



**ESTUARY TRANSIT DISTRICT
FINANCE COMMITTEE MEETING**
ETD Offices, 91 N. Main St, Middletown, CT
with Remote Option
December 10, 2025 at 9:00 AM

Revised Agenda

1. Call to Order - C. Norz, Chair
2. Roll Call - C. Norz, Chair
3. Discussion of Budget vs. Actual and Cash Flow
4. New Business
 1. 2026-27 Town Dues
 2. Salary Increases
 3. 2026 Schedule of Meetings
5. Next Meeting - February 11, 2026 @ 9:00 AM with Remote Option
6. Adjournment

Join Zoom Meeting

<https://us02web.zoom.us/j/84323778632?pwd=bTN2WTITaUUwSVZaa0RtK2xJOG1BZz09>

Meeting ID: 843 2377 8632

Passcode: 043741

One tap mobile

+16469313860,,84323778632#,,,,*043741# US

+19294362866,,84323778632#,,,,*043741# US (New York)

Language Assistance is available. If you need assistance, please call Chris at 860-510-0429 ext. 104 at least 48 hours prior to the meeting.

RIVER VALLEY TRANSIT	
STATEMENT OF CASH FLOWS	
Monday, December 8, 2025	
Operating Checking	\$ -
Payroll Checking	\$ -
Capital Checking	\$ -
Money Market	\$ 3,997,381
Essex Savings Bank	\$ 99,606
BALANCE TOTAL	\$ 4,096,987

Account Payable	Dec-25	Jan-26	Feb-26
Payroll	\$ 445,000	\$ 445,000	\$ 445,000
Benefits	\$ 85,000	\$ 150,000	\$ 150,000
Professional Services	\$ 37,185	\$ 45,000	\$ 45,000
CIRMA	\$ 10,000	\$ 15,000	\$ 15,000
Rent & Utilities	\$ 18,000	\$ 25,000	\$ 25,000
Insurance	\$ 7,500	\$ 15,000	\$ 15,000
Fuel	\$ 42,000	\$ 65,000	\$ 65,000
Vehicle Maintenance and Repairs	\$ 24,370	\$ 50,000	\$ 50,000
Other Monthly Expenses	\$ 6,000	\$ 15,500	\$ 15,500
TOTAL EXPENSES	\$ 675,055	\$ 825,500	\$ 825,500

Account Receivable			
CT DOT Capital	\$ -	\$ -	\$ -
FIXED 5307 FY 26	\$ 175,015	\$ 1,099,436	\$ -
ADA FY 26	\$ -	\$ 128,353	\$ -
DAR FY 26	\$ -	\$ 28,083	\$ -
MGP Grant FY 26	\$ -	\$ 163,500	\$ -
RURAL 5311 FY 26	\$ 44,165	\$ 38,380	\$ 38,380
New Freedom 5310 FY 26	\$ 152,515	\$ 42,800	\$ 42,800
Mobility Manager FY 26	\$ 33,505	\$ 10,000	\$ 10,000
Madison/Middletown (RT.81) FY 26	\$ 47,500	\$ 15,000	\$ 15,000
X-Mile FY 26	\$ 65,800	\$ 16,650	\$ 16,650
MICROTRANSIT FY 26	\$ 138,647	\$ 120,375	\$ 120,375
Fare Box and Pre-paid Fare Revenue	\$ 17,500	\$ 23,500	\$ 23,500
Middlesex Hospital, Wesleyan, AAA	\$ 10,565	\$ 5,500	\$ 5,500
OTHERS	\$ 9,250	\$ 5,000	\$ 5,000
Town Dues	\$ -	\$ 197,011	\$ -
TOTAL REVENUE	\$ 694,462	\$ 1,893,588	\$ 277,205

Cash at the beginning of the period	\$ 4,096,987	\$ 4,116,394	\$ 5,184,482
Cash at the end of the period	\$ 4,116,394	\$ 5,184,482	\$ 4,636,187

