



**ESTUARY TRANSIT DISTRICT  
SPECIAL FACILITIES COMMITTEE  
MEETING**

**ETD Offices, 91 N. Main St, Middletown, CT  
with Remote Option**

**December 05, 2024 at 11:00 AM**

---

**AGENDA**

- I. Call to Order- J. Gay, Chair
- II. Roll Call – J. Gay
- III. Facilities Plan with DOT
  - 1. Progress Report
- IV. Executive Director's Report- J. Comerford
- V. Old Business
  - 1. 2025 Meeting Schedule
- VI. New Business
- VII. Next Meeting – February 11, 2025 at 2:00 PM with Remote Options
- VIII. Adjournment

Join Zoom Meeting

<https://us02web.zoom.us/j/81841254328?pwd=Vi9BNEdJTVNkZ2RtVDhoamRYZXNMZz09>

Meeting ID: 818 4125 4328

Passcode: 097839

One tap mobile

+13126266799,,81841254328#,,,,\*097839# US (Chicago)

+16469313860,,81841254328#,,,,\*097839# US

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 436 2866 US (New York)

Language Assistance is available. If you need assistance, please call Chris at 860-510-0429 ext. 104 at least 48 hours prior to the meeting.

### Architecture & Engineering

Activity	Est Date	Actual Date	Progress
Facilities Master Plan	1/22		Property line work is needed. Compensatory flood storage needs to be completed. Environmental study is being conducted. Public Outreach continues.
Middletown Maintenance Preliminary Design	7/23		
Shoreline Preliminary Design	7/23		Awaiting property
Middletown Terminal Renovation Design	7/23		
Middletown Maintenance Design Complete	1/24		
Shoreline Design Complete	1/24		
Middletown Storage Facility Renovation Design	7/25		Pending new maintenance facility construction

### Right of Way Acquisition

Activity	Est Date	Actual Start	Progress
Middletown Maintenance Facility		8/20	Master plan and equity analysis complete.
Middletown Terminal Renovation		7/22	Discussions continue.

**Construction**

<b>Activity</b>	<b>Est Date</b>	<b>Actual Start</b>	<b>Progress</b>
Middletown Maintenance Facility	7/24		
Shoreline Facility	7/24		Awaiting property
Middletown Terminal Renovation	7/24		
Middletown Storage Renovation	7/26		

**ADDITIONAL TOPICS:**

**Bus shelter pilot program** – The District continues to work with CTDOT and the City of Middletown to install the shelters by the first of the year. Design approval needed from the City of Middletown.



**Members**  
*Joan Gay, Chair*  
*John Hall*  
*Jim Irish*  
*Christine Marques*

# Estuary Transit District FACILITIES COMMITTEE

---

91 N. Main Street • Middletown, Connecticut 06457  
Telephone (860) 510-0429

## 2025 Schedule of Regular Meetings

The following is a schedule of regular meetings of the Estuary Transit District Facilities Committee for the 2025 calendar year, filed in accordance with Connecticut General Statute 14 Sec 1-225b. The Estuary Transit District Facilities Committee meets on the second Tuesday of every other month at 2:00 PM.

February 11, 2025

April 8, 2025

June 10, 2025

August 5, 2025\*

October 7, 2025\*

December 9, 2025

\*The August and October meetings will be held on the first Tuesday of the month

Location: Estuary Transit District, Conference Room  
91 N. Main Street  
Middletown, CT 06457