



ANIMAL CONTROL ADVISORY BOARD MEETING

Wednesday, December 13, 2023 at 4:00 PM
213 North Race Street Everman, TX 76140

AGENDA

1. MEETING CALLED TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. CONSENT AGENDA

A. Minutes

March 22, 2023 ACAB Regular Meeting Minutes

July 19, 2023 ACAB Regular Meeting Minutes

5. CITIZEN'S COMMENTS

6. DISCUSSION ITEMS

A. Current condition of shelter (facility, animal count, ACO, supplies, etc.)

B. Plans for new shelter

C. Status of liaison with other cities, shelters, rescue organizations

D. ACO Report

7. CONSIDERATION AND POSSIBLE ACTION

8. EXECUTIVE SESSION

9. ADJOURN

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday December 8, 2023.

/s/ Mindi Parks
City Secretary

Citizens may watch meetings live on YouTube. A link to the City of Everman YouTube channel is provided on the city website at: www.evermantx.us/government/citycouncil/

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this Agenda.

Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Boards & Commissions reserve the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by Law. Additionally, Boards & Commissions may convene into Executive Session to discuss the following:

- A. Section 551.071 - Pending or Contemplated Litigation or to Seek Advice of the City Attorney.
- B. Section 551.072 - Purchase, Sale, Exchange, Lease, or Value of Real Property.
- C. Section 551.073 - Deliberation Regarding Prospective Gift.
- D. Section 551.074 - Personnel Matters.
- E. Section 551.087- Deliberation Regarding Economic Development Negotiations.
- F. Section 551.089 - Deliberations Regarding Security Devices or Security Audits.

According to the City of Everman Policy on Governance Process, individual citizen comments will be restricted to three (3) minutes unless otherwise determined by a majority vote of the Council. The Presiding Officer of the Board or Commission is responsible to enforce the time limit. Citizens may address the Board or Commission either during the Citizen Comments portion of the meeting or during deliberation of a listed agenda item. Members of the Board or Commission are only permitted by Law to discuss items that are listed on the agenda. Citizens wishing to make comments should notify the City Secretary as soon as possible.

City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1.800.RELAY TX, 1.800.735.2989.

EVERMAN ANIMAL CONTROL ADVISORY BOARD
Minutes
Wednesday, March 22, 2023
4:00 PM

1. Meeting called to order at 4:01 pm.

4. Consent Agenda. Minutes were not available for the previous meeting (9-14-22)

5. Citizen's Comments. None.

6. Discussion Items:

A. Introduce our new ACO. The new ACO is Crystal Fenn.

B. Funding with Kennedale and Forest Hill. Craig Spencer stated Kennedale's contract has expired and because we have not had a good relationship with the ACO in Kennedale we will not be asking to renew the contract. We still have a contract with Edgecliff which will be renewed.

Forest Hill will be asked to renew. Craig stated that they have been very good with working with our ACO. The only problem is they only have one ACO officer and they need to hire another one. This is causing problems with our ACO officer and time away from the shelter. Forest Hill is good about funding when needed. We will be asking for better funding to help with supplies etc.

C. New shelter. Craig Spencer has spoken with the owner, Mr. Ken Ward, of the property that surrounds our shelter. Mr. Ward complained about people dropping off animals after hours and the noise. They discussed possible getting a gate for the entrance. After more discussions, Mr. Ward offered to buy the property of the old shelter and help fund a new building at Johnson Park.

We asked about the plans for a new building. Craig Spencer offered to have Grossman develop the plans with the assistance of our ACO group. EDC has agreed to pay for the plans. We were all in agreed to proceed with drawing up plans.

Some discussion about the building. Craig Spencer suggested Rick Fuller who builds steel building would be something to consider.

D. Condition of current shelter. Crystal, Elisabeth and James all stated the building was over crowded and has holes in the walls. It is not in good condition. Currently there is 31 dogs and only 5 or 6 are from Everman citizens. All the rest are from Forest Hill.

E. Current status of supplies. It was stated that currently all the traps are missing. We currently need small and large traps. Large traps are needed now. The deposit for the small traps is \$80.00 and the large traps are \$250.00. Crystal was asked to make a list of the supplies that are needed.

We have a box car for the food to be stored in and are looking at another for the supplies.

F. Current need for food, donations, etc. ACO officer and Elizabeth stated we have plenty of food. We get donations from Purina which has been very helpful.

Consideration And Possible Action. A new fee schedule needs to be developed and a new policy for Euthanizing. After some discussion on euthanizing, it was agreed to 45 days, unless it is a very aggressive animal.

Crystal Fenn is working on her certification for euthanizing and will be completed in April.

7. Consideration and possible action. None taken.

8. Executive Session. None taken.

9. Adjourn. The meeting was adjourned at 5:20 pm.

EVERMAN ANIMAL CONTROL ADVISORY BOARD

Minutes

Wednesday, July 19, 2023

4:00 PM

1. Meeting Called to Order: President Susan Mackey called the meeting to order at 4:00 pm. Present were James Robinson, Elizabeth Stonitsch, Craig Spencer, new ACO Christie Compton, Javier Enrique (asked to join meeting) and Judy Sellers.

2. Invocation: None

3. Pledge of Allegiance: None

4. Consent Agenda: None

5. Citizen's Comments: None

6. Discussion Items:

A. Introduce new ACO (qualifications, certifications, etc.)

The new ACO is Christie Compton.

B. Interlocal agreement with Forest Hill and any other city:

The council passed an agreement, Resolution #2023-07-01, with the city of Forest Hill until September 30, 2023. Everman will be the animal control services for Forest Hill. We will hire 2 full-time positions and Forest Hill will be providing the funding for the positions. We also have Javier Enrique working in our animal control.

We do not have any other agreements, at this time.

C. Current condition of shelter (facility, animal count, etc.)

We recently had a state inspection and the shelter passed with a few minor issues. At the time of the inspection, we had 39 dogs and 6 cats. We currently have 21 dogs and no cats.

The SOP needs to be updated. It is a work in progress.

D. Status of supplies:

Right now, supplies are good. Need some vaccines for dogs and a new euthanizer gun. Comments were made if there is anything that is needed, please let us know.

E. Status of plans for new shelter:

We are waiting for the attorney to let us know if we have an easement. Rick Fuller wants to know before any commitments are made. We will need to discuss the funding later and construction of the building.

F. Fee schedule (updated in last month's city council actions): New fees were adopted at that time.

G. Status of liaison with other shelters, rescue organizations: None

7. Consideration and Possible Action: None

8. Executive Session: None

9. Adjourn: President Susan Mackey adjourned the meeting at 4:39 pm.