

If you would like to address City Council, please place your name on the sign-up sheet located at the back of the City Council Chambers. You will be recognized to speak during the "audience participation" portion of the agenda.

AGENDA

City Council Regular Meeting
October 15, 2019 - 7:00 PM.

An informational packet containing all agenda material is available for public inspection on our website at www.cityofevans.org. The agenda is posted on the bulletin board adjacent to the Council Chambers.

1. CALL TO ORDER

2. PLEDGE

3. Roll Call

Mayor: Brian Rudy
Mayor Pro-Tem: Mark Clark
Council: Alicia Johnson
Laura Speer
Tammy Mortenson
Amanda Castle
Fred Neal

4. SPECIAL PRESENTATION

A. Presentation by Weld County Commissioner Scott James Regarding the 2020 Weld County Budget

5. AUDIENCE PARTICIPATION

The City Council welcomes you here and thanks you for your time and concerns. If you wish to address the City Council, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address City Council. Depending on the number of speakers on any given topic, your comments may be limited to two (2) minutes. The City Council may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and your questions may be directed to the appropriate staff person for follow-up. Thank you!

6. APPROVAL OF AGENDA

7. CONSENT AGENDA

The consent agenda is reserved for matters which are considered to be routine and uncontroversial. Any item may be removed from the consent agenda and placed on the regular agenda at the request of the Mayor or a City Council member.

- A. Approval of the October 1, 2019 City Council Meeting Minutes
- B. Consideration of Ordinance Number 705-19 An Ordinance Appropriating Money to Defray Expenses as Provided in the 2020 Budget (2nd Reading)

8. NEW BUSINESS

- A. Consideration of Resolution Number 25-2019 A Resolution Establishing a Name for the Dedicated Park Located at 34th Street and 15th Avenue
- B. Consideration of Resolution 24-2019 A Resolution Regarding Petition for Annexation Filed by Solstice Holdings, LLC in Connection with the Peakview Development and Setting the Matter for a Public Hearing
- C. Consideration of 37th Street Utility Improvements Contract Change Order

9. REPORTS

- A. City Manager
- B. City Attorney

10. AUDIENCE PARTICIPATION (general comments)

Please review the Audience Participation section listed at the beginning of the agenda for procedures on addressing City Council.

11. EXECUTIVE SESSION

- A. To Discuss the Possible Acquisition or Transfer of Property, and to Discuss a Matter That May be Subject to Negotiation and to Instruct Negotiators, Pursuant to Section 24-6-402(4)(a)(c), Colorado Revised Statutes

12. ADJOURNMENT

CITY OF EVANS – MISSION STATEMENT

“To deliver sustainable, citizen-driven services for the health, safety, and welfare of the community.”

It is the policy of the City of Evans that all programs and activities shall be accessible to, and usable by, persons with disabilities. Persons needing assistance shall contact the Safety & Risk Management Manager at the City of Evans. Please provide three to five business day's advance notice so we can adequately meet your needs.

CITY COUNCIL AGENDA REPORT

DATE: October 15, 2019

AGENDA ITEM: 7.A

SUBJECT: Approval of the October 1, 2019 City Council Meeting Minutes

PRESENTED BY: Karen Frawley, City Clerk

AGENDA ITEM DESCRIPTION:

Approval of minutes

FINANCIAL SUMMARY:

N/A

RECOMMENDATION:

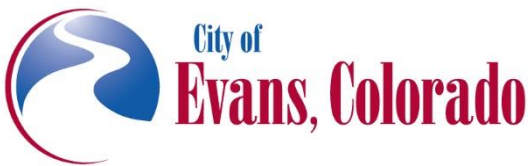
N/A

SUGGESTED MOTIONS:

“I move to approve the minutes as presented.”

ATTACHMENTS:

October 1, 2019 City Council Meeting Minutes



MINUTES

City Council Regular Meeting
October 01, 2019 - 7:00 PM.

1. CALL TO ORDER

Mayor Rudy called the meeting to order at 7:03 p.m.

2. PLEDGE

3. ROLL CALL

Mayor: Brian Rudy
Mayor Pro-Tem: Mark Clark
Council: Alicia Johnson
Laura Speer
Tammy Mortenson
Amanda Castle
Fred Neal

4. RECOGNITION

A. In Recognition of Accomplishment: Commander Dan Ranous Graduation from the FBI National Academy

5. AUDIENCE PARTICIPATION

There was no audience participation.

6. APPROVAL OF AGENDA

Scott Krob, City Attorney, stated that item 9.D Resolution 24-2019 needed to be pushed to the next meeting as the signed petition was never received by staff.

Mayor Pro-Tem Clark made the motion, seconded by Council Member Speer to approve the agenda as amended. The motion passed with all voting in favor thereof.

7. CONSENT AGENDA

A. Approval of the September 17, 2019 City Council Meeting Minutes

Mayor Pro-Tem Clark made the motion, seconded by Council Member Johnson to approve the consent agenda as presented. The motion passed with all voting in favor thereof.

8. OLD BUSINESS

A. Continuation of the Public Hearing on the First Amended Consolidated Service Plan for the North Suburban Metropolitan District

Mayor Rudy reopened the public hearing at 7:10 p.m.

Mr. Becklenberg informed the Council that this item is a Metro District request involving oil and gas revenues and a water plan. Staff is trying to be as rigorous as it can be evaluating the request. Staff completed a contract with an independent financial advisor who looks at Metro District plans to give their evaluation. Staff is working diligently on the request but is asking for Council to continue the item to a date certain of November 4th.

Mayor Rudy asked if there was anyone in attendance who wishes to speak for or opposing this item, no one came forward.

Mayor Rudy placed this item in recess at 7:12 p.m.

Council Member Speer made the motion, seconded by Council Member Neal to continue the public hearing to consider approval of the Amended Service Plan for the North Suburban Metro District to the November 4, 2019 City Council Meeting. The motion passed with all voting in favor thereof.

9. NEW BUSINESS

- A. Public Hearing: Consideration of the 2020 Operating and Capital Budget Resolution No. 21-2019 – Adopting 2020 Budget Ordinance No. 705-19 – 2020 Budget Appropriations

Mayor Rudy opened the Public Hearing at 7:13 p.m.

Mr. Becklenberg informed the Council that this was the budget that was heard by Council in work sessions on September 17th and reviewed by the Finance Committee on September 3rd. The budget in front of Council is balanced and it is balanced within two percent of the annual projections out along the five-year period.

Jacque Troudt, Finance Director, presented a summary of the recommended 2020 operating and capital budget.

Mayor Rudy asked if there was anyone in the audience who wishes to speak for or opposing this item; no one came forward.

Mayor Rudy closed the public hearing at 7:25 p.m.

Mayor Rudy thanked staff for the balanced budget and how transparent the budget process is.

Mayor Pro-Tem Clark agreed with the Mayor and stated that every year staff gives a fantastic budget.

Council Member Johnson stated that she appreciated the clear communication of the budget.

Council Member Castle said thank you to the staff for the work and level of detail provided all while explaining it in a way that everyone can understand it.

Council Member Castle made the motion, seconded by Council Member Mortenson to adopt Resolution Number 21-2019 adopting the 2020 Budget. The motion passed with all voting in favor thereof.

Council Member Castle made the motion, seconded by Council Member Mortenson to approve Ordinance Number 705-19 on the 2020 Budget appropriations. The motion passed with all voting in favor thereof.

- B. Resolution No. 22-2019 – Adoption of the 2020 City Fee Schedule for the City of Evans

Mr. Becklenberg informed the Council that this item goes alongside the budget each year. The fee schedule is already incorporated into the budget in revenues.

Jacque Troudt, Finance Director, presented on a summary of the fees that changed from last year.

Mayor Pro-Tem Clark made the motion, seconded by Council Member Johnson to adopt Resolution Number 22-2019. The motion passed with all voting in favor thereof.

- C. Consideration of Resolution 23-2019: A Resolution Amending Section VII (B) of the City of Evans' Public Record Policy Regarding Fees

Mr. Becklenberg informed the Council that this is a fee that is authorized and governed by state law. House Bill 14-1193 allows staff who are responding to Colorado Open Records Act (CORA) to charge up to thirty-three dollars and fifty-eight cents per hour when responding to requests. Staff almost always responds to CORA requests at no charge, however sometimes there is large requests that require significant staff time, and when that happens it is appropriate and in line with the policy to charge the requestor for the staff time.

Council Member Neal stated that he was glad to hear that staff is providing most of the information to the public for free.

Council Member Speer made the motion, seconded by Council Member Castle to adopt Resolution Number 23-2019, a resolution amending section VII (B) of the City of Evans' Public Record Policy regarding fees. The motion passed with all voting in favor thereof.

- D. Consideration of Resolution 24-2019 A Resolution Regarding Petition for Annexation Filed by Solstice Holdings, LLC in Connection with the Peakview Development and Setting the Matter for a Public Hearing

Pushed to next meeting.

E. Consideration of Award of Bid: 2019 Ashcroft Heights Channel Improvements Contract

Mr. Becklenberg informed the Council that this completes an agreement that has been in the works for some time. The City agreed with the HOA to complete repairs that were caused by the City's placement of concrete check dams in a large drainage channel at the western part of the Ashcroft Heights neighborhood. Council approved an agreement for this work last February and this is the contract to get the work completed.

Mark Oberschmidt, City Engineer, provided an overview of the project to Council.

Council Member Speer stated that normally there is a list of the bidders and what they do. Mark Oberschmidt stated that they didn't include it in the packet but can provide it. Council Member Speer asked for transparency to have those included in the future.

Mayor Pro-Tem Clark stated that it looks like the cost of the project from an engineering standpoint was approximately \$150,000 and they came in with a bid of \$109,508 and wanted to make sure that we are not going to get held up with the money or surprises. Mark stated that they have done projects like this and are a smaller company so they can do it for less.

Council Member Johnson made the motion, seconded by Mayor Pro-Tem Clark to award the 2019 Ashcroft Heights Channel Drop Structures Reconstruction contract in the amount of \$109,508.16 with a not to exceed amount of \$120,000 to Colt & Steel, Inc., and to authorize the Mayor's signature on the project contract. The motion passed with all voting in favor thereof.

F. Consideration of Ordinance Number 706-19 An Ordinance Amending the City Code Regarding the Offense of Criminal Trespass

Rick Brandt, Chief of Police, informed the Council that this is staff recommendation to amend an existing ordinance that criminally prohibits trespassing on enclosed land and refusing to leave as a second-degree offense. Staff is recommending that we add similar language to trespassing on not enclosed land, open land without permission and making that a third-degree criminal trespass.

Council Member Speer asked that the word "the" be added to section to B in the ordinance, so it reads "remains in or upon the premises of another". Council Member Speer also stated that she is happy that we are adding this especially living in the area that she does.

Council Member Johnson made the motion, seconded by Council Member Mortenson to approve Ordinance Number 706-19. The motion passed with all voting in favor thereof.

10. REPORTS

A. City Manager

Mr. Becklenberg informed the Council that this weekend will be the second and final weekend of the semiannual citywide clean-up.

B. City Attorney

Mr. Krob informed the Council that they spent the day interviewing candidates for the Assistant City Attorney position and have some promising prospects. Staff attended the CML Attorneys Conference which was highlighted by a presentation by our own Police Chief on the Red Flag laws.

11. AUDIENCE PARTICIPATION (general comments)

There was no audience participation.

The meeting was placed into recess at 7:45 p.m. to hold the Evans Redevelopment Agency Meeting.

The meeting reconvened at 7:56 p.m.

