



# EVERMAN CITY COUNCIL REGULAR MEETING

Tuesday, December 09, 2025 at 6:00 PM  
213 North Race Street Everman, TX 76140

## MINUTES

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### 1. MEETING CALLED TO ORDER

Mayor Richardson called meeting to order at 6:00pm.

### 2. INVOCATION

### 3. PLEDGE OF ALLEGIANCE

### 4. CONSENT AGENDA

#### A. Minutes

Regular Meeting November 11, 2025

Motion made by Place 4; Mayor Pro-Tem Mackey, Seconded by Place 1 Sanders.

Voting Yea: Place 1 Sanders, Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers, Place 6 Davila, Mayor Richardson

Motion Carried.

#### B. Financials

October 2025

This will be on the next agenda.

### 5. PRESENTATIONS

### 6. CITIZEN'S COMMENTS

Johnnie Allen stated that there was an email for a complaint and they never got a response until she emailed about it and then the response was sent to her instead of the business that had the complaint. Craig stated that they got immediate response.

### 7. DISCUSSION ITEMS

#### A. Monthly Staff Reports

(1) Police Department

(2) Animal Services

(3) Fire Department

(4) Public Works

Al Brooks presented the Monthly report for November 1-30, 2025. Officers were dispatched to 1648 calls for services including 6 Traffic crashes, 19 alarm calls, 2 assault, 6 assist other agency, 6 burglary investigations, 4 city ordinance violations, 3 criminal mischief, 4 criminal tress-pass, 32 disturbance calls, 4 fight calls, 7 calls involving mentally ill, 12 parking violations, 1 runaway, 4 shots fired, 8 suspicious persons/vehicles, 5 thefts, and 9 arrests. Traffic enforcement activities resulted in 182 traffic stops resulting in citations and 85 resulting in warnings. Officer Frias has successfully completed her field training period and is now assigned patrol duties as a solo officer. Officer Ryan's continues in field training and is receiving positive reviews from FTO's. Tara Culpepper has resigned her position as a School Resource Officer to accept a position with the Johnson County Constable's Office.

Ray presented the Municipal Animal Services Monthly Report for November 2025. Intake for dogs was at 53- Edge Cliff Village was at 3, Everman 18, Forest Hill 30, and Kennedale 1. Total intake for Cats was at 20- Edge Cliff Village 0, Everman 3, Forest Hill 17, and Kennedale 0. Total Positive Outcomes for dogs was at 41- Adoptions at MAS Shelter 2, Adoptions Mobile Adoption Center 17, Return to Owner Shelter 8, Return to owner field 3, and Transfer to Rescue Organizations 11. Total Positive Outcomes for Cats war at 12, Adoptions at MAS shelter 0, Adoptions Mobile Adoption Center 0, Return to owner shelter 0, return to owner field 0, and transfer to rescue organizations 7 and TNR 5. Phone calls received at MAS was 1613. Total field calls for service was at 184 with Edge Cliff Village at 11, Everman 65, Forest Hill 108, Kennedale 0 and Outside Jurisdiction 0.

Landon Whatley presented the monthly report for the Everman Fire Department for November 10th to present. Calls for service was at 98, average response times for all calls including county jurisdiction: NFPA Standard and overall goal is Fire-80 seconds, EMS- 60 seconds. Fire- Enroute time-1:22, total response time to on scene is 6:27, EMS enroute time- 53 seconds, total response time to on scene-4:20 and total training hours completed is 84 and overlapping emergency incidents was at 14. The Incident by response type was Fire type incident- building, vehicle, grass etc. 4, medical emergency 65, motor vehicle accidents 8, hazardous conditions 2, and other 19. Staffing updates is one firefighter/Paramedic resignation, employment with Allen FD.

Craig updated council with the Public Works portion of the monthly reports. Craig stated they were very busy. The Parks and Street department completed some routine Park and building maintenance, prepared for Christmas Market, inspections and maintenance on storm drains, cut and disposed of tree limbs from the Historical Building, removed and installed temporary stop sign at Race and Bell, removed construction debris from the street at Forest Hill and Enon, worked the fall City-Wide Cleanup, reinforced privacy screen at the baseball field, replaced damaged flags at Memorial Park, and set up the Civic Center for three events. Craig also displayed some pictures of some of these updates. The Water Department worked routine Well reports and meter readings, 3 meter change outs, one service line repair, four curb stops, winterized the well lots, fixed leak in the Chlorine room, worked the Fall City- Wide Room, and prepared for the Christmas Market as well. Craig also displayed some pictures of that as well. That concludes the monthly reports.

**B. Review, Discussion, and City Council Consideration and Deliberation on Proposed Uses for 51st Year CDBG Grant Funds**

Craig stated that him and the Director of Public Works Gilbert have come up with a staff recommendation with using option A, utilizing it around the walking track at Pittman Park or option B, the next most eligible identified project and would be a project we could move forward with in enough time is a water-line replacement.. The staff recommendation would be to use it on Pittman Park walking track and council is all in agreeance on this recommendation.

- C. Review, Discussion, and Potential Updates related to the City of Everman Travel and Training Policies

Craig read off the changes to the council that has been made in the Travel and Training Policies. If council is good with this change in the policy, this will be on the next council meeting for approval.

