

CITY OF FAIR OAKS RANCH
TRANSPORTATION SAFETY ADVISORY COMMITTEE
(TSAC)

Wednesday, November 05, 2025 at 3:00 PM
Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

AGENDA

OPEN MEETING

1. Roll Call - Declaration of a Quorum
2. Pledge of Allegiance

CITIZENS and GUEST FORUM

To address the Committee, please sign the Attendance Roster located on the table at the entrance in the foyer of the Public Safety Training Room. In accordance with the Open Meetings Act, the TSAC may not discuss or take action on any item which has not been posted on the agenda. Speakers shall limit their comments to five (5) minutes each.

3. Citizens to be heard

CONSENT AGENDA

All of the following items are considered to be routine by the Transportation Safety Advisory Committee, there will be no separate discussion on these items and will be enacted with one motion. Items may be removed by any Committee Member by making such request prior to a motion and vote

4. Approval of the August 6, 2025 Regular Transportation Safety Advisory Committee meeting minutes

Christina Picioccio, TRMC, City Secretary

CONSIDERATION/DISCUSSION ITEMS

5. Consideration and possible action on the selection of the Transportation Safety Advisory Committee Chairperson and Vice-Chairperson

Christina Picioccio, TRMC, City Secretary

6. Discussion and possible action on a proposed Transportation Safety Advisory Committee submittal checklist

Al Schmidt, Committee Member
Chris Doepke, Committee Member

REPORTS

7. Status report of ongoing Transportation Safety Submittals

Carole Vanzant, CPM, ICMA-CM, Assistant City Manager

ADJOURNMENT

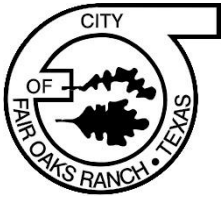
Signature of Agenda Approval: s/ Scott M. Huizenga

Scott M. Huizenga, City Manager

I, Christina Picioccio, TRMC, Deputy City Secretary, certify that the above Notice of Meeting was posted on the outside bulletin board at the Fair Oaks Ranch City Hall, 7286 Dietz Elkhorn, Fair Oaks Ranch, Texas, and on the City's website www.fairoaksranchtx.org, both places being convenient and readily accessible to the general public at all times.

As per Texas Government Code 551.045, said Notice was posted by 6:30 PM, October 30, 2025 and remained so posted continuously for at least three days before said meeting was convened. A quorum of various boards, committees, and commissions may attend the Transportation Safety Advisory Committee meeting.

The Fair Oaks Ranch Police Station is wheelchair accessible at the front main entrance of the building from the parking lot. Requests for special services must be received forty-eight (48) hours prior to the meeting time by calling the City Secretary's office at (210) 698-0900. Braille is not available.



**CITY OF FAIR OAKS RANCH
TRANSPORTATION SAFETY ADVISORY COMMITTEE
(TSAC)**

Wednesday, August 06, 2025 at 3:00 PM
Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

MINUTES

OPEN MEETING

1. Roll Call - Declaration of a Quorum

Present: Chairperson Al Schmidt, Vice-Chairperson Chris Doepke
Committee Members: Shawn Balusek, John Wall, Sharon Brimhall, and Josh Cooke

Absent: Denise Fortenberry

With a quorum present, the meeting was called to order at 3:00 PM.

2. Pledge of Allegiance – The Pledge of Allegiance was recited in unison.

CITIZENS and GUEST FORUM

3. Citizens to be heard – No citizens signed up to be heard

CONSENT AGENDA

4. Approval of the May 7, 2025 Regular Transportation Safety Advisory Committee meeting minutes

MOTION: Made by John Wall, seconded by Vice-Chairperson Chris Doepke, to approve the Consent Agenda.

VOTE: 6 - 0; Motion Passed

CONSIDERATION/DISCUSSION ITEMS

5. Consideration and possible action on a request to reduce the speed limit to 25 mph on No Le Hace between Dietz Elkhorn Road and Fair Oaks Parkway

Steve Burk, a resident who has lived on No Le Hace for 30 years, noted he did not receive a survey. He further stated he rarely sees speeders and that rather than a speed reduction, traffic enforcement should be increased.

MOTION: Made by Josh Cooke, seconded by Sharon Brimhall, to recommend reducing the speed limit to 25 mph on No Le Hace from Dietz Elkhorn Road to Fair Oaks Parkway due to the 85th percentile of speed recorded from the radar feedback signs being under 25 mph and due to the majority of the survey respondents supporting the reduction of the speed limit to 25 mph.

