

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT
ESTUARY TRANSIT DISTRICT and MIDDLETOWN TRANSIT DISTRICT BOARD MEETINGS

ESTUARY TRANSIT DISTRICT
MIDDLETOWN TRANSIT DISTRICT
SPECIAL EXPANSION TRANSITION COMMITTEE MEETING
MTD GARAGE, 91 N. Main Street, Middletown, CT with Remote Options
TUESDAY, FEBRUARY 22, 2022, AT 1:00 PM.

CALL TO ORDER

The meeting was called to order by Joan Gay, Co-Chair, at 1:03 p.m.

ROLL CALL

A quorum was established with the following committee members present: Joan Gay, Karl Kilduff, Beverly Lawrence, and Angus McDonald

Also in attendance: Christina Denison, Halyna Famiglietti, Dave Lee, and Leslie Strauss.

Guests: Charles Norz, ETD Board Member, Old Saybrook; Joanna Juskowiak, Transportation Planner 2, CT DOT, Bureau of Public Transportation, Office of Transit and Ridersharing; Maureen Lawrence, CT DOT, Office of Transit and Ridersharing; and Piotr Milczek, Transportation Planner 1, CT DOT, Bureau of Transportation

Absent: Laura Francis

CT DOT PROGRESS UPDATE REPORT

No report.

IMPLEMENTATION PLAN

The plan was reviewed and will be revised.

Maureen Lawrence, CTDOT, is working with the rail side regarding the shoreline facility space program and land acquisition. DOT recently hired Graham Curtis for Capital Projects. He is working through all the details for ETD capital projects.

Curtis will be invited to attend all future committee meetings.

M. Lawrence will follow-up on design services and the on-call consultant for the Facility Master Plan and report at the next meeting.

She and Graham Curtis will report on which ETD projects have been funded.

Famiglietti and Comerford met with DOT to discuss which operating grants could be combined.

The City of Middletown will appoint members to the Estuary Board at its March 7th Common Council meeting.

Denison reported that the HR RFP was re-issued on February 15 and the Rebranding/Marketing RFP was issued on February 17. Both RFP's close in mid-March and studies will begin in late April/early May.

The Fare Study RFP has closed, and the evaluation committee will meet later in the week. M. Lawrence will provide Denison with contact information for the CTDOT staff member chosen to serve on the fare study selection committee.

EXECUTIVE DIRECTOR'S REPORT

None.

OLD BUSINESS

None.

NEW BUSINESS

None.

NEXT STEPS

1. The Implementation Plan will continue to be revised and updated as needed.
2. CTDOT or CT Transit will appoint a member to the selection committee for the Fare Study.

NEXT MEETING

The next meeting is scheduled for Tuesday, March 22, 2022, at the MTD Garage, 91 N. Main Street, Middletown at 1:00 p.m. with remote options.

ADJOURNMENT

The meeting was adjourned at 1:24 p.m.

Respectfully submitted,

Christina Denison
Clerk