



## **AGENDA**

- I. Call to Order — L. Strauss, Chair
- II. Roll Call — T. Griswold, Secretary
- III. Visitors' Comments
- IV. Secretary's Report — T. Griswold
  - [1.](#) Acceptance of Board Meeting Minutes of March 10, 2023
  - [2.](#) Acceptance of Facilities Committee Minutes of March 28, 2023
  - [3.](#) Acceptance of Finance Committee Minutes of April 12, 2023
- V. Communications — T. Griswold
- VI. Treasurer's Report — C. Norz
- VII. Committee Reports
  1. Facilities Committee — J. Gay, Chair
  2. Finance Committee — C. Norz, Chair
  3. Marketing Committee — L. Strauss, Chair
  4. Legislative Committee — J. Gay, Chair
  5. Transit Advisory Committee — T. Griswold, Chair
  6. Service Study Committee — C. Norz, Chair
  7. Personnel Committee — K. Kilduff, Chair
  8. COG Update — J. Comerford
- VIII. Executive Director's Report — J. Comerford
- IX. Transit Planner's Report - B. Geraghty
- X. Finance Director's Report — H. Famiglietti
  - [1.](#) Budget vs. Actual and Cash Flow
- XI. Operations Director's Report — J. Whitcomb
  1. 2023 Ridership
- XII. Maintenance Director's Report — P. Hevrin
- XIII. New Business

1. Discussion of Building and Facility Names
- XIV. Old Business
- XV. Chair Comments
- XVI. Board Members Comments
- XVII. Executive Session
- XVIII. Next Meeting — May 12, 2023 at 9:00 AM with Remote Options
- XIX. Adjournment

Join Zoom Meeting

<https://us02web.zoom.us/j/85658322438?pwd=V21EVGN3azd0MWdXOWNzOFBoTkIkUT09>

Meeting ID: 856 5832 2438

Passcode: 322594

One tap mobile

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Dial by your location

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*Language Assistance is available. If you need assistance, please call Chris at 860-510-0429 ext. 104 at least 48 hours prior to the meeting.*

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT RVT MEETING

ESTUARY TRANSIT DISTRICT  
RIVER VALLEY TRANSIT

REGULAR MEETING  
March 10, 2023  
Middletown Offices and via ZOOM

CALL TO ORDER

The meeting was called to order by Leslie Strauss, Chairman at 9:11 a.m. A quorum was established with the following board members present: Leslie Strauss, Tim Griswold, Joan Gay, DG Fitton, Jim Irish, Angus McDonald, John Hall, Karl Kilduff, David Lahm, Beverly Lawrence, and Bobbye Knoll Peterson.

Absent: Charlie Norz

Also in attendance: Joe Comerford, Chris Denison, Brendan Geraghty, Jared Whitcomb, Halyna Famiglietti, Ben Florsheim, Ben Limmer and Mutez Ennab.

Mayor Florsheim and Ben Limmer were welcomed to the District.

VISITOR COMMENTS – None.

SECRETARY’S REPORT

DG Fitton made a motion to accept the meeting minutes of the 2/10/23 Board meeting as presented. Joan Gay seconded the motion. The motion passed unanimously.

Angus McDonald made a motion to accept the minutes from the Finance meeting dated 2/24/23 as presented. Jim Irish seconded the motion. The motion passed unanimously.

Joan Gay made a motion to accept the minutes from the Board meeting dated 2/27/23 as presented. DG Fitton seconded the motion. The motion passed unanimously.

Joan Gay made a motion to accept the minutes from the Facilities Committee meeting dated 2/28/23 as presented. John Hall seconded the motion. The motion passed unanimously.

COMMUNICATIONS – None.

TREASURER’S REPORT – None.

