

**CITY OF FAIR OAKS RANCH**  
**CITY COUNCIL SPECIAL MEETING**

Tuesday, September 12, 2023 at 6:30 PM

City Hall Council Chambers, 7286 Dietz Elkhorn, Fair Oaks Ranch

Live Stream: <https://www.youtube.com/channel/UCDqRvLvReqxrh1lbajwshKA/live>

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**AGENDA**

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**OPEN MEETING**

1. Roll Call - Declaration of a Quorum.
2. Pledge of Allegiance

**CITIZENS and GUEST FORUM**

*To address the Council, please sign the Attendance Roster located on the table at the entrance in the foyer of the Public Safety Training Room. In accordance with the Open Meetings Act, Council may not discuss or take action on any item which has not been posted on the agenda. Speakers shall limit their comments to five (5) minutes each.*

3. Citizens to be heard.

**PURPOSE OF SPECIAL CALLED MEETING**

4. Conduct a Public Hearing on the Fiscal Year 2023-2024 Proposed Budget and Tax Rate.
  - A. Opening comments from the Mayor
  - B. Comments from the Interim City Manager
  - C. Presentation of the Proposed Budget and Tax Rate by Interim Director of Finance
  - D. Open the Public Hearing and receive citizen testimony
  - E. Close the Public Hearing
  - F. Receive Comments from the Mayor and City Council

Summer Fleming, Interim Director of Finance

5. Consideration and possible action approving the first reading of an ordinance adopting the City budget for fiscal year beginning October 1, 2023 and ending September 30, 2024.

Summer Fleming, Interim Director of Finance

6. Consideration and possible action approving the first reading of an ordinance levying a property tax rate of 30.05 cents per \$100 taxable valuation on property in the City of Fair Oaks Ranch for tax year 2023; and determining due and delinquent dates.

Summer Fleming, Interim Director of Finance

7. Consideration and possible action approving a resolution adopting the FY 2023-24 Pay Schedule for General Government and Police Employees.

Scott M. Huizenga, Interim City Manager

**CONSIDERATION/DISCUSSION ITEM**

8. Discussion to determine potential council appointments for various boards, committees, and commissions.

Gregory C. Maxton, Mayor

**CONVENE INTO EXECUTIVE SESSION**

Pursuant to Section 551.101 of the Open Meetings Act, Texas Gov't Code, a quorum of the governing body hereby convenes into closed session:

**Sec. 551.074 (Personnel Matters)**

9. To evaluate submission of qualifications and select finalists for the City's municipal court judges.

**ADJOURNMENT**

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**Signature of Agenda Approval:** s/ Gregory C. Maxton

Gregory C. Maxton, Mayor

I, Christina Picioccio, TRMC, City Secretary, certify that the above Notice of Meeting was posted on the outside bulletin board at the Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas, and on the City's website [www.fairoaksranchtx.org](http://www.fairoaksranchtx.org), both places being convenient and readily accessible to the general public at all times.

As per Texas Government Code 551.045, said Notice was posted by **6:30 PM, September 9, 2023** and remained so posted continuously for at least 72 hours before said meeting was convened.

The Fair Oaks Ranch Police Station is wheelchair accessible at the front main entrance of the building from the parking lot. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary's office at (210) 698-0900. Braille is not available. The City Council reserves the right to convene into Executive Session at any time regarding an issue on the agenda for which it is legally permissible; pursuant to Texas Government Code Chapter 551. Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.087 (Economic Development).



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**CITY COUNCIL PUBLIC HEARING**  
**CITY OF FAIR OAKS RANCH, TEXAS**  
**September 12, 2023**

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AGENDA TOPIC: Conduct a Public Hearing on the FY 2023 – 24 Proposed Budget and Tax Rate  
DATE: September 12, 2023  
DEPARTMENT: Finance  
PRESENTED BY: Summer Fleming, Interim Director of Finance

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**INTRODUCTION/BACKGROUND:**

Conduct a public hearing on the FY 2023-24 Proposed Budget and Tax Rate.

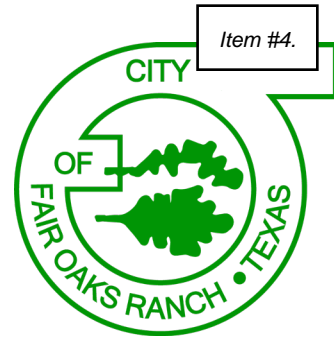
Sequence for the agenda item is as follows:

- Opening comments from the Mayor
- Comments from the Interim City Manager
- Presentation of the Proposed Budget and Tax Rate by Interim Director of Finance
- Open the Public Hearing and receive citizen testimony
- Close the Public Hearing
- Receive Comments from the Mayor and City Council

**POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:**

See attachments:

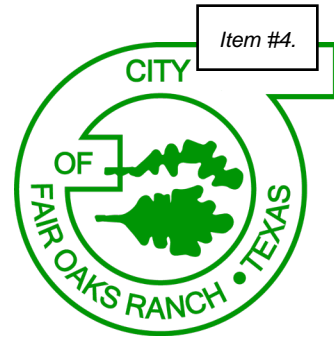
- Proposed FY 2023-24 Budget is available on the City website



# Public Hearing FY 2023-24 Budget and 2023 Tax Rate

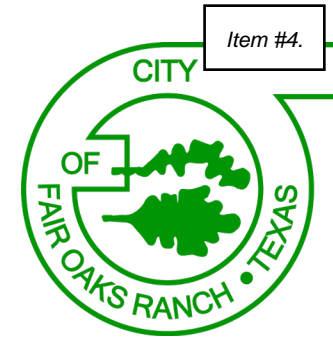
September 12, 2023

Summer Fleming, Interim Director of Finance



# Agenda

- Opening comments from the Mayor
- Comments from the Interim City Manager
- Presentation of the Proposed Budget and Tax Rate by Interim Director of Finance
- Open the Public Hearing and receive citizen testimony
- Close the Public Hearing
- Receive comments from the Mayor and City Council



# Budget Process

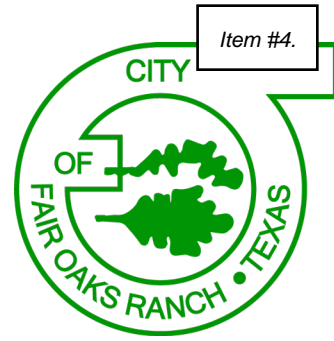
March – July Council and Staff Workshops and Budget Development

August – September Budget Adoption Process

## Steps remaining:

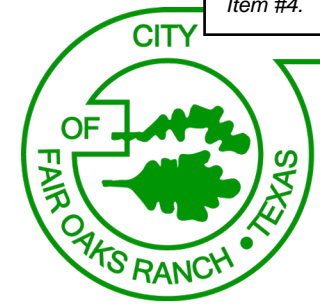
September 12 Budget and Tax Rate Public Hearing  
1<sup>st</sup> reading of the Budget Ordinance  
1<sup>st</sup> reading of the Tax Rate Ordinance  
Compensation Plan Resolution

September 21 2<sup>nd</sup> reading of the Budget Ordinance  
2<sup>nd</sup> reading of the Tax Rate Ordinance



# Budget Highlights

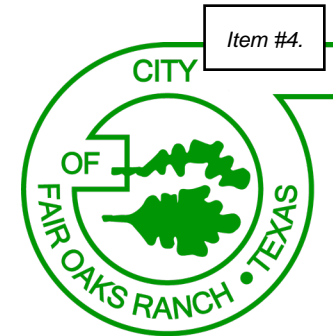
- Reduction of 2.86 cents to the overall tax rate
- No reduction in services
- Includes funding for IT upgrades, cybersecurity initiatives, public safety and maintenance equipment
- Includes 2.5% COLA to all employees and continued investment in employee benefit programs
- Addresses inflationary pressures on maintenance and operations
- Maintains Operating Reserve in accordance with City Policy
- Utilizes unallocated fund balance for continued Drainage and Roadway CIP Projects and needed upgrades to Fire Station #3



# General Fund Budget Overview

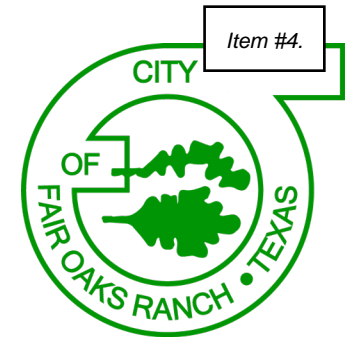
Category	Amount
Revenues	\$10,393,567
Expenditures	(9,595,006)
<b>Operating surplus/(deficit)</b>	<b>798,561</b>
Transfer (to)/from Equipment Replacement Fund	(29,445)
Transfer to Strategic Projects Fund	(813,526)
Capital Outlay	(514,111)
<b>Total surplus/(deficit)</b>	<b>(\$558,521)</b>





# Budget Changes – General Fund Revenue

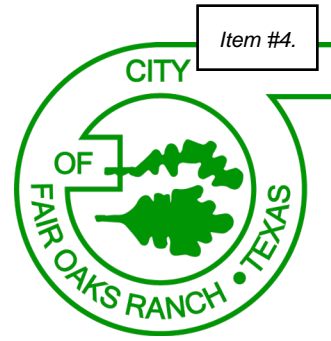
Category	FY 2022-23 Adopted Budget	FY 2023-24 Proposed Budget	Change	% Change
Taxes	\$7,963,116	\$8,300,628	\$337,512	4.2%
Franchise Fees	692,050	740,685	48,635	7.0%
Interest	72,000	450,000	378,000	525.0%
Permits	309,075	209,075	(100,000)	(32.4%)
Animal Control	1,135	1,135	0	0.0%
Fines & Forfeitures	176,300	176,465	165	0.1%
Fees & Services	277,903	278,053	150	0.1%
Miscellaneous	123,020	237,526	114,506	93.1%
<b>Total Operating Revenue</b>	<b>\$9,614,599</b>	<b>\$10,393,567</b>	<b>\$778,968</b>	<b>8.1%</b>



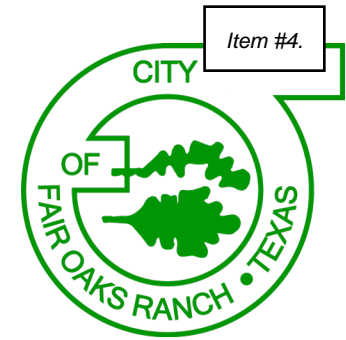
# Budget Changes – General Fund Expenditures

Category	FY 2022-23 Adopted Budget	FY 2023-24 Proposed Budget	Change	% Change
Personnel	\$5,734,360	\$6,046,964	\$312,604	5.5%
Supplies, Maint. & Operations	1,387,774	1,159,111	(228,663)	(16.5%)
Services	1,955,259	2,388,931	433,672	22.2%
<b>Total Operating Expenditures</b>	<b>\$9,077,393</b>	<b>\$9,595,006</b>	<b>\$517,613</b>	<b>5.7%</b>
Capital Outlay	\$196,950	\$514,111	\$317,161	161.0%
Transfers	\$3,797,490	\$1,115,471	(\$2,682,019)	(70.6%)

# Strategic & Capital Projects

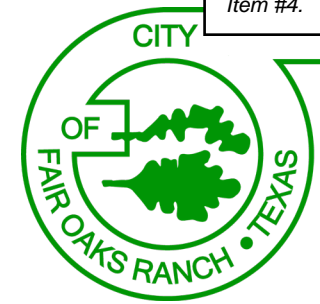


Project	Budget
Dietz Elkhorn Roadway Reconstruction Design	\$309,235
Dietz Elkhorn Sidewalk Construction	\$300,000
Chartwell Lane Drainage CIP #35 Design	\$64,829
Delta Dawn Drainage CIP #15 Design & Construction	\$245,000
Fire Station #3 Upgrades	\$150,000



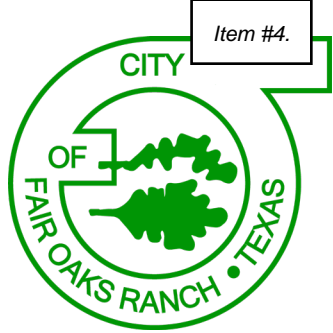
# Fund Balance Summary – Governmental Funds

	FY 2022-23 Ending	FY 2023-24 Budget	FY 2023-24 Ending
Court Technology - Restricted	\$18,873	\$2,177	\$21,050
Court Security - Restricted	\$6,000	\$0	\$6,000
Other - Restricted	\$78,186	\$4,315	\$82,501
Non-spendable	\$25,328	\$0	\$25,328
Operating & Legal Reserve	\$4,555,322	\$182,798	\$4,738,120
Unallocated General Fund Surplus	\$1,242,902	(\$747,811)	\$495,091
Debt Service Fund – Restricted	\$69,539	(\$4,066)	\$65,473
Unallocated Strategic Projects Fund	\$413,150	(\$255,538)	\$157,612
Equipment Replacement Fund	\$1,145,262	\$41,945	\$1,187,207



# Utility Fund Operating Revenue and Expenses

Category	Water	Wastewater	Total
<b>Revenue</b>	\$4,219,544	\$2,143,652	\$6,363,196
<b>Expenses</b>			
Personnel	1,039,193	1,022,211	2,061,404
Supplies, Maintenance, and Ops	2,438,840	543,513	2,982,353
Services	117,142	67,592	184,734
<b>Total Expenses</b>	<b>\$3,595,175</b>	<b>\$1,633,316</b>	<b>\$5,228,491</b>
<b>Operating Income</b>	<b>\$624,369</b>	<b>\$510,336</b>	<b>\$1,134,705</b>



# Current Utility Rates (effective October 1, 2023)

## Residential Water Tiered Volume Charges

## Commercial Water Tiered Volume Charges

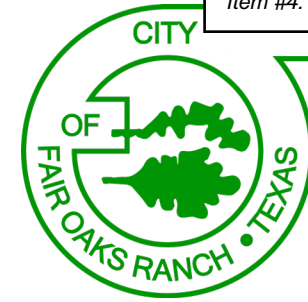
Gallons	Cost per 1,000 gallons	Gallons	Cost per 1,000 gallons
0 to 6,000	Base Service Charge	0 to 6,000	Base Service Charge
6,001 to 12,500	\$3.81	6,001 to 50,000	\$3.25
12,501 to 25,000	\$4.76	50,001 to 100,000	\$4.87
25,001 to 50,000	\$7.14	100,001 to 150,000	\$7.31
50,001 to 75,000	\$10.72	Over 150,000	\$10.97
75,001 to 100,000	\$16.07		
Over 100,000	\$24.11		