12. EXECUTIVE SESSION

A. To Determine the City's Position Regarding Matters that are Subject to Negotiations, Developing Strategy for Negotiations, and Instructing Negotiators Regarding 37th Street Utilities Project, Pursuant to C.R.S. 24-6-402(4)(e)

Mayor Pro-Tem Clark made the motion, seconded by Council Member Castle to adjourn into executive session at 7:58 pm to determine the City's position regarding matters that are subject to negotiation, to develop strategy for negotiations, and instructing negotiators regarding the 37th Street Utilities Project, Pursuant to C.R.S. 24-6-402(4)(e). The motion passed with all voting in favor thereof.

The meeting reconvened at 8:46 p.m.

Mr. Krob noted for the record that the executive session that Council just completed was within the scope of the discussions were within the statute and that he was present for the duration of the discussion, so the discussion is subject to the attorney client privilege.

There was no action following the Executive Session.

13. ADJOURNMENT

The meeting was adjourned at 8:46 p.m.

CITY COUNCIL AGENDA REPORT

DATE: October 15, 2019
AGENDA ITEM: 7.B
SUBJECT: Consideration of Ordinance Number 705-19 An Ordinance Appropriating Money to Defray Expenses as Provided in the 2020 Budget (2nd Reading)
PRESENTED BY: James L. Becklenberg, City Manager
Jacque Troudt, CPA, Finance Director

AGENDA ITEM DESCRIPTION:

The 2020 Operating and Capital Budget was reviewed by the Finance Committee on September 3, 2019, and by the City Council at the September 17, 2019 work session meeting. The draft budget document has been distributed to the City Council electronically, with hard copy presented at the City Council meeting. The budget document may also be accessed through the City's website on the finance department page. Supplemental, line-item detail of the budget is also available through the same channels.

The City Council, by resolution, shall adopt an annual budget and shall make annual appropriations pursuant to procedures outlined by State Law and as required by the City of Evans Home Rule Charter (Section 8.5). The revenues, expenditures (or expenses in the enterprise funds), and transfers have been previously reviewed by the City Council.

This budget continues Evans' commitment to conservative fiscal policy with a focus on long term sustainability. Accomplishments in the 2020 budget include the following:

- Targeted service enhancements in critical areas like street maintenance, parks and mowing, nuisance and zoning code enforcement, and traffic safety.
- Contractual service increases required to honor previous commitments.
- Manageable capital plan for necessary improvements and upgrades to City equipment and infrastructure.
- Make essential investments to ensure that the City keeps up with existing service demands.
- Funding for a continued pool of merit-based pay raises to help retain and attract high quality employees.

Per the City Council's Financial Policies, the 2020 budget is balanced, reflects similar service levels to prior years and meets or exceeds, in most cases, operating reserve requirements.

Economic Outlook

The 2020 budget is proposed against a backdrop of a strong economy. According to the Office of State Planning and Budgeting (OSPB), Colorado's economic expansion is projected to continue at moderate levels from the high levels experienced in recent years. Strong employment and

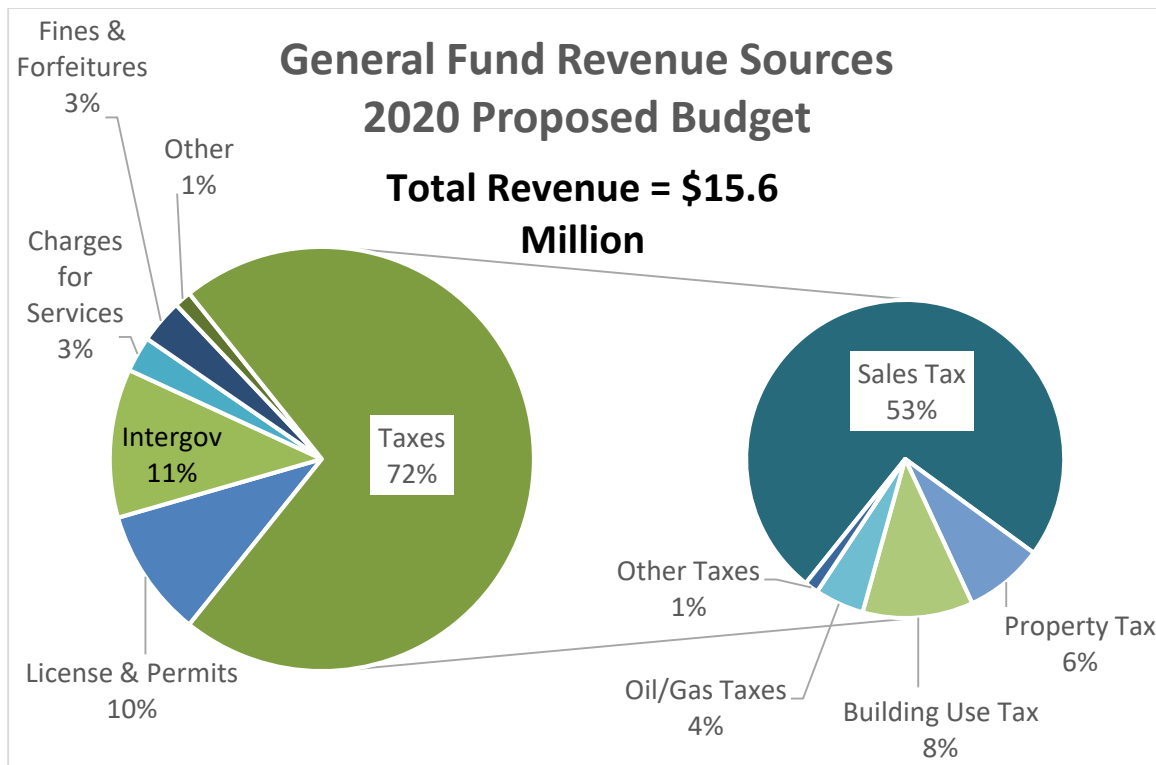
wage growth support the labor force and encourage consumer spending. The tight labor market is also constraining business growth as employers struggle to attract and retain talented employees. Inflation is slowing, primarily due to lower energy costs and housing price growth.

The National economy continues to grow, but at a slower rate. Job growth is continuing, but at a moderate pace. The real estate market has started to see some price stabilization, with economic forecasts suggesting continued tight inventory and more modest, but still positive increases in value. Relatively tight inventory positions Evans well for capturing some of the region's housing demand as the City has available property already annexed and zoned for residential development.

Finally, the oil and gas industry continues to be a large contributor to the Evans economy and is forecast to continue into 2020. Not only does the City receive direct benefits of this large industry, but the indirect revenue from retail sales contributes to the City's tax base.

Revenue Trends

Although several revenue categories account for the total revenue in the General Fund, as one can see from the graph below, almost three quarters of the revenue is derived from taxes. Taking a closer look at tax revenue, 53 percent is from sales tax revenue.



Overall, the General Fund Revenue is projected to increase from 2019 in the 2020 budget. Below is a discussion of the projected changes in the major revenue categories.

Sales Tax Revenue: Starting in 2019, an accounting change was made to the manner in which sales tax on food is accounted. Accordingly, a new fund was created to receive this revenue resulting

in a reduction in the sales tax revenue recognized in the General Fund. The total city-wide tax budget for 2020 anticipates a 13 percent increase from 2019 budget. The strong collection of sales tax revenue in both the general retail and oil and gas sectors is expected to continue on a positive trend throughout 2020. The majority of the intergovernmental revenue category is also sales taxes from the retail area shared with the City of Greeley. Although this revenue source saw a slight decrease in 2018 due to the loss of one of the businesses in the sales tax sharing area; 2019, 2020 and future years in the forecast anticipate a modest increase as the remaining businesses are projected to trend upwards in sales.

Property Tax Revenue: 2019 property tax collections increased sharply from \$559,000 in 2018 to \$901,000 in 2019 due to valuation derived from oil and gas production. While revenue levels remain high for future years, a slight decrease of less than one percent is projected for 2020.

Oil/Gas Taxes: State severance and federal mineral lease taxes are distributed to the City and represent the oil and gas category of taxes. The past several years have seen large swings in this revenue source with the 2014 collections doubling from 2013, then falling off by almost 70 percent in 2017. 2019 revenues are up from 2018, to a revenue level of \$1.1 million. In an effort to smooth out these large swings, the City budgets for a minimal amount of revenue and considers any additional collections as one-time revenue. State revenue forecasts suggest that severance tax collections could drop 48 percent in the next year, as a global economic slowdown has the potential to impact commodity prices.

License and Permits: The largest source of revenue within this category is building permits. As the City has seen an increase in building activity over the past several years and anticipates construction of planned development, the building permit revenue is projected to increase 64% or approximately \$294,000 for 2020. The long-term forecast anticipates development levels to remain consistently high with the build out of development plans.

General Fund total revenue is expected to increase by 4% over the 2019 projected budget due to increases in major revenue streams. This increase allows for an opportunity to include service enhancements of approximately \$600,000 and maintain a balanced budget for 2020. The additions to the 2020 budget will support the City operations in achieving goals and initiatives.

Budget Goals

Several goals were established for the 2020 budget as outlined below:

- 1. Targeted service enhancements.** With a need to focus on emerging priorities, the budget includes recommendations to enhance the service levels in critical areas. An additional \$250,000 will be transferred from the General Fund in order to accomplish additional street maintenance, and \$210,000 is proposed to be used for replacement of the City Complex building roof. Structural changes are also proposed in the parks department and nuisance and zoning code enforcement department where three positions will be added to increase capacity and efficiency of operations. The 2020 budget also includes the addition of two dedicated Traffic Control police officers. Past experience has demonstrated a decrease in accidents and emphasis on overall traffic safety when officers are assigned to this function.

2. **Make essential investments to ensure that the City keeps up with existing service demands.** The 2020 budget recommends modest increases in funding for initiatives that will increase efficiency, meet unavoidable basic needs, and fund specific City requests for additional service levels.
3. **Provide funding for a continued pool of merit-based pay raises.** In order to retain and attract high quality employees, the City's budget includes funding in all departments for our merit-based pay raise package. This merit-based pool has remained structurally unchanged for many years and allows employees to receive up to a three percent increase in salary annually, awarded on job performance.

2020 Budget

Below is a summary of the 2020 proposed budget with the major funds reflected individually and the minor funds consolidated to show a total City budget.

	Fund (in thousands)					
	General	Water	Waste Water	Storm Drainage	Others	Total
Beginning Balance	\$ 8,277	\$ 3,469	\$ 7,572	\$ 151	\$ 9,318	\$ 28,787
Revenue	16,689	7,104	5,732	7,742	6,341	43,608
Operating Exp	(16,407)	(5,604)	(4,228)	(930)	(1,368)	(28,537)
Capital Exp	(210)	(1,272)	(1,187)	(1,159)	(5,345)	(9,173)
Net Results	72	228	317	5,653	(372)	5,898
Ending Balance	\$ 8,349	\$ 3,697	\$ 7,889	\$ 5,804	\$ 8,946	\$ 34,685

Key policy for the proposed budget for each of the major funds shown in the table are described in the remaining section of the transmittal letter.

General Fund Strategies

Several strategies were used in order to meet the budget goals outlined for the 2020 Operating and Capital Budget. These strategies are listed below:

1. **Level supplies and services base budgets.** In the 2018 budget, all departments were asked to provide for a two percent decrease in supplies and services. In order to fulfill the budget goals for 2019, departments were reallocated one percent of the previous reduction. For the 2020 budget, departments have been asked to operate at the 2019 funding level unless increases were necessary to maintain existing service levels. Examples of those increases included in the budget are listed in the table below.

