

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT
FACILITIES COMMITTEE MEETING
ETD OFFICES, 91 N. Main Street, Middletown, CT with Remote Option
TUESDAY, August 5, 2025, AT 2:00 P.M.

CALL TO ORDER

The meeting was called to order by Joan Gay, Chair, at 2:02 p.m.

ROLL CALL

A quorum was established with the following committee members present: Joan Gay, John Hall, Jim Irish, and Christine Marques

Also in attendance: Staff: Christina Denison

Board Members: Leslie Strauss, Board Chair and Charles Norz, ETD Board Member, Old Saybrook

CT DOT: Graham Curtis, Bus Capital Programs, Asst. Administrator

FACILITIES PLAN WITH DOT

A copy of the Facilities Progress Plan was included in the meeting packet.

Graham Curtis reported:

Architecture & Engineering

Facilities Master Plan –

- The Master Plan has been completed.
- DOT is entering into negotiations with the consultant. NEPA scoping requirements for environmental concerns and historic preservation must be met. Public outreach will also be included in the scope.
- DOT is working with the City on a temporary construction right of way.

Shoreline Facility –

- DOT is entering into negotiations for a scope with Michael Baker, consultant.
- \$300,000 in funding is available for the project.
- A feasibility study and NEPA study will be conducted simultaneously.
- NEPA requirements could be impacted by new federal regulations coming out; the new requirements may be favorable to quickly moving the project forward.
- The study should be completed in 30-45 days.

Middletown Terminal Renovation –

- A survey of the property is being conducted and a potential concept has been developed; however, concerns exist over egress and the potential loss of parking spaces and must be taken into consideration. Information gathering will be finalized within the coming week.
- Terminal renovations are on hold until safety issues are addressed.

EXECUTIVE DIRECTOR'S REPORT – None.

OLD BUSINESS –

Bus Shelter Pilot Program - Installation of the Middletown shelters was approved at the June 25, 2025 Planning and Zoning Commission meeting. One site needs to be revisited due to its proximity to a water main.

NEW BUSINESS – none.

ADJOURNMENT

The meeting was adjourned at 2:29 p.m.

The next regular meeting will be held on October 7, 2025, at 2:00 p.m.

Respectfully submitted,

Christina Denison
Clerk