Water Base Service Charge \$26.48 - \$94.42 depending on meter size

Surface Water Fee: \$15.23  
 TCEQ Fee: \$0.19  
 Debt Service Fee: \$7.33  
 Capital Reserve Fee: \$7.36

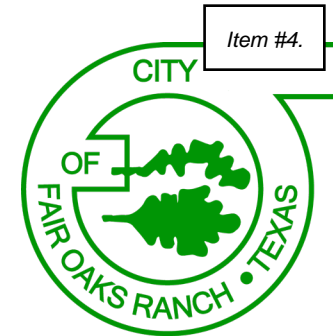
Wastewater Base Service Charge: \$28.94  
 Wastewater Volumetric Rate: \$6.00 per 1,000 gal

TCEQ Fee: \$0.05  
 Debt Service: \$2.29  
 Capital Reserve Fee: \$4.12



# Budget Changes – Utility Fund

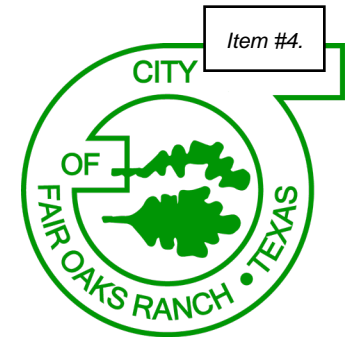
Category	FY 2022-23 Adopted Budget	FY 2023-24 Proposed Budget	Change	% Change
Water Revenues	\$4,222,630	\$4,219,544	(\$3,086)	(0.1%)
Wastewater Revenues	1,348,525	2,143,652	795,127	59.0%
<b>Total Revenues</b>	<b>\$5,571,155</b>	<b>\$6,363,196</b>	<b>\$792,041</b>	<b>14.2%</b>
Personnel	\$1,940,584	\$2,061,404	\$120,820	6.2%
Supplies, Maint & Operations	2,859,378	2,982,353	122,975	4.3%
Services	130,778	184,734	53,956	41.3%
<b>Total Operating Expenses</b>	<b>\$4,930,740</b>	<b>\$5,228,491</b>	<b>\$297,751</b>	<b>6.0%</b>
<b>Operating Income/(Loss)</b>	<b>\$640,415</b>	<b>\$1,134,705</b>	<b>\$494,290</b>	<b>77.2%</b>



# Net Position Summary – Utility

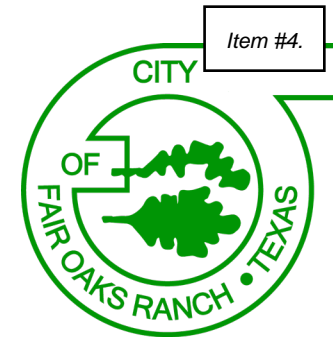
	FY 2022-23 Ending	FY 2023-24 Budget	FY 2023-24 Ending
Net Investment in Capital Assets	\$11,136,066	\$571,325	\$11,707,391
Water Capital Fund	1,038,186	93,949	1,132,135
Wastewater Capital Fund	1,221,445	139,915	1,361,360
Operating Reserve	2,936,592	(345,715)	2,590,877
Debt Service Reserve	336,514	1,743	338,257
Equipment Replacement Fund	567,594	(121,701)	445,893
<b>Total Net Position</b>	<b>\$17,236,397</b>	<b>\$339,516</b>	<b>\$17,575,913</b>





# 2023 Tax Rate Comparison

	<u>FY 2022-23</u>		<u>Proposed Budget</u>	<u>NNR Rate</u>	<u>Current Tax Rate</u>	<u>Voter Approval</u>
Tax Rate/\$100 Valuation		Tax Rate/\$100 Valuation				
General Fund (M&O)	0.3023	General Fund (M&O)	0.2776	0.2827	0.3023	0.3336
Debt Service Fund (I&S)	0.0268	Debt Service Fund (I&S)	0.0229	0.0229	0.0268	0.0229
Total Tax Rate	0.3291	Total Tax Rate	0.3005	0.3056	0.3291	0.3565
2022 Taxable Valuation	2,136,409,507	2023 Certified Taxable Value	2,388,156,944	2,388,156,944	2,388,156,944	2,388,156,944
Collection Rate	98.74%	Collection Rate	98.74%	98.74%	98.74%	98.74%
2022 M&O Levy	6,376,991	2023 M&O Levy	6,545,557	6,666,253	7,128,434	7,866,509
2022 I&S Levy	565,344	2023 I&S Levy	539,997	539,997	631,962	539,997
Total Levy	6,942,334	Total Levy	7,085,554	7,206,250	7,760,396	8,406,506
		Year Over Year Difference	143,220	263,916	818,062	1,464,172
Average Home Value	566,488	Average Home Value	626,093	626,093	626,093	626,093
Tax Bill	1,864	Tax Bill	1,881	1,913	2,060	2,232



# Questions?



**CITY COUNCIL CONSIDERATION ITEM**  
**CITY OF FAIR OAKS RANCH, TEXAS**  
**September 12, 2023**

AGENDA TOPIC: Consideration and possible action approving the first reading of an ordinance adopting the city budget for fiscal year beginning October 1, 2023 and ending September 30, 2024

DATE: September 12, 2023

DEPARTMENT: Finance

PRESENTED BY: Summer Fleming, Interim Director of Finance

**INTRODUCTION/BACKGROUND:**

Texas Local Government Code Chapter 102 contains the requirements for adopting a municipal budget for home rule cities. Under this chapter, the City Manager serves as the budget officer and is responsible for preparing a municipal budget to cover the proposed expenditures of the municipal government for the succeeding year.

The proposed budget is required to be filed with the City Secretary before the 30<sup>th</sup> day before the date the Council makes its tax levy for the new fiscal year.

At the August 17, 2023, City Council meeting, the City Council voted to set September 12, 2023, as the Public Hearing date on the proposed budget and September 21, 2023, as the date to adopt the budget. The proposed budget was filed with the City Secretary on August 21, and all requirements of the local government code have been met.

**POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:**

1. Provides the citizens, the government, and the City staff with a financial plan for utilizing the City's available funds during the upcoming fiscal year to accomplish the City's goals and objectives.
2. Establishes priorities among City programs; defining the financial framework that will be used to periodically check the status of city operations.
3. Determines the level of taxation necessary to finance City programs.

**LONGTERM FINANCIAL & BUDGETARY IMPACT:**

See budgets presented in **Exhibit A**.

**LEGAL ANALYSIS:**

Reviewed and approved as to form.

**RECOMMENDATION/PROPOSED MOTION:**

I move to approve the FY 2023-24 Budget Ordinance.

\*\*\*LGC 102.007 mandates a vote to adopt the budget must be a Record Vote\*\*\*

**AN ORDINANCE**

**ADOPTING THE CITY OF FAIR OAKS RANCH ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; AND OTHER MATTERS IN CONNECTION THEREWITH**

**WHEREAS**, the City Manager submitted to the City Council a proposed budget for the next ensuing budget year, and filed the proposed budget with the City Secretary for public review pursuant to LGC §102.005; and,

**WHEREAS**, on August 17, 2023, the Council set September 12, 2023, as the date for the public hearing thereon and caused notice of such public hearing to be posted on the City’s website and published in the Boerne Star pursuant to LGC §102.006 and 102.0065; and,

**WHEREAS**, the public hearing was held on said date and all persons were then afforded an opportunity to appear and object to any or all items and estimates in the proposed budgets; and,

**WHEREAS**, pursuant to Local Government Code §102.007, the City Council, by passage of the Budget Ordinance shall adopt the budget for the ensuing fiscal year and appropriate such sums of money as the Council deems necessary to defray all expenditures of the City during the 2023-24 budget year.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS, THAT:**

SECTION 1. BUDGET.

- a. The City hereby approves and adopts the “FY 2023-24 Municipal Budget”, attached as **Exhibit A**, in all respects as the City’s annual budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024.
- b. The City Manager may reallocate budget amounts within and between departmental accounts, but reallocation of amounts between funds must be approved by the City Council by ordinance. For purposes of this section the term “fund” refers to the Governmental Accounting definition of a fund (i.e. “General Fund”, “Utility Fund”, and “Debt Service Fund”).
- c. In accordance with LGC §102.008(a), the adopted budget shall be filed with the City Secretary; and a copy of the adopted budget including the cover page shall be posted on the City’s website.

SECTION 2. SEVERABILITY.

If any provision of this ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this ordinance would have been enacted without such invalid provision.

SECTION 3. CONFLICT OF ORDINANCES.

Ordinances or parts of ordinances in conflict herewith are hereby repealed and are no longer of any force and effect.

SECTION 4. EFFECTIVE DATE.

This ordinance shall take effect on the first day of October 2023.

**PASSED on first reading this 12th day of September, 2023 and recorded as follows:**

	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
<b>Mayor Greg Maxton</b>			
<b>Council Member Stroup</b>			
<b>Council Member Rhoden</b>			
<b>Council Member Bliss</b>			
<b>Mayor Pro Tem Koerner</b>			
<b>Council Member Parker</b>			
<b>Council Member Muenchow</b>			

**PASSED, APPROVED and ADOPTED on second reading, this the 21st day of September, 2023 and recorded as follows:**

	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
<b>Mayor Greg Maxton</b>			
<b>Council Member Stroup</b>			
<b>Council Member Rhoden</b>			
<b>Council Member Bliss</b>			
<b>Mayor Pro Tem Koerner</b>			
<b>Council Member Parker</b>			
<b>Council Member Muenchow</b>			

\_\_\_\_\_  
Gregory C. Maxton, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Christina Picioccio, TRMC, City Secretary

\_\_\_\_\_  
Denton Navarro Rocha Bernal & Zech, P.C.,  
City Attorney

## General Fund Revenue Summary

Revenue Type	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24
Taxes	7,341,717	7,686,926	7,963,116	8,001,350	8,300,628
Franchise Fees	651,534	761,408	692,050	757,550	740,685
Interest	4,286	79,926	72,000	550,000	450,000
Permits	499,777	348,333	309,075	253,075	209,075
Animal Control	1,120	930	1,135	1,285	1,135
Fines & Forfeitures	139,753	174,573	176,300	186,550	176,465
Fees & Services	266,691	317,082	277,903	277,404	278,053
Miscellaneous	245,512	1,313,852	123,020	393,105	237,526
Transfers	287,339	58,907	125,000	298,280	272,500
<b>Total Revenue</b>	<b>9,437,729</b>	<b>10,741,938</b>	<b>9,739,599</b>	<b>10,718,598</b>	<b>10,666,067</b>

<b>General Fund</b>					
<b>Expenditure Summary</b>					
Expenditure Type	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24
<b>Personnel</b>					
Salaries	3,130,494	3,358,769	4,160,870	3,901,014	4,435,518
Overtime	69,615	89,651	41,296	90,171	43,581
Taxes - Social Security	190,016	204,231	248,369	239,533	275,418
Taxes - Medicare	45,293	48,465	58,085	56,648	64,947
Taxes SUTA/FUTA	13,869	1,390	5,364	565	5,454
Workers Compensation	52,766	74,812	108,212	108,385	114,140
Retirement	376,630	407,306	477,609	478,612	552,703
Health Insurance	398,983	497,595	600,355	578,799	666,615
Uniform Allowance	20,500	21,000	27,000	25,000	27,000
Car Allowance	7,200	7,200	7,200	7,200	7,200
Allowance for Vacancies	-	-	-	-	(145,612)
<b>Total Personnel Costs</b>	<b>4,305,366</b>	<b>4,710,417</b>	<b>5,734,360</b>	<b>5,485,926</b>	<b>6,046,964</b>
<b>Supplies, Maintenance &amp; Operations</b>					
Supplies and Consumables	20,703	28,374	30,340	30,840	32,825
Minor Equipment and Furniture	36,086	49,740	49,770	35,831	46,340
Fuel	39,930	67,960	56,600	63,800	65,450
Uniforms	19,601	20,156	33,160	29,986	22,730
Miscellaneous	28,891	531	550	-	-
Vehicle Maintenance/Repairs	20,980	39,402	30,880	33,380	35,880
Equipment Maintenance/Repairs	12,826	13,968	14,500	14,500	15,500
Building Maintenance/Repairs	28,036	26,973	17,250	27,250	23,063
Landscaping & Greenspace Maintenance	3,847	6,373	5,500	5,500	15,500
Street Maintenance	503,531	951,877	1,038,000	1,086,771	870,000
Drainage Work	3,414	1,076	50,000	15,000	20,000
Committees - Communications	-	199	500	82	500
Committees - Planning & Zoning	58	58	500	-	500
Committee - Board of Adjustments	-	203	500	-	500
Committee - Audit	-	-	500	-	500
Urban Wildlife	-	-	500	-	500
Court Technology	-	-	-	-	2,823
Court Security	3,402	2,008	58,724	59,243	6,000
Emergency Response	-	-	-	436,482	500
<b>Total Supplies, Maintenance &amp; Operations Costs</b>	<b>721,305</b>	<b>1,208,898</b>	<b>1,387,774</b>	<b>1,838,664</b>	<b>1,159,111</b>
<b>Services</b>					
Professional Services	998,720	1,213,859	1,277,449	1,312,244	1,457,175
Dues/Subscriptions	11,504	14,834	16,850	17,316	18,996
Training/Seminars & Related Travel	40,313	48,238	112,551	76,366	114,005
Meetings and Related Travel	3,014	5,621	22,823	10,875	22,000
Elections	50,956	-	7,000	16,580	32,000
Investigations	7,681	11,519	9,500	9,500	7,000
Lease Training	800	-	2,500	1,850	3,000
Asset Forfeiture	-	-	-	22,954	-
Public Relations	10,265	24,928	55,234	52,773	64,100

