



# EVERMAN CITY COUNCIL REGULAR MEETING

Tuesday, May 16, 2023 at 6:30 PM

213 North Race Street Everman, TX 76140

## MINUTES

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### 1. MEETING CALLED TO ORDER

Mayor called meeting to order at 6:32pm.

### 2. INVOCATION

### 3. PLEDGE OF ALLEGIANCE

### 4. CONSENT AGENDA

#### A. Minutes

April 18, 2023 Regular Meeting Minutes

Motion made by Place 4; Mayor Pro-Tem Mackey, Seconded by Place 5 Sellers.  
Voting Yea: Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers,  
Place 6 Davila, Mayor Richardson

Motion Carried.

#### B. Financials

April 2023

Motion made by Place 4; Mayor Pro-Tem Mackey, Seconded by Place 5 Sellers.  
Voting Yea: Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers,  
Place 6 Davila, Mayor Richardson

Motion Carried.

### 5. PRESENTATIONS

#### A. Recognition of Mayor Pro-Tem Susan Mackey - 25 Years of Service

Mayor stated that Susan Mackey is our longest running council member. Mayor also stated that he appreciates her as the Mayor Pro-Tem and she has been a great person to have there with him. At this time, Mayor presented Mayor Pro-Tem Mackey with a Plaque. The council took pictures with Susan Mackey and her Plaque.

#### B. Administration of the Oath of Office for City Council Place 1, Place 3, and Place 5

City Secretary, Mindi Parks administered the Oath of Office to both Judy Sellers and Johnnie Allen.

C. Proclamation - National Police Week

Mayor read the Proclamation. At this time a few Officers that were present at the meeting came up to take a picture with Mayor and Craig Spencer.

D. Proclamation - Public Works Week

Mayor read the Proclamation. At this time some of the Public Works that were present at the meeting came up and took a picture with Mayor and Craig Spencer.

**6. CITIZEN'S COMMENTS**

There were no citizens comments.

**7. DISCUSSION ITEMS**

A. Columbine Well Site - Councilwoman Johnnie Allen

Johnnie Allen wanted to know when this Project started and when it should be complete. Craig stated that the project has been completed and the well has been installed. The only thing left that they are doing is just pumping through and filtering out any materials and things through the lines. Johnnie asked if there were anymore cost to this project? Craig stated that he believes it has been completely paid out. At this time Director of Public Works, Gilbert Ramirez came up to answer some of Johnnies questions.

Completion date is passed, due to parts not coming in. They do have the parts now but it won't get complete until the end of August stated Gilbert. They also have to pull the well back out since it is not providing enough gallons per minute. They are experiencing a lot of issues with this. They will pull the contract and look at the time lines to see what it says. Johnnie stated that there are times when they are not working at all. They tore down fence and Johnnie wants to know what it will be replaced with. Gilbert stated that they will be putting a walkway there and will be cleaning it up. Craig stated that they will see if there is any problems we need to address and see if we can get a completion date for council.

B. City of Everman Financial Transparency Site - Councilwoman Johnnie Allen

Johnnie said that it has been down for over a year now and we owe it to our residents to have this up and running. Craig stated that he feels we have been very transparency with our financial reports. He also stated that the Financial Reports are always available online. We publish everything on the website for all the citizens to see. With the tool being down on the website, there are reports always being uploaded to the website. The tool that is not working will not be back up and running. This will be replaced with something different but it will share the same detail. Council, as well as the auditors will have sign ins for this and all the Directors. They all will be shown how to look at all this information with their login.

C. City of Everman Mineral Rights - Councilwoman Johnnie Allen

Johnnie Allen stated that it has been over ten years but the city did get funds from Mineral Rights and she is asking if we have recently received anything? Susanne Helgesen, Finance Director explained that the city did receive something recently within the last three months. These amounts were one hundred and fifty dollars, and two hundred dollars in a check. These have been very small increments and this goes to the General Fund.

D. BCBS NFC Fitness Court - Staff Update

The ribbon cutting and installation will be in June. In the coming weeks the fitness pad will be installed. Contractor for National Fitness Campaign are the ones who are installing it. Craig will send out the date once they have it for the grand opening and will also contact media, Blue Cross and others to be apart of this opening.

E. City of Everman Fee Schedule Update

Craig stated that he wanted to put this on the council's radar so this is not brought to them last minute. We have been working on this and have made some staffing changes, and some responsibility changes when it comes to permits. Craig stated that he has asked chief Whatley to revamp and over look the permitting process because of some problems that we have had converting to a third party review and some other little issues causing things not to flow as smooth as they should. With doing this we have come to the problems of things not being identified in our Fee Schedule and it should be and there has been numerous fees that need to be updated into the schedule and needed to since the seventies.

Craig stated that it is time that we revamp the Fee Schedule. The purpose of a Fee Schedule is to cover the cost of operations. With the new operations and the way we are doing things, the current Fee Schedule is not doing that. Craig stated that we have been working on this and Rachael has been a big help in this with comparing like size cities and administrative code and such and getting ready to come to council with some adjustments and present a new Fee Schedule to council to help recover the cost of these new operations and not pulling from General Fund for these overages. This will come to them at the next meeting.