GRANTS TOTAL	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2025 to October 31, 2025		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
REVENUE			
FAREBOX REVENUE	\$ 169,710	\$ 364,500	47%
URBAN CARES ACT	\$ 143,589	\$ 1,037,344	14%
RURAL CARE ACT	\$ -	\$ -	
OTHER	\$ 26,749	\$ 3,599	743%
TOTAL REVENUE	\$ 340,048	\$ 1,405,443	24%
EXPENSES			
SALARY AND BENEFITS	\$ 2,245,303	\$ 7,297,450	31%
PROFESSIONAL SERVICES	\$ 230,772	\$ 544,525	42%
RENT&UTILITIES	\$ 78,111	\$ 282,500	28%
INSURANCE	\$ 83,410	\$ 187,950	44%
MAINTENANCE	\$ 191,829	\$ 628,425	31%
FUEL	\$ 243,372	\$ 740,150	33%
MISCELLANEOUS EXPENSE	\$ 32,223	\$ 166,425	19%
TRANSPORTATION	\$ 11,642	\$ 115,000	10%
TOTAL EXPENSES	\$ 3,116,663	\$ 9,962,425	31%

DEFICIT	\$ (2,776,614)	\$ (8,556,982)
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DOT	\$ 2,587,394	\$ 7,713,994
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LOCAL	\$ 219,272	\$ 768,650
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Surplus/(Deficit)	\$ 30,051
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FIXED 5307	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2025 to October 31, 2025		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
REVENUE			
FAREBOX REVENUE	\$ 119,501	\$ 273,350	44%
URBAN CARES ACT	\$ 36,900	\$ 500,000	7%
RURAL CARE ACT			
OTHER			
TOTAL REVENUE	\$ 156,401	\$ 773,350	20%
EXPENSES			
SALARY AND BENEFITS	\$ 1,288,321	\$ 4,300,000	30%
PROFESSIONAL SERVICES	\$ 125,451	\$ 290,000	43%
RENT&UTILITIES	\$ 58,204	\$ 195,000	30%
INSURANCE	\$ 63,111	\$ 132,000	48%
MAINTENANCE	\$ 111,903	\$ 350,500	32%
FUEL	\$ 140,368	\$ 410,000	34%
MISCELLANEOUS EXPENSE	\$ 23,592	\$ 77,500	30%
TRANSPORTATION			
TOTAL EXPENSES	\$ 1,810,951	\$ 5,755,000	31%

DEFICIT	\$ (1,654,550)	\$ (4,981,650)
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DOT	\$ 1,465,915	\$ 4,397,744
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LOCAL	\$ 188,635	\$ 565,906
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Surplus/(Deficit)	\$ 0
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RURAL 5311	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2025 to October 31, 2025		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
REVENUE			
FAREBOX REVENUE	\$ 5,169	\$ 8,000	65%
URBAN CARES ACT			
RURAL CARE ACT			
OTHER			
TOTAL REVENUE	\$ 5,169	\$ 8,000	65%
EXPENSES			
SALARY AND BENEFITS	\$ 134,529	\$ 399,000	34%
PROFESSIONAL SERVICES	\$ 6,056	\$ 27,000	22%
RENT&UTILITIES	\$ 4,592	\$ 18,000	26%
INSURANCE	\$ 5,453	\$ 11,000	50%
MAINTENANCE	\$ 9,576	\$ 32,500	29%
FUEL	\$ 16,506	\$ 39,000	42%
MISCELLANEOUS EXPENSE	\$ 1,393	\$ 11,500	12%
PURCHASE TRANSPORTATION			
TOTAL EXPENSES	\$ 178,105	\$ 538,000	33%

