



EVERMAN CITY COUNCIL REGULAR MEETING

Tuesday, July 18, 2023 at 6:30 PM

213 North Race Street Everman, TX 76140

AGENDA

1. MEETING CALLED TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. CONSENT AGENDA

A. Minutes

June 6, 2023 Regular Council Meeting Minutes

June 20, 2023 Regular Council Meeting Minutes

B. Financials

June 2023

5. PRESENTATIONS

A. Administration of Oath of Office for Officer Cliff Thrasher

6. CITIZEN'S COMMENTS

7. DISCUSSION ITEMS

8. CONSIDERATION AND POSSIBLE ACTION

A. Consideration of approval for various job descriptions for the City Employees

9. EXECUTIVE SESSION

10. CITY MANAGERS REPORT

11. MAYOR'S REPORT

12. ADJOURN

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday July 14, 2023.

/s/ Mindi Parks
City Secretary

Citizens may watch city council meetings live on YouTube. A link to the City of Everman YouTube channel is provided on the city website at: www.evermantx.us/government/citycouncil/

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- A. Section 551.071 - Pending or Contemplated Litigation or to Seek Advice of the City Attorney.
- B. Section 551.072 - Purchase, Sale, Exchange, Lease, or Value of Real Property.
- C. Section 551.073 - Deliberation Regarding Prospective Gift.
- D. Section 551.074 - Personnel Matters.
- E. Section 551.087- Deliberation Regarding Economic Development Negotiations.
- F. Section 551.089 - Deliberations Regarding Security Devices or Security Audits.

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EVERMAN CITY COUNCIL REGULAR MEETING

Tuesday, June 20, 2023 at 6:30 PM
213 North Race Street Everman, TX 76140

MINUTES

1. MEETING CALLED TO ORDER

Mayor called meeting to order at 6:30pm.

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. CONSENT AGENDA

A. Minutes

May 2, 2023 Regular Council Meeting Minutes

May 16, 2023 Regular Council Meeting Minutes

Motion made by Place 4; Mayor Pro-Tem Mackey, Seconded by Place 5 Sellers.
Voting Yea: Place 1 Sanders, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers,
Place 6 Davila, Mayor Richardson

Motion Carried.

B. Financials

May 2023

Motion made by Place 4; Mayor Pro-Tem Mackey, Seconded by Place 5 Sellers to table the
Financials until next council meeting.
Voting Yea: Place 1 Sanders, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers,
Place 6 Davila, Mayor Richardson

Motion Carried.

5. PRESENTATIONS

6. CITIZEN'S COMMENTS

Vicky Garza shared her comments and input in opposition on the closing of the Everman Library.

Jeanie Bryant shared her comments and input in opposition on the closing of the Everman Library.

Mary Nateros shared her comments and input in favor on the closing of the Everman Library.

7. DISCUSSION ITEMS

A. Staff Briefing - Everman Christmas Festivities - Mindi Parks

City Secretary, Mindi Parks gave the council an update on the Christmas Festivities and gave them the dates for them to put on their calendar. Mindi stated that there will be a lot more added this year as well and she will be giving them updates throughout the year up to the event.

B. Staff Briefing - NFC Fitness Court Ribbon Cutting - Craig Spencer

July 19th is the ribbon cutting for this event. This will be in the morning, at 10am. We will have speakers, and media participation. Also, at this event there will be Battle of the Badges that will be Police verses Fire having some competition and fun. This will be a fun time to get out and enjoy this new park.

C. Interlocal Agreement - City of Forest Hill Animal Control Services

City Manager Spencer just wanted to put this on the council's radar since they will have this on the next meeting for approval. Currently we do have an agreement for Forest Hill to share the use of our facility. There have been some issues with having an employee from the City of Forest Hill and some from the City of Everman trying to work together and also having scheduling conflicts. This agreement will allow us to hire and manage one Animal Control Officer that will work for the City of Everman, and Forest Hill will pay the City of Everman for those services outlined in that agreement.

The agreement is only going to be for one Animal Control Officer until October and then they will then re-evaluate this agreement to look at more employees being added. Currently, the City of Everman has a shared agreement with City of Forest Hill and Edge Cliff Village only. This will come back before council as well as a Jurisdiction Agreement to allow the City of Everman employees for Animal Control to write citations in the City of Forest Hill.

8. CONSIDERATION AND POSSIBLE ACTION

A. Resolution #2023-06-04 - A RESOLUTION OF THE CITY OF EVERMAN, TEXAS PERMANENTLY CLOSING THE EVERMAN PUBLIC LIBRARY AND DECLARING CERTAIN CITY LIBRARY PROPERTY SURPLUS AND AUTHORIZING THE CITY MANAGER TO SELL, TRADE, DONATE, AND/OR DISPOSE OF IT IN ACCORDANCE WITH STATE LAW; AND PROVIDING AN EFFECTIVE DATE.

