%
Supplies, Maintenance & Ops	1,159,111	1,305,396	146,285	12.6%
Services	2,388,931	2,327,087	(61,847)	(2.6%)
Total Operating Expenditures	\$9,595,006	\$9,880,237	\$285,228	3.0%
Capital Outlay	\$514,111	\$226,975	(\$287,136)	(55.9%)
Transfers	\$1,115,471	\$743,138	(\$372,333)	(33.4%)

Strategic & Capital Project Fund



Project	Budget
8472 Rolling Acres Trail Drainage CIP #2	\$67,600
8040 Rolling Acres Trail Drainage CIP #4	\$67,600
Vestal Park Culvert Drainage CIP #42	\$113,844
Compensation and Benefit Study	\$60,000
Personnel Manual Review/Update	\$10,000
IT Master Plan	\$50,000
Total Strategic and Capital Projects	\$369,044

Bond Capital Fund



Project	Budget
Dietz Elkhorn Roadway Reconstruction	\$2,093,922
Ammann Road Reconstruction	\$439,699
Battle Intense Roadway	\$420,000
Total Bond Capital Projects	\$2,953,621

Fund Balance Summary – Governmental Funds



Category	FY 2023-24 Ending	FY 2024-25 Budget	FY 2024-25 Ending
Court and Other - Restricted	\$129,511	\$877	\$130,388
Non-spendable	77,024	-	77,024
Tree Mitigation	149,600	(49,600)	100,000
Operating Reserve	4,738,120	182,798	4,920,918
Unallocated General Fund	2,035,554	(164,568)	1,870,986
Debt Service Fund - Restricted	88,989	(87,148)	1,841
Strategic Projects Fund	14,498	956	15,454
Bond Capital Fund	-	648,379	648,379
Equipment Replacement Fund	1,183,476	316,438	1,499,914
Total Fund Balance	\$8,416,772	\$848,132	\$9,264,904



Utility Funds



Current Utility Rates

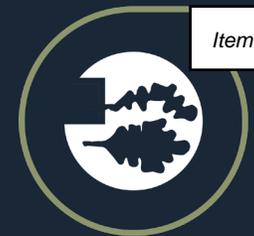
Residential Water Tiered Volume Charges

Commercial Water Tiered Volume Charges

Gallons	Cost per 1,000 gallons	Gallons	Cost per 1,000 gallons
0 to 6,000	Base Service Charge	0 to 6,000	Base Service Charge
6,001 to 12,500	\$3.81	6,001 to 50,000	\$3.25
12,501 to 25,000	\$4.76	50,001 to 100,000	\$4.87
25,001 to 50,000	\$7.14	100,001 to 150,000	\$7.31
50,001 to 75,000	\$10.72	Over 150,000	\$10.97
75,001 to 100,000	\$16.07		
Over 100,000	\$24.11		

Water Base Service Charge \$26.48-\$94.42 depending on meter size

Wastewater Base Service Charge: \$28.94
Wastewater Volumetric Rate: \$6.00 per 1,000 gal



Operating Revenue and Expenses

Category	Water Utility	Wastewater Utility	Total
Operating Revenue	\$4,296,696	\$1,713,153	\$6,009,849
Operating Expenses			
Personnel	1,040,847	1,072,837	2,113,684
Supplies, Maint., and Operations	2,557,433	586,206	3,143,639
Services	315,786	74,200	389,986
Total Operating Expenses	3,914,066	1,733,243	5,647,309
Operating Income	\$382,630	(\$20,090)	\$362,540

Budget Changes – Utility Fund

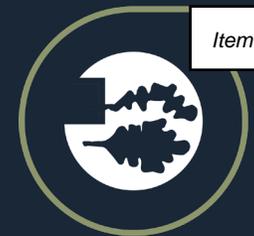


Category	FY 2023-24 Adopted Budget	FY 2024-25 Proposed Budget	Change	% Change
Water Operating Revenues	\$3,452,804	\$4,296,696	\$843,892	24.4%
Wastewater Operating Revenues	1,799,660	1,713,153	(86,507)	(4.8%)
Total Operating Revenues	\$5,252,464	\$6,009,849	\$757,385	14.4%
Personnel	\$2,061,404	\$2,113,684	\$52,280	2.5%
Supplies, Maintenance & Ops.	2,982,353	3,143,639	161,286	5.4%
Services	184,734	389,986	205,252	111.1%
Total Operating Expenses	\$5,228,491	\$5,647,309	\$418,818	8.0%
Operating Income/(Loss)	\$23,973	\$362,540	\$338,567	1412.3%

Combined Net Position



Category	Projected 9/30/2024	FY 2024-25 Change	Projected 9/30/2025
Net Investment in Capital Assets	\$12,563,931	\$646,988	\$13,210,919
Unrestricted Net Position			
Water Capital Fund	728,766	203,468	932,234
Wastewater Capital Fund	623,271	175,000	798,271
Equipment Replacement Fund	530,241	181,000	711,241
Operating Reserve	4,069,343	(505,659)	3,563,684
Debt Service Reserve	333,282	1,018,587	1,351,869
Total Unrestricted Net Position	6,284,903	1,072,396	7,357,298
Total Net Position	\$18,848,834	\$1,719,384	\$20,568,218



Water Capital Projects Fund

Project	Budget
Willow Wind Dr./Red Bud Hill Waterline (29R)	\$879,807
Rolling Acres Trail Waterline Rehabilitation (28R)	610,941
Expand Plant No.5 (5W)	1,320,800
Old Fredericksburg Rd. Waterline (21W)	270,400
Upgrade Electrical at Plant No.3 Pump Station (5R)	74,419
SAWS Emergency Interconnect	30,000
Water Capital Projects Total	\$3,186,367

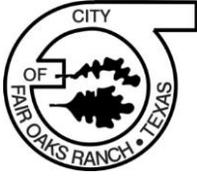


Wastewater Capital Projects Fund

Project	Budget
Cojak Circle Manhole and Sewer Upgrade	\$650,000
Wastewater Capital Projects Total	\$650,000



Questions?



CITY COUNCIL CONSIDERATION ITEM

CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Consideration and possible action approving the first reading of an ordinance adopting the city budget for fiscal year beginning October 1, 2024, and ending September 30, 2025.

DATE: September 16, 2024

DEPARTMENT: Finance

PRESENTED BY: Summer Fleming, CGFO, Director of Finance

INTRODUCTION/BACKGROUND:

Texas Local Government Code Chapter 102 contains the requirements for adopting a municipal budget for home rule cities. Under this chapter, the City Manager serves as the budget officer and is responsible for preparing a municipal budget to cover the proposed expenditures of the municipal government for the succeeding year.

The proposed budget is required to be filed with the City Secretary before the 30th day before the date the Council makes its tax levy for the new fiscal year.