Insurance (workers compensation, property/casualty)	\$110,000
Weld County Dispatch Communications	\$51,164
Technology support and licensing	\$35,956
Riverside Park field and concession costs	\$17,500
Utility increases	\$10,000

2. **The Asset Management Plan is funded to include the items with critical needs for replacement.** Each item originally scheduled for replacement in the five-year plan was scrutinized and only urgent needs are addressed in the 2020 budget. The others were postponed for consideration in future years.
3. **Capital projects are limited to the most pressing projects.** Although the five-year capital plan listed several projects and equipment for replacement, the replacement of the City Complex roof was identified as the highest priority. Remaining high priority capital needs will be funded in future years as budget allows.

Unfunded Needs – The highest priority unfunded needs for this budget related to long term planning and capital. If unanticipated revenue is realized in 2020, we will look for ways to fund these items. They are listed in the table below.

Community Complex parking lot resurface	\$350,000
Technology system component replacement (server, switches, etc.)	\$160,000
Phone system replacement	\$ 60,000

Long Range Plan implications of the recommended budget

The General Fund five-year long-range plans reflect total revenues exceeding total expenditures for all years except 2022 and 2024. The City utilizes conservative budgeting practices to ensure revenues are not overly reliant on one source and is assuming only realistic and known levels of development to be completed each year, especially for future years. The two years which show negative net results of operations are within two percent of total operating expenditures for that year. Given the conservative method by which the City budgets for oil and gas revenue, staff considers net results in a year more than two years in the future balanced. The practice of continually updating forecasts would allow ample time for expenditures adjustments, should the City face a projected budget deficit in a given year.

Below is a table showing the General Fund five-year long-range plan revenues, expenditures and excess fund balance.

(in thousands)	2020 Bud	2021 Proj	2022 Proj	2023 Proj	2024 Proj
Beginning Balance	\$ 8,277	\$ 8,350	\$9,068	\$8,868	\$8,972
Revenue	16,689	16,824	16,294	16,987	16,968
Operating Exp	(16,407)	(16,105)	(16,494)	(16,882)	(17,298)
Capital Exp	(210)	-	-	-	-
Net Results	72	719	(201)	105	(330)
Ending Balance	\$ 8,350	\$ 9,068	\$8,868	\$8,972	\$8,642
Minimum Reserve (50%)	\$ 8,103	\$ 8,203	\$8,052	\$8,247	\$8,441
Available Funds	\$ 247	\$ 865	\$ 815	\$ 725	\$ 201

General Fund Reserves

Preservation of current General Fund reserves is a priority for the five-year planning period. In 2018, the City Council increased the reserve amount in the fund from 25% to 40%. Given uncertainty in the oil and gas industry, due in part to recent legislation, City Council increased the reserve once more, to 50%. The new reserve is identified for the following uses: economic downturn, loss of major sales tax generator, natural disaster, and development or investment opportunities. For each of the years 2020 through 2024, the 50% reserve requirement is met. Because of our conservative revenue budgeting methods and healthy reserve balance, the City is able to use any unanticipated revenues to fund priority one-time projects as the revenue is collected throughout the year.

Enterprise Funds

The City has worked over the past several years toward self-sufficiency for the City's three enterprise funds (water, waste water and storm drainage). The 2020 budget includes increases in operating supplies and services expenditures within these funds of two percent. The slight increase is primarily due to minimal increase in our contractual services. Still coming is the increase in the cost to treat the City's potable water paid to Greeley. We have not received a final amount for 2020, but preliminary notices suggest an increase of eight percent over 2019.

This cost increased ten percent in 2019, 11 percent in 2018 and seven percent in 2017, representing a 28 percent increase in operating costs within the last three years. The increasing costs to treat water continues to be a challenge for the City as we move into the future. Balancing this along with unfunded capital needs in the water fund will require future policy discussions. Challenges within the storm drainage fund relate to the need for increased operations and maintenance in order to comply with federal permitting requirements, and an increased capital and infrastructure plan.

On the revenue side, the utility funds have seen rate increases in the last several years as recommended through several studies. Major cost drivers for these increases include major maintenance, cost of water treatment from Greeley, new waste water plant construction to meet effluent regulations and capacity needs, and other major capital infrastructure projects. As mentioned above, more work needs to be done specifically in the water supply and capital infrastructure areas of water and storm drainage.

Key Capital Projects

The 2020 capital projects for each governmental and enterprise fund are summarized below:

Fund	Project	Budget
General Fund	Evans Community Complex roof replacement	\$210,000
Conservation Trust Fund	Village Park Tennis Court repair and resurface	55,000
	Driftwood Park playground replacement	90,000
Street Impact	Two Rivers intersection improvement with traffic signal	375,000
	Traffic signal at 34 th Street and 35 th Avenue	75,000
	23 rd Avenue extension to 42 nd Street	200,000
	47 th Avenue widening	1,000,000
Capital Projects - Streets	Street resurfacing	850,000
	37 th Street Overlay- 23 rd Avenue to Railroad	1,800,000
	23 rd Avenue extension to 42 nd Street	250,000
	County Road 33 improvement	130,000
Capital Projects – Food Tax	47 th Avenue widening	500,000

Water Fund	NISP Water Storage Project	400,000
	Greeley system expansion fee contingency (reserve)	436,646
	Irrigation controller replacements	50,000
	North Point non-potable irrigation backflow	35,000
	Central Weld water feasibility study	50,000
	Future water demand analysis	50,000
	South Evans- utility feasibility study	50,000
	Tuscany Non-potable system	200,000
Waste Water Fund	Annual sewer line maintenance	190,000
	WWTP solids handling and dewatering	250,000
	South Evans- utility feasibility study	50,000
	11 th Avenue sewer line expansion- design	47,000
	Ashcroft Draw sewer line realignment- survey and design	50,000
	Decommissioning study wastewater treatment plant	100,000
	Plant Structure & Equipment Maint./replacement planning	500,000
Storm Drainage Fund	37 th Street Storm line- Railroad to Boulder	255,000
	Ridge at Prairie View 23 rd Avenue outfall	487,000
	Railroad detention pond improvements	85,000
	Highway 85 Storm improvements- St Vrain Street	96,000
	39 th Street French drains	52,000
	Highway 85 Storm improvements- 31 st Street	184,000

Budget Process

Staff continues to be heavily involved in the budget process resulting in a higher level of staff awareness, knowledge, and accountability. Process teams were developed for revenue, payroll, supplies and services, asset management, and capital programs. These teams worked with the departments to review and prepare the budgets while providing for an independent review. The goal for each of these teams is to increase the level of analysis that goes along with developing the budget and train the team for next year. An additional benefit is the increased number of city employees who have a significantly greater understanding of the City finances and operations. The increased awareness usually leads to more accurate information in the community.

Conclusion

The 2020 budget sets the stage for continued responsible growth and improvement for the Evans community. Continued emphasis on planning for much needed major infrastructure projects within the streets and utility funds will remain a theme throughout the future years. Economic development strategies will also play a key role in providing resources for these initiatives. The long-term sustainability of the City depends on thoughtful analysis and City Council policy consideration. With continued economic development, community support, and City Council leadership, I am confident that Evans will achieve its vision as a growing city with small town roots, providing a safe, family-friendly community.

FINANCIAL SUMMARY:

Details of all financial items are available for Council or Citizens upon request from the Finance Department by contacting Jacque Troudt at 970-475-1127 or jtroudt@evanscolorado.gov.

RECOMMENDATION:

Staff recommends adoption of the resolution and approval of the ordinance.

SUGGESTED MOTIONS:

"I move to adopt Resolution No. 21-2019 and approve Ordinance No. 705-19 on First Reading"

"I move to deny adoption of Resolution No. 21-2019 and Ordinance No. 705-19 on First Reading"

ATTACHMENTS:

- **ATTACHMENT A:** Ordinance 705-19
- **ATTACHMENT B:** Resolution 21-2019

CITY OF EVANS, COLORADO

ORDINANCE NO. 705-19

**AN ORDINANCE APPROPRIATING MONEY TO DEFRAY EXPENSES
AS PROVIDED IN THE 2020 BUDGET**

WHEREAS, it is necessary to appropriate sums from the revenues and fund balances provided in the budget to and for the purposes described below, so as not to impair the operations of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANS, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenues and fund balances of each fund for the purposes stated:

General Fund	\$16,616,905
Emergency Contingency	-
Cemetery Perpetual Care	20,000
Fire Impact	175,002
Street Impact	1,650,000
Parks Impact	-
Police Impact	-
Conservation Trust	145,000
Refuse Collection	836,922
Capital Projects-Streets	3,380,000
Capital Projects-Parks	-
Capital Projects-Food Tax	500,000
Waterworks	6,876,097
Waste Water	5,414,836
Storm Drainage	2,088,939
Cemetery Endowment	6,000

58,000

PASSED and APPROVED at a regular meeting of the City Council of the City of Evans on this 1st day of October, 2019.

CITY OF EVANS, COLORADO

By: _____
Mayor

ATTEST:

City Clerk

PASSED, APPROVED AND ADOPTED ON SECOND READING this 15th day of October, 2019.

CITY OF EVANS, COLORADO

By: _____
Mayor

ATTEST: _____
City Clerk

CITY OF EVANS, COLORADO

RESOLUTION NO. 21-2019

**A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES
FOR EACH FUND, AND ADOPTING A BUDGET FOR THE CITY OF
EVANS, COLORADO, FOR THE CALENDAR YEAR BEGINNING THE
1ST DAY OF JANUARY, 2020 AND ENDING ON THE LAST DAY OF
DECEMBER, 2020**

WHEREAS, the City Council of the City of Evans, Colorado, has appointed the City Manager to prepare and submit a proposed 2020 budget to said governing body at the proper time; and

WHEREAS, the City Manager has submitted a proposed 2020 budget to the governing body at October 1, 2019 for its consideration; and

WHEREAS, upon due notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 1, 2019 and interested taxpayers were given the opportunity to file or register objections to said proposed budget; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANS, COLORADO:

Section 1. That estimated revenues and transfers in for 2020 for each fund are as follows:

General Fund	\$16,689,172
Cemetery Perpetual Care	4,156
Fire Impact	175,002
Street Impact	723,173
Parks Impact	543,048
Police Impact	27,323
Conservation Trust	211,276
Refuse Collection	793,787
Capital Projects – Streets	2,783,910
Capital Projects – Parks	5,209
Capital Projects – Food Tax	1,067,900
Waterworks	7,103,867
Waste Water	5,731,687
Storm Drainage	7,741,696
Cemetery Endowment	6,000

Section 2. That estimated expenditures and transfers out for 2020 for each fund are as follows:

General Fund	\$16,616,905
Cemetery Perpetual Care	20,000
Fire Impact	175,002
Street Impact	1,650,000
Conservation Trust	145,000
Refuse Collection	836,922
Capital Projects – Streets	3,380,000
Capital Projects – Food Tax	500,000
Waterworks	6,876,097
Waste Water	5,414,836
Storm Drainage	2,088,939
Cemetery Endowment	6,000

Section 3. That the 2020 Budget as submitted, amended, hereinabove summarized by fund, and summarized in Exhibit “A” be and the same is approved and adopted as the budget of the City of Evans, Colorado, for the year stated above.

Section 4. That the 2020 Budget hereby approved and adopted shall be signed by the Mayor of the City of Evans, Colorado, and made a part of the public records of the City of Evans, Colorado.

PASSED, SIGNED, APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Evans on this 1st day of October, 2019.