## 8. CONSIDERATION AND POSSIBLE ACTION

- A. RESOLUTION NO. 2025-12-01 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVERMAN, TEXAS, AUTHORIZING THE INSTALLATION OF A COMMEMORATIVE PLAQUE PROVIDED BY THE SIX FLAGS CHAPTER OF THE NATIONAL SOCIETY DAUGHTERS OF THE AMERICAN REVOLUTION (NSDAR); DIRECTING THAT THE PLAQUE BE INSTALLED ON THE NORTHERNMOST PAD AREA WITHIN EVERMAN MEMORIAL PARK; AUTHORIZING THE CITY MANAGER TO EXECUTE ANY NECESSARY DOCUMENTS; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Place 5 Sellers, Seconded by Place 6 Davila.

Voting Yea: Place 1 Sanders, Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers, Place 6 Davila, Mayor Richardson

Motion Carried.

- B. RESOLUTION NO. 2025-12-02 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVERMAN, TEXAS, APPROVING AND ADOPTING THE JOB DESCRIPTION FOR THE POSITION OF KENNEL TECHNICIAN (PART-TIME); AND PROVIDING AN EFFECTIVE DATE.

Motion made by Place 4; Mayor Pro-Tem Mackey, Seconded by Place 5 Sellers.

Voting Yea: Place 1 Sanders, Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers, Place 6 Davila, Mayor Richardson

Motion Carried.

- C. RESOLUTION NO. 2025-12-03 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EVERMAN, TEXAS, APPROVING AN INTERLOCAL AGREEMENT WITH THE CITY OF FORT WORTH FOR DESIGN, CONSTRUCTION AND INSTALLATION OF VARIOUS PEDESTRIAN, BICYCLE, AND ROADWAY MULTIMODAL SAFETY IMPROVEMENTS WITHIN THE CITY OF EVERMAN; AND PROVIDING AN EFFECTIVE DATE.

Motion made by Place 5 Sellers, Seconded by Place 6 Davila.

Voting Yea: Place 1 Sanders, Place 2 Renfro, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers, Place 6 Davila, Mayor Richardson

Voting Nay: Place 3 Allen

Motion Carried.

- D. ORDINANCE NO. 845 - JOINT ORDINANCE AND BOUNDARY AGREEMENT BETWEEN THE CITIES OF EVERMAN AND FORT WORTH

Motion made by Place 4; Mayor Pro-Tem Mackey, Seconded by Place 5 Sellers.

Voting Yea: Place 1 Sanders, Place 2 Renfro, Place 3 Allen, Place 4; Mayor Pro-Tem Mackey, Place 5 Sellers, Place 6 Davila, Mayor Richardson

Motion Carried.

## 9. EXECUTIVE SESSION

## 10. CITY MANAGERS REPORT

Craig stated that the Holiday Market and Christmas Tree Lighting was a great event. We had a record number of Vendors. Also, there was a unexpected refund from TCAP as well, \$1473.44 was the amount of this refund.

## 11. MAYOR'S REPORT

Mayor just wanted to thank and commend everyone that helped out with the Christmas Market and Christmas Tree Lighting.

## 12. ADJOURN

Mayor Richardson adjourned the meeting at 6:48pm.

I hereby certify that this agenda was posted on the City of Everman bulletin board at or before 5:00 p.m. on Thursday December 4, 2025.

/s/ Mindi Parks  
City Secretary

*Citizens may watch city council meetings live on YouTube. A link to the City of Everman YouTube channel is provided on the city website at: [www.evermantx.us/government/citycouncil/](http://www.evermantx.us/government/citycouncil/)*

*Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members, including the presiding officer, will be physically present at the location noted above on this Agenda.*

*Pursuant to Section 551.071, Chapter 551 of the Texas Government Code, Council reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting, to receive advice from its attorney on any posted agenda item, as permitted by Law. Additionally, Council may convene into Executive Session to discuss the following:*

- A. Section 551.071 - Pending or Contemplated Litigation or to Seek Advice of the City Attorney.
- B. Section 551.072 - Purchase, Sale, Exchange, Lease, or Value of Real Property.
- C. Section 551.073 - Deliberation Regarding Prospective Gift.
- D. Section 551.074 - Personnel Matters.
- E. Section 551.087- Deliberation Regarding Economic Development Negotiations.
- F. Section 551.089 - Deliberations Regarding Security Devices or Security Audits.

*Citizens wishing to submit written comments should e-mail the City Secretary at [mparks@evermantx.net](mailto:mparks@evermantx.net). Comments that are received at least one-hour prior to the start of the meeting will be provided to all council members.*

*According to the City of Everman Policy on Governance Process, individual citizen comments will be restricted to three (3) minutes unless otherwise determined by a majority vote of the Council. The mayor is responsible to enforce the time limit. Citizens may address City Council either during the Citizen Comments portion of the meeting or during deliberation of a listed agenda item. City Council is only*

*permitted by Law to discuss items that are listed on the agenda. Citizens wishing to make comments should notify the City Secretary as soon as possible.*

*City Hall is wheelchair accessible. Parking spaces for disabled citizens are available. Requests for sign interpretative services must be made 48 hours prior to the meeting. To make arrangements, call 817.293.0525 or TDD 1.800.RELAY TX, 1.800.735.2989.*