At the August 15, 2024, City Council meeting, the City Council voted to set September 16, 2024, as the Public Hearing date on the proposed budget and September 19, 2024, as the date to adopt the budget. The proposed budget was filed with the City Secretary on August 19, and all requirements of the local government code have been met.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

1. Provides citizens, the government, and City staff with a financial plan for utilizing the City's available funds during the upcoming fiscal year to accomplish the City's goals and objectives.
2. Establishes priorities among City programs, defining the financial framework that will be used to periodically check the status of operations.
3. Determines the level of taxation necessary to finance City programs.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

See budget in Exhibit A.

LEGAL ANALYSIS:

Approved as to form.

RECOMMENDATION/PROPOSED MOTION:

I move to approve the FY 2024-25 budget ordinance.

LGC 102.007 mandates a vote to adopt the budget must be a Record Vote

AN ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS, ADOPTING THE CITY OF FAIR OAKS RANCH ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; AND OTHER MATTERS IN CONNECTION THEREWITH

WHEREAS, the City Manager submitted to the City Council a proposed budget for the next ensuing budget year and filed the proposed budget with the City Secretary for public review pursuant to LGC §102.005; and

WHEREAS, on August 15, 2024, the City Council set September 16, 2024, as the date for the public hearing thereon and caused notice of such public hearing to be posted on the City’s website and published in the Boerne Star pursuant to LGC §102.006 and §102.0065, and,

WHEREAS, the public hearing was held on said date and all persons were then afforded an opportunity to appear and object to any or all items and estimates in the proposed budget, and,

WHEREAS, pursuant to LGC §102.007 the City Council, by passage of the budget ordinance, shall adopt the budget for the ensuing fiscal year and appropriate such sums of money as the Council deems necessary to defray all expenditures of the City during the 2024-25 budget year.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS:

Section 1. The City hereby approves and adopts the FY 2024-25 Municipal Budget, attached as Exhibit A, in all respects as the City’s annual budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025.

Section 2. That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 3. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance be severable, and, if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared invalid by judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance and the remainder of this ordinance shall be enforced as written.

Section 4. That it is officially found, determined, and declared that the meeting at which this ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 5. The provisions of this ordinance shall be cumulative of all ordinances not repealed by this ordinance and ordinances governing or regulating the same subject matter as that covered herein.

Section 6. If any provision of this ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this ordinance would have been enacted without such invalid provision.

Section 7. All ordinances, or parts thereof, which are in conflict or inconsistent with any provision of this ordinance are hereby repealed to the extent of such conflict, and the provisions of this ordinance shall be and remain controlling as to the matters ordained herein.

Section 8. This ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 9. This ordinance shall take effect immediately from and after its second reading, passage and any publication requirements as may be required by governing law.

PASSED and APPROVED on first reading by the City Council of the City of Fair Oaks Ranch, Texas, on this 16th day of September 2024, and recorded as follows:

	FOR	AGAINST	ABSTAIN
Mayor Greg Maxton			
Council Member Stroup			
Council Member Rhoden			
Council Member Olvera			
Mayor Pro Tem Koerner			
Council Member Parker			
Council Member Muenchow			

PASSED, APPROVED, and ADOPTED on second and final reading by the City Council of the City of Fair Oaks Ranch, Texas, on reading this 19th day of September 2024, and recorded as follows:

	FOR	AGAINST	ABSTAIN
Mayor Greg Maxton			
Council Member Stroup			
Council Member Rhoden			
Council Member Olvera			
Mayor Pro Tem Koerner			
Council Member Parker			
Council Member Muenchow			

Gregory C. Maxton, Mayor

ATTEST:

APPROVED AS TO FORM:

Christina Picioccio, TRMC
City Secretary

Denton Navarro Rodriguez Bernal Santee & Zech
P.C., City Attorney

General Fund Revenue Detail

Revenue Type	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Taxes					
General Property	5,958,773	6,410,186	6,545,557	6,692,466	6,557,107
Delinquent Property	82,073	26,865	30,000	37,000	30,000
Penalty & Interest	42,147	22,965	25,000	25,000	25,000
Mixed Beverage	27,783	27,984	25,000	20,000	25,000
Local Sales	1,050,767	1,104,090	1,116,715	1,228,316	1,230,148
Street Maintenance	262,692	276,023	279,178	307,079	307,537
Property Reduction	262,692	276,023	279,178	307,079	307,537
Total Taxes	7,686,926	8,144,135	8,300,628	8,616,940	8,482,329
Franchise Fees					
Time Warner Cable	61,589	64,073	60,900	60,900	60,900
GVTC Cable/Telephone	67,732	64,222	70,035	63,035	65,000
AT&T Cable/Telephone	2,504	1,976	2,750	1,750	2,500
Miscellaneous	523	582	1,000	300	700
City Public Service	471,892	456,923	457,000	461,000	470,000
Pedernales Electric Company	99,280	101,352	93,000	101,000	105,000
Grey Forest Utilities	24,400	24,807	23,500	23,500	23,500
Garbage Regular	31,323	34,465	31,000	35,000	34,000
Garbage Recycling	2,165	-	1,500	-	750
Total Franchise Fees	761,408	748,401	740,685	746,485	762,350
Interest					
Bank/Investment Interest	79,926	577,165	450,000	600,000	450,000
Total Interest	79,926	577,165	450,000	600,000	450,000
Permits					
New Residential Permits	227,063	146,456	100,000	160,000	80,000
New Commerical Permits	-	2,592	5,000	5,000	5,000
Remodeling/Additions	37,336	22,312	30,000	30,000	20,000
Other BC and Permits	69,950	58,109	61,000	46,000	50,000
Contractor Registration	9,995	8,330	9,200	9,200	9,000
Food/Health	3,990	3,875	3,875	4,400	4,200
Total Permits Costs	348,333	241,674	209,075	254,600	168,200
Animal Control					
Pet Licenses	720	985	640	890	1,000
Pet Impound/Quarantine	210	430	495	995	495
Total Animal Control	930	1,415	1,135	1,885	1,495

General Fund

Revenue Detail Continued

Revenue Type	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Fines & Forfeitures					
Municipal Court Fines	159,245	191,267	160,000	180,000	190,000
Municipal Court Security	5,346	5,737	6,000	6,000	6,000
Municipal Court Technology	4,414	4,714	5,000	5,000	5,000
Municipal Court Efficiency	105	408	315	565	450
Court Truancy Prevention Fund	5,356	5,793	5,000	5,000	5,700
Municipal Court Jury Fund	107	116	150	150	150
Total Fines & Forfeitures	174,573	208,035	176,465	196,715	207,300
Fees & Services					
FORU Management	257,566	257,499	210,003	287,474	292,365
Special Fees	19,131	11,888	25,000	25,000	25,000
FORMDD Management	30,150	30,150	30,150	30,150	30,150
Civic Center Rentals	-	-	-	-	-
Tree Mitigation Fees	-	-	-	159,600	-
Credit Card Service Fee	10,236	9,707	12,900	11,000	12,900
Total Fees & Services	317,082	309,244	278,053	513,224	360,415
Miscellaneous					
Miscellaneous	15,422	121,167	120,661	120,661	127,280
City Event Sponsorships	185	850	750	1,480	1,200
Sale of Assets	673	16,931	-	-	-
Other Sources - SBITAs	-	193,012	-	-	-
Donations/Grants	1,283,952	310,696	103,600	143,600	88,600
School Guard Crossing Fund	11,261	12,391	10,665	14,165	13,500
Lease Proceeds	1,582	1,576	1,850	4,234	1,900
Police Seized Proceeds	777	54,677	-	-	-
Total Miscellaneous	1,313,852	711,301	237,526	284,140	232,480
Transfers					
Project Allocations	-	-	-	-	98,585
Capital Replacement	58,907	303,067	272,500	260,000	56,700
Total Transfers	58,907	303,067	272,500	260,000	155,285
Total Resources	10,741,938	11,244,436	10,666,067	11,473,988	10,819,854