COMMITTEE REPORTS

Facilities – Joan provided an update as follows:

- The walkthrough of Shoreline site was done in January.
  - Owner is open to selling
- Master Plan includes Title VI and NEPA study for both MAT and Shoreline
  - Septic system negotiations to be concluded and notice to proceed could be issued withing 30 days
- Updated topographic and property survey done for MAT maintenance facility

- Bureau Chief will tour the Middletown property.
- Environmental Site Assessment/Phase II has been complete.
- Electrification - Energy Consultant is analyzing data

Angus McDonald made a motion to accept the Facilities Report as presented. DG Fitton seconded the motion. The motion passed unanimously.

Finance Committee – None.

Marketing Committee

A copy of the Marketing Committee report was included in the Board packet and “screen shared”. The Board had an in-depth discussion regarding the upcoming “rollout” of the District scheduled on 4/1/23 including bus logos, branding, clothing/uniforms, advertising, website updates, signage, stationery, and fare media.

Brendan is working on trifold a brochure including maps. Note that this is an interim brochure as upcoming service changes will affect routes.

April 1 was chosen as the “launch” date as fares will resume on 4/1.

Angus McDonald made a motion to accept the Marketing Committee Report as presented. Karl Kilduff seconded the motion. The motion passed unanimously.

Legislative Committee

- The first Legislative/Selectman Breakfast is scheduled on 3/29 @ 8 a.m. All were invited to attend.
- A copy of the District’s testimony regarding several bills under consideration at the Legislature was included in the Board packet. Joan provided an overview of the testimony and was available to address questions/comments posed by Board members.
  - The Legislative Committee agreed, as a whole on the positions reflected in the testimony submitted.

As previously discussed, the State has expressed an interest in our Fare Study. The free fares being “pushed” by cities would not be viable for the District. We do offer free fares for qualified individuals.

Angus McDonald made a motion to accept the Legislative Committee report as presented. John Hall seconded the motion the motion passed unanimously.

EXECUTIVE DIRECTOR’S REPORT

Joe Comerford reported:

- The Triennial review is on-going (due to the merger this is the second year in a row of a Triennial review as MAT was done last year).
- The State review is also underway because part of the District is considered “rural”.
- The Fare Study is “paused” as we work with the state on the expanded scope of the project.
- The buses that were ordered 2 years ago have been delivered and wrapped with the new logo. Additional buses are on order.
- On going projects included:

- Security cameras at maintenance facility
- Preparation to re-start fare collection on 4/1 (preparing ticket outlets).
- Radios are being programmed.
- AVL is being installed.
- Working on a free Transit App that can be used on various systems; i.e. NYC and throughout the State of Connecticut.

Angus McDonald made a motion to accept the Executive Director’s report as presented. Karl Kilduff seconded the motion the motion passed unanimously.

TRANSIT PLANNER’S REPORT – New RVT Transit Brochure

A copy of the brochure/map was included in the Board’s packet. Brendan provided an overview of same. As discussed above the brochure/map is temporary/interim for next 3 to 6 months as the District is being “relaunched”.

Brendan reported:

- XMile – Middletown route– began again last semester. Wesleyan provided funding for Friday and Saturday runs.
- Fare boxes are being upgraded.
- Terminal upgrades are on-going including electric signs with real time information, updated screens inside terminals with information on routes, outdoor kiosk.
- Madison has expressed an interest in the District.
  - Received over 200 responses and good feedback as a result of the survey
- Outreach – public feedback sessions on-going relative to schedules and route changes.
  - Upcoming Public Meetings – 3/29 in Clinton and 3/30 in Middletown (ZOOM options available).
- Applied for the State’s Micro Transit program for up to 2 years of service.

Angus McDonald made a motion to accept the Transit Planner’s report as presented. Jim Irish seconded the motion. The motion passed unanimously.

EXECUTIVE SESSION – None.

Additional discussion will take place when the contract is ratified by employees.

