



MINUTES

Local Planning Agency Meeting

APPROVED 9/18/2025

5:30 PM – Thursday, September 04, 2025 – City Hall

Call to Order: 5:31 p.m.

Acknowledgement of Quorum and Proper Notice

PRESENT: George Asbate, Vice Chair Gary Ashcraft, Michael Holland, Emily Lee and Chair Willie L. Hawkins

1. Approval of Minutes

1.1 August 7, 2025 Local Planning Agency Meeting

Motion made by Mr. Holland, Seconded by Vice Chair Ashcraft, to approve the Minutes. The motion passed on the following vote.

Voting Yea: Mr. Asbate, Vice Chair Ashcraft, Mr. Holland, Ms. Lee, Chair Hawkins

2. Consideration with Discussion, Public Hearings and Recommendation

2.1 Ordinance Number 25-04: Comprehensive Plan Amendment for Consideration of Assignment of Future Land Use – 2025-CPLUS-01 for Parcels with Alternate Key Numbers 1097070 and 1094712

Mike Lane, Development Services Director, noted that the Board previously saw this application; however, it was subsequently determined to be 50.5 acres rather than 49.5 acres. He explained that anything over 50 acres is a large scale amendment and must be submitted to the State Dept. of Commerce for review before it can go on final reading. He stated that the site does contain wetlands but is not in the Wekiva study area. He reviewed the site noting that it is across the street from Trout Lake Nature Center. He confirmed the concrete crusher has been removed. He explained, if approved, this would be first reading with the adoption hearing being in November. He added that a survey was done that confirmed the site was 50.5 acres.

Motion made by Mr. Holland, Seconded by Vice Chair Ashcraft, for Ordinance 25-04 to be transmitted to the Commission for consideration. The motion passed on the following vote.

Voting Yea: Mr. Asbate, Vice Chair Ashcraft, Mr. Holland, Ms. Lee, Chair Hawkins

3. Adjournment: 5:36 p.m.

**These minutes reflect the actions taken and portions of the discussion during the meeting. To review the entire discussion concerning any agenda item, go to www.eustis.org and click on the video for the meeting in question. A DVD of the entire meeting or CD of the entire audio recording of the meeting can be obtained from the office of the City Clerk for a fee.*

CHRISTINE HALLORAN
City Clerk

WILLIE L. HAWKINS
Mayor/Commissioner