



CITY OF FAIR OAKS RANCH CITY COUNCIL REGULAR MEETING

Thursday, February 16, 2023 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

AGENDA

OPEN MEETING

1. Roll Call - Declaration of a Quorum
2. Pledge of Allegiance

CITIZENS and GUEST FORUM

To address the Council, please sign the Attendance Roster located on the table at the entrance in the foyer of the Public Safety Training Room. In accordance with the Open Meetings Act, Council may not discuss or take action on any item which has not been posted on the agenda. Speakers shall limit their comments to five (5) minutes each.

3. Citizens to be heard.

CONSENT AGENDA

All of the following items are considered to be routine by the City Council, there will be no separate discussion on these items and will be enacted with one motion. Items may be removed by any Council Member by making such request prior to a motion and vote.

4. Approval of the January 24, 2023 Special City Council Town Hall meeting minutes.

Christina Picioccio, TRMC, City Secretary

5. Approval of the February 2, 2023 Regular City Council meeting minutes.

Christina Picioccio, TRMC, City Secretary

6. Approval of a Resolution between the City of Fair Oaks Ranch and the Office of the Governor for the bullet-resistant shield grant program and to authorize the City Manager to execute all documents in connection therewith.

John A. Ojeda, Lieutenant

CONSIDERATION/DISCUSSION ITEMS

7. Consideration and possible action approving a one-time residential brush pick up and disposal service related to the February ice storm.

Carole Vanzant, CPM, TRMC, Assistant City Manager, Community Services

WORKSHOP8. Wastewater Treatment Plant Study.

Grant Watanabe, P.E., Director of Public Works & Engineering Services

Greg Swoboda, P.E., Project Manager, Garver

Robert "Buddy" Boysen, P.E., PMP, Process Engineer, Garver

Chris Ackerman, Project Engineer, Garver

9. Reaching a population of 10,000 Statutory Provisions.

Dan Santee, City Attorney

10. Discussion Regarding the City's 4th of July Celebration.

Clayton Hoelscher, Procurement Manager

REPORTS FROM STAFF AND COMMITTEES11. Presentation of Quarterly Investment Report for the Quarter Ended December 31, 2022.

Rosie G. Vela, Director of Finance

12. Presentation of Financial Update for the Quarter Ended December 31, 2022.

Rosie G. Vela, Director of Finance

REQUESTS AND ANNOUNCEMENTS

13. Announcements and reports by Mayor and Council Members.

14. Announcements by the City Manager.

15. Requests by Mayor and Council Members that items be placed on a future City Council agenda.

CONVENE INTO EXECUTIVE SESSION*Pursuant to Section 551.101 of the Open Meetings Act, Texas Gov't Code, a quorum of the governing body hereby convenes into closed session:*

Sec. 551.071 (Consultation with Attorney) the City Council will meet in private consultation with legal counsel to seek the advice of its attorneys about pending or contemplated litigation, a settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Government Code; to wit:

16. To receive legal advice from Special Counsel and the City Attorney regarding the City's ground water rights.

17. Case No. 22-090-451; Vincent A. Caldarola, MD vs. City of Fair Oaks Ranch, Texas.

Sec. 551.072 (Deliberation regarding real property)

18. The City Council will meet in closed session to deliberate the purchase, exchange, lease, or value of real property that may be considered for future location of water and wastewater system improvements.

Sec. 551.074 (Personnel)

19. The City Council will convene in closed session pursuant to Texas Government Code Section 551.074, Personnel, to deliberate the duties and performance of the City Manager, Tobin Maples. City Manager Maples may request the deliberation be conducted in open session.

RECONVENE INTO OPEN SESSION

Discussion and possible action on items discussed in Executive Session.

ADJOURNMENT

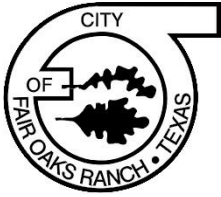
Signature of Agenda Approval: s/Gregory C. Maxton

Gregory C. Maxton, Mayor

I, Christina Picioccio, TRMC, City Secretary, certify that the above Notice of Meeting was posted on the outside bulletin board at the Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas, and on the City's website www.fairoaksranchtx.org, both places being convenient and readily accessible to the general public at all times.

As per Texas Government Code 551.045, said Notice was posted by 6:30 PM, February 13, 2023 and remained so posted continuously for at least 72 hours before said meeting was convened.

The Fair Oaks Ranch Police Station is wheelchair accessible at the front main entrance of the building from the parking lot. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary's office at (210) 698-0900. Braille is not available. The City Council reserves the right to convene into Executive Session at any time regarding an issue on the agenda for which it is legally permissible; pursuant to Texas Government Code Chapter 551. Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



CITY OF FAIR OAKS RANCH
CITY COUNCIL SPECIAL MEETING

Tuesday, January 24, 2023, at 6:30 PM

Spring Creek United Methodist Church, 9200 Dietz Elkhorn, Fair Oaks Ranch

MINUTES

OPEN MEETING

1. Roll Call - Declaration of a Quorum.

Council Present: Mayor Maxton and Council Members Elizondo, Koerner, Muenchow, and Parker.

Council Absent: Council Members Stroup & Bliss

With a quorum present, the meeting was called to order at 6:31 PM.

2. Pledge of Allegiance – The Pledge of Allegiance was recited in unison.

3. Welcome & Introductions

Mayor Maxton welcomed everyone present and introduced City Council, staff members, FORHA and TxDOT representatives.

Council Member Stroup arrived at 6:35 PM

CITIZENS and GUEST FORUM

4. Citizens to be heard.

The following individuals addressed City Council regarding:

- | | | |
|------------------|-------------|---|
| • Alex Rudd | Non-Citizen | Voiced concern regarding potential for ground water contamination with development and its impact on karst features; The need for environmental surveys |
| • Wanda McCarthy | Non-Citizen | Encouraged interacting respectfully with property owners |
| • Denise Dever | Non-Citizen | Emphasized need for environmental studies; Utilizing Kendall County, Boerne, Fair Oaks Transportation Committee Report recommendations |
| • Doug Miller | Citizen | Expressed concern of increased traffic; Recommended lowering speed limits on 3351/Meadow Creek Trail |
| • Nolan Keane | Citizen | Encouraged multi-use roadways and county-wide bike path connecting Fair Oaks Ranch and Boerne |
| • Deb Stephens | Citizen | Requested that traffic analysis and accident studies be performed, and the results be made available to residents |

- RW Simpson Citizen Shared concerns that road improvements may cause increased speeds on Post Oak Trail – questioned if mitigating measures can be put in place; Requested extension of city water for Post Oak Trail citizens

PURPOSE OF SPECIAL CALLED MEETING

5. Town Hall Meeting Orientation

Mayor Maxton provided an overview of the meeting's agenda and expectations.

6. TxDOT Presentation

Clayton Ripps, TxDot and Fernando Poznecki-Camarillo, Camarillo, LLC, spoke regarding various initiatives within the City of Fair Oaks Ranch, inclusive of the 3351 Bridge improvements.

Post presentation there was a general question and answer session.

7. Breakout Stations

Attendees had the opportunity to interact with Council Members, staff, FORHA and TxDot representatives at the following stations:

- Station 1: TxDOT - Glimpse at local TxDOT projects
- Station 2: City of Fair Oaks Ranch - Glimpse at Master Transportation Plan, Policies & Issues
- Station 3: City of Fair Oaks Ranch - Roadway Capital Improvement and Maintenance Program
- Station 4: Fair Oaks Ranch Homeowners Association – Trail Impacts

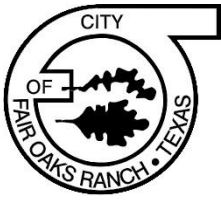
ADJOURNMENT

Mayor Maxton adjourned the meeting at 8:39 PM

ATTEST:

Gregory C. Maxton, Mayor

Christina Picioccio, TRMC, City Secretary



CITY OF FAIR OAKS RANCH
CITY COUNCIL REGULAR MEETING

Thursday, February 02, 2023 at 6:30 PM

Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

MINUTES

OPEN MEETING

1. Roll Call - Declaration of a Quorum

Council Present: Mayor Maxton and Council Members Stroup, Elizondo, Koerner, Muenchow, and Parker.

Council Absent: Council Member Bliss

With a quorum present, the meeting was called to order at 6:30 PM.

2. Pledge of Allegiance – The Pledge of Allegiance was recited in unison.

PRESENTATIONS

3. Joanna Merrill, IPMS-SCP, Director of Human Resources and Communications, introduced new hires(s): Jeffrey W. McCulloch, Utility Technician; Eddie D. Merrill, Police Officer; John E. Esquivel, Police Officer; and Zachary M. Zepeda, Police Officer.

CITIZENS and GUEST FORUM

4. **Citizens to be heard** – None

CONSENT AGENDA

5. **Approval of the January 19, 2023 Regular City Council meeting minutes.**
6. **Approval of Council Member Bliss's absence from the January 19, 2023 and February 2, 2023 regular city council meetings.**
7. **Approval of a Resolution ordering a General Election to be held May 6, 2023, for the election of Council Member Places 2 and 6; to approve a Joint Election Agreement with Kendall County election and to authorize the City Manager to sign the agreement.**

MOTION: Made by Council Member Muenchow, seconded by Council Member Koerner to approve the Consent Agenda.

VOTE: 6-0; Motion Passed

CONSIDERATION/DISCUSSION ITEMS**8. Consideration and possible action approving ratifying the City Manager's execution of a Building Inspector Services Agreement.**

MOTION: Made by Council Member Elizondo, seconded by Council Member Stroup to approve the ratification of the City Manager's execution of the Building Inspector Services Agreement with Jim Earl IV.

VOTE: 6-0; Motion Passed

9. Discussion and possible action to pursue the opportunity to receive local government relief for disabled veteran exemptions from the state under Local Government Code Section 140.011.

Laura Koerner, Council Member Place 4, provided information to the Council regarding an opportunity to receive local government relief for disabled veteran exemptions from the state under Local Government Code Section 140.011.

MOTION: Made by Council Member Koerner, seconded by Council Member Elizondo to have the City pursue the opportunity to receive local government relief for disabled veteran exemptions from the state under Local Government Code Section 140.011.

VOTE: 6-0; Motion Passed

WORKSHOP**10. Tree Preservation Workshop.**

Kelsey Delgado, Environmental Program Manager and Council Member Stroup, provided a presentation to Council regarding tree preservation. Council discussion provided direction to staff to update the tree preservation ordinance inclusive of an education component.

11. Transportation Town Hall Workshop.

Mayor Maxton led a council discussion regarding the Transportation Town Hall Workshop held on January 24, 2023 at the Spring Creek United Methodist Church. Council voiced approval of the format, the ability to hear directly from citizens as well as having outside experts (TxDOT) present. City Council Members are to send topics of interest for future Town Halls to City Manager Maples.

REPORTS FROM STAFF AND COMMITTEES**12. State of the City Event update.**

Joanna Merrill, IPMA-SCP, Director of Human Resources and Communications, provided a brief update on the upcoming February 15, 2023 State of the City Event. Council provided direction to staff to pursue the live streaming and recording of the event.

13. Police Department 2022 Annual Report.

Tim Moring, Chief of Police, provided to Council a presentation on the Police Department's 2022 Annual Report.

REQUESTS AND ANNOUNCEMENTS**14. Announcements and reports by Mayor and Council Members.**

Council Member Stroup thanked staff and the Police Department ensuring that the City was safeguarded during the winter event on February 1.

Mayor Maxton noted that the Police Department went to resident homes to check on individuals in the wake of power outages. He thanked staff who worked in the City to ensure that water levels were maintained in order to avoid Boil Water Procedures. He also lauded the Communications Department for all the work in providing information to our residents and keeping them aware of developments during power outage.

Mayor Maxton encouraged citizens to sign up on the city's emergency notification system "Regroup" as a method to receive timely information from the City.

15. Announcements by the City Manager.

The City Manager expressed appreciation to staff for their phenomenal work to keep the city running during the recent ice storm.

City Manager Maples noted that the City was working with Republic regarding the massive amount of downed tree limbs due to the ice storm. Messaging will be forthcoming once a solution is determined.

16. Requests by Mayor and Council Members that items be placed on a future City Council agenda.

None

CONVENE INTO EXECUTIVE SESSION

Pursuant to Section 551.101 of the Open Meetings Act, Texas Gov't Code, a quorum of the governing body convened into closed session at 9:38 PM regarding:

Sec. 551.071 (Consultation with Attorney) the City Council met in private consultation with legal counsel to seek the advice of its attorneys about pending or contemplated litigation, a settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Government Code; to wit:

18. Discussion related to possible terms and conditions necessary to resolve disputes that have been the subject of ongoing litigation with the development commonly known as Boerne Ranch Estates, LLC.

City Council did not convene into Executive Session regarding:

Sec. 551.071 (Consultation with Attorney) the City Council will meet in private consultation with legal counsel to seek the advice of its attorneys about pending or contemplated litigation, a settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Government Code; to wit:

17. To receive legal advice from Special Counsel and the City Attorney regarding the City's ground water rights.

19. Case No. 22-090-451; Vincent A. Caldarola, MD vs. City of Fair Oaks Ranch, Texas.

Sec. 551.072 (Deliberation regarding real property)

20. The City Council will meet in closed session to deliberate the purchase, exchange, lease, or value of real property that may be considered for future location of water and wastewater system improvements.

RECONVENE INTO OPEN SESSION

City Council reconvened into Open Session at 11:19 PM. No action was taken.

ADJOURNMENT

Mayor Maxton adjourned the meeting at 11:20 PM.

ATTEST:

Gregory C. Maxton, Mayor

Christina Picioccio, TRMC, City Secretary



CITY COUNCIL CONSENT ITEM
CITY OF FAIR OAKS RANCH, TEXAS
February 16, 2023

AGENDA TOPIC: Approval of a Resolution between the City of Fair Oaks Ranch and the Office of the Governor for the bullet-resistant shield grant program and to authorize the City Manager to execute all documents in connection therewith.

START/END DATE: February 16, 2023

DEPARTMENT: Police Department

PRESENTED BY: John A. Ojeda, Lieutenant

INTRODUCTION/BACKGROUND:

In November 2022, the Office of the Governor disseminated a grant bulletin to all Law Enforcement agencies in Texas advising they had projected funds for bullet-resistant shield grant program for FY2023. These funds were made available in the aftermath of the Robb Elementary shooting. Upon verifying the department's qualification for receiving the grant, police department staff coordinated with procurement and vendors to determine pricing and completed the application before the deadline established by the Governor's office. This Project would allow the Fair Oaks Ranch Police Department to outfit every patrol vehicle with ballistic shields that may be deployed during an emergency and further provide an additional means of protection for both the officers and civilians.

On January 9, 2023, the Fair Oaks Ranch Police Department received notice from the Governor's office that our application had been accepted and the department was awarded \$61,750.00 to purchase ballistic shields for our patrol division. At the January 19th City Council meeting, council approved accepting the funds from the Governor's Office.

Certain conditions of funding were then established which requires the governing body of the requesting agency to pass a resolution that must contain the following:

- Authorization by your governing body for the submission of the application to OOG that clearly identifies the name of the project for which funding is requested.
- A commitment to provide all applicable matching funds.
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant (Note: If a name is provided, you must update OOG should the official change during the grant period.); and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to OOG.

Although language states the City will commit to provide applicable matching funds, staff has verified with program coordinators that no matching funds are required for this grant.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- This grant award will help supplement the department's current budget by allowing the purchase of needed equipment earlier than anticipated and not cause additional expenditures from the general fund.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

- There is no budgetary impact for the costs of the shields and only minimal impact to department's training budget to conduct training for officers on proper use of said equipment.

LEGAL ANALYSIS:

Approved as to form.

RECOMMENDATION/PROPOSED MOTION:

I move to approve the Resolution between the City and the Office of the Governor for the bullet-resistant shield grant program and to authorize the City Manager to execute all documents in connection therewith.

A RESOLUTION

A RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR AND ACCEPTANCE OF THE PAYMENT FOR OFFICE OF THE GOVERNOR FUNDS RELATED TO BULLET-RESISTANT SHIELDS AND AUTHORIZING THE CITY MANAGER TO EXECUTE ALL APPLICABLE DOCUMENTS IN CONNECTION THEREWITH

WHEREAS, The City Council finds it in the best interest of the citizens of The City of Fair Oaks Ranch, that the Governor's Office Bullet-Resistant Shield Grant Program be operated for the fiscal year 2022/2023; and

WHEREAS, The City Council agrees to provide matching funds, as applicable, for the said project as required by the Bullet-Resistant Shield Grant Program grant application; and

WHEREAS, The City Council agrees that in the event of loss or misuse of the Office of the Governor funds, the City Council assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, The City Council designates the City Manager as the grantee's authorized official and is authorized to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency; and

WHEREAS, The City Council approves submission of the grant application for **GRANT NUMBER: 4630601**, the Bullet-Resistant Shield Grant Program to the Office of the Governor.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS

- SECTION 1.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council of the City of Fair Oaks Ranch, Texas and made a part of this Resolution for all purposes as findings of fact.
- SECTION 2.** That after all required fund balance allocations are made, any remaining unassigned General Fund balance is to be remain unassigned until further Council action is taken.
- SECTION 3.** The City Council hereby authorizes the City Manager to execute any and all applicable documents to effectuate this Resolution.
- SECTION 4.** That the Director of Finance is hereby authorized to carry forward continuing appropriations to FY 2022-23.
- SECTION 5.** All resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

SECTION 6. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, Texas Government Code, as amended.

SECTION 7. This Resolution shall be in force and effect from and after its final passage, and it is so resolved.

PASSED, APPROVED, and ADOPTED on this 16th day of February 2023.

Gregory C. Maxton, Mayor

ATTEST:

APPROVED AS TO FORM:

Christina Picioccio, TRMC, City Secretary

Denton Navarro Rocha Bernal & Zech, P.C.,
City Attorney



CITY COUNCIL CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS
February 16, 2023

AGENDA TOPIC: Consideration and possible action approving a one-time residential brush pick up and disposal service related to the February ice storm.

DATE: February 16, 2023

DEPARTMENT: Administration

PRESENTED BY: Carole Vanzant, CPM, TRMC, Assistant City Manager, Community Services

INTRODUCTION/BACKGROUND:

During January 31 – February 2, according to the National Weather Service, our city received .25 - .5 inches of accumulated ice (see attached). The impact of this accumulation caused significant tree damage throughout the city. On February 3rd and thereafter, communications posted on the city's website and social media accounts notified residents that city staff is coordinating with Republic Services to schedule a private property brush pickup.

The city's Exclusive Franchise Agreement for the Collection, Hauling and Disposal of Residential Garbage and Refuse Waste with Republic Services does not include a provision in the customer's monthly rate for storm damage pick up. Accordingly, city staff began working with Republic to coordinate and schedule such service.

We are currently in the process of obtaining the tonnage amount for an estimated service cost which will be presented at the February 16 City Council meeting. In addition, other services and funding options for your consideration will be presented.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

1. Provides assistance to Republic Services customers.
2. Ensures good stewardship of city funds.

LONG-TERM FINANCIAL & BUDGETARY IMPACT:

To be determined.

LEGAL ANALYSIS:

N/A

RECOMMENDATION/PROPOSED MOTION:

I move to approve the following process for a one-time residential brush pick up and disposal service related to the February ice storm: _____



CITY COUNCIL WORKSHOP
CITY OF FAIR OAKS RANCH, TEXAS
February 16, 2023

AGENDA TOPIC: Wastewater Treatment Plant Site Feasibility Study

DATE: February 16, 2023

DEPARTMENT: Public Works Department

PRESENTED BY: Grant Watanabe, P.E., Director of Public Works & Engineering Services
 Greg Swoboda, P.E., Project Manager, Garver
 Robert "Buddy" Boysen, P.E., PMP, Process Engineer, Garver
 Chris Ackerman, Project Engineer, Garver

INTRODUCTION/BACKGROUND:

In March 2022, the City of Fair Oaks Ranch awarded a professional services agreement to Garver, LLC. for the Wastewater Treatment Plant Site Feasibility study. The purpose of this study was to perform a Master Plan validation, including revisions to future flow projections, and evaluate several alternatives to expand treatment capacity to meet build-out requirements.

In November 2022, the Council approved Option 1: Existing WWTP Expansion for further evaluation. The goal of this workshop is to present the results of this evaluation, revised cost estimates, capital improvement phasing alternatives and to provide an opportunity for open discussion on any topic related to this study. No council action will be requested as part of this workshop.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

- Supports Strategic Action Plan items for Responsible Growth Management and Reliable and Sustainable Infrastructure.
- Evaluates alternatives to meet build-out wastewater treatment capacity requirements which are more cost-effective than construction of a new WWTP.

LONG-TERM FINANCIAL & BUDGETARY IMPACT:

NA

LEGAL ANALYSIS:

NA

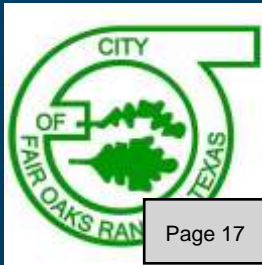
RECOMMENDATION/PROPOSED MOTION:

NA



**City of Fair Oaks Ranch
Wastewater Treatment Plant (WWTP) Study**
CITY COUNCIL WORKSHOP – COMPREHENSIVE REPORT

February 16, 2022



The goal of today's meeting is to present the findings of the City of Fair Oaks Ranch WWTP Study Draft Comprehensive Report.

No actions or decisions will be requested tonight.

- Review the project progress
- Review the Option 1 recommendations
- Review the recommended capacity improvements and rehab recommendations
- Discuss the WWTP Effluent Golf Course Study
- Discuss project phasing alternatives
- Discuss updated opinion of probable costs
- Discuss Environmental Desktop Review findings
- Discuss project next steps
- Discussion and Q/A

First, we will review the project progress status.



