



CITY of ESCONDIDO

COUNCIL MEETING AGENDA

WEDNESDAY, JUNE 08, 2022

4:00 PM - Closed Session

5:00 PM - Regular Session

Escondido City Council Chambers, 201 North Broadway, Escondido, CA 92025

WELCOME TO YOUR CITY COUNCIL MEETING

We welcome your interest and involvement in the legislative process of Escondido. This agenda includes information about topics coming before the City Council and the action recommended by City staff.

MAYOR

Paul McNamara

DEPUTY MAYOR

Tina Inscoe (District 2)

COUNCILMEMBERS

Consuelo Martinez (District 1)

Joe Garcia (District 3)

Michael Morasco (District 4)

CITY MANAGER

Sean McGlynn

CITY ATTORNEY

Michael McGuinness

CITY CLERK

Zack Beck

HOW TO WATCH

The City of Escondido provides three ways to watch a City Council meeting:

In Person



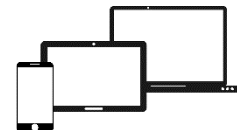
201 N. Broadway

On TV



Cox Cable Channel 19 and U-verse Channel 99

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www.escondido.org



CITY *of* ESCONDIDO

COUNCIL MEETING AGENDA

WEDNESDAY, JUNE 08, 2022

HOW TO PARTICIPATE

The City of Escondido provides two ways to communicate with the City Council during a meeting:

In Person



Fill out Speaker Slip and Submit to City Clerk

In Writing



<https://escondido-ca.municodemeetings.com>

ASSISTANCE PROVIDED

If you need special assistance to participate in this meeting, please contact our ADA Coordinator at 760-839-4869. Notification 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility. Listening devices are available for the hearing impaired – please see the City Clerk.





CITY of ESCONDIDO

COUNCIL MEETING AGENDA

WEDNESDAY, JUNE 08, 2022

CLOSED SESSION

4:00 PM

ORAL COMMUNICATIONS

In addition to speaking during particular agenda items, the public may address the Council on any item which is not on the agenda provided the item is within the subject matter jurisdiction of the City Council. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. Speakers are limited to only one opportunity to address the Council under Oral Communications.

CALL TO ORDER

1. Roll Call: Garcia, Inscoe, Martinez, Morasco, McNamara

CLOSED SESSION

I. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (GOVERNMENT CODE section 54956.8)

- a. Property: Available density in Northeast Gateway Specific Plan (APNs 240-110-52-00, 225-141-27-00, 225-141-40-00)
City Negotiator: Vince McCaw, Real Property Manager
Negotiating Party: Troy Friedeck, Meridian Development
Under Negotiation: Price and terms of sale
- b. Property: 272 E. Via Rancho Pkwy, Escondido
City Negotiator: Sean McGlynn, City Manager, or designee
Negotiating Parties: (i) Larry Green, L. Green Investment & Development, LLC
(ii) Kimberly Brewer, Unibail-Rodamco-Westfield
Under Negotiation: Price and terms of leases

II. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Government Code section 54956(d)(1))

- a. Case Name: The Affordable Housing Coalition of San Diego County v. Drager, et. al.
Case No: Sacramento Superior Court Case No. 34-2012-80001158-CU-WM-GDS
- b. Case Name: Building Industry Association of San Diego County v. City of Escondido
Case No: San Diego Superior Court Case No. 37-2021-00008423-CU-MC-NC



CITY *of* ESCONDIDO

COUNCIL MEETING AGENDA

WEDNESDAY, JUNE 08, 2022

ADJOURNMENT



CITY *of* ESCONDIDO

COUNCIL MEETING AGENDA

WEDNESDAY, JUNE 08, 2022

REGULAR SESSION

5:00 PM Regular Session

MOMENT OF REFLECTION

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FLAG SALUTE

The City Council conducts the Pledge of Allegiance at the beginning of every City Council meeting.

CALL TO ORDER

Roll Call: Garcia, Inscoe, Martinez, Morasco, McNamara

PROCLAMATIONS

LGBTQ Pride Month, June, 2022

CLOSED SESSION REPORT

ORAL COMMUNICATIONS

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CONSENT CALENDAR

Items on the Consent Calendar are not discussed individually and are approved in a single motion. However, Council members always have the option to have an item considered separately, either on their own request or at the request of staff or a member of the public.

1. AFFIDAVITS OF PUBLICATION, MAILING, AND POSTING (COUNCIL/RRB) -



CITY of ESCONDIDO

COUNCIL MEETING AGENDA

WEDNESDAY, JUNE 08, 2022

2. APPROVAL OF WARRANT REGISTER (COUNCIL) -

Request approval for City Council and Housing Successor Agency warrant numbers:

363490 – 363646 dated May 18, 2022

363647 – 363790 dated May 25, 2022

Staff Recommendation: Approval (Finance Department: Christina Holmes)

3. APPROVAL OF MINUTES: Regular meeting of May 25, 2022

4. AMENDMENT TO CONSULTING AGREEMENT FOR EAGLE SCOUT LAKE BRIDGE PROJECT -

Request the City Council adopt Resolution No. 2022-60, authorizing an amendment in an amount of \$120,000 to the Consulting Agreement with Kleinfelder, Inc. ("Consultant") for the Eagle Scout Lake Bridge Project ("Project") in Kit Carson Park. The amendment will provide funding for additional permitting services in support of construction of the Project.

Staff Recommendation: Approval (Utilities Department: Christopher W. McKinney)

Presenter: Juan Magdaraog

a. Resolution No. 2022-60

5. ACTIVE TRANSPORTATION PROGRAM GRANT APPLICATION FOR SAFE ROUTES TO SCHOOL (SRTS) PROJECT ON CITRUS AVENUE -

Request the City Council adopt Resolution No. 2022-76 authorizing the Director of Development Services or her designee to apply for up to \$3,000,000 in Active Transportation Program ("ATP") funds from the California Transportation Commission ("CTC") for a Safe Routes to Schools ("SRTS") grant to improve student access to Hidden Valley Middle School; and if awarded, to accept the grant funds and complete necessary grant and budget documents.

Staff Recommendation: Approval (Development Services Department: Julie Procopio, Interim Director of Community Development)

Presenter: Julie Procopio

a. Resolution No. 2022-76

CONSENT RESOLUTIONS AND ORDINANCES (COUNCIL/RRB)

The following Resolutions and Ordinances were heard and acted upon by the City Council/RRB at a previous City Council/Mobilehome Rent Review meeting. (The title of Ordinances listed on the Consent Calendar are deemed to have been read and further reading waived.)



CITY of ESCONDIDO

COUNCIL MEETING AGENDA

WEDNESDAY, JUNE 08, 2022

PUBLIC HEARINGS

6. FISCAL YEAR 2022/23 OPERATING BUDGET ADOPTION -

Request the City Council adopt Resolution No. 2022-69 approving the Fiscal Year 2022/23 Annual Operating Budget; and adopt Resolution No. 2022-70 approving the Appropriations Limit (Gann Limit) for Fiscal Year 2022/23.

Staff Recommendation: Approval (Finance Department: Christina Holmes, Director of Finance)

Presenter: Christina Holmes

a. Resolution No. 2022-69

b. Resolution No. 2022-70

7. FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM AND FISCAL YEAR 2022/23 CAPITAL IMPROVEMENT PROGRAM BUDGET STATUS AND ADOPTION OF THE 2023 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM -

Request the City Council adopt Resolution No. 2022-78, approving Fiscal Years 2022/23 – 2026/2027 Five-Year Capital Improvement Program and the Fiscal Year 2022/23 Capital Improvement Program Budget; and adopt Resolution No. 2022-77, approving the Regional Transportation Improvement Program for Fiscal Years 2023 through 2027.

Staff Recommendation: Approval (Finance Department: Christina Holmes, Director of Finance)

Presenter: Edrilyn D. Cruz

a. Resolution No. 2022-77

b. Resolution No. 2022-78

FUTURE AGENDA

8. FUTURE AGENDA

The purpose of this item is to identify issues presently known to staff or which members of the City Council wish to place on an upcoming City Council agenda. Council comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

Staff Recommendation: None (City Clerk's Office: Zack Beck)

COUNCILMEMBERS SUBCOMMITTEE REPORTS AND OTHER REPORTS



CITY *of* ESCONDIDO

COUNCIL MEETING AGENDA

WEDNESDAY, JUNE 08, 2022

CITY MANAGER'S WEEKLY ACTIVITY REPORT

The most current information from the City Manager regarding Economic Development, Capital Improvement Projects, Public Safety, and Community Development. This report is also available on the City's website, www.escondido.org.

ORAL COMMUNICATIONS

In addition to speaking during particular agenda items, the public may address the Council on any item which is not on the agenda provided the item is within the subject matter jurisdiction of the City Council. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. Speakers are limited to only one opportunity to address the Council under Oral Communications.

ADJOURNMENT

UPCOMING MEETING SCHEDULE

Wednesday, June 15, 2022	4:00 & 5:00 PM	Regular Meeting, <i>Council Chambers</i>
Wednesday, June 22, 2022	4:00 & 5:00 PM	Regular Meeting, <i>Council Chambers</i>

SUCCESSOR AGENCY

Members of the Escondido City Council also sit as the Successor Agency to the Community Development Commission, Escondido Joint Powers Financing Authority, and the Mobilehome Rent Review Board.



AFFIDAVITS

OF

ITEM

POSTING



STAFF REPORT

June 8, 2022
File Number 0400-40

SUBJECT

APPROVAL OF WARRANT REGISTER (COUNCIL)

DEPARTMENT

Finance

RECOMMENDATION

Request approval for City Council and Housing Successor Agency warrant numbers:

363490 – 363646 dated May 18, 2022

363647 – 363790 dated May 25, 2022

Staff Recommendation: Approval (Finance Department: Christina Holmes)

FISCAL ANALYSIS

The total amount of the warrants for the following periods are as follows:

May 12 – May 18, 2022, is \$2,941,803.45

May 19 – May 25, 2022, is \$2,246,271.67

BACKGROUND

The Escondido Municipal Code Section 10-49 states that warrants or checks may be issued and paid prior to audit by the City Council, provided the warrants or checks are certified and approved by the Director of Finance as conforming to the current budget. These warrants or checks must then be ratified and approved by the City Council at the next regular Council meeting.