CITY OF EVANS, COLORADO

By: _____
Mayor

ATTEST: _____
City Clerk

CITY COUNCIL AGENDA REPORT

DATE: October 15, 2019

AGENDA ITEM: 8.A

SUBJECT: Consideration of Resolution Number 25-2019 A Resolution Establishing a Name for the Dedicated Park Located at 34th Street and 15th Avenue

PRESENTED BY: James L. Becklenberg, City Manager
Brian Stone, Recreation and Special Projects Manager

AGENDA ITEM DESCRIPTION:

As per City Policy (*Resolution No. 20-2001*), the Parks and Recreation Commission has the authority to recommend a name for park properties in the City of Evans. As the City has recently completed the development of a park at the old Municipal Pool site at the intersection of 34th Street and 15th Avenue, staff is authorized to initiate the park naming process. The park naming process was initiated in May and staff collected a number of suggestions from the community that were presented at the October 1st City Council Work Session.

As per the adopted policy, potential names for a new park facility may be submitted by members of the general public, developers, Planning and Zoning Commission, City Council, staff, etc. The submittal period was open for a minimum of 60 days prior to the actual vote and recommendation by the Parks and Recreation commission. This open period ended on July 22 and staff presented the list of suggested names to the Commission for consideration.

Based upon the list of suggested names and the input of the Commission and City Council, the recommended park name is Charles H. Welch Park. Sergeant Charles Welch served in the Army for Company D and as a member of the 7th U.S. Cavalry Division. Welch was awarded the Medal of Honor on October 5, 1878. On June 25-26, 1876 he demonstrated extraordinary gallantry at Little Big Horn, Montana.

FINANCIAL SUMMARY:

N/A—A sign with the new name of the park will be constructed and installed on park property.

RECOMMENDATION:

Staff recommends adopting Resolution No. 25-2019

SUGGESTED MOTIONS:

SUGGESTED MOTIONS:

- “I move to adopt Resolution No. 25-2019.”
- “I move to deny the adoption of Resolution No. 25-2019.”

CITY OF EVANS, COLORADO

RESOLUTION NO. 25-2019

ESTABLISHING PARK NAME FOR THE DEDICATED PARK LOCATED AT
34TH STREET AND 15TH AVENUE

WHEREAS, the City has adopted a Park Naming Policy (Resolution No. 20-2001); and

WHEREAS, the Park Naming Policy authorizes the Parks and Recreation Commission to designate a process for the naming of a park site and to make such recommendation for names to the Evans City Council, and;

WHEREAS, the Parks and Recreation Commission provided recommendations at the October 1, 2019 City Council Work Session, upon discussion, it is recommended that the park by named Charles H. Welch Park, based upon input and recommendations of the community; and

WHEREAS, Sergeant Charles Welch served in the Army for Company D and as a member of the 7th U.S. Cavalry Division. Welch was awarded the Medal of Honor on October 5, 1878. Where on June 25-26, 1876 he demonstrated extraordinary gallantry at Little Big Horn, Montana.

WHEREAS, Charles H. Welch Park is located at the intersection of 34th Street and 15th Avenue; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANS, COLORADO:

Section 1: The Park located at 3315 15th Avenue shall hereafter be named Charles H. Welch Park, as described above and shown on the attached map.

PASSED AND APPROVED at a regular meeting of the City Council of the City of Evans on this 15th day of October, 2019.

CITY OF EVANS, COLORADO

By: _____
Mayor

ATTEST:

City Clerk



Charles H. Welch
3315 15th Ave

Legend
Park

CITY COUNCIL AGENDA REPORT

DATE: October 15, 2019

AGENDA ITEM: 8.B

SUBJECT: Consideration of Resolution 24-2019 A Resolution Regarding Petition for Annexation Filed by Solstice Holdings, LLC in Connection with the Peakview Development and Setting the Matter for a Public Hearing

PRESENTED BY: James L. Becklenberg, City Manager
Scott Krob, City Attorney

AGENDA ITEM DESCRIPTION:

The Peakview development is working its way through the land development process with the City. In the course of doing so, the parties discovered that as a result of a land swap between two previous property owners (and perhaps a surveying error), a portion of the Peakview property was left out of the previous annexation to the City. To correct this matter, Peakview is seeking to annex the small piece that was left out. The current owner/developer of Peakview, Solstice Holdings, has submitted an annexation petition asking the City to annex the omitted piece. The first step from the City's side is to accept the petition and set the matter for a hearing within the next 30 to 60 days to enable the City to determine whether the property is eligible to be annexed (has the required 1/6 contiguity with the City, commonality of interests with the City, etc.). The City Council will not actually make those determinations until the hearing you are setting tonight. The hearing must be held no less than 30 nor more than 60 days from tonight.

FINANCIAL SUMMARY:

N/A

RECOMMENDATION:

Staff recommends approval of resolution setting the Peakview annexation for hearing.

SUGGESTED MOTIONS:

"I move to approve Resolution Number 24-2019 as presented."

ATTACHMENTS:

Resolution 24-2019

**CITY OF EVANS, COLORADO
CITY COUNCIL**

RESOLUTION NO. 24-2019

**A RESOLUTION REGARDING PETITION FOR ANNEXATION FILED BY
SOLSTICE HOLDINGS, LLC IN CONNECTION WITH THE PEAKVIEW
DEVELOPMENT AND SETTING THE MATTER FOR A PUBLIC HEARING**

WHEREAS, Solstice Holdings, LLC, a Colorado limited liability company (“the Petitioner”), filed with the City Clerk a Petition For Annexation dated _____, 2019 (“the Petition”); and

WHEREAS, the City Council of the City of Evans reviewed such Petition at its meeting held on September 17, 2019;

FINDINGS

The City Council hereby finds and concludes that the Petition substantially complies with Section 31-12-107(1), C.R.S., and that a public hearing should be held to determine if the proposed annexation complies with Section 31-12-104 and Section 31-12-105, C.R.S., or such parts thereof as may be required to establish eligibility under the terms of Section 31-12-101, C.R.S., et seq.

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF EVANS, COLORADO, AS FOLLOWS:**

That a public hearing shall be set for _____[Note: This date must be more than 30 and less than 60 days after the effective date of this Resolution]_____, 2019 beginning at _____ P.M. or as soon thereafter as the matter may be heard, with such hearing to be conducted at the Evans City Council Chambers, 1100 37th Street, Evans, Colorado. The purpose of such hearing shall be to consider the Petition for Annexation and to determine whether the statutes referred to above have been complied with, whether the property is eligible for annexation, and whether the area proposed to be annexed meets the requirements of Section 31-12-104 and 31-12-105, C.R.S.

**MOVED, SECONDED AND ADOPTED BY THE CITY COUNCIL OF THE
CITY OF EVANS, COLORADO THIS 1ST DAY OF OCTOBER, 2019.**

(S E A L)

Votes Approving: _____
Votes Opposed: _____
Absent: _____
Abstained: _____

THE CITY OF EVANS, COLORADO

Karen Frawley
City Clerk

By: _____
Brian Rudy
Mayor

**ANNEXATION PETITION
FOR PEAKVIEW ANNEXATION**

TO THE CITY COUNCIL OF THE CITY OF EVANS, COLORADO:

The undersigned (“**Petitioner(s)**”), in accordance with the Municipal Annexation Act of 1965, Chapter 31, Article 12, of the Colorado Revised Statutes, 1973, as amended, hereby petition the City Council of the City of Evans for annexation to the City of Evans (this “**Petition**”) of the following described unincorporated territory located in the County of Weld, State of Colorado, to wit:

**LEGAL DESCRIPTION – SEE EXHIBIT A ATTACHED HERETO AND
INCORPORATED HEREIN BY THIS REFERENCE (the “Property”)**

And in support of this Petition, Petitioner(s) allege that:

1. It is desirable and necessary that the Property be annexed to the City of Evans.
2. In April 2002, the Petitioner’s previous landowner annexed the IGO farm. The surveyor (that is no longer in business) made some mistakes in the legal description for annexation. In December 2002, the adjacent property owner (Richard Wiest) made a new survey and made a land swap with Petitioner’s previous landowner for irrigation alignment purposes. This small sliver of property was inadvertently omitted from the legal description of the prior annexation and land swap, the annexation through this Petition, will correct that oversight and correctly annex the property to the City of Evans.
3. The condition set forth in section 30(1)(b) of article II of the state constitution has been met, the provisions of section 30 of article II of the state constitution have been complied with and the requirements of CRS 31-12-104 and CRS 31-12-105 exist or have been met in that:
 - a) Not less than one-sixth of the perimeter of the Property is contiguous with the existing boundaries of the City of Evans.
 - b) Contiguity with the City of Evans is not established by any boundary:
 - (i) of an area previously annexed to the City of Evans that, at the time of its annexation, was not contiguous at any point with the boundary of the City of Evans, was not otherwise in compliance with CRS 31-12-104(1)(a) and was located more than three miles from the nearest boundary of the City of Evans (“**Non-Contiguous Area**”); or
 - (ii) of territory subsequently annexed directly to, or indirectly connected through subsequent annexations to, a Non-Contiguous Area.
 - c) A community of interest exists between the Property and the City of Evans.

- d) The Property is urban or will be urbanized in the near future.
 - e) The Property is integrated or is capable of being integrated with the City of Evans.
 - f) In establishing the boundaries of the Property, no land held in identical ownership, whether consisting of one tract or parcel of real estate or two or more contiguous tracts or parcels of real estate:
 - (i) has been divided into separate parts or parcels without the written consent of the landowner(s) thereof, unless such tracts or parcels are separated by a dedicated street, road or other public way.
 - (ii) comprising 20 acres or more, which together with the buildings and improvements situated thereon, has a valuation for assessment in excess of two-hundred thousand dollars for ad valorem tax purposes for the year next preceding the annexation, is included without the written consent of the landowner(s) thereof.
 - g) The Property is not presently a part of any incorporated city, city and county, or City; nor have any proceedings been commenced for incorporation or annexation of an area that is part or all of the Property to another municipality; nor has any election for annexation of the Property or substantially the same territory to the City of Evans been held within the 12 months immediately preceding the filing of this Petition.
 - h) The proposed annexation will not result in detachment of area from any school district or attachment of same to another school district.
 - i) Except to the extent necessary to avoid dividing parcels within the Property held in identical ownership, at least 50% of which are within the three mile limit, the proposed annexation will not have the effect of extending a municipal boundary more than three miles in any direction from any point of the City of Evans boundary in any one year.
 - j) The proposed annexation will not result in the denial of reasonable access to any landowner, owner of an easement, or owner of a franchise adjoining a platted street or alley which has been annexed by the City of Evans but is not bounded on both sides by the City of Evans.
4. Petitioner(s) comprise more than 50% of the landowners in the Property and own more than 100% of the Property, excluding public streets and alleys and any land owned by the City of Evans.
 5. The legal description of the land owned by Petitioner is set forth in **Exhibit A** attached hereto and incorporated herein by this reference.
 6. The mailing address of Petitioner(s) and the date of signing of each Petitioner's signature are shown on this Petition.

7. Accompanying this Petition is the following information:
 - a) A written legal description of the boundaries of the Property to be Annexed (**Exhibit A**);
 - b) A map showing the boundary of the Property, property already annexed to the City of Evans, prior surveys and parcels and a map showing the Property to be Annexed (**Exhibit B**);
 - c) Next to the boundary of the Property, a drawing of the contiguous boundary of the City of Evans and the contiguous boundary of any other municipality abutting the Property (within **Exhibit B**).
8. Upon the annexation of the Property becoming effective, and subject to the conditions set forth in this Petition and set forth in any applicable Annexation Agreement regarding Petitioner's adjacent property already annexed to the City of Evans, the Property shall become subject to the City of Evans Charter and all ordinances, resolutions, rules and regulations of the City of Evans, except as otherwise may be set forth in the Annexation Agreement for Peakview property, and except for general property taxes of the City of Evans, which shall become effective on January 1 of the next succeeding year following the date on which annexation of the Property becomes legally effective.
9. Except for the terms and conditions of this Petition, which terms and conditions Petitioner(s) expressly approve and therefore do not constitute an imposition of additional terms and conditions within the meaning of CRS 31-12-107(4), -110(2), -111 or -112(1), Petitioner(s) request that no additional terms and conditions be imposed upon annexation of the Property to the City of Evans.