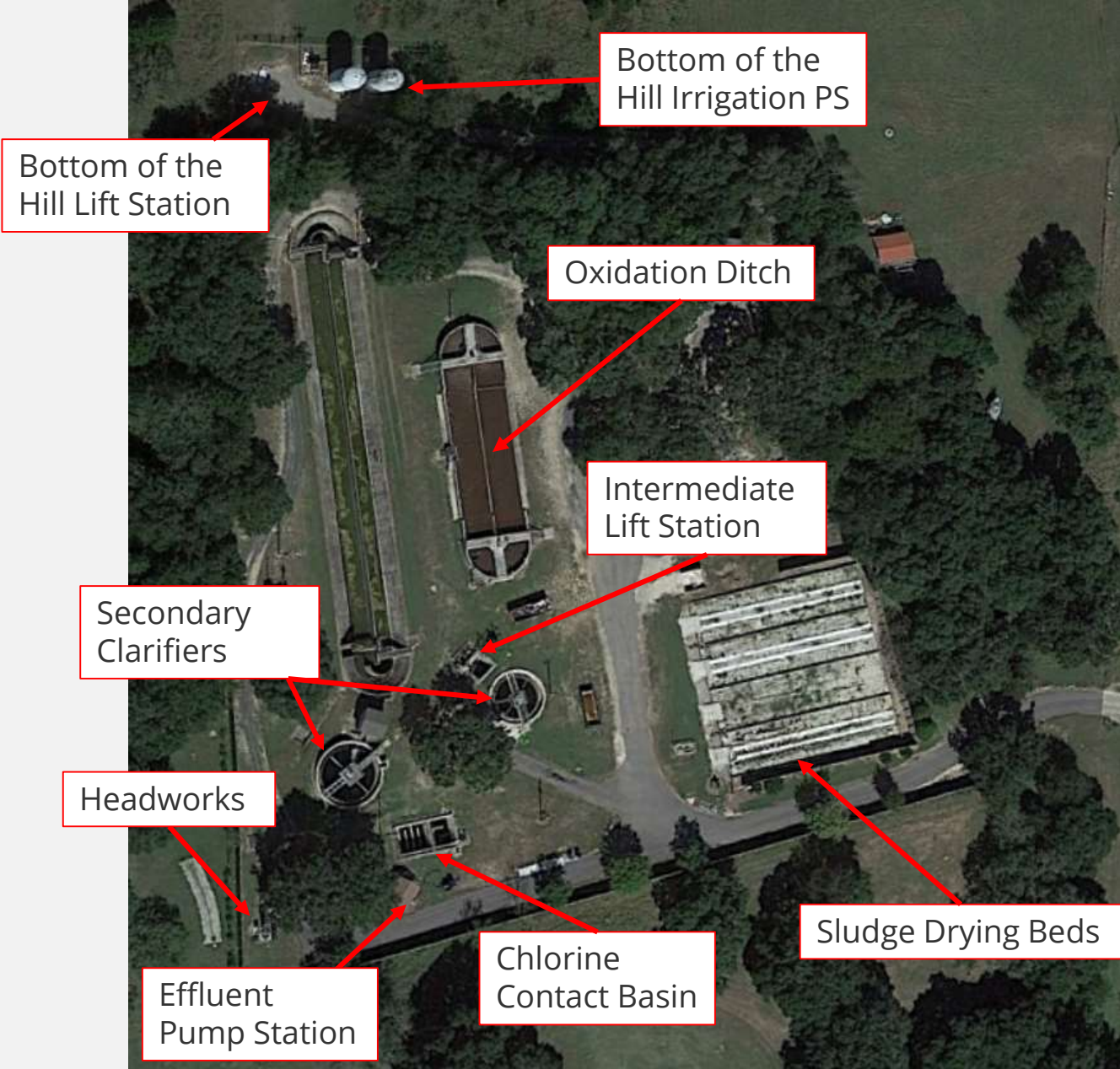
The goal of the Comprehensive Report (TM3) is to summarize all the findings and recommendations of this study

To date, Garver has performed the following as part of this study:

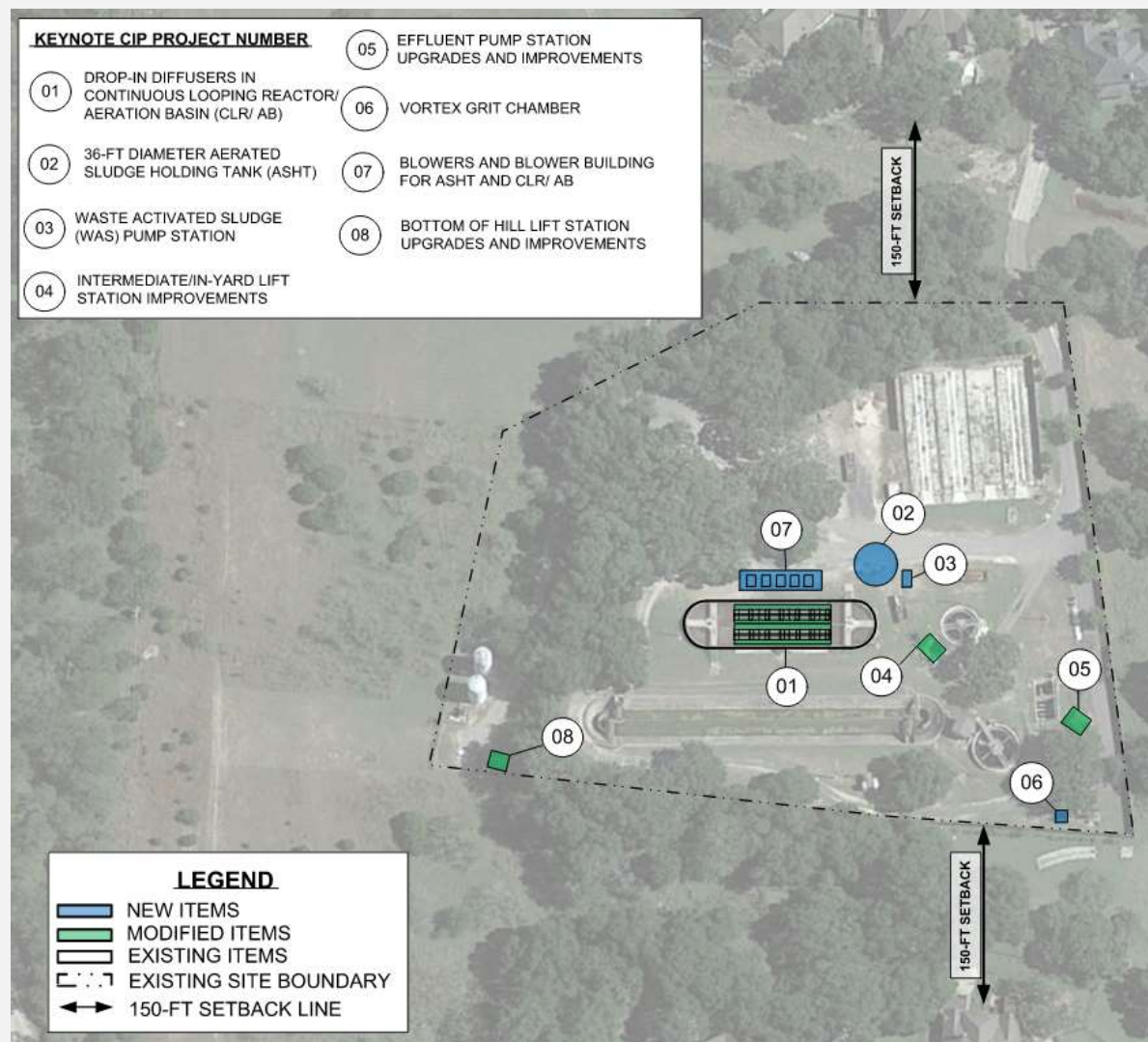
- Review of the previous Master Plan
 - Review land development plans
- Perform a condition assessment of the existing facility
- Develop flow and load projections for the WWTP
- Evaluated 5 options to develop a path forward to meet future needs



The figure to the right shows the layout of the existing Fair Oaks Ranch WWTP



Garver presented the TM 1 and TM 2 findings to City Council on 11/3/22. Garver was given the notice from the City to continue evaluating Option 1 on 11/18/22



Option 1 evaluated the feasibility of improving the current WWTP capacity to 0.5 MGD

The comprehensive report builds on the previous reports by:

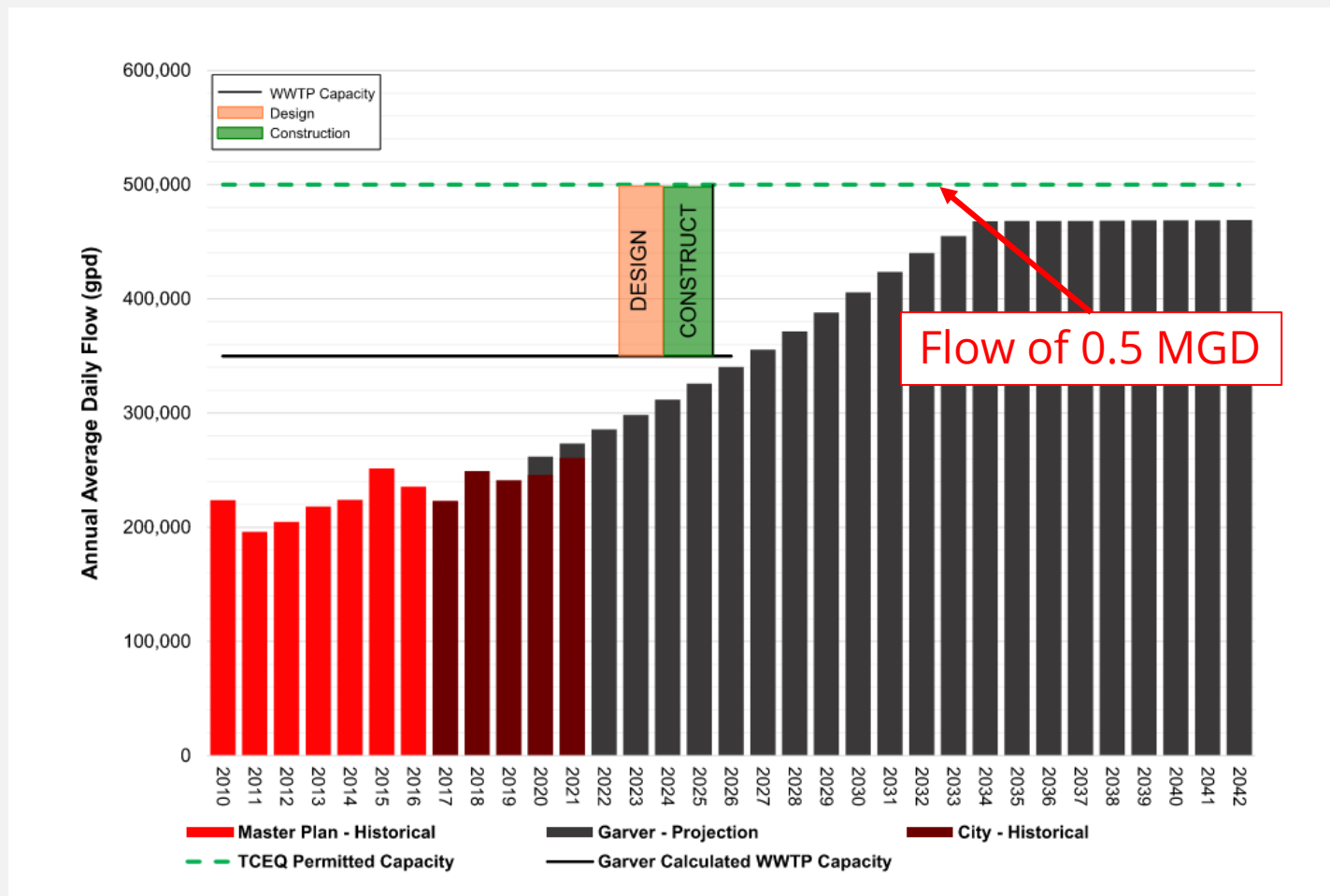
- Investigating the infrastructure required to meet the projected flows and loads
- Refining unit sizing and placement
 - Consider buffer zone requirements
 - Update preliminary cost estimates
 - Evaluate project phasing
- Performing a desktop environmental review of the project area

**Next, we will discuss selected
Option 1: Improvements to the
existing WWTP.**



Option 1 - Expansion at the City's existing WWTP site to meet 100% of the projected required capacity.

- The existing WWTP has the space for additional facilities
- This option considers the restoration of the current permitted capacity of **0.5 MGD**
- Improvements include:
 - Improvements to the effluent pump station
 - Upgrade effluent 8-in pipe to 12-in
 - Retrievable fine bubble diffusers
 - Addition of grit removal
 - New aerated sludge hold tank (ASHT)
 - Rehab/optimization of existing units



Upgrading the effluent pump station will improve operability and conveyance

- The existing effluent pumps are not rated to handle Peak 2-hr Flow
 - Reconfigure the effluent PS valves to allow the WWTP to discharge to multiple locations (ie. Blackjack and Live Oak Ponds simultaneously)
 - 120 feet head required at 1,200 gpm based on hydraulic calculations
- 3 new pumps rated at 610 gpm/each, 25 hp each to meet Peak 2-hr Flow

Design Criteria for Effluent Pump Station

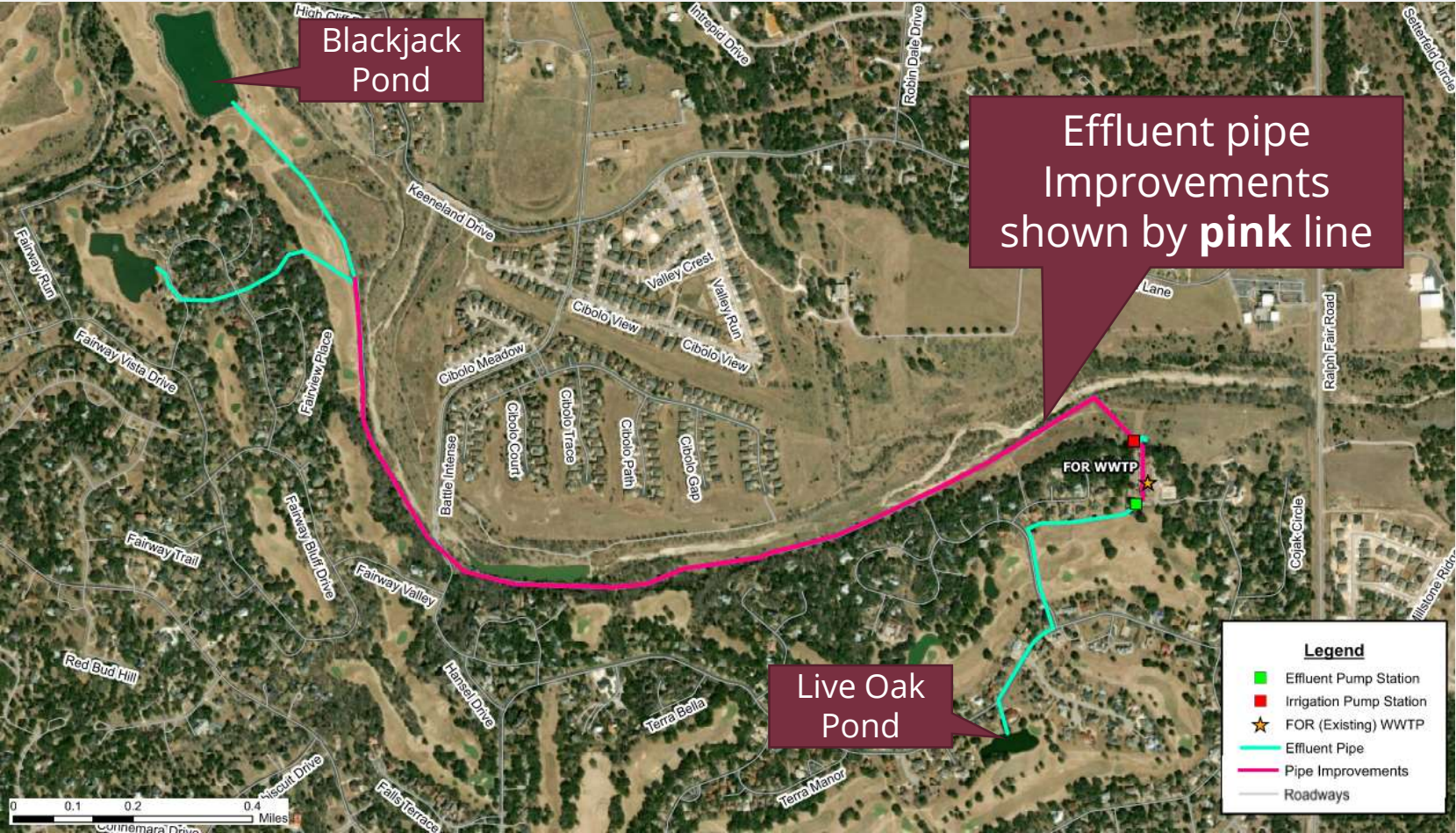
Criteria	Effluent Pump Station
No. of Pumps	3 (2 duty, 1 standby)
Flow, ea.	610 gpm
Power, ea.	25 hp

Upsizing the effluent pipes to the Blackjack Pond will improve flow, energy, and operability

- Existing piping is 8 in. diameter
- Recommend upsizing to 12 in. pipe
 - Pipe sizing coordinated with pump sizing
 - Reduce velocities at P2HF

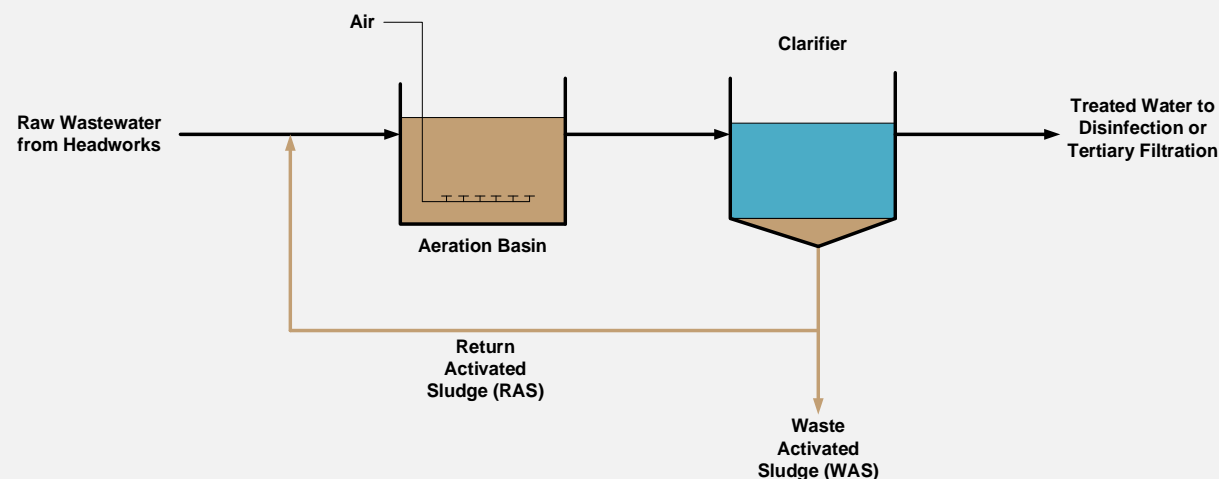
Design Criteria for Effluent Pipe

Criteria	Value
Pipe Diameter, in.	12
Pipe Length, ft	~8,700



Upgrading the existing oxidation ditch process will allow it to handle higher BOD loads

- Conventional activated sludge process provides more organic removal
- Conversion occurs by updating the existing aeration system to retrievable fine bubble diffusers
- Benefits of conversion:
 - Improved energy efficiency
 - Flexibility meeting redundancy TCEQ requirements (ability to remove diffusers)
 - Continue to produce high quality effluent



Converting the existing oxidation ditch involves installing retrievable fine bubble diffusers to replace the current surface aerators as the primary means of aeration

Item #8.

- Existing basin structure make retrievable (drop-in) diffusers the most feasible alternative

Design Criteria for Retrievable Diffusers

Criteria	Value
Submergence, ft	7
Air Rate, scfm	~2,400
No. of Grids	8
No. of Diffusers per Grid	~186
Total No. of Operating Diffusers	~1,488



Multistage centrifugal blowers and fine bubble diffusers will improve oxygen transfer and turndown efficiency

- Multistage blowers are designed to deliver air to diffusers through high-speed rotating impeller
- Blowers should be located adjacent to existing oxidation ditch in proposed blower building
 - Building will also be used to house ASHT blowers
 - An enclosure will protect equipment and reduce noise



Design Criteria for Aeration Blowers

Criteria	Value
Blower Type	Multistage centrifugal
No. of Blowers	3 (2 duty, 1 standby)
Air Flow, scfm	~1,200
Motor Horsepower, hp	40
Blower Mechanical Efficiency	65-80%
Gauge Pressure, psig	~3.9

The implementation of an aeration basin system would be complemented with the addition of an upstream vortex grit removal system

- Vortex grit removal relies on settling as primary means of grit removal and has a high percentage of grit removal
- Improve efficiency of aeration basin by reducing formation of heavy deposits
- Protection of downstream mechanical equipment from abnormal wear

Design Criteria for Vortex Grit Removal

Criteria	Value
No. of Vortex Grit Units	1
No. of Grit Classifiers	1
No. of Grit Concentrators	1
No. of Grit Washers	1



Constructing an aerated sludge holding tank (ASHT) for temporary sludge storage will increase operational flexibility

- The aeration basin retrofit is projected to produce approximately 24,000 gal/day of waste activated sludge at design max month flow
- ASHTs provide a reduction in odors produced from digesting sludge
- ASHT design criteria is coordinated with the Sludge Press (currently being installed)
- An ASHT will meet 30 TAC 217.250(c)(4)(A)
 - Allows for intermittent operation

Design Criteria for Aerated Sludge Holding Tank

Criteria	Value
Volume, gallons	80,000
Volume, cubic feet	10,700
Dimensions, Dia. x H (ft.)	28 x 18
Days of storage	~3.3
No. of Blowers	2(1 duty,1 standby)
Air Flow, scfm	~214
Motor Horsepower, hp	20



The condition assessment revealed two facilities that had a medium risk classification that could be improved to add a layer of redundancy and resiliency

Intermediate (in-yard) Lift Station

- Received a risk classification of medium
- This facility cannot be offline for a long duration
- Upgrade pumps and add a third pump for flexibility and resiliency
- Proposed pump sizing is based on peaking factor of 3.5

Bottom of the Hill Lift Station

- Received a risk classification of medium
- Lack of redundancy and inability to be offline for a long duration
- Proposed pump sizing is based on peaking factor of 3.5

Design Criteria for Intermediate LS and Bottom of Hill LS

Criteria	Intermediate Lift Station	Bottom of Hill Lift Station
No. of Pumps	3 (2 duty, 1 standby)	2 (1 duty, 1 standby)
Flow, ea.	610 gpm	1,215 gpm

The City indicated issues with the blending of the effluent discharged from the WWTP to the golf course and the potable water purchased by the golf course

Item #8.