CITY of ESCONDIDO

COUNCIL MEETING MINUTES

CLOSED SESSION

4:00 PM

May 25, 2022

CALL TO ORDER

1. Roll Call: Garcia, Inscoe, Martinez, Morasco, McNamara

ORAL COMMUNICATIONS

None.

CLOSED SESSION

I. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (GOVERNMENT CODE section 54956.8)

- a. Property: 272 E. Via Rancho Parkway, Escondido
- b. City Negotiator: Sean McGlynn, City Manager, or designee
- c. Negotiating Party: (i) Larry Green, L. Green Investment & Development, LLC
(ii) Kimberly Brewer, Unibail-Rodamco-Westfield
- d. Under Negotiation: Price and terms of leases

II. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Government Code section 54956(d)(2))

- a. Matter of Potential Litigation against YMCA

III. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION (Government Code section 54956(d)(1))

- a. Case Name: Building Industry Association of San Diego County v. City of Escondido
Case No: San Diego Superior Court Case No. 37-2021-00008423-CU-MC-NC

IV. CONFERENCE WITH LABOR NEGOTIATORS (Government Code section 54957.6)

- a. Agency Representative: Sean McGlynn, City Manager, or designee
Employee Organization: Police Officers' Association Sworn Personnel Bargaining Unit
- b. Agency Representative: Sean McGlynn, City Manager, or designee
Employee Organization: Police Officers' Association Non-Sworn Personnel Bargaining Unit



CITY of ESCONDIDO

COUNCIL MEETING MINUTES

- c. Agency Representative: Sean McGlynn, City Manager, or designee
Employee Organization: Firefighters Association Safety and Non-safety Bargaining Unit
- d. Agency Representative: Sean McGlynn, City Manager, or designee
Employee Organization: ECEA Unit (ACE and SUP)
- e. Agency Representative: Sean McGlynn, City Manager, or designee
Employee Organization: Maintenance and Operations Bargaining Unit (Teamsters)

ADJOURNMENT

Mayor McNamara adjourned the meeting at 4:42 p.m.

MAYOR

CITY CLERK



CITY *of* ESCONDIDO

COUNCIL MEETING MINUTES

REGULAR SESSION

5:00 PM Regular Session

May 25, 2022

MOMENT OF REFLECTION

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FLAG SALUTE

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CALL TO ORDER

Roll Call: Garcia, Inscoe, Martinez, Morasco, McNamara

PRESENTATIONS

Award Presentation for the Annual Water Awareness Poster Contest

Award Presentation to the HARRF staff for winning the CWEA Plant of the Year

Arbor Day

City Efforts on Homelessness

CLOSED SESSION REPORT



CITY of ESCONDIDO

COUNCIL MEETING MINUTES

ORAL COMMUNICATIONS

Gloria Conejo – Expressed support for the decriminalization of cannabis in Escondido.

Justin Domicillo – Expressed support for the decriminalization of cannabis in Escondido.

Danielle Polson – Expressed support for the decriminalization of cannabis in Escondido.

Marissa Allen – Expressed support for the decriminalization of cannabis in Escondido.

CONSENT CALENDAR

Motion: Garcia; Second: Morasco; Approved: 5-0

1. AFFIDAVITS OF PUBLICATION, MAILING, AND POSTING (COUNCIL/RRB) -

2. APPROVAL OF WARRANT REGISTER (COUNCIL) -

Request the City Council approve the City Council and Housing Successor Agency warrant numbers:

363046 – 363048 dated April 28, 2022

363049 – 363283 dated May 4, 2022

363284 – 363489 dated May 11, 2022

Staff Recommendation: Approval (Finance Department: Christina Holmes)

3. APPROVAL OF MINUTES: Regular meetings of April 20, 2022 and May 11, 2022

4. CITY OF ESCONDIDO LANDSCAPE MAINTENANCE ASSESSMENT DISTRICT – FINAL ENGINEER’S REPORT FOR ZONES 1-38 FOR FISCAL YEAR 2022/2023 -

Request the City Council adopt Resolution No. 2022-63 approving the Assessment Engineer’s Report and the annual levy and collection of assessments for the City of Escondido Landscape Maintenance Assessment District (“LMD”) (Attachment “1”, LMD Map) for Zones 1 through 38 for the 2022/2023 fiscal year. (File Number 0685-10)

Staff Recommendation: Approval (Engineering Services Department: Julie Procopio)

Presenter: Julie Procopio

a. Resolution No. 2022-63



CITY of ESCONDIDO

COUNCIL MEETING MINUTES

5. APPROVAL OF CALPERS INDUSTRIAL DISABILITY RETIREMENT FOR POLICE OFFICER SEAN P. DAVIDSON-

Request the City Council adopt Resolution No. 2022-62, approving the California Public Employees' Retirement System (CalPERS) Industrial Disability Retirement for Police Officer Sean P. Davidson. (File Number 0170-57)

Staff Recommendation: Approval (Human Resources Department: Jessica Perpetua)

Presenter: Jessica Perpetua

a. Resolution No. 2022-62

6. OUT-OF-AGENCY SERVICE AGREEMENT FOR 708 NORTH AVENUE –PL 22-0165 -

Request the City Council adopt Resolution No. 2022-52, making application to the San Diego County Local Agency Formation Commission ("LAFCO") for an out-of-agency service agreement and authorizing the Mayor to execute said agreement for a property located at 708 North Ave. (APN 224-153-17-00) (File Number 0600-10; A-3411)

Staff Recommendation: Approval (Development Services Department: Julie Procopio)

Presenter: Darren Parker

a. Resolution No. 2022-52

7. SAN DIEGUITO RIVER PARK JEP A AMENDMENT -

Request the City Council adopt Resolution 2022-58 authorizing an amendment to the San Dieguito River Park Joint Exercise of Powers Agreement (JEP A) regarding board alternates. (File Number 0600-10; A-3412)

Staff Recommendation: Approval (Community Services Department: Joanna Axelrod)

Presenter: Joanna Axelrod

a. Resolution No. 2022-58

Item removed from the agenda.

8. BID AWARDS FOR WATER, WASTEWATER, AND RECYCLED WATER TREATMENT CHEMICALS -

Request the City Council adopt Resolution No. 2022-51 authorizing the bid award for the purchase of chemicals for the water, wastewater, and recycled water treatment plants. (File Number 0600-10; A-3407)



CITY of ESCONDIDO

COUNCIL MEETING MINUTES

Staff Recommendation: Approval (Utilities Department: Christopher W. McKinney)

Presenter: Christopher McKinney

a. Resolution No. 2022-51

9. ESCONDIDO FLOOD MITIGATION AND URBAN GREENING GRANT FOR THE EAST VALLEY PARKWAY AND MIDWAY DRAINAGE PROJECT -

Request the City Council adopt Resolution No. 2022-66 authorizing a grant application to the Federal Emergency Management Agency ("FEMA") Hazard Mitigation Grant Program ("HMGP") and CalOES Prepare California Match program for design and construction of the Midway/East Valley Drainage project and declaring the City Engineer as the responsible representative of the City of Escondido in the grant application process. (File Number 0480-70)

Staff Recommendation: Approval (Development Services Department, Julie Procopio)

Presenter: Julie Procopio

a. Resolution No. 2022-66

10. 2022 LIBRARY BROADBAND GRANT - \$68,709.61 -

Request the City Council adopt Resolution No. 2022-68 authorizing the Deputy City Manager/Director of Communications & Community Services to accept \$68,709.61 from the CA State Library Broadband Grant and execute documents necessary to receive and spend funds. (File Number 0480-70)

Staff Recommendation: Approval (Library Department: Joanna Axelrod)

Presenter: Dara Bradds

a. Resolution No. 2022-68

CONSENT RESOLUTIONS AND ORDINANCES (COUNCIL/RRB)

The following Resolutions and Ordinances were heard and acted upon by the City Council/RRB at a previous City Council/Mobilehome Rent Review meeting. (The title of Ordinances listed on the Consent Calendar are deemed to have been read and further reading waived.)

11. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, AUTHORIZING THE CHIEF OF POLICE, ON BEHALF OF THE CITY OF ESCONDIDO, TO ENTER INTO AND SIGN SCHOOL RESOURCE OFFICER AGREEMENTS -

Approved on May 11, 2022 with a vote of 4/0 (McNamara - Absent)



CITY of ESCONDIDO

COUNCIL MEETING MINUTES

a. Ordinance No. 2022-08 (Second Reading and Adoption)

CURRENT BUSINESS

12. LOCAL ROADWAY SAFETY PLAN -

Request the City Council adopt Resolution No. 2022-64, approving the Local Roadway Safety Plan ("LRSP") and authorizing the City Engineer to submit applications for Highway Safety Improvement Program ("HSIP") grant funding. (File Number 1050-70)

Staff Recommendation: Approval (Development Services Department: Julie Procopio)

Presenters: Edd Alberto and Craig Williams

a. Resolution 2022-64

Motion: Martinez; Second: Inscoe; Approved: 5-0

13. CONSIDERATION OF TERM LIMITS FOR ELECTED MUNICIPAL OFFICES -

Request the City Council consider and provide direction to staff on the preparation of a ballot measure for the November 2022 Gubernatorial General Election to set term limits for all elected city representatives. (File Number 0650-40)

Staff Recommendation: None (City Attorney: Michael R. McGuinness)

Presenters: Michael Morasco, City councilmember and Michael R. McGuinness, City Attorney

The City Council directed the City Attorney to prepare a ballot measure for the 2022 General Election concerning the implementation of term limits in Escondido and bring the draft measure back to the Council for discussion.