Motion made by Place 4; Mayor Pro-Tem Mackey, Seconded by Place 1 Sanders, and after discussion an amended motion was made by Place 4; Mayor Pro-Tem Mackey and seconded by Place 1 Sanders to table this item until the July 11th Council Meeting.

Voting Yea: Place 1 Sanders, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers, Place 6 Davila, Mayor Richardson

Amended Motion Carried.

- B. Resolution #2023-06-05 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVERMAN, TEXAS, AUTHORIZING AN INTERLOCAL COOPERATION AGREEMENT WITH THE FOREST HILL PUBLIC LIBRARY DISTRICT REGARDING THE PROVISION OF LIBRARY SERVICES; AND PROVIDING AN EFFECTIVE DATE

Motion made by Place 4; Mayor Pro-Tem Mackey, Seconded by Place 5 Sellers to table this item until the next Council Meeting.
 Voting Yea: Place 1 Sanders, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers, Place 6 Davila, Mayor Richardson

Motion Carried.

- C. Ordinance #798 - AN ORDINANCE OF THE CITY OF EVERMAN, TEXAS AMENDING THE CODE OF ORDINANCES BY REVISING THE FEE SCHEDULE OF THE CITY FOR LICENSES, PERMITS OR OTHER SERVICES OF THE CITY WHERE REQUIRED BY ORDINANCE, RESOLUTION OR ORDER; PROVIDING THAT FUTURE REVISIONS OF THE FEE SCHEDULE SHALL BE PERMITTED BY ORDINANCE OF THE CITY COUNCIL; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

Motion made by Place 5 Sellers, Seconded by Place 4; Mayor Pro-Tem Mackey.
 Voting Yea: Place 1 Sanders, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers, Place 6 Davila, Mayor Richardson

Motion Carried.

9. EXECUTIVE SESSION

10. CITY MANAGERS REPORT

Craig just wanted to remind everyone about the Celebrate America this Saturday. Landon will put another flyer out to advertise more for this weekend.

11. MAYOR’S REPORT

Mayor had nothing to report.

12. ADJOURN

Mayor adjourned the meeting at 7:33pm.

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday June 16, 2023.

/s/ Mindi Parks
 City Secretary

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- B. Section 551.072 - Purchase, Sale, Exchange, Lease, or Value of Real Property.
- C. Section 551.073 - Deliberation Regarding Prospective Gift.
- D. Section 551.074 - Personnel Matters.
- E. Section 551.087- Deliberation Regarding Economic Development Negotiations.
- F. Section 551.089 - Deliberations Regarding Security Devices or Security Audits.

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EVERMAN CITY COUNCIL REGULAR MEETING

Tuesday, June 06, 2023 at 6:30 PM
213 North Race Street Everman, TX 76140

MINUTES

1. MEETING CALLED TO ORDER

Mayor Pro-Tem Mackey called meeting to order at 6:30pm.

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. CONSENT AGENDA

5. PRESENTATIONS

6. CITIZEN'S COMMENTS

7. DISCUSSION ITEMS

A. FY 2024 Budget Working Meeting Calendar

Susanne has provided the council with a copy of this calendar. Council is good and ok with the days that have been chosen for these meetings after looking at it and reviewing the dates.

B. 2023 Updated Fee Schedule

Craig has been working on this Fee schedule and there has been a lot added. This Fee schedule has not identified fees that we have here in Everman. There has been a lot that has needed to be added into the Fee Schedule. There has also been a lot of fees that are not up to other cities. Some fees just have been updated and that includes the Animal Control fees, and Permit Fees. Some of those did increase due to the fact of outside fees being raised. Council would like to have the old fee schedule to see the difference in fees to review the changes as well.

C. Request for Submissions from firms of certified public accountants to perform the City's annual audit, issue opinions on related financial statements, and to prepare its annual comprehensive financial report (ACFR) based on the audit.

Susanne passed out the Request of Submissions for Independent Financial Audit Services. She wanted to provide the council with what she is putting out there and the expectations that are required. She will have something for the council in the July meeting.

D. Interlocal Cooperation Agreement Establishing Concurrent Enforcement Jurisdiction Between The City Of Everman And The City Of Fort Worth

City Manager Spencer wanted this to be put on the council's radar considering that this will be brought before them in the near future for consideration and approval. This would be an agreement between us and the City of Fort Worth covering the common boundaries. This has been something that another two cities have entered into and it has proven to be successful. The rise in violence has been the driving force behind this. This will give the City of Everman ability to do traffic stops, high visibility enforcement, those types of things along our common boundaries, to hopefully alleviate some of these things going on around our city. There will be no cost associated within this agreement. Additional officer's will have to be provided by us if that comes about. This will come back before council in the future.