- Under the current Texas Land Application Permit (TLAP), the City is authorized to dispose their treated wastewater effluent at a daily average flow not to exceed 0.5 MGD via surface irrigation on the 280-acre Fair Oaks Ranch Golf and Country Club
- The treated effluent from the WWTP is being combined with the potable water purchased by the golf course. The combined storage pond water is then land applied for irrigation purposes
- The TCEQ views this application of the combined water in the storage pond which contains components of WWTP effluent and the purchased potable water on the golf course counting toward the 2.0 acre-ft/acre permitted application rate limit
- This has effectively increased the volume of effluent being applied for irrigation purposes
- The current application rates might be reconsidered by the TCEQ if the City pursued a minor permit amendment, but an amendment may affect the permit itself by reclassifying it under the TCEQ Chapter 210 rules since the City is applying the effluent on public accessible land
- City Staff has requested guidance from TCEQ on what corrective action, if any, is needed



If necessary, after guidance from TCEQ, Garver recommends that the City perform a study that identifies solutions to rectify the application rate issue

At a high level, this study should consider the following:

- Meet criteria the TCEQ Chapter 210 requirements
 - Coordinate with the Golf Course
 - Evaluate the Golf Course Storage infrastructure (pond liners, soil embankment, wall slope)
 - Evaluate the WWTP for compliance for TCEQ Chapter 210
- Assess Golf Course storage needs and capacity
 - Reassess the available application area
 - Assess the expected nutrient uptake of the vegetation
 - Confirm the existing soil type/depth
 - Determine the target slope to avoid oversaturation and runoff
- Coordinate with other TCEQ Depts. (ie. permitting)



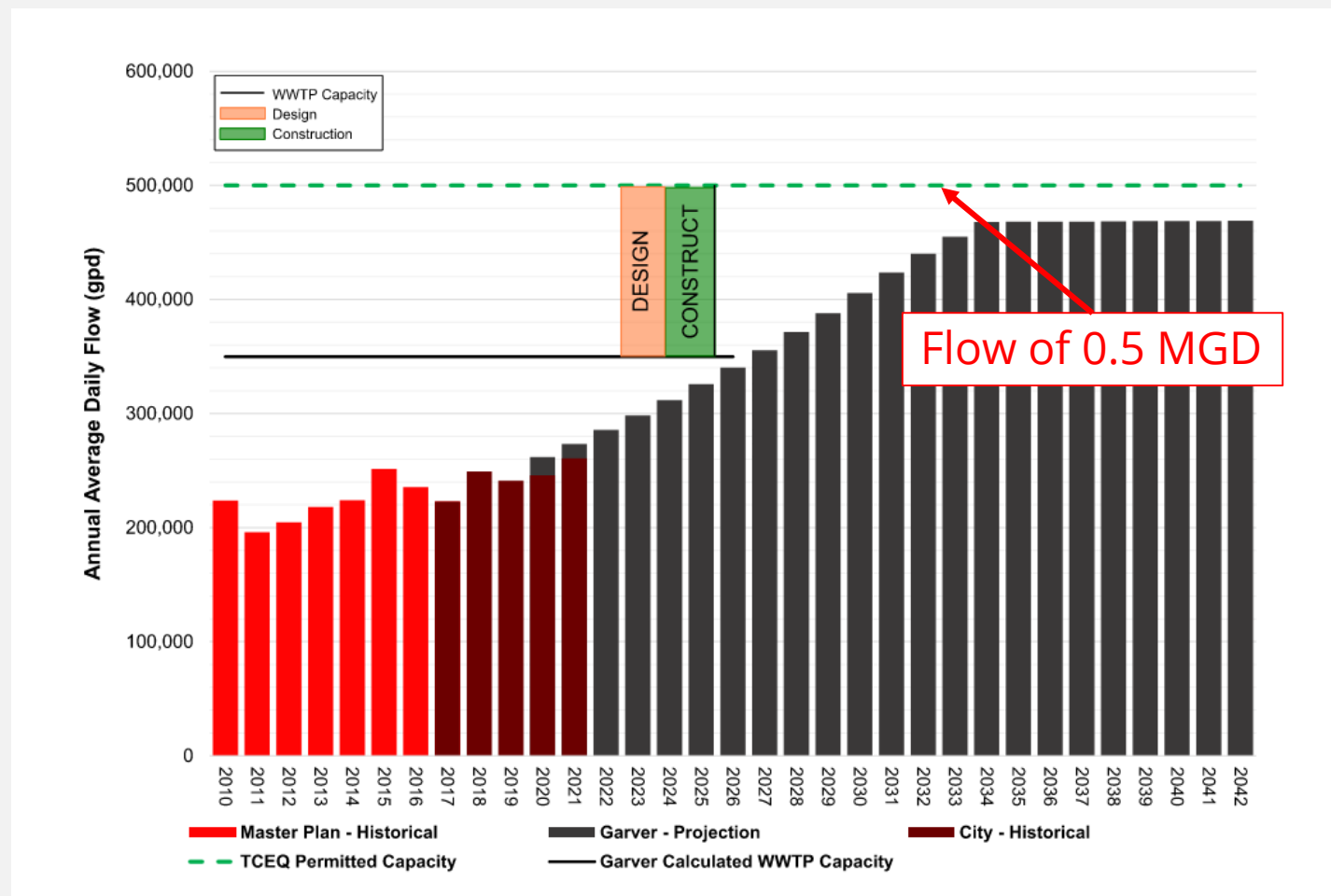
Next, we will discuss project phasing alternatives and updates to the OPCC.



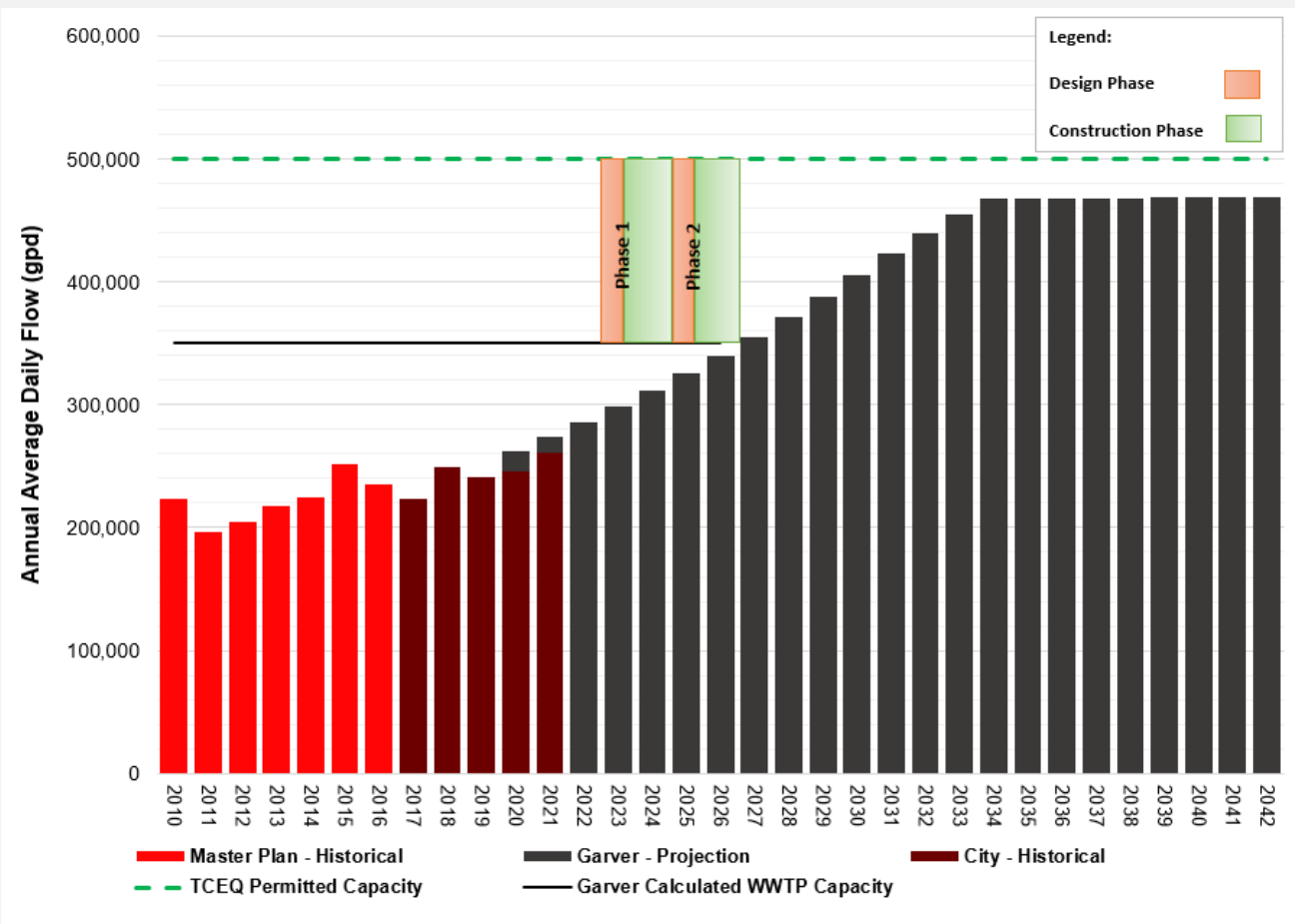
Two project phasing alternatives were considered in TM 3. The figure below shows the **single-phase** alternative

This alternative includes all the proposed improvements:

- Oxidation Ditch to Aeration Basin Retrofit
 - Diffuser installation
 - Blower installation
- Headworks Grit System
 - Classifier/Conveyor
 - Roll-off Bin
- Intermediate LS Improvements
- Bottom of the Hill LS Improvements
- Aerated Sludge Holding Tank
 - WAS Pump Station
 - Tank Blowers
- Effluent Pump Station and Conveyance Improvements
 - Effluent Pump Station Improvements
 - Pipeline conveyance improvements to the golf course
 - Golf Course Reuse Study (if necessary)



The **multi-phase** alternative was developed that included two phases which address short- and long-term needs



This alternative includes the following:

Phase 1:

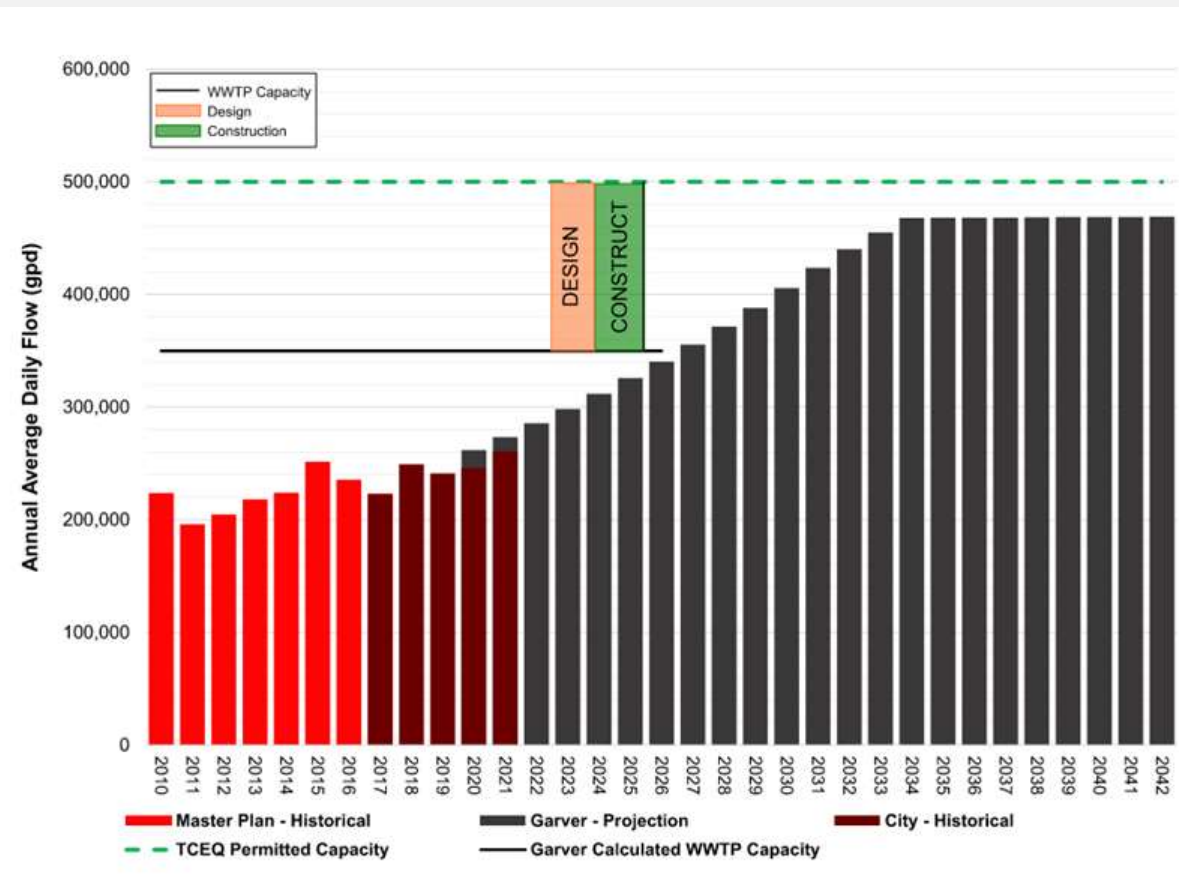
- Effluent Pump Station and Conveyance Improvements
 - Effluent Pump Station Improvements
 - Pipeline conveyance improvements to the golf course
 - Golf Course Reuse Study (if necessary)
- Intermediate LS Improvements
- Bottom of the Hill LS Improvements

Phase 2:

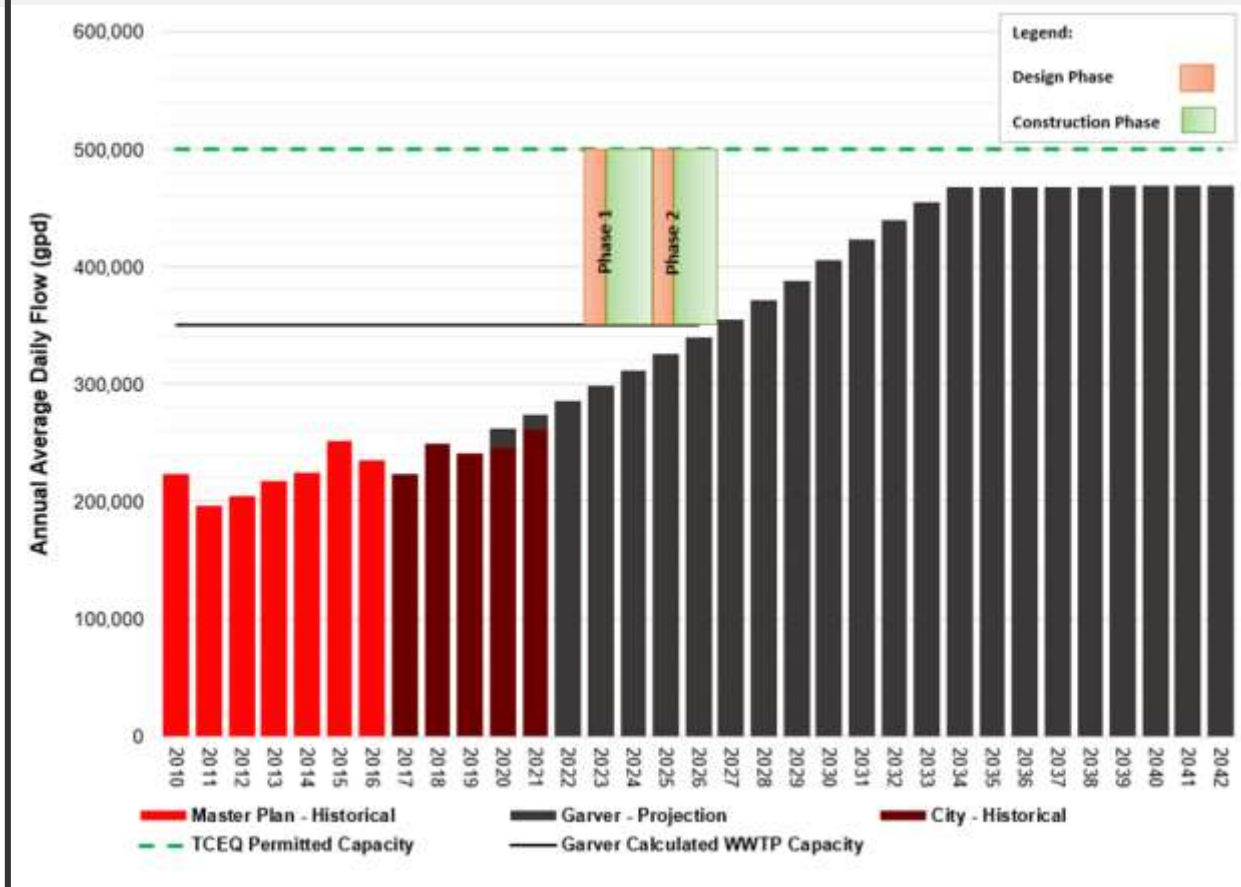
- Oxidation Ditch to Aeration Basin Retrofit
 - Diffuser installation
 - Blower installation
- Aerated Sludge Holding Tank
 - WAS Pump station
 - Tank Blowers
- Headworks Grit Removal
 - Classifier/Conveyor
 - Roll-off Bin

Both alternatives were developed with the capacity triggers in mind

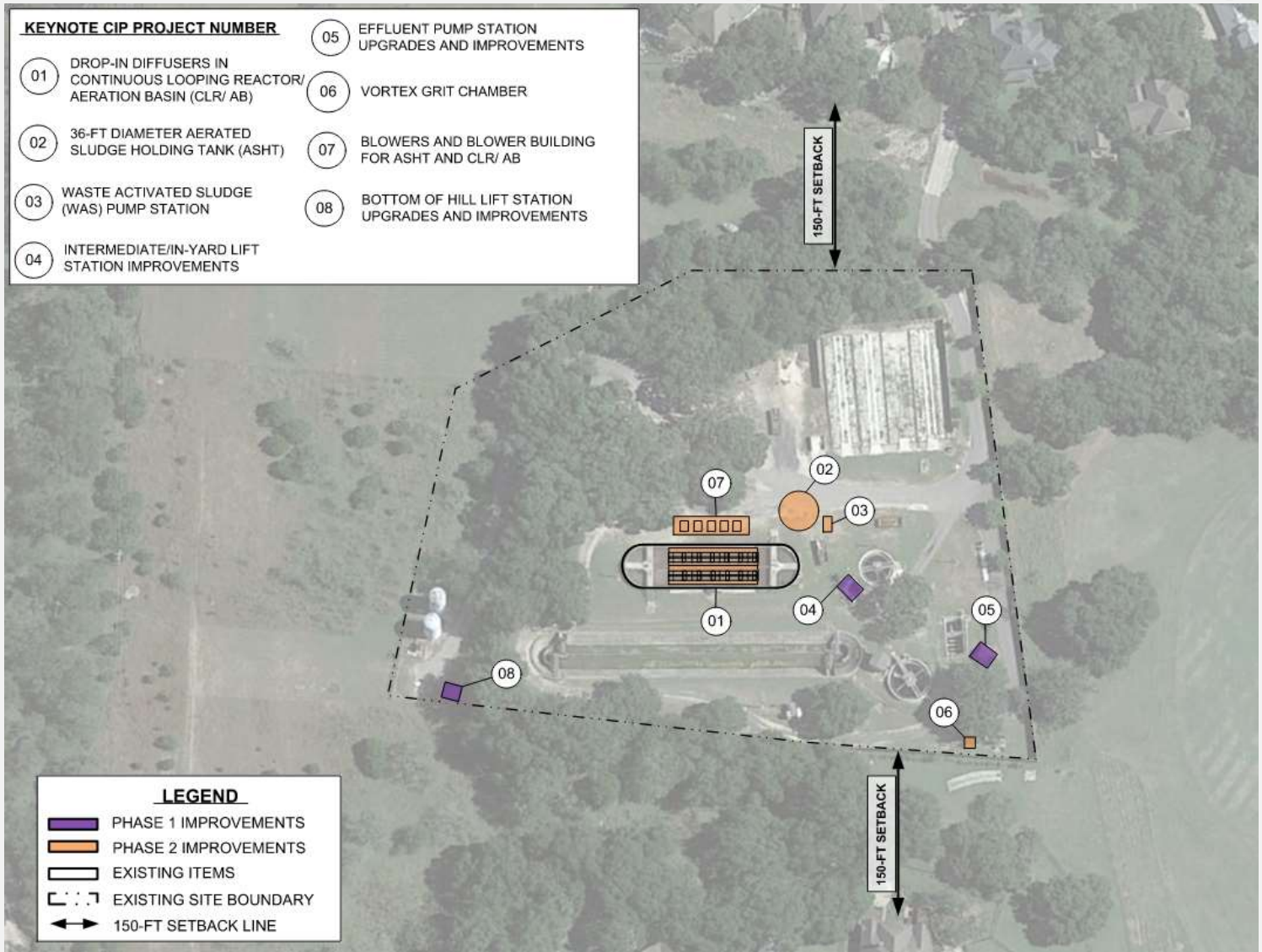
Single-Phase Alternative



Multi-Phase Alternative



The site plan below shows all proposed improvements



As a reminder, Cost estimates for this study utilized Class 4 estimates

Class 4 estimates are typically prepared for strategic business planning purposes such as strategic planning, technical feasibility, preliminary budget approval, etc.

Unknown Site Conditions Percentage Ranges

Unknown	Standard (%)	Potential Range (%)
Miscellaneous Piping and Utilities	15	0 to 15
Other Sitework	15	0 to 15
Electrical and Instrumentation	30	0 to 50

Project Contingencies and Markups

Category	% Contingency	Applied to:
Market Pricing Contingency	10%	Raw OPCC
Construction Contingency	30%	Raw OPCC + Marketing Pricing Contingency
Mobilization Markup	5%	Raw OPCC + Marketing Pricing Contingency + Construction Contingency
Contractor Overhead and Profit Markup	20%	Raw OPCC + Marketing Pricing Contingency + Construction Contingency + Mobilization
Total Contingency (Project Cost)	$(1.10 * 1.30 * 1.05 * 1.2) = 1.80\%$	180% of Raw OPCC
Professional Engineering Services	20%	Total Project Cost



Garver reviewed the cost estimate for Option 1 developed in TM 2 and updated the cost information

- In TM 2, the improvement/expansion alternatives were investigated to determine which option(s) would best serve the City's needs.
- High level cost estimates were developed as a tool to evaluate and compare the capital cost required to improve the treatment capacity.
- The capital costs shown in the table to the right has been revised to incorporate the updated vendor/manufacturer input as well as costs associated with the effluent conveyance piping and easements and incorporated the effluent flow metering and golf course storage study.

Description	Units	Quantity	Total
Site Civil	LS	1	\$144,000
Bottom of the Hill Lift Station Modifications	LS	1	\$65,000
Intermediate Lift Station Modifications	LS	1	\$104,000
Grit Removal System	LS	1	\$320,000
Aeration Basins Improvements	LS	1	\$1,155,000
Process Blowers	LS	1	\$747,000
Aerated Sludge Holding Tank	LS	1	\$273,000
Effluent Pump Station and Pipeline Modifications	LS	1	\$1,635,000
Raw Subtotal			\$4,443,000

Conducting the improvements in a **single-phase** would streamline the implementation

- The historical annual average flow rates have currently not reached the treatment capacity limit of 0.35 MGD on an annual average basis and are not projected to cross the threshold until the years 2026-2027
- Design phase in 2023 to implement the capacity and optimization improvements and complete construction before the years 2026-2027

Single-Phase Alternative Opinion of Probable Construction Cost

Description	Total
WWTP Improvements to 0.5 MGD Infrastructure Cost	\$5,183,000
Raw Subtotal	\$5,183,000
Miscellaneous Piping and Utilities (15%)	\$492,000
Sitework (15%)	\$778,000
Electrical and Instrumentation (30%)	\$1,174,000
Raw OPCC	\$7,625,000
Construction Contingency (80%)	\$6,100,000
Total Project Cost	\$13,724,000
Engineering Services (20%)	\$2,745,000
Total Programmed Cost	\$16,469,000

*This alternative assumes that the City will be able to obtain easements and permits within 6-9 months for the pipeline and conveyance improvements

The **Multi-Phase** Alternative features a two-phase approach for the proposed improvements

- The improvements packaged in the first phase (Phase 1) are intended to help the City meet the immediate needs of the WWTP in order to maintain adequate effluent pumping capacity.
- It's recommended that the City move forward with the design of Phase 1 in 2023 to address rehabilitation needs and complete the improvements by the end of 2024.

Multi-Phase Alternative (Phase 1) Opinion of Probable Construction Cost

Description	Total
WWTP Improvements to 0.5 MGD Infrastructure Cost (Phase 1)	
• Effluent Pump Station and Conveyance Improvements	\$2,108,000
• Bottom of The Hill Lift Station Improvements	
• In Yard Lift Station Improvements	
Raw Subtotal	\$2,108,000
Miscellaneous Piping and Utilities (15%)	\$121,000
Sitework (15%)	\$317,000
Electrical and Instrumentation (30%)	\$241,000
Raw OPCC	\$2,785,000
Construction Contingency (80%)	\$2,228,000
Total Project Cost	\$5,012,000
Engineering Services (20%)	\$1,003,000
Total Programmed Cost	\$6,014,000

*This alternative assumes that the City will be able to obtain easements and permits within 6-9 months for the pipeline and conveyance improvements



The **Multi-Phase** Alternative Phase 2 focuses on the enhancement of the biological treatment system and sludge processing

- As noted in TM 1 and TM 2, the bottleneck of the WWTP was calculated to be limited to 0.35 MGD.
- The conversion of the oxidation ditch to an aeration basin through the implementation of retrievable diffusers and process blowers will increase the capacity of this process area to the permitted flow of 0.5 MGD.
- The Phase 2 improvements would likely begin design in early-2025 with the goal of completing construction by early 2027.