14. CONSIDERATION OF CITY TREASURER POSITION AND COMPENSATION -

Request the City Council consider and provide direction to staff on (1) any proposed modifications to the current language in the Escondido Municipal Code relating to the City Treasurer's position and/or salary including, but not limited to, the potential to achieve financial savings, and (2) if required, the preparation of a ballot measure for the November 2022 general election related to the City Treasurer position and/or salary. (File Number 0650-40)

Staff Recommendation: None (City Attorney: Michael R. McGuinness)

Presenters: Michael Morasco, City Councilmember and Michael R. McGuinness, City Attorney



CITY of ESCONDIDO

COUNCIL MEETING MINUTES

Ed Gallo – Expressed support for reducing the salary of the City Treasurer.

The City Council directed City Staff to research potential modifications to the City Treasurer position and bring options back to the City Council for discussion.

WORKSHOP

15. PENSION OBLIGATION BOND WORKSHOP -

Request the City Council receive information on Pension Obligation Bonds and authorize staff to return to the City Council on June 22 for approval to move forward with the initial process of seeking court validation to issue bonds. (File Number 0440-35)

Staff Recommendation: Receive and File (Finance Department: Christina Holmes)

Presenter: Christina Holmes

FUTURE AGENDA

16. FUTURE AGENDA

The purpose of this item is to identify issues presently known to staff or which members of the City Council wish to place on an upcoming City Council agenda. Council comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

Staff Recommendation: None (City Clerk's Office: Zack Beck)

Council Martinez – Eviction diversion efforts presented by Legal Aide Society.

Mayor McNamara – Liquor License

COUNCILMEMBERS SUBCOMMITTEE REPORTS AND OTHER REPORTS

Councilmember Garcia – Attended the Grand Avenue Street Fair.

Councilmember Martinez – Attended Career Day at Mission Middle School. Attended the Boards and Commissions Mixer. Attended a San Diego County Water Authority Meeting.

Councilmember Morasco – Attended a North County Transit District Board Meeting.

Deputy Mayor Inscoe – Attended a San Dieguito River Park JPA Meeting.



CITY of ESCONDIDO

COUNCIL MEETING MINUTES

CITY MANAGER'S WEEKLY ACTIVITY REPORT

The most current information from the City Manager regarding Economic Development, Capital Improvement Projects, Public Safety, and Community Development. This report is also available on the City's website, www.escondido.org.

ORAL COMMUNICATIONS

None.

ADJOURNMENT

Mayor McNamara adjourned the meeting at 8:55 p.m.

MAYOR

CITY CLERK



STAFF REPORT

June 08, 2022

File Number 0600-10; A-3413

SUBJECT

AMENDMENT TO CONSULTING AGREEMENT FOR EAGLE SCOUT LAKE BRIDGE PROJECT

DEPARTMENT

Utilities Department, Wastewater Division, Environmental Programs

RECOMMENDATION

Request the City Council adopt Resolution No. 2022-60, authorizing an amendment in an amount of \$120,000 to the Consulting Agreement with Kleinfelder, Inc. ("Consultant") for the Eagle Scout Lake Bridge Project ("Project") in Kit Carson Park. The amendment will provide funding for additional permitting services in support of construction of the Project.

Staff Recommendation: Approval (Utilities: Christopher W. McKinney)

Presenter: Juan Magdaraog, Senior Environmental Program Specialist

FISCAL ANALYSIS

Wastewater Enterprise funding allocated for the Project's design and permitting is provided through the Eagle Scout Lake Maintenance project, as described in the FY 2021/22 through FY 2025/26 Capital Improvement Program. The adopted FY 2021/22 CIP budget included \$235,000 in CIP No. 807501.

Additional funding sources will need to be identified to construct the Project, which was estimated at a total cost of \$707,500 as of 2021.

PREVIOUS ACTION

None.

BACKGROUND

In 2020, heavy rains undermined the current Arizona-style crossing bridge, where the Arroyo Del Oro tributary of Kit Carson Creek enters Eagle Scout Lake in Kit Carson Park. This damage exposed the corrugated metal squash pipe, as well as fiber optic and recycled water lines beneath the structure. The park bridge supports heavy pedestrian use and provides access for City of Escondido ("City") maintenance trucks working in the park. The goal of the Project is to design and construct a new light-load bridge to replace the existing crossing and address several deficiencies identified with the current design.



CITY *of* ESCONDIDO

STAFF REPORT

The City entered into an agreement with the Consultant in FY 2020/21 to complete engineering design and environmental permitting for the sum of \$166,700. After meeting with resource agencies in November 2021, the City and Consultant determined that additional technical surveys and coordination may be required beyond the originally expected scope of work. The City requested a change order from the Consultant to provide additional services, including potential services that may be required by the resource agencies in order to receive environmental permits. The request for the amendment to the Consulting Agreement will address these additional costs.

RESOLUTIONS

- a. Resolution No. 2022-60
- b. Resolution No. 2022-60 – Exhibit “A” First Amendment to Consulting Agreement with Kleinfelder, Inc.

RESOLUTION NO. 2022-60

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, AUTHORIZING THE MAYOR TO EXECUTE, ON BEHALF OF THE CITY, AN AMENDMENT TO THE CONSULTING AGREEMENT WITH KLEINFELDER, INC. FOR ADDITIONAL PERMITTING SERVICES FOR THE EAGLE SCOUT LAKE BRIDGE PROJECT IN KIT CARSON PARK.

WHEREAS, the Eagle Scout Lake Bridge Project ("Project") is funded by the Wastewater Enterprise Fund's Eagle Scout Lake Maintenance project, as approved in the adopted FY21/22 Capital Improvement Program; and

WHEREAS, Kleinfelder, Inc. ("Consultant") was awarded a consulting agreement on October 5, 2020 in the amount of \$166,700 for design, environmental permitting, and construction support for the Project; and

WHEREAS, it was determined after meeting with resource agencies in November 2021 that additional permitting work beyond that originally expected was necessary to construct the Project; and

WHEREAS, this City Council desires at this time and deems it to be in the best public interest to amend the agreement with the Consultant through an amendment in an amount not to exceed \$120,000.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California:

1. That the above recitations are true.
2. That the Mayor is authorized to execute, on behalf of the City, the first amendment to the Consulting Agreement with Kleinfelder, Inc. in a form approved by the City Attorney, and substantially

similar to that which is attached and incorporated to this Resolution as Exhibit “A,” and subject to final approval as to form by the City Attorney.



CITY OF ESCONDIDO
FIRST AMENDMENT TO CONSULTING AGREEMENT

This First Amendment to Consulting Agreement ("1st Amendment") is made and entered into as of this _____ day of _____, 2022 ("Effective Date"),

Between: CITY OF ESCONDIDO
a California municipal corporation
201 N. Broadway
Escondido, CA 92025
Attn: Juan Magdaraog
760-839-4074
("CITY")

And: Kleinfelder, Inc.
a California corporation
550 West C St., Suite 1200
San Diego, CA 92101
Attn: John Moossazadeh, Regional Manager SDA
619-831-4600
("CONSULTANT").

(The CITY and CONSULTANT each may be referred to herein as a "Party" and collectively as the "Parties.")

WHEREAS, the Parties entered into that certain Consulting Agreement dated October 5, 2020 ("Agreement"), wherein CITY retained CONSULTANT to provide services for engineering services to support the design, environmental permitting, and construction support of a bridge at Eagle Scout Lake in Kit Carson Park located at 3333 Bear Valley Parkway, Escondido, CA 92025, as more specifically described in the Agreement; and

WHEREAS, the Parties desire to amend the Agreement to include additional services as described in "Attachment A" to this First Amendment, which is attached hereto and incorporated herein by this reference.

NOW, THEREFORE, in consideration of the mutual covenants, promises, terms, and conditions set forth herein, and the mutual benefits derived therefrom, the Parties hereby agree as follows:

1. The CONSULTANT shall furnish all of the Services described in "Attachment A" to this First Amendment.

2. The CITY will compensate CONSULTANT in an additional amount not to exceed the sum of **\$120,000**, pursuant to the conditions contained in "Attachment A" to this First Amendment.
3. Personnel. The performance of the services by certain professionals is significant to the CITY. As such, CONSULTANT shall only assign the persons listed on Attachment "B", attached to this First Amendment and incorporated herein by this reference ("Personnel List"), to perform the services. CONSULTANT shall not add or remove persons from the Personnel List without the City's prior written consent. If CONSULTANT has not designated a person to perform a component of the Services, CONSULTANT shall not assign such component of the Services to a person without obtaining the City's prior written consent. CONSULTANT shall not subcontract any component of the Services without obtaining the City's prior written consent.
4. All other terms of the Agreement not referenced in this First Amendment shall remain unchanged and in full force and effect. In the event of a conflict between a provision of the Agreement and this First Amendment, this First Amendment shall prevail.
5. This First Amendment and the Agreement, together with any attachments or other documents described or incorporated therein, if any, constitute the entire agreement and understanding of the Parties, and there are no other terms or conditions, written or oral, controlling this matter.
6. This First Amendment may be executed on separate counterparts that, upon completion, may be assembled into and shall be construed as one document. Delivery of an executed signature page of this First Amendment by electronic means, including an attachment to an email, shall be effective as delivery of an executed original.
7. Unless a different date is provided in this First Amendment, the effective date of this First Amendment shall be the latest date of execution set forth by the names of the signatories below.

(SIGNATURE PAGE FOLLOWS)

IN WITNESS WHEREOF, this First Amendment is executed by the Parties or their duly authorized representatives as of the Effective Date:

CITY OF ESCONDIDO

Date: _____

Paul McNamara, Mayor

KLEINFELDER, INC.