General Fund Expenditure Summary

Expenditure Type	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Personnel					
Salaries	3,358,769	3,915,819	4,435,518	3,954,414	4,717,611
Overtime	89,651	100,443	43,581	87,363	43,747
Taxes - Social Security	204,231	239,701	275,418	241,704	293,933
Taxes - Medicare	48,465	56,688	64,947	56,725	69,039
Taxes SUTA/FUTA	1,390	568	5,454	6,399	7,325
Workers Compensation	74,812	108,385	114,140	106,300	78,598
Retirement	407,306	482,728	552,703	494,472	607,278
Health Insurance	497,595	567,474	666,615	535,276	655,651
Uniform Allowance	21,000	23,500	27,000	22,000	28,000
Car Allowance	7,200	7,200	7,200	7,200	7,200
Allowance for Vacancies	-	-	(145,612)	-	(260,628)
Total Personnel Costs	4,710,417	5,502,505	6,046,964	5,511,851	6,247,754
Supplies, Maintenance & Operations					
Supplies and Consumables	28,374	30,367	32,825	34,825	33,275
Minor Equipment and Furniture	49,740	37,741	46,340	61,126	71,850
Fuel	67,960	74,201	65,450	68,050	66,500
Uniforms	20,156	30,013	22,730	27,730	30,905
Miscellaneous	531	-	-	-	-
Vehicle Maintenance/Repairs	39,402	27,828	35,880	35,880	35,880
Equipment Maintenance/Repairs	13,968	17,632	15,500	15,500	15,500
Building Maintenance/Repairs	26,973	76,344	23,063	52,063	28,063
Landscaping & Greenspace Maintenance	6,373	1,712	15,500	15,500	5,500
Street Maintenance	951,877	894,353	870,000	910,431	930,000
Drainage Work	1,076	4,940	20,000	20,000	20,000
Committees - Communications	199	82	500	500	500
Committees - Planning & Zoning	58	-	500	500	500
Committee - Board of Adjustments	203	-	500	500	500
Committee - Audit	-	-	500	-	500
Urban Wildlife	-	-	500	500	500
Court Technology	8,360	-	2,823	-	10,823
Court Security	2,008	-	6,000	51,338	4,500
Oak Wilt Program	-	-	-	-	15,000
Tree and Landscape Protection	-	-	-	-	29,750
City Approved Events	-	-	-	-	4,850
Emergency Response	-	436,482	500	500	500
Total Supplies, Maintenance & Operations Costs	1,217,258	1,631,694	1,159,111	1,294,943	1,305,396

General Fund Expenditure Summary Continued

Expenditure Type	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Services					
Professional Services	1,213,859	1,298,848	1,457,175	1,537,908	1,371,499
Dues/Subscriptions	14,834	16,482	18,996	21,596	19,466
Training/Seminars & Related Travel	48,238	56,455	114,005	106,755	121,115
Meetings and Related Travel	5,621	7,738	22,000	12,300	22,590
Elections	-	21,306	32,000	32,000	32,000
Investigations	11,519	4,677	7,000	7,000	6,000
Lease Training	-	-	3,000	3,000	3,000
Asset Forfeiture	-	22,954	-	-	-
Public Relations	24,928	50,927	64,100	64,791	69,100
Employee Appreciation	12,801	14,420	15,340	15,340	14,760
Employment Costs	2,467	2,738	2,675	2,675	2,675
Recording/Reporting/History	5,571	8,651	10,000	10,000	10,000
Tech/Internet/Software	174,317	150,471	309,812	311,975	381,288
Total Services Costs	1,514,155	1,655,667	2,056,103	2,125,340	2,053,493
Shared Services					
Facility Contracts & Services	80,087	67,745	176,555	134,292	102,470
Postage	3,176	2,434	5,625	5,625	4,125
General Liability Insurance	51,940	58,066	65,000	86,378	90,000
Electricity	44,754	41,173	44,000	44,000	44,000
Phone/Cable/Alarms	33,947	33,334	41,648	41,648	32,996
Total Shared Services Costs	213,904	202,752	332,828	311,943	273,591
Capital Outlay & Transfers					
Furniture, Fixtures, Equipment & Vehicles	150,182	519,820	514,111	720,417	226,975
Leases and SBITA's	-	86,078	-	-	-
Transfer to SAP Fund 02	1,236,222	3,442,995	813,526	813,526	370,000
Transfer to Equip Repl Fund 31	275,185	354,495	301,945	301,945	373,138
Total Capital Outlay & Transfers Costs	1,661,589	4,403,388	1,629,582	1,835,888	970,113
Total Departmental Budget	9,317,323	13,396,006	11,224,588	11,079,965	10,850,347