Multi-Phase Alternative (Phase 2) Opinion of Probable Construction Cost

Description	Total
WWTP Improvements to 0.5 MGD Infrastructure Cost (Phase 2)	
• Oxidation Ditch to Aeration Basin Retrofit	\$3,234,000
• Aerated Sludge Holding Tank	
• Headworks Grit Removal	
Raw Subtotal	\$3,234,000
Miscellaneous Piping and Utilities (15%)	\$486,000
Sitework (15%)	\$486,000
Electrical and Instrumentation (30%)	\$971,000
Raw OPCC	\$5,174,000
Construction Contingency (80%)	\$4,140,000
Total Project Cost	\$9,314,000
Engineering Services (20%)	\$1,863,000
Total Programmed Cost	\$11,176,000

When comparing the two alternatives the single-phase approach was more cost effective. However, if development plans or the number of connections needed changes, a multi-phase approach should be considered.

As a reminder:

- **Single Phase** Alternative
 - Construction costs were escalated (8%) to the midpoint of construction (early 2025)
- **Multi Phase** Alternative
 - Phase 1 - Construction costs were escalated (8%) to the midpoint of construction (mid 2024)
 - Phase 2 – Construction costs were escalated (8%) to the midpoint of construction (early 2026)
- The calculated cost savings of doing the improvements in a single phase versus multiple phases resulted in a difference of approximately \$721,000 dollars

Phase	Single-Phase Alternative	Multi- Phase Alternative
Phase 1 (Total Programmed Cost	\$16.5 Million	\$6.0 Million
Phase 2 (Total Programmed Cost	N/a	\$11.2 Million
Total	\$16.5 Million	\$17.2 million

**Next, we will discuss the
Environmental Desktop Review
Findings.**



The environmental evaluation of the project (pipe) site noted the close proximity to Cibolo Creek, a potentially jurisdictional Water of the U.S. (WOUS)

If the proposed project impacts more than 0.10-acre of jurisdictional waters within the project, a Nationwide Permit 58 with Pre-Construction Notification (PCN) would be required from the USACE

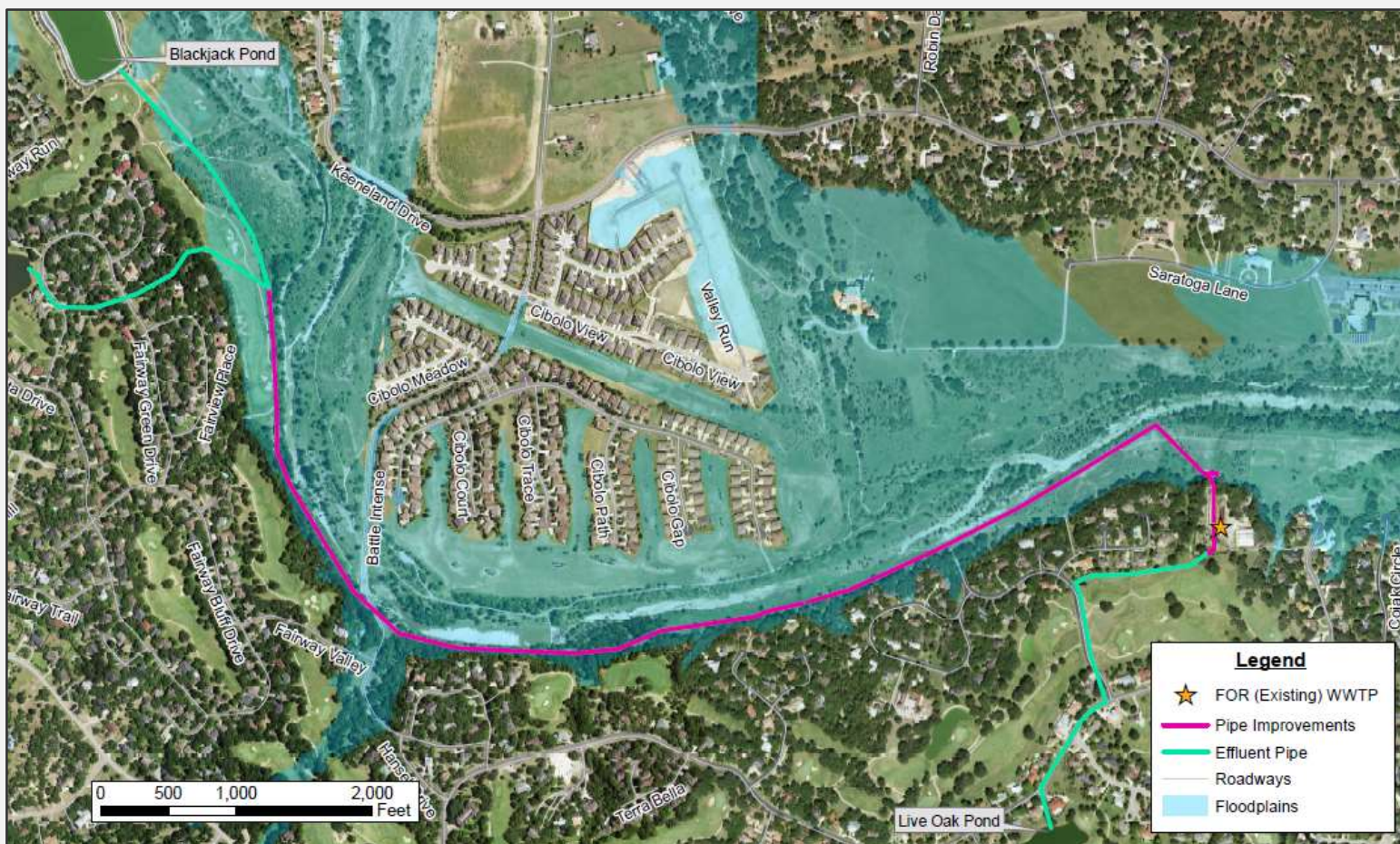
- This typically takes 90 days

If impacts exceed 0.5-acre, the project will require an Individual Permit per the USACE.



The alignment of the pipeline improvements from the Wastewater Treatment Plant to the Blackjack Pond is located within the floodplain, coordination with the floodplain administrator will be required.

Additionally, a Water Pollution Abatement Plan (WPAP) will need to be submitted and approved by the Texas Commission on Environmental Quality (TCEQ) to show compliance with the Edwards Aquifer Rules.



The evaluation of the threatened and endangered species in the area found that there should not be any impacts to federally listed species

- Further investigation will be required to determine if there could be impacts to state-listed species.
- If further investigation identifies impacts to state-listed species, coordination with TPWD would be required, resulting in a list of suggested Best Management Practices (BMPs) to be used during construction.
 - TPWD review typically takes 45 days



The evaluation of cultural and historical sites found that there was one archeological site located within the study area.

- Trinomial 41BX1614 is a burned rock midden consisting of points, scrappers, and bone study area that also intersects approximately 50 meters of a linear archaeological project survey conducted for the Federal Energy Regulatory Commission in 2006 (Atlas Number 8500011647).
- There were no other sites or surveyed locations identified.



The proposed project will also require coordination with the THC to comply with Section 106 of the National Historic Preservation Act (NHPA).

- The THC may require an archaeological background study to determine if a survey is required.
 - If a survey is required, then a qualified archaeologist will need to obtain an Antiquities Code of Texas permit from the THC for the investigation.
 - Once the investigation is complete and a report of findings is prepared and coordinated with the THC, the permit will be closed by the archaeologist.
 - If an archaeological survey is required, coordination could take 90-120 days.



Environmental Desktop Review Summary

Based on Desktop Environmental review, there does not appear to be major environmental concerns. Some concerns/risks are:

- Conducting all permitting, authorizations, and environmental evaluations to maintain the project schedule
- The alignment of the pipe to the golf course and the proximity of the cultural/historical site
 - Existing pipeline is already constructed along the route
 - However, there is a potential to uncover more sites when excavating along the route that has not been previously disturbed

Next, we will discuss the next steps.

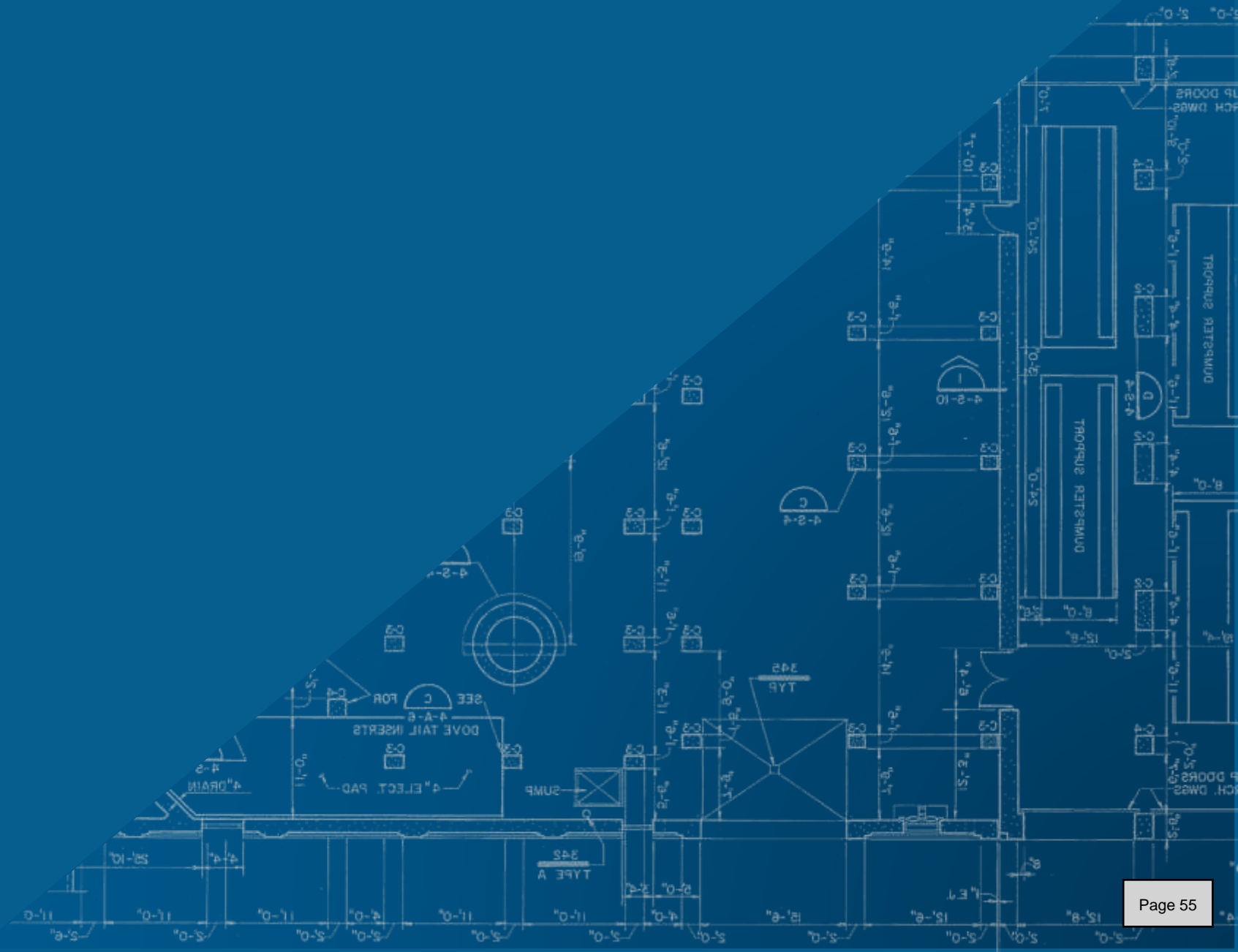


Next steps

- 1) Staff provides additional info or analysis (if requested by Council)
- 2) Council approves single-phase or multi-phase expansion alternative (future agenda item)
- 3) Staff selects design consultant and prepares PS&E (FY23)
- 4) Bid advertisement and construction award (FY24)



Questions?





CITY COUNCIL WORKSHOP

CITY OF FAIR OAKS RANCH, TEXAS

February 16, 2023

AGENDA TOPIC: Reaching a population of 10,000 Statutory Provisions
 DATE: February 16, 2023
 DEPARTMENT: Legal
 PRESENTED BY: Dan Santee, City Attorney

INTRODUCTION/BACKGROUND:

At a recent Branding Committee meeting, the committee discussed the possibility of updating the city's population signs. By way of background, the existing populations signs are posted by TxDOT and typically based on the Decennial United States Census or other means and methods as determined by the City Council.

Historically, City Council has adopted a resolution to determine the official city population. The City's calculations have been based on the decennial census, taking into account the number of new home permits issued annually and the average number of residents per household as determined by the census. Attached for your convenience is Resolution 2012-01 setting the population at 6,084 inhabitants (see attached Exhibit A). The City's official population has not been updated since 2012.

The 2020 census list the City's population at 9,833. Accordingly, TxDOT is ready to mobilize and post new signs with 9,833 as the posted population. Recognizing the City Council may want to update the official determination, staff requested TxDOT pause the installation of new signs until further notice. An updated resolution is tentatively scheduled for Council consideration at the March 2, 2023 Council meeting.

Upon discussing the updated resolution with the City Attorney, staff was cautioned about statutory provisions that become applicable to all cities once they cross the 10,000-population threshold (see attached Exhibit B).

The purpose of this workshop is to provide an opportunity for the City Attorney to brief the City Council on said statutory provisions.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

TBD

LONG-TERM FINANCIAL & BUDGETARY IMPACT:

TBD

LEGAL ANALYSIS:

TBD

RECOMMENDATION/PROPOSED MOTION:

No formal action required.

RESOLUTION 2012-01
OF THE CITY OF FAIR OAKS RANCH, TEXAS REPEALING RESOLUTION
57.2; AND DETERMINING THE POPULATION OF THE CITY OF FAIR
OAKS RANCH, TEXAS

WHEREAS, the United States Census Bureau has released the 2010 population counts; and,

WHEREAS, the City has since conducted a study (attached as Exhibit A) to further determine the current population of the City of Fair Oaks Ranch; and,

WHEREAS, as of February 29, 2011, the various calculations and estimates involved in the population study indicate that the current population of the City of Fair Oaks Ranch is 6084.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS:

Section 1. Resolution 57.2 is repealed.

Section 2. The City Council finds that the current population of the City of Fair Oaks Ranch, Texas is 6084 inhabitants.

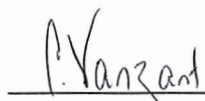
Section 3. The findings of the City Council constitutes a good faith determination of the current population of the City of Fair Oaks Ranch for all purposes.

PASSED AND APPROVED, this the 15th day of March 2012.

APPROVED:


Mayor

ATTEST:



City Secretary



Exhibit A

**CITY OF FAIR OAKS RANCH ESTIMATED POPULATION
AS OF FEBRUARY 29, 2012**

	<u>New Home Permits</u>	<u>Estimated Population Growth</u>	<u>Population</u>
2010	Census Count		5986
2011	31	82	6068
Jan 2012	3	8	6076
Feb	3	8	6084

The 2011-12 estimated annual population growth figures are based on the 2010 census, taking into account the number of new home permits issued annually, and the average household size of 2.63 (the 2010 census data).

Carole H. Vanzant
City Secretary, Assistant to City Administrator
March 2, 2012

Reaching 10,000 Population:

Significance for Texas Cities

1. City Council may provide for automatic union dues deduction from city employee's paychecks if the employee makes a request in writing. LGC § 141.008.

Minimum salary for fire and police of \$165 per month. LGC § 141.031.

Mandatory longevity pay for fire and police of \$4 per month for each year of service, not to exceed 25 years. LGC § 141.032.

Citizens may petition the council to increase the salary for each member of fire and police department. If a valid petition is received, council must adopt the proposed increase or else call an election. LGC § 141.034.

Specific overtime rules apply for police and fire fighters that may be stricter or different in some respects than the Fair Labor Standards Act. LGC § 142.0015.

Compensatory time for fire and police specifically authorized for cities authorized to adopt Civil Service. LGC § 142.0016.

Police and fire civil service authorized upon meeting statutory conditions. LGC § 143.002.

Police and fire employees in non-civil service cities may not engage in political activities while in uniform. LGC § 150.002. NC

City loses ability to sell certain land acquired from federal government "for the highest obtainable price," rather than by auction or sealed bidding. LGC § 253.002(b).

Limited ability of county commissioners court to establish certain county elections precincts. Elections Code § 42.007.

City no longer eligible to receive certain program assistance from the Texas Office of Rural Affairs. TGC Ch. 487.

City eligible to collect penalties against certain contractors that don't pay prevailing wages. Government Code § 2258.023(e).

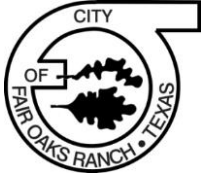
City has additional authority to donate certain money to certain hospitals. Health and Safety Code § 122.004.

County has authority to build certain joint hospitals with the city. Health and Safety Code § 265.001.

City loses certain exemptions from dog and cat sterilization laws. Health and Safety Code 828.013.

Rate of state gross receipts tax on certain utilizes goes up. Tax Code 182.022.

TCEQ may require the city to establish a water pollutions abatement program. Water Code 26.177.



CITY COUNCIL WORKSHOP
CITY OF FAIR OAKS RANCH, TEXAS
February 16, 2023

AGENDA TOPIC: Discussion Regarding the City's 4th of July Celebration
DATE: February 16, 2023
DEPARTMENT: Finance
PRESENTED BY: Clayton Hoelscher, Procurement Manager

INTRODUCTION/BACKGROUND:

The City budgeted \$35,000 for a 4th of July celebration. At the Mayor's request, potential options were researched to find the cost and feasibility for each option. The following options were researched.

- Traditional fireworks
- Laser show
- Combination of lasers and fireworks
- Drone show

The intent of this item is to present different options to City Council, and gain direction on the preferred option.

LEGAL ANALYSIS:

Not applicable at this time.

RECOMMENDATION/PROPOSED MOTION:

This presentation is for informational purposes only and will provide the City guidance on planning this event.



4th of July Celebration

Drone show

- The most expensive and shortest duration
 - 10 minute show produces 8-12 images
 - Cost: \$40,000
- Beyond our scope and budget



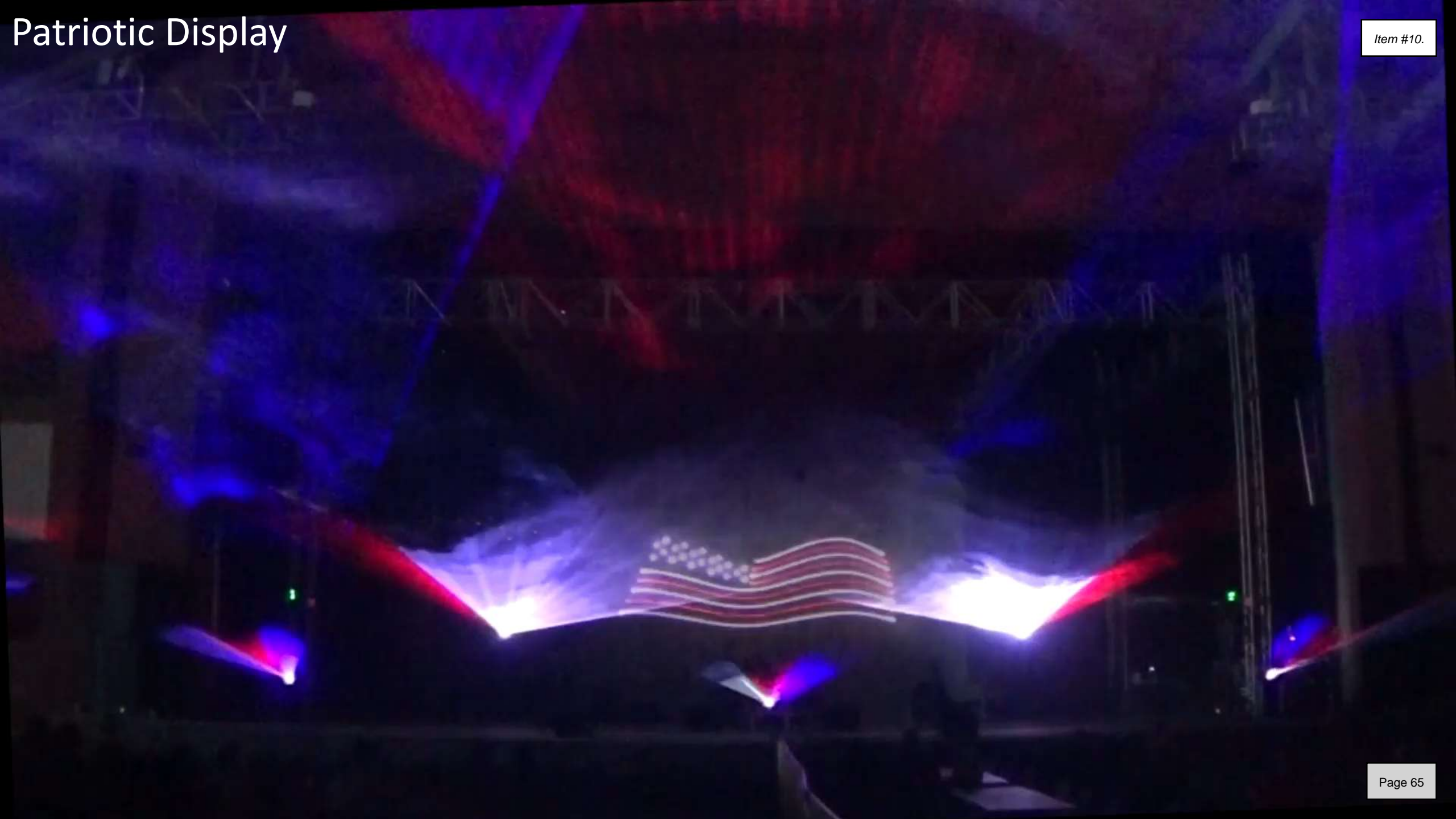
Traditional Fireworks

- Show time is flexible, can build to our budget. Avg. time is 15-20 minutes
- Vendor obtains approval from State Fire Marshall's Office prior to event
- Known commodity
- Can be affected by drought conditions

Laser Shows

- Show time is flexible, can build to our budget. Avg. time is 20-25 minutes
- Combination of projected images and laser beams displayed like fireworks
- Vendor obtains approval from Federal Aviation Administration prior to event
- Not as widely known as fireworks
- Not affected by drought conditions
- Some examples are on the following slides:







Combination of Lasers and Fireworks

https://youtu.be/kl6bY_Xs6zo?t=80



4th of July Celebration



CITY COUNCIL REPORT

CITY OF FAIR OAKS RANCH, TEXAS

February 16, 2023

AGENDA TOPIC: Presentation of Investment Report for Quarter Ended December 31, 2022

DATE: February 16, 2023

DEPARTMENT: Finance

PRESENTED BY: Rosie G. Vela, Finance Director

INTRODUCTION/BACKGROUND:

Pursuant to Texas Government Code Section 2256.023 and the City's Investment Policy Section 12, the Investment Officer is required, on a quarterly basis, to prepare and submit to City Council a written report of investment transactions that have occurred since the previous report and the market value of the current investments.