Date: _____

Signature

Name & Title (please print)

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY
MICHAEL R. MCGUINNESS, CITY ATTORNEY

BY: _____

THE CITY OF ESCONDIDO DOES NOT DISCRIMINATE AGAINST QUALIFIED PERSONS WITH DISABILITIES.

ATTACHMENT "A"

Scope of Work

A. General

Kleinfelder, Inc., a California corporation ("Consultant") will provide the City of Escondido, a California municipal corporation ("City") with engineering, environmental permitting, and construction support consulting services related to the City's Eagle Scout Lake Bridge Project ("Project").

B. Location

Consultant to provide services in relation to the Project at various locations, including certain services located at the Project site located at 3333 Bear Valley Parkway, Escondido, CA 92025.

C. Services

Consultant shall provide engineering, environmental permitting, and construction support consulting services related to the Project as more particular described in Exhibit 1 to this Scope of Work, which is attached hereto and incorporated by this reference. In the event of a conflict between Exhibit 1 and this Agreement (including this Scope of Work), the terms of the Agreement shall prevail. Services provided under this First Amendment shall generally include:

Tasks related to California Environmental Quality Act ("CEQA")

1. Air Quality/Greenhouse Gas Evaluation;
2. Construction Noise Impact Evaluation;
3. Initial Study Form Part II – Checklist;
4. Draft and Final Mitigated Negative Declaration;
5. Environmental Management; and
6. Environmental Meetings and Coordination.

Tasks related to Environmental Permitting

1. Prepare Streambed Alteration Agreement permit (Section 1602) for CA Department of Fish and Wildlife;
2. Conduct topographic survey of trail area;
3. Prepare Section 404 permit for United States Army Corps of Engineers;
4. Prepare 401 Water Quality Certificate for Regional Water Quality Control Board;
5. Permit management including but not limited to: submit all applications, respond to comments; and
6. Prepare additional studies, reports, graphics, etc. as may be requested by the agencies.

Project management services as may be needed in relation to CEQA and Environmental Permitting as described in this Section C.

D. Scheduling

Inquires related to this First Amendment, including scheduling and coordination with City staff, may be directed to Juan Magdaraog, at 760-839-4074 or jmagdaraog@escondido.org. Further instructions will be provided upon scheduling.

E. Contract Price and Payment Terms

The contract price of this First Amendment shall not exceed **\$120,000**. The combined contract price of this First Amendment (\$120,000) and the Agreement (\$166,700) shall bring the total contract price to \$286,700. Consultant shall submit monthly invoices to the City, and the City shall pay

ATTACHMENT "A"

Scope of Work

Consultant for invoiced services within 30 days of receipt of an invoice. Consultant shall not bill the City for any transportation costs associated with travel to and from the project site.

F. Term

Work pursuant to this First Amendment will commence on the Effective Date of the this First Amendment. Given the uncertain nature of working with the federal and state agencies involved, it is estimated that the work provided under this First Amendment will be completed approximately three years from the Effective Date of this First Amendment. Accordingly, the term of this First Amendment shall be for a period of **three years** commencing on the Effective Date.

ATTACHMENT "B"

Personnel List

Pursuant to Section 3 of the First Amendment, CONSULTANT shall only assign performance of Services to persons listed below.

1. Don Bloodworth, PE, PLS, QSD, Project Manager, Kleinfelder Inc., 619-831-4600, DBloodworth@kleinfelder.com;
2. Vanessa Toscano, Helix Environmental Planning, 619-462-1515, VanessaT@helixepi.com;
3. Beth Martinez, Helix Environmental Planning, 619-462-1515, BethM@helixepi.com; and
4. Laura Moreton, Helix Environmental Planning, 619-462-1515, LauraM@helixepi.com.

CONSULTANT shall not add or remove persons from this Personnel List without the City's prior written consent. If CONSULTANT has not designated a person to perform a component of the Services, CONSULTANT shall not assign such component of the Services to a person without obtaining the City's prior written consent. CONSULTANT shall not subcontract any component of the Services without obtaining the City's prior written consent.

Acknowledged by:

Date: _____

John Moossazadeh
Regional Manager SDA, Kleinfelder, Inc.



April 2022

April 26, 2022

Juan Magdaraog
Sr. Environmental Programs Specialist
Utilities | City of Escondido
201 North Broadway
Escondido, CA 92025

**Subject: Request for Environmental Change Order – April 2022
Design and Permitting for Eagle Scout Lake Bridge**
(with Attachments Helix Proposals – Additional Permitting & CEQA Documentation)

Dear Mr. Magdaraog

Thank you for the opportunity to serve the City of Escondido on the Eagle Scout Lake Bridge project.

Based on our on-going environmental efforts, our team has recently determined that the more appropriate California Environmental Quality Act (CEQA) environmental clearance document is an Initial Study/Mitigated Negative Declaration (IS/MND).

At the time of our original proposal, our estimation for CEQA environmental clearance document was a Categorical Exemption (CE).

Based on the Interagency Review Meeting held on November 9, 2021, the Resource Agencies indicated that additional technical surveys and coordination may be required. As a result, we are including OPTIONAL technical surveys and coordination as a part of this Request for Change Order.

Based on our internal Design Team meeting held on January 27, 2022, we agreed to make progress on the CEQA IS/MND and Additional Permitting items as summarized below:

- CA Dept. Fish and Wildlife (CDFW): Lake and Streambed Alteration Agmt – Section 1602
- United States Army Corp of Engineers (USACE): Section 404 Permit
- Regional WQ Control Board (RWQCB): 401 WQ Certification

We therefore request to perform additional services to complete the environmental documentation phase of the project. Please see below task list and fee breakdown for performing this environmental change order.

The fee for this Request for Environmental Change Order is one hundred and twelve thousand, five hundred and ninety-four dollars (**\$112,594**).

Environmental Change Order**Subtotals****Totals**

Management, Coordination, Meetings	-	\$9,816
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CEQA IS/MND

Task 1 Air Quality/Greenhouse Gas Evaluation	\$6,590	\$45,800
Task 2 Construction Noise Impact Evaluation	\$5,890	
Task 3 Initial Study Form Part II – Checklist	\$15,370	
Task 4a Draft Mitigated Negative Declaration	\$3,500	
Task 4b Final Mitigated Negative Declaration	\$6,050	
Task 5 Environmental Management	\$5,040	
Task 6 Environmental Meetings & Coordination	\$3,360	

Additional Environmental Permitting

Task 1 CA Dept. Fish and Wildlife (CDFW): Lake and Streambed Alteration Agmt – Section 1602	-	\$36,000
Task 2 United States Army Corp of Engineers (USACE): Section 404 Permit	-	
Task 3 Regional WQ Control Board (RWQCB): 401 WQ Certification	-	

City Credit from Previous Effort (Former Task 3) \$17,122

Subtotal Increase \$18,878

Resource Agency Studies (Optional)

Task 1 Biological Assessment and Report	\$15,500	\$38,100
Task 2 Least Bell's Vireo Surveys	\$8,400	
Task 3 Southwestern Willow Flycatcher	\$6,600	
Task 4 Section 7 Consultation Coordination	\$7,600	

Summary

Environmental Change Order	\$112,594
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Please feel free to contact me (by voice or text) anytime on my mobile phone.

Sincerely
KLEINFELDER, INC.



Don Bloodworth, PE 60954
Project Manager / Engineer-of-Record
M 619.861.0337 DBloodworth@kleinfelder.com

HELIX Environmental Planning, Inc.
7578 El Cajon Boulevard
La Mesa, CA 91942
619.462.1515 tel
619.462.0552 fax
www.helixepi.com



April 26, 2022

Don Bloodworth, Senior Engineer
Kleinfelder
550 West C Street, Suite 1200
San Diego, CA 92101
DBloodworth@kleinfelder.com | 619.861.0337

Subject: Letter Proposal to Provide Environmental Consulting Services for the Eagle Scout Lake Bridge Project

Dear Mr. Bloodworth:

HELIX Environmental Planning, Inc. (HELIX) is submitting this letter proposal to Kleinfelder (Client) to provide environmental consulting services for the Eagle Scout Lake Bridge Project (project) located at Kit Carson Park in the City of Escondido (City), San Diego County (County), California.

PROJECT UNDERSTANDING

Kit Carson Park is an approximately 285-acre park with 100 acres developed for recreational use. Arroyo Del Oro Creek flows from the north end of the park south toward Eagle Scout Lake. Over time, the current culvert transporting water to Eagle Scout Lake has been damaged by large flow events and has been proposed for replacement. The project involves the removal of the existing damaged 72-inch by 44-inch corrugated steel oval "squash" pipe measuring 17 feet in length and construction of a new cast-in-place double wall 34-foot by 16-foot concrete box culvert. The project includes the relocation of a portion of an 18-inch reclaimed water line and a 4-inch PVC fiber optic conduit located in the vicinity of the existing culvert. Both utilities would be relocated to the new concrete box culvert. The project area is 3,986 square feet (0.09 acre) that encompasses the culvert replacement, reclaimed water line and fiber optic conduit relocation, regrading of the drainage channel, and repair/replacement of the pedestrian crossing. Construction staging and access would take place within current parking areas and along existing roadways.

Kleinfelder has requested support in the preparation of the California Environmental Quality Act (CEQA) Initial Study (IS) Environmental Checklist to be prepared for the project in support of a Mitigated Negative Declaration (MND). The following scope of services is based on our understanding of the project requirements and experience conducting environmental compliance for projects in the City.

SCOPE OF SERVICES

Task 1 Air Quality and Greenhouse Gas Impact Evaluation. HELIX will quantify levels of criteria pollutant and GHG emissions estimated to occur as a result of project construction. It is

Letter to Mr. Bloodworth
April 26, 2022

expected that there will be no change to the existing operational emissions associated with the bridge. At a minimum, the evaluation will identify the methodology and software used; applicable laws, regulations, and guidance; construction assumptions; quantitative estimates of criteria air pollutants and GHG emissions; and significance in accordance with CEQA requirements. The analysis will compare the quantitative estimates of air pollution and GHG emissions to appropriate criteria for evaluating potential impacts. If potentially significant impacts are identified, HELIX will recommend appropriate mitigation measures.