DEFICIT	\$ (172,937)	\$ (530,000)
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DOT	\$ 142,300	\$ 382,303
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LOCAL	\$ 30,637	\$ 147,697
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Surplus/(Deficit)	\$ 0
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Midshore(OldSaybrook/Middletown) & Riverside EXT.	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2025 to October 31, 2025		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
REVENUE			
FAREBOX REVENUE	\$ 1,780	\$ 7,500	24%
URBAN CARES ACT			
RURAL CARE ACT			
OTHER		\$ 1,453	0%
TOTAL REVENUE	\$ 1,780	\$ 8,953	20%
EXPENSES			
SALARY AND BENEFITS	\$ 105,613	\$ 335,000	32%
PROFESSIONAL SERVICES	\$ 3,059	\$ 22,500	14%
RENT&UTILITIES	\$ 2,543	\$ 16,500	15%
INSURANCE	\$ 1,911	\$ 5,500	35%
MAINTENANCE	\$ 7,871	\$ 26,500	30%
FUEL	\$ 11,158	\$ 33,500	33%
MISCELLANEOUS EXPENSE	\$ 1,652	\$ 10,500	16%
PURCHASE TRANSPORTATION			
TOTAL EXPENSES	\$ 133,808	\$ 450,000	30%

DEFICIT	\$ (132,028)	\$ (441,047)
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DOT	\$ 152,516	\$ 386,000
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LOCAL	\$ -	\$ 55,047
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Surplus/(Deficit)	\$ 20,488
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RT.81(Madison/Middletown)	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2025 to October 31, 2025		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
REVENUE			
FAREBOX REVENUE	\$ 1,780	\$ 5,500	32%
URBAN CARES ACT	\$ 47,630	\$ 230,000	21%
RURAL CARE ACT			
OTHER			
TOTAL REVENUE	\$ 49,410	\$ 235,500	21%
EXPENSES			
SALARY AND BENEFITS	\$ 36,285	\$ 174,500	21%
PROFESSIONAL SERVICES	\$ 1,419	\$ 12,250	12%
RENT&UTILITIES	\$ 1,226	\$ 8,500	14%
INSURANCE	\$ 1,379	\$ 5,250	26%
MAINTENANCE	\$ 3,548	\$ 13,500	26%
FUEL	\$ 5,553	\$ 16,750	33%
MISCELLANEOUS EXPENSE		\$ 4,750	0%
PURCHASE TRANSPORTATION			
TOTAL EXPENSES	\$ 49,410	\$ 235,500	21%

DEFICIT	\$ -	\$ -
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DOT	\$ -	\$ -
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LOCAL	\$ -
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Surplus/(Deficit)	\$ -
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MGP&DAR&ADA	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2025 to October 31, 2025		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
REVENUE			
FAREBOX REVENUE	\$ 10,481	\$ 35,050	30%
URBAN CARES ACT	\$ 6,981	\$ 7,344	95%
RURAL CARE ACT			
OTHER	\$ 25,524		
TOTAL REVENUE	\$ 42,986	\$ 42,394	101%
EXPENSES			
SALARY AND BENEFITS	\$ 279,205	\$ 669,250	42%
PROFESSIONAL SERVICES	\$ 15,213	\$ 51,000	30%
RENT&UTILITIES	\$ 9,913	\$ 33,500	30%
INSURANCE	\$ 8,208	\$ 18,750	44%
MAINTENANCE	\$ 19,088	\$ 54,450	35%
FUEL	\$ 26,488	\$ 64,500	41%
MISCELLANEOUS EXPENSE	\$ 737	\$ 19,025	4%
PURCHASE TRANSPORTATION	\$ 4,239	\$ 85,000	5%
TOTAL EXPENSES	\$ 363,090	\$ 995,475	36%