The attached presentation is being made to comply with the reporting requirements for the quarter ended December 31, 2022.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Frequent review and reporting of the City's assets and investment vehicles is both prudent and necessary to verify the City's investment portfolio is being managed according to the Investment Policy.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

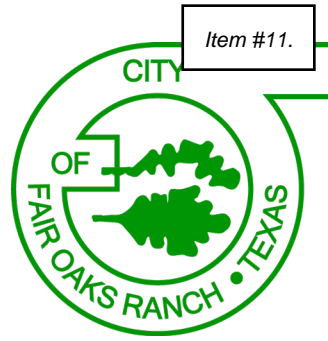
The investment portfolio shall be managed in accordance with the objectives specified in the Investment Policy (safety, liquidity, diversification, and yield). The portfolio should attain a market rate of return taking into account investment risk and liquidity needs.

LEGAL ANALYSIS:

No legal analysis required.

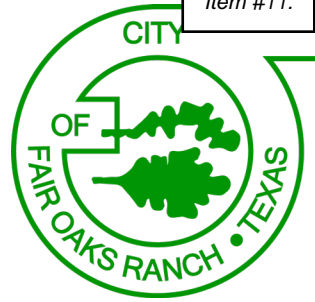
RECOMMENDATION/PROPOSED MOTION:

This presentation is for informational purposes only and to comply with requirements under Texas Government Code Section 2256.023 and the City's Investment Policy.



Quarterly Investment Report

**Presented by Rosie G. Vela, Director of Finance
February 16, 2023**



Investment Inventory

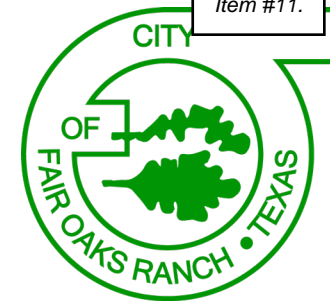
Security	Avg. Yield	Beginning Balance	Transfers In/(Out)	Interest Earnings*	Ending Balance	Ending Market Value	Weighted Avg Maturity**
TexPool	3.05%	\$19,115,840	(\$11,298,354)	\$157,826	\$7,975,312	\$7,975,312	21 days
TexPool Prime	3.80%	\$0	\$7,000,000	\$9,544	\$7,009,544	\$7,009,544	14 days
Texas CLASS	3.80%	\$0	\$5,000,000	\$1,239	\$5,001,239	\$5,001,239	31 days
Total	3.55%	\$19,115,840	\$701,646	\$168,609	\$19,986,095	\$19,986,095	22 days

* The amount reported excludes \$17 interest earned on the City's checking account.

** Per the City's investment policy, the City will not directly invest in securities maturing more than 13 months from the date of purchase. Reserve funds may be invested in securities up to 2 years.

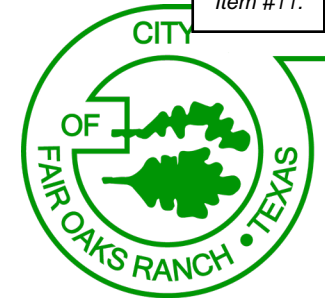
This report complies with the City's Investment Policy Section 9 and 11, and Texas Government Code Section 2256.023.

Investment Officer

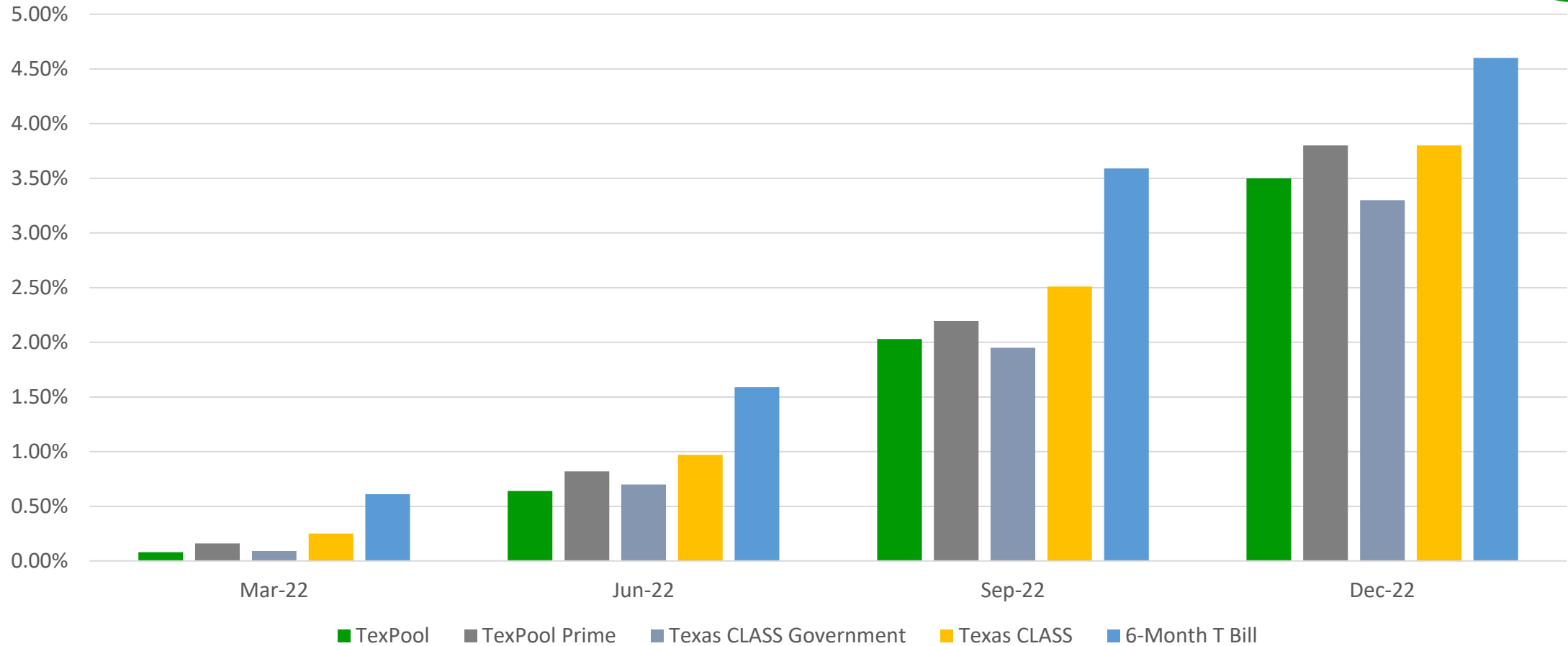


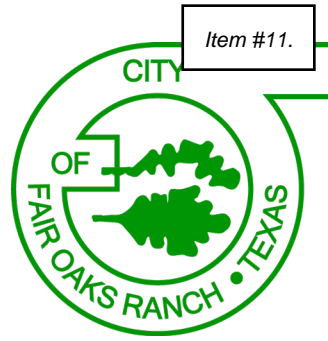
Comparative Rates (Quarterly Average)

Investment	Quarter Ended 3/31/22	Quarter Ended 6/30/22	Quarter Ended 9/30/22	Quarter Ended 12/31/22
TexPool	0.08%	0.64%	2.03%	3.50%
TexPool Prime	0.16%	0.82%	2.20%	3.80%
Texas CLASS Government	0.09%	0.70%	1.95%	3.30%
Texas CLASS	0.25%	.097%	2.51%	3.80%
1 Month T-bill	0.08%	0.07%	2.74%	3.95%
3 Month T-bill	0.51%	1.66%	3.29%	4.30%
6 Month T-bill	0.61%	1.59%	3.59%	4.60%
12 Month T-bill	0.94%	2.10%	4.03%	4.51%
CDARS 6 Month CD	0.62%	1.22%	1.97%	2.96%



Comparative Rates (Quarterly Average)





Quarterly Investment Report

**Presented by Rosie G. Vela, Director of Finance
February 16, 2023**



CITY COUNCIL REPORT

CITY OF FAIR OAKS RANCH, TEXAS

February 16, 2023

AGENDA TOPIC: Presentation of the Quarterly Financial Update for the Quarter Ended December 31, 2022

DATE: February 16, 2023

DEPARTMENT: Finance

PRESENTED BY: Rosie Vela, Director of Finance

INTRODUCTION/BACKGROUND:

The purpose of this presentation is to review the City's financial results for the quarter ended December 31, 2022, and projected fund balances.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Fiscal transparency informs Council and citizens how the City earned and spent revenues and is a critical element of effective public financial management.

LONGTERM FINANCIAL & BUDGETARY IMPACT:

The Finance Department has updated its Fiscal Year 2022-23 projections based on financial activity through December 31, 2022. The department projects an increase in interest earnings to budget of \$278,000 in the General Fund and \$200,000 in the Utility Fund. The department has also decreased the projection for personnel costs based on Q1 vacancies. The updated projection reflects a total reduction of about \$498,000 in the General Fund budgeted deficit.

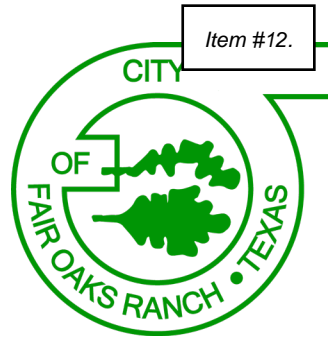
Projections are likely to change through analyzing results at the end of the second quarter of the fiscal year.

LEGAL ANALYSIS:

Not applicable.

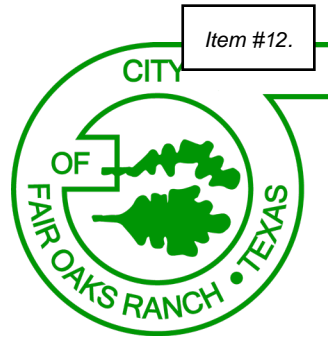
RECOMMENDATION/PROPOSED MOTION:

This presentation is for informational purposes only.



QUARTERLY FINANCIAL UPDATE

Presented by Rosie G. Vela, Director of Finance
February 16, 2023

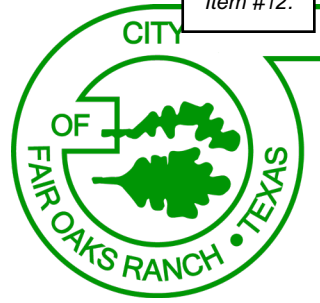


General Fund



General Fund Revenues

Type	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	Q1 Actual	% of Budget
Property Tax	\$6,082,993	\$6,204,433	\$6,204,433	\$4,096,606	66.0%
Sales Tax	1,576,150	1,733,683	1,733,683	126,944	7.3%
Franchise Fees	761,408	692,050	731,050	28,875	4.2%
Permits	348,333	309,075	309,075	64,522	20.9%
Fines & Forfeitures	174,573	176,300	176,300	42,529	24.1%
Interest Earnings	79,926	72,000	350,000	97,800	135.8%
All Other	1,718,555	714,466	749,842	209,909	29.4%
Totals	\$10,741,938	\$9,902,007	\$10,254,383	\$4,667,185	47.1%

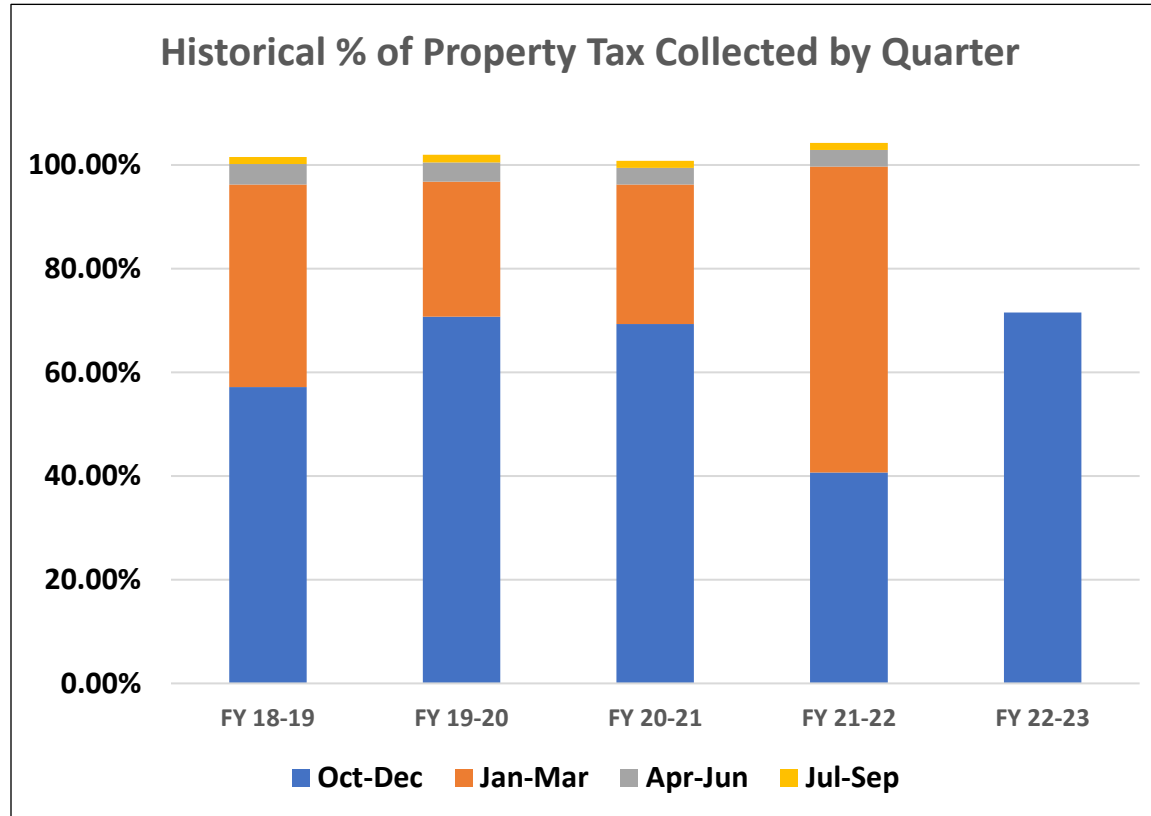


General Fund Expenses

Type	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	Q1 Actual	% of Budget
Personnel	\$4,710,417	\$5,734,360	\$5,581,894	\$1,243,851	21.7%
Supplies, Maint, Ops	1,217,258	1,438,118	1,438,118	73,179	5.1%
Prof. Services	1,339,839	1,531,592	1,540,522	311,322	20.3%
Shared Services	388,221	423,667	423,310	218,880	51.7%
Capital Outlay	150,182	365,388	363,248	105,218	28.8%
Transfers	1,511,407	3,797,490	3,797,490	3,797,490	100.0%
Totals	\$9,317,323	\$13,290,615	\$13,144,583	\$5,749,941	43.3%



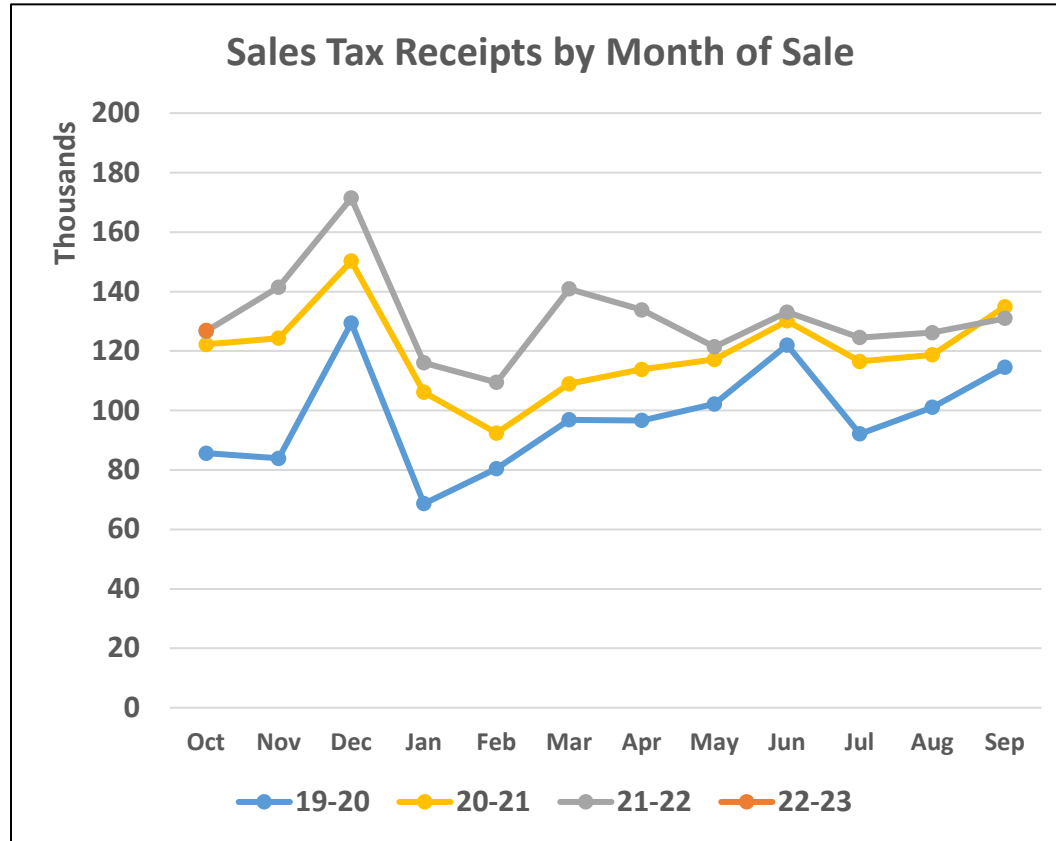
Property Taxes



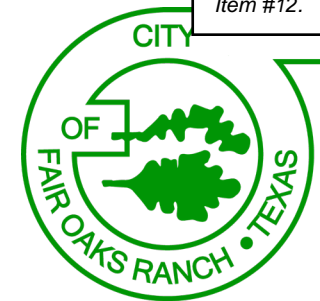
- 64.5% Ad Valorem Tax levy collected.



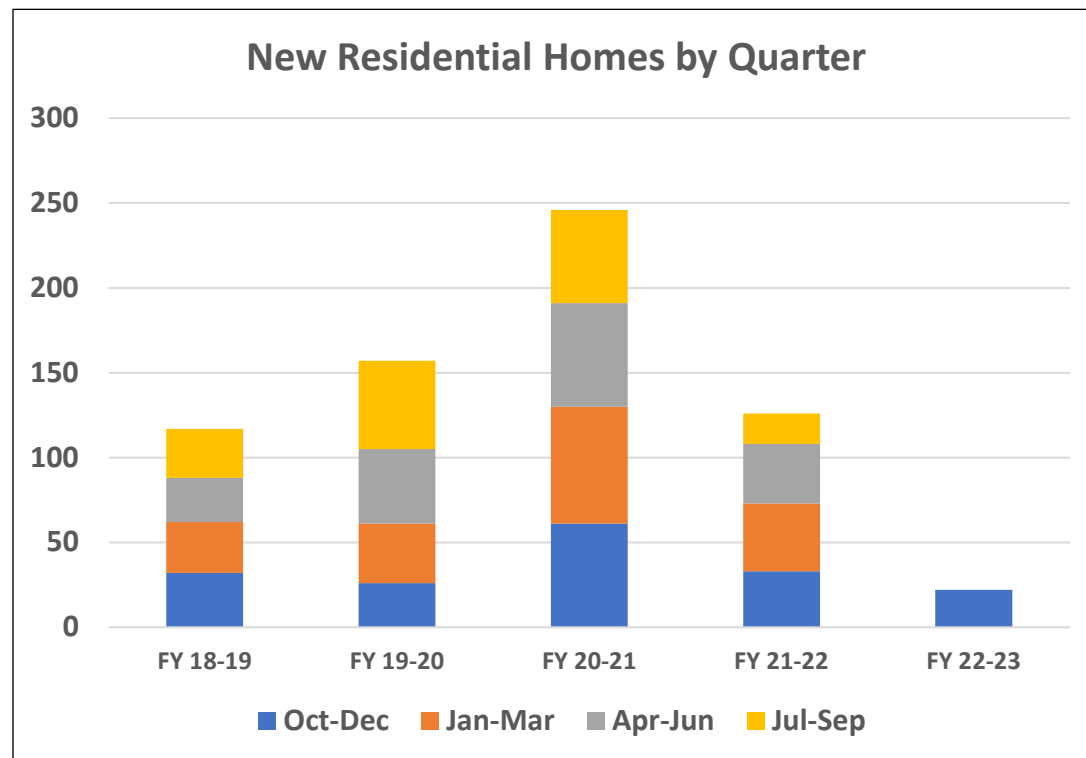
Sales Tax



- Sales taxes are collected two months in arrears.
- October taxes were 0.25% higher than last October.



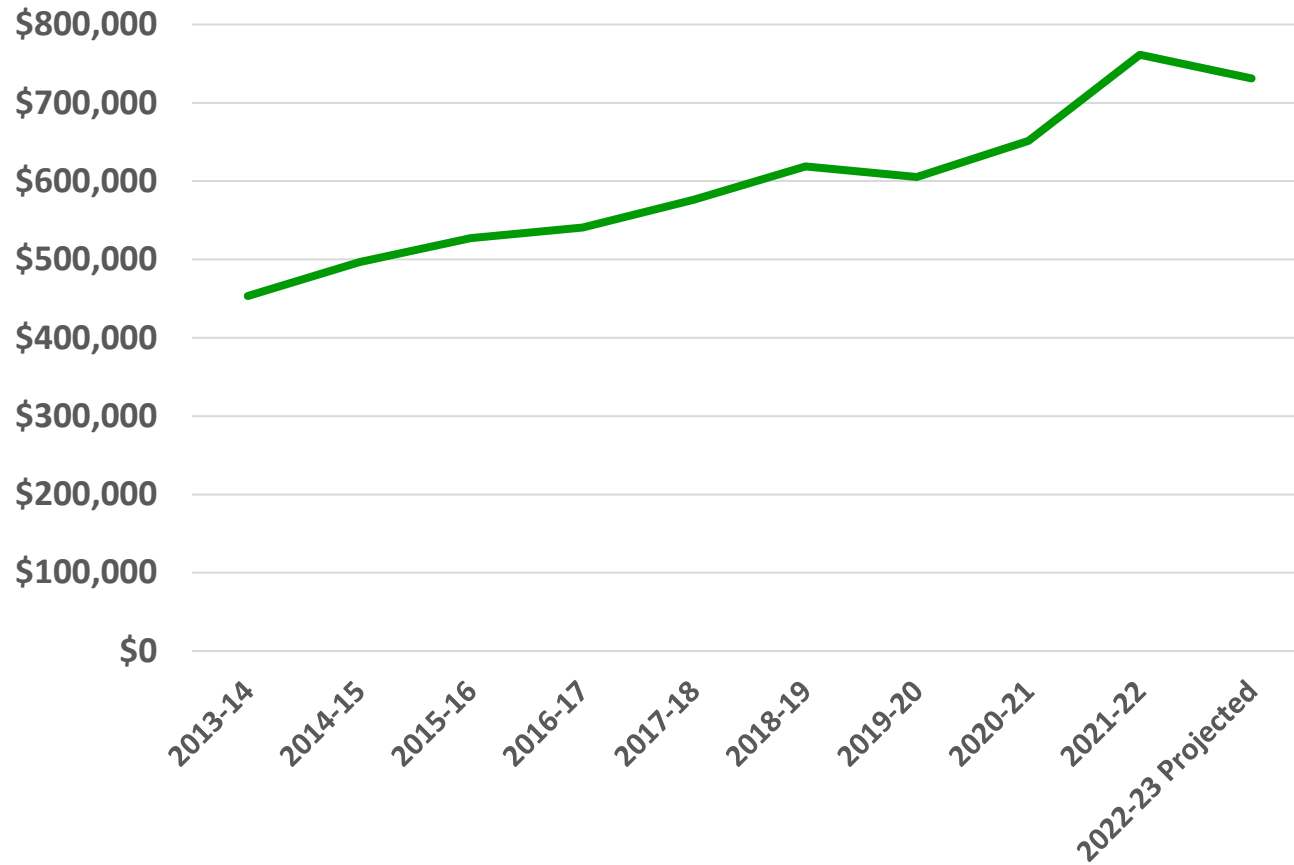
Residential Permits



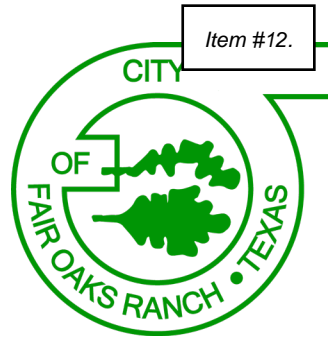
- 22 New Residential Home permits issued through December 31.
- 33 issued at same time last year



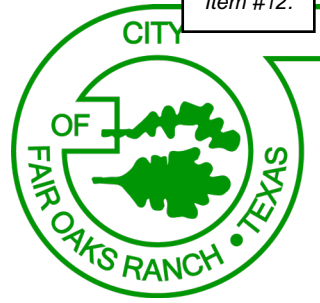
Franchise Fees



- Franchise Fees have doubled over the last 10 years
- CPS Energy is 60% of the franchise fee
 - Volatility influenced by weather and natural gas rates
 - Wholesale U.S power prices are broadly expected to drop in 2023.