The analysis will address the potential for the project to conflict with or obstruct implementation of applicable air quality plan(s), as well as compliance with applicable plan, policy, or regulation adopted for the purpose of reducing GHG emissions to address the CEQA Appendix G checklist questions.

Task 2 Construction Noise Impact Evaluation. HELIX will work with Client to identify expected construction equipment to be used during demolition of the existing crossing and culvert and replacement with cement box culvert. A table with the standard construction equipment 50-foot noise source levels will be provided based on the Federal Highway Administration or other standard measured noise levels. An evaluation of potential construction noise impacts on sensitive receptors modeled at the standard 50-foot distance will be provided based on the expected hourly operating percentages with the cumulative level for equipment used during the demolition and construction phases of the project. The analysis will identify the City's noise ordinances, provide a quantitative estimate of noise levels and the distance to the 60-dBA noise contour for consideration of sensitive species impacts. If needed, HELIX will take one short-term ambient daytime noise measurement to assess existing ambient conditions. If potentially significant impacts are identified, HELIX will recommend appropriate mitigation measures.

A qualitative discussion related to the potential for generation of excessive groundborne vibration or groundborne noise levels or impacts associated with exposure to excessive noise levels generated by an airport, private airstrip, or airport land use plan also will be provided to address the CEQA Appendix G checklist questions.

Task 3 Initial Study Form Part II – Environmental Checklist. HELIX will prepare a draft CEQA IS in the City's standard format that identifies environmental effects based on the questions included in the IS Form Part II – Environmental Checklist. The City's Environmental Checklist is based on the Appendix G of the CEQA Guidelines.

The IS will include a draft Supplemental Comments document that includes a detailed project description, a description of the environmental setting, and a brief discussion of each answer to the IS checklist questions. The Supplemental Comments also will include mitigation measures to address potentially significant impacts of the proposed project, as identified in the IS; lists of references and preparers that participated in the IS preparation; and a summary list of design features and mitigation measures to be incorporated into the project. The Supplemental Comments will address each environmental issue in the IS checklist and summarize the results and conclusions of the technical studies prepared for the project, including the technical analyses conducted under Tasks 1 and 2.

Letter to Mr. Bloodworth
April 26, 2022

HELIX will submit a draft IS electronically (in Microsoft Word and .pdf formats) to Client for review, followed by minor editorial revisions and submittal to the City. HELIX will revise the draft IS one time in response to comments from City staff.

Task 4a Draft Mitigated Negative Declaration. Based on preliminary review of project information, it is assumed that an MND would be prepared for the project. HELIX will prepare a Draft MND that describes the project, identifies potentially significant impacts and associated mitigation that would avoid or reduce those impacts to less-than-significant levels, and includes a finding that the proposed project would not, as mitigated, have a significant effect on the environment. HELIX will prepare a Notice of Intent to Adopt an MND (NOI) according to the City's standard format, including brief discussions of the project location and description, location map, and public review information.

HELIX will provide an electronic version (in Microsoft Word and .pdf formats) of an administrative Draft MND for project team review that includes the IS and NOI. Upon incorporation of appropriate revisions (which are assumed to be minor, not requiring new or substantially revised analysis), HELIX will submit an electronic copy (in Microsoft Word and .pdf formats). Following revisions (which are assumed to be minor), HELIX will produce up to five printed copies of a public review version of the document if requested. An electronic copy also will be provided to Client and City. If requested, HELIX will also prepare a Notice of Completion (NOC) containing the Draft IS/MND for submittal to the State Clearinghouse. The City will be responsible for all public noticing (including newspaper advertisements and filing notices at the County Clerk) and distribution of the NOI to interested parties, as applicable.

Task 4b Final Mitigated Negative Declaration. In consultation with Client and City, HELIX will respond to comments received on the content of the Draft MND during public review of the document. For the purposes of this cost estimate, it is assumed that the preparation of responses will not require more than 24 hours of professional staff time. HELIX will also prepare a Mitigation Monitoring and Reporting Program (MMRP). The responses to comments, MMRP, and revisions to the Draft MND (as needed) will be incorporated into the Final MND. HELIX will provide Client and City with an electronic copy of a screencheck Final MND. One set of revisions will be completed prior to finalizing the deliverables (which are assumed to be minor, not requiring new or substantially revised analysis). HELIX will provide an electronic copy of the Final MND.

This scope assumes that the City will prepare the Notice of Determination (NOD) and file the NOD at the County Clerk within five days after adoption of the Final MND. County Clerk and California Department of Fish and Wildlife CEQA filing fees are not included in this Agreement.

Task 5 Project Management. HELIX staff will coordinate with Client and City staff throughout the environmental compliance review process. Project management will consist of communication with Client and City staff and other responsibilities such as tracking budgets and reviewing schedule progress. Prior to submittal of all major deliverables, quality assurance reviews will be completed by senior staff. For the purposes of this cost estimate, it is assumed that the environmental review process will be completed within six months of its initiation and that an average of four hours per month of Project Manager time would be required. If the City requests additional services that cause HELIX to exceed the time allocated for this

Letter to Mr. Bloodworth
April 26, 2022

task, additional authorization would be required. This scope does not include attendance at public hearings, though this can be provided if requested at an additional cost.

Task 6 Meetings. HELIX will coordinate and attend up to eight virtual meetings with the City and/or Client to discuss project schedule, environmental/regulatory approach and strategies, other related issues, and general project progress. Meetings are assumed to require an average of two hours each of Project Manager time, including preparation and follow-up.

SCHEDULE

HELIX will work with Client in a timely and professional manner in accordance with the Subcontractor Master Services Agreement (MSA) effective as of September 1, 2020 by and between Client and HELIX. It is assumed that the environmental review process will be completed within six months of its initiation.

COST ESTIMATE

HELIX submits this cost estimate not to exceed \$45,800, which is provided below in a breakdown by task. All work shall be invoiced on a time-and-materials basis pursuant to the MSA.

<u>Task Number</u>	<u>Task Name</u>	<u>Cost</u>
1	Air Quality and Greenhouse Gas Impact Evaluation	\$6,590
2	Construction Noise Impact Evaluation	5,890
3	Initial Study Form Part II – Environmental Checklist	15,370
4a	Draft Mitigated Negative Declaration	3,500
4b	Final Mitigated Negative Declaration	6,050
5	Project Management	5,040
6	Meetings	3,360
TOTAL		\$45,800

ASSUMPTIONS AND LIMITATIONS

The following assumptions and limitations are a material component of this Agreement.

- Client will provide HELIX with current available digital baseline data and project plans for producing all maps and graphics, which should be submitted in one of the following formats: .dxf, .dwg (AutoCAD), .dgn (Microstation), .shp (ArcView shapefiles), .gdb (ArcGIS geodatabase) or .kmz (Google Earth). In some cases, .pdf files will be acceptable.
- Costs associated with surveys/site visits, technical studies, and reports not identified above, and/or permit preparation and processing ("additional work") are not included within the scope of services required of HELIX under this Agreement.
- The preparation of graphics, maps, and/or figures is not included within the scope of services required of HELIX under this Agreement.

Letter to Mr. Bloodworth
April 26, 2022

- Once preparation of the screencheck draft documents has begun, no changes to the project design will occur such that major revisions to the project description or re-analysis of any environmental issue will be required.
- Any project design changes, refinements, or additional work that must be completed in response to Client or review agency request, and which results in additional work or revision of any completed portion of the analysis, may require a contract augment. For cost-estimating purposes, it is assumed that once initiated, HELIX's work will not be put on hold by Client. Stopping and starting work could result in inefficiencies and extra costs.

CLOSING

This quote is good for 30 days from the date of this letter.

We look forward to working with you on this project. If you have any questions concerning this proposal, please call Vanessa Toscano or me at (619) 462-1515.

Sincerely,



Andrea S. Bitterling
Planning Division Manager

HELIX Environmental Planning, Inc.
7578 El Cajon Boulevard
La Mesa, CA 91942
619.462.1515 tel
619.462.0552 fax
www.helixepi.com/



April 26, 2022

Don Bloodworth, Senior Engineer
Kleinfelder
550 West C Street, Suite 1200
San Diego, California 92101
DBloodworth@kleinfelder.com
619.861.0337

Subject: Letter Proposal/Agreement to Additional Provide Biological Consulting Services for the Eagle Scout Lake Bridge Permitting Project

Dear Mr. Bloodworth:

HELIX Environmental Planning, Inc. (HELIX) is submitting this letter proposal/agreement (Agreement) to Kleinfelder (Client) to provide biological consulting services for the Eagle Scout Lake Bridge Project (project) located at Kit Carson Park in the City of Escondido (City), San Diego County, California. The scope of services provided below would be conducted under the Kleinfelder and HELIX Master Service Agreement dated September 1, 2020.

PROJECT UNDERSTANDING

Kit Carson Park is an approximately 285-acre park with 100 acres developed for recreational use. Arroyo Del Oro Creek flows from the north end of the park south toward Eagle Scout Lake. Over time, the current culvert transporting water to Eagle Scout Lake has been damaged by large flow events and has been proposed for replacement. The project involves the removal of the existing damaged 72-inch by 44-inch corrugated steel oval "squash" pipe measuring 17 feet in length and construction of a new cast-in-place double wall 34-foot by 16-foot concrete box culvert. The project includes the relocation of a portion of an 18-inch reclaimed water line and a 4-inch PVC fiber optic conduit located in the vicinity of the existing culvert. Both utilities would be relocated to the new concrete box culvert. The project area is 3,986 square feet (0.09 acre) that encompasses the culvert replacement, reclaimed water line and fiber optic conduit relocation, regrading of the drainage channel, and repair/replacement of the pedestrian crossing. Construction staging and access would take place within current parking areas and along existing roadways.

