



**ESTUARY TRANSIT DISTRICT  
REGULAR BOARD MEETING**  
ETD Offices, 91 N. Main St, Middletown, CT  
with Remote Options  
December 12, 2025 at 10:00 AM

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**AGENDA**

- I. Call to Order — L. Strauss, Chair
- II. Roll Call — T. Griswold, Secretary
- III. Visitors' Comments as They Pertain to Agenda Items
- IV. Secretary's Report — T. Griswold
  1. Acceptance of Expansion Committee Meeting Minutes of August 8, 2025
  2. Acceptance of Board Meeting Minutes of August 8, 2025
  3. Acceptance of Facilities Committee Minutes of October 7, 2025
  4. Acceptance of Finance Committee Minutes of October 8, 2025
  5. Acceptance of Transit Advisory Committee Meeting Minutes of October 9, 2025
  6. Acceptance of Expansion Committee Meeting Minutes of October 10, 2025
  7. Acceptance of Board Meeting Minutes of October 10, 2025
  8. Acceptance of Legislative Committee Meeting Minutes of November 18, 2025
  9. Acceptance of Transit Advisory Committee Meeting Minutes of December 9, 2025
  10. Acceptance of Facilities Committee Meeting Minutes of December 9, 2025
  11. Acceptance of Finance Committee Meeting Minutes of December 10, 2025
- V. Communications — T. Griswold
- VI. Treasurer's Report — C. Norz
- VII. Committee Reports
  1. Facilities Committee — J. Gay, Chair
  2. Finance Committee — C. Norz, Chair
  3. Marketing Committee — L. Strauss, Chair
  4. Legislative Committee — J. Gay, Chair
  5. Transit Advisory Committee — T. Griswold, Chair
  6. Expansion Committee - T. Griswold, Chair
  7. Personnel Committee — J. Hall, Chair
  8. COG Update — B. Geraghty

- VIII. Executive Director's Report — J. Comerford
- IX. Transit Planner's Report - B. Geraghty
- X. Finance Director's Report — H. Famiglietti
  - 1. Budget vs. Actual and Cash Flow
- XI. Operations Director's Report — J. Whitcomb
  - 1. Ridership
  - 2. Customer Service Report
- XII. Maintenance Director's Report — N. Kulakowski
- XIII. New Business
  - 1. FY27 Budget
  - 2. 2026-27 Town Dues
  - 3. Compensation Review
  - 4. Drug and Alcohol Policy Approval
  - 5. Procurement Policy Approval
  - 6. 2026 Meeting Schedule
- XIV. Old Business
- XV. Chair Comments
- XVI. Board Members Comments
- XVII. Executive Session
- XVIII. Next Meeting — February 13, 2026 at 9:00 AM with Remote Options
- XIX. Adjournment

Join Zoom Meeting

<https://us02web.zoom.us/j/85658322438?pwd=V21EVGN3azd0MWdXOWNzOFBoTkIkUT09>

Meeting ID: 856 5832 2438

Passcode: 322594

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+16469313860,,85658322438#,,,,\*322594# US

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+1 312 626 6799 US (Chicago)

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+1 929 436 2866 US (New York)

*Language Assistance is available. If you need assistance, please call Chris at 860-510-0429 ext. 104 at least 48 hours prior to the meeting.*