8. CONSIDERATION AND POSSIBLE ACTION

A. Consideration and Appointment of Members to the Community Safety Advisory Committee (CSAC)

Motion made by Place 5 Sellers, Seconded by Place 1 Sanders.
Voting Yea: Place 1 Sanders, Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers

Motion Carried.

B. Approve the allocation of up to \$150,000 of Water & Sewer funds for the completion of the 48th Year CDBG Project – Waterline Replacement and Upgrade Project on S. Race Street

Motion made by Place 5 Sellers, Seconded by Place 1 Sanders to approve the additional \$150,000 of Water Sewer funds for the completion of the 48th Year CDBG Project.
Voting Yea: Place 1 Sanders, Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers

Motion Carried.

C. Resolution #2023-06-01 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVERMAN, TEXAS, APPROVING AN INTERLOCAL COOPERATION AGREEMENT FOR COMMUNICATIONS CENTER AND EMERGENCY DISPATCH SERVICES WITH THE CITY OF BLUE MOUND. TEXAS; AND PROVIDING AN EFFECTIVE DATE.

Motion made by Place 5 Sellers, Seconded by Place 1 Sanders.
Voting Yea: Place 1 Sanders, Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers

Motion Carried.

D. Resolution #2023-06-02 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVERMAN, TEXAS, APPROVING AN INTERLOCAL AGREEMENT FOR ADMINISTRATIVE COSTS FUNDING FOR SECTION 5310 PROGRAM BETWEEN THE FORT WORTH TRANSPORTATION AUTHORITY AND THE CITY OF EVERMAN, TEXAS FOR FISCAL YEAR 2023; RATIFYING OPERATION THEREUNDER AS OF OCTOBER 1, 2022; AND PROVIDING AN EFFECTIVE DATE.

Motion made by Place 5 Sellers, Seconded by Place 1 Sanders.
Voting Yea: Place 1 Sanders, Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey,
Place 5 Sellers

Motion Carried.

- E. Resolution #2023-06-03 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVERMAN, TEXAS IN SUPPORT OF ESTABLISHING A PUBLIC-PRIVATE PARTNERSHIP WITH TARRANT AREA FOOD BANK TO INCREASE ACCESS TO FOOD THROUGH RETAIL HOME DELIVERY AND EMERGENCY FOOD ASSISTANCE SERVICES; AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING WITH TARRANT AREA FOOD BANK; AND PROVIDING AN EFFECTIVE DATE.

Motion made by Place 5 Sellers, Seconded by Place 1 Sanders.
Voting Yea: Place 1 Sanders, Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey,
Place 5 Sellers

Motion Carried.

9. EXECUTIVE SESSION

- A. Section 551.071 - Potential Agreements affecting the Everman Public Library

Mayor Pro-Tem Mackey adjourned into Executive Session at 7:42pm and closed the Executive Session at 8:28pm.

No action taken.

10. CITY MANAGERS REPORT

- A. BCBS National Fitness Campaign - Fitness Court

City Manager Spencer stated that there is a crew out now working on this and getting it put up now and it will be complete by Friday. There will be a Grand Opening with a Ribbon Cutting at that Fitness Court and a media release as well. This information will be sent to council sometime this week and notified council to check their emails for that information.

- B. Celebrate America Festival - 2023

The Celebrate America Festival is coming right along. This year will be a little different and this will be an expand on the event. The Civic Center will be open up for a Craft Expo, to allow vendors in here to sell some things. This will serve as a dual purpose for a shopping experience with local vendors and a cooling station for anyone who needs to cool off from the heat. On our website we do have a vendors registration link already on there for anyone that would like to participate in this event.

- C. Mobile Food Truck Park

The Mobile Food Truck Park is open and we have our first food truck in there. They have been very successful so far and we have had a lot of positive feed back from the park also. Still waiting on Oncor to come in and provide the electric utility poles for each one of the vendors. So far everything is going really good and we do have two other vendor application in the works to get in the park. There will be a variety types of food also.

- D. City Hall Office Space Expansion

This project is going well. There are some desk being installed in the office space right now, and a cleaning crew coming on Friday. This will be ready very soon to get Public Works office over at City Hall. This is looking good and council can come and take a look at it anytime.

11. MAYOR’S REPORT

Mayor Ray Richardson is out on vacation and will give his report next meeting.

12. ADJOURN

Mayor Pro-Tem called meeting to order at 8:35pm.

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday June 2, 2023.

/s/ Mindi Parks
City Secretary

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