



# AGENDA

## Historic Preservation Board

5:30 PM – Wednesday, January 14, 2026 – City Hall

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

1. AGENDA UPDATES
2. APPROVAL OF MINUTES
3. AUDIENCE TO BE HEARD
4. NEW BUSINESS
  - 4.1 Nomination and Election of Officers for 2026
5. OLD BUSINESS
6. BOARD MEMBER REPORTS
7. STAFF REPORTS
8. ADJOURNMENT

This Agenda is provided to the Board only as a guide, and in no way limits their consideration to the items contained hereon. The Board has the sole right to determine those items they will discuss, consider, act upon, or fail to act upon. Changes or amendments to this Agenda may occur at any time prior to, or during the scheduled meeting. It is recommended that if you have an interest in the meeting, you make every attempt to attend the meeting. This Agenda is provided only as a courtesy, and such provision in no way infers or conveys that the Agenda appearing here is, or will be the Agenda considered at the meeting.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Florida Statutes, 286.0105). In accordance with the Americans with Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the City Clerk 48 hours prior to any meeting so arrangements can be made. Telephone (352) 483-5430 for assistance.



# MINUTES

## Historic Preservation Board Meeting

5:30 PM – November 12, 2025 – City Hall

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Item 2.1

**CALL TO ORDER: 5:31 p.m.**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

PRESENT: Shannon Graves, Kirk Musselman, Monte Stamper, Dorothy Stevenson (arrived at 5:33 p.m.), Derek Stewart

ABSENT: Chairman Matthew Kalus

STAFF PRESENT: Kyle Wilkes, Senior Planner  
Deanna Mikiska, Development Review Coordinator

OTHERS PRESENT: Cheyenne Rossi, HPB Attorney

**1. AGENDA UPDATES**

**2. APPROVAL OF MINUTES**

2.1 HPB Meeting Minutes for September 10, 2025

Motion made by Mr. Stewart, Seconded by Ms. Graves to approve the Minutes as submitted. The motion passed by a unanimous vote.

**3. AUDIENCE TO BE HEARD: NONE**

**4. NEW BUSINESS**

4.1 Nomination and Election of Officers for 2026

Motion made by Mr. Stamper, Seconded by Ms. Stevenson to table the Nomination and Election of Officers for 2026 to the January 2026 HPB meeting. The motion passed by a unanimous vote.

**5. OLD BUSINESS****6. BOARD MEMBER REPORTS: NONE****7. STAFF REPORTS****7.1 FY 24-25 Historic Preservation Annual Report**

Senior Planner Kyle Wilkes presented the FY 24-25 Historic Preservation Annual Report to the board for review.

The board accepted the report and agreed with forwarding it to the Eustis City Commission.

**7.2 Historic Preservation Board Meeting Dates for 2026**

Senior Planner Kyle Wilkes reviewed the proposed dates for Historic Preservation Board meetings in 2026.

Wednesday, January 14

Wednesday, March 11

Wednesday, May 13

Wednesday July 8

Wednesday, September 9

Tuesday, November 10

The board accepted the dates, and they will be published in the Leesburg Daily Commercial.

**8. ADJOURNMENT: 5:51 p.m.**

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DEANNA MIKISKA  
Development Review Coordinator

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MATTHEW E. KALUS  
Chairperson