DEFICIT	\$ (320,105)	\$ (953,081)
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DOT	\$ 320,105	\$ 953,081
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LOCAL		
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Surplus/(Deficit)	\$ -
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X_MILE	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2025 to October 31, 2025		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
REVENUE			
FAREBOX REVENUE	\$ 14,670	\$ 10,000	147%
URBAN CARES ACT	\$ 52,079	\$ 300,000	17%
RURAL CARE ACT			
OTHER			
TOTAL REVENUE	\$ 66,749	\$ 310,000	22%
EXPENSES			
SALARY AND BENEFITS	\$ 45,401	\$ 229,250	20%
PROFESSIONAL SERVICES	\$ 4,404	\$ 17,750	25%
RENT&UTILITIES	\$ 1,633	\$ 11,000	15%
INSURANCE	\$ 1,063	\$ 6,250	17%
MAINTENANCE	\$ 6,280	\$ 18,750	33%
FUEL	\$ 7,146	\$ 21,250	34%
MISCELLANEOUS EXPENSE	\$ 820	\$ 5,750	14%
PURCHASE TRANSPORTATION			
TOTAL EXPENSES	\$ 66,749	\$ 310,000	22%

DEFICIT	\$ -	\$ -
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DOT	\$ -	\$ -
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LOCAL	
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Surplus/(Deficit)	\$ -
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MicroTransit Pilot	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2025 to October 31, 2025		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
REVENUE			
FAREBOX REVENUE	\$ 16,329	\$ 10,100	0%
URBAN CARES ACT			
RURAL CARE ACT			
OTHER	\$ 1,226		
TOTAL REVENUE	\$ 17,555	\$ 10,100	0%
EXPENSES			
SALARY AND BENEFITS	\$ 342,252	\$ 1,100,450	31%
PROFESSIONAL SERVICES	\$ 71,641	\$ 93,025	77%
RENT&UTILITIES			
INSURANCE	\$ 2,285	\$ 9,200	25%
MAINTENANCE	\$ 33,563	\$ 132,225	25%
FUEL	\$ 36,152	\$ 155,150	23%
MISCELLANEOUS EXPENSE	\$ 3,784	\$ 20,900	18%
PURCHASE TRANSPORTATION			
TOTAL EXPENSES	\$ 489,677	\$ 1,510,950	32%

DEFICIT	\$ (472,123)	\$ (1,500,850)
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DOT	\$ 481,686	\$ 1,444,512
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LOCAL	\$ -
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Surplus/(Deficit)	\$ 9,563
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Mobility Manager	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2025 to October 31, 2025		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
REVENUE			
FAREBOX REVENUE			
URBAN CARES ACT			
RURAL CARE ACT			
OTHER		\$ 2,146	0%
TOTAL REVENUE	\$ -	\$ 2,146	0%
EXPENSES			
SALARY AND BENEFITS	\$ 13,697	\$ 90,000	15%
PROFESSIONAL SERVICES	\$ 3,179	\$ 26,500	12%
RENT&UTILITIES			
INSURANCE			
MAINTENANCE			
FUEL			
MISCELLANEOUS EXPENSE	\$ 244	\$ 13,500	2%
PURCHASE TRANSPORTATION			
TOTAL EXPENSES	\$ 17,120	\$ 130,000	13%

DEFICIT	\$ (17,120)	\$ (127,854)
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DOT	\$ 17,120	\$ 127,854
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LOCAL	\$ -
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Surplus/(Deficit)	\$ -
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TAXI Voucher	ESTUARY TRANSIT DISTRICT		
	For the Period July 1, 2025 to October 31, 2025		
	YTD ACTUAL	BUDGET AMOUNT	YTD % of BUDGET
REVENUE			
FAREBOX REVENUE	\$ -	\$ 15,000	0%
URBAN CARES ACT			
RURAL CARE ACT			
Prepaid Fare			
TOTAL REVENUE	\$ -	\$ 15,000	0%
EXPENSES			
SALARY AND BENEFITS			
PROFESSIONAL SERVICES	\$ 350	\$ 4,500	8%
RENT&UTILITIES			
INSURANCE			
MAINTENANCE			
FUEL			
MISCELLANEOUS EXPENSE	\$ -	\$ 3,000	0%
PURCHASE TRANSPORTATION	\$ 7,403	\$ 30,000	25%
TOTAL EXPENSES	\$ 7,753	\$ 37,500	21%