VOTE: 3 - 3; Motion Failed. Committee Members Shawn Balusek, Vice-Chairperson Chris Doepke, and John Wall voted Nay.

6. **Consideration and possible action on a request to reduce the speed limit to 25 mph on Battle Intense between Fairway Valley and Keeneland Drive**

MOTION 1: Made by Chairperson Al Schmidt, seconded by Shawn Balusek to recommend reducing the speed limit to 25 mph on Battle Intense between Fairway Valley and Keeneland Drive due to traffic study data, number of supporting citizens, safety conditions and also to review the current traffic signs for consistency and appropriateness.

VOTE: 3 - 3; Motion Failed. Committee Members Sharon Brimhall, Vice-Chairperson Chris Doepke, and John Wall voted Nay.

MOTION 2: Made by Vice-Chairperson Chris Doepke to recommend reducing the speed limit to 25 mph on Battle Intense between approximately 300 ft. north of the southernmost radar feedback sign and Keeneland Drive due to safety concerns at the intersections of Battle Intense and the subdivisions, the traffic safety data, and supporting citizen comments.

The motion failed due to lack of a second.

Chairperson Al Schmidt attempted to renew the original motion; however, the Deputy City Secretary advised that, pursuant to Robert’s Rules of Order, once a motion has been decided upon by the assembly, it cannot be brought again in the same form during the same meeting. Therefore, the motion could not be considered a second time. Assistant City Manager, Carole Vanzant also reminded the Chair that according to the Committee’s Rules of Procedure, this item could not be heard again by the Committee for a period of 365 days from the day the Committee heard the item, unless new pertinent safety information is provided.

REPORTS

7. **Status of Ongoing Transportation Safety Submittals**

Assistant City Manager Carole Vanzant provided a status report to the Committee regarding ongoing submittals: Intersection of Fair Oaks Parkway and Front Gate, purchase of additional stationary radar devices, speed reduction on Rolling Acres Trail, and speed reduction on FM3351.

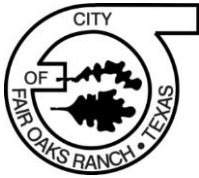
ADJOURNMENT

Chairperson Schmidt adjourned the meeting at 4:07 PM.

_____, Chairperson

ATTEST:

Christina Picioccio, TRMC,
City Secretary



**TRANSPORTATION SAFETY ADVISORY COMMITTEE
CONSIDERATION ITEM
CITY OF FAIR OAKS RANCH, TEXAS**

AGENDA TOPIC: Consideration and possible action on the selection of the Transportation Safety Advisory Committee Chairperson and Vice-Chairperson

DATE: November 5, 2025

DEPARTMENT: City Secretary

PRESENTED BY: Christina Picioccio, TRMC, City Secretary

INTRODUCTION/BACKGROUND:

Section 3.1 of the Transportation Safety Advisory Committee (TSAC) Rules of Procedures state that the Commission shall select from among its members in their first meeting of the fiscal year following new appointments, the Chairperson and Vice-Chairperson, for a period of one (1) year.

POLICY ANALYSIS/BENEFIT(S) TO CITIZENS:

Complies with the TSAC Rules of Procedures Section 3.1

LONGTERM FINANCIAL & BUDGETARY IMPACT:

N/A

LEGAL ANALYSIS:

N/A

RECOMMENDATION/PROPOSED MOTION:

I move to recommend _____ to serve as the Transportation Safety Advisory Committee Chairperson until the next Chairperson is selected at TSAC's first meeting FY 2026-2027.

I move to recommend _____ to serve as the Transportation Safety Advisory Committee Vice-Chairperson until the next Vice-Chairperson is selected at TSAC's first meeting FY 2026-27.

TRANSPORTATION SAFETY ADVISORY COMMITTEE SUBMITTAL CHECKLIST

Creators: Committee Members Al Schmidt and Chris Doepke

(Basis of checklist: TxDot Driving Safety and Laws for Speed Zone Studies and the pending June 29, 2025 Draft of Texas Manual on Uniform Traffic Control Devices)

Road classification in accordance with the City's Comprehensive Plan, Page 38:

<https://fairoaksranchtx.org/DocumentCenter/View/1963/Ord-2018-06---Complete-Comp-Plan--6-22-18> (circle one):

- *Arterial* - Serves to connect the region or connect major highways with higher speeds and heavy traffic. At present, the only arterial street in the City is Ralph Fair Road (FM 3351).
- *Collector* - Used for major circulation between developments or neighborhoods. At present, collector streets are Fair Oaks Parkway, Dietz Elkhorn Road, and Ammann Road.
- *Connector* - For minor circulation within developments and neighborhoods and carrying moderate traffic. They collect traffic from larger areas, or from multiple local streets.
- *Local* -
 - Neighborhood - Primarily for use within neighborhoods that are suburban in nature
 - Rural - Serves lower density neighborhoods or estate neighborhoods