NEW BUSINESS

Micro-Transit Software Purchase

Angus McDonald made the following motion:

Resolved, that the Executive Director, Joseph Comerford, is authorized on behalf of the Estuary Transit District to negotiate and execute all necessary contract documents by and between Via Mobility LLC and the Estuary Transit District required to purchase Microtransit Software for the Estuary Transit District in an amount not to exceed \$86,226.00 in initial fees exclusive of annual licensing, maintenance agreements, and hosting, upon final approved by the Chairman, Leslie Strauss, Treasurer, Charles Norz, and the Connecticut Department of Transportation.

Jan Gay seconded the motion. The motion passed unanimously.

OLD BUSINESS

Name Change –

The following motion was made at the 2/10/23 meeting:

“Tim Griswold made a motion to adopt River Valley Transit as the District’s official name, subject to all appropriate procedures. DG Fitton seconded the motion. The motion passed unanimously”.

After further discussion with the District’s attorney it was determined that there was no benefit in “officially” changing the name of the District. It was recommended that the Estuary Transit District remain the legal name of the entity and “River Valley Transit” be the DBA (Doing Business As).

Joan Gay made a motion to rescind the motion made at the 2/10/23 meeting and retain Estuary Transit District as the legal name of the District and River Valley Transit as the DBA. Angus McDonald seconded the motion. The motion passed unanimously.

Bus Advertising

The Board engaged in a lively, in-depth discussion on the pros and cons of allowing advertising on the buses. Of note:

- Approximately \$55,000 in revenue realized from advertising contracts.
- The Board has limited control over what may be placed in the advertisements.

At the 2/10/23 meeting, the Board directed Joe to develop and RFP for advertising on the buses (back only) for Board consideration.

Angus McDonald made a motion to stop accepting new ads for the buses and to not solicit any new contracts for ads until the next budget season, effective 3/10/23. John Hall seconded the motion. The motion passed unanimously.

CHAIR COMMENTS

Leslie commended the staff for their work on a variety of projects including branding, the upcoming launch of the District and the Triennial and State reviews.

BOARD MEMBER COMMENTS – None.

Next meeting – 4/10/23

ADJOURNMENT

Angus McDonald made a motion to adjourn the meeting at 10:56 a.m. Joan Gay seconded the motion. The motion passed unanimously.

Respectfully Submitted,

Suzanne Helchowski  
Clerk

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT  
RIVER VALLEY TRANSIT BOARD MEETING

ESTUARY TRANSIT DISTRICT  
FACILITIES COMMITTEE MEETING  
MIDDLETOWN GARAGE, 91 N. Main Street, Middletown, CT with Remote Options  
TUESDAY, March 28, 2023, AT 2:00 PM.

CALL TO ORDER

The meeting was called to order by Joan Gay, Chair, at 2:03 p.m.

ROLL CALL

Committee members present: Joan Gay, Karl Kilduff (arrived at 2:10p) and Angus McDonald

Also in attendance: Staff: Joe Comerford and Christina Denison

Board Members: Leslie Strauss, ETD Board Chair and Charles Norz, ETD Board Member, Old

Saybrook CT DOT: Graham Curtis, Bus Capital Programs, Asst. Administrator; Maureen Lawrence, CT Transit & Transit District Agreements Transit Manager; Ben Limmer, Bureau Chief; and Lisa Rivers, Acting Transit Administrator

FACILITIES PLAN WITH DOT

A copy of the Facilities Progress Plan was included in the meeting packet.

Architecture & Engineering

a. *Facilities Master Plan* – Curtis reported:

- Negotiations with the consultant have been finalized. A Notice to Proceed has been issued for Westbrook; a Notice to Proceed for Middletown is anticipated within a week or two. Kick-off meetings will then take place.
- Regarding electrification, DOT is looking at using smaller chargers as the existing facility does not have the capacity to charge a 150kw charger which is normally used. The District is expecting 2 BEBs in 2024.