Kleinfelder has requested support in obtaining the regulatory permits for the project. The following scope of services is based on our understanding of the project requirements and experience obtaining environmental permits for projects in the City.

SCOPE OF SERVICES

Task 1 Additional Permitting Support. HELIX will prepare permit application materials for the following permits, which are expected to be needed for the project:

- California Department of Fish and Wildlife (CDFW): Lake and Streambed Alteration Agreement – Section 1602
- United States Army Corp of Engineers (USACE): Section 404 Permit
- Regional Water Quality Control Board (RWQCB): 401 Water Quality Certification

HELIX will assist the Client with tasks related to obtaining permits from the USACE, RWQCB, and CDFW. HELIX's original scope of work anticipated minor permitting support to the Client and the City as part of the project's permitting process with the USACE, RWQCB, and CDFW. At the request of the Client, HELIX will be providing additional permitting support that was not included in the approved scope of work. Specifically, HELIX will prepare a permitting schedule, and submit draft permit application materials to the Client/City for Clean Water Act (CWA) Section 404 Permit, CWA Section 401 Request for Water Quality Certification, and California Fish and Game Code Section 1602 Notification of Lake or Streambed Alteration. As requested by the Client/City, HELIX will revise the permit applications in response to one round of Client comments and one round of City comments and will help finalize the applications for submittal. HELIX will provide responses to one round of comments from aquatic resource agencies.

HELIX will support the City, who will serve as the primary point of contact for the regulatory agencies and will assist in coordination efforts as needed. HELIX will provide support to the Client/City as part of the USACE, RWQCB, and CDFW completeness review process, including drafting responses to comments, providing support in response to agency requests for additional information, and revising permit application materials to address agency comments.

For the purposes of providing this cost estimate, HELIX has assumed 50 hours of Principal Biologist time, 122 hours of Senior Scientist time, 22 hours of GIS time, and 20 hours for Word Processing, to support the Client/City during coordination of permit processing under this task. If the City requests additional services that expend this budget, a contract augment will be required. This task does not include the application fee for the Section 1602 Streambed Alteration Agreement submittal to CDFW or the 401 Certification submittal to the RWQCB.

Optional Tasks:

Task 2 Biological Assessment and Report. HELIX will prepare a Biological Assessment Report (report) in support of the permit applications. HELIX will conduct a single site visit to confirm existing map vegetation mapping and perform a habitat assessment for listed species. Focused surveys for listed species are not included in this task, but are included as Optional Tasks 3 and 4. Upon completion of the site visit, HELIX will prepare a report describing the existing conditions of the site, and assessment of potential impacts to listed species and minimization measures. The report will also address potential indirect effects of the project, such as noise impacts and propose minimization measures for potential indirect impacts during construction to nesting birds.

Letter Agreement to Mr. Don Bloodworth
April 26, 2022

Item 4.

- Task 3 Least Bell's Vireo Surveys. HELIX will conduct surveys for the federally and state-listed endangered least Bell's vireo (LBVI; *Vireo bellii pusillus*) within appropriate habitat on site. The surveys will follow the most current U.S. Fish and Wildlife Service (USFWS) protocol, which requires eight surveys at least ten days apart, between April 10 and July 31. As required under the USFWS protocol for conducting LBVI surveys, HELIX will submit a written report to the USFWS within 45 days after completing the final survey.
- Task 4 Southwestern Willow Flycatcher Surveys. HELIX will conduct surveys for the federally-listed endangered southwestern willow flycatcher (*Empidonax traillii extimus*) within the appropriate habitat on site. The surveys will follow the most current USFWS protocol that requires five surveys be conducted between May 15 and July 17. According to this protocol, the first survey is to be conducted between May 15 and May 31, the second and third surveys between June 1 and June 24, and the fourth and fifth surveys between June 25 and July 17, with a minimum of five days separating each survey. HELIX is required under its 10(a)(1)(A) recovery permit (TE778195) to notify the USFWS 15 days in advance of starting the first survey and submit a written report to the USFWS within 45 days of completing the final survey.
- Task 5 Section 7 Consultation Coordination. If the project has the potential to "take" a threatened or endangered species, the project may require a Section 7 consultation to be processed with the USFWS. HELIX will assist the City in coordination and/ or meetings with the USFWS, as necessary, to determine permitting requirements in the event that an endangered or threatened species is observed on site. HELIX has assumed up to 10 hours of Principal Biologist time and up to 35 hours of Senior Scientist time for this task.

SCHEDULE

HELIX will work with Client in a timely and professional manner.

ASSUMPTIONS AND LIMITATIONS

The following assumptions and limitations are a material component of this Agreement.

- Client will provide HELIX with current available digital baseline data and project plans for producing all maps and graphics, which should be submitted in one of the following formats: .dxf, .dwg (AutoCAD), .dgn (Microstation), .shp (ArcView shapefiles), .gdb (ArcGIS geodatabase) or .kmz (Google Earth). In some cases, .pdf files will be acceptable.
- Costs associated with surveys/site visits, technical studies, reports, and/or additional permit preparation and processing efforts not identified above ("additional work") are not included within the scope of services required of HELIX under this Agreement.
- Any project design changes, refinements, or additional work that must be completed in response to Client or review agency request, and which results in additional work or revision of any completed portion of the analysis, may require a contract augment. For cost-estimating purposes, it is assumed that once initiated, HELIX's work will not be put on hold by Client. Stopping and starting work could result in inefficiencies and extra costs.

Letter Agreement to Mr. Don Bloodworth
April 26, 2022

Item 4.

- HELIX does not guarantee permits will be issued by the permitting agencies.
- This scope of services does not include major revisions to figures or calculation of impacts resulting from changes to project design.

COST ESTIMATE AND PAYMENT PROCEDURES

HELIX submits this cost estimate not to exceed \$36,000 without the optional tasks or \$74,100, including the optional tasks. Optional tasks in this proposal will not be performed without specific written permission from the Client. All work shall be invoiced on a time-and-materials basis pursuant to the HELIX and Kleinfelder master agreement dated September 1, 2020.

<u>Task Number</u>	<u>Task Name</u>	<u>Cost</u>
1	Additional Permitting Support	\$36,000
Optional Tasks		
2	Biological Assessment and Report	\$15,500
3	Least Bell's Vireo Surveys	8,400
4	Southwestern Willow Flycatcher Surveys	6,600
5	Section 7 Consultation Coordination	<u>7,600</u>
TOTAL WITHOUT OPTIONAL TASKS		\$36,000
TOTAL WITH OPTIONAL TASKS		\$74,100

EXECUTION OF AGREEMENT

This quote is good for 30 days from the date of this letter.

We look forward to working with you on this project. If you have any questions concerning this Agreement, please call Laura Moreton or me at (619) 462-1515.

Sincerely,



Karl Osmundson
Biology Group Manager



STAFF REPORT

June 08, 2022
File Number 0480-70

SUBJECT

ACTIVE TRANSPORTATION PROGRAM GRANT APPLICATION FOR SAFE ROUTES TO SCHOOL (SRTS) PROJECT ON CITRUS AVENUE

DEPARTMENT

Development Services

RECOMMENDATION

Request the City Council adopt Resolution No. 2022-76 authorizing the Director of Development Services or her designee to apply for up to \$3,000,000 in Active Transportation Program ("ATP") funds from the California Transportation Commission ("CTC") for a Safe Routes to Schools ("SRTS") grant to improve student access to Hidden Valley Middle School; and if awarded, to accept the grant funds and complete necessary grant and budget documents.

Staff Recommendation: Approval (Development Services Department: Julie Procopio, Interim Director of Community Development)

Presenter: Julie Procopio, Interim Director of Community Development

FISCAL ANALYSIS

It is anticipated that a local match, in the amount of 11.5% of the grant amount, or up to \$345,900, will be required to fulfill the grant requirements. A total of \$90,000 in Gas Tax funds were previously programmed toward this project, leaving \$255,900 in additional matching funds to be programmed. The preliminary CIP budget programs \$650,000 in additional TransNet funds during FY23/24 and FY24/25 which can be used as a source of matching funds for this project.

PREVIOUS ACTION

The City Council approved the submittal of a similar grant application on August 19, 2020. That grant application was not successful. Based on the feedback received from the granting agency (Caltrans), the project has been value engineered with a reduced scope of work and cost estimate to make the project more competitive.



CITY of ESCONDIDO

STAFF REPORT

BACKGROUND

The ATP program was created by Senate Bill 99, Chapter 359, Assembly Bill 101, Chapter 354, and Senate Bill 1 (SB1), Chapter 2031 to encourage increased use of active modes of transportation. ATP goals include: increase biking and walking trips; increase the safety and mobility of non-motorized users; greenhouse gas reduction; enhance public health; and provide a broad spectrum of projects to benefit active transportation. On March 16, 2022, CTC announced the ATP Cycle 6 Call for Projects with \$651M in state and federal funding. The application for the statewide call for projects will automatically be considered by SANDAG for the Regional ATP.

Staff requests authorization to apply for funds to construct SRTS improvements to improve student access to the Hidden Valley Middle School. The project will install sidewalks and upgraded crosswalks on Citrus Avenue between Bear Valley Parkway and Glenridge Road.