Governmental Strategic Projects Fund

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Beginning Fund Balance	1,073,184	1,407,555	3,269,573	3,269,573	14,498
Revenues:					
Transfer from General Fund	1,236,222	3,442,995	813,526	813,526	370,000
Total Revenue	1,236,222	3,442,995	813,526	813,526	370,000
Reliable and Sustainable Infrastructure					
City Civic Center	-	17,748	-	395,067	-
City Hall Renovation	376,825	321,403	-	340,416	-
Chartwell and Dietz Intersection	352,393	98,126	-	-	-
Post Oak Trail Widening	-	664,506	-	210,494	-
Dietz Elkhorn Reconstruction	-	100,721	309,235	509,429	-
Dietz Elkhorn Sidewalk	-	14,770	300,000	435,230	-
Battle Intense Sidewalk	-	48,912	-	-	-
Drainage CIP #5 Rolling Acres Trail	14,262	48,833	-	222,905	-
Drainage CIP #17 Silver Spur Trail	12,841	28,796	-	-	-
Drainage CIP #34 Tivoli Way	23,428	88,747	-	1,111,253	-
Drainage CIP #37 Turf Paradise Lane	-	93,770	-	-	-
Drainage CIP #61 Rockinghorse Lane	-	29,609	-	-	-
Bond Development Program	52,031	-	-	132,982	-
Drainage CIP #35 Chartwell Lane	-	-	64,829	64,829	-
Drainage CIP #15 Delta Dawn	-	-	245,000	245,000	-
Drainage CIP #2 8472 Rolling Acres Trail	-	-	-	-	67,600
Drainage CIP #4 8040 Rolling Acres Trail	-	-	-	-	67,600
Drainage CIP #42 Vestal Park Culvert	-	-	-	-	113,844
Public Health, Safety, and Welfare					
Fire Services Program Review	1,128	-	-	73,775	-
Emergency Medical Services Program Review	1,128	-	-	-	-
Fire Station #3 Upgrades	-	-	150,000	150,000	-
Operational Excellence					
Compensation and Benefit Plan Study	-	-	-	-	60,000
Employee Handbook	-	-	-	-	10,000
Communications and Marketing Strategy	27,471	2,068	-	40,071	-
Records Management	3,591	-	-	-	-
IT Infrastructure projects	24,835	-	-	-	-
City Records Digitization Program	-	22,967	-	-	-
Ticketing with GIS compatibility	10,498	-	-	-	-
Fuel Station	-	-	-	97,150	-
3rd Party Scanning	-	-	-	40,000	-
IT Master Plan	-	-	-	-	50,000
Capital Improvement					
Furniture and Equipment (City Hall Renovation)	524	-	-	-	-
Total Expenditures	901,851	1,580,977	1,069,064	4,068,601	369,044
Total Change in Fund Balance	334,371	1,862,018	(255,538)	(3,255,075)	956
Ending Fund Balance	1,407,555	3,269,573	3,014,035	14,498	15,454

Debt Service Fund

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Beginning Fund Balance	44,337	52,658	77,976	77,976	88,989
<u>Revenues:</u>					
General Property-I & S	545,404	568,287	539,997	552,076	890,117
Delinquent Property	8,161	2,728	3,500	4,500	4,000
Penalty & Interest	3,932	2,003	2,500	2,500	2,500
Interest Income on Investments	409	4,829	3,500	5,500	7,500
Total Revenue	557,906	577,848	549,497	564,576	904,117
<u>Expenditures:</u>					
Bond Principal	450,000	460,000	470,000	470,000	785,000
Bond Interest Payable	99,185	92,130	83,163	83,163	205,465
Bond Agent Fees	400	400	400	400	800
Total Expenditures	549,585	552,530	553,563	553,563	991,265
Revenue Over / (Under) Expenditures	8,321	25,318	(4,066)	11,013	(87,148)
Ending Fund Balance	52,658	77,976	73,910	88,989	1,841

Bond Capital Fund

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Beginning Fund Balance	-	-	-	-	-
<u>Revenues:</u>					
Bond Proceeds	-	-	-	-	3,585,000
Bond Premium	-	-	-	-	-
Interest Income	-	-	-	-	17,000
Total Revenue	-	-	-	-	3,602,000
<u>Expenditures:</u>					
Dietz Elkhorn Rdwy Incidentals	-	-	-	-	-
Dietz Elkhorn Rdwy Construction	-	-	-	-	2,093,922
Ammann Rdwy Incidentals	-	-	-	-	-
Ammann Rdwy Construction	-	-	-	-	439,699
Battle Intense Rdwy Incidentals	-	-	-	-	-
Battle Intense Rdwy Construction	-	-	-	-	420,000
Total Expenditures	-	-	-	-	2,953,621
Revenue Over / (Under) Expenditures	-	-	-	-	648,379
Ending Fund Balance	-	-	-	-	648,379

Vehicle and Equipment Replacement Fund

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Beginning Fund Balance	872,769	1,089,047	1,140,475	1,140,475	1,183,476
<u>Revenues:</u>					
Transfer from General Fund	275,185	354,495	301,945	301,945	373,138
Total Revenue	275,185	354,495	301,945	301,945	373,138
<u>Transfers</u>					
Transfer to General Fund for Purchases	58,907	303,067	260,000	258,944	56,700
Total Expenditures	58,907	303,067	260,000	258,944	56,700
Total Change in Fund Balance	216,278	51,428	41,945	43,001	316,438
Beginning Fund Balance	1,089,047	1,140,475	1,182,420	1,183,476	1,499,914

Consolidated Utility Budget by Division Summary Budget

	Water	Wastewater	Equipment Replacement	Utility Total
Utility Operating Revenues	4,296,696	1,713,153	-	6,009,849
Utility Operating Expenses				
Personnel	1,040,847	1,072,837	-	2,113,684
Supplies, Maintenance & Operations	2,557,433	586,206	-	3,143,639
Services	315,786	74,200	-	389,986
Total Utility Operating Expenses	<u>3,914,066</u>	<u>1,733,243</u>	-	<u>5,647,309</u>
Operating Income/(Loss)	<u>382,630</u>	<u>(20,090)</u>	-	<u>362,540</u>
Non-Operating Revenues (Expenses)				
Non-Operating Revenues	1,440,889	790,630	-	2,231,519
Capital Outlay	(3,254,305)	(657,938)	-	(3,912,242)
Depreciation	(550,000)	(270,600)	-	(820,600)
Asset Transfer for GAAP	3,254,305	657,938	-	3,912,242
Bond Interest Costs	(37,446)	(16,629)	-	(54,075)
Transfers Out	(3,503,835)	(892,000)	-	(4,395,835)
Transfers In	<u>3,389,835</u>	<u>825,000</u>	<u>181,000</u>	<u>4,395,835</u>
Total Non-Operating Revenue (Expenses)	739,443	436,401	181,000	1,356,844
Net Income/(Loss)	1,122,073	416,311	181,000	1,719,384

Water Utility Summary

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Water Operating Revenues	4,319,040	4,373,143	3,452,804	4,234,804	4,296,696
Water Operating Expenses					
Personnel	891,323	922,626	1,039,193	947,423	1,040,847
Supplies, Maintenance & Operations	2,002,730	2,373,247	2,438,840	2,570,827	2,557,433
Services	361,114	195,053	117,142	127,348	315,786
Total Water Operating Expenses	3,255,166	3,490,925	3,595,175	3,645,598	3,914,066
Operating Income	1,063,874	882,217	(142,371)	589,206	382,630
Non-Operating Revenues (Expenses)					
Non-Operating Revenues	862,078	785,414	766,740	1,026,740	1,440,889
Capital Outlay	(62,998)	(185,948)	(552,500)	(670,783)	(67,938)
Depreciation	(498,557)	(580,771)	(508,075)	(508,075)	(550,000)
Asset Transfer for GAAP	641,967	379,271	792,500	1,562,322	3,254,305
Debt Service Expense	(18,842)	(19,554)	(13,873)	(13,873)	(37,446)
Transfers Out	(605,716)	(394,794)	(383,815)	(583,815)	(3,503,835)
Transfers In	62,998	100,941	110,000	196,742	-
Total Non-Operating Revenues (Expenses)	380,931	84,559	210,978	1,009,259	535,975
Net Income/(Loss)	1,444,805	966,777	68,607	1,598,465	918,605