Right of Way Acquisition

- a. *Shoreline Facility* –The owner is a potential and willing seller. Negotiations can begin once a NEPA and a Title VI process is completed. A feasibility study will be done first to make sure that it is the right property and then an environmental study will be added to the scope. The process of acquiring the property can then start.
- b. *Middletown Maintenance Facility* – A large 16" diameter drain pipe which runs across the property was located and will need to be taken into consideration. Impacted soil also exists. It is anticipated that the site will be filled and capped to avoid any ground water contamination. The extra cost of filling and capping the site will need to be programmed into the feasibility study.
- c. *Middletown Terminal Renovation* –Limmer is making plans to tour all facilities.

Curtis was available to answer questions posed by committee members.

EXECUTIVE DIRECTOR'S REPORT

Comerford reported that Selbert & Perkins has looked at all the signs and is working on new designs to replace them.

He also reported that minor repairs are being done at the terminal to keep the building in good repair while plans for the facility are being worked out. For security purposes, fencing has been installed.

OLD BUSINESS

None.

NEW BUSINESS

None.

NEXT MEETING

The next meeting is scheduled for Tuesday, April 25, 2023, at the Middletown Garage, 91 N. Main Street, Middletown at 2:00 p.m. with remote options.

ADJOURNMENT

The meeting was adjourned at 2:17 p.m.

Respectfully submitted,

Christina Denison  
Clerk



THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT  
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT  
FINANCE COMMITTEE MEETING  
MTD GARAGE, 91 N. Main Street, Middletown, CT with Remote Options  
WEDNESDAY, APRIL 12, 2023, AT 9:00 A.M.

CALL TO ORDER

The meeting was called to order by Charles Norz, Chair, at 9:01 a.m.

ROLL CALL

A quorum was established with the following committee members present: Joan Gay, Jim Irish, and Charles Norz

Absent: Karl Kilduff

Also in attendance: Joseph Comerford, Christina Denison, and Halyna Famiglietti

DISCUSSION OF BUDGET VS. ACTUALS and CASH FLOW

Copies of Budget vs. Actuals and Cash Flow report were included in the meeting packet.

The budget was reviewed and discussed. There are no issues.

Famiglietti reported are no issues with Cash Flow.

Famiglietti answered questions from the Committee.

Gay made a motion to accept the Finance Director's report as presented. Irish seconded the motion. The motion passed unanimously.

OTHER BUSINESS

Famiglietti reported that she and Comerford met with representatives from the City of Middletown to discuss the assignment of the City's municipal grant to ETD next year.

Famiglietti also reported that the District has not received a budget from CTDOT so it is still operating on last year's budget.

Comerford reported that the District will be receiving \$3.4 million in ARPA funds for operations.

Famiglietti noted that the District will be closing out the Liberty Bank account and moving funds to Webster Bank.

Comerford reported that the District is closely monitoring accounts so it is not at custodial risk.

Famiglietti also reported that a RFP for Auditors was issued and proposals are due May 15. A recommendation will be brought to the Board at the June meeting.

DISCUSSION OF ITEMS FOR THE APRIL 14, 2023 BOARD MEETING

None.

ADJOURNMENT

The meeting was adjourned at 9:31 a.m.

Next Meeting—June 7, 2023, at 9:00 a.m.

Respectfully submitted,

Christina Denison  
Clerk

GRANTS TOTAL	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2022 to February 28, 2023		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
<b>REVENUE</b>			
FAREBOX REVENUE	\$ 222,761	\$ 284,150	78%
URBAN CARES ACT	\$ 1,031,464	\$ 950,340	109%
RURAL CARE ACT			
<b>TOTAL REVENUE</b>	<b>\$ 1,254,226</b>	<b>\$ 1,234,490</b>	<b>102%</b>
<b>EXPENSES</b>			
LABOR	\$ 1,928,016	\$ 2,820,000	68%
FRINGE BENEFITS	\$ 635,511	\$ 1,011,500	63%
PROFESSIONAL SERVICES	\$ 344,832	\$ 448,600	77%
MATERIALS & SUPPLIES	\$ 19,672	\$ 103,700	19%
RENT&UTILITIES	\$ 163,540	\$ 244,500	67%
INSURANCE	\$ 76,349	\$ 86,400	88%
MAINTENANCE	\$ 311,513	\$ 631,500	49%
FUEL	\$ 455,580	\$ 783,500	58%
MISCELLANEOUS EXPENSE	\$ 30,322	\$ 90,800	33%
PARK CONNECT	\$ 27,683	\$ 40,500	68%
PURCHASE TRANSPORTATION	\$ -	\$ 25,000	0%
<b>TOTAL EXPENSES</b>	<b>\$ 3,993,018</b>	<b>\$ 6,286,000</b>	<b>64%</b>