Petitioner(s) hereby request that the City of Evans approve the annexation of the Property pursuant to the provisions of CRS 31-12-101 *et seq.*, as amended.

[Signature Pages Follow This Page]

Respectfully submitted this 27th day of September, 2019.

Petitioner(s):

SOLSTICE HOLDINGS, LLC,
a Colorado limited liability company

By: [Signature]

Name: MARSHALL SCOTT VAYER

Title: MANAGER

Date of Signature: 9/27/2019

Address: 1225 17TH Street, Suite 2200
Denver, CO 80202
Attn: Marc-Andre Levesque

Is Petitioner a resident of the Property?: No.

NOTARY CERTIFICATE

STATE OF New York)
) ss.
[CITY AND] COUNTY OF Suffolk)

The foregoing instrument was acknowledged before me this 3rd day of October, 2019 by Marshall Scott Vayer as manager of SOLSTICE HOLDINGS, LLC, a Colorado limited liability company.

WITNESS my hand and official seal. Notary Public:

Address:

[Signature]
285 Front Street Greenport NY 11944
Street Number, Street Name, City, State and Zip Code

(SEAL)

My Commission Expires:

BRITTANY A. GENOINO
Notary Public, State of New York
No. 01GE6245154
Qualified in Suffolk County
Commission Expires July 18, 2023

EXHIBIT A
PROPERTY DESCRIPTION

PEAKVIEW ANNEXATION

A parcel of land being annexed to the City of Evans, being inclusive of that parcel of land described in a Quit Claim Deed recorded March 7, 2003 as Reception No. 3040268 of the Records of Weld County, being situate in Section Twenty-eight (28), Township Five North (T.5N.), Range Sixty-six West (R.66W.), Sixth Principal Meridian (6th P.M.), City of Evans, County of Weld, State of Colorado being more particularly described as follows:

BEGINNING at the Center Quarter Corner of Section 28 and assuming the East line of the Northwest Quarter of said Section 28 as bearing North 00°03'05" West a distance of 2640.26 feet with all bearings contained herein relative thereto.

THENCE North 89°38'03" East a distance of 30.00 feet along the South line of the WCR Annexation No. 6 to the City of Evans recorded September 5, 2001 as Reception No. 2880955 of the Records of Weld County, to a line parallel with and 30.00 feet Easterly of the East line of the Northwest Quarter of said Section 28;

THENCE South 00°04'21" East along a line parallel with and 30.00 feet Easterly of the East line of the Southwest Quarter of said Section 28 a distance of 43.10 feet to the Easterly prolongation of the South line of that parcel of land described in a Quit Claim Deed recorded March 7, 2003 as Reception No. 3040268 of the Records of Weld County;

The following two (2) courses are along the Southerly, and Southwesterly lines of said parcel of land described in a Quit Claim Deed recorded March 7, 2003 as Reception No. 3040268 of the Records of Weld County:

THENCE South 89°38'54" West a distance of 971.80 feet;

THENCE North 43°27'30" West a distance of 62.33 feet to the South line of the IGO First Annexation to the City of Evans recorded April 3, 2002 as Reception No. 2939512 of the Records of Weld County;

THENCE North 89°39'45" East along said South line a distance of 954.61 feet to the West line of the WCR Annexation No. 6 to the City of Evans recorded September 5, 2001 as Reception No. 2880955 of the Records of Weld County;

THENCE South 00°03'05" East along said West line a distance of 2.19 feet to the South line of said WCR Annexation No. 6;

THENCE North 89°38'03" East along the South line of said WCR Annexation No. 6 a distance of 30.00 feet to the **POINT OF BEGINNING**.

Said described parcel of land contains a total of 44,941 square feet or 1.03 acres, more or less (±).

NORTHERN ENGINEERING
820 8th Street
Greeley, Colorado 80631
(970) 488-1113

EXHIBIT B
MAPS DEPICTING PROPERTY TO BE ANNEXED, ADJACENT PROPERTY
ALREADY ANNEXED AND PROPERTY LINES

PEAKVIEW ANNEXATION

TO THE CITY OF EVANS

LOCATED IN SECTION 28, TOWNSHIP 5 NORTH,

RANGE 66 WEST OF THE 6TH P.M., COUNTY OF WELD, STATE OF COLORADO

DESCRIPTION: PEAKVIEW ANNEXATION

A parcel of land being annexed to the City of Evans, being inclusive of that parcel of land described in a Quit Claim Deed recorded March 7, 2003 as Reception No. 3040268 of the Records of Weld County, being situate in Section Twenty-eight (28), Township Five North (T.5N.), Range Sixty-six West (R.66W.), Sixth Principal Meridian (6th P.M.), City of Evans, County of Weld, State of Colorado being more particularly described as follows:

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THENCE South 00°04'21" East along a line parallel with and 30.00 feet Easterly of the East line of the Southwest Quarter of said Section 28 a distance of 43.10 feet to the Easterly prolongation of the South line of that parcel of land described in a Quit Claim Deed recorded March 7, 2003 as Reception No. 3040268 of the Records of Weld County;
The following two (2) courses are along the Southerly, and Southwesterly lines of said parcel of land described in a Quit Claim Deed recorded March 7, 2003 as Reception No. 3040268 of the Records of Weld County:
THENCE South 89°38'54" West a distance of 971.80 feet;
THENCE North 43°27'30" West a distance of 62.33 feet to the South line of the IGO First Annexation to the City of Evans recorded April 3, 2002 as Reception No. 2939512 of the Records of Weld County;
THENCE North 89°39'45" East along said South line a distance of 954.61 feet to the West line of the WCR Annexation No. 6 to the City of Evans recorded September 5, 2001 as Reception No. 2880955 of the Records of Weld County;
THENCE South 00°03'05" East along said West line a distance of 2.19 feet to the South line of said WCR Annexation No. 6;
THENCE North 89°38'03" East along the South line of said WCR Annexation No. 6 a distance of 30.00 feet to the **POINT OF BEGINNING**.

TOTAL ANNEXED AREA for the Peakview Annexation is 1.03 acres, more or less (±).

OWNERS APPROVAL AND DEDICATION:

The undersigned, being sole owners of the land described herein, have caused said land to be laid out and Annexed under the name of PEAKVIEW ANNEXATION and do hereby dedicate to the public forever all streets, alleys and utility easements as indicated hereon. In compliance with the City of Evans Subdivision Regulations and by contractual agreement, the undersigned shall bear all expenses involved in improvements.

In witness whereof, we have hereunto set our hands and seal this _____ day of _____, 20_____.

OWNER _____ OWNER _____

STATE OF COLORADO)
) SS
COUNTY OF WELD)
The foregoing instrument was acknowledged before me by _____ this _____ day of _____, 20_____.

My commission expires: _____ Notary Public _____

PLANNING AND ZONING APPROVAL:

This Map to be known as PEAKVIEW ANNEXATION was recommended to the Town Council for approval by action of the Planning and Zoning Commission of the City of Evans, Colorado at the regular meeting held on the _____ day of _____, 20_____.

Signature _____

TOWN COUNCIL APPROVAL:

This Map to be known as PEAKVIEW ANNEXATION is approved and accepted to the City of Evans, Colorado by Ordinance Number _____ passed and adopted on final reading at a regular meeting of the Town Council of the City of Evans, Colorado, held on the _____ day of _____, 20_____.

Mayor _____

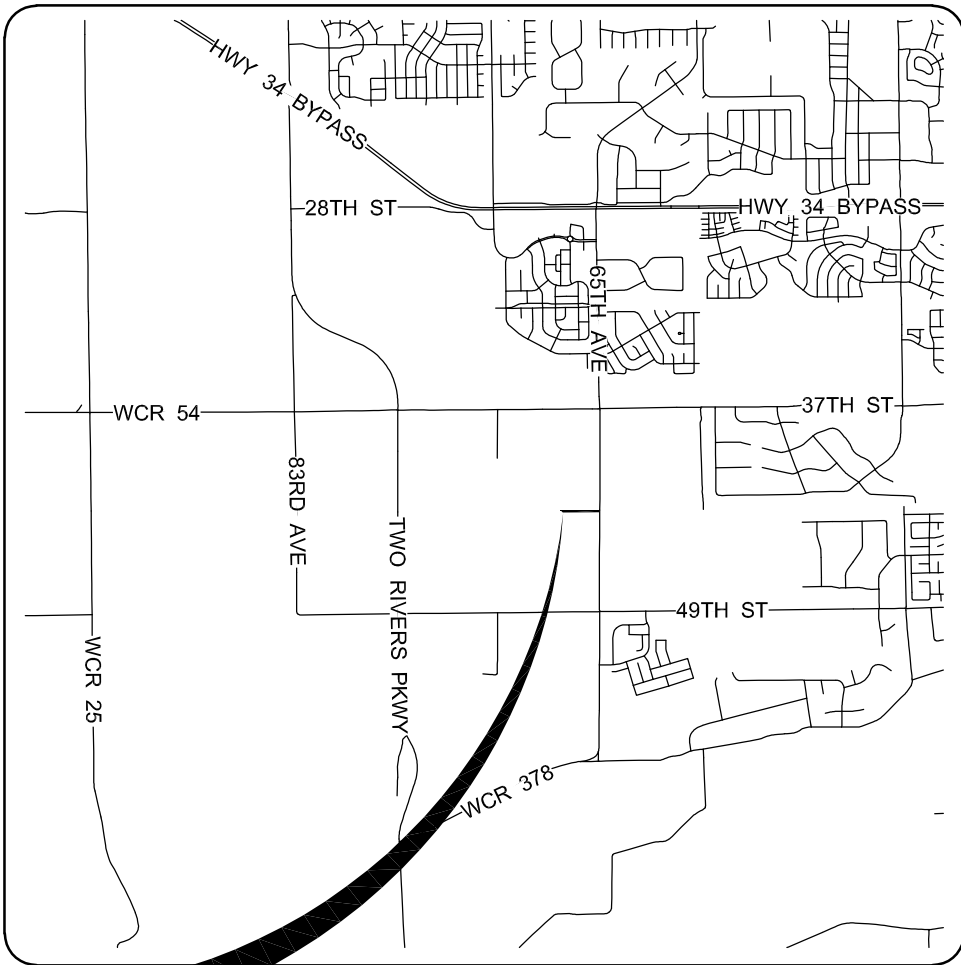
Attest: Town Clerk _____

SURVEYOR'S CERTIFICATION:

I, Steven A. Lund, a Colorado Registered Professional Land Surveyor do hereby state that this Property Description of land proposed to be annexed to the City of Evans, County of Weld, State of Colorado, was prepared under my personal supervision and checking, and that it is true and correct to the best of my knowledge, information, belief, and in my professional opinion.