Water Utility Revenue

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Water Operating Revenues					
Water Revenue Residential	3,774,441	3,754,870	2,928,832	3,678,832	3,736,048
Water Revenue Commercial	159,633	175,338	168,665	168,665	180,094
Water Contract Commercial	172,604	177,354	177,354	177,354	177,354
Water Revenue Non Potable	78,477	65,998	77,500	77,500	74,000
Water Service Connect Fees	39,770	18,975	25,000	32,500	30,000
Water Penalties	46,768	47,840	34,753	49,753	48,000
Water-Bad Debts	(27)	(1,848)	(500)	(8,000)	(4,000)
Misc./Special Requests	103	90,640	500	500	500
Third Party Reimbursement	13,353	8,300	8,500	3,500	3,500
Permits/Variations	1,175	475	1,200	1,200	1,200
Credit Card Service Fee	32,743	35,201	31,000	53,000	50,000
Total Operating Revenues	4,319,040	4,373,143	3,452,804	4,234,804	4,296,696
Water Non-Operating Revenues					
Water Debt Service	283,245	285,467	282,791	282,791	936,054
Water Capital	256,178	258,188	283,949	283,949	104,835
Water Impact Fees	293,506	69,871	50,000	250,000	200,000
Water Interest Income	29,150	182,402	150,000	210,000	200,000
Sale of Assets	-	(10,514)	-	-	-
Total Non-Operating Revenues	862,078	785,414	766,740	1,026,740	1,440,889
Total Water Revenues	5,181,118	5,158,557	4,219,544	5,261,544	5,737,585

Water Utility Operating Expense

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Operating Expenses					
Service Salaries	261,096	231,245	294,770	240,007	292,771
Service Overtime	8,102	10,820	8,102	9,134	8,026
Service Taxes - FICA	15,744	14,264	18,778	14,868	18,649
Service Taxes - MEDICARE	3,682	3,336	4,392	3,480	4,362
Service Workers' Comp	7,505	9,614	10,082	9,215	7,167
Service Taxes - SUTA/FUTA	140	45	518	640	644
Service Retirement	31,443	39,392	37,382	30,552	38,367
Service Insurance	48,734	45,719	60,093	51,388	51,184
Water Service OPEB	-	(131)	-	-	-
Water Service Allowance for Vacancies	-	-	(14,738)	-	(20,000)
Administration Salaries	389,286	414,212	465,943	447,685	117,283
Administration Overtime	181	597	186	262	62
Administration Taxes - FICA	21,781	24,603	28,783	26,403	7,205
Administration Taxes - MEDICARE	5,132	5,787	6,759	6,182	1,702
Administration Workers' Comp	1,847	1,527	1,462	1,278	254
Administration Taxes - SUTA/FUTA	81	58	504	628	181
Administration Retirement	43,758	68,289	57,532	54,455	14,967
Administration Insurance	52,810	53,476	62,703	51,245	15,755
Administration OPEB	-	(227)	-	-	-
Administration Allowance for Vacancies	-	-	(4,058)	-	-
HR & Communications Salaries	-	-	-	-	68,204
HR & Communications Taxes - FICA	-	-	-	-	4,229
HR & Communications Taxes - MEDICARE	-	-	-	-	989
HR & Communications Workers' Comp	-	-	-	-	148
HR & Communications Taxes - SUTA/FUTA	-	-	-	-	88
HR & Communications Retirement	-	-	-	-	8,699
HR & Communications Insurance	-	-	-	-	5,499
Finance Salaries	-	-	-	-	108,659
Finance Overtime	-	-	-	-	81
Finance Taxes - FICA	-	-	-	-	6,742
Finance Taxes - MEDICARE	-	-	-	-	1,577
Finance Workers' Comp	-	-	-	-	235
Finance Taxes - SUTA/FUTA	-	-	-	-	146
Finance Retirement	-	-	-	-	13,870
Finance Insurance	-	-	-	-	17,531
Information Technology Salaries	-	-	-	-	47,675
Information Technology Taxes - FICA	-	-	-	-	2,956
Information Technology Taxes - MEDICARE	-	-	-	-	691
Information Technology Workers' Comp	-	-	-	-	103
Information Technology Taxes - SUTA/FUTA	-	-	-	-	59
Information Technology Retirement	-	-	-	-	6,081
Information Technology Insurance	-	-	-	-	7,542
Engineering & Planning Salaries	-	-	-	-	136,763
Engineering & Planning Overtime	-	-	-	-	50

Water Utility Operating Expense Continued

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Engineering & Planning Taxes - FICA	-	-	-	-	8,482
Engineering & Planning Taxes - MEDICARE	-	-	-	-	1,984
Engineering & Planning Workers' Comp	-	-	-	-	338
Engineering & Planning Taxes - SUTA/FUTA	-	-	-	-	181
Engineering & Planning Retirement	-	-	-	-	17,451
Engineering & Planning Insurance	-	-	-	-	15,215
Uniforms	5,145	6,453	7,110	7,110	6,718
Power	191,985	158,995	150,000	150,000	150,000
Maintenance of Plants/Lines	112,433	143,895	120,000	150,000	120,000
Analysis Fees	11,132	10,672	9,000	9,000	12,000
Chemicals	5,375	6,428	3,500	6,500	6,500
City Management Fee	209,258	208,678	167,618	205,118	208,375
Equipment Maintenance	19,938	6,235	15,900	15,900	17,100
Equipment Gas & Oil	13,843	15,477	15,000	15,000	15,000
GBRA Water Fees	1,205,020	1,532,440	1,557,453	1,530,953	1,591,970
Equipment Lease	1,337	2,409	1,000	1,000	300
Tools & Minor Equipment	5,495	11,997	11,125	13,125	12,125
Training	9,415	10,774	24,638	20,638	25,563
Utilities & Radio	23,118	21,171	27,705	27,705	30,600
Signal & Telemetry	162	34	1,536	-	-
Water Building Maintenance	4,881	6,627	11,380	11,380	11,380
Supplies & Consumables	2,236	3,335	2,200	4,200	3,700
Vehicle Maintenance/Repair	3,858	6,165	6,500	6,500	6,500
Water Inventory Adjustment	2,755	-	-	-	-
Utilities & Telephone	9,234	9,494	9,189	9,189	9,189
Dues & Publications	669	1,185	2,281	2,281	2,786
Water Professional Services	354,625	184,751	106,581	116,581	305,044
Permit & Licenses	8,441	8,227	8,883	8,883	8,936
General Liability Insurance	25,495	28,127	32,500	34,714	45,000
Office Supplies	709	2,539	3,244	3,244	3,244
Travel & Meetings	750	3,094	4,250	2,750	1,250
Software & Computer	84,720	117,204	202,267	260,227	223,251
Recording/Reporting	627	154	500	500	500
Postage	595	611	938	938	689
Building/Equip Maintenance	88	-	150	-	150
Conservation Ed & Newsletter	-	-	1,370	1,370	1,370
Billing Statement Charges	3,567	3,839	3,400	3,900	3,700
Billing Postage	8,890	10,462	8,500	9,000	10,000
Copier Lease	1,745	1,673	1,954	1,954	1,789
Public Relations	2,937	4,431	4,000	4,206	4,250
Employment Costs	324	809	1,330	1,330	1,337
Employee Appreciation	3,228	5,062	5,231	5,231	5,155
Water Miscellaneous	226	-	250	250	250
Credit Card Service Fee	29,587	34,853	27,500	57,500	27,500
Total Operating Expenses	3,255,166	3,490,925	3,595,175	3,645,598	3,914,066