STAFF REPORT

Police Department (maximum 12 months reported from month of submittal)

Number of tickets issued _____

Number of warnings issued _____

Number of accidents and how accidents occurred _____

Street Conditions

Road width _____

Defined sight distance issues _____

Lack of striped, improved shoulders	Yes	No
Mailboxes on street with no white lane lines	Yes	No
Number of driveways	_____	
Number curves and hills	_____	
Sidewalks	Yes	No
How many cross streets /intersections	_____	
How many school crossing lanes	_____	

Radar Collection Data (attach applicable City-led report depicting duration of collection, location of feedback devices, average daily speed, average vehicle count, maximum and mean speed, weather conditions, and 85% speed)

SUBMITTER REPORT

Street Conditions

Usage of		
Pedestrians	High	Low
Cyclists	High	Low
Vehicles	High	Low
Deer activity	High	Low
On-street parking with no white lane lines	Yes	No

Citizen Survey

Number of residents impacted by request	_____
Number / percent of residents surveyed	_____
Number / percent of resident responses	_____
Number / percent in support or against	_____

Items suggested but not included in the proposed Checklist

<u>Suggested Item</u>	<u>Staff Comments</u>
Weather Conditions	Need clarity - is this during the study
Trash cans in street	Trash cans are to be placed in the street next to curb
Turn lanes	City has no turn lanes
Geographic context	Not applicable as type of streets define the area
Vehicle Pace	Need clarity on the need. Information provided by Committee Member Doepke:

To determine vehicle pace in a speed study, calculate the speeds of multiple vehicles at a single location, create a frequency distribution of these speeds, then identify the 10-mph range where the highest percentage of vehicles were traveling, and determine the percentage of vehicles within that range. This pace represents the typical, high-volume speed of drivers on a roadway.

1. Collect Speed Data

- Choose a location: Select a specific point along a roadway for the study.
- Use a tool: Employ a radar gun or video tracking to record the speed of each passing vehicle.

- Concealed presence: Position yourself to avoid alerting drivers, which could cause them to slow down.

2. Analyze the Data

- Create a Histogram. Enter the collected speeds into a spreadsheet and create a histogram to visually represent the frequency of different speeds.
- Determine the pace range
 - Use a scale or box with a width of 10 mph and position it over the peak of the frequency distribution curve.
 - The speeds at which the box touches the curve on both sides represent the pace range.
 - Calculate the Percentage within the Pace:
 - On a cumulative frequency curve, locate the speed values for the upper and lower limits of your pace.
 - Draw vertical lines from these points to the curve, then horizontal lines to the y-axis (percentage of observations).
 - The difference between these y-axis values is the percentage of drivers traveling within the pace range.

3. Interpret the results. The pace is the 110-mph range that contains the highest percentage of observed speeds. This range indicates the speed at which most drivers are traveling in that specific location.

Status - Ongoing Transportation Safety Submittals
Oct-25

TSAC Meeting	TSAC Recommendation	Council Meeting	Task Directive	Status
5-Feb Front Gate/Fair Oaks Parkway Immediate Mitigations	To address speeding, sight line issues, and pedestrian crossing, TSAC recommended adding a double yellow line and reflectors in /around the median, placing warning signs, moving the existing crossbar forward, and City Council perform a study of the Front Gate/Fair Oaks Parkway intersection issues.	20-Feb and 5-Jun	Feb - City Council approved installing a double yellow line and reflectors, placing intersection warning signs, and moving the crossbar. Requested staff monitor for one month to evaluate the effectiveness of the traffic calming measures. Apr - Staff met with Front Gate HOA representatives on current mitigations, pending left-turn lane study, and radar study. Approved measures completed in May. June 5 - Police reported one unrelated accident and no citations/warnings issued thus installed measures are effective.	Jun - Staff reported to City Council that police had responded to one unrelated accident and no citations/warnings issued. Staff opines installed measures are effective. City Manager noted radar collection would be performed. Sep - staff directed to obtain radar collection during school term upon receiving new radars.
5-Feb Front Gate/Fair Oaks Parkway Left Turn	To address drivers driving on the shoulder, TSAC recommended City Council consider performing a study to determine the need of a left-turn lane on FOP North into Front Gate.	20-Feb and 4-Sep	City Council requested staff evaluate the feasibility of creating a northbound left-turn lane from FOP onto Front Gate w/o widening either side of FOP northbound. Apr - Staff met with Front Gate HOA representatives on current mitigations, pending left-turn lane study, and radar study.	May - Staff opines left-turn lane cannot be done without widening both sides of FOP northbound. June - City Manager authorized the GEC perform an analysis and provide an opinion if a left-turn lane is warranted. Sep 4 - GEC analysis with options presented; Council agreed to hybrid left turn (preliminary estimate \$90,000). Next steps: GEC finalizing design and informal bid process.
		20-Feb, 5-Jun, and 18-Sep	Feb 20 - City Council requested staff present, during budget workshops, a location priority list of radar feedback signs. Jun 5 - Council reviewed proposed locations and requested a resolution be brought back for final consideration and approval.	Sep 18 - City Council approved Resolution for placement of feedback devices at 8500-8700 Fair Oaks Parkway, 31400-31500 Meadow Creek Trail, 7200-7300 Pimlico Lane, Dietz Elkhorn/Old Fred Road, and FOP/Front Gate. Signs on order.