Expenditure Type	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24
Employee Appreciation	12,210	12,801	14,710	14,710	15,340
Employment Costs	8,322	2,467	2,975	2,975	2,675
Recording/Reporting/History	6,156	5,571	10,000	8,000	10,000
Tech/Internet/Software	171,558	174,317	197,440	240,607	309,812
<b>Total Services Costs</b>	<b>1,321,500</b>	<b>1,514,155</b>	<b>1,729,032</b>	<b>1,786,750</b>	<b>2,056,103</b>
<b>Shared Services</b>					
Facility Contracts & Services	62,949	80,087	86,985	72,461	176,555
Postage	2,870	3,176	5,625	4,625	5,625
General Liability Insurance	41,194	51,940	56,560	58,066	65,000
Electricity	36,660	44,754	40,000	42,500	44,000
Phone/Cable/Alarms	38,655	33,947	37,057	37,057	41,648
<b>Total Shared Services Costs</b>	<b>182,328</b>	<b>213,904</b>	<b>226,227</b>	<b>214,709</b>	<b>332,828</b>
<b>Capital Outlay &amp; Transfers</b>					
Furniture, Fixtures, Equipment & Vehicles	316,341	158,542	196,950	448,624	514,111
Transfer to Debt Service Fund 06	-	-	-	-	-
Transfer to SAP Fund 02	182,000	1,236,222	3,442,995	3,442,995	813,526
Transfer to Equip Repl Fund 31	290,493	275,185	354,495	354,495	301,945
<b>Total Capital Outlay &amp; Transfers Costs</b>	<b>788,834</b>	<b>1,669,949</b>	<b>3,994,440</b>	<b>4,246,114</b>	<b>1,629,582</b>
<b>Total Departmental Budget</b>	<b>7,319,332</b>	<b>9,317,323</b>	<b>13,071,833</b>	<b>13,572,163</b>	<b>11,224,588</b>



Governmental Strategic Projects Fund					
	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24
<b>Beginning Fund Balance</b>	1,154,394	1,073,184	1,407,555	1,407,555	413,150
<u>Revenues:</u>					
Transfer from General Fund	182,000	1,236,222	3,442,995	3,442,995	813,526
<b>Total Revenue</b>	<b>182,000</b>	<b>1,236,222</b>	<b>3,442,995</b>	<b>3,442,995</b>	<b>813,526</b>
<u>Financial Integrity</u>					
Stormwater Funding	33,925	-	-	-	-
<u>Responsible Growth Mangement</u>					
Tree Preservation and Oak Wilt Program	6,452	-	-	-	-
<u>Reliable and Sustainable Infrastructure</u>					
City Civic Center	1,500	-	412,815	299,441	-
City Hall Renovation	33,413	376,825	-	661,819	-
Long-term road condition analysis	47,704	-	-	-	-
Chartwell and Dietz Intersection	-	352,393	-	98,126	-
Post Oak Trail Widening	-	-	875,000	875,000	-
Dietz Elkhorn Reconstruction	-	-	245,915	300,000	309,235
Dietz Elkhorn Sidewalk	-	-	41,282	150,000	300,000
Battle Intense Sidewalk	-	-	54,500	54,500	-
Drainage CIP #5 Rolling Acres Trail	-	14,262	606,000	250,000	-
Drainage CIP #17 Silver Spur Trail	-	12,841	601,000	28,796	-
Drainage CIP #34 Tivoli Way	-	23,428	456,000	1,200,000	-
Drainage CIP #37 Turf Paradise Lane	-	-	85,031	94,000	-
Drainage CIP #61 Rockinghorse Lane	-	-	-	29,609	-
Bond Development Program	-	52,031	-	147,969	-
Drainage CIP #35 Chartwell Lane	-	-	-	-	64,829
Drainage CIP #15 Delta Dawn	-	-	-	-	245,000
<u>Public Health, Safety, and Welfare</u>					
Public Safety Command Structure Program Review	38,713	895	-	-	-
Fire Services Program Review	8,206	1,128	18,000	73,775	-
Emergency Medical Services Program Review	2,606	1,128	-	-	-
Fire Station #3 Upgrades	-	-	-	-	150,000
<u>Operational Excellence</u>					
Communications and Marketing Strategy	9,391	27,471	-	42,139	-
Records Management	-	3,591	-	4,259	-
IT Infrastructure projects	69,763	24,835	-	-	-
City Records Digitization Program	-	-	-	22,967	-
Agenda and Minutes Software program	6,600	-	-	-	-
Ticketing with GIS compatibility	-	10,498	-	-	-
Fuel Station	-	-	50,000	65,000	-
3rd Party Scanning	-	-	40,000	40,000	-
<u>Capital Improvement</u>					
Furniture and Equipment (City Hall Renovation)	4,938	524	-	-	-
<b>Total Expenditures</b>	<b>263,210</b>	<b>901,851</b>	<b>3,485,543</b>	<b>4,437,400</b>	<b>1,069,064</b>
<b>Total Change in Fund Balance</b>	<b>(81,210)</b>	<b>334,371</b>	<b>(42,548)</b>	<b>(994,405)</b>	<b>(255,538)</b>
<b>Ending Fund Balance</b>	<b>1,073,184</b>	<b>1,407,555</b>	<b>1,365,007</b>	<b>413,150</b>	<b>157,612</b>

## Vehicle and Equipment Replacement Fund

	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24
<b>Beginning Fund Balance</b>	869,615	872,769	1,089,047	1,089,047	1,145,262
<u>Revenues:</u>					
Transfer from General Fund	290,493	275,185	354,495	354,495	301,945
<b>Total Revenue</b>	<b>290,493</b>	<b>275,185</b>	<b>354,495</b>	<b>354,495</b>	<b>301,945</b>
<u>Transfers</u>					
Transfer to General Fund for Capital	287,339	58,907	125,000	298,280	260,000
<b>Total Expenditures</b>	<b>287,339</b>	<b>58,907</b>	<b>125,000</b>	<b>298,280</b>	<b>260,000</b>
<b>Total Change in Fund Balance</b>	<b>3,154</b>	<b>216,278</b>	<b>229,495</b>	<b>56,215</b>	<b>41,945</b>
<b>Ending Fund Balance</b>	<b>872,769</b>	<b>1,089,047</b>	<b>1,318,542</b>	<b>1,145,262</b>	<b>1,187,207</b>

<b>Street Bond Debt Service Fund</b>					
	<b>Actual 2020-21</b>	<b>Actual 2021-22</b>	<b>Adopted Budget 2022-23</b>	<b>Projected 2022-23</b>	<b>Proposed 2023-24</b>
<b>Beginning Fund Balance</b>	32,311	44,337	52,658	52,658	69,539
<b>Revenues:</b>					
General Property-I & S	557,682	545,404	545,768	559,410	539,997
Delinquent Property	2,932	8,161	5,000	3,000	3,500
Penalty & Interest	2,428	3,932	2,500	2,500	2,500
Interest Income on Investments	59	409	1,000	4,500	3,500
<b>Total Revenue</b>	<b>563,101</b>	<b>557,906</b>	<b>554,268</b>	<b>569,410</b>	<b>549,497</b>
<b>Expenditures:</b>					
Bond Principal	445,000	450,000	460,000	460,000	470,000
Bond Interest Payable	105,675	99,185	92,130	92,130	83,163
Bond Agent Fees	400	400	400	400	400
<b>Total Expenditures</b>	<b>551,075</b>	<b>549,585</b>	<b>552,530</b>	<b>552,530</b>	<b>553,563</b>
<b>Total Change in Fund Balance</b>	<b>12,026</b>	<b>8,321</b>	<b>1,738</b>	<b>16,880</b>	<b>(4,066)</b>
<b>Ending Fund Balance</b>	<b>44,337</b>	<b>52,658</b>	<b>54,396</b>	<b>69,539</b>	<b>65,473</b>

**Consolidated Utility Proposed Budget by Fund  
Summary**

	Water Operations	Wastewater Operations	Water Capital	Wastewater Capital	Utility Equip. Repl	Utility Fund Total
Utility Revenues	4,219,544	2,143,652				6,363,196
Utility Operating Expenses						
Personnel	1,039,193	1,022,211				2,061,404
Supplies, Maintenance & Operations	2,438,840	543,513				2,982,353
Services	117,142	67,592				184,734
Total Utility Operating Expenses	<u>3,595,175</u>	<u>1,633,316</u>	-	-	-	5,228,491
Operating Income/(Loss)	<u>624,369</u>	<u>510,336</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,134,705</u>
Capital Outlay	552,500	237,500	240,000	-		1,030,000
Depreciation	508,075	270,600				778,675
Asset Transfer for GAAP	(792,500)	(237,500)				(1,030,000)
Debt Service Costs	13,873	2,642				16,515
Transfers Out	383,815	180,848			212,500	777,163
Transfers In	(110,000)	(102,500)	(333,949)	(139,915)	(90,799)	(777,163)
<b>Net Income/(Loss)</b>	<b>68,607</b>	<b>158,746</b>	<b>93,949</b>	<b>139,915</b>	<b>(121,701)</b>	<b>339,516</b>

## Water Utility Fund Summary Proposed Budget

Exhibit A

Item #5.

	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24
Water Revenues	4,268,594	5,181,118	4,222,630	4,430,370	4,219,544
Water Operating Expenses					
Personnel	697,902	867,994	981,465	902,104	1,039,193
Supplies, Maintenance & Operations	1,581,782	2,002,730	2,200,766	2,413,741	2,438,840
Services	322,149	361,114	65,244	176,700	117,142
<b>Total Water Operating Expenses</b>	<b>2,601,833</b>	<b>3,231,837</b>	<b>3,247,475</b>	<b>3,492,545</b>	<b>3,595,175</b>
Operating Income	1,666,762	1,949,281	975,155	937,825	624,369
Capital Outlay	-	62,998	122,250	265,671	552,500
Depreciation	482,542	498,557	508,075	510,388	508,075
Asset Transfer for GAAP	(253,310)	(641,967)	(666,391)	(911,351)	(792,500)
Debt Service Expense	21,712	18,842	16,590	16,590	13,873
Transfers Out	853,883	605,716	635,522	415,522	383,815
Transfers In	-	(62,998)	(114,750)	(201,848)	(110,000)
<b>Net Income/(Loss)</b>	<b>561,935</b>	<b>1,468,134</b>	<b>473,859</b>	<b>842,853</b>	<b>68,607</b>

## Water Utility Fund Revenue Proposed Budget

	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24
Water Revenues					
Water Revenue Residential	2,862,052	3,774,441	2,852,897	3,052,897	2,928,832
Rebate Program	-	-	-	-	-
Water Debt Service	211,747	283,245	283,707	283,707	282,791
Water Capital	251,403	256,178	257,810	257,810	283,949
Water Revenue Commercial	168,361	159,633	179,592	169,592	168,665
Water Contract Commercial	158,357	172,604	177,360	177,360	177,354
Water Revenue Non Potable	6,610	78,477	18,691	18,691	77,500
Water Service Connect Fees	66,790	39,770	46,726	26,726	25,000
Water Penalties	16,589	46,768	34,753	39,753	34,753
Water Impact Fees	497,198	293,506	310,977	90,977	50,000
Water Interest Income	1,557	29,150	24,000	181,000	150,000
Water-Bad Debts	(237)	(27)	(500)	(1,848)	(500)
Misc./Special Requests	25	103	500	90,615	500
Third Party Reimbursement	5,972	13,353	6,917	6,917	8,500
Permits/Variations	1,025	1,175	1,200	700	1,200
Credit Card Service Fee	21,147	32,743	28,000	28,000	31,000
Sale of Assets	-	-	-	7,473	-
<b>Total Water Revenues</b>	<b>4,268,594</b>	<b>5,181,118</b>	<b>4,222,630</b>	<b>4,430,370</b>	<b>4,219,544</b>

## Water Utility Fund Operating Expenses Proposed Budget

	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24
<b>Operating Expenses</b>					
Service Salaries	208,039	261,096	265,548	232,544	294,770
Service Overtime	14,722	8,102	4,339	9,806	8,102
Service Taxes - FICA	12,509	15,744	16,554	14,534	18,778
Service Taxes - MEDICARE	2,926	3,682	3,871	3,399	4,392
Service Workers' Comp	7,105	7,505	9,599	9,614	10,082
Service Taxes - SUTA/FUTA	1,236	140	473	40	518
Service Retirement	16,297	19,870	31,832	28,923	37,382
Service Insurance	38,167	48,734	52,364	45,178	60,093
Water Service OPEB	1,079	1,819	-	-	-
Water Service Allowance for Vacancies	-	-	-	-	(14,738)
Administration Salaries	305,228	389,286	450,057	418,377	465,943
Administration Overtime	211	181	181	411	186
Administration Taxes - FICA	17,605	21,781	27,746	24,968	28,783
Administration Taxes - MEDICARE	4,118	5,132	6,489	5,872	6,759
Administration Workers' Comp	1,421	1,847	1,525	1,527	1,462
Administration Taxes - SUTA/FUTA	1,435	81	504	51	504
Administration Retirement	22,727	27,652	53,356	50,021	57,532
Administration Insurance	41,574	52,810	57,027	56,836	62,703
Administration OPEB	1,505	2,531	-	-	-
Administration Allowance for Vacancies	-	-	-	-	(4,058)
Uniforms	4,082	5,145	6,720	6,720	7,110
Power	130,720	191,985	140,000	170,000	150,000
Maintenance of Plants/Lines	130,069	112,433	127,125	125,100	120,000
Analysis Fees	7,823	11,132	7,400	7,400	9,000
Chemicals	2,874	5,375	3,200	4,200	3,500
City Management Fee	159,769	209,258	161,427	170,927	167,618
Equipment Maintenance	12,524	19,938	13,875	13,875	15,900
Equipment Gas & Oil	9,588	13,843	11,500	15,500	15,000
GBRA Water Fees	923,967	1,205,020	1,425,536	1,527,447	1,557,453
Equipment Lease	-	1,337	690	1,380	1,000
Tools & Minor Equipment	12,790	5,495	16,875	10,562	11,125
Training	4,881	9,415	24,648	14,648	24,638
Utilities & Radio	19,447	23,118	21,897	21,897	27,705
Signal & Telemetry	162	162	-	34	1,536
Water Building Maintenance	5,351	4,881	9,630	9,630	11,380
Supplies & Consumables	2,249	2,236	1,750	2,600	2,200
Vehicle Maintenance/Repair	6,905	3,858	6,500	6,500	6,500
Water Inventory Adjustment	-	2,755	-	-	-
Utilities & Telephone	8,137	9,234	8,869	8,869	9,189
Dues & Publications	371	669	1,822	1,822	2,281
Water Professional Services	322,149	354,625	54,656	165,681	106,581
Permit & Licenses	8,146	8,441	8,683	8,683	8,883
General Liability Insurance	20,462	25,495	28,280	28,127	32,500

