



**ESTUARY TRANSIT DISTRICT
SPECIAL BOARD MEETING**
ETD Offices, 91 N. Main St, Middletown, CT
with Remote Options
May 23, 2025 at 10:00 AM

AGENDA

- I. Call to Order — L. Strauss, Chair
- II. Roll Call — T. Griswold, Secretary
- III. Visitors' Comments as They Pertain to Agenda Items
- IV. New Business
 - 1. Approval to Publish FY 25-26 Budget
 - 2. Bus Authorizing Resolution
- V. Next Regular Meeting — June 13, 2025 at 9:00 AM with Remote Options
- VI. Adjournment

Join Zoom Meeting

<https://us02web.zoom.us/j/88319529461?pwd=APPrIVrUE6m8H9VtD2ohJtZUcLiNxK.1>

Meeting ID: 883 1952 9461

Passcode: 398247

One tap mobile

+13052241968,,88319529461#,,,,*398247# US

+13092053325,,88319529461#,,,,*398247# US

Language Assistance is available. If you need assistance, please call Chris at 860-510-0429 ext. 104 at least 48 hours prior to the meeting.

ESTUARY TRANSIT DISTRICT
PROPOSED BUDGET FOR 2025-2026

Section IV,Item 1.

	FIXED 5307	RURAL 5311	Old Saybrook-Middletown 5310	RT.81 Madison-Middletown	MGP	DAR	ADA	X-MILE	Taxi Voucher	Mobility Management	Micro Transit Pilot	Clinton Trolley	GRAND TOTAL
Fares Revenue	\$ 273,350	\$ 8,000	\$ 7,500	\$ 5,500	\$ 8,500	\$ 10,500	\$ 16,050	\$ 10,000	\$ 15,000		\$ 10,100		\$ 364,500
Maximum Federal Subsidy	\$ -	\$ 265,000	\$ 221,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,750	\$ 104,000			\$ 609,000
Maximum State Subsidy	\$ 4,314,000	\$ 175,000	\$ 221,250	\$ -	\$ 327,500	\$ 112,500	\$ 509,425	\$ -	\$ 3,750	\$ 26,000	\$ 1,500,850		\$ 7,190,275
Maximum Local subsidy	\$ 667,650	\$ 90,000	\$ -	\$ -	\$ -	\$ 11,000		\$ -	\$ -			\$ 18,000	\$ 786,650
ARP/CRRSAA	\$ 500,000	\$ -	\$ -	\$ 230,000	\$ -	\$ -		\$ 300,000	\$ -			\$ 20,000	\$ 1,050,000
TOTAL REVENUE	\$ 5,755,000	\$ 538,000	\$ 450,000	\$ 235,500	\$ 336,000	\$ 134,000	\$ 525,475	\$ 310,000	\$ 37,500	\$ 130,000	\$ 1,510,950	\$ 38,000	\$ 10,000,425
Salary & Wages	\$ 3,250,000	\$ 301,500	\$ 252,500	\$ 132,000	\$ 141,500	\$ 75,000	\$ 294,500	\$ 175,500	\$ -	\$ 65,000	\$ 800,200	\$ 17,500	\$ 5,505,200
Benefits	\$ 1,050,000	\$ 97,500	\$ 82,500	\$ 42,500	\$ 44,500	\$ 23,250	\$ 90,500	\$ 53,750	\$ -	\$ 25,000	\$ 300,250	\$ 7,000	\$ 1,816,750
Professional Services	\$ 290,000	\$ 27,000	\$ 22,500	\$ 12,250	\$ 13,000	\$ 7,500	\$ 30,500	\$ 17,750	\$ 4,500	\$ 26,500	\$ 93,025		\$ 544,525
Rent and Utilities	\$ 195,000	\$ 18,000	\$ 16,500	\$ 8,500	\$ 9,000	\$ 5,000	\$ 19,500	\$ 11,000	\$ -				\$ 282,500
Insurance	\$ 132,000	\$ 11,000	\$ 5,500	\$ 5,250	\$ 5,750	\$ 3,000	\$ 10,000	\$ 6,250	\$ -		\$ 9,200		\$ 187,950
Maintenance	\$ 350,500	\$ 32,500	\$ 26,500	\$ 13,500	\$ 14,750	\$ 7,500	\$ 32,200	\$ 18,750	\$ -		\$ 132,225	\$ 6,000	\$ 634,425
Fuel Purchase	\$ 410,000	\$ 39,000	\$ 33,500	\$ 16,750	\$ 17,500	\$ 10,000	\$ 37,000	\$ 21,250	\$ -		\$ 155,150	\$ 7,000	\$ 747,150
Miscellaneous	\$ 77,500	\$ 11,500	\$ 10,500	\$ 4,750	\$ 5,000	\$ 2,750	\$ 11,275	\$ 5,750	\$ 3,000	\$ 13,500	\$ 20,900	\$ 500	\$ 166,925
Purchase Transportation	\$ -	\$ -	\$ -	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ 30,000				\$ 115,000
TOTAL EXPENSES	\$ 5,755,000	\$ 538,000	\$ 450,000	\$ 235,500	\$ 336,000	\$ 134,000	\$ 525,475	\$ 310,000	\$ 37,500	\$ 130,000	\$ 1,510,950	\$ 38,000	\$ 10,000,425

Under/(Over)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
--------------	------	------	------	------	------	------	------	------	------	------	------	------	------

TOTAL New Funding	\$ 500,000	\$ 90,000	\$ 45,500	\$ 45,500	\$ -	\$ -	\$ -	\$ 67,500	\$ -	\$ 130,000	\$ -	\$ 18,000	\$ 896,500
Increases from FY 24-25	3%	3%	3%	3%	0%	0%	3%	3%	0%				

**ESTUARY TRANSIT DISTRICT
PROPOSED BUDGET FOR 2025-2026**

	Revenue	Expenses
Fares Revenue	\$ 364,500	
Maximum Federal Subsidy	\$ 609,000	
Maximum State Subsidy	\$ 7,190,275	
Maximum Local subsidy	\$ 786,650	
ARP/CRRSAA	\$ 1,050,000	
Salary & Wages		\$ 5,505,200
Benefits		\$ 1,816,750
Professional Services		\$ 544,525
Operating Expenses		\$ 1,852,025
Other Expenses		\$ 281,925
TOTAL	\$ 10,000,425	\$ 10,000,425

STATE OF CONNECTICUT)
COUNTY OF MIDDLESEX)

SS: ESTUARY TRANSIT DISTRICT
May 23, 2025

**RESOLUTION NO. 25-010
AUTHORIZING RESOLUTION
ESTUARY TRANSIT DISTRICT**

RESOLVED, that the Executive Director, Joseph Comerford, hereby is authorized on behalf of the Estuary Transit District to negotiate and execute all necessary contract documents required to purchase up to three (3) body-on-chassis buses for the Estuary Transit District from Coach and Equipment in an amount not to exceed four-hundred ninety-two thousand, seven hundred fifty-nine dollars (\$492,759.00).

I, Timothy C. Griswold, Secretary of the Estuary Transit District ("ETD") do hereby certify that the foregoing is a true and correct copy of a resolution adopted at its meeting on May 23, 2025, in which a quorum was present and acting throughout and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Estuary Transit District this 23rd day of May 2025.

Timothy C. Griswold, Secretary