TSAC Meeting	TSAC Recommendation	Council Meeting	Task Directive	Status
26-Feb and 6-Aug No Le Hace	Feb 26 - TSAC recommends reducing No Le Hace to 25 mph due to traffic, pedestrians, children, and street curves. Aug 6 - Resident survey and city radar data presented to TSAC. Motion failed 3-3, to reduce the speed limit to 25 mph.	20-Mar, 17-Apr, 6-Aug, and 2-Oct	Mar 20 - City Council directed staff to bring an ordinance to a future Council meeting lowering the speed limit to 25 mph between Dietz Elkhorn and Fair Oaks Parkway. April 17 - proposed ordinance failed; motion to refer item back to TSAC for resident feedback and radar data passed.	April 18 - TSAC Chairperson discussed public input need with submitter. May 13 - 27 radar signs in place. July 15 - 28 radars placed out again after GVTC project completion. Oct 2 - City Council Member Olvera requested an update of the TSAC action on submittal - scheduled for Nov 20 meeting.
7-May FM3351 (Ralph Fair Road)	TSAC recommends City Council authorize the City Manager to submit a request to TxDOT to consider reducing FM3351 within the City to 45 mph due to traffic, numerous intersections, and population.	5-Jun and 4-Dec	Jun 5 - City Council directed staff to present a resolution at a future council meeting authorizing the City Manger to submit a request to TxDOT for a consideration of reducing speed on Ralph Fair Road to 45 mph in the city limits. Staff met with TxDOT who noted Camp Stanley has already requested a traffic study including the portion within the City.	Sep - TxDOT confirmed attendance at Dec 4 Council meeting to review/discuss their study.
7-May Rolling Acres Trail	TSAC recommends reducing Rolling Acres Trail from Ammann Road to Silver Spur to 30 mph due to inconsistent posted speed limits, narrow road, sightline issues, sunshine problems, mailboxes, pedestrian, and cyclists, and to add cautionary curve ahead signs. Committee recommended submitter obtain citizen input prior to City Council mtg.	2-Oct and 16-Oct	May - City Manager directed staff to install curve ahead signs and radar feedback signs. Jul - Mayor requested data and citizen input with proposed ordinance (based on TSAC's recommendation of 30 mph) be presented to City Council. Submitter advised he is available in Oct.	May - curve ahead signs installed. June - feedback signs installed. July - additional feedback sign positioned due to citizen concerns the two existing signs were placed too far apart. Readings of ordinance reducing speed limit to 30 mph passed at October 2nd and 16th City Council meetings. Required publications completed and speed limit signs to be installed upon receipt.
Intersection IH-10 and Fair Oaks Parkway Eastbound	Submitter requested a change with the left turn lanes at FOP and IH-10 eastbound. Exiting lanes cause confusion on the bridge as one lane merges with FOP, while the other to the left serves only to get back on the westbound access road.		Jun - As this submittal is outside the city, City Manager and staff relayed the request to TxDOT for consideration. No TSAC action needed.	Sep - TxDOT notified the City Manager the request was approved and funded. Oct - The change has been completed.
Fair Oaks Parkway and Triple Crown Intersection	Submitter is requesting a stop sign be placed on Fair Oaks Parkway at Triple Crown due to limited sight distance eastbound on the Parkway before Triple Crown.			Sep 26 - Submittal received. Oct - GEC is verifying if a sight distance issue exists. If so, staff will request a traffic study proposal to evaluate stop control in accordance with the methodologies outlined in TMUTCD.