<b>DEFICIT</b>	<b>\$ (2,738,793)</b>	<b>\$ (5,051,510)</b>
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<b>DOT</b>	<b>\$ 2,450,732</b>	<b>\$ 3,918,529</b>
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<b>LOCAL</b>	<b>\$ 337,104</b>	<b>\$ 407,757</b>
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<b>Surplus/(Deficit)</b>	<b>\$ 38,780</b>	
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FIXED 5307	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2022 to February 28, 2023		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
<b>REVENUE</b>			
FAREBOX REVENUE	\$ 163,200	\$ 226,500	72%
URBAN CARES ACT	<b>\$ 613,056</b>	\$ 242,600	253%
RURAL CARE ACT			0%
<b>TOTAL REVENUE</b>	<b>\$ 776,256</b>	<b>\$ 469,100</b>	<b>165%</b>
<b>EXPENSES</b>			
LABOR	\$ 1,322,442	\$ 1,725,000	77%
FRINGE BENEFITS	\$ 466,467	\$ 623,750	75%
PROFESSIONAL SERVICES	\$ 268,633	\$ 285,750	94%
MATERIALS & SUPPLIES	\$ 16,016	\$ 63,000	25%
RENT&UTILITIES	\$ 135,676	\$ 156,000	87%
INSURANCE	\$ 64,898	\$ 53,000	122%
MAINTENANCE	\$ 207,601	\$ 385,000	54%
FUEL	\$ 345,862	\$ 475,000	73%
MISCELLANEOUS EXPENSE	\$ 26,255	\$ 53,500	49%
PARK CONNECT	\$ 27,683	\$ 40,500	68%
PURCHASE TRANSPORTATION			
<b>TOTAL EXPENSES</b>	<b>\$ 2,881,533</b>	<b>\$ 3,860,500</b>	<b>75%</b>

<b>DEFICIT</b>	<b>\$ (2,105,277)</b>	<b>\$ (3,391,400)</b>
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<b>DOT</b>	<b>\$ 1,858,277</b>	<b>\$ 3,020,900</b>
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<b>LOCAL</b>	<b>\$ 247,000</b>	<b>\$ 370,500</b>
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<b>Surplus/(Deficit)</b>	<b>\$ 0</b>	<b>\$ -</b>
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Midshore(Old Saybrook/Middletown) & Riverside EXT.	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2022 to February 28, 2023		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
<b>REVENUE</b>			
FAREBOX REVENUE	\$ -	\$ 8,500	0%
URBAN CARES ACT			
RURAL CARE ACT			
<b>TOTAL REVENUE</b>	<b>\$ -</b>	<b>\$ 8,500</b>	<b>0%</b>
<b>EXPENSES</b>			
LABOR	\$ 94,484	\$ 149,500	63%
FRINGE BENEFITS	\$ 26,974	\$ 52,250	52%
PROFESSIONAL SERVICES	\$ 8,340	\$ 23,500	35%
MATERIALS & SUPPLIES	\$ 659	\$ 6,000	11%
RENT&UTILITIES	\$ 4,107	\$ 13,750	30%
INSURANCE	\$ 1,296	\$ 4,750	27%
MAINTENANCE	\$ 19,489	\$ 29,500	66%
FUEL	\$ 20,537	\$ 46,500	44%
MISCELLANEOUS EXPENSE		\$ 4,750	0%
PARK CONNECT			
PURCHASE TRANSPORTATION			
<b>TOTAL EXPENSES</b>	<b>\$ 175,887</b>	<b>\$ 330,500</b>	<b>53%</b>