Enterprise Fund



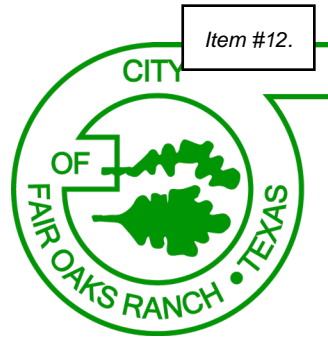
Utility Revenues

Type	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	Q1 Actual	% of Budget
Water Revenues	\$5,181,118	\$4,222,630	\$4,322,630	\$1,181,568	28.0%
Wastewater Revenues	2,615,796	1,348,525	1,448,525	332,303	24.6%
Totals	\$7,796,914	\$5,571,155	\$5,771,155	\$1,513,871	27.2%



Utility Operating Expenses, Debt and Non-Cash Adjustments

Type	FY 2022 Actual	FY 2023 Budget	FY 2023 Projection	Q1 Actual	% of Budget
Personnel	\$1,741,236	\$1,940,584	\$1,843,756	\$416,935	21.5%
Supplies, Maint, Ops	2,708,976	2,859,378	2,860,385	820,782	28.7%
Services	426,150	130,778	205,778	114,768	87.8%
Total Expenses	\$4,876,362	\$4,930,740	\$4,909,919	\$1,352,486	27.4%
Total Capital, Debt and Non-Cash Adjust	\$1,073,474	\$873,250	\$807,723	\$189,168	21.7%



QUARTERLY FINANCIAL UPDATE

Presented by Rosie G. Vela, Director of Finance

February 16, 2023

Governmental Funds Projected 2022 - 2023

Item #12.

	General Fund	CIP/SAP	Equip Repl	Debt Service	Total Governmental
Beginning Fund Balance	8,780,175	1,426,031	1,089,047	52,658	11,347,911
<u>Revenues:</u>					
Taxes	7,963,116	-	-	553,268	8,516,384
Franchise Fees	731,050	-	-	-	731,050
Interest	350,000	-	-	2,500	352,500
Permits	309,075	-	-	-	309,075
Animal Control	1,135	-	-	-	1,135
Fines & Forfeitures	176,300	-	-	-	176,300
Fees & Services	277,903	-	-	-	277,903
Miscellaneous Income	159,255	-	-	-	159,255
Transfers from Other Funds	286,549	3,442,995	354,495	-	4,084,039
Total Revenues	10,254,383	3,442,995	354,495	555,768	14,607,641
<u>Expenditures:</u>					
Personnel	5,581,894	-	-	-	5,581,894
Supplies, Maintenance & Operations	1,438,118	-	-	-	1,438,118
Professional Services	1,540,522	255,038	-	-	1,795,560
Shared Services	423,310	-	-	-	423,310
Capital Outlay	363,248	4,612,729	-	-	4,975,977
Debt Service	-	-	-	552,530	552,530
Transfers to Other Funds	3,797,490	-	286,549	-	4,084,039
Total Expenditures	13,144,583	4,867,767	286,549	552,530	18,851,429
Revenue over/(under) expenditures	(2,890,200)	(1,424,772)	67,946	3,238	(4,243,788)
Ending Fund Balance	5,889,975	1,259	1,156,993	55,896	7,104,123

Fund Balance Summary

Item #12.

	ACTUAL	CLOSE-OUT	PROJECTION
	9/30/2022	9/30/2023	9/30/2023
General Fund			
<u>Non-spendable</u>	25,328	-	25,328
<u>Restricted</u>			
Court Technology	13,873	5,000	18,873
Court Security Building	61,262	(52,724)	8,538
Court Efficiency	671	150	821
Court Truancy Prevention Fund	10,016	5,000	15,016
Municipal Court Jury Fund	200	150	350
Felony Forfeiture	11,551	235	11,786
LEOSE Funds	14,429	-	14,429
PEG Fees	4,319	-	4,319
Total Restricted	116,321	(42,189)	74,132
<u>Committed</u>	-	-	-
<u>Assigned</u>			
Legal Reserve	50,000	-	50,000
Operating Reserve	4,225,321	280,000	4,505,321
FY 2023 Budget	3,569,161	(3,569,161)	-
	7,844,482	(3,289,161)	4,555,321
<u>Unassigned</u>			
Encumbrances	56,374	(56,374)	-
Unallocated	737,670	497,524	1,235,194
	794,044.03	441,150	1,235,194
General Fund Balances	8,780,175	(2,890,200)	5,889,975

	ACTUAL	CLOSE-OUT	PROJECTION
	9/30/2022	9/30/2023	9/30/2023
Other Funds			
<u>Assigned</u>			
Debt Service Fund Balance	52,658	3,238	55,896
SAP and Capital Projects Fund Balance	1,426,031	(1,424,772)	1,259
Equipment Replacement Fund Balance	1,089,047	67,946	1,156,993
	2,567,736	(1,353,588)	1,214,148

General Fund Year-to-Date Summary

December 31, 2022

25% of Fiscal Year

	Amended Budget	Projection	Budget vs Projection	Year-to Date Actual	Percent of Budget	Budget Balance
Revenues:						
Taxes	7,963,116	7,963,116	-	4,226,698	53.1%	3,736,418
Franchise Fees	692,050	731,050	39,000	28,875	4.2%	663,175
Interest	72,000	350,000	278,000	97,800	135.8%	(25,800)
Permits	309,075	309,075	-	64,522	20.9%	244,553
Animal Control	1,135	1,135	-	90	7.9%	1,045
Fines & Forfeitures	176,300	176,300	-	42,529	24.1%	133,771
Fees & Services	277,903	277,903	-	94,890	34.1%	183,013
Miscellaneous Income	123,020	159,255	36,235	35,850	29.1%	87,170
Transfers from Other Funds	287,408	286,549	(859)	75,931	26.4%	211,477
Total Revenues	9,902,007	10,254,383	352,376	4,667,185	47.13%	5,234,822
Expenditures:						
Personnel	5,734,360	5,581,894	(152,466)	1,243,851	21.69%	4,490,509
Supplies, Maintenance & Operations	1,438,118	1,438,118	-	73,179	5.09%	1,364,939
Professional Services	1,531,592	1,540,522	8,930	311,322	20.33%	1,220,270
Shared Services	423,667	423,310	(357)	218,880	51.66%	204,787
Capital Outlay	365,388	363,248	(2,140)	105,218	28.80%	260,170
Transfers to Other Funds	3,797,490	3,797,490	-	3,797,490	100.00%	-
Total Expenditures	13,290,615	13,144,583	(146,032)	5,749,941	43.26%	7,540,674
Revenue over/(under) expenditures	(3,388,608)	(2,890,200)	498,408	(1,082,756)	31.95%	(2,305,853)

Revenue Detail
December 31, 2022
25% of Fiscal Year

Revenue Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Taxes						
General Property	6,149,433	6,149,433	4,088,770	66.5%	(2,060,663)	Tax entry posted through Dec-22
Delinquent Property	30,000	30,000	6,252	20.8%	(23,748)	Tax entry posted through Dec-22
Penalty & Interest	25,000	25,000	1,584	6.3%	(23,416)	Tax entry posted through Dec-22
Mixed Beverage	25,000	25,000	3,147	12.6%	(21,853)	Mixed Bev Tax posted through Nov-22
Local Sales	1,155,789	1,155,789	84,630	7.3%	(1,071,159)	Sales Tax posted through Nov-22
Street Maintenance	288,947	288,947	21,157	7.3%	(267,790)	Sales Tax posted through Nov-22
Property Reduction	288,947	288,947	21,157	7.3%	(267,790)	Sales Tax posted through Nov-22
Total Taxes	7,963,116	7,963,116	4,226,698	53.1%	(3,736,418)	
Franchise Fees						
Time Warner Cable	60,000	60,000	-	0.0%	(60,000)	Fees are received in the month following end of quarter.
GVTC Cable/Telephone	69,000	69,000	-	0.0%	(69,000)	Fees are received in the month following end of quarter.
AT&T Cable/Telephone	2,700	2,700	-	0.0%	(2,700)	Fees are received in the month following end of quarter.
Miscellaneous	1,000	1,000	-	0.0%	(1,000)	Fees are received in the month following end of quarter.
City Public Service	411,000	450,000	28,875	7.0%	(382,125)	October fee posted.
Pedernales Electric Company	91,850	91,850	-	0.0%	(91,850)	Fees are received in the month following end of quarter.
Grey Forest Utilities	23,000	23,000	-	0.0%	(23,000)	Fees are received in the month following end of quarter.
Garbage Regular	30,000	30,000	-	0.0%	(30,000)	Fees are received in the month following end of quarter.
Garbage Recycling	3,500	3,500	-	0.0%	(3,500)	Fees are received in the month following end of quarter.
Total Franchise Fees	692,050	731,050	28,875	4.2%	(663,175)	
Interest						
Bank/Investment Interest	72,000	350,000	97,800	135.8%	25,800	Increased projection for increase in rates
Total Interest	72,000	350,000	97,800	135.8%	25,800	
Permits						
New Residential Permits	200,000	200,000	41,248	20.6%	(158,752)	
New Commerical Permits	5,000	5,000	-	0.0%	(5,000)	
Remodeling/Additions	30,000	30,000	3,822	12.7%	(26,178)	
Other BC and Permits	61,000	61,000	15,653	25.7%	(45,347)	
Contractor Registration	9,200	9,200	1,655	18.0%	(7,545)	
Food/Health	3,875	3,875	2,145	55.4%	(1,730)	
Total Permits Costs	309,075	309,075	64,522	20.9%	(244,553)	
Animal Control						
Pet Licenses	640	640	45	7.0%	(595)	
Pet Impound/Quarantine	495	495	45	9.1%	(450)	
Total Animal Control	1,135	1,135	90	7.9%	(1,045)	

Revenue Detail continued

Revenue Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Fines & Forfeitures						
Municipal Court Fines	160,000	160,000	38,696	24.2%	(121,304)	
Municipal Court Security	6,000	6,000	1,298	21.6%	(4,702)	
Municipal Court Technology	5,000	5,000	1,062	21.2%	(3,938)	
Municipal Court Efficiency	150	150	135	90.0%	(15)	
Court Truancy Prevention Fund	5,000	5,000	1,312	26.2%	(3,688)	
Municipal Court Jury Fund	150	150	26	17.5%	(124)	
Total Fines & Forfeitures	176,300	176,300	42,529	24.1%	(133,771)	
Fees & Services						
FORU Management	210,003	210,003	60,267	28.7%	(149,736)	
Special Fees	25,000	25,000	2,309	9.2%	(22,691)	
FORMDD Management	30,150	30,150	30,150	100.0%	-	Annual fee received
Credit Card Service Fee	12,750	12,750	2,164	17.0%	(10,586)	
Total Fees & Services	277,903	277,903	94,890	34.1%	(183,013)	
Miscellaneous						
Miscellaneous	106,905	106,905	26,726	25.0%	(80,179)	Accrued 1st quarter SRO Program reimbursement.
City Event Sponsorships	-	-	-	0.0%	-	
Sale of Assets	-	-	-	0.0%	-	
Donations/Grants	3,600	39,600	7,680	213.3%	4,080	TDEM Winter Storm additional payment received. Increased projection for BISD contribution to Chartwell realignment project.
School Guard Crossing Fund	10,665	10,665	1,209	11.3%	(9,456)	
Lease Proceeds	1,850	1,850	-	0.0%	(1,850)	Annual payment to be received in February.
Police Seized Proceeds	-	235	235	0.0%	235	Seizure proceeds from Comal County.
Total Miscellaneous	123,020	159,255	35,850	29.1%	(87,170)	
Transfers						
Capital Replacement	287,408	286,549	75,931	26.4%	(211,477)	Transfers post as capital is purchased.
Total Transfers	287,408	286,549	75,931	26.4%	(211,477)	
Total Revenue	9,902,007	10,254,383	4,667,185	47.1%	(5,234,822)	

Mayor & Council Expenditures - 610

December 31, 2022

25% of Fiscal Year

Item #12.

Expenditure Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Supplies, Maintenance & Operations						
Supplies and Consumables	-	-	-	0%	-	
Minor Equipment and Furniture	-	-	-	0%	-	
Fuel	-	-	-	0%	-	
Uniforms	350	350	-	0%	350	
Committee - Branding	500	500	82	16%	418	
Committee - Planning & Zoning	500	500	-	0%	500	
Committee - Board of Adj	500	500	-	0%	500	
Committee - Audit Committee -	500	500	-	0%	500	
Urban Wildlife Donations &	500	500	-	0%	500	
Grants	-	-	-	0%	-	
Total Supplies, Maintenance & Operations Costs	2,850	2,850	82	2.9%	2,768	
Services						
Professional Services	-	-	-	0%	-	
Dues/Subscriptions	2,800	2,800	2,446	87%	354	Annual TML Dues paid
Training/Seminars & Related Travel	7,000	7,000	-	0%	7,000	
Meetings and Related Travel	11,800	11,800	62	1%	11,738	
Public Relations	5,250	5,250	168	3%	5,082	
Employee Appreciation	-	-	-	0%	-	
Employment Costs	-	-	-	0%	-	
Recording/Reporting/History	-	-	-	0%	-	
Total Services Costs	26,850	26,850	2,676	10.0%	24,174	
Total Departmental Budget	29,700	29,700	2,758	9.3%	26,942	

Administration - 611
December 31, 2022
25% of Fiscal Year

Expenditure Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Personnel						
Salaries	446,314	449,418	92,829	21%	353,485	COLA budgeted in Shared Department
Overtime	111	111	-	0%	111	
Taxes - Social Security	27,611	25,127	3,558	13%	24,053	
Taxes - Medicare	6,457	6,504	1,459	23%	4,998	
Taxes SUTA/FUTA	306	306	-	0%	306	First payment due in April.
Workers' Compensation Insurance	1,460	1,072	1,072	73%	388	Annual Premium Paid
Retirement	53,095	53,217	12,131	23%	40,964	
Health Insurance	39,172	37,498	8,964	23%	30,208	
Uniform Allowance	-	-	-	0%	-	
Car Allowance	7,200	7,200	1,662	23%	5,538	
Relocation Allowance	-	-	-	0%	-	
Total Personnel Costs	581,726	580,454	121,674	20.9%	460,052	
Supplies, Maintenance & Operations						
Supplies and Consumables	650	650	138	21%	512	
Minor Equipment and Furniture	900	900	-	0%	900	
Fuel	200	200	-	0%	200	
Uniforms	250	250	-	0%	250	
Miscellaneous	-	-	-	0%	-	
Total Supplies, Maintenance & Operations Costs	2,000	2,000	138	6.9%	1,862	
Services						
Professional Services	85,040	85,040	10,398	12%	74,642	
Dues/Subscriptions	4,136	4,136	2,495	60%	1,641	Annual dues paid
Training/Seminars & Related Travel	22,576	22,576	1,188	5%	21,388	
Meetings and Related Travel	6,473	6,473	1,234	19%	5,239	
Employee Appreciation	250	250	-	0%	250	
Total Services Costs	118,475	118,475	15,314	12.9%	103,161	
Total Departmental Budget	702,201	700,929	137,127	19.5%	565,074	

City Secretary - 612
December 31, 2022
25% of Fiscal Year

Item #12.

Expenditure Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Personnel						
Salaries	148,131	152,630	32,287	22%	115,844	COLA budgeted in Shared Department
Overtime	-	-	-	0%	-	
Taxes - Social Security	9,024	9,340	2,060	23%	6,964	
Taxes - Medicare	2,111	2,184	482	23%	1,629	
Taxes SUTA/FUTA	180	180	-	0%	180	First payment due in April.
Workers' Compensation Insurance	477	350	350	73%	127	Annual Premium Paid
Retirement	17,354	18,026	4,160	24%	13,194	
Health Insurance	19,973	19,285	4,727	24%	15,246	
Uniform Allowance	-	-	-	0%	-	
Car Allowance	-	-	-	0%	-	
Relocation Allowance	-	-	-	0%	-	
Total Personnel Costs	197,250	201,995	44,066	22.3%	153,184	
Supplies, Maintenance & Operations						
Supplies and Consumables	1,300	1,300	160	12%	1,140	
Minor Equipment and Furniture	280	280	144	51%	136	
Fuel	-	-	-	0%	-	
Uniforms	100	100	-	0%	100	
Miscellaneous	-	-	-	0%	-	
Total Supplies, Maintenance & Operations Costs	1,680	1,680	304	18.1%	1,376	
Services						
Professional Services	24,889	24,889	280	1%	24,610	
Dues/Subscriptions	762	762	563	74%	199	Annual dues paid
Training/Seminars & Related Travel	6,180	6,180	2,383	39%	3,797	Open Gov't Conference.
Meetings and Related Travel	1,500	1,500	54	4%	1,446	
Elections	7,000	16,580	-	0%	7,000	Increased projection for estimated election cost by Kendall County.
Employee Appreciation	100	100	-	0%	100	
Recording/Reporting/History	10,000	10,000	1,623	16%	8,378	
Total Services Costs	50,431	60,011	4,902	9.7%	45,529	
Total Departmental Budget	249,361	263,686	49,272	19.8%	200,089	

HR & Communications - 613
December 31, 2022
25% of Fiscal Year

Expenditure Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Personnel						
Salaries	118,023	121,624	25,667	22%	92,356	COLA budgeted in Shared Department
Overtime	-	-	-	0%	-	
Taxes - Social Security	7,237	7,473	1,669	23%	5,568	
Taxes - Medicare	1,693	1,748	390	23%	1,303	
Taxes SUTA/FUTA	135	135	-	0%	135	First payment due in April.
Workers' Compensation Insurance	383	281	281	73%	102	Annual Premium Paid
Retirement	13,917	14,362	3,306	24%	10,611	
Health Insurance	10,200	9,606	2,367	23%	7,833	
Uniform Allowance	-	-	-	0%	-	
Car Allowance	-	-	-	0%	-	
Relocation Allowance	-	-	-	0%	-	
Total Personnel Costs	151,588	155,228	33,680	22.2%	117,908	
Supplies, Maintenance & Operations						
Supplies and Consumables	1,600	1,600	320	20%	1,280	
Minor Equipment and Furniture	1,600	1,600	32	2%	1,568	
Fuel	-	-	-	0%	-	
Uniforms	150	150	-	0%	150	
Miscellaneous	-	-	-	0%	-	
Total Supplies, Maintenance & Operations Costs	3,350	3,350	352	10.5%	2,998	
Services						
Professional Services	495	495	-	0%	495	
Dues/Subscriptions	2,010	2,010	482	24%	1,528	
Training/Seminars & Related Travel	16,275	16,275	540	3%	15,735	
Meetings and Related Travel	950	950	490	52%	460	Top Workplaces Lunch
Public Relations	43,450	43,450	-	0%	43,450	
Employee Appreciation	11,410	11,410	3,894	34%	7,516	
Employment Costs	2,975	2,975	-	0%	2,975	
Recording/Reporting/History	-	-	-	0%	-	
Total Services Costs	77,565	77,565	5,406	7.0%	72,159	
Total Departmental Budget	232,503	236,143	39,439	17.0%	193,064	

Finance - 614
December 31, 2022
25% of Fiscal Year

Expenditure Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Personnel						
Salaries	213,697	192,299	44,398	21%	169,299	Projected savings due to AP/Payroll vacancy.
Overtime	152	152	-	0%	152	
Taxes - Social Security	13,195	11,796	2,838	22%	10,357	
Taxes - Medicare	3,086	2,759	664	22%	2,422	
Taxes SUTA/FUTA	225	225	-	0%	225	First payment due in April.
Workers' Compensation Insurance	698	513	513	73%	185	Annual Premium Paid
Retirement	25,373	22,783	5,720	23%	19,653	
Health Insurance	34,569	32,524	8,717	25%	25,852	
Uniform Allowance	-	-	-	0%	-	
Car Allowance	-	-	-	0%	-	
Relocation Allowance	-	-	-	0%	-	
Total Personnel Costs	<u>290,995</u>	<u>263,052</u>	<u>62,851</u>	<u>21.6%</u>	<u>228,144</u>	
Supplies, Maintenance & Operations						
Supplies and Consumables	1,325	1,325	199	15%	1,126	
Minor Equipment and Furniture	500	500	146	29%	354	
Fuel	-	-	-	0%	-	
Uniforms	250	250	29	11%	222	
Miscellaneous	-	-	-	0%	-	
Total Supplies, Maintenance & Operations Costs	<u>2,075</u>	<u>2,075</u>	<u>374</u>	<u>18.0%</u>	<u>1,701</u>	
Services						
Professional Services	71,120	71,120	32,304	45%	38,816	Appraisal district fees paid through second quarter.
Dues/Subscriptions	475	475	253	53%	223	Annual GFOA/GFOAT renewals paid.
Training/Seminars & Related Travel	5,600	5,600	1,091	19%	4,509	
Meetings and Related Travel	400	400	-	0%	400	
Employee Appreciation	250	250	-	0%	250	
Total Services Costs	<u>77,845</u>	<u>77,845</u>	<u>33,647</u>	<u>43.2%</u>	<u>44,198</u>	
Total Departmental Budget	370,915	342,972	96,872	26.1%	274,043	

Information Technology - 615
December 31, 2022
25% of Fiscal Year

Item #12.