DEFICIT	\$ (7,753)	\$ (22,500)
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DOT	\$ 7,753	\$ 22,500
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LOCAL	\$ -
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Surplus/(Deficit)	\$ -
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Estuary Transit District Proposed Town Dues FY 2026-2027

Town	TYPE	FY 25-26	FY 26-27	
		Current	3%	Increases (\$)
CHESTER		\$ 8,700	\$ 8,960	\$ 260
CLINTON		\$ 50,530	\$ 52,045	\$ 1,515
CROMWELL	FIXED	\$ 4,505	\$ 4,640	\$ 135
DEEP RIVER		\$ 12,075	\$ 12,440	\$ 365
DURHAM	DAR	\$ 21,080	\$ 21,710	\$ 630
EAST HAMPTON	DAR	\$ 38,760	\$ 39,925	\$ 1,165
EAST HAMPTON	RURAL	\$ 21,920	\$ 22,575	\$ 655
ESSEX		\$ 23,215	\$ 23,910	\$ 695
KILLINGWORTH		\$ 10,995	\$ 11,325	\$ 330
LYME		\$ 3,810	\$ 3,925	\$ 115
MADISON		\$ 3,935	\$ 4,050	\$ 115
MIDDLEFIELD	DAR	\$ 18,780	\$ 19,345	\$ 565
MIDDLETOWN	FIXED	\$ 335,655	\$ 345,725	\$ 10,070
MIDDLETOWN	DAR	\$ 98,465	\$ 101,415	\$ 2,950
OLD LYME		\$ 18,240	\$ 18,785	\$ 545
OLD SAYBROOK		\$ 35,845	\$ 36,920	\$ 1,075
PORTLAND	DAR	\$ 31,990	\$ 32,950	\$ 960
PORTLAND	RURAL	\$ 12,325	\$ 12,695	\$ 370
WESTBROOK		\$ 17,825	\$ 18,360	\$ 535
TOTAL		\$ 768,650	\$ 791,700	\$ 23,050

ESTUARY TRANSIT DISTRICT
Salary Increases \$.50 as of January 1, 2026

6 months Salary Increases

	Drivers Union	Drivers None Union	Dispatchers	Supervisors	TOTAL
Salary	\$ 18,735	\$ 11,515	\$ 3,575	\$ 3,575	\$ 37,400
Benefits	\$ 3,995	\$ 2,455	\$ 763	\$ 763	\$ 7,975
Total	\$ 22,730	\$ 13,970	\$ 4,338	\$ 4,338	\$ 45,375

12 months Salary Increases

	Drivers Union	Drivers None Union	Dispatchers	Supervisors	TOTAL
Salary	\$ 37,470	\$ 23,030	\$ 7,150	\$ 7,150	\$ 74,800
Benefits	\$ 7,991	\$ 4,909	\$ 1,525	\$ 1,525	\$ 15,950
Total	\$ 45,460	\$ 27,939	\$ 8,675	\$ 8,675	\$ 90,750

Estuary Transit District Finance Committee

Members

*Charles Norz, Treasurer and Chairman
DG Fitton
Joan Gay
Kathryn Russell*

91 N. Main Street • Middletown, Connecticut 06457
Telephone (860) 510-0429

2026 Schedule of Regular Meetings

The following is a schedule of regular meetings of the Estuary Transit District Finance Committee for the 2026 calendar year, filed in accordance of Connecticut General Statute 14 Sec 1-225 b. The Estuary Transit District Finance Committee meets on the second Wednesday of every other month at 9:00 AM.

February 11, 2026

April 8, 2026

June 10, 2026

August 12, 2026

October 7, 2026*

December 9, 2026

Location: Estuary Transit District, Conference Room
91 N. Main Street
Middletown, CT 06457

*The October meeting will be held on the first Wednesday of the month.