**67%**

<b>DEFICIT</b>	<b>\$ (175,887)</b>	<b>\$ (322,000)</b>
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<b>DOT</b>	<b>\$ 214,667</b>	<b>\$ 322,000</b>
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<b>LOCAL</b>	<b>\$ -</b>	<b>\$ -</b>
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<b>Surplus/(Deficit)</b>	<b>\$ 38,780</b>	<b>\$ -</b>
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RURAL 5311	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2022 to February 28, 2023		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
<b>REVENUE</b>			
FAREBOX REVENUE	\$ 19,200	\$ 10,650	180%
URBAN CARES ACT	\$ 29,528	\$ 90,740	
RURAL CARE ACT			
<b>TOTAL REVENUE</b>	<b>\$ 48,728</b>	<b>\$ 101,390</b>	<b>48%</b>
<b>EXPENSES</b>			
LABOR	\$ 108,553	\$ 265,500	41%
FRINGE BENEFITS	\$ 30,491	\$ 95,000	32%
PROFESSIONAL SERVICES	\$ 18,572	\$ 41,000	45%
MATERIALS & SUPPLIES	\$ 873	\$ 10,500	8%
RENT&UTILITIES	\$ 6,855	\$ 23,750	29%
INSURANCE	\$ 4,048	\$ 8,000	51%
MAINTENANCE	\$ 10,948	\$ 63,000	17%
FUEL	\$ 14,127	\$ 78,000	18%
MISCELLANEOUS EXPENSE	\$ 366	\$ 10,750	3%
PARK CONNECT			
PURCHASE TRANSPORTATION			
<b>TOTAL EXPENSES</b>	<b>\$ 194,833</b>	<b>\$ 595,500</b>	<b>33%</b>

67%

<b>DEFICIT</b>	<b>\$ (146,105)</b>
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<b>DOT</b>	<b>\$ 121,267</b>	<b>\$ 181,901</b>
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<b>LOCAL</b>	<b>\$ 24,838</b>	<b>\$ 37,257</b>
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<b>Surplus/(Deficit)</b>	<b>\$ 0</b>
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RT.81(Madison/Middletown)	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2022 to February 28, 2023		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
<b>REVENUE</b>			
FAREBOX REVENUE	\$ -	\$ 2,100	0%
URBAN CARES ACT	\$ 89,909	\$ 184,000	49%
RURAL CARE ACT		\$ -	0%
<b>TOTAL REVENUE</b>	<b>\$ 89,909</b>	<b>\$ 186,100</b>	<b>48%</b>
<b>EXPENSES</b>			
LABOR	\$ 47,525	\$ 76,000	63%
FRINGE BENEFITS	\$ 13,999	\$ 26,250	53%
PROFESSIONAL SERVICES	\$ 4,007	\$ 11,000	36%
MATERIALS & SUPPLIES		\$ 3,000	0%
RENT&UTILITIES	\$ 991	\$ 6,750	15%
INSURANCE		\$ 2,600	0%
MAINTENANCE	\$ 11,312	\$ 18,250	62%
FUEL	\$ 11,753	\$ 38,000	31%
MISCELLANEOUS EXPENSE	\$ 321	\$ 4,250	8%
PARK CONNECT			
PURCHASE TRANSPORTATION			
<b>TOTAL EXPENSES</b>	<b>\$ 89,909</b>	<b>\$ 186,100</b>	<b>48%</b>

**67%**

<b>DEFICIT</b>	<b>\$ -</b>	<b>\$ -</b>
<b>DOT</b>	<b>\$ -</b>	
<b>LOCAL</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Surplus/(Deficit)</b>	<b>\$ -</b>	<b>\$ -</b>