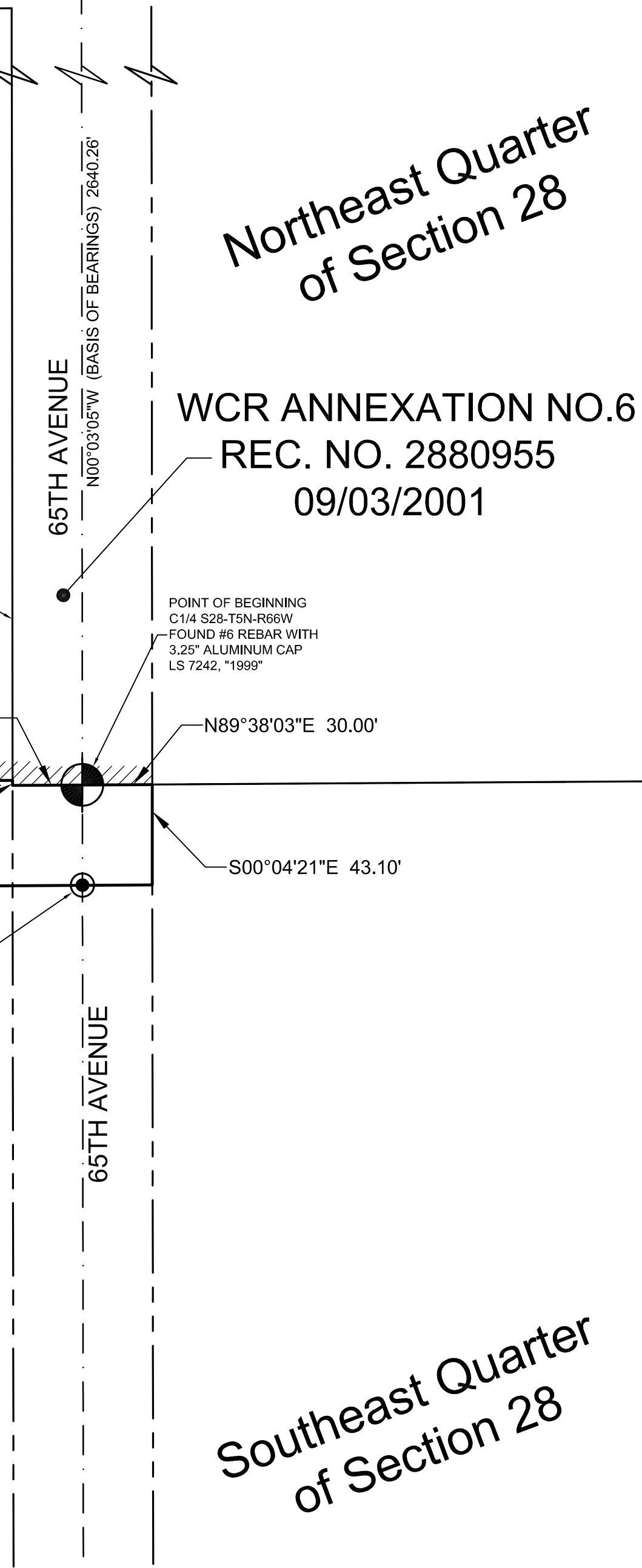
I further state that not less than one-sixth of the perimeter of the area proposed to be annexed is contiguous to the boundary line of the City of Evans, County of Weld, State of Colorado.

Steven A. Lund - on behalf of Northern Engineering
Colorado Registered Professional
Land Surveyor #34995



NORTH
VICINITY MAP
1"=5000'

N1/4 S28-T5N-R66W
FOUND #6 REBAR WITH
2.5" ALUMINUM CAP
LS 27275, "2014"
IN MONUMENT BOX



OWNER: SOLSTICE HOLDINGS LLC
REC. NO. 4467243

Proposed Peakview Subdivision Filing No. 1

IGO FIRST ANNEXATION
REC. NO. 2939512
04/03/2002

OWNER: SOLSTICE HOLDINGS LLC
REC. NO. 4467243

PEAKVIEW ANNEXATION
44,941 sq ft/1.03 Acres

OWNER: WIEST, CHRISTINE
& WIEST, RICHARD R

UN-INCORPORATED WELD COUNTY

PEAKVIEW ANNEXATION
TOTAL PERIMETER..... 2094.03'
CONTIGUOUS BOUNDARY..... 1016.80'
MINIMUM CONTIGUOUS PERIMETER FEET REQUIRED..... 349.01'

SYMBOL LEGEND	
	CALCULATED POSITION
	FOUND PROPERTY MONUMENT
	FOUND SECTION CORNER AS DESCRIBED

LINE LEGEND	
	RIGHT OF WAY LINE
	SECTION LINE
	ANNEXATION BOUNDARY LINE
	PROPERTY LINE
	EXISTING ANNEXATION LINE

NOTICE:
According to Colorado law you must commence any legal action based upon any defect in this survey within three years after you discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years after the date of the certificate shown hereon.

SECTION:
28
TOWNSHIP:
5 N
RANGE:
66 W of the 6th PM

NORTHERN
ENGINEERING
9720 224th St
Greeley, CO 80631
northernengr.com

PROJECT:
1123-002
DESIGNED BY:
DRAWN BY:
DATE:
09/16/2019
SCALE:
1" = 50'
REVIEWED BY:
S. Lund

PEAKVIEW ANNEXATION
S28-T5N-R66W
WELD COUNTY, COLORADO

Sheet
1
Of 1 Sheets

PROPERTY DESCRIPTION

PEAKVIEW ANNEXATION

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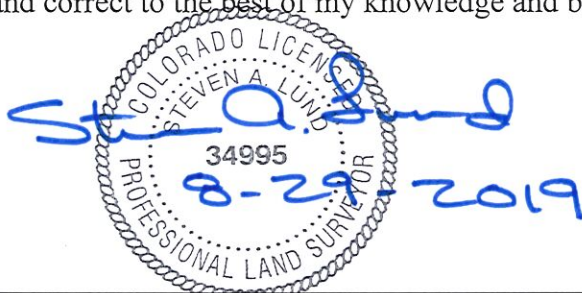
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Said described parcel of land contains a total of 44,941 square feet or 1.03 acres, more or less (±).

SURVEYOR'S CERTIFICATE

I, Steven A. Lund, a Colorado Registered Professional Land Surveyor do hereby state that this Property Description was prepared under my personal supervision and checking, and that it is true and correct to the best of my knowledge and belief.

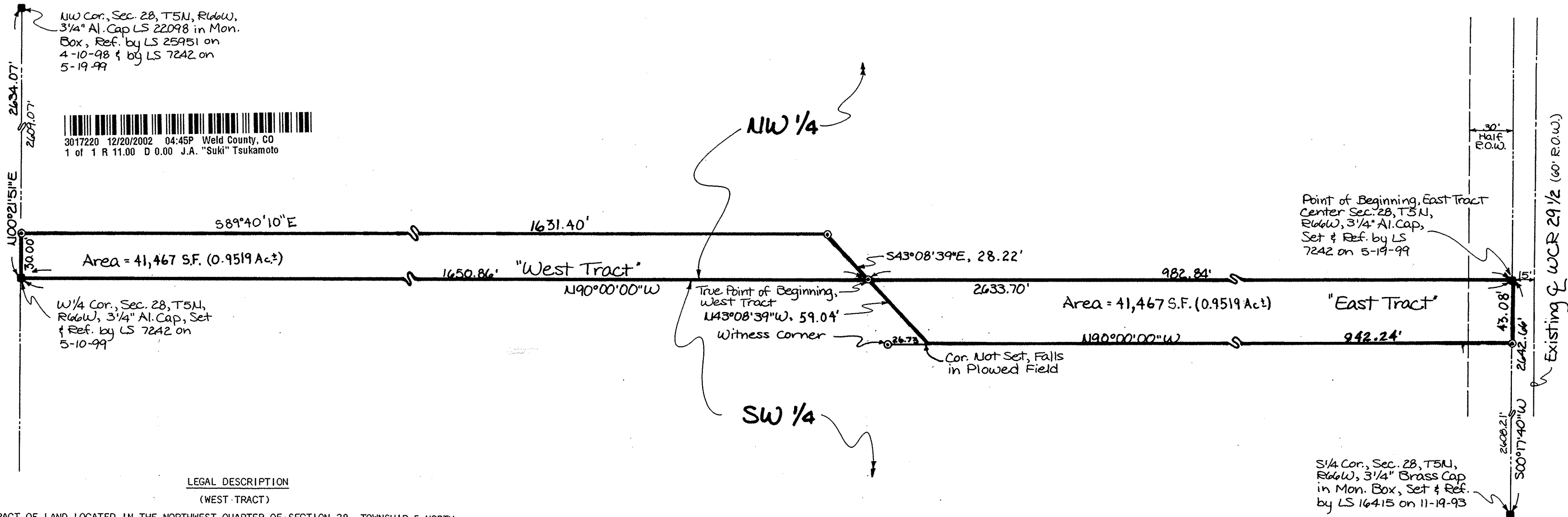
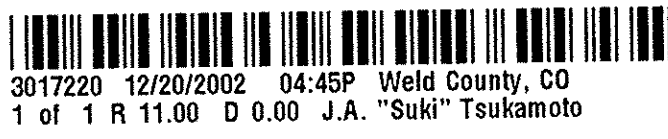


Steven A. Lund – on Behalf of Northern Engineering
Colorado Registered Professional
Land Surveyor #34995

NORTHERN ENGINEERING
820 8th Street
Greeley, Colorado 80631
(970) 488-1113

220
ENC
7914

NW Cor., Sec. 28, T5N, R66W,
3/4" Al. Cap LS 22098 in Mon.
Box, Ref. by LS 25951 on
4-10-98 & by LS 7242 on
5-19-99



LEGAL DESCRIPTION
(WEST TRACT)

A TRACT OF LAND LOCATED IN THE NORTHWEST QUARTER OF SECTION 28, TOWNSHIP 5 NORTH, RANGE 66 WEST OF THE 6th P.M., WELD COUNTY, COLORADO AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCING AT THE CENTER OF SAID SECTION 28 AND CONSIDERING THE SOUTH LINE OF SAID NORTHWEST QUARTER TO BEAR NORTH 90° 00' 00" WEST, AS MONUMENTED, AND WITH ALL OTHER BEARINGS CONTAINED HEREIN RELATIVE THERETO;
THENCE NORTH 90° 00' 00" WEST, 982.84 FEET ALONG SAID SOUTH LINE TO THE TRUE POINT OF BEGINNING;
THENCE NORTH 90° 00' 00" WEST, 1650.86 FEET, CONTINUING ALONG SAID SOUTH LINE TO THE WEST QUARTER CORNER OF SAID SECTION 28;
THENCE NORTH 00° 21' 51" EAST, 30.00 FEET ALONG THE WEST LINE OF THE NORTHWEST QUARTER OF SAID SECTION 28;
THENCE SOUTH 89° 40' 10" EAST, 1631.40 FEET;
THENCE SOUTH 43° 08' 39" EAST, 28.22 FEET TO THE TRUE POINT OF BEGINNING;
SAID TRACT OF LAND CONTAINS 41,467 SF (0.9519±ACRES), MORE OR LESS, AND IS SUBJECT TO ANY RIGHTS-OF-WAY OR OTHER EASEMENTS AS GRANTED OR RESERVED BY INSTRUMENTS OF RECORD OR AS NOW EXISTING ON SAID TRACT OF LAND.