	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24	Item #5.
Office Supplies	2,924	709	3,257	3,257	3,244	
Travel & Meetings	1,997	750	4,000	2,500	4,250	
Software & Computer	73,248	84,720	122,820	209,571	202,267	
Recording/Reporting	101	627	500	500	500	
Postage	450	595	938	938	938	
Building/Equip Maintenance	-	88	150	-	150	
Conservation Ed & Newsletter	-	-	1,370	-	1,370	
Billing Statement Charges	3,473	3,567	3,400	3,400	3,400	
Billing Postage	8,980	8,890	8,500	8,500	8,500	
Copier Lease	-	1,745	1,654	1,654	1,954	
Public Relations	-	2,937	4,000	4,431	4,000	
Employment Costs	-	324	1,480	1,480	1,330	
Employee Appreciation	-	3,228	5,108	5,108	5,231	
Water Miscellaneous	3,232	226	250	-	250	
Credit Card Service Fee	17,062	29,587	27,500	27,500	27,500	
<b>Total Operating Expenses</b>	<b>2,601,833</b>	<b>3,231,837</b>	<b>3,247,475</b>	<b>3,492,545</b>	<b>3,595,175</b>	

**Water Utility Fund**  
**Capital, Debt and Non-Cash Expenses**  
**Proposed Budget**

	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24
<b>Capital Outlays</b>					
Operational Capital	-	-	35,500	96,761	257,500
Water Vehicle and Equipment Purchases	-	62,998	86,750	168,910	295,000
<b>Total Capital Outlays</b>	-	62,998	122,250	265,671	552,500
<b>Debt Service</b>					
Bond Water Issuance Fees	-	-	-	-	-
Bond Interest Cost	21,712	18,842	16,590	16,590	13,873
Tax Exempt Lease Interest	-	-	-	-	-
<b>Total Debt Service</b>	21,712	18,842	16,590	16,590	13,873
<b>Non-Cash Adjustments</b>					
Transfer to Veh/Equip Replace Fund	45,000	56,032	66,735	66,735	49,866
Transfer to Water Capital Fund	808,883	549,684	568,787	348,787	333,949
Transfer from ERF	-	(62,998)	(114,750)	(201,848)	(110,000)
Transfer of Assets to Balance Sheet	(253,310)	(641,967)	(666,391)	(911,351)	(792,500)
Water Service Depreciation	482,542	498,557	508,075	510,388	508,075
<b>Total Non-Cash Adjustments</b>	1,083,115	399,307	362,456	(187,289)	(10,610)
<b>Total Non-Operating Expenses</b>	1,104,826	481,147	501,296	94,972	555,762



Water Strategic and Capital Fund					
	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24
<b>Beginning Fund Balance</b>	977,312	1,443,116	1,339,728	1,339,728	1,038,186
<u>Transfers:</u>					
Grant Revenue	-	-	-	-	-
Transfer from Utility Fund	808,883	549,684	568,787	348,787	333,949
<b>Total Transfers</b>	808,883	549,684	568,787	348,787	333,949
<u>Capital Projects</u>					
Elevated Storage Tank	62,890	5,310	-	50,000	-
Plant 2 Hydro Tank & Variable Drives	30,620	547,297	-	7,065	-
Creek Crossing West Waterline	-	18,281	-	144,196	-
Elmo Davis Upgrades	-	-	64,642	-	-
Plant 5 Expansion	-	-	229,499	15,000	-
Scada Systems Upgrade	159,800	43,215	-	-	-
GIS Compatible Work Order System	-	631	-	-	-
Willow Wind/Red Bud Hill	-	-	-	70,705	-
Old Fredericksburg Rd	-	8,080	250,000	291,920	-
Rolling Acres Trail Rehab	-	-	-	66,794	-
Well 27 Upgrades	-	-	-	-	60,000
Well 31 Upgrades	-	-	-	-	60,000
Well 25 Upgrades	-	-	-	-	60,000
Well 28 Upgrades	-	-	-	-	60,000
<u>Non-Capital Projects</u>					
Water Rate Study	50,095	19,930	-	4,649	-
Water System EPA Risk Assessment	39,674	10,326	-	-	-
<b>Total Expenditures</b>	343,079	653,072	544,141	650,329	240,000
<b>Total Change in Fund Balance</b>	465,803	(103,388)	24,646	(301,542)	93,949
<b>Ending Fund Balance</b>	1,443,116	1,339,728	1,364,374	1,038,186	1,132,135

## Wastewater Utility Fund Summary

Exhibit A

Item #5.

### Proposed Budget

	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24
Wastewater Revenues	1,415,841	2,615,796	1,348,525	1,395,991	2,143,652
Wastewater Operating Expenses					
Personnel	691,952	827,692	959,119	901,763	1,022,211
Supplies, Maintenance & Operations	597,685	706,247	658,612	644,969	543,513
Services	55,312	65,036	65,534	67,988	67,592
Total Wastewater Operating Expenses	1,344,949	1,598,974	1,683,265	1,614,720	1,633,316
Operating Income	70,892	1,016,822	(334,740)	(218,729)	510,336
Capital Outlay	-	45,013	155,700	207,182	237,500
Depreciation	266,664	261,466	270,600	270,600	270,600
Asset Transfer for GAAP	(39,759)	(169,520)	(1,085,411)	(1,402,679)	(237,500)
Debt Service Expense	4,136	3,589	3,160	3,160	2,642
Transfers Out	888,727	1,538,742	323,827	223,827	180,848
Transfers In	-	(56,055)	(155,700)	(207,624)	(102,500)
<b>Net Income/(Loss)</b>	<b>(1,048,874)</b>	<b>(606,413)</b>	<b>153,084</b>	<b>686,805</b>	<b>158,746</b>

## Wastewater Utility Fund Revenue

### Proposed Budget

	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24
Wastewater Revenues					
Sewer Revenue Residential	939,310	961,737	967,112	967,112	1,709,775
Sewer Debt Service	40,831	54,320	54,620	54,620	54,077
Sewer Capital	95,042	97,305	97,842	97,842	107,915
Sewer Revenue Commercial	4,418	4,418	4,418	4,418	58,345
Sewer Service Connect Fee	44,800	25,900	31,248	21,248	23,000
Sewer Penalties	3,562	8,258	8,438	8,438	8,438
Sewer Impact Fee	285,883	193,727	166,745	66,745	32,000
Sewer Impact Fee-S Bar Ranch	-	-	-	-	-
Sewer Interest Income	1,509	25,913	18,000	175,000	150,000
Sewer Bad Debt	(116)	(18)	(250)	(492)	(250)
Sewer Grant Revenue	-	1,244,133	-	-	-
SECO EECBG	-	-	-	-	-
Misc/Special Requests	602	103	352	352	352
Third Party Reimbursement	-	-	-	-	-
Sale of Assets	-	-	-	708	-
Grant Revenue	-	-	-	-	-
<b>Total Wastewater Revenues</b>	<b>1,415,841</b>	<b>2,615,796</b>	<b>1,348,525</b>	<b>1,395,991</b>	<b>2,143,652</b>

## Wastewater Utility Fund Operating Expenses Proposed Budget

	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24
Operating Expenses					
Service Salaries	233,087	238,049	270,593	254,050	306,118
Service Overtime	17,868	9,116	4,432	10,778	8,430
Service Taxes - FICA	14,531	14,757	16,892	16,161	19,502
Service Taxes - Medicare	3,398	3,451	3,951	3,780	4,561
Service Workers' Comp	5,700	8,377	9,792	9,808	10,457
Service Taxes - SUTA/FUTA	1,486	136	473	45	518
Service Retirement	18,516	18,236	32,483	31,586	38,823
Service Insurance	36,489	39,252	44,798	38,568	51,630
Sewer Service OPEB	1,226	1,669	-	-	-
Sewer Service Allowance for Vacancies	-	-	-	-	(15,305)
Administration Salaries	277,716	384,087	432,549	400,883	447,540
Administration Overtime	92	181	181	411	186
Administration Taxes - FICA	15,999	21,267	26,662	23,882	27,642
Administration Taxes - Medicare	3,741	5,010	6,235	5,617	6,492
Administration Workers' Comp	751	1,322	1,468	1,470	1,407
Administration Taxes - SUTA/FUTA	1,309	78	477	49	477
Administration Retirement	20,633	27,032	51,270	47,934	55,261
Administration Insurance	38,042	53,196	56,863	56,743	62,530
Administration OPEB	1,367	2,474	-	-	-
Administration Allowance for Vacancies	-	-	-	-	(4,058)
Uniforms	3,469	5,438	5,025	5,025	5,335
Power	37,124	42,770	38,500	42,500	40,000
Maintenance Of Plant/ Lines	48,479	64,643	65,000	62,975	50,000
Sludge Hauling	269,334	323,451	225,000	187,193	25,000
Analysis Fees	23,823	18,248	27,000	27,000	27,000
Chemicals	15,768	14,614	16,500	17,500	32,500
City Management Fee	47,186	48,308	48,576	48,577	88,406
Equipment Maintenance	6,468	11,193	8,235	8,235	9,790
Equipment Gas & Oil	7,601	12,064	9,500	11,500	11,875
Equipment Lease	1,334	7,128	2,500	2,500	2,500
Tools & Minor Equipment	5,832	3,887	13,575	13,575	10,250
Training	3,042	7,760	24,099	21,599	24,064
Utilities & Radios	18,289	21,455	20,171	20,171	26,005
Signal & Telemetry	461	461	-	159	1,920
Building Maintenance	5,976	3,689	9,150	9,150	15,900
Supplies & Consumables	1,978	2,912	1,650	3,150	2,500
Vehicle Maintenance & Repairs	3,542	3,936	5,000	6,000	5,000
Inventory Adjustment	-	1	-	-	-
Utilities/Telephone	8,262	9,412	7,830	7,830	8,130
Dues & Publications	1,007	1,044	2,027	2,027	2,324
Professional Fees	55,312	58,940	55,156	57,181	57,081
Permits & Licenses	1,471	1,684	3,493	3,493	3,693
Liability Insurance	19,462	25,495	28,280	28,127	32,500

	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Prop 2023-24	Item #5.
Office Supplies	3,239	873	2,256	2,256	2,244	
Travel & Meetings	1,676	697	4,000	2,000	4,250	
Software & Computers	46,883	59,602	76,241	97,825	97,024	
Recording/Reporting	101	418	350	350	350	
Sewer Postage	450	548	600	600	600	
Adm Bldg/Equip. Maintenance	-	88	150	-	150	
Billing Statement Charges	3,473	3,567	3,500	3,500	3,500	
Billing Postage	8,980	8,890	8,500	8,500	8,500	
Copier Lease	-	1,745	1,654	1,654	1,954	
Public Relations	-	2,937	4,000	4,429	4,000	
Employment Costs	-	285	1,480	1,480	1,330	
Employee Appreciation	-	2,873	4,898	4,898	5,181	
Miscellaneous	2,977	226	250	-	250	
<b>Total Operating Expenses</b>	<b>1,344,949</b>	<b>1,598,974</b>	<b>1,683,265</b>	<b>1,614,720</b>	<b>1,633,316</b>	

**Wastewater Utility Fund**  
**Capital, Debt, and Non-Cash Expenses**  
**Proposed Budget**

Exhibit A

Item #5.

	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24
<b>Capital Outlays</b>					
Operational Capital	-	45,013	46,200	46,200	-
Wastewater Equipment Purchases	-	-	109,500	160,982	237,500
<b>Total Capital Outlays</b>	<b>-</b>	<b>45,013</b>	<b>155,700</b>	<b>207,182</b>	<b>237,500</b>
<b>Debt Service</b>					
Bond Water Issuance Fees	-	-	-	-	-
Bond Interest Cost	4,136	3,589	3,160	3,160	2,642
Tax Exempt Lease Interest	-	-	-	-	-
<b>Total Debt Service</b>	<b>4,136</b>	<b>3,589</b>	<b>3,160</b>	<b>3,160</b>	<b>2,642</b>
<b>Non-Cash Adjustments</b>					
Transfer To Vehicle Repl. Fund	45,000	27,707	59,240	59,240	40,933
Transfer to Wastewater Capital Fund	843,727	1,511,035	264,587	164,587	139,915
Transfer from ERF	-	(56,055)	(155,700)	(207,624)	(102,500)
Asset Transfers to Balance Sheet	(39,759)	(169,520)	(1,085,411)	(1,402,679)	(237,500)
Sewer Service Depreciation	266,664	261,466	270,600	270,600	270,600
<b>Total Non-Cash Adjustments</b>	<b>1,115,631</b>	<b>1,574,633</b>	<b>(646,684)</b>	<b>(1,115,876)</b>	<b>111,448</b>
<b>Total Capital, Debt, and Non-Cash</b>	<b>1,119,767</b>	<b>1,623,235</b>	<b>(487,824)</b>	<b>(905,534)</b>	<b>351,590</b>

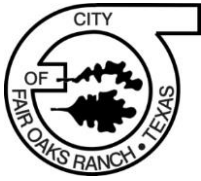
## Wastewater Strategic and Capital Fund

	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed Budget 2023-24
<b>Beginning Fund Balance</b>	345,309	1,087,394	2,257,004	2,257,004	1,221,445
<u>Transfers:</u>					
Transfer from Reserves	-	-	-	-	-
Transfer from Utility Fund	843,727	1,511,035	264,587	164,587	139,915
<b>Total Transfers</b>	<b>843,727</b>	<b>1,511,035</b>	<b>264,587</b>	<b>164,587</b>	<b>139,915</b>
<u>Capital Projects</u>					
Solids Handling	39,759	124,507	-	1,095,497	-
Wastewater Treatment Plant Expansion	-	186,404	929,711	100,000	-
GIS Compatible Work Order System	-	631	-	-	-
	-	-	-	-	-
<u>Non-Capital Projects</u>					
Wastewater Rate Study	50,095	19,930	-	4,649	-
Impact Fee Study	-	-	-	-	-
Project Development	-	-	-	-	-
Wastewater System EPA Risk Assessment	11,788	9,953	-	-	-
<b>Total Expenditures</b>	<b>101,642</b>	<b>341,426</b>	<b>929,711</b>	<b>1,200,146</b>	<b>-</b>
<b>Total Change in Fund Balance</b>	<b>742,085</b>	<b>1,169,610</b>	<b>(665,124)</b>	<b>(1,035,559)</b>	<b>139,915</b>
<b>Ending Fund Balance</b>	<b>1,087,394</b>	<b>2,257,004</b>	<b>1,591,880</b>	<b>1,221,445</b>	<b>1,361,360</b>

Utility Equipment and Vehicle Replacement Fund Exhibit A  
Proposed Budget

Item #5.