ADA, DAR & MGP	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2022 to February 28, 2023		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
<b>REVENUE</b>			
FAREBOX REVENUE	\$ 36,800	\$ 23,900	154%
URBAN CARES ACT	\$ 141,158		
RURAL CARE ACT			
<b>TOTAL REVENUE</b>	<b>\$ 177,958</b>	<b>\$ 23,900</b>	<b>745%</b>
<b>EXPENSES</b>			
LABOR	\$ 268,622	\$ 392,500	68%
FRINGE BENEFITS	\$ 73,027	\$ 138,250	53%
PROFESSIONAL SERVICES	\$ 41,021	\$ 60,050	68%
MATERIALS & SUPPLIES	\$ 2,124	\$ 15,700	14%
RENT&UTILITIES	\$ 14,176	\$ 31,250	45%
INSURANCE	\$ 6,107	\$ 13,750	44%
MAINTENANCE	\$ 42,328	\$ 92,500	46%
FUEL	\$ 42,732	\$ 92,000	46%
MISCELLANEOUS EXPENSE	\$ 2,905	\$ 12,900	23%
PARK CONNECT			
PURCHASE TRANSPORTATION			
<b>TOTAL EXPENSES</b>	<b>\$ 493,043</b>	<b>\$ 848,900</b>	<b>58%</b>

67%

<b>DEFICIT</b>	<b>\$ (315,085)</b>
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<b>DOT</b>	<b>\$ 249,819</b>	<b>\$ 374,728</b>
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<b>LOCAL</b>	<b>\$ 65,266</b>
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<b>Surplus/(Deficit)</b>	<b>\$ (0)</b>
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X_MILE	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2022 to February 28, 2023		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
<b>REVENUE</b>			
FAREBOX REVENUE			
URBAN CARES ACT	\$ 157,813	\$ 433,000	36%
RURAL CARE ACT			
<b>TOTAL REVENUE</b>	<b>\$ 157,813</b>	<b>\$ 433,000</b>	<b>36%</b>
<b>EXPENSES</b>			
LABOR	\$ 86,389	\$ 211,500	41%
FRINGE BENEFITS	\$ 24,552	\$ 76,000	32%
PROFESSIONAL SERVICES	\$ 4,258	\$ 20,800	20%
MATERIALS & SUPPLIES		\$ 5,500	0%
RENT&UTILITIES	\$ 1,735	\$ 13,000	13%
INSURANCE		\$ 4,300	0%
MAINTENANCE	\$ 19,834	\$ 43,250	46%
FUEL	\$ 20,568	\$ 54,000	38%
MISCELLANEOUS EXPENSE	\$ 476	\$ 4,650	10%
PARK CONNECT			
PURCHASE TRANSPORTATION			
<b>TOTAL EXPENSES</b>	<b>\$ 157,813</b>	<b>\$ 433,000</b>	<b>36%</b>

67%

<b>DEFICIT</b>	\$ -	\$ -
<b>DOT</b>	\$ -	\$ -
<b>LOCAL</b>	\$ -	\$ -
<b>Surplus/(Deficit)</b>	\$ -	\$ -

TAXI Voucher	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2022 to February 28, 2023		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
<b>REVENUE</b>			
FAREBOX REVENUE	\$ 3,561	\$ 12,500	28%
URBAN CARES ACT			
RURAL CARE ACT			
<b>TOTAL REVENUE</b>	<b>\$ 3,561</b>	<b>\$ 12,500</b>	<b>28%</b>
<b>EXPENSES</b>			
LABOR			
FRINGE BENEFITS			
PROFESSIONAL SERVICES	\$ 3,140	\$ 6,500	48%
MATERIALS & SUPPLIES			
RENT&UTILITIES			
INSURANCE			
MAINTENANCE			
FUEL			
MISCELLANEOUS EXPENSE			
PARK CONNECT			
PURCHASE TRANSPORTATION	\$ 7,123	\$ 25,000	28%
<b>TOTAL EXPENSES</b>	<b>\$ 10,263</b>	<b>\$ 31,500</b>	<b>33%</b>

50%

<b>DEFICIT</b>	<b>\$ (6,701)</b>	<b>\$ (19,000)</b>
<b>DOT</b>	<b>\$ 6,701</b>	<b>\$ 19,000</b>
<b>LOCAL</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Surplus/(Deficit)</b>	<b>\$ 0</b>	<b>\$ -</b>

**RIVER VALLEY TRANSIT****STATEMENT OF CASH FLOWS**

Monday, April 10, 2023

Section X, Item 1.

