



**ESTUARY TRANSIT DISTRICT
REGULAR BOARD MEETING
ETD Offices, 91 N. Main St, Middletown, CT
with Remote Options
December 13, 2024 at 10:00 AM**

AGENDA

- I. Call to Order — L. Strauss, Chair
- II. Roll Call — T. Griswold, Secretary
- III. Visitors' Comments as They Pertain to Agenda Items
- IV. Secretary's Report — T. Griswold
 1. Acceptance of Expansion Committee Minutes of October 11, 2024
 2. Acceptance of Board Meeting Minutes of October 11, 2024
 3. Acceptance of Legislative Committee Minutes of December 2, 2024
 4. Acceptance of Marketing Committee Minutes of December 5, 2024
 5. Acceptance of Special Facilities Committee Minutes of December 5, 2024
 6. Acceptance of Transit Advisory Committee Minutes of December 10, 2024
 7. Acceptance of Finance Committee Minutes of December 11, 2024
- V. Communications — T. Griswold
- VI. Treasurer's Report — C. Norz
- VII. Committee Reports
 1. Facilities Committee — J. Gay, Chair
 2. Finance Committee — C. Norz, Chair
 3. Marketing Committee — L. Strauss, Chair
 4. Legislative Committee — J. Gay, Chair
 5. Transit Advisory Committee — T. Griswold, Chair
 6. Expansion Committee -- T. Griswold, Chair
 7. Human Resources Committee — J. Hall, Chair
 8. COG Update — B. Geraghty, Transit Planner
- VIII. Executive Director's Report — J. Comerford
- IX. Transit Planner's Report - B. Geraghty
- X. Finance Director's Report — H. Famiglietti
 1. Budget vs. Actual

2. Cash Flow
- XI. Operations Director's Report — J. Whitcomb
 1. Ridership
 2. Customer Service Report
- XII. Maintenance Director's Report — N. Kulakowski
- XIII. New Business
 1. 2025-26 Town Dues
 2. Committee Appointments
- XIV. Old Business
 1. Board Retreat
 2. 2025 Meeting Schedule
- XV. Chair Comments
- XVI. Board Members Comments
- XVII. Executive Session
- XVIII. Next Meeting — February 14, 2025 at 9:00 AM with Remote Options
- XIX. Adjournment

Join Zoom Meeting

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Language Assistance is available. If you need assistance, please call Chris at 860-510-0429 ext. 104 at least 48 hours prior to the meeting.