Water Utility Capital, Debt and Non-Cash Expenses

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Capital Outlays					
Operational Capital	-	78,788	257,500	319,868	60,000
Water Vehicle and Equipment Purchases	62,998	107,160	295,000	350,915	7,938
Total Capital Outlays	62,998	185,948	552,500	670,783	67,938
Debt Service					
Bond Water Issuance Fees	-	-	-	-	-
Bond Interest Cost	18,842	16,141	13,873	13,873	37,446
SBITA Interest Cost	-	3,413	-	-	-
Total Debt Service	18,842	19,554	13,873	13,873	37,446
Non-Cash Adjustments					
Transfer to Veh/Equip Replace Fund	56,032	66,735	49,866	49,866	114,000
Transfer to Water Capital Fund	549,684	328,059	333,949	533,949	3,389,835
Transfer from ERF	(62,998)	(100,941)	(110,000)	(196,742)	-
Transfer of Assets to Balance Sheet	(641,967)	(379,271)	(792,500)	(1,562,322)	(3,254,305)
Water Service Amortization - SBITAs	-	33,528	-	-	-
Water Service Depreciation	498,557	547,243	508,075	508,075	550,000
Total Non-Cash Adjustments	399,307	495,354	(10,610)	(667,174)	799,531
Total Non-Operating Expenses	481,147	700,855	555,762	17,481	904,914

Water Strategic and Capital Funds

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Beginning Fund Balance	1,443,116	1,339,728	1,397,919	1,397,919	728,765
<u>Resources:</u>					
Transfer from Utility Fund	549,684	328,059	333,949	533,949	3,389,835
Total Transfers	549,684	328,059	333,949	533,949	3,389,835
<u>Capital Projects</u>					
Elevated Storage Tank	5,310	14,480	-	161,833	-
Plant 2 Hydro Tank & Variable Drives	547,297	7,065	-	-	-
Creek Crossing West Waterline	18,281	146,112	-	-	-
Elmo Davis Upgrades	-	-	-	-	-
Plant 5 Expansion	-	5,856	-	223,643	1,320,800
Scada Systems Upgrade	43,215	-	-	-	-
GIS Compatible Work Order System	631	-	-	-	-
Willow Wind/Red Bud Hill	-	35,836	-	34,869	879,807
Old Fredericksburg Rd	8,080	25,858	-	266,063	270,400
Rolling Acres Trail Rehab	-	30,011	-	36,783	610,941
Well 27 Upgrades	-	-	60,000	60,000	-
Well 31 Upgrades	-	-	60,000	60,000	-
Well 25 Upgrades	-	-	60,000	60,000	-
Well 28 Upgrades	-	-	60,000	60,000	-
Cibolo Creek Waterline Relocation	-	-	-	239,912	-
Upgrade Plant 3 Electrical	-	-	-	-	74,419
SAWS Emergency Interconnect	-	-	-	-	30,000
<u>Non-Capital Projects</u>					
Water Rate Study	19,930	4,649	-	-	-
Water System EPA Risk Assessment	10,326	-	-	-	-
Total Expenditures	653,072	269,867	240,000	1,203,103	3,186,367
Total Change in Fund Balance	(103,388)	58,192	93,949	(669,154)	203,468
Ending Fund Balance	1,339,728	1,397,919	1,491,868	728,765	932,233

Wastewater Utility Summary

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Wastewater Operating Revenues	2,244,531	990,913	1,799,660	1,680,410	1,713,153
Wastewater Operating Expenses					
Personnel	849,914	931,809	1,022,211	1,008,152	1,072,837
Supplies, Maintenance & Operations	706,247	579,299	543,513	598,555	586,206
Services	65,036	51,168	67,592	67,792	74,200
Total Wastewater Operating Expenses	1,621,196	1,562,276	1,633,316	1,674,499	1,733,243
Operating Income	623,335	(571,363)	166,344	5,911	(20,090)
Non-Operating Revenues (Expenses)					
Non-Operating Revenues	371,265	364,567	343,992	553,992	790,630
Capital Outlay	(45,013)	(21,860)	(237,500)	(370,892)	(7,938)
Depreciation	(261,466)	(281,961)	(270,600)	(270,600)	(270,600)
Asset Transfer for GAAP	169,520	1,074,201	237,500	1,335,351	657,938
Debt Service Expense	(3,589)	(4,682)	(2,642)	(2,642)	(16,629)
Transfers Out	(1,538,742)	(191,994)	(180,848)	(330,848)	(892,000)
Transfers In	56,055	-	102,500	239,942	-
Total Non-Operating Revenues (Expenses)	(1,251,970)	938,270	(7,598)	1,154,303	261,401
Net Income/(Loss)	(628,635)	366,907	158,746	1,160,214	241,311

Wastewater Utility Revenue

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Wastewater Operating Revenues					
Sewer Revenue Residential	961,737	971,993	1,709,775	1,609,775	1,641,971
Sewer Revenue Commercial	4,418	4,418	58,345	37,345	37,832
Sewer Service Connect Fee	25,900	7,700	23,000	23,000	25,000
Sewer Penalties	8,258	7,211	8,438	11,438	9,000
Sewer Bad Debt	(18)	(492)	(250)	(1,500)	(1,000)
Sewer Grant Revenue	1,244,133	-	-	-	-
Misc/Special Requests	103	83	352	352	350
Third Party Reimbursement	-	-	-	-	-
Total Operating Revenues	2,244,531	990,913	1,799,660	1,680,410	1,713,153
Wastewater Non-Operating Revenues					
Sewer Debt Service	54,320	54,911	54,077	54,077	415,630
Sewer Capital	97,305	98,362	107,915	107,915	-
Sewer Impact Fee	193,727	34,392	32,000	182,000	175,000
Sewer Interest Income	25,913	176,193	150,000	210,000	200,000
Sale of Assets	-	708	-	-	-
Total Non-Operating Revenues	371,265	364,567	343,992	553,992	790,630
Total Wastewater Revenues	2,615,796	1,355,479	2,143,652	2,234,402	2,503,783