	Actual 2020-21	Actual 2021-22	Adopted Budget 2022-23	Projected 2022-23	Proposed 2023-24
<b>Beginning Fund Balance</b>	<b>796,405</b>	<b>886,405</b>	<b>851,091</b>	<b>851,091</b>	<b>567,594</b>
<u>Transfers In:</u>					
Transfer from Water Division	45,000	56,032	66,735	66,735	49,866
Transfer from Wastewater Division	45,000	27,707	59,240	59,240	40,933
<b>Total Transfers In</b>	<b>90,000</b>	<b>83,739</b>	<b>125,975</b>	<b>125,975</b>	<b>90,799</b>
<u>Transfers Out:</u>					
Transfer to Water for Purchases	-	62,998	114,750	201,848	110,000
Transfer to Wastewater for Purchases	-	56,055	155,700	207,624	102,500
<b>Total Transfers Out</b>	<b>-</b>	<b>119,053</b>	<b>270,450</b>	<b>409,472</b>	<b>212,500</b>
<b>Total Change in Fund Balance</b>	<b>90,000</b>	<b>(35,314)</b>	<b>(144,475)</b>	<b>(283,497)</b>	<b>(121,701)</b>
<b>Ending Fund Balance</b>	<b>886,405</b>	<b>851,091</b>	<b>706,616</b>	<b>567,594</b>	<b>445,893</b>



**CITY COUNCIL CONSIDERATION ITEM**  
**CITY OF FAIR OAKS RANCH, TEXAS**  
**September 12, 2023**

AGENDA TOPIC: Consideration and possible action approving the first reading of an ordinance levying a property tax rate of 30.05 cents per \$100 taxable valuation on property in the City of Fair Oaks Ranch for tax year 2023; determining due and delinquent dates; and providing an effective date.

DATE: September 12, 2023

DEPARTMENT: Finance

PRESENTED BY: Summer Fleming, Interim Director of Finance

**INTRODUCTION/BACKGROUND:**

State law requires the City Council to adopt a tax rate to fund the adopted General Fund and Debt Service Fund budgets. At the August 17th City Council meeting, the Council authorized using 28.27 cents as the proposed 2023 M&O tax rate and a 2.29 cents 2023 I&S tax rate for a combined property tax rate of 30.56 cents per \$100 taxable valuation. All required notices were published in the newspaper and on the City's website. A Public Hearing was held September 12, 2023, to afford all citizens the opportunity to be heard on the proposed tax rate.

Through the budget process, the City has been able to balance the budget with a combined tax rate of 30.05 cents per \$100 taxable valuation, which is lower than the proposed maximum tax rate and is lower than the no-new-revenue rate.

**POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:**

1. Complies with state laws in setting the 2023 property tax rate.
2. Establishes the level of taxation necessary to finance City programs and pay for City debt approved in the fiscal year budget.

**LONGTERM FINANCIAL & BUDGETARY IMPACT:**

The total tax rate of 30.05 cents per \$100 taxable valuation has decreased from the prior year tax rate. Budgetary implications in terms of dollars are outlined in the Budget Document.

**LEGAL ANALYSIS:**

Reviewed and approved as to form.

**RECOMMENDATION/PROPOSED MOTION:**

I move to approve an ordinance levying a property tax rate of 30.05 cents per \$100 taxable value for tax year 2023; providing when taxes shall become due and delinquent; and providing an effective date.



**AN ORDINANCE**

**AN ORDINANCE LEVYING AD VALOREM TAXES FOR USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF FAIR OAKS RANCH, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, on August 17, 2023, the City Council established a proposed ad valorem tax rate to support the proposed FY 2023-24 budget and set September 12, 2023, as the date for the public hearing thereon and caused notice of such public hearing to be posted pursuant to Local Government Code §140.010(e)(f) and (g); and,

**WHEREAS**, the public hearing was held on said date and all persons were then afforded an opportunity to appear and object to the proposed ad valorem tax rate; and,

**WHEREAS**, by ordinance the Council will approve the municipal budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024; and

**WHEREAS**, it is necessary that an ordinance be passed levying an ad valorem tax on all property, both real and personal, within the corporate limits of the City of Fair Oaks Ranch, Texas in accordance with said budget and Texas Property Tax Code, §26.05(b).

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH:**

**SECTION 1. TAX LEVY.**

- a. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Fair Oaks Ranch (herein the "City"), upon all property, real, personal, and mixed, in the corporate limits of said City subject to taxation, a tax rate of **\$0.2776** on each \$100 taxable valuation of property, said tax being so levied for the maintenance and operations of the General Fund of the municipal government for FY 2023-24.
- b. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Fair Oaks Ranch (herein the "City"), upon all property, real, personal, and mixed, in the corporate limits of said City subject to taxation, a tax rate of **\$0.0229** on each \$100 taxable valuation of property, said tax being so levied for the debt service principal and interest of the Debt Service Fund of the municipal government for FY 2023-24.
- c. **THIS TAX RATE WILL RAISE LESS TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE LOWERED BY 1.5% AND WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$4.23.**

**SECTION 2. TAX PAYMENT DUE DATE AND DELINQUENT EFFECTIVE DATE.**

- a. Unless the due date has been extended, taxes levied under this ordinance shall be due on October 1, 2023, and if not paid on or before January 31, 2024, shall immediately become delinquent.

b. Taxes shall become a lien upon the property against which assessed, and the Bexar County Tax Office as the collector of property taxes is hereby authorized and empowered to enforce the collection of such taxes according to the Constitution and laws of the State of Texas and ordinances of the City and shall, by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty and interest, and, the interest and penalty collected from such delinquent taxes shall be apportioned to the general fund of the City. All delinquent taxes shall bear interest from date of delinquency at the rate as prescribed by state law.

**SECTION 3. SEVERABILITY.**

If any provision of this ordinance or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this ordinance and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City hereby declares that this ordinance would have been enacted without such invalid provision.

**SECTION 4. EFFECTIVE DATE**

This ordinance shall take effect and be in force from the date after its passage.

**PASSED and APPROVED on first reading this 12th day of September 2023 and recorded as follows:**

	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
<b>Mayor Greg Maxton</b>			
<b>Council Member Stroup</b>			
<b>Council Member Rhoden</b>			
<b>Council Member Bliss</b>			
<b>Mayor Pro Tem Koerner</b>			
<b>Council Member Parker</b>			
<b>Council Member Muenchow</b>			

**PASSED, APPROVED, AND ADOPTED on second reading this 21st day of September 2023 and recorded as follows:**

	<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>
<b>Mayor Greg Maxton</b>			
<b>Council Member Stroup</b>			
<b>Council Member Rhoden</b>			
<b>Council Member Bliss</b>			
<b>Mayor Pro Tem Koerner</b>			
<b>Council Member Parker</b>			
<b>Council Member Muenchow</b>			

\_\_\_\_\_  
Gregory C. Maxton, Mayor

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
Christina Picioccio, TRMC, City Secretary

\_\_\_\_\_  
Denton Navarro Rocha Bernal & Zech, P.C.,  
City Attorney



**CITY COUNCIL CONSIDERATION ITEM**  
**CITY OF FAIR OAKS RANCH, TEXAS**  
**September 12, 2023**

AGENDA TOPIC: Consideration and possible action approving a resolution adopting the FY 2023-24 Pay Schedule for General Government and Police Employees.  
DATE: September 12, 2023  
DEPARTMENT: Administration  
PRESENTED BY: Scott M. Huizenga, Interim City Manager

**INTRODUCTION/BACKGROUND:**

The City Council adopted the Classification and Compensation Study and Analysis (“Compensation Study”) for the City on November 19, 2020. The Compensation Study included a pay philosophy to “bring the City’s salary structure in line with the top third of the market.” The study also included a new Pay Schedule establishing Pay Grades and Steps for all Classified Civilian, Non-Civilian, and Seasonal positions.

The study provides several recommendations for future years including the following.

- The City make annual across-the-board adjustments based on a percentage of base pay, and that those adjustments always be applied to the City’s salary schedules.
- Schedule adjustments should be at least equivalent to the percent change in the U.S. Department of Labor’s Employment Cost Index (ECI) for salaries and wages over the preceding 12-month period available from the U.S. Bureau of Labor Statistics.
- ECI figures should be supplemented by calls to the benchmark employers used in this study and/or review of other supplemental data to determine what the market in which City of Fair Oaks Ranch competes is planning for salary structure adjustments.

The City Council at its August 3, 2023 workshop reviewed ECI data and proposed job classification adjustments. For the 12-month period ending June 2023, the ECI for wages and salaries of U.S Civilian workers was 4.6 percent. The ECI for the West South Central census region, which includes Texas, was 2.5 percent.

The FY 2023-24 Proposed Budget includes a 2.5 percent across-the-board adjustment based on council guidance and the following adjustments to the classification and compensation schedule.

- Creation of a new Corporal classification and placement on a new pay grade between Police Officer and Sergeant. The new Non-Civilian Pay Schedule would be structured as follows: Police Officers PD-6, Corporals PD-7, Sergeants PD-8, Lieutenant PD-9.
- Creation of a Human Resources Generalist classification and placement on the pay schedule at Pay Grade 25.
- Reallocation of the Maintenance Technician classification from Pay Grade 13 to Pay Grade 14 of the pay schedule.

- Reclassification of the Administrative Assistant position for Public Works to Administrative Support Specialist in the same pay grade.
- Addition of 2 new items to the Certification and Stipend list.
  - Night Shift Differential at a rate of \$1,200 per year.
  - Licensed Court Interpreter at a rate of \$1,500 per year.

**POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:**

Project 5.1.1 of the Strategic Action Plan is to Evaluate & Update Compensation and Benefit Plans inclusive of Exempt/Non-Exempt status. Best practice as detailed in the Compensation Study is to update the Pay Schedule annually based on ECI data with additional consideration for benchmark employers and other supplemental data.

**LONG-TERM FINANCIAL & BUDGETARY IMPACT:**

The combined fiscal impact of the changes to the compensation plan is approximately \$198,000 in the General Fund and \$47,000 in the Utility Fund.

**LEGAL ANALYSIS:**

N/A

**RECOMMENDATION/PROPOSED MOTION:**

I move to approve a resolution adopting the FY 2023-24 Pay Schedule for General Government and Police Employees.

**A RESOLUTION**

**A RESOLUTION OF THE CITY OF FAIR OAKS RANCH, TEXAS ADOPTING THE FY 2023-24 PAY SCHEDULE FOR GENERAL GOVERNMENT AND POLICE EMPLOYEES.**

**WHEREAS**, the City Council of the City of Fair Oaks Ranch, Texas, on November 19, 2020, approved the Classification and Compensation Study and Analysis (“Compensation Study”) for the City of Fair Oaks Ranch, Texas; and,

**WHEREAS**, the Compensation Study includes the adopted City of Fair Oaks Ranch Pay Schedule providing for Pay Groups and Steps of all classified positions; and,

**WHEREAS**, the Compensation Study adopted a compensation philosophy to compete in the top third of the market for classified positions; and,

**WHEREAS**, the Compensation Study recommends making annual across-the-board adjustments based on a percentage of base pay and applying those adjustments to the City’s salary schedules; and,

**WHEREAS**, schedule adjustments should be at least equivalent to the percent change in the U.S. Department of Labor’s Employment Cost Index (ECI) for salaries and wages over the preceding 12-month period and other supplemental data; and,

**WHEREAS**, the ECI for Civilian salaries and wages over the preceding 12-month period as of June 2023 was 4.6 percent for the U.S. and 2.5 percent for the West South Central Census region.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FAIR OAKS RANCH, TEXAS THAT:**

**Section 1.** The City Council adopts the Pay Schedule for General Government and Police Employees in **Attachment A** providing for a 2.5 percent across-the-board adjustment for pay effective October 1, 2023.

**Section 2.** All **eligible** employees shall receive a Merit (Step) increase of 2.5 percent to be provided on the first pay period of October 2023.

**Section 3.** The recitals contained in the preamble hereof are hereby found to be true, and such recitals are hereby made a part of this resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

**Section 4.** All resolutions or parts thereof, which are in conflict or inconsistent with any provision of this resolution are hereby repealed to the extent of such conflict, and the provision of this resolution shall be and remain controlling as to the matters resolved herein.

**Section 5.** This resolution shall be construed and enforced in accordance with the laws of the State of Texas and the United States of America.

**Section 6.** If any provision of this resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this resolution and the application of such provision to other persons and circumstances shall nevertheless

be valid, and the City Council hereby declares that this resolution would have been enacted without such invalid provision.

**Section 7.** It is officially found, determined, and declared that the meeting at which this resolution is adopted was open to the public and that public notice of the time, place and subject matter of the public business to be considered at such meeting, including this resolution, was given, all as required Chapter 551, Texas Government Code, as amended.