LEGAL DESCRIPTION
(EAST TRACT)

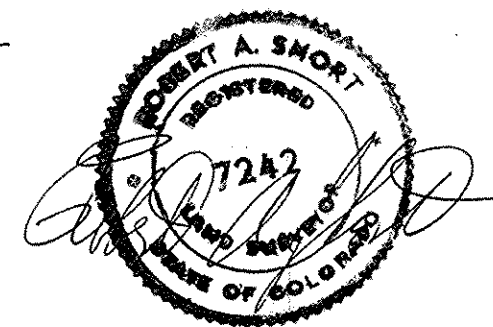
A TRACT OF LAND LOCATED IN THE SOUTHWEST QUARTER OF SECTION 28, TOWNSHIP 5 NORTH, RANGE 66 WEST OF THE 6th P.M., WELD COUNTY, COLORADO AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:
BEGINNING AT THE CENTER OF SAID SECTION 28 AND CONSIDERING THE NORTH LINE OF SAID SOUTHWEST QUARTER TO BEAR NORTH 90° 00' 00" WEST, AS MONUMENTED, AND WITH ALL OTHER BEARINGS CONTAINED HEREIN RELATIVE THERETO;
THENCE SOUTH 00° 17' 40" WEST, 43.08 FEET ALONG THE EAST LINE OF SAID SOUTHWEST QUARTER;
THENCE NORTH 90° 00' 00" WEST, 942.24 FEET, (SAID CORNER BEING MARKED BY A WITNESS CORNER) WHICH LIES NORTH 90° 00' 00" WEST, 26.73 FEET;
THENCE NORTH 43° 08' 39" WEST, 59.04 FEET TO THE NORTH LINE OF SAID SOUTHWEST QUARTER;
THENCE SOUTH 90° 00' 00" EAST, 982.84 FEET ALONG THE NORTH LINE OF SAID SOUTHWEST QUARTER TO THE POINT OF BEGINNING;
SAID TRACT OF LAND CONTAINS 41,467 SF (0.9519±ACRES), MORE OR LESS, AND IS SUBJECT TO ANY RIGHTS-OF-WAY OR OTHER EASEMENTS AS GRANTED OR RESERVED BY INSTRUMENTS OF RECORD OR AS NOW EXISTING ON SAID TRACT OF LAND.

SURVEYOR'S CERTIFICATE

I DO HEREBY CERTIFY THAT, UNDER MY PERSONAL SUPERVISION, THIS PLAT AND LEGAL DESCRIPTION WERE PREPARED AND THAT THE CORNER MONUMENTS INDICATED HEREON WERE PROPERLY PLACED DURING AN ACTUAL AND ACCURATE SURVEY OF THE LAND COMPLETED ON July 24, 2002

ROBERT A. SHORT, REGISTERED LAND SURVEYOR,
COLORADO REG. NO. 7242

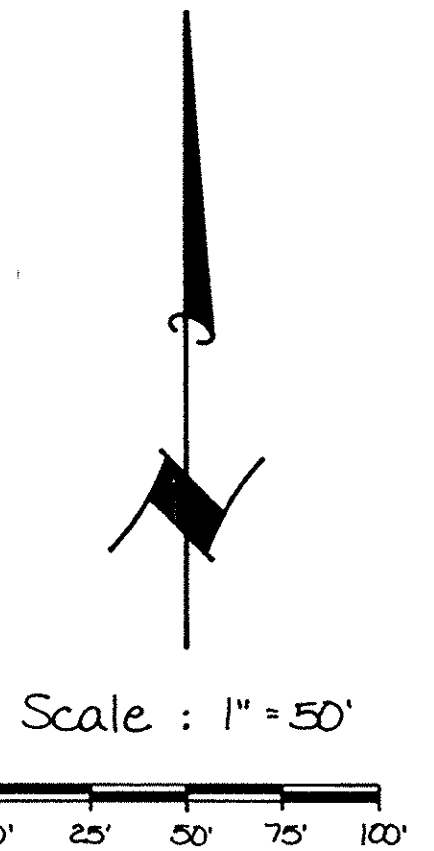
DATE: 7-26-2002



LEGEND

- Monuments Found: As Described
- Monuments Set: No. 4 Rebar w/cap LS 7242

Basis of Bearings:
Assume the South Line of the NW 1/4, Sec. 28 to Bear N90°00'00"W as Monumented



NOTE: AT THE REQUEST OF OUR CLIENT, RECORDED EASEMENTS AND RIGHTS-OF-WAY HAVE NOT BEEN RESEARCHED BY US OR SHOWN ON THIS PLAT. THE EASEMENTS AND RIGHTS-OF-WAY WHICH MAY BE SHOWN HEREON MAY NOT BE COMPLETE, ARE BASED ON GENERAL INFORMATION, AND ARE TO BE USED ONLY IN THIS CONTEXT.
NOTICE: ACCORDING TO COLORADO LAW, YOU MUST COMMENCE ANY LEGAL ACTION BASED UPON ANY DEFECT IN THIS SURVEY WITHIN THREE YEARS AFTER YOU FIRST DISCOVERED SUCH DEFECT. IN NO EVENT MAY ANY ACTION BASED UPON ANY DEFECT IN THIS SURVEY BE COMMENCED MORE THAN TEN YEARS FROM THE DATE OF THE CERTIFICATION SHOWN HEREON.

McRAE & SHORT, INC. 1231 8TH AVE. GREELEY, CO. 80631			
SCALE: 1" = 50'	DWN: MLD	CK: GBM	DATE: July 26, 2002
LAND SURVEY PLAT			
Richard Wiest		Greeley, CO	
—RECORDING INFORMATION—		—LOCATION ID—	
—MUNICIPALITY—	—COUNTY—	—LOCATION—	SEC TWP RANG PM
	Weld	W 1/2	28 5 66 6TH

CITY COUNCIL AGENDA REPORT

DATE: October 15, 2019

AGENDA ITEM: 8.C

SUBJECT: Consideration of 37th Street Utility Improvements Contract Change Order

PRESENTED BY: James L. Becklenberg, City Manager
Randy Ready, Asst. City Manager
Mark Oberschmidt, City Engineer
Rick Pickard, Senior Civil Engineer

AGENDA ITEM DESCRIPTION:

On October 16, 2018, the City Council adopted the 2019 Operating and Capital Budget, including funds for the 37th Street Utility Improvements Project. The project includes the installation of new 10" dia. sanitary sewer (17th Ave to 11th Ave), installation of new 12" dia. potable waterline (23rd Ave to Latham Ave.) and installation of new 42" dia. storm sewer (37th St. east of Hwy 85 to the railroad tracks).

The 2019 budget includes \$3,022,199 for the project. The budget is comprised of \$1,000,000 from a DOLA grant with the remaining \$2,022,199 from City matching funds.

In March 2019, Duran Excavating Inc. was awarded the contract with a bid of \$2,216,683 with \$100,000 included as a line item for Owner Cash Allowance (contingency).

Construction has been underway since spring, with the contract schedule currently calling for the project to be substantially complete by November 10, 2019. To date, the sanitary sewer work is nearly complete, with a small number of manholes yet to be abandoned and two remaining service connections to be made to the new sewer. Waterline replacement work began on September 9 at 23rd Avenue, working east, with almost half of the waterline replacement work now complete. Work began on October 7 on the storm sewer replacement east of the highway and will continue for several more days.

During an executive session on October 1, staff presented to City Council a project update and the status of contract negotiations with Duran. To follow up on that discussion, the change order presented for consideration at the October 15 meeting includes the following items:

- 1) *An extension of the date for Substantial Completion*
- 2) *A monetary increase in the Owner Cash Allowance account*

1) Extension of the Date for Substantial Completion:

The Contract currently stipulates November 10, 2019 as the date by which Substantial Completion is to be done. The Contractor has submitted a written request that the date of December 18, 2019 be considered as the new date for Substantial Completion. If approved, this would equal 28 working days if holidays are included and 25 working days if holidays are not included.

Please reference Attachment A for the four categories of acceptable conditions by contract that allow the contractor to request time extensions without penalty.

Staff has thoroughly reviewed the construction inspectors' daily logs and construction status reports since the beginning of the project to determine the total number of hours that could be considered acceptable under the approved time extension categories. That review indicates that up to 240 hours or 30 working days could be justified under the contract extension criteria. It is important to note that the amount of time that staff has found to be eligible for an extension DOES NOT include time that is attributed to delays caused by the contractor.

After careful consideration, staff is recommending approval of the contractor's request to extend the date for Substantial Completion by 25 working days from November 10, 2019 to December 18, 2019. If approved, this action would also extend the date for Final Completion from December 10 to January 18, 2020 (by contract 30 days after the date for Substantial Completion).

2) Monetary Increase to the Owner Cash Allowance Account:

To date, there have been no change orders that have negatively affected the overall contract price. The line item "Owner Cash Allowance" (contingency) in the amount of \$100,000 was inserted into the Bid Schedule for all bidders and became part of the contract price. The purpose of this force account was to reserve funds for use only as authorized by the City. Typically, these funds are used for City-directed additional work but can also be used for unanticipated or unforeseen justifiable expenses.

Please reference Attachment A for a summary of the expenditures to date charged to the Owner Cash Allowance. Staff has thoroughly evaluated each charge and accepted or revised the amount as needed to reflect actual time and materials spent. The expenses charged to the Owner Cash Allowance involve fair compensation to the contractor for unknown underground facilities, unexpected site and soil condition, and additional work requested by the City during the course of the project.

A total of \$112,633 has been charged to date to the Owner Cash Allowance account. The project has thereby exceeded the original allowance amount by \$12,633. Looking ahead to the remainder of the project, staff anticipates that there will be other expenses that will legitimately be considered as unforeseen, unexpected or additional work requested by the City.

In order to cover the current overage and to prepare for the potential of additional expenses, staff recommends a \$100,000 increase in the Owner Cash Allowance budget, bringing the total to \$200,000. Only legitimate expenses beyond the control of the contractor will continue to be charged to that account.

FINANCIAL SUMMARY:**Schedule A, Item 16, Owner Cash Allowance**

- Contract budget = \$100,000
- Current expenditures= \$112,593.93 (currently over by 12.6%)
- Requested Budget Increase=\$100,000. If approved, total revised Owner Cash Allowance budget=\$200,000
- Remaining budget available after current overage is deducted=\$87,406 for future authorized work

Overall Budget and Contract

- Original project budget=\$3,022,199
- Current contract amount=\$2,216,683
- Revised contract amount=\$2,316,683 (4.5% increase)

RECOMMENDATION:

Staff recommends that City Council approve the contract time extension and the increase in the Budget Amount for the line item “Owner Cash Allowance”.

SUGGESTED MOTIONS:

"I move that the City Council approve a 37th Street Utilities Project Contract Change Order to extend the time for substantial completion by 25 working days until December 18, 2019 and to authorize an additional \$100,000 for the Owner's Cash Allowance."

"I move that the City Council deny the request for a Contract Change Order to extend the time and/or to authorize the additional funds for the Owner's Cash Allowance associated with the 37th Street Utility Improvement Project."

ATTACHMENTS:

- Attachment A—Time Extension Conditions and Current Owner Cash Allowance Charges
- Attachment B—Requested Change Order

ATTACHMENT A

37th St. Utility Improvements Project

A. Acceptable conditions (by Contract) which apply to this project by

- 1 *Delays, disruption, and interference to the performance or progress of th*
- 2 *Underground Facilities (utilities) that were not shown or indicated by th*
- 3 *Additional work added to the contract at the request of the Owner*
- 4 *Weather conditions making the jobsite unsuitable to work or unsafe*

B. Current Charges to Owner Cash Allowance/Force Account (as of 9

Charge No.	Description	Charge
1	Installation of new MH 15A	\$5,583.12
14	Delete Charge No. 1, (Caught error of dbl. payment)	(\$5,583.12)
2	MH 15 cave in, sloughing trench, site conditions	\$4,458.00
3	Waterline removal, replacement, to install SS	\$9,224.82
4	Add'l Asphalt Patching, sloughing trench, site cond.	\$2,340.80
5	Waterline materials, removal, replacement	\$614.44
6	Add'l Asphalt Patching, sloughing trench	\$18,189.84
7	Add'l Asphalt Patching, sloughing trench	\$10,222.00
8	Add'l Asphalt Patching, sloughing trench	\$27,633.60
9	SS Service GLIC Lot, north side	\$7,784.64
10	SS Service 1325 & 1319 37th St, north side	\$6,161.20
11	SS Service RMG bldg., north side	\$7,023.16
12	SS Services Centennial School, 2 ea., north side	\$13,259.32
13	Asphalt Patching SS Services	\$5,721.06
Total Charged to Date		\$112,632.88

7 which the Contractor can request time extensions.