Expenditure Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Personnel						
Salaries	84,052	86,694	18,339	22%	65,713	COLA budgeted in Shared Department
Taxes - Social Security	5,184	5,301	1,166	22%	4,018	
Taxes - Medicare	1,212	1,240	273	23%	939	
Taxes SUTA/FUTA	90	90	-	0%	90	First payment due in April.
Workers' Compensation Insurance	274	201	201	73%	73	Annual Premium Paid
Retirement	9,968	10,239	2,363	24%	7,605	
Health Insurance	12,358	11,844	2,917	24%	9,441	
Total Personnel Costs	113,138	115,609	25,259	22.3%	87,879	
Supplies, Maintenance & Operations						
Supplies and Consumables	200	200	-	0%	200	
Minor Equipment and Furniture	200	200	-	0%	200	
Uniforms	100	100	-	0%	100	
Total Supplies, Maintenance & Operations Costs	500	500	-	0.0%	500	
Services						
Professional Services	2,000	2,000	(41)	-2%	2,041	Received a credit for prior year purchase.
Dues/Subscriptions	175	175	88	50%	88	TAGIT annual dues paid.
Training/Seminars & Related Travel	4,500	4,500	197	4%	4,303	
Meetings and Related Travel	100	100	74	74%	26	
Employee Appreciation	100	100	-	0%	100	
Total Services Costs	6,875	6,875	317	4.6%	6,558	
Shared Services						
Facility Contracts & Services	17,461	17,461	2,910	17%	14,551	
Tech/Internet/Software Maintenance	197,440	197,440	128,679	65%	68,761	Several annual software subscriptions paid
Phone/Cable/Alarms	37,057	37,057	6,314	17%	30,743	
Total Shared Services Costs	251,958	251,958	137,903	54.7%	114,055	
Capital Outlay						
Furniture, Fixtures, Equipment & Vehicles	15,000	15,000	-	0%	15,000	
Total Capital Outlay Costs	15,000	15,000	-	0.0%	15,000	
Total Departmental Budget	387,471	389,942	163,479	42.2%	223,992	

Municipal Court - 620
December 31, 2022
25% of Fiscal Year

Expenditure Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Personnel						
Salaries	97,976	102,398	21,661	22%	76,315	COLA budgeted in Shared Department
Overtime	311	311	-	0%	311	
Taxes - Social Security	6,026	6,199	1,296	22%	4,730	
Taxes - Medicare	1,409	1,450	303	22%	1,106	
Taxes SUTA/FUTA	180	180	-	0%	180	First payment due in April.
Workers' Compensation Insurance	318	234	234	73%	84	Annual Premium Paid
Retirement	11,588	12,130	2,791	24%	8,797	
Health Insurance	24,164	27,605	7,154	30%	17,010	
Uniform Allowance	-	-	-	0%	-	
Car Allowance	-	-	-	0%	-	
Relocation Allowance	-	-	-	0%	-	
Total Personnel Costs	<u>141,972</u>	<u>150,507</u>	<u>33,438</u>	<u>23.6%</u>	<u>108,534</u>	
Supplies, Maintenance & Operations						
Supplies and Consumables	1,700	1,700	495	29%	1,205	
Minor Equipment and Furniture	1,400	1,400	34	2%	1,366	
Fuel	-	-	-	0%	-	
Uniforms	150	150	-	0%	150	
Miscellaneous	-	-	-	0%	-	
Court Technology	-	-	-	0%	-	
Court Security Building	58,724	58,724	-	0%	58,724	
Total Supplies, Maintenance & Operations Costs	<u>61,974</u>	<u>61,974</u>	<u>529</u>	<u>0.9%</u>	<u>61,445</u>	
Services						
Professional Services	74,230	74,230	13,487	18%	60,743	
Dues/Subscriptions	800	800	55	7%	745	
Training/Seminars & Related Travel	3,550	3,550	330	9%	3,220	
Meetings and Related Travel	500	500	-	0%	500	
Employee Appreciation	100	100	-	0%	100	
Total Services Costs	<u>79,180</u>	<u>79,180</u>	<u>13,872</u>	<u>17.5%</u>	<u>65,308</u>	
Total Departmental Budget	283,126	291,661	47,839	16.9%	235,287	

Public Safety/Emergency - 630
December 31, 2022
25% of Fiscal Year

Expenditure Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Personnel						
Salaries	1,986,210	2,053,392	401,902	20%	1,584,308	COLA budgeted in Shared Department
Overtime	35,427	51,822	21,072	59%	14,355	Due to shift coverage, position vacancies
Taxes - Social Security	122,890	129,512	27,776	23%	95,114	
Taxes - Medicare	28,740	30,289	6,496	23%	22,244	
Taxes SUTA/FUTA	2,700	2,700	-	0%	2,700	First payment due in April.
Workers' Compensation Insurance	79,985	58,740	58,740	73%	21,245	Annual Premium Paid
Retirement	236,316	248,206	54,415	23%	181,901	
Health Insurance	297,214	270,038	67,730	23%	229,484	
Uniform Allowance	27,000	27,000	-	0%	27,000	Allowances paid in March and September.
Total Personnel Costs	2,816,482	2,871,699	638,131	22.7%	2,178,351	
Supplies, Maintenance & Operations						
Supplies and Consumables	4,000	4,000	606	15%	3,394	
Minor Equipment and Furniture	27,673	27,673	6,221	22%	21,452	
Fuel	40,000	40,000	10,577	26%	29,423	
Uniforms	22,120	22,120	1,354	6%	20,766	
Miscellaneous	-	-	-	0%	-	
Vehicle Maintenance/Repairs	20,880	20,880	5,283	25%	15,597	
Total Supplies, Maintenance & Operations Costs	114,673	114,673	24,041	21.0%	90,632	
Services						
Professional Services	724,975	724,975	176,336	24%	548,639	First quarter ESD paid.
Dues/Subscriptions	3,435	3,435	775	23%	2,660	
Training/Seminars & Related Travel	24,000	24,000	4,757	20%	19,243	TPCA Developing Leaders
Meetings and Related Travel	500	500	-	0%	500	
Investigations	9,500	9,500	591	6%	8,909	
Lease Training	2,500	1,850	-	0%	2,500	
Asset Forfeiture	-	-	-	0%	-	
Public Relations	6,534	6,534	912	14%	5,622	
Employee Appreciation	1,500	1,500	-	0%	1,500	
Total Services Costs	772,944	772,294	183,371	23.7%	589,573	

Public Safety/Emergency - 630 continued

Item #12.

Expenditure Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Capital Outlay						
Furniture, Fixtures, Equipment & Vehicles	260,434	260,434	69,790	27%	190,644	see Note A
Total Capital Outlay Costs	260,434	260,434	69,790	26.8%	190,644	
Total Departmental Budget	3,964,533	4,019,100	915,333	23.1%	3,049,200	
Note A:	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Surplus / (Deficit)</u>	<u>Notes</u>	
PY Encumbrance: Patrol Vehicle	34,895	34,895	34,895	-	Purchase complete.	
PY Encumbrance: Patrol Vehicle	34,895	34,895	34,895	-	Purchase complete.	
PY Encumbrance: Command Vehicle	40,694	40,694	-	40,694		
2023 Patrol Vehicle	36,000	36,000	-	36,000		
Patrol Vehicle Outfitting	23,000	23,000	-	23,000		
2023 Patrol Vehicle	36,000	36,000	-	36,000		
Patrol Vehicle Outfitting	23,000	23,000	-	23,000		
<u>Unmanned Aerial Vehicle</u>	31,950	31,950	-	31,950		
<u>Total Budgeted Purchases</u>	<u>260,434</u>	<u>260,434</u>	<u>69,790</u>	<u>190,644</u>		
	-	-	-	-		

Maintenance - 640
December 31, 2022
25% of Fiscal Year

Expenditure Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Personnel						
Salaries	425,858	397,302	80,509	19%	345,349	Projected savings due to vacancies.
Overtime	4,815	4,485	385	8%	4,430	
Taxes - Social Security	26,606	24,588	5,184	19%	21,422	
Taxes - Medicare	6,222	5,751	1,212	19%	5,010	
Taxes SUTA/FUTA	900	900	-	0%	900	First payment due in April.
Workers' Compensation Insurance	22,141	16,260	16,260	73%	5,881	Annual Premium Paid
Retirement	51,163	47,393	10,431	20%	40,732	
Health Insurance	99,341	88,687	21,764	22%	77,577	
Total Personnel Costs	637,046	585,367	135,744	21.3%	501,302	
Supplies, Maintenance & Operations						
Supplies and Consumables	4,830	4,830	1,632	34%	3,198	
Minor Equipment and Furniture	15,450	15,450	5,578	36%	9,872	Water fountain and floor scrubber purchased
Fuel	11,500	11,500	4,543	40%	6,957	High fuel costs
Uniforms	7,760	7,760	1,388	18%	6,372	
Vehicle Maintenance/Repairs	10,000	10,000	1,563	16%	8,437	
Equipment Maintenance/Repairs	14,500	14,500	3,906	27%	10,594	
Building Maintenance/Repairs	17,250	17,250	6,163	36%	11,087	
Landscaping & Greenspace Maintenance	5,500	5,500	60	1%	5,441	
Street Maintenance	38,000	38,000	9,434	25%	28,566	
Drainage Work	50,000	50,000	2,463	5%	47,537	
Total Supplies, Maintenance & Operations Costs	174,790	174,790	36,730	21.0%	138,060	
Services						
Professional Services	30,200	30,200	543	2%	29,658	
Dues/Subscriptions	932	932	-	0%	932	
Training/Seminars & Related Travel	8,540	8,540	1,745	20%	6,795	
Meetings and Related Travel	100	100	-	0%	100	
Employee Appreciation	500	500	38	8%	462	
Total Services Costs	40,272	40,272	2,325	5.8%	37,947	

Maintenance - 640 continued

Item #12.

Expenditure Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Capital Outlay						
Furniture, Fixtures, Equipment & Vehicles	83,924	81,784	29,398	35%	54,526	See Note A
Total Capital Outlay Costs	83,924	81,784	29,398	35.0%	54,526	
Total Departmental Budget	936,032	882,213	204,197	21.8%	731,835	
Note A:	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Surplus / (Deficit)</u>	<u>Notes</u>	
PY Encumbrance: Ford F250	51,924	51,924	-	51,924		
Mowing Trailer Replacement	7,000	6,141	6,141	859	Purchase complete	
Grasshopper Mower New	17,500	17,500	17,037	463	Purchase complete	
Dump Trailer (shared with EF)	7,500	6,220	6,220	1,281	Purchase complete	
Total Budgeted Purchases	83,924	81,784	29,398	54,526		
	-	-	-	-		

Building Codes & Permits - 641
December 31, 2022
25% of Fiscal Year

Expenditure Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Personnel						
Salaries	200,978	189,813	43,824	22%	157,154	Projected savings due to Building Official vacancy
Overtime	255	255	-	0%	255	
Taxes - Social Security	12,387	11,737	2,912	24%	9,475	
Taxes - Medicare	2,897	2,745	681	24%	2,216	
Taxes SUTA/FUTA	270	270	-	0%	270	First payment due in April.
Workers' Compensation Insurance	1,226	900	900	73%	326	Annual Premium Paid
Retirement	23,820	22,457	5,646	24%	18,174	
Health Insurance	28,316	27,366	6,702	24%	21,614	
Uniform Allowance	-	-	-	0%	-	
Car Allowance	-	-	-	0%	-	
Relocation Allowance	-	-	-	0%	-	
Total Personnel Costs	270,149	255,544	60,666	22.5%	209,483	
Supplies, Maintenance & Operations						
Supplies and Consumables	875	875	153	17%	722	
Minor Equipment and Furniture	1,250	1,250	-	0%	1,250	
Fuel	2,600	2,600	299	12%	2,301	
Uniforms	530	530	-	0%	530	
Miscellaneous	-	-	-	0%	-	
Total Supplies, Maintenance & Operations Costs	5,255	5,255	452	8.6%	4,803	
Services						
Professional Services	44,500	44,500	4,237	10%	40,263	
Dues/Subscriptions	275	275	165	60%	110	License renewals
Training/Seminars & Related Travel	2,050	2,050	100	5%	1,950	
Meetings and Related Travel	100	100	-	0%	100	
Employee Appreciation	150	150	-	0%	150	
Employment Costs	-	-	-	0%	-	
Recording/Reporting/History	-	-	-	0%	-	
Total Services Costs	47,075	47,075	4,502	9.6%	42,573	
Total Departmental Budget	322,479	307,874	65,620	20.3%	256,859	

Engineering & Planning - 642
December 31, 2022
25% of Fiscal Year

Expenditure Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Personnel						
Salaries	294,437	304,932	64,574	22%	229,863	COLA budgeted in Shared Department
Overtime	225	225	-	0%	225	
Taxes - Social Security	18,209	18,775	4,222	23%	13,987	
Taxes - Medicare	4,258	4,391	987	23%	3,271	
Taxes SUTA/FUTA	378	378	-	0%	378	First payment due in April.
Workers' Compensation Insurance	1,250	918	918	73%	332	Annual Premium Paid
Retirement	35,015	36,037	8,316	24%	26,699	
Health Insurance	35,048	36,785	9,324	27%	25,724	
Total Personnel Costs	388,820	402,440	88,342	22.7%	300,478	
Supplies, Maintenance & Operations						
Supplies and Consumables	10,260	10,260	773	8%	9,487	
Minor Equipment and Furniture	2,090	2,090	12	1%	2,078	
Fuel	2,300	2,300	1,096	48%	1,204	High fuel costs
Uniforms	1,400	1,400	321	23%	1,079	
Miscellaneous	-	-	-	0%	-	
Street Maintenance	1,048,771	1,048,771	6,835	1%	1,041,937	Street signs.
Total Supplies, Maintenance & Operations Costs	1,064,821	1,064,821	9,037	0.8%	1,055,784	
Services						
Professional Services	220,000	220,000	43,169	20%	176,831	
Dues/Subscriptions	1,050	1,050	100	10%	950	
Training/Seminars & Related Travel	12,280	12,280	1,683	14%	10,597	IECA Conference.
Meetings and Related Travel	400	400	-	0%	400	
Employee Appreciation	350	350	38	11%	312	
Total Services Costs	234,080	234,080	44,989	19.2%	189,091	
Capital Outlay						
Furniture, Fixtures, Equipment & Vehicles	6,030	6,030	6,030	100%	-	
Total Capital Outlay Costs	6,030	6,030	6,030	100.0%	-	
Total Departmental Budget	1,693,751	1,707,371	148,398	8.8%	1,545,353	

Non-Departmental - 690
December 31, 2022
25% of Fiscal Year

Expenditure Type	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Personnel						
Salaries	145,194	-	-	0%	145,194	3.2% COLA for all General Fund departments.
Total Personnel Costs	145,194	-	-	0.0%	145,194	
Supplies, Maintenance & Operations						
Supplies and Consumables	3,600	3,600	1,142	32%	2,458	
Miscellaneous	550	550	-	0%	550	
Total Supplies, Maintenance & Operations Costs	4,150	4,150	1,142	27.5%	3,008	
Shared Services						
Facility Contracts & Services	69,524	69,524	17,845	26%	51,680	
Tech/Internet/Software Maintenance	-	-	-	0%	-	
Postage	5,625	5,625	947	17%	4,678	
General Liability Insurance	56,560	56,203	56,203	99%	357	Annual Premium Paid
Electricity	40,000	40,000	5,982	15%	34,018	
Phone/Cable/Alarms	-	-	-	0%	-	
Total Shared Services Costs	171,709	171,352	80,977	47.2%	90,732	
Transfers & Non-Cash Adjustments						
Transfer to Cap Improv Fund 02	3,442,995	3,442,995	3,442,995	100%	-	Annual transfers posted.
Transfer to GF Veh/Equip F 31	354,495	354,495	354,495	100%	-	Annual transfers posted.
Total Transfers & Non-Cash Adjustments Costs	3,797,490	3,797,490	3,797,490	100.0%	-	
Total Departmental Budget	4,118,543	3,972,992	3,879,609	94.2%	93,740	

General Fund Strategic and Capital Projects

December 31, 2022

25% of Fiscal Year

	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Beginning Fund Balance	1,426,031	1,426,031	1,426,031			
<u>Revenues:</u>						
Transfer from General Fund	3,442,995	3,442,995	3,442,995	100%	-	Annual transfer posted.
Total Revenue	3,442,995	3,442,995	3,442,995	100.0%	-	
<u>Reliable & Sustainable Infrastructure</u>						
Long-term Road Cond Analysis	-	-	-	0%	-	
City Civic Center	412,815	412,815	-	0%	412,815	
City Campus Renovation	661,819	661,819	16,314	2%	645,505	Project in process
Chartwell and Dietz Intersection	120,929	120,929	-	0%	120,929	Project in process
Rolling Acres Trail Project #5	676,738	676,738	28,519	4%	648,219	Project in process
Silver Spur Trail Project #17	683,159	683,159	25,728	4%	657,431	Project in process
Fair Oaks Pkwy Project #30	10,000	10,000	-	0%	10,000	
Tivoli Way Project #34	482,572	482,572	8,083	2%	474,490	Project in process
Turf Paradise Lane Project #37	125,031	125,031	1,920	2%	123,111	Project in process
Rockinghorse Lane Project #61	75,000	75,000	29,609	39%	45,391	Project in process
Bond Development Program	147,969	147,969	-	0%	147,969	
Post Oak Tr Widening	875,000	875,000	118,582	14%	756,418	Project in process
Dietz Elkhorn Reconstruction	245,915	245,915	1,010	0%	244,905	Project in process
Dietz Elkhorn Sidewalk	41,282	41,282	7,660	19%	33,622	Project in process
Battle Intense Sidewalk	54,500	54,500	-	0%	54,500	
Total Reliable & Sustainable Infrastructure	4,612,729	4,612,729	110,172	2%	4,375,304	
<u>Public Health, Safety and Welfare</u>						
PS Command Structure Review	-	-	-	0%	-	
Fire Services Program Review	54,932	54,932	-	0%	54,932	
EMS Program Review	-	-	-	0%	-	
Total Public Health, Safety and Welfare	54,932	54,932	-	0%	54,932	
<u>Operational Excellence</u>						
Employee Handbook	3,034	-	-	0%	3,034	
Communications & Mktg Strategy	42,139	42,139	1,350	3%	40,789	
Records Management	4,259	-	-	0%	4,259	
City Records Digitization	26,100	22,967	17,000	65%	9,100	
PIA Request Software	30,000	30,000	-	0%	30,000	
City Fleet Fuel Station	65,000	65,000	-	0%	65,000	
3rd Party Scanning	40,000	40,000	-	0%	40,000	
Total Operational Excellence	210,532	200,106	18,350	9%	192,182	
Total Expenditures	4,878,193	4,867,767	128,522	2.6%	4,622,419	
Revenue Over / (Under) Expenditures	(1,435,198)	(1,424,772)	3,314,473	-230.9%	(4,622,419)	
Ending Fund Balance	(9,167)	1,259	4,740,504			

Street Bond Debt Service Fund
December 31, 2022
25% of Fiscal Year

Item #12.

	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Beginning Fund Balance	52,658	52,658	52,658			
<u>Revenues:</u>						
General Property-I & S	545,768	545,768	362,485	66%	183,283	
Delinquent Property	5,000	5,000	583	12%	4,417	
Penalty & Interest	2,500	2,500	148	6%	2,352	
Interest Income on Investments	1,000	2,500	1,846	185%	(846)	
Total Revenue	554,268	555,768	365,061	65.9%	189,207	
<u>Expenditures:</u>						
Bond Principal	460,000	460,000	-	0%	460,000	Bond payment due in February.
Bond Interest Payable	92,130	92,130	-	0%	92,130	Bond payment due in February.
Bond Agent Fees	400	400	-	0%	400	Bond payment due in February.
Total Expenditures	552,530	552,530	-	0.0%	552,530	
Revenue Over / (Under) Expenditures	1,738	3,238	365,061			
Ending Fund Balance	54,396	55,896	417,720			

General Fund Equipment and Vehicle Replacement
December 31, 2022
25% of Fiscal Year

	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Beginning Fund Balance	1,089,047	1,089,047	1,089,047			
Revenues:						
Transfer from General Fund	354,495	354,495	354,495	100%	-	Annual transfer posted.
Transfer from other General Fund Departments	-	-	-	0%	-	
Total Revenue	354,495	354,495	354,495	100%	-	
Transfers						
Transfer to General Fund for Purchases	287,408	286,549	75,931	26%	211,477	See Schedule A.
Total Transfers Costs	287,408	286,549	75,931	26%	211,477	
Total Expenditures	287,408	286,549	75,931	26%	211,477	
Revenue Over / (Under) Expenditures	67,087	67,946	278,564			
Ending Fund Balance	1,156,134	1,156,993	1,367,611			

Schedule A:

<u>Budgeted Item</u>	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Surplus/ (Deficit)</u>	<u>Comments</u>
PY Encumbrance: Patrol vehicle	34,895	34,895	34,895	-	Purchase and transfer complete.
PY Encumbrance: Patrol vehicle	34,895	34,895	34,895	-	Purchase and transfer complete.
PY Encumbrance: Command vehicle	40,694	40,694	-	40,694	
PY Encumbrance: Ford F250	51,924	51,924	-	51,924	
2023 Patrol Vehicle	36,000	36,000	-	36,000	
Patrol Vehicle Outfitting	23,000	23,000	-	23,000	
2023 Patrol Vehicle	36,000	36,000	-	36,000	
Patrol Vehicle Outfitting	23,000	23,000	-	23,000	
Mowing Trailer Replacement	7,000	6,141	6,141	859	Purchase under budget and transfer complete.
Total Budgeted	287,408	286,549	75,931	211,477	

Combined Utility Funds Projection Summary
December 31, 2022
25% of Fiscal Year

	Enterprise Fund Total Budget	Water Projection	Wastewater Projection	Water CIP Projection	Wastewater CIP Projection	Equipment Repl Projection	Total Enterprise Fund Projected	Projection Vs. Budget
Utility Revenues	5,571,155	4,322,630	1,448,525	-	-	-	5,771,155	200,000
Utility Operating Expenses								
Personnel	1,940,584	929,120	914,636	-	-	-	1,843,756	(96,828)
Supplies, Maintenance & Operations	2,859,378	2,201,465	658,920	-	-	-	2,860,385	1,007
Services	130,778	140,244	65,534	-	-	-	205,778	75,000
Total Utility Operating Expenses	4,930,740	3,270,828	1,639,090	-	-	-	4,909,919	(20,821)
Operating Income/(Loss)	640,415	1,051,802	(190,565)	-	-	-	861,236	220,821
Capital Outlay	3,626,095	227,761	207,624	1,113,739	2,095,384	-	3,644,508	18,413
Depreciation	778,675	508,075	270,600	-	-	-	778,675	-
Asset Transfer for GAAP	(3,551,270)	(1,336,851)	(2,298,359)	-	-	-	(3,635,210)	(83,940)
Bond Interest Expense	19,750	16,590	3,160	-	-	-	19,750	-
Transfers Out	1,368,821	635,522	323,827	-	-	409,472	1,368,821	-
Transfers (In)	(1,368,821)	(201,848)	(207,624)	(568,787)	(264,587)	(125,975)	(1,368,821)	-
Net Income / (Loss)	(232,835)	1,202,553	1,510,207	(544,952)	(1,830,797)	(283,497)	53,513	286,348

Net Position

	9/30/2022	Projected close-out	Reclasses	9/30/2023
Net investment in Capital Assets	8,572,921	2,971,830		11,544,751
Unrestricted Net Position				
Contribution in Aid - EST	404,379	(164,629)		239,750
Water Capital	935,349	(380,323)		555,026
Wastewater Capital	2,257,004	(1,830,797)		426,207
Operating Expense Reserve	3,921,296	(259,070)		3,662,226
Debt Service Reserve	339,746			339,746
Equipment Replacement Fund	851,091	(283,497)		567,594
Unassigned	-	-		-
Total Unrestricted	8,708,865	(2,918,316)	-	5,790,549
Total Net Position	17,281,786	53,514	-	17,335,300

Water Utility Fund Summary
December 31, 2022
25% of Fiscal Year

	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Notes
Water Revenues	4,222,630	4,322,630	1,181,568	28.0%	(3,041,062)	Increased interest earnings due to increased interest rates.
Water Operating Expenses						
Personnel	981,465	929,120	210,572	21.5%	770,893	Projection updated for vacancies.
Supplies, Maintenance & Operations	2,200,766	2,201,465	630,850	28.7%	1,569,916	
Services	65,244	140,244	107,145	164.2%	(41,901)	Projection updated for water settlements.
Total Water Operating Expenses	3,247,475	3,270,828	948,566	29.2%	2,298,909	
Operating Income	975,155	1,051,802	233,002	23.9%	(742,153)	
Capital Outlay	1,323,087	1,341,500	153,241	11.6%	1,169,846	See Schedule A
Depreciation	508,075	508,075	-	0.0%	508,075	Depreciation posts at mid-year and year-end.
Asset Transfer for GAAP	(1,318,438)	(1,336,851)	-	0.0%	(1,318,438)	GAAP entries post at year-end.
Debt Service Expense	16,590	16,590	-	0.0%	16,590	Bond interest payments due in February and August.
Transfers Out	635,522	635,522	635,522	100.0%	-	Annual transfers posted.
Transfers (In)	(770,635)	(770,635)	(669,728)	86.9%	(100,908)	Transfers post as capital is purchased.
Net Income/(Loss)	580,954	657,601	113,966	19.6%	(466,988)	

Schedule A

	Amended Budget	Projected	YTD Actual	Budget Balance	Notes
Water CIP					
Elevated Storage Tank	176,313	176,313	11,036	165,277	Design work in process
Creek Crossings West Waterline	202,152	202,152	-	202,152	
Plant 2 HydroTank and Variable Drives	7,065	7,065	7,065	0	Project complete.
Willow Wind/Red Bud Hill	70,705	70,705	453	70,253	Project in process
Old Fredericksburg Rd	291,920	291,920	3,232	288,688	Project in process
Rolling Acres Trail	66,794	66,794	-	66,794	
Elmo Davis Upgrades	64,642	64,642	-	64,642	
Plant 5 Expansion	229,499	229,499	945	228,554	Project in process
Water Rate Study	4,649	4,649	-	4,649	Project in process
	1,113,739	1,113,739	22,730	1,091,009	
Water Operations					
Encumbered: Dump Truck	87,098	87,098	87,098	-	Purchase complete
Ford F250 Truck	55,000	55,000	-	55,000	
Grasshopper Mower	17,500	13,843	13,843	3,658	Purchase complete and under budget
Chlorine Alarm Autodialers	20,500	20,500		20,500	
Chlorine Alarms	6,750	6,750		6,750	
Plant 5 Meters	15,000	15,000	-	15,000	
Dump Trailer	7,500	6,219	6,219	1,281	Purchase complete and under budget
Chlorine meters replacement	-	17,015	17,015	(17,015)	
Transceiver for water tower	-	6,336	6,336	(6,336)	
	209,348	227,761	130,511	78,837	
Total Capital Outlay	1,323,087	1,341,500	153,241	1,169,846	

Water Utility Fund Revenue

December 31, 2022

25% of Fiscal Year

Item #12.