Wastewater Utility Operating Expense

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Operating Expenses					
Service Salaries	238,049	260,093	306,118	309,279	334,540
Service Overtime	9,116	12,031	8,430	9,622	9,231
Service Taxes - FICA	14,757	16,082	19,502	19,209	21,314
Service Taxes - Medicare	3,451	3,761	4,561	4,495	4,985
Service Workers' Comp	8,377	9,808	10,457	9,543	8,159
Service Taxes - SUTA/FUTA	136	49	518	699	702
Service Retirement	28,858	43,367	38,823	38,834	43,848
Service Insurance	39,252	40,267	51,630	50,696	56,259
Sewer Service OPEB	-	(144)	-	-	-
Sewer Service Allowance for Vacancies	-	-	(15,305)	-	(20,000)
Administration Salaries	384,087	396,754	447,540	429,233	117,283
Administration Overtime	181	597	186	262	62
Administration Taxes - FICA	21,267	23,517	27,642	25,214	7,205
Administration Taxes - Medicare	5,010	5,531	6,492	5,913	1,702
Administration Workers' Comp	1,322	1,470	1,407	1,230	254
Administration Taxes - SUTA/FUTA	78	55	477	593	181
Administration Retirement	42,776	65,425	55,261	52,206	14,967
Administration Insurance	53,196	53,361	62,530	51,124	15,755
Administration OPEB	-	(217)	-	-	-
Administration Allowance for Vacancies	-	-	(4,058)	-	-
HR & Communications Salaries	-	-	-	-	68,204
HR & Communications Taxes - FICA	-	-	-	-	4,229
HR & Communications Taxes - MEDICARE	-	-	-	-	989
HR & Communications Workers' Comp	-	-	-	-	148
HR & Communications Taxes - SUTA/FUTA	-	-	-	-	88
HR & Communications Retirement	-	-	-	-	8,699
HR & Communications Insurance	-	-	-	-	5,499
Finance Salaries	-	-	-	-	108,659
Finance Overtime	-	-	-	-	81
Finance Taxes - FICA	-	-	-	-	6,742
Finance Taxes - MEDICARE	-	-	-	-	1,577
Finance Workers' Comp	-	-	-	-	235
Finance Taxes - SUTA/FUTA	-	-	-	-	146
Finance Retirement	-	-	-	-	13,870
Finance Insurance	-	-	-	-	17,531
Information Technology Salaries	-	-	-	-	47,675
Information Technology Taxes - FICA	-	-	-	-	2,956
Information Technology Taxes - MEDICARE	-	-	-	-	691
Information Technology Workers' Comp	-	-	-	-	103
Information Technology Taxes - SUTA/FUTA	-	-	-	-	59
Information Technology Retirement	-	-	-	-	6,081
Information Technology Insurance	-	-	-	-	7,542
Engineering & Planning Salaries	-	-	-	-	117,484

Wastewater Utility Operating Expense Continued

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Engineering & Planning Overtime	-	-	-	-	50
Engineering & Planning Taxes - FICA	-	-	-	-	7,287
Engineering & Planning Taxes - MEDICARE	-	-	-	-	1,704
Engineering & Planning Workers' Comp	-	-	-	-	297
Engineering & Planning Taxes - SUTA/FUTA	-	-	-	-	146
Engineering & Planning Retirement	-	-	-	-	14,991
Engineering & Planning Insurance	-	-	-	-	12,627
Uniforms	5,438	5,745	5,335	5,335	4,955
Power	42,770	41,204	40,000	40,000	40,000
Maintenance Of Plant/ Lines	64,643	40,587	50,000	131,448	60,000
Sludge Hauling	323,451	187,193	25,000	-	25,000
Analysis Fees	18,248	27,608	27,000	28,500	27,000
Chemicals	14,614	23,532	32,500	34,000	33,600
City Management Fee	48,308	48,821	88,406	82,356	83,990
Equipment Maintenance	11,193	6,262	9,790	11,790	9,790
Equipment Gas & Oil	12,064	11,699	11,875	11,875	11,875
Equipment Lease	7,128	2,699	2,500	-	300
Tools & Minor Equipment	3,887	12,390	10,250	10,250	7,125
Training	7,760	10,717	24,064	20,064	24,450
Utilities & Radios	21,455	19,654	26,005	26,005	28,900
Signal & Telemetry	461	159	1,920	-	-
Building Maintenance	3,689	5,855	15,900	15,900	10,900
Supplies & Consumables	2,912	3,735	2,500	4,500	5,200
Vehicle Maintenance & Repairs	3,936	7,406	5,000	7,000	5,000
Utilities/Telephone	9,412	8,684	8,130	8,130	8,130
Dues & Publications	1,044	1,044	2,324	2,324	2,821
Professional Fees	58,940	42,407	57,081	57,081	63,508
Permits & Licenses	1,684	1,730	3,693	3,693	3,443
Liability Insurance	25,495	28,127	32,500	34,714	45,000
Office Supplies	873	2,146	2,244	3,744	2,244
Travel & Meetings	697	1,388	4,250	2,750	1,250
Software & Computers	59,602	64,332	97,024	97,024	128,308
Recording/Reporting	418	-	350	350	350
Sewer Postage	548	611	600	600	686
Adm Bldg/Equip. Maintenance	88	-	150	-	150
Billing Statement Charges	3,567	3,839	3,500	4,500	3,700
Billing Postage	8,890	10,462	8,500	9,500	10,000
Copier Lease	1,745	1,673	1,954	1,954	1,789
Public Relations	2,937	4,429	4,000	4,200	4,250
Employment Costs	285	821	1,330	1,330	1,337
Employee Appreciation	2,873	3,510	5,181	5,181	5,105
Miscellaneous	226	-	250	250	250
Total Operating Expenses	1,621,196	1,562,276	1,633,316	1,674,499	1,733,243

Wastewater Utility Capital, Debt, and Non-Cash Expenses

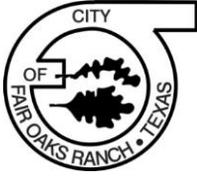
	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Capital Outlays					
Operational Capital	45,013	-	-	-	-
Wastewater Equipment Purchases	-	21,860	237,500	370,892	7,938
Total Capital Outlays	45,013	21,860	237,500	370,892	7,938
Debt Service					
Bond Water Issuance Fees	-	-	-	-	-
Bond Interest Cost	3,589	3,075	2,642	2,642	16,629
SBITA Interest Cost	-	1,608	-	-	-
Total Debt Service	3,589	4,682	2,642	2,642	16,629
Non-Cash Adjustments					
Transfer To Vehicle Repl. Fund	27,707	59,240	40,933	40,933	67,000
Transfer to Wastewater Capital Fund	1,511,035	132,754	139,915	289,915	825,000
Transfer from ERF	(56,055)	-	(102,500)	(239,942)	-
Asset Transfers to Balance Sheet	(169,520)	(1,074,201)	(237,500)	(1,335,351)	(657,938)
Wastewater Service Amortization - SBITAs	-	21,994	-	-	-
Wastewater Service Depreciation	261,466	259,967	270,600	270,600	270,600
Total Non-Cash Adjustments	1,574,633	(600,246)	111,448	(973,845)	504,663
Total Capital, Debt, and Non-Cash	1,623,235	(573,704)	351,590	(600,311)	529,229

