



EVERMAN LIBRARY BOARD MEETING

Tuesday, March 28, 2023 at 2:00 PM
100 N. Race Street Everman TX 76140

AGENDA

1. MEETING CALLED TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. CONSENT AGENDA

A. Minutes

7-26-2022 Library Minutes

11-22-2022 Library Minutes

5. CITIZEN'S COMMENTS

6. NEW BUSINESS

A. E-Read Texas (Texas State Library and Archives Commission)

B. Accreditation in State Library System Application- Local Fiscal Year 2022

7. DISCUSSION ITEMS

A. Story time for February and March events update

8. CONSIDERATION AND POSSIBLE ACTION

9. EXECUTIVE SESSION

10. LIBRARIAN'S REPORT

11. ADJOURN

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday March 24, 2023.

/s/ Mindi Parks
City Secretary

Citizens may watch meetings live on YouTube. A link to the City of Everman YouTube channel is provided on the city website at: www.evermantx.us/government/citycouncil/

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this Agenda.

Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Boards & Commissions reserve the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by Law. Additionally, Boards & Commissions may convene into Executive Session to discuss the following:

- A. Section 551.071 - Pending or Contemplated Litigation or to Seek Advice of the City Attorney.
- B. Section 551.072 - Purchase, Sale, Exchange, Lease, or Value of Real Property.
- C. Section 551.073 - Deliberation Regarding Prospective Gift.
- D. Section 551.074 - Personnel Matters.
- E. Section 551.087- Deliberation Regarding Economic Development Negotiations.
- F. Section 551.089 - Deliberations Regarding Security Devices or Security Audits.

According to the City of Everman Policy on Governance Process, individual citizen comments will be restricted to three (3) minutes unless otherwise determined by a majority vote of the Council. The Presiding Officer of the Board or Commission is responsible to enforce the time limit. Citizens may address the Board or Commission either during the Citizen Comments portion of the meeting or during deliberation of a listed agenda item. Members of the Board or Commission are only permitted by Law to discuss items that are listed on the agenda. Citizens wishing to make comments should notify the City Secretary as soon as possible.

City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1.800.RELAY TX, 1.800.735.2989.

The Library Board met on Tuesday, Nov. 22, 2022 at 2:08 pm; adjourned 2:58 pm

See Rosey’s Agenda page for details of discussion items

Attendance: everyone except Vicky Garza and Patsy Malone

No old business to discuss.

Discussion items:

1. Points. We have to keep new book in the system or we lose points. We have several boxes of books to recycle. Will keep the large print books. We’ll weed out books again in October 2023.
2. Donations. People bring old yucky books and some good ones that their children have outgrown.
3. New books: Might order new “set books” to augment the current new books.
4. DVDs: Got newer movies by trading them. Some BluRays, too.
5. Movie Night: Dec 16, 2022 at 6:00 pm. Doors will open at 5:30; will serve popcorn and beverages (lemonade and hot chocolate). Need to advertise on Facebook, CTY, library sign, Civic Center sign. Blankets and PJs will be an option.
6. Cookies with Santa: Wed, Dec 21, 2022, 11:30 am - 3:00 pm. Same advertising. Will need volunteers for this event.
7. Game Night: Dec 27, 2022. Need games to play and volunteers. The Grinch will probably be there to steal presents.
7. Librarian’s Report:
 - a. Bylaws are in the computer; will get copies to all board members for review
 - b. Library cameras need to be functioning, and we need additional ones. Rosey will talk to Admin about specific places.
 - c. Rosey does not have a key to the front door. Mackey to speak to Ms Helgeson.
 - d. The back door needs better lighting. It’s up against the police station but it’s still dark back there.
8. Next meeting set for January 24, 2023 at 2:0 pm.

Library Board Meeting
July 26, 2022 @ 2:10 pm

Attendees: Johnnie Mae Allen, Jeanine Baxter, Rosey Leon (Librarian), Susan Mackey

March minutes were taken by Patsy Malone, check with Mindi Parks

Consent agenda: none

Susan Mackey voted as Board Secretary

- A. Summer Reading Program
 - a. June – Wednesdays; lots of children and parents
 - b. July – Saturdays; having firefighters, etc read; kids get free book
 - c. August – will continue after school starts
- B. Library donated money a few months ago, and was discussed at the March meeting
 - a. What organization received the money? Johnnie Allen asked if it went to the FUMC Hanging Out; will check on that.
- C. Covid – someone comes out to set up a table with information; stay 2 hours; next is 8-17-2022
- D. 35th Anniversary
 - a. Library opened in 1987
 - b. Plan to hold city anniversary Oct. 1st; will showcase the books, movies, magazines, etc. available in the library to citizens
- E. Library Hours
 - a. Friday hours are currently 12-4 but many people would come earlier if the library was open
 - b. Librarian wants to open from 10-4, but stagger volunteer working hours so the new plan is payroll neutral
- F. Add library monies to weekly report
 - a. Library creates a Tuesday report that is forwarded to City Hall. Need to request to add the Library report to the weekly report submitted to City Council
- G. How to donate books to the library:
 - a. Consider creating a sign on the electronic board with details on how to donate your books to the library
 - b. Check state requirements for what books to keep or purge
- H. State duties and responsibilities for City Librarians
 - a. Need to check for specific requirements for librarians; ensure we're in compliance
- I. Check AC repairs to ensure library is cool for staff and visitors
- J. Cameras – do they work? Why or why not? Who to ask?
- K. Next meeting scheduled for Friday, September 30, 2022
- L. Adjourned 3:04 pm