RESOLUTIONS

- a. Resolution No. 2022-76

RESOLUTION NO. 2022-76

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, AUTHORIZING THE DIRECTOR OF DEVELOPMENT SERVICES TO APPLY FOR ACTIVE TRANSPORTATION PROGRAM GRANT FUNDS FROM THE CALIFORNIA TRANSPORTATION COMMISSION AND/OR THE SAN DIEGO ASSOCIATION OF GOVERNMENTS

WHEREAS, the State of California has provided funds for the 2022 Active Transportation Program (“ATP”) under Senate Bill 99, Chapter 359, Assembly Bill 101, Chapter 354, and Senate Bill 1 (SB1), chapter 2031; and

WHEREAS, the California Transportation Commission (“CTC”) has statutory authority for the administration of the ATP and established necessary procedures; and

WHEREAS, the CTC has required in its ATP Guidelines that Metropolitan Planning Organizations (“MPOs”) coordinate the competitive selection process to select projects to receive a portion of the ATP funding; and

WHEREAS, the San Diego Association of Governments (“SANDAG”), as the MPO for the San Diego Region, is automatically considering Statewide 2022 ATP applicants (“Cycle 6”) for the regional ATP competition selection process; and

WHEREAS, SANDAG may offer a funding exchange with projects recommended through the Regional ATP competitive selection process which would reduce the administrative burden to local jurisdictions associated with federal funding requirements; and

WHEREAS, the City Council of the City of Escondido authorizes the submittal of the ATP grant application package ("Application"), and the acceptance of ATP grant funds or SANDAG funding, if approved for the Hidden Valley Middle School Safe Routes to School Improvements ("Project").

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California:

1. That the above recitations are true.
2. That the City Council hereby directs the Director of Development Services or her designee to apply for and submit the Application to the CTC.
3. That the City Council appoints the Director of Development Services, or his/her designee, as agent to conduct all negotiations, execute and submit all documents to the CTC and SANDAG including, but not limited to applications, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned Project
4. That the City Council approves Resolution No. 2022-76.



STAFF REPORT

June 8, 2022
File Number 0430-30

SUBJECT

FISCAL YEAR 2022/23 OPERATING BUDGET ADOPTION

DEPARTMENT

Finance

RECOMMENDATION

Request the City Council adopt Resolution No. 2022-69 approving the Fiscal Year 2022/23 Annual Operating Budget; and adopt Resolution No. 2022-70 approving the Appropriations Limit (Gann Limit) for Fiscal Year 2022/23.

Staff Recommendation: Approval (Finance: Christina Holmes, Director of Finance)

Presenter: Christina Holmes, Director of Finance

ANALYSIS

On May 11, 2022, City Council was presented with an update on the annual budget process, General Fund Multi-Year Financial Forecast, and the Preliminary Operating Budget for FY2022/23. Operating revenue has not kept pace with the growing costs of providing City services, and as a result the General Fund long-term financial plan has projected annual deficits creating a structural budget deficit. To address this projected shortfall, the City has maintained a hardline on expenditures and staff are continuously seeking measures that ensure efficiency, while enhancing basic operations. Revenue-generating opportunities have also been explored that include an evaluation and update to the City's fee schedule for specific services and the formation of the Services Community Facilities District. In addition to implementing cost saving measures and pursuing revenue-generating opportunities, since the Great Recession, the City has controlled costs by annually deferring maintenance and capital project costs.

Despite all of these measures, and the City's efforts to fund projects with grants and other sources of one-time funds, it has not been enough to meet growing costs and demand for services. The FY2021/22 Operating Budget was adopted in June 2021 and contained certain significant budget changes to reflect the increased demand for City services around traffic safety and homelessness, that also reflected community priorities. To continue to provide essential City services and identified community priorities, respond to critical infrastructure maintenance and repair needs, and address an \$8 million budget gap, the City Council approved the use of the final one-time source of funds from the Successor Agency Redevelopment Loan repayment of \$2.2 million and a transfer of \$6.1 million from the Section 115 Pension Trust Fund. The Section 115 Pension Trust has been funded with transfers of one-time funds and



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is not an ongoing source of revenue. Funds could be depleted in under 4 years if used each year to close the projected budget gap.

To assess resident satisfaction with City services provided and to identify issues and community priorities to address through this year's budget process, in December of 2021 the City conducted a Community Opinion Survey that identified the following City service priorities:

- ✓ Addressing homelessness
- ✓ Attracting businesses and jobs to the City
- ✓ Improving public safety and police services
- ✓ Maintaining and repairing local streets, roads and sidewalks
- ✓ Keeping public areas clean and free of graffiti

Staff built on the results of the Community Opinion Survey by engaging Escondido residents CityWide through The Escondido Discussion, to hear local community priorities and City service needs. Through the engagement activities, the community confirmed the five priorities identified in the Community Opinion Survey.

The proposed FY2022/23 operating budget presented on May 11, 2022, reflected an overall strategy of fiscal prudence on the part of the entire City workforce by maintaining a hardline on expenditures while also continuing to provide core City services including Public Safety, Public Works, Community Services, and Development Services, as well as the community's priorities. In order to continue to provide a level of service residents expect and deserve, the General Fund operating budget projected a net operating deficit of \$8.5 million. The staff recommendation to address the \$8.5 million deficit for Fiscal Year 2022/23 was to again utilize a portion of the Section 115 Irrevocable Pension Trust, similar to the direction and approval from City Council in the FY2021/22 Operating Budget.

The FY 2022/23 Preliminary Operating Budget Sources and Uses were as follows:

Sources of Funds:

Operating Revenue	\$118,257,230
Deposit – PEG Fees	11,700
Transfer from Gas Tax Fund	2,055,000
Transfer from CFD No. 2020-1 (The Services)	285,000
TOTAL, Sources	<u>\$120,608,930</u>



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Uses of Funds:

Operating Budget	\$128,520,810
Transfer to Building Maintenance	86,880
Transfer to Reidy Creek Golf Course – Debt Service	362,750
Transfer to Successor Agency – Housing	25,000
Transfer to Vehicle Parking District	112,400
TOTAL, Uses	\$129,107,840

FY 2022/23 General Fund Net Operating Deficit (\$8,498,910)

However, the City Council direction to Staff during the Preliminary Budget Workshop was to prepare a General Fund Operating Budget that closed the \$8.5 million deficit, without impacting the Public Safety departments and services, including Police, Fire, and Public Works.

In order to address the \$8.5 million General Fund deficit, the following amendments have been made to the proposed FY2022/23 operating budget under consideration tonight:

Sales Tax Revenue Forecast – FY2022/23 Budget Revenue Increase = \$1,000,000

During the FY2022/23 preliminary budget workshop, City staff reviewed the assumptions and analysis used for forecasting sales tax revenue. Sales Tax, which makes up 42% of total FY2022/23 projected General Fund operating revenue, is highly sensitive to economic conditions, making this revenue particularly challenging to forecast. To assist with this analysis, the City works closely with its sales tax consultant, AvenuInsights, in projecting sales tax revenue. Because sales tax revenue is tied to economic indicators, City staff have taken a conservative approach in forecasting this revenue due to the fluctuations that can occur. For example, during the Great Recession this revenue was significantly impacted and fell by 34% or \$11 million. The economy, and subsequent Sales Tax revenue, took more than 5 years to return to pre-recession levels. However, since the Great Recession, the City has experienced a stable economy with moderate revenue growth averaging 4% annually. In addition, the City experienced a strong, and quick, recovery from the impacts of COVID-19, and sales tax revenue continues to grow. As a result, the FY2022/23 preliminary budget included an 8% increase in sales tax revenue from the FY2021/22 amended budget:

Revenue	FY2021/22 Amended	FY2022/23 Projected	Change	%
Sales Tax	\$46,347,300	\$50,012,200	\$3,664,900	8%



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AvenulInsights prepares three levels in their forecast for projected sales tax revenue – Conservative, Most-Likely, and Optimistic. These assumption and numbers are updated each quarter based on current economic conditions and actual revenue collected for the City. The preliminary FY2022/23 budget proposed using the conservative forecast assumption of \$50 million. This level was proposed after discussion with the consultants, and an analysis of possible economic conditions this upcoming fiscal year. There are indicators that the economy could slow once more which would impact the forecasted revenue. The fiscal support through Federal programs, which assisted in pushing up demand in 2020 and 2021 through stimulus spending, has expired. Although wages have been increasing nationwide, inflation has been rising faster, leading to a decrease in purchasing power which could hurt consumer demand. On the other hand, the combination of Federal stimulus programs and limitations on household spending for certain items, such as travel, have enabled consumers to save, which could prop up spending leading to continued sales tax growth in the next fiscal year.

Despite the unknowns, sales tax revenue continues to grow and is trending above the amount projected in the current fiscal year, 2021/22. Therefore, staff have increased the FY2022/23 projected sales tax revenue by an additional \$1 million, or 10% from the prior fiscal year:

Revenue	FY2021/22 Amended	FY2022/23 Projected	Change	%
Sales Tax	\$46,347,300	\$51,012,200	\$4,664,900	10%

City staff will continue to monitor economic indicators and sales tax revenue closely and return to Council with updates during the fiscal year.

Property Tax Revenue Forecast – FY2022/23 Budget Revenue Increase = \$430,000

In the Preliminary FY2022/23 General Fund budget presented to City Council on May 11, property tax revenue was projected to increase by 5% from the FY2021/22 adopted budget amount:

Revenue	FY2021/22 Budget	FY2022/23 Projected	Change	%
Property Tax	\$30,925,000	\$32,350,100	\$1,425,100	5%

The projection is based on growth in prior fiscal years, while also accounting for the annual inflation adjustment which is capped at 2% under Proposition 13. Changes in the assessed value in property, and subsequent property tax revenue the City receives above the 2% limit, can be largely attributed to property value reassessments that occurred as the result of changes in ownership and new construction in the City. Shortly after the May 11 City Council meeting, the County Assessor provided their preliminary property assessed values for the City for the upcoming fiscal year. The total combined assessed values are estimated to grow by \$1,206,124,087, a 6.7% increase from the prior year, slightly above the amount currently forecasted in the City's budget.



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City staff also reviewed the previous 5 years of historical property tax revenue that has been collected compared to the original amount that was budgeted. The annual percentage growth in revenue has been about 6%. In addition, actual revenue received has been above the original amount budgeted by 2.7%. Based on the additional information received from the County Assessor and an evaluation of historical results, staff have increased the FY2022/23 projected property tax revenue by \$430,000, or 6% from the prior fiscal year.