***1e Work resulting from the existence of a differing subsurface or physical conditions.
e Contract Documents or not shown or indicated with reasonable accuracy.***

1/27/2019)

Change Order No. 3

Date of Issuance: October 15, 2019
Owner: City of Evans, Colorado
Contractor: Duran Excavating, Inc.
Engineer: Farnsworth Group, Inc.
Project: 37th St. Utility Improvement Project

Effective Date:
Owner's Contract No.:
Contractor's Project No.:
Engineer's Project No.: 0180448.00
Contract Name: Same as Project Name

This Contract is modified as follows upon execution of this Change Order:

Description: **1) Extend Date of Substantial Completion to December 18, 1019**
2) Increase Contract Amount for Owner Cash Allowance by \$100,000

Attachments: See attachments for detail

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES [note changes in Milestones if applicable]
Original Contract Price: \$ 2,216,683.00	Original Contract Times: _____ Substantial Completion: <u>November 10, 2019</u> Ready for Final Payment: <u>December 10, 2019</u>
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>2</u> -\$5,420	[Increase] [Decrease] from previously approved Change Order No. <u>1</u> to No. <u>2</u> Substantial Completion: <u>November 10, 2019</u> Ready for Final Payment: <u>December 10, 2019</u>
Contract Price prior to this Change Order: \$2,211,263.00	Contract Times prior to this Change Order: Substantial Completion: <u>November 10, 2019</u> Ready for Final Payment: <u>December 10, 2019</u>
[Increase] [Decrease] of this Change Order: \$100,000	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>December 18, 2019</u> Ready for Final Payment: <u>January 18, 2020</u>
Contract Price incorporating this Change Order: \$2,311,263.00	Contract Times with all approved Change Orders: Substantial Completion: <u>December 18, 2019</u> Ready for Final Payment: <u>January 18, 2020</u>
ACCEPTED: By: _____ City of Evans (Authorized Signature) Title: _____ Date: _____	ACCEPTED: By: _____ Duran Excavating (Authorized Signature) Title: _____ Date: _____

City Manager's Weekly City Council Update

October 11, 2019

Human Resources/Risk Management

- Staff coordinated with Weld County for City employees to attend Workplace Respect Training. Those unable to attend will be able to view a filmed version of the training at a later date.

Finance

- Staff attended Caselle's annual conference. This is an opportunity for staff to connect with other users of the financial software, obtain addition training on the modules and functionality of the system, and provide feedback for future development.
- The 2020 Operating and Capital budget is slated for Council consideration upon second reading on October 15th.
- Staff coordinated a meeting with officials from the State of Colorado Water Quality Control Division, Department of Local Affairs, and the Colorado Water Resources & Power Development Authority to review pre-qualification requirements of the State Revolving Loan Fund program. This program is being evaluated as a potential long-term funding source for storm water capital construction financing.
- Staff is working with consultants from Raftelis to complete a comprehensive fee study on the Storm Water fees.

Recreation

- Recreation staff is gearing up for the end of the fall sports season! A total of 403 children participated in Flag Football, Soccer, and Volleyball.





Planning

City of Evans Land Use Applications

Case Name	Acres	Location	Brief description	Planning Commission	City Council	City Council
Peakview - Development Agreement	225	S of 37th St between 65th Ave and 77th Ave/Two Rivers Pkwy.	Mixed use PUD: R-1, R-2, R-3, RC, and C-3. 1,097 homes: 665 SF, 150 TH, 290 MF, 20 acres of commercial			
4431 & 4611 Brantner Road - Minor Replat	5.64	4431 and 4611 Brantner Road	Create 2 lots out of 10 lots			
Wildhorse at Tuscany - Site Plan	7.55	47th Avenue and Tuscany Street	171 unit multi-family community			
The AIMORY - Site Plan	2.38	Property just south of 3451 23rd Avenue	Commercial - Indoor shooting range			
Roasty's Coffee House - Site Plan	0.73	31st Street and 11th Ave	Commercial - Coffee Shop			
Peerless Tire - Minor Replat	0.55	37th Ave. and St. Vrain St.	Split 1 lot into 2 lots			
Extraction Oil & Gas - Use by Special Review	20.1	NW Corner of 47th Ave and 37th Street	Oil and Gas Operations	10.22.2019		
Herbies Homes - Minor Replat	3	3315 Trinidad Street	Create 3 lots out of 1			
BestWay2Store - Use by Special Review	2.64	Harbor Lane & 37th Street	Commercial - Storage Facility	10.22.2019		
Block 4 Lot 1, Evans Industrial Park - Minor Development Site Plan	2.08	B4 L1 South Industrial Park	Bring industrial lot into compliance with City development code			

Neighborhood Services

- The second weekend of the Fall Cleanup Event occurred, collecting 754 vouchers and 223 tires. Neighborhood Services staff removed station signs after the completion of the event and scheduled the tires to be recycled.



- Additional estimates were collected for the removal of trees and brush on Tract O in Tuscany.
- Code violations were addressed such as the hazardous tree shown below reported by an employee who works at a business in Evans, and the other discovered by staff.



Traffic Impacts/ Closures

- Staff is waiting to hear from XCEL about streetlight installations, which will create short term one lane closures during the installation on 35th Avenue in Mid-October.
- 37th St. Utility Project (Water) Phase 1 mainline installation includes rolling traffic control measures allowing for one lane of east bound and west bound traffic will continue east of 23rd Avenue towards Whitney Way.
- The full closure of 37th Street east of Denver St. to the RR tracks starting Oct. 7 will extend to October 11th. A Traffic Control Plan including detours will be in place to detour traffic around the closure.

37th Street Utility Improvement Project

- The waterline installation project is proceeding east and is currently in the vicinity of Whitney Way. Installation will stop at this point temporarily to facilitate pressure texting. Following acceptance, work will return to 23rd Ave. and begin connections to ex. street laterals, services, fire hydrants. Asphalt patching will follow and complete phase 1 of the project.

	The contractor began installation of a small segment of sanitary sewer on the east side of Hwy. 85 this week and will begin the storm sewer next week.
35th Ave Widening	- Staff is waiting on light poles for the east side that is scheduled to occur in mid October. One pole may be set this week or next. XCEL transmission folks informed the City this week that two of the poles cannot be placed because of proximity to their transmission line. We are scheduling a meeting with them to discuss. - Irrigation work and planting continues through the end of this week. - Staff are developing a punch list and working with the contractor and streets to finalize the project and remove some old striping that is no longer needed on the north side of the intersection. - Concrete sidewalk installation is proceeding. - A walk through of the project will occur in the near future.
31st Street Access Improvements	- The power pole came down last week and base was placed. - Pavement was placed on 10/8 & 10/9. - The contractor will be moving to the frontage road the week of 10/14.
Engineering	- IMS provided the City with the current PCI index on 10/4. Staff is working with them to get the forecasting of future PCI over the next seven years or so based on the expected budget. 2019 Asphalt Surface Treatment Project is complete. 2019 Asphalt Patch Project construction is almost complete. Martin Marietta will be back in town to do some safety repair patching of the new ADA ramps installed along 34th Street at Chappelow School and Dos Rios Schools. 2019 Fire Hydrant Replacement Project will hold a pre-con meeting with H & H Construction on Monday 10/14. 2019 Pavement Marking Project is awaiting scheduling with Kolbe Striping. - Staff is working on the development of an RFQ for Construction Manager at Risk (CMAR) teams to design / construct complicated drainage (and in the future others) projects. This will be issued on 10/11/19. - Staff is preparing an RFP for Environmental Assessment (EA) for the Storm projects. This is required per the funding source – CDPHE and CWRPDA. - Staff is planning to coordinate traffic calming designs for the 4 elementary schools as problems at these locations are being brought to our attention by neighbors around the schools. We will meet with the respective principals and Evans PD to coordinate over the next few weeks. - Staff has the signs to be swapped out on the signal mast arms at 11th Ave and 32nd Street. We will be coordinating with WL, PW staff and the striping contractor to complete the work all at once in the coming weeks. - Staff continues to work on development reviews as they are received. - Staff is coordinating signal timing with Greeley and Kellar Engineering for the proposed traffic signal at 34th St and 35th Avenue. Staff has received updated plans and cost estimate from Kellar and will review and work with Kellar to finalize the plans and get them ready for bidding in November/ December.

	• Evans Ditch flume project – Staff is nearing completion of the review of the consultants report followed by a joint meeting to discuss a design alternative to proceed with a final design. • 49th St. Sanitary Sewer Replacement project – The City along with Ditesco has issued a punch list to the contractor. The Contractor will complete punch list items for final acceptance of the project. • Neville’s Crossing Non-Potable Direct Supply - Planning and design work in progress for a connection of the City’s potable water supply to the non-potable pump station. Purpose is to increase non-potable pressure during the shoulder seasons. • Water Efficiency Report – Staff continues to collect and forward data to Clearwater Solutions for their use in preparation of the Water Efficiency Report • 17th Ave. Waterline Installation and the Bay at the Landings Inlet Replacement - the kick off meeting is scheduled for 10/11. • 37th St. Overlay Project – Following completion of the utility installation project, an as-built survey will be completed and will be part of the information provided to interested consultants for use in preparing proposals for the preparation of construction plans and bidding documents for pavement rehabilitation of 37th St. • 37th St. Storm Sewer Extension from State St. to Boulder – Staff is discussing existing storm sewer infrastructure within the work zone with the consultant for the most beneficial connection of the proposed extension. • Ashcroft Heights Drainage Channel Drop Structures will have a preconstruction conference on 10/10 and the contractor, Colt & Steel Environmental Services, intends to start construction by the end of the month (10/23-10-27).
Economic Development/ ERA	• A new commercial real estate sign is up, advertising the Randy’s Diner corner; developer Rich Hobbs has the listing posted here >>> https://www.creginc.com/available-property/evans-redevelopment-1 • Our demo contractor, Earth Services & Abatement, has submitted a demo timeline: ○ Fencing is scheduled to be installed October 21st around 708 31st Street & 3102 State Street. Once demo is complete, the fencing will be moved across to 910 31st Street & 3201 West Service Rd. ○ Asbestos abatement will begin October 21st at 818 31st St. (Esh’s Market) ○ Demo for 708 31st Street & 3102 State St is scheduled for October 25th ○ Demo for 910 31st St & 3201 West Service Rd (back side of property) to follow
Parks	• Staff located a space at the Cemetery. • Turf and native area mowing are ongoing as weather allows. • Irrigation controller installation is ongoing. • Staff have got all winter equipment ready for the season.
PW Operations	• Staff continue filling roll-off dumpsters from City Clean-up. • Staff has all snow removal equipment ready for the season. • Staff continue recruitment efforts for the 3 vacant positions. • Staff worked with Sensus on water meter radio tower interference. • Staff completed 12 work orders and responded to 10 phone inquiries for items related to water meters, high usage and new meter installations.

**Wastewater
Operations**

- Staff performed preventative maintenance on all the HVAC units at the treatment plant.
- Staff prepared the treatment plant for the below freezing weather this week.
- Staff performed preventative maintenance on the UV disinfection system.
- Samples were collected and transported to Commerce City for metals testing.