

These minutes are subject to approval at the next Estuary Transit District Meeting

ESTUARY TRANSIT DISTRICT  
SPECIAL BOARD MEETING  
MIDDLETOWN OPERATIONS FACILITY  
91 N. MAIN STREET, MIDDLETOWN, CT  
WITH REMOTE OPTIONS

FRIDAY, MAY 23, 2025  
10:00 A.M.

CALL TO ORDER

The meeting was called to order by Leslie Strauss, Chairman, at 10:01 a.m.

ROLL CALL

A quorum was established with the following board members present: David Cox (Zoom), DG Fitton (Zoom), Joan Gay (Zoom), Tim Griswold (Zoom), John Hall (Zoom), Jim Irish (Zoom), David Lahm (Zoom), Beverly Lawrence (Zoom), Charlie Norz (Zoom), Michael Pelton (Zoom), Kathryn Russell (in person) and Leslie Strauss (Zoom).

Absent: Michelle Benivegna, Christine Marques and Brendan Rae

Also in attendance: Joe Comerford, Christina Denison, and Halyna Famiglietti

New Business

*Approval to Publish FY 23/24 Budget*

Copies of the proposed budget FY25-26 were included in the meeting packet.

Charlie Norz presented an overview of the budget detailing a 6.7% increase over the previous year. Halyna Famiglietti explained that the proposed budget includes new funding for various services and a 3% increase in existing services and explained the budget process.

Kathryn Russell made a motion to approve the FY 25-26 budget as presented for publication purposes. Norz seconded the motion. The motion passed unanimously.

*Bus Authorizing Resolution*

DG Fitton made a motion that the Executive Director, Joseph Comerford, hereby is authorized on behalf of the Estuary Transit District to negotiate and execute all necessary contract documents required to purchase up to three (3) body-on-chassis buses for the Estuary Transit District from Coach and Equipment in an amount not to exceed four-hundred ninety-two thousand, seven hundred fifty-nine dollars (\$492,759.00). David Lahm seconded the motion. The motion passed unanimously.

NEXT REGULAR MEETING – June 13, 2025 @ 9:00 a.m.

ADJOURNMENT

Fitton made a motion, seconded by Michael Pelton, to adjourn the meeting at 10:10 a.m.

Respectfully Submitted,

Christina Denison  
Clerk