**8. CONSIDERATION AND POSSIBLE ACTION**

- A. Resolution 2023-05-01 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVERMAN, TEXAS, NAMING THE INCLUSIVE PLAYGROUND LOCATED IN CLYDE PITTMAN PARK, 300 WICHITA STREET, AS THE "NOEL RODRIGUEZ-ALVAREZ PLAYGROUND," AND PROVIDING AN EFFECTIVE DATE.

Motion made by Place 4; Mayor Pro-Tem Mackey, Seconded by Place 6 Davila. Voting Yea: Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers, Place 6 Davila, Mayor Richardson.

After discussion, the Amended motion was made by Place 4; Mayor Pro-Tem Mackey to name the inclusive playground "Noel Angel Alvarez" Playground, seconded by Place 6; Miriam Davila. Voting Yea: Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers, Place 6 Davila, Mayor Richardson.

Motion Carried.

- B. Consideration and Appointment of Members to the Community Safety Advisory Committee

Motion made by Place 5 Sellers, Seconded by Place 6 Davila to appoint Chris McIntire, Susan Burgess, Daniela Soria, and Herman West to the Community Safety Advisory Board. Voting Yea: Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers, Place 6 Davila, Mayor Richardson

Motion Carried.

Mindi Parks, City Secretary also administered the Oath of Office to Herman West and Susan Burgess at this time since they were present at this meeting.

Mayor Ray Richardson made a motion that Herman West, Susan Burgess and Chris McIntire are the two year term Board Members and Daniela Soria is the one year term Board Member; Place 6, Miriam Davila seconded this motion.

Voting Yea: All Voted Yea.

Motion Carried.

C. City Council Election of a Mayor Pro-Tem

Motion made by Place 5 Sellers, to elect Susan Mackey, the Mayor Pro-Tem and Seconded by Place 6 Davila.

Voting Yea: Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers, Place 6 Davila, Mayor Richardson

Motion Carried

D. Ordinance #797 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EVERMAN, TEXAS, AMENDING THE CODE OF ORDINANCES OF THE CITY OF EVERMAN, TEXAS BY AMENDING SECTION 19-76 "SPECIAL ORDINANCES PROHIBITING OR REGULATING PARKING OF VEHICLES AT SPECIFIC PLACES ON DESIGNATED STREETS" OF DIVISION 1 "GENERALLY" OF ARTICLE III "STOPPING, STANDING AND PARKING"; PROVIDING A SEVERABILITY CLAUSE, PROVIDING A REPEALING CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Place 5 Sellers, Seconded by Place 4; Mayor Pro-Tem Mackey.

Voting Yea: Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers, Place 6 Davila, Mayor Richardson

Motion Carried.

E. Interlocal Agreement for 9-1-1 Communications Center and Dispatch Services between the City of Everman, Texas and the City of Blue Mound, Texas.

Craig has asked not to consider this yet since they have made changes to this agreement

Motion made by Mayor Richardson, Seconded by Place 4; Mayor Pro-Tem Mackey.

Voting Yea: Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers, Place 6 Davila, Mayor Richardson

Motion Carried not to consider this yet.

**9. EXECUTIVE SESSION**

A. Section 551.071 & Section 551.074 - Past Performance, Evaluation, and Continued Professional Services With Snow, Garrett, Williams Certified Public Accountants

Executive Session opened at 7:22pm.

Executive Session closed at 7:40pm.

No Action Taken.

**10. CITY MANAGERS REPORT**

City Budget is right around the corner and Craig would like to have a Discovery Work Session Meeting to get an idea from council and get their vision for the Budget. This will be early June. Also have Public input meeting again like last year, and this will be early in July. Also, reminding council to do their training through TML, the Diversity, and sexual harassment.

## 11. MAYOR'S REPORT

Mayor had nothing to report.

## 12. ADJOURN

Mayor adjourned meeting at 7:42pm.

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Friday May 12, 2023.

/s/ Mindi Parks  
City Secretary

*Citizens may watch city council meetings live on YouTube. A link to the City of Everman YouTube channel is provided on the city website at: [www.evermantx.us/government/citycouncil/](http://www.evermantx.us/government/citycouncil/)*

*Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this Agenda.*

*Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by Law. Additionally, Council may convene into Executive Session to discuss the following:*

- A. Section 551.071 - Pending or Contemplated Litigation or to Seek Advice of the City Attorney.
- B. Section 551.072 - Purchase, Sale, Exchange, Lease, or Value of Real Property.
- C. Section 551.073 - Deliberation Regarding Prospective Gift.
- D. Section 551.074 - Personnel Matters.
- E. Section 551.087- Deliberation Regarding Economic Development Negotiations.
- F. Section 551.089 - Deliberations Regarding Security Devices or Security Audits.

*Citizens wishing to submit written comments should e-mail the City Secretary at [mparks@evermantx.net](mailto:mparks@evermantx.net). Comments that are received at least one-hour prior to the start of the meeting will be provided to all council members.*

*According to the City of Everman Policy on Governance Process, individual citizen comments will be restricted to three (3) minutes unless otherwise determined by a majority vote of the Council. The mayor is responsible to enforce the time limit. Citizens may address City Council either during the Citizen Comments portion of the meeting or during deliberation of a listed agenda item. City Council is only permitted by Law to discuss items that are listed on the agenda. Citizens wishing to make comments should notify the City Secretary as soon as possible.*

*City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1.800.RELAY TX, 1.800.735.2989.*