**Section 8.** This resolution shall be in force and effect from and after its final passage, and it is so resolved.

**PASSED, APPROVED, and ADOPTED on the 12<sup>th</sup> day of September 2023.**

\_\_\_\_\_  
Gregory C. Maxton, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Christina Picioccio, TRMC, City Secretary

\_\_\_\_\_  
Denton Navarro Rocha Bernal & Zech, P.C.,  
City Attorney

**CITY OF FAIR OAKS RANCH  
FY 2023-2024 PROPOSED PAY SCHEDULE - GENERAL GOVERNMENT**

**Effective: 10/01/2023**

PAY GROUP	JOB TITLES	PAY BASIS	STEP	STEP	STEP	STEP	STEP	MAXIMUM OF PAY RANGE
			1	2	3	4	5	
1		A	20,176.00	20,675.20	21,195.20	21,715.20	22,256.00	30,680.00
		B	776.00	795.20	815.20	835.20	856.00	1,180.00
		H	9.70	9.94	10.19	10.44	10.70	14.75
2		A	21,195.20	21,715.20	22,256.00	22,817.60	23,379.20	32,240.00
		B	815.20	835.20	856.00	877.60	899.20	1,240.00
		H	10.19	10.44	10.70	10.97	11.24	15.50
3		A	22,256.00	22,817.60	23,379.20	23,961.60	24,564.80	33,883.20
		B	856.00	877.60	899.20	921.60	944.80	1,303.20
		H	10.70	10.97	11.24	11.52	11.81	16.29
4		A	23,379.20	23,961.60	24,564.80	25,188.80	25,812.80	35,609.60
		B	899.20	921.60	944.80	968.80	992.80	1,369.60
		H	11.24	11.52	11.81	12.11	12.41	17.12
5		A	24,564.80	25,188.80	25,812.80	26,457.60	27,123.20	37,419.20
		B	944.80	968.80	992.80	1,017.60	1,043.20	1,439.20
		H	11.81	12.11	12.41	12.72	13.04	17.99
6		A	25,812.80	26,457.60	27,123.20	27,809.60	28,496.00	39,312.00
		B	992.80	1,017.60	1,043.20	1,069.60	1,096.00	1,512.00
		H	12.41	12.72	13.04	13.37	13.70	18.90
7		A	27,123.20	27,809.60	28,496.00	29,203.20	29,931.20	41,288.00
		B	1,043.20	1,069.60	1,096.00	1,123.20	1,151.20	1,588.00
		H	13.04	13.37	13.70	14.04	14.39	19.85
8		A	28,496.00	29,203.20	29,931.20	30,680.00	31,449.60	43,388.80
		B	1,096.00	1,123.20	1,151.20	1,180.00	1,209.60	1,668.80
		H	13.70	14.04	14.39	14.75	15.12	20.86
9		A	29,931.20	30,680.00	31,449.60	32,240.00	33,051.20	45,572.80
		B	1,151.20	1,180.00	1,209.60	1,240.00	1,271.20	1,752.80
		H	14.39	14.75	15.12	15.50	15.89	21.91
10		A	31,449.60	32,240.00	33,051.20	33,883.20	34,736.00	47,881.60
		B	1,209.60	1,240.00	1,271.20	1,303.20	1,336.00	1,841.60
		H	15.12	15.50	15.89	16.29	16.70	23.02
11		A	33,051.20	33,883.20	34,736.00	35,609.60	36,504.00	50,315.20
		B	1,271.20	1,303.20	1,336.00	1,369.60	1,404.00	1,935.20
		H	15.89	16.29	16.70	17.12	17.55	24.19
12	Custodian/Maint Wkr	A	34,736.00	35,609.60	36,504.00	37,419.20	38,355.20	52,852.80
		B	1,336.00	1,369.60	1,404.00	1,439.20	1,475.20	2,032.80
		H	16.70	17.12	17.55	17.99	18.44	25.41

A = Annual  
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PAY GROUP	JOB TITLES	PAY BASIS	STEP	STEP	STEP	STEP	STEP	MAXIMUM OF PAY RANGE
			1	2	3	4	5	
13	Animal Services Officer	A	36,504.00	37,419.20	38,355.20	39,312.00	40,289.60	55,536.00
		B	1,404.00	1,439.20	1,475.20	1,512.00	1,549.60	2,136.00
		H	17.55	17.99	18.44	18.90	19.37	26.70
14	Administrative Clerk Utilities Clerk Utility Technician Maintenance Tech	A	38,355.20	39,312.00	40,289.60	41,288.00	42,328.00	58,344.00
		B	1,475.20	1,512.00	1,549.60	1,588.00	1,628.00	2,244.00
		H	18.44	18.90	19.37	19.85	20.35	28.05
15		A	40,289.60	41,288.00	42,328.00	43,388.80	44,470.40	61,297.60
		B	1,549.60	1,588.00	1,628.00	1,668.80	1,710.40	2,357.60
		H	19.37	19.85	20.35	20.86	21.38	29.47
16	Admin. Support Specialist Court Clerk W/WW Operator I	A	42,328.00	43,388.80	44,470.40	45,572.80	46,716.80	64,417.60
		B	1,628.00	1,668.80	1,710.40	1,752.80	1,796.80	2,477.60
		H	20.35	20.86	21.38	21.91	22.46	30.97
17	Maintenance Lead Payroll/AP Specialist W/WW Operator II	A	44,470.40	45,572.80	46,716.80	47,881.60	49,088.00	67,662.40
		B	1,710.40	1,752.80	1,796.80	1,841.60	1,888.00	2,602.40
		H	21.38	21.91	22.46	23.02	23.60	32.53
18	Code Compliance Offr W/WW Operator III	A	46,716.80	47,881.60	49,088.00	50,315.20	51,563.20	71,073.60
		B	1,796.80	1,841.60	1,888.00	1,935.20	1,983.20	2,733.60
		H	22.46	23.02	23.60	24.19	24.79	34.17
19	Deputy City Secretary	A	49,088.00	50,315.20	51,563.20	52,852.80	54,184.00	74,672.00
		B	1,888.00	1,935.20	1,983.20	2,032.80	2,084.00	2,872.00
		H	23.60	24.19	24.79	25.41	26.05	35.90
20	Building Inspector	A	51,563.20	52,852.80	54,184.00	55,536.00	56,929.60	78,457.60
		B	1,983.20	2,032.80	2,084.00	2,136.00	2,189.60	3,017.60
		H	24.79	25.41	26.05	26.70	27.37	37.72
21	Court Administrator GIS Technician	A	54,184.00	55,536.00	56,929.60	58,344.00	59,800.00	82,430.40
		B	2,084.00	2,136.00	2,189.60	2,244.00	2,300.00	3,170.40
		H	26.05	26.70	27.37	28.05	28.75	39.63
22	Accountant I Environmental Proj Mgr	A	56,929.60	58,344.00	59,800.00	61,297.60	62,836.80	86,611.20
		B	2,189.60	2,244.00	2,300.00	2,357.60	2,416.80	3,331.20
		H	27.37	28.05	28.75	29.47	30.21	41.64
23	HR/Comms Specialist Infrastructure Inspector IT Network Specialist	A	59,800.00	61,297.60	62,836.80	64,417.60	66,019.20	91,000.00
		B	2,300.00	2,357.60	2,416.80	2,477.60	2,539.20	3,500.00
		H	28.75	29.47	30.21	30.97	31.74	43.75
24	Maintenance Supvr	A	62,836.80	64,417.60	66,019.20	67,662.40	69,347.20	95,596.80
		B	2,416.80	2,477.60	2,539.20	2,602.40	2,667.20	3,676.80
		H	30.21	30.97	31.74	32.53	33.34	45.96
25	HR Generalist Multimedia Communications Officer	A	66,019.20	67,662.40	69,347.20	71,073.60	72,841.60	100,443.20
		B	2,539.20	2,602.40	2,667.20	2,733.60	2,801.60	3,863.20
		H	31.74	32.53	33.34	34.17	35.02	48.29

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PAY GROUP	JOB TITLES	PAY BASIS	STEP	STEP	STEP	STEP	STEP	MAXIMUM OF PAY RANGE
			1	2	3	4	5	
26	Procurement Manager Wastewater Supervisor Water Supervisor	A	69,347.20	71,073.60	72,841.60	74,672.00	76,544.00	105,539.20
		B	2,667.20	2,733.60	2,801.60	2,872.00	2,944.00	4,059.20
		H	33.34	34.17	35.02	35.90	36.80	50.74
27	Accounting Manager Building Official City Secretary	A	72,841.60	74,672.00	76,544.00	78,457.60	80,412.80	110,884.80
		B	2,801.60	2,872.00	2,944.00	3,017.60	3,092.80	4,264.80
		H	35.02	35.90	36.80	37.72	38.66	53.31
28		A	76,544.00	78,457.60	80,412.80	82,430.40	84,489.60	116,500.80
		B	2,944.00	3,017.60	3,092.80	3,170.40	3,249.60	4,480.80
		H	36.80	37.72	38.66	39.63	40.62	56.01
29		A	80,412.80	82,430.40	84,489.60	86,611.20	88,774.40	122,408.00
		B	3,092.80	3,170.40	3,249.60	3,331.20	3,414.40	4,708.00
		H	38.66	39.63	40.62	41.64	42.68	58.85
30		A	84,489.60	86,611.20	88,774.40	91,000.00	93,267.20	128,606.40
		B	3,249.60	3,331.20	3,414.40	3,500.00	3,587.20	4,946.40
		H	40.62	41.64	42.68	43.75	44.84	61.83
31	Assistant Director of Public Works	A	88,774.40	91,000.00	93,267.20	95,596.80	97,988.80	135,116.80
		B	3,414.40	3,500.00	3,587.20	3,676.80	3,768.80	5,196.80
		H	42.68	43.75	44.84	45.96	47.11	64.96
32	Mgr of Engineering Svcs	A	93,267.20	95,596.80	97,988.80	100,443.20	102,960.00	141,939.20
		B	3,587.20	3,676.80	3,768.80	3,863.20	3,960.00	5,459.20
		H	44.84	45.96	47.11	48.29	49.50	68.24
33		A	97,988.80	100,443.20	102,960.00	105,539.20	108,180.80	149,136.00
		B	3,768.80	3,863.20	3,960.00	4,059.20	4,160.80	5,736.00
		H	47.11	48.29	49.50	50.74	52.01	71.70
34	IT Manager	A	102,960.00	105,539.20	108,180.80	110,884.80	113,651.20	156,686.40
		B	3,960.00	4,059.20	4,160.80	4,264.80	4,371.20	6,026.40
		H	49.50	50.74	52.01	53.31	54.64	75.33
35	Dir of HR & Commun Public Works Director	A	108,180.80	110,884.80	113,651.20	116,500.80	119,412.80	164,611.20
		B	4,160.80	4,264.80	4,371.20	4,480.80	4,592.80	6,331.20
		H	52.01	53.31	54.64	56.01	57.41	79.14
36		A	113,651.20	116,500.80	119,412.80	122,408.00	125,465.60	172,952.00
		B	4,371.20	4,480.80	4,592.80	4,708.00	4,825.60	6,652.00
		H	54.64	56.01	57.41	58.85	60.32	83.15
37	Chief of Police Director of Finance	A	119,412.80	122,408.00	125,465.60	128,606.40	131,830.40	181,708.80
		B	4,592.80	4,708.00	4,825.60	4,946.40	5,070.40	6,988.80
		H	57.41	58.85	60.32	61.83	63.38	87.36
38		A	125,465.60	128,606.40	131,830.40	135,116.80	138,486.40	190,902.40
		B	4,825.60	4,946.40	5,070.40	5,196.80	5,326.40	7,342.40
		H	60.32	61.83	63.38	64.96	66.58	91.78

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PAY GROUP	JOB TITLES	PAY BASIS	STEP	STEP	STEP	STEP	STEP	MAXIMUM OF PAY RANGE
			1	2	3	4	5	
39		A	131,830.40	135,116.80	138,486.40	141,939.20	145,496.00	200,553.60
		B	5,070.40	5,196.80	5,326.40	5,459.20	5,596.00	7,713.60
		H	63.38	64.96	66.58	68.24	69.95	96.42
40	Assistant City Manager	A	138,486.40	141,939.20	145,496.00	149,136.00	152,859.20	210,704.00
		B	5,326.40	5,459.20	5,596.00	5,736.00	5,879.20	8,104.00
		H	66.58	68.24	69.95	71.70	73.49	101.30
41		A	145,496.00	149,136.00	152,859.20	156,686.40	160,596.80	221,374.40
		B	5,596.00	5,736.00	5,879.20	6,026.40	6,176.80	8,514.40
		H	69.95	71.70	73.49	75.33	77.21	106.43
42		A	152,859.20	156,686.40	160,596.80	164,611.20	168,729.60	232,585.60
		B	5,879.20	6,026.40	6,176.80	6,331.20	6,489.60	8,945.60
		H	73.49	75.33	77.21	79.14	81.12	111.82
43		A	160,596.80	164,611.20	168,729.60	172,952.00	177,278.40	244,379.20
		B	6,176.80	6,331.20	6,489.60	6,652.00	6,818.40	9,399.20
		H	77.21	79.14	81.12	83.15	85.23	117.49
44		A	168,729.60	172,952.00	177,278.40	181,708.80	186,243.20	256,755.20
		B	6,489.60	6,652.00	6,818.40	6,988.80	7,163.20	9,875.20
		H	81.12	83.15	85.23	87.36	89.54	123.44
45	City Manager	A	177,278.40	181,708.80	186,243.20	190,902.40	195,665.60	269,755.20
		B	6,818.40	6,988.80	7,163.20	7,342.40	7,525.60	10,375.20
		H	85.23	87.36	89.54	91.78	94.07	129.69
46		A	186,243.20	190,902.40	195,665.60	200,553.60	205,566.40	283,400.00
		B	7,163.20	7,342.40	7,525.60	7,713.60	7,906.40	10,900.00
		H	89.54	91.78	94.07	96.42	98.83	136.25
47		A	195,665.60	200,553.60	205,566.40	210,704.00	215,966.40	297,752.00
		B	7,525.60	7,713.60	7,906.40	8,104.00	8,306.40	11,452.00
		H	94.07	96.42	98.83	101.30	103.83	143.15
48		A	205,566.40	210,704.00	215,966.40	221,374.40	226,907.20	312,832.00
		B	7,906.40	8,104.00	8,306.40	8,514.40	8,727.20	12,032.00
		H	98.83	101.30	103.83	106.43	109.09	150.40
49		A	215,966.40	221,374.40	226,907.20	232,585.60	238,409.60	328,660.80
		B	8,306.40	8,514.40	8,727.20	8,945.60	9,169.60	12,640.80
		H	103.83	106.43	109.09	111.82	114.62	158.01
50		A	226,907.20	232,585.60	238,409.60	244,379.20	250,494.40	345,300.80
		B	8,727.20	8,945.60	9,169.60	9,399.20	9,634.40	13,280.80
		H	109.09	111.82	114.62	117.49	120.43	166.01
51		A	238,409.60	244,379.20	250,494.40	256,755.20	263,182.40	362,772.80
		B	9,169.60	9,399.20	9,634.40	9,875.20	10,122.40	13,952.80
		H	114.62	117.49	120.43	123.44	126.53	174.41

