

**CITY OF FAIR OAKS RANCH
TRANSPORTATION SAFETY ADVISORY COMMITTEE
(TSAC)**

Friday, November 15, 2024 at 11:00 AM
Public Safety Training Room, Police Station, 7286 Dietz Elkhorn, Fair Oaks Ranch

MINUTES

OPEN MEETING

1. Roll Call - Declaration of a Quorum

Committee Present: Committee Members: Chris Doepke, Shawn Balusek, Al Schmidt, Denise Fortenberry, and John Wall (Alternates Sharon Brimhall and Joshua Cooke were also in attendance as audience members)

With a quorum present, the meeting was called to order at 11:00 AM.

2. Pledge of Allegiance – The Pledge of Allegiance was recited in unison.

CITIZENS and GUEST FORUM

3. Citizens to be heard.

Resident Seth Mitchell congratulated the Committee on their appointments and thanked them for their volunteerism. Mr. Mitchell noted several sections in the Rules of Procedures that may require some clarification.

Resident Wes Pieper asked the Committee to consider asking City Council to address the portion of the Rules of Procedures that assigns five regular members and two alternate members. He urged the Committee to recommend the designation of all 7 members as regular members.

CONSIDERATION/DISCUSSION ITEMS

4. Presentation and discussion of the Transportation Safety Advisory Committee's Rules of Procedures.

Carole Vanzant, Assistant City Manager, presented the Committee's Rules of Procedures. After discussion, the Committee provided staff with recommended amendments and asked that a revised Rules of Procedures be presented to them prior to advancing to City Council for their consideration and action. The Committee agreed with recommending seven regular members and no alternates.

5. Presentation and discussion of the submittal form and process for reviewing requests.

Carole Vanzant, Assistant City Manager, reviewed the required requester submittal form, created in accordance with the Rules of Procedures. She noted the City Secretary's office will have the form available in paper format at City Hall and placed on the city's website in a fillable format.

6. Consideration and possible action to schedule regular quarterly meeting dates and times.

MOTION: Made by Committee Member John Wall, seconded by Committee Member Al Schmidt, to schedule regular quarterly meetings to take place the first Wednesday of every February, May, August, and November at 3:00 PM.

VOTE: 4 - 1; Motion Passed, Nay Committee Member Shawn Balusek.

7. Consideration and possible action to elect a Chairperson and Vice-Chairperson.

MOTION: Made by Committee Member Chris Doepke, seconded by Committee Member Denise Fortenberry, to elect Al Schmidt as the Transportation Safety Advisory Committee Chairperson until the next Chairperson is selected in October 2025.

VOTE: 5 - 0; Motion Passed.


MOTION: Made by Committee Member Al Schmidt, seconded by Committee Member John Wall, to elect Chris Doepke as the Transportation Safety Advisory Committee Vice-Chairperson until the next Vice-Chairperson is selected in October 2025.

VOTE: 5 - 0; Motion Passed.

ADJOURNMENT

Chairperson Schmidt adjourned the meeting at 12:23 PM.

ATTEST:



Christina Picioccio, TRMC,
City Secretary



Al Schmidt, Chairperson