

THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT
ESTUARY TRANSIT DISTRICT BOARD MEETING

ESTUARY TRANSIT DISTRICT
FACILITIES COMMITTEE MEETING (***INFORMATIONAL MEETING—NO QUORUM***)
MTD GARAGE, 91 N. Main Street, Middletown, CT with Remote Options
TUESDAY, NOVEMBER 22, 2022, AT 2:00 PM.

CALL TO ORDER

The meeting was called to order by Joan Gay, Chair, at 2:01 p.m.

ROLL CALL

Committee members present: Joan Gay

Also in attendance:

Staff: Joe Comerford and Christina Denison

Board Members: Leslie Strauss, ETD Board Chair and Charles Norz, ETD Board Member, Old Saybrook

CT DOT: Graham Curtis, Bus Capital Programs, Asst. Administrator

FACILITIES PLAN WITH DOT

A copy of the Facilities Progress Plan was included in the meeting packet.

Architecture & Engineering

a. *Facilities Master Plan* – Curtis reported:

- Scoping of the Master Plan will be finalized in the coming days. Negotiations will then proceed.
- Arcadis, the energy consultant, has been given notice to proceed and will be visiting the Middletown property in December to review the facility for power upgrades.

Right of Way Acquisition

- a. *Shoreline Facility* –Arrangements are being made to schedule a walkthrough of the property.
- b. *Middletown Terminal Renovation* –No action will be taken until the newly appointed Bureau Chief of Public Transit takes office at the end of the year.
- c. *Environmental Study* - DOT's environmental compliance consultant has completed Phase I (analysis of the former O&G property) of the study. Funds for Phase II which includes additional follow-up soil testing on the N. Main Street property are in place, but the project needs to be funded.

Curtis answered questions from committee members.

EXECUTIVE DIRECTOR'S REPORT

No report.

OLD BUSINESS

None.

NEW BUSINESS

A copy of the 2023 Schedule of Meetings was included in the meeting packet.

NEXT MEETING

The next meeting is scheduled for Tuesday, December 27, 2022, at the MTD Garage, 91 N. Main Street, Middletown at 2:00 p.m. with remote options.

ADJOURNMENT

The meeting was adjourned at 2:12 p.m.

Respectfully submitted,

Christina Denison
Clerk