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**CITY OF FAIR OAKS RANCH  
FY 2023-2024 RECOMMENDED PAY SCHEDULE - POLICE  
Effective: 10/01/2023**

PAY GROUP	PAY BASIS	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13	STEP 14
	A - 2184	58,684.08	60,147.36	61,654.32	63,204.96	64,777.44	66,393.60	68,053.44	69,756.96	71,504.16	73,295.04	75,129.60	77,007.84	78,929.76	80,895.36
<b>PD-6</b>	A - 2080	58,676.80	60,153.60	61,651.20	63,190.40	64,771.20	66,393.60	68,057.60	69,763.20	71,510.40	73,299.20	75,129.60	77,001.60	78,936.00	80,912.00
Police	B	2,256.80	2,313.60	2,371.20	2,430.40	2,491.20	2,553.60	2,617.60	2,683.20	2,750.40	2,819.20	2,889.60	2,961.60	3,036.00	3,112.00
Officer	H-2184	26.87	27.54	28.23	28.94	29.66	30.40	31.16	31.94	32.74	33.56	34.40	35.26	36.14	37.04
	H-2080	28.21	28.92	29.64	30.38	31.14	31.92	32.72	33.54	34.38	35.24	36.12	37.02	37.95	38.90
	A - 2184	66,393.60	68,053.44	69,756.96	71,504.16	73,295.04	75,129.60	77,007.84	78,929.76	80,895.36	82,926.48	85,001.28	87,119.76	89,303.76	91,531.44
<b>PD-7</b>	A - 2080	66,393.60	68,057.60	69,763.20	71,510.40	73,299.20	75,129.60	77,001.60	78,936.00	80,912.00	82,929.60	85,009.60	87,131.20	89,315.20	91,540.80
Police	B	2,553.60	2,617.60	2,683.20	2,750.40	2,819.20	2,889.60	2,961.60	3,036.00	3,112.00	3,189.60	3,269.60	3,351.20	3,435.20	3,520.80
Corporal	H-2184	30.40	31.16	31.94	32.74	33.56	34.40	35.26	36.14	37.04	37.97	38.92	39.89	40.89	41.91
	H-2080	31.92	32.72	33.54	34.38	35.24	36.12	37.02	37.95	38.90	39.87	40.87	41.89	42.94	44.01
	A - 2184	79,170.00	81,157.44	83,188.56	85,263.36	87,403.68	89,587.68	91,837.20	94,130.40	96,489.12	98,891.52	101,359.44	103,892.88		
<b>PD-8</b>	A - 2080	79,164.80	81,140.80	83,179.20	85,259.20	87,380.80	89,564.80	91,811.20	94,099.20	96,449.60	98,862.40	101,337.60	103,875.20		
Police	B	3,044.80	3,120.80	3,199.20	3,279.20	3,360.80	3,444.80	3,531.20	3,619.20	3,709.60	3,802.40	3,897.60	3,995.20		
Sergeant	H-2184	36.25	37.16	38.09	39.04	40.02	41.02	42.05	43.10	44.18	45.28	46.41	47.57		
	H-2080	38.06	39.01	39.99	40.99	42.01	43.06	44.14	45.24	46.37	47.53	48.72	49.94		
	A - 2184	87,491.04	89,675.04	91,924.56	94,217.76	96,576.48	99,000.72	101,468.64	104,002.08	106,601.04	109,265.52	111,995.52	114,791.04		
<b>PD-9</b>	A - 2080	87,484.80	89,668.80	91,915.20	94,203.20	96,553.60	98,966.40	101,441.60	103,979.20	106,579.20	109,241.60	111,966.40	114,774.40		
Police	B	3,364.80	3,448.80	3,535.20	3,623.20	3,713.60	3,806.40	3,901.60	3,999.20	4,099.20	4,201.60	4,306.40	4,414.40		
Lieutenant	H-2184	40.06	41.06	42.09	43.14	44.22	45.33	46.46	47.62	48.81	50.03	51.28	52.56		
	H-2080	42.06	43.11	44.19	45.29	46.42	47.58	48.77	49.99	51.24	52.52	53.83	55.18		

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**CITY OF FAIR OAKS RANCH**  
**Effective 10/01/2023**  
**PROPOSED PAY SCHEDULE - SEASONAL**

GROUP		PAY BASIS	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
1		A	16,873.63	17,295.47	17,727.86	18,171.06	18,625.34
		M	1,406.14	1,441.29	1,477.32	1,514.26	1,552.11
		SM	703.07	720.64	738.66	757.13	776.06
		H	8.11	8.32	8.52	8.74	8.95
2		A	17,727.86	18,171.06	18,625.34	19,090.97	19,568.24
		M	1,477.32	1,514.26	1,552.11	1,590.91	1,630.69
		SM	738.66	757.13	776.06	795.46	815.34
		H	8.52	8.74	8.95	9.18	9.41
3		A	18,625.34	19,090.97	19,568.24	20,057.45	20,558.89
		M	1,552.11	1,590.91	1,630.69	1,671.45	1,713.24
		SM	776.06	795.46	815.34	835.73	856.62
		H	8.95	9.18	9.41	9.64	9.88
4		A	19,568.24	20,057.45	20,558.89	21,072.86	21,599.68
		M	1,630.69	1,671.45	1,713.24	1,756.07	1,799.97
		SM	815.34	835.73	856.62	878.04	899.99
		H	9.41	9.64	9.88	10.13	10.38
5		A	20,558.89	21,072.86	21,599.68	22,139.67	22,693.16
		M	1,713.24	1,756.07	1,799.97	1,844.97	1,891.10
		SM	856.62	878.04	899.99	922.49	945.55
		H	9.88	10.13	10.38	10.64	10.91
6		A	21,599.68	22,139.67	22,693.16	23,260.49	23,842.00
		M	1,799.97	1,844.97	1,891.10	1,938.37	1,986.83
		SM	899.99	922.49	945.55	969.19	993.42
		H	10.38	10.64	10.91	11.18	11.46
7		A	22,693.16	23,260.49	23,842.00	24,438.05	25,049.00
		M	1,891.10	1,938.37	1,986.83	2,036.50	2,087.42
		SM	945.55	969.19	993.42	1,018.25	1,043.71
		H	10.91	11.18	11.46	11.75	12.04
8		A	23,842.00	24,438.05	25,049.00	25,675.23	26,317.11
		M	1,986.83	2,036.50	2,087.42	2,139.60	2,193.09
		SM	993.42	1,018.25	1,043.71	1,069.80	1,096.55
		H	11.46	11.75	12.04	12.34	12.65
9		A	25,049.00	25,675.23	26,317.11	26,975.04	27,649.42
		M	2,087.42	2,139.60	2,193.09	2,247.92	2,304.12
		SM	1,043.71	1,069.80	1,096.55	1,123.96	1,152.06
		H	12.04	12.34	12.65	12.97	13.29
10		A	26,317.11	26,975.04	27,649.42	28,340.66	29,049.18
		M	2,193.09	2,247.92	2,304.12	2,361.72	2,420.77
		SM	1,096.55	1,123.96	1,152.06	1,180.86	1,210.38
		H	12.65	12.97	13.29	13.63	13.97
11	Utility Tech Maintenance Tech	A	27,649.42	28,340.66	29,049.18	29,775.41	30,519.80
		M	2,304.12	2,361.72	2,420.77	2,481.28	2,543.32
		SM	1,152.06	1,180.86	1,210.38	1,240.64	1,271.66
		H	13.29	13.63	13.97	14.32	14.67

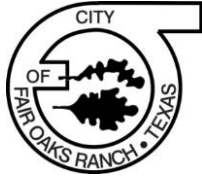
A = Annual  
B = Biweekly  
H = Hourly

**PROPOSED CERTIFICATION UPDATES FY 2023-24**

Department	Certification Name	Cert/Stpd. Amount
<b>Administration</b>	Bilingual Pay	\$600.00
	Certified Public Manager	\$1,200.00
	Microsoft Specialty	\$100.00
<b>Building Codes</b>	Bilingual Pay	\$600.00
	Certified Building Inspector	\$300.00
	Permit Technician	\$300.00
<b>City Secretary</b>	Bilingual Pay	\$600.00
	FORMDD City Secretary	\$910.00
	Municipal City Clerk	\$900.00
	Parliamentary Procedure	\$300.00
<b>Engineering Services</b>	AICP	\$1,200.00
	Bilingual Pay	\$600.00
	Certified Flood Plain Manager	\$600.00
	Certified Public Infrastructure Inspector	\$1,000.00
	Certified Stormwater Inspector	\$600.00
	GIS Professional	\$600.00
<b>Finance</b>	Bilingual Pay	\$600.00
	Certified Government Finance Officer (CGFO)	\$1,200.00
	Certified Payroll Professional	\$300.00
	Certified Public Accountant (CPA)	\$2,500.00
	FORMDD Investment Officer	\$1,300.00
	Texas Procurement Manager	\$600.00
<b>HR/Comms</b>	Bilingual Pay	\$600.00
	HRP Professional Level	\$600.00
	HRP Senior Professional Level	\$1,600.00
	Public Information Officer	\$700.00

Department	Certification Name	Cert/Stpd. Amount
<b>IT</b>	Bilingual Pay Certified Government Chief Information Officer Certified Information Security Manager Certified Information System Security Professional Cisco Certified Network Professional Net (+) Sec (+)	\$600.00 \$1,200.00 \$1,000.00 \$900.00 \$900.00 \$600.00 \$600.00
<b>Municipal Court</b>	Bilingual Pay Court Clerk Level II Court Clerk Level III Licensed Court Interpreter	\$600.00 \$800.00 \$1,200.00 \$1,500.00
<b>Police / Public Safety</b>	Bilingual Pay ASCM Physical Trainer College Degree - Associates College Degree - Bachelors Field Training Officer Investigator (CID) K-9 Handler Microsoft Specialty P.O Cert - Intermediate P.O Cert - Advanced P.O Cert - Master UoF - Firearms Instructor UoF - Patrol Rifle Instructor UoF - Taser Instructor UoF - Baton & Handcuff Instructor Night Shift Differential	\$600.00 \$600.00 \$1,000.00 \$2,000.00 \$600.00 \$1,000.00 \$1,000.00 \$100.00 \$600.00 \$1,200.00 \$1,800.00 \$300.00 \$300.00 \$300.00 \$300.00 \$1,200.00

Department	Certification Name	Cert/Stpd. Amount
<b>Public Works / Utilities</b>	Bilingual Pay	\$600.00
	HVAC Certified	\$300.00
	Microsoft Specialty	\$100.00
	NASSCO Certified	\$300.00
	Public Fleet Professional	\$600.00
	Water B	\$900.00
	Wastewater B	\$1,000.00
	Water A	\$1,400.00
	Wastewater A	\$1,500.00



**CITY COUNCIL DISCUSSION ITEM**  
**CITY OF FAIR OAKS RANCH, TEXAS**  
**September 12, 2023**

AGENDA TOPIC: Discussion to determine potential council appointments for various boards, committees, and commissions  
DATE: September 12, 2023  
DEPARTMENT: City Council  
PRESENTED BY: Gregory C. Maxton, Mayor

**INTRODUCTION/BACKGROUND:**

Our City Council appoints council members to serve as members or liaisons on several boards or committees. As a member, the council member is an active participant of the group and contributes and votes with all other members to accomplish the goals of the board or committee. As a liaison, a council member’s primary role is to serve as a contact person and facilitate communications between the designated board or committee and City Council. A liaison has no voting privileges and no authority related to the board or committee they are assigned to.

This agenda item is to review all the positions where council members are assigned to serve, whether as active members, or as liaisons, in conjunction with the timeframe of appointing board, committee, and commission members, and to appoint council members at the September 21, 2023, meeting. This will align with the fiscal year renewal of boards, committees, and commissions of October 1<sup>st</sup>.

My belief is that the City Council should review and update this list annually.

To facilitate your discussion, the next page provides a list of prior appointments. **Attachment A** provides a list of potential new appointments.

**POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:**

1. As a member, provides council member participation in several areas where boards and committees impact our city operations.
2. As a member or as a liaison, provides a means to gain information which can be reported back to all council members during our council meetings, keeping council and residents informed of the actions of the committees and boards.

**LONGTERM FINANCIAL & BUDGETARY IMPACT:**

N/A

**LEGAL ANALYSIS:**

N/A

**RECOMMENDATION/PROPOSED MOTION:**

None



**Audit Committee Members**

- 1.
2. Greg Maxton
3. Chesley Muenchow

**Branding Committee Members**

1. Laura Koerner
2. Scott Parker
3. Michelle Bliss

**Wildlife Education Committee Members**

1. Michelle Bliss
2. Scott Parker
3. Chesley Muenchow

**Liaison to Fire Department**

- 1.