Wastewater Strategic and Capital Funds

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Beginning Fund Balance	1,087,394	2,257,004	1,250,609	1,250,609	623,271
<u>Transfers:</u>					
Transfer from Utility Fund	1,511,035	132,754	139,915	289,915	825,000
Total Transfers	1,511,035	132,754	139,915	289,915	825,000
<u>Capital Projects</u>					
Solids Handling	124,507	1,052,341	-	-	-
Wastewater Treatment Plant Expansion	186,404	77,985	-	917,253	-
GIS Compatible Work Order System	631	-	-	-	-
Cojak Circle Sewer Upgrade	-	-	-	-	650,000
<u>Non-Capital Projects</u>					
Wastewater Rate Study	19,930	8,822	-	-	-
Wastewater System EPA Risk Assessment	9,953	-	-	-	-
Total Expenditures	341,426	1,139,149	-	917,253	650,000
Total Change in Fund Balance	1,169,610	(1,006,394)	139,915	(627,338)	175,000
Ending Fund Balance	2,257,004	1,250,609	1,390,524	623,271	798,271

Utility Vehicle and Equipment Replacement Fund

	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24	Projected 2023-24	Proposed 2024-25
Beginning Fund Balance	886,405	851,091	876,126	876,126	530,241
<u>Transfers In:</u>					
Transfer from Water Division	56,032	66,735	49,866	49,866	114,000
Transfer from Wastewater Division	27,707	59,240	40,933	40,933	67,000
Total Transfers In	83,739	125,975	90,799	90,799	181,000
<u>Transfers Out:</u>					
Transfer to Water for Purchases	62,998	100,941	110,000	196,742	-
Transfer to Wastewater for Purchases	56,055	-	102,500	239,942	-
Total Transfers Out	119,053	100,941	212,500	436,684	-
Total Change in Fund Balance	(35,314)	25,035	(121,701)	(345,885)	181,000
Ending Fund Balance	851,091	876,126	754,425	530,241	711,241



CITY COUNCIL CONSIDERATION ITEM

CITY OF FAIR OAKS RANCH, TEXAS

AGENDA TOPIC: Consideration and possible action approving the first reading of an ordinance levying a property tax rate of 28.53 cents per \$100 taxable valuation on property in the City of Fair Oaks Ranch for tax year 2024; determining due and delinquent dates; and providing an effective date.

DATE: September 16, 2024

DEPARTMENT: Finance

PRESENTED BY: Summer Fleming, CGFO, Director of Finance

INTRODUCTION/BACKGROUND:

State law requires the City Council to adopt a tax rate to fund the adopted General Fund and Debt Service Fund budgets. At the August 15th City Council meeting, the Council authorized using 25.12 cents as the proposed 2024 M&O tax rate and 3.41 cents as the proposed 2024 I&S tax rate for a combined property tax rate of 28.53 cents per \$100 taxable valuation.

All required notices were published in the newspaper and on the City's website.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

1. Complies with state laws in setting the 2024 property tax rate.
2. Establishes the level of taxation necessary to finance City programs and pay for City debt obligations approved in the fiscal year 2024-25 budget.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

The total tax rate of 28.53 cents per \$100 taxable valuation has decreased from the prior year tax rate. Budgetary implications in terms of dollars are outlined in the budget document.

LEGAL ANALYSIS:

Approved as to form.

RECOMMENDATION/PROPOSED MOTION:

I move to approve an ordinance levying an ad valorem tax rate of 28.53 cents per \$100 taxable valuation for tax year 2024; providing when taxes shall become due and delinquent; and providing an effective date.

AN ORDINANCE

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS, LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024, AND ENDING SEPTEMBER 30, 2025; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, on August 15, 2024, the City Council established a maximum ad valorem tax rate to consider for the proposed FY 2024-25 budget; and

WHEREAS, by ordinance the Council will approve the municipal budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025; and,

WHEREAS, it is necessary that an ordinance be passed levying an ad valorem tax on all property, real, personal, and mixed, within the corporate limits of the City of Fair Oaks Ranch, Texas in accordance with said budget and Texas Property Code §26.05(b).

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS:

Section 1. a. There is hereby levied and there shall be collected for the use and support of the municipal government of the City of Fair Oaks Ranch (herein the “City”), upon all property, real, personal, and mixed, in the corporate limits of said City subject to taxation, a tax rate of **\$0.2512** on each \$100 taxable valuation of property, said tax being so levied for the maintenance and operations of the General Fund of the municipal government for FY 2024-25.

b. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Fair Oaks Ranch (herein the “City”), upon all property, real, personal, and mixed, in the corporate limits of said City subject to taxation, a tax rate of **\$0.0341** on each \$100 taxable valuation of property, said tax being so levied for the debt service principal and interest of the Debt Service Fund of the municipal government for FY 2024-25.

c. THIS TAX RATE WILL RAISE LESS TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE LOWERED BY 4.96% AND WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$13.10.

Section 2. a. Unless the due date has been extended, taxes levied under this ordinance shall be due on October 1, 2024, and if not paid on or before January 31, 2025, shall immediately become delinquent.

b. Taxes shall become a lien upon the property against which assessed, and the Bexar County Tax Office as the collector of property taxes is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and, the interest and penalty collected

from such delinquent taxes shall be apportioned to the general fund of the City. All delinquent taxes shall bear interest from date of delinquency at the rate as prescribed by state law.

Section 3 That the recitals contained in the preamble hereto are hereby found to be true and such recitals are hereby made a part of this ordinance for all purposes and are adopted as a part of the judgment and findings of the Council.

Section 4. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance be severable, and, if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared invalid by judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance and the remainder of this ordinance shall be enforced as written.

Section 5. That it is officially found, determined, and declared that the meeting at which this ordinance is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this ordinance, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 6. The provisions of this ordinance shall be cumulative of all ordinances not repealed by this ordinance and ordinances governing or regulating the same subject matter as that covered herein.

Section 7. If any provision of this ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this ordinance would have been enacted without such invalid provision.

Section 8. All ordinances, or parts thereof, which are in conflict or inconsistent with any provision of this ordinance are hereby repealed to the extent of such conflict, and the provisions of this ordinance shall be and remain controlling as to the matters ordained herein.

Section 9. This ordinance shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

Section 10. This ordinance shall take effect immediately from and after its second reading, passage and any publication requirements as may be required by governing law.

PASSED and APPROVED on first reading by the City Council of the City of Fair Oaks Ranch, Texas, on this 16th day of September 2024.

PASSED, APPROVED, and ADOPTED on second and final reading by the City Council of the City of Fair Oaks Ranch, Texas, on reading this 19th day of September 2024.

Gregory C. Maxton, Mayor

ATTEST:

APPROVED AS TO FORM:

Christina Picioccio, TRMC
City Secretary

Denton Navarro Rodriguez Bernal Santee & Zech
P.C., City Attorney