<b>Operating Checking</b>	<b>\$ 351,261</b>
<b>Payroll Checking</b>	<b>\$ 55,492</b>
<b>Capital Checking</b>	<b>\$ 229,247</b>
<b>Libertry and ESB</b>	<b>\$ 5,040</b>
<b>BALANCE TOTAL</b>	<b>\$ 641,039</b>

<b>Account Payable</b>	<b>Apr-23</b>	<b>May-23</b>	<b>Jun-23</b>
<b>Payroll</b>	\$ 112,250	\$ 224,500	\$ 224,500
<b>Benefits</b>	\$ 45,000	\$ 80,000	\$ 80,000
<b>CIRMA</b>	\$ 7,555	\$ 7,555	\$ 7,555
<b>Fuel</b>	\$ 65,500	\$ 65,500	\$ 65,500
<b>Management Services</b>	\$ 20,420	\$ 20,420	\$ 20,420
<b>Services</b>	\$ 20,750	\$ 30,750	\$ 30,750
<b>Vehicle Maintenance and Repairs</b>	\$ 31,813	\$ 27,000	\$ 27,000
<b>Rent &amp; Utilities</b>	\$ 18,696	\$ 20,500	\$ 20,500
<b>Insurance</b>	\$ 5,000	\$ 10,000	\$ 10,000
<b>Other Monthly Expenses</b>	\$ 5,500	\$ 10,500	\$ 10,500
<b>TOTAL EXPENSES</b>	<b>\$ 332,484</b>	<b>\$ 496,725</b>	<b>\$ 496,725</b>

<b>Account Receivable</b>			
<b>CT DOT FY23 All Grants</b>	\$ -	\$ 70,635	\$ 80,970
<b>FTA FY23 All Grants</b>	\$ 64,774	\$ -	\$ -
<b>RURAL Care Act (DOT)</b>	\$ -	\$ 7,500	\$ 7,500
<b>URBAN Care Act (FTA)</b>	\$ 26,584	\$ 10,000	\$ 10,000
<b>FIXED 5307</b>	\$ -	\$ 500,000	\$ -
<b>MGP Grant</b>	\$ 82,109	\$ 82,109	\$ -
<b>DAR</b>	\$ -	\$ 28,807	\$ -
<b>ADA</b>	\$ -	\$ -	\$ 43,733
<b>RURAL 5311</b>	\$ 32,868	\$ 18,500	\$ 18,500
<b>New Freedom 5310</b>	\$ 55,530	\$ 27,500	\$ 27,500
<b>Madison/Middletown (RT.81)</b>	\$ 22,020	\$ 15,500	\$ 15,500
<b>X-Mile</b>	\$ 28,022	\$ 25,500	\$ 25,500
<b>Fare Box and Pre-paid Fare Revenue</b>	\$ 2,150	\$ 25,000	\$ 25,000
<b>Middlesex Hospital, Wesleyan, AAA</b>	\$ 23,117	\$ 13,950	\$ 5,950
<b>TOTAL REVENUE</b>	<b>\$ 337,174</b>	<b>\$ 825,001</b>	<b>\$ 260,153</b>

<b>Cash at the beginning of the period</b>	<b>\$ 641,039</b>	<b>\$ 645,730</b>	<b>\$ 974,006</b>
<b>Cash at the end of the period</b>	<b>\$ 645,730</b>	<b>\$ 974,006</b>	<b>\$ 737,433</b>