**Liaison to Capital Improvements Advisory Committee**

1. Emily Stroup

**Liaison to Boerne Independent School District**

1. Chesley Muenchow

**Court Security Committee**

1. Emily Stroup

**Emergency Management Committee**

1. Gregory C. Maxton
2. Laura Koerner
3. Scott Parker

**Greater Bexar County Council of Cities****Kendall County Commissioners Meeting**

POTENTIAL APPOINTMENT OPPORTUNITES

Organizations			
Organization	Meetings	Objectives	Notes
<p>(AACOG) Alamo Area Council of Governments</p>	<p>4th Wednesay of the month @ 10 am  Al J. Notzon III Board Room 8700 Tesoro Dr., Suite 100 San Antonio, TX 78217</p>	<p>Defined as a political subdivision of the State of Texas, the Alamo Area Council of Governments (AACOG) was established in 1967 under Chapter 391 of the Local Government Code as a voluntary association of local governments and organizations that serves its members through planning, information, and coordination activities. AACOG serves the Alamo Area/State Planning Region 18, which covers 13 counties and 12,582 square miles. Comprising the area planning region are Atascosa, Bandera, Bexar, Comal, Frio, Gillespie, Guadalupe, Karnes, Kendall, Kerr, Medina, McMullen, and Wilson counties.</p>	<p>Diane Rath, Executive Director drath@aacog.com</p> <p><u>Standing Committees</u> AACOG Executivve 911 Advisory Air Quality Bexar Senior Advisory Comprehensive Economic Development Strategy (CEDES) Community Affairs Criminal Justice Advisory Housting Advisory IDD Servcies Advisory Regional Emergency Preparedness Advisory</p>
<p>ACCOG</p>	<p>3rd Wednesday every other month @ 12 pm  2700 NE Loop 410, Suite 101 San Antonio, TX 78217</p>	<p>Intergovernmental information exchange, regional coordination, etc.</p>	<p>Attend by regional Mayor's  Al Suarez, Mayor of Converse serves as the Chair</p>
<p>(AAMPO) Alamo Area Metropolitan Planning Orginzation</p>	<p>4th Monday of each month @ 1:30 pm  Via Metro Center Community Room 1021 San Pedro San Antonio, TX</p>	<p>The purpose of the TPB is to oversee the continuous, comprehensive, and cooperative transportation planning process conducted for the metropolitan area. The TPB must approve all transportation projects in the region for federal funding, altogether over \$200 million in projects annually. The TPB is supported by an MPO staff of fourteen, receives technical advice from the Technical Advisory Committee (TAC) and alternative transportation recommendations from the Active Transportation Advisory Committee (ATAC).</p>	<p>The Transportation Policy Board of the Alamo Area MPO is comprised of 21 (14 elected and 7 appointed) voting members representing the Cities of Boerne, New Braunfels, San Antonio, and Seguin; counties of Bexar, Comal and Guadalupe; the Advanced Transportation District; the Alamo Regional Mobility Authority; the Greater Bexar County Council of Cities; the Northeast Partnership; the Texas Department of Transportation and VIA Metropolitan Transit. There are also ex- officio, non-voting Board members representing the Federal Highway Administration, San Antonio Mobility Coalition, Texas Department of Transportation and non-governmental interests.</p>

POTENTIAL APPOINTMENT OPPORTUNITES

Organizations			
Organization	Meetings	Objectives	Notes
AAMPO	<p>As Needed</p> <p>825 South Saint Mary's St. San Antonio, TX 78205</p>	<p>The Executive Committee meets as needed and reports and makes recommendations to the Transportation Policy Board. If a member of the Executive Committee is unable to attend an Executive Committee meeting, they may designate an alternate to attend such meeting.</p>	<p>The Executive Committee is comprised of nine Transportation Policy Board (TPB) members. The Chair and Vice-Chair of the Transportation Policy Board serve as the Chair and Vice-Chair of the Executive Committee. Seven (7) other members will be recommended by the Chair and appointed by the Transportation Policy Board as follows: one member each representing the City of San Antonio, Bexar County, Texas Department of Transportation, Elected Bexar County area suburban city representative, VIA Metropolitan Transit, Comal County geographic area representative, and Guadalupe County geographic area representative.</p>
AAMPO	<p>1st Friday of each month @ 1:30 pm</p> <p>TxDOT District Office 4615 NW Loop 410 Building 2, Hearing Room San Antonio, TX</p>	<p>The Technical Advisory Committee (TAC) is responsible for reviewing planning studies, programs, and projects accomplished through the Unified Planning Work Program (UPWP) as well as scoring and ranking projects for the Transportation Improvement Program (TIP) and making technical recommendations to the Transportation Policy Board . Generally, the TAC is comprised of MPO member agency staff and public private sector professional appointed from the region.</p>	<p>Kendall County Area Rep (appointed by Boerne Mayor) Jeff Carroll, P.E., Director of Engineering &amp; Mobility, City of Boerne</p> <p>Alternate Katherine Schweitzer, P.E., Manager of Engineering Services, FOR</p>
AAMPO	<p>2nd Wednesday of each month @ 3 pm</p> <p>AAMPO Office 825 South Sain Mary's Street San Antonio, TX 78205</p>	<p>The Active Transportation Advisory Committee (ATAC) was established to help improve the region’s safety, programs, investments, and user experience in active transportation. Established in 2021 by the Alamo Area Metropolitan Planning Organization (MPO) Transportation Policy Board, the committee was formed following the unification of the MPO’s previous Bicycle and Pedestrian Mobility Advisory Committees (BMAC and PMAC). ATAC's vision is for the region to be distinguished as a place where active transportation users can safely travel on and off-road and active forms of transportation are recognized as a clean, healthy, and affordable form of transportation and recreation.</p>	<p>Boerne Area Rep Cheryl Rodgers</p> <p>Alternate Mary Ellen Schulle</p>

POTENTIAL APPOINTMENT OPPORTUNITES

Organizations			
Organization	Meetings	Objectives	Notes
(TML) Texas Municipal League		<p>The purpose of the organization is to advance and sustain the interests of the cities of Texas.</p> <p>The Texas Municipal League (TML) has 15 sub-state regions (regions 2 through 16) that were formed in 1958. Regions exist to promote interests in city government on a regional level, facilitate the exchange of information among the cities in a region, and assist the TML Board of Directors in formulating policy that represents the diverse interests of the state.</p>	<p>The affairs of TML are conducted by a Board of Directors composed of the following: Regional Directors Affiliate Directors Directors at Large Past Presidents of the League</p> <p>Each region elects officers and conducts regional meetings at least twice each year. Each region also elects a representative to serve on the TML Board of Directors. The board representative must be an elected official from a city within the region and serves a two-year term of office with a maximum of two full terms. Each region may have only one</p>
TML Region 7		<p>Regions exist to promote interests in city government on a regional level, facilitate the exchange of information among the cities in a region, and assist the Texas Municipal League Board of Directors in formulating policy that represents the diverse interests of the state.</p>	<p>FOR is located in TML Region 7</p> <p>Region Officers TML Board Director, Allison Heyward, Councilmember Schertz President, Joel Hicks, Mayor Pro Tem, Cibolo VP, Victor Contreras, Mayor Marion Secretary, David Harris Treasurer Brenda Dennis</p>
(TAMCC) Texas Association of Mayors, Councilmembers, & Commissioners		<p>The Texas Association of Mayors, Councilmembers and Commissioners (TAMCC) is an affiliate organization of the Texas Municipal League (TML). The purpose of the TAMCC is to promote the proficiency of elected municipal officials and encourage and improve the cause of good and efficient municipal government in the State of Texas.</p>	<p>The membership of the Association is composed of mayors, councilmembers, alderman, and commissioners serving in TML member cities. Only elected municipal officials from TML member cities can vote at TAMCC meetings, and each member gets one vote on all matters.</p>
FOR Rotary	<p>Weekly luncheons held Wednesdays at 12:00 pm Fair Oaks Ranch Golf &amp; Country Club 7900 Fair Oaks Parkway Fair Oaks Ranch, TX 78015</p>	<p>Provides service to others, promote integrity, and advance world understanding, goodwill, and peace through fellowship of business, professional, and community leaders.</p>	<p><u>Committees</u> Membership Service Projects Rotary International Foundation Youth Services Public Image Social/Admin</p>

Organizations			
Organization	Meetings	Objectives	Notes
<p>(FORHA) Fair Oaks Ranch Homeowners Association</p>		<p>The mission of the Fair Oaks Ranch Homeowners' Association (FORHA ) is to be good stewards of the homeowners' common properties and funds; to preserve the homeowners' investments by promoting deed restriction compliance; and to provide appropriate forums for communication.</p>	<p><u>Committees</u> Restrictions and Advisory Committee Insurance Committee Parks, Trails &amp; Common Areas Committee Communications &amp; Social Events Committee Nominating Committee &amp; Election Events Policies, Procedures &amp; Governance Committee Municipal Development District Liaison FOR City Liaison</p>
<p>(JBSA) Joint Base San Antonio</p>	<p>As Needed, typically remote</p>	<p>The Joint Base San Antonio (JBSA) Regional Compatible Use Plan (RCUP) was developed through a regional collaborative partnership of stakeholders. The stakeholders represented a variety of communities, nongovernmental organizations, individuals from the private sector, and the military. Due to the regionality of this project, four JBSA RCUP committees — the Policy Committee and three Technical Working Groups — provided direction and technical expertise throughout the process and with the final document. The four groups provided critical review and insight for all the issues and strategies, and stakeholders provided comments throughout each stage of the document</p>	<p>Includes elected officials and JBSA and Texas Army National Guard leadership; Provides key insights into local and regional issues; Assists with refinement of all recommendations to fit local needs and capabilities.</p>
<p>JBSA</p>	<p>As Needed, typically remote</p>	<p>The Joint Base San Antonio (JBSA) Regional Compatible Use Plan (RCUP) was developed through a regional collaborative partnership of stakeholders. The stakeholders represented a variety of communities, nongovernmental organizations, individuals from the private sector, and the military. Due to the regionality of this project, four JBSA RCUP committees — the Policy Committee and three Technical Working Groups — provided direction and technical expertise throughout the process and with the final document. The four groups provided critical review and insight for all the issues and strategies, and stakeholders provided comments throughout each stage of the document</p>	<p>Includes local jurisdiction and military technical staff and other local subject matter experts, as needed; Provides technical expertise for the identifications of compatibility issues and the development of related strategies; Reviews draft documents for technical accuracy.</p>

POTENTIAL APPOINTMENT OPPORTUNITES

Organizations			
Organization	Meetings	Objectives	Notes
The Greater Boerne Chamber of Commerce		The Chamber is the voice of business in the Boerne area, speaking on behalf of its many members which employ thousands of people. The Chamber establishes coalitions with other chambers and business organizations. The Chamber focuses on advancing the cause of responsible and progressive economic development in the community and throughout the area.	FOR is not a member of the Chamber
CPS Energy	The Board typically meets on the last Monday of each month at 1:00 p.m.  CPS Energy Headquarters Board Room 500 McCullough San Antonio, TX	A five-person Board of Trustees governs our natural gas and electric utility. The Board consists of citizens who reside in each of the four geographical quadrants. Board members serve for a term of five years and are eligible to serve an additional term. The mayor of San Antonio serves as an ex-officio member.	The area of FOR served by CPS is located Quadrant 1  Standing CPS Committees  Rate Advisory Committee (RAC) Municipal Utilities Committee (MUC) @ 10:00 a.m. Citizen Advisory Committee (CAC)
(PEC) Pedernales Electric Cooperative	Regular board meetings are held on a Friday of each month, typically at 9 am  PEC Headquarters Auditorium 201 S. Ave. F Johnson City, TX 78636		
(CCGCD) Cow Creek Groundwater Conservation District	2nd Mondy of each month @ 6 pm  District Office Meeting Room 9 Toepperwein Road Boerne, TX 78006	The Cow Creek Groundwater Conservation District (CCGCD or District) was created for the purpose of conserving, preserving, recharging, protecting and preventing waste of groundwater from the aquifers within Kendall County. The District will conduct administrative and technical activities and programs to achieve these purposes. The District will collect and archive water well and aquifer data, regulate water well drilling and production from permitted, non-exempt wells, promote the capping or plugging of abandoned wells, provide information and educational material to local property owners, interact with other governmental or organizational entities, and	

POTENTIAL APPOINTMENT OPPORTUNITES

Organizations			
Organization	Meetings	Objectives	Notes
Trinity Glen Rose Groundwater Conservation District	Typically 2nd Thursday of each month at 9:30 am  Helotes City Hall Council Chambers 12951 Bandera Rd Helotes, TX 78023	The Trinity Glen Rose Groundwater Conservation District (TGRGCD or District) was created for the purpose of conserving, preserving, recharging, protecting and preventing waste of groundwater from the Trinity Aquifer in Northern Bexar County. The District was also created in response to the Texas Natural Resources Conservation Commission designating a portion of the Trinity Aquifer within Bexar County as a Priority Groundwater Management Area (PGMA).	The Trinity Glen Rose Groundwater Conservation District is the governing body of only that portion of the Trinity Aquifer that is located in northern Bexar County.  FOR resident, Joe duMenil serves as Board Chairman representing Pct. 2
Bexar County ESD #4 (BCESD#4)	7 pm, 1st Monday of each month at BCESD #4 Station 134 28036 Old Boerne Stage Road Boerne, TX 78006	Emergency Services District No.4 is a political subdivision of the State of Texas. Through a defined geographical boundary, the ESD serves as a taxing entity to support emergency services such as fire suppression and EMS first response. FOR contracts with BCESD # 4 for Fire and Emergency Response services.	Attend Commissioner meetings and provide monthly updates to City Council. Contracts with LSVFD for first responder emergency & medical services.
Leon Springs Volunteer Fire Department (LSVFD)	7 pm, 2nd Tuesday of each month at BCESD #4 Station 134 28036 Old Boerne Stage Road Boerne, TX 78006	Local and long-term Fire and Emergency Service provider to FOR. BCESD #4 contracts with LSVFD to provide Fire & Emergency Services to the district.	Attend Board meetings and provide monthly updates to City Council. Service provider contracted by BCESD # 4
Boerne ISD	3rd Monday of each month @ 5pm BISD Board Room 235 Johns Rd Boerne, TX 78006	The Boerne ISD Board of Trustees consists of seven members elected by the public to serve overlapping three-year terms. Elections are held annually in May. Although candidates run for specific places, they do not represent specific geographical areas. Rather, each represents Boerne ISD as a whole. Following the annual election, the Board elects officers (president, vice-president and secretary) to serve one-year terms.	
Comal ISD	Monthly as called Support Services Building, Board Room 1404 IH 35 North New Braunfels, TX 78130	Comal ISD has a seven-member Board of Trustees. Comal ISD is divided into single-member districts and has a seven-member Board of Trustees. Each trustee on the Board is elected separately from the single-member district in which he/she resides. The Board's primary functions are goal setting, approving the budget and policymaking.	