	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Water Revenues						
Water Revenue Residential	2,852,897	2,852,897	865,845	30.35%	(1,987,052)	
Water Debt Service	283,707	283,707	71,225	25.11%	(212,482)	
Water Capital	257,810	257,810	64,419	24.99%	(193,391)	
Water Revenue Commercial	179,592	179,592	46,123	25.68%	(133,469)	
Water Contract Commercial	177,360	177,360	44,338	25.00%	(133,022)	
Water Revenue Non Potable	18,691	18,691	3,098	16.58%	(15,593)	
Water Service Connect Fees	46,726	46,726	3,850	8.24%	(42,876)	
Water Penalties	34,753	34,753	13,611	39.17%	(21,142)	
Water Impact Fees	310,977	310,977	19,010	6.11%	(291,967)	
Water Interest Income	24,000	124,000	36,615	152.56%	12,615	Interest income projected to be higher than budget.
Water-Bad Debts	(500)	(500)	-	0.00%	500	
Misc./Special Requests	500	500	-	0.00%	(500)	
Developers Contributions	-	-	-	0.00%	-	
Third Party Reimbursement	6,917	6,917	4,484	64.82%	(2,433)	
Permits/Variances	1,200	1,200	75	6.25%	(1,125)	
Credit Card Service Fee	28,000	28,000	8,875	31.70%	(19,125)	
Sale of Assets	-	-	-	0.00%	-	
Total Water Revenues	4,222,630	4,322,630	1,181,568	27.98%	(3,041,062)	

Water Utility Fund Operating Expenses
December 31, 2022
25% of Fiscal Year

	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Operating Expenses						
Service Salaries	265,548	235,872	51,342	19.33%	214,206	Projection updated for vacancies
Service Overtime	4,339	5,244	2,169	49.99%	2,170	Vacancies and Call Backs
Service Taxes - FICA	16,554	14,803	3,456	20.88%	13,098	
Service Taxes - MEDICARE	3,871	3,462	808	20.88%	3,063	
Service Workers' Comp	9,599	7,049	7,049	73.44%	2,550	Annual premium paid.
Service Taxes - SUTA/FUTA	473	473	-	0.00%	473	First payment due in April.
Service Retirement	31,832	28,505	6,891	21.65%	24,941	
Service Insurance	52,364	45,573	11,127	21.25%	41,237	
Water Service OPEB	-	-	-	0.00%	-	
Administration Salaries	450,057	442,491	92,444	20.54%	357,613	
Administration Overtime	181	181	-	0.00%	181	
Administration Taxes - FICA	27,746	27,005	5,824	20.99%	21,922	
Administration Taxes - MEDICARE	6,489	6,348	1,395	21.49%	5,094	
Administration Workers' Comp	1,525	1,120	1,120	73.44%	405	Annual premium paid.
Administration Taxes - SUTA/FUTA	504	504	-	0.00%	504	First payment due in April.
Administration Retirement	53,356	52,242	11,895	22.29%	41,461	
Administration Insurance	57,027	58,248	15,051	26.39%	41,976	
Administration OPEB	-	-	-	0.00%	-	
Uniforms	6,720	6,720	1,694	25.21%	5,026	
Power	140,000	140,000	31,395	22.43%	108,605	
Maintenance of Plants/Lines	127,125	127,125	14,320	11.26%	112,805	
Analysis Fees	7,400	7,400	4,415	59.66%	2,985	
Chemicals	3,200	3,200	1,250	39.05%	1,950	
City Management Fee	161,427	161,427	48,086	29.79%	113,341	
Equipment Maintenance	13,875	13,875	1,500	10.81%	12,375	
Equipment Gas & Oil	11,500	11,500	5,046	43.88%	6,454	
GBRA Water Fees	1,425,536	1,425,536	383,839	26.93%	1,041,697	
Equipment Lease	690	1,380	1,144	165.79%	(454)	Boom Rental
Tools & Minor Equipment	16,875	16,875	1,596	9.46%	15,279	
Training	24,648	24,648	1,397	5.67%	23,251	
Utilities & Radio	21,897	21,897	4,941	22.56%	16,956	
Signal & Telemetry	-	162	41	0.00%	(41)	Autodialers are in the process of being cancelled with GVTC.
Water Building Maintenance	9,630	9,630	1,103	11.46%	8,527	
Supplies & Consumables	1,750	1,750	681	38.91%	1,069	
Vehicle Maintenance/Repair	6,500	6,500	717	11.03%	5,783	
Water Inventory Adjustment	-	-	-	0.00%	-	
Utilities & Telephone	8,869	8,869	1,773	20.00%	7,096	

Water Utility Fund Operating Expenses continued

Item #12.

	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Dues & Publications	1,822	1,822	384	21.05%	1,439	
Water Professional Services	54,656	129,656	105,704	193.40%	(51,048)	Well and Sanitary Easement settlements paid.
Permit & Licenses	8,683	8,683	7,798	89.81%	885	Annual TCEQ permit renewed.
General Liability Insurance	28,280	28,127	28,127	99.46%	153	Annual premium paid.
Office Supplies	3,257	3,257	472	14.51%	2,785	
Travel & Meetings	4,000	4,000	-	0.00%	4,000	
Software & Computer	122,820	122,820	76,083	61.95%	46,737	Multiple annual software subscriptions paid.
Recording/Reporting	500	500	154	30.75%	346	
Postage	938	938	159	16.92%	779	
Building/Equip Maintenance	150	150	-	0.00%	150	
Conservation Ed & Newsletter	1,370	1,370	-	0.00%	1,370	
Billing Statement Charges	3,400	3,400	1,000	29.41%	2,400	
Billing Postage	8,500	8,500	3,058	35.98%	5,442	
Copier Lease	1,654	1,654	276	16.67%	1,378	
Public Relations	4,000	4,000	-	0.00%	4,000	
Employment Costs	1,480	1,480	64	4.31%	1,416	
Employee Appreciation	5,108	5,108	1,377	26.97%	3,731	
Water Miscellaneous	250	250	-	0.00%	250	
Credit Card Service Fee	27,500	27,500	8,403	30.55%	19,097	
Total Operating Expenses	3,247,475	3,270,828	948,566	29.21%	2,298,909	

Water Utility Fund
Capital, Debt and Non-Cash Expenditures
December 31, 2022
25% of Fiscal Year

	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Capital Outlays						
Operational Capital	35,500	58,851	23,351	65.78%	12,149	Chlorine Meters, Transceiver
Water Equipment Purchases	173,848	168,910	107,160	61.64%	66,688	Dumptruck, dump trailer and mower
Elevated Storage Tank	176,313	176,313	11,036	6.26%	165,277	Design work in process
Creek Crossings West Waterline	202,152	202,152	-	0.00%	202,152	-
Plant 2 HydroTank and Variable Drives	7,065	7,065	7,065	100.00%	0	Project complete.
Elmo Davis Upgrades	64,642	64,642	-	0.00%	64,642	-
Plant 5 Expansion	229,499	229,499	945	0.41%	228,554	Project in process
Willow Wind/Red Bud Hill	70,705	70,705	453	0.64%	70,253	Project in process
Old Fredericksburg Rd	291,920	291,920	3,232	1.11%	288,688	Project in process
Rolling Acres Trail	66,794	66,794	-	0.00%	66,794	-
Water Rate Study	4,649	4,649	-	0.00%	4,649	Project in process
Total Capital Outlays	1,323,087	1,341,500	153,241	11.58%	1,169,846	
Debt Service						
Bond Water Issuance Fees	-	-	-	0.00%	-	
Bond Interest Cost	16,590	16,590	-	0.00%	16,590	Bond interest payments due in February and August.
Tax Exempt Lease Interest	-	-	-	0.00%	-	
Total Debt Service	16,590	16,590	-	0.00%	16,590	
Non-Cash Adjustments						
Transfer to Veh/Equip Replace Fund	66,735	66,735	66,735	100.00%	-	Annual transfers posted.
Transfer from ERF	(201,848)	(201,848)	(100,941)	50.01%	(100,908)	Transfer posts as capital is purchased.
Water Service Depreciation	508,075	508,075	-	0.00%	508,075	Depreciation posts at mid-year and year-end.
Transfer from Utility Fund	(568,787)	(568,787)	(568,787)	100.00%	-	Annual transfers posted.
Transfer to Water Capital Fund	568,787	568,787	568,787	100.00%	-	Annual transfers posted.
Transfer of Assets to Balance Sheet	(1,318,438)	(1,336,851)	-	0.00%	(1,318,438)	GAAP entries post at year-end.
Total Non-Cash Adjustments	(945,476)	(963,889)	(34,206)	3.62%	(911,271)	
Total Capital, Debt and Non-Cash	394,201	394,201	119,036	30.20%	275,165	

Wastewater Utility Fund Summary

December 31, 2022

25% of Fiscal Year

	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	
Wastewater Revenues	1,348,525	1,448,525	332,303	24.6%	(1,016,222)	Increased interest earnings due to increased interest rates.
Wastewater Operating Expenses						
Personnel	959,119	914,636	206,363	21.5%	752,756	Projection updated for vacancies.
Supplies, Maintenance & Operations	658,612	658,920	189,933	28.8%	468,679	
Services	65,534	65,534	7,624	11.6%	57,910	
Total Wastewater Operating Expenses	1,683,265	1,639,090	403,920	24.0%	1,279,345	
Operating Income	(334,740)	(190,565)	(71,616)	21.4%	263,124	
Capital Outlay	2,303,008	2,303,008	39,081	1.7%	2,263,927	See Schedule A
Depreciation	270,600	270,600	-	0.0%	270,600	Depreciation posts at mid-year and year-end.
Asset Transfer for GAAP	(2,232,832)	(2,298,359)	-	0.0%	(2,232,832)	GAAP entries post at year-end.
Debt Service Expense	3,160	3,160	-	0.0%	3,160	Bond interest payments due in February and August.
Transfers Out	323,827	323,827	323,827	100.0%	-	Annual transfers posted.
Transfers (In)	(472,211)	(472,211)	(264,587)	56.0%	(207,624)	Transfers post as capital is purchased.
Net Income/(Loss)	(530,292)	(320,590)	(169,937)	32.0%	360,355	

Schedule A

Wastewater CIP Fund

	Amended Budget	Projection	YTD Actual	Budget Balance	Notes
Solids Handling	1,095,497	1,095,497	-	1,095,497	Project in process
Future WWTP	995,238	995,238	39,081	956,157	Project in process
Wastewater Rate Study	4,649	4,649	-	4,649	Project in process
	2,095,384	2,095,384	39,081	2,056,303	

Wastewater Operations

Encumbered: Ford F250	51,924	51,924	-	51,924	
Slip Sewer Line	46,200	46,200	-	46,200	
Ford 350 Toolbox Bed Truck	85,000	85,000	-	85,000	
Jet Trailer Disinfector	9,500	9,500	-	9,500	
Box Trailer	15,000	15,000	-	15,000	
	207,624	207,624	-	207,624	
Total budgeted purchases	2,303,008	2,303,008	39,081	2,263,927	

Wastewater Utility Fund Revenue

December 31, 2022

25% of Fiscal Year

	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Wastewater Revenues						
Sewer Revenue Residential	967,112	967,112	242,524	25.08%	(724,588)	
Sewer Debt Service	54,620	54,620	13,704	25.09%	(40,916)	
Sewer Capital	97,842	97,842	24,548	25.09%	(73,294)	
Sewer Revenue Commercial	4,418	4,418	1,105	25.00%	(3,313)	
Sewer Service Connect Fee	31,248	31,248	2,800	8.96%	(28,448)	
Sewer Penalties	8,438	8,438	2,114	25.06%	(6,324)	
Sewer Impact Fee	166,745	166,745	13,144	7.88%	(153,601)	
Sewer Interest Income	18,000	118,000	32,365	179.80%	14,365	Interest income projected to be higher than budget.
Sewer Bad Debt	(250)	(250)	-	0.00%	250	
Sewer Grant Revenue	-	-	-	0.00%	-	
SECO EECBG	-	-	-	0.00%	-	
Misc/Special Requests	352	352	-	0.00%	(352)	
Third Party Reimbursement	-	-	-	0.00%	-	
Sale of Assets	-	-	-	0.00%	-	
Total Wastewater Revenues	1,348,525	1,448,525	332,303	24.64%	(1,016,222)	

Wastewater Utility Fund Operating Expenses

December 31, 2022

25% of Fiscal Year

Item #12.

	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Operating Expenses						
Service Salaries	270,593	252,240	52,370	19.35%	218,223	Projection updated for vacancies
Service Overtime	4,432	7,921	2,791	62.98%	1,641	Vacancies and Call Backs
Service Taxes - FICA	16,892	16,051	3,652	21.62%	13,240	
Service Taxes - Medicare	3,951	3,754	854	21.62%	3,097	
Service Workers' Comp	9,792	7,191	7,191	73.44%	2,601	Annual premium paid.
Service Taxes - SUTA/FUTA	473	473	-	0.00%	473	First payment due in April.
Service Retirement	32,483	30,729	7,111	21.89%	25,372	
Service Insurance	44,798	37,409	9,204	20.55%	35,594	
Sewer Service OPEB	-	-	-	0.00%	-	
Administration Salaries	432,549	418,059	88,749	20.52%	343,800	Projection updated for vacancies
Administration Overtime	181	181	-	0.00%	181	
Administration Taxes - FICA	26,662	25,502	5,575	20.91%	21,088	
Administration Taxes - Medicare	6,235	5,996	1,336	21.42%	4,899	
Administration Workers' Comp	1,468	1,078	1,078	73.44%	390	Annual premium paid.
Administration Taxes - SUTA/FUTA	477	477	-	0.00%	477	First payment due in April.
Administration Retirement	51,270	49,379	11,419	22.27%	39,851	
Sewer Admin Insurance	56,863	58,197	15,032	26.44%	41,831	
Sewer Admin OPEB	-	-	-	0.00%	-	
Uniforms	5,025	5,025	1,161	23.10%	3,864	
Power	38,500	38,500	6,395	16.61%	32,105	
Maintenance Of Plant/ Lines	65,000	65,000	8,870	13.65%	56,130	
Sludge Hauling	225,000	225,000	54,315	24.14%	170,685	
Analysis Fees	27,000	27,000	3,241	12.00%	23,759	
Chemicals	16,500	16,500	4,392	26.62%	12,108	
City Management Fee	48,576	48,576	12,181	25.08%	36,395	
Equipment Maintenance	8,235	8,235	906	11.00%	7,329	
Equipment Gas & Oil	9,500	9,500	3,094	32.57%	6,406	
Equipment Lease	2,500	2,500	1,144	45.76%	1,356	Boom Rental
Tools & Minor Equipment	13,575	13,575	836	6.16%	12,739	
Training	24,099	24,099	2,127	8.82%	21,972	
Utilities & Radios	20,171	20,171	4,662	23.11%	15,509	
Signal & Telemetry	-	461	115	0.00%	(115)	Autodialers are in the process of being cancelled with GVTC.
Building Maintenance	9,150	9,150	950	10.38%	8,200	
Supplies & Consumables	1,650	1,650	1,101	66.74%	549	WWTP trash bags
Vehicle Maintenance & Repairs	5,000	5,000	369	7.39%	4,631	
Inventory Adjustment	-	-	-	0.00%	-	
Utilities/Telephone	7,830	7,830	1,913	24.44%	5,917	
Dues & Publications	2,027	2,027	243	11.96%	1,785	

Wastewater Utility Fund Operating Expenses Continued

Item #12.

	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Professional Fees	55,156	55,156	6,225	11.29%	48,931	
Permits & Licenses	3,493	3,493	1,364	39.04%	2,129	Annual TCEQ permit renewed.
Liability Insurance	28,280	28,127	28,127	99.46%	153	Annual premium paid.
Office Supplies	2,256	2,256	213	9.45%	2,043	
Travel & Meetings	4,000	4,000	-	0.00%	4,000	
Software & Computers	76,241	76,241	47,720	62.59%	28,521	Multiple annual software subscriptions paid.
Recording/Reporting	350	350	-	0.00%	350	
Sewer Postage	600	600	159	26.46%	441	
Adm Bldg/Equip. Maintenance	150	150	-	0.00%	150	
Billing Statement Charges	3,500	3,500	1,000	28.57%	2,500	
Billing Postage	8,500	8,500	3,058	35.98%	5,442	
Copier Lease	1,654	1,654	276	16.67%	1,378	
Public Relations	4,000	4,000	-	0.00%	4,000	
Employment Costs	1,480	1,480	21	1.44%	1,459	
Employee Appreciation	4,898	4,898	1,377	28.12%	3,521	
Miscellaneous	250	250	-	0.00%	250	
Total Operating Expenses	1,683,265	1,639,090	403,920	24.00%	1,279,345	

Wastewater Utility Fund
Capital, Debt, and Non-Cash Expenditures
December 31, 2022
25% of Fiscal Year

	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
Capital Outlays						
Operational Capital	46,200	46,200	-	0.00%	46,200	
Wastewater Equipment Purchases	161,424	161,424	-	0.00%	161,424	
Solids Handling	1,095,497	1,095,497	-	0.00%	1,095,497	Project in process
Future WW Treatment Plant	995,238	995,238	39,081	3.93%	956,157	Project in process
Wastewater Rate Study	4,649	4,649	-	0.00%	4,649	Project in process
Total Capital Outlays	2,303,008	2,303,008	39,081	1.70%	2,263,927	
Debt Service						
Bond Water Issuance Fees	-	-	-	0.00%	-	
Bond Interest Cost	3,160	3,160	-	0.00%	3,160	Bond payments due in February and August.
Tax Exempt Lease Interest	-	-	-	0.00%	-	
Total Debt Service	3,160	3,160	-	0.00%	3,160	
Non-Cash Adjustments						
Transfer To Vehicle Repl. Fund	59,240	59,240	59,240	100.00%	-	Annual transfers posted.
Transfer from ERF	(207,624)	(207,624)	-	0.00%	(207,624)	Transfer posts as capital is purchased.
Sewer Service Depreciation	270,600	270,600	-	0.00%	270,600	Depreciation posts at mid-year and year-end.
Transfer from Utility Fund	(264,587)	(264,587)	(264,587)	100.00%	-	Annual transfers posted.
Transfer to Wastewater Capital Fund	264,587	264,587	264,587	100.00%	-	Annual transfers posted.
Asset Transfers to Balance Sheet	(2,232,832)	(2,298,359)	-	0.00%	(2,232,832)	GAAP entries post at year-end.
Total Non-Cash Adjustments	(2,110,616)	(2,176,143)	59,240	-2.81%	(2,169,856)	
Total Capital, Debt, and Non-Cash	195,552	130,025	98,321		97,231	

Utility Equipment and Vehicle Replacement Fund
December 31, 2022
25% of Fiscal Year

Item #12.

	Amended Budget	Projection	Year-to-Date Actual	Percent of Budget	Budget Balance	Comments
<u>Revenues:</u>						
Transfer from Water Division	66,735	66,735	66,735	100%	-	
Transfer from Wastewater Division	59,240	59,240	59,240	100%	-	
Total Revenue	125,975	125,975	125,975	100%	-	
<u>Transfers</u>						
Transfer to Water for Purchases	201,848	201,848	100,941	50%	100,908	See Schedule A
Transfer to Wastewater for Purchases	207,624	207,624	-	0%	207,624	See Schedule B
Total Transfers Costs	409,472	409,472	100,941	25%	308,532	
Total Expenditures	409,472	409,472	100,941	25%	308,532	
Net Income (Loss)	(283,497)	(283,497)	25,035		(308,532)	

Schedule A

<u>Water Capital Replacement</u>	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Overage/(Savings)</u>	<u>Comments</u>
PY Encumbrance: Dumptruck	87,098	87,098	87,098	-	Purchase and transfer complete.
Chlorine Autodialers	20,500	20,500		20,500	
Plant 5 Meters	15,000	15,000	-	15,000	
Ford F250	55,000	55,000		55,000	
Grasshopper Mower	17,500	17,500	13,843	3,658	Purchase and transfer complete.
Chlorine Alarms	6,750	6,750		6,750	
	201,848	201,848	100,941	100,908	

Schedule B

<u>Wastewater Capital Replacement</u>	<u>Amended Budget</u>	<u>Projected</u>	<u>Actual</u>	<u>Overage/(Savings)</u>	<u>Comments</u>
PY Encumbrance: Ford F250	51,924	51,924	-	51,924	
Slip line sewer line	46,200	46,200		46,200	
Ford F350	85,000	85,000		85,000	
Jet Trailer Disinfector	9,500	9,500		9,500	
Box Trailer	15,000	15,000		15,000	
	207,624	207,624	-	207,624	