Revenue	FY2021/22 Budget	AMENDED FY2022/23 Projected	Change	%
Property Tax	\$30,925,000	\$32,780,100	\$1,855,100	6%

Fleet Services Fund – FY2022/23 Budget Reduction = \$2,278,970

To help alleviate budget shortages, available resources in the Fleet Fund have been used to balance prior year budgets. Since the Great Recession that began in FY2009/10, the Fleet Services Fund has minimized budgetary impacts to the General Fund by deferring purchases, reducing allocations, and using reserve balances.

As a result of underfunding the Fleet Fund and using reserve balances for many years, there have not been enough funds available to purchase and replace vehicles when needed so other methods have been used for certain purchases:

- In June 2012, Public Works purchased 13 pieces of road maintenance equipment with Gas Tax funds in the amount of \$1.2 million. By using Gas Tax funds for vehicle replacement in 2012, the amount of allocated funds for pavement maintenance had to be reduced resulting in less service being provided to the community in the areas of pothole repair, street resurfacing, pavement rehabilitation, and sidewalk repair.
- In September 2013, City Council approved a lease purchase agreement for a Fire ladder truck. The total cost of the ladder truck was \$1.3 million, financed over seven-years at an annual interest rate of 2.88%, with principal of \$1.2 million and interest payments of over \$140,000.
- One-time funds from available end-of-year net surplus in FY2020/21 were allocated to purchase seven public safety vehicles that had their replacement pushed out for many years due to these budget constraints. This included two Type 1 Fire Engines (\$1,700,000), a Type 3 Brush Engine (\$450,000), three Ambulances (\$775,000), and a Police and Fire Emergency Operations Vehicle (\$1,500,000).

In the preliminary FY2022/23 budget, the allocation from the General Fund to the Fleet Services Fund was increased by \$2.2 million to partially fund upcoming Police, Fire, and Street Maintenance vehicle purchases. One of the steps staff took to close the FY2022/23 General Fund deficit was to reduce this



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allocation to the Fleet Service Fund by the \$2.2 million and to instead utilize \$1.2 million from the Fleet Fund reserves. The reserve funds will be used in FY2022/23 to replace 20 police cars, 4 police motorcycles, 11 trucks, and 5 other pieces of equipment all of which are past their useful life. There are 4 Fire department vehicles scheduled to be replaced in FY2023/24 and in the next four fiscal years funding of approximately \$12.6 million will be needed for the vehicles listed in the following table:

General Fund Vehicle Replacement

	<u>FY 2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>
Sedans	0	0	1	0
Trucks	11	3	6	0
Service Body Trucks (Utility)	3	2	1	2
Dump Trucks	0	2	0	0
Equipment	2	0	0	1
Police Cars	20	22	14	5
Police Motorcycles	4	2	0	0
Police UC Vehicles	0	5	4	7
Police Misc Vehicles	0	0	3	0
Fire Engine	0	0	2	3
Fire Medics	0	2	1	2
Fire Command Vehicles	0	2	0	1
Fire Misc Vehicles	0	0	0	1
Total Number of Vehicles	40	40	32	22
Total Estimated Cost	\$ 1,900,000	\$ 2,666,000	\$3,465,000	\$4,613,000

The use of reserve funds will reduce this balance in the Fleet Services Fund to \$4.6 million. To maintain operations during the fiscal year, provide cash flow for annual purchases, and to cover vehicle replacement needs during a catastrophic event, the Fleet Services Fund should maintain an available fund balance of approximately \$5.8 million. This will likely be adequate for vehicles such as sedans, pickup trucks and service body trucks. However, this strategy comes with considerable risk for essential services vehicles such and fire engines, ambulances, and police cars because it is taking at least 24 months (two years) to deliver these vehicles once ordered.

With future deficits projected in the General Fund, the City's current vehicle replacement schedule and funding plan is not sustainable. City staff will be reviewing the current vehicle replacement strategy over the next 6 months and will return to City Council with alternatives for addressing this need.



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Historical Cost Savings Target – FY2022/23 Budget Reduction = \$1,000,000

Historically the City's practice has been to budget for the full cost of operating expenses. Items such as employee service savings resulting from vacant positions are not assumed in the operating budget or financial forecast with the goal of developing a conservative budget. The preliminary FY2022/23 Operating Budget presented in May used this same methodology.

To account for the annual expenditures savings, the amended FY2022/23 operating budget under consideration proposes adding a cost savings rate, or budget reduction, in recognition of these annual savings. Many municipal agencies utilize this budgetary practice of setting a target based on historical spending trends, but this represents a significant change in way the City does business.

The proposed budget reduction was determined by analyzing the previous 5 fiscal years of department savings, as shown in Attachment A. The total historical cost savings target is estimated to be about \$1.4 million including the Public Safety departments and services. Please note that the figures for Police and Fire are included in this attachment for educational purposes, but those departments are not being held to this target for FY2022/23 per the direction of City Council. Therefore, the proposed FY2022/23 budget reduction is \$1 million.

Attachment A lists the cost savings target and budget reduction for each department. The proposed amount of \$1 million can be assigned directly to each department as shown in the attachment, or the total amount can be held in the non-departmental section of the budget to be allocated by the City Manager during the fiscal year based on City priorities and service needs.

Department budgets will continue to be closely monitored during the fiscal year. If a department is anticipating exceeding their bottom line budget, then resources within the General Fund will be evaluated, vacant positions may not be filled, City services may slow, or City staff will return to City Council with a proposed budget adjustment to continue a program or service. The staff presentation will review the specific impacts to each department from this change in budgeting practices.

Proposed Additions in the Preliminary FY2022/23 Budget – FY2022/23 Budget Reduction = \$0

The FY2022/23 preliminary operating budget proposed certain additions to the budget to reflect specific public service needs and community requests. The following is a summary of the additional Public Safety budget items that City staff are proposing to include in the FY2022/23 Budget:

- The community has identified that addressing the impacts of homelessness and keeping the City clean and free of graffiti are top priorities. In order to meet the demand for service around homeless encampment clean-up, patrolling hotspots, and removing refuse, the FY2021/22 adopted operating budget included additional resources that enabled the Public Works staff to expand from a five-day work week to a seven-day work week. After a prolonged recruitment, the weekend clean-up crew began conducting those activities on February 1, 2022. To continue to



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address these priorities and the increasing demand for debris removal, additional equipment of \$230,000 is included in the FY2022/23 proposed operating budget.

- The Fire Department budget includes an increase in Professional Services/Contracts for the following activities. An increase in the quality assurance fees of \$74,800 is due to an increase in call volume. Funds to conduct an EMS fee study are proposed to defensively determine the appropriate amount the City should be charging for EMS services, estimated at \$50,000. Contract services also include a first responder wellness app & wellness counseling at \$45,000, a standards of coverage study and strategic plan consultant estimated at \$150,000 (that has not been completed since 1999), and a training tower pump service contract of \$15,000.

Reduction in Public Works Municipal Services – FY2022/23 Budget Reduction = \$427,500

During the Great Recession, Public Works pivoted to outsourcing municipal services as a cost saving measure. Although outsourcing services provided savings, recent case law has determined that for General Law cities like Escondido, outsourcing non-special municipal services is prohibited by state law.

As a result, six new positions were added to the Building Maintenance Fund's preliminary FY2022/23 budget to perform plumbing, electrical, and structural repairs at City facilities. Without these positions, there will be longer lead times on plumbing repairs which will result in shutting down restrooms, long-term continued deferred maintenance, and potential loss of power at City facilities. All city facilities will be impacted without these services.

To reduce the increase to the General Fund budget, Building Maintenance has reduced the number of new positions to two plumber staff positions and eliminated the new equipment of \$330,000. This will result in budgetary savings from the preliminary proposed budget of approximately \$427,500.

California Center for the Arts, Escondido (CCAE) – FY2022/23 Budget Reduction up to \$1,900,000

The CCAE facility is owned by the City of Escondido and operated by the California Center for the Arts, Escondido, Foundation, Inc. (the "Foundation") under a Management Agreement. Financial support is provided to the Foundation from the City for various items, including a management fee paid to the Foundation for the operation of the Center, all gas and electric utility bills for the campus, and support from Building Maintenance and Network Administration, either through direct payments of operational costs or employee staff time. The following is a summary of those financial support items that were included in the preliminary FY2022/23 operating budget:

- Management Fee: \$788,370
- Gas & Electric Utilities expenses: \$810,000
- Building Maintenance Services: \$829,800
- Network Support Services: \$102,090



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To address the General Fund deficit for FY2022/23, the management agreement with the Foundation may be amended to eliminate the management fee of \$788,370 and transfer the responsibility of all gas & electric utility costs to the Foundation. This would result in budgetary savings of \$1,598,370.

Building Maintenance Services of \$829,800 include employee service costs as well as contracted maintenance expenses. Maintenance expenses, listed below, were included in the FY2022/23 Building Maintenance operating budget that could also be assumed by the Foundation for additional budgetary savings to the General Fund of approximately \$337,579:

Description	Amount	Description	Amount
Elevators inspections & maintenance	\$30,550	HVAC Service Contract (plant)	\$65,112
Auto doors, rollup doors, etc.	\$34,000	Pest Control	\$495
Carpentry and Misc repairs	\$1,000	Pneumatic Controls Maintenance	\$25,500
Collapsible Wall Maintenance	\$6,000	Security System Monitoring	\$3,000
Energy Management System DDC	\$30,000	Softwater Service for Humidifiers	\$4,500
Fall Protection inspection & Cert.	\$3,500	Speed Drive Service VFD's	\$15,000
Fire alarm inspections & maintenance	\$20,670	Stage Lift Maintenance	\$5,000
Fire extinguisher service	\$990	Water Treatment	\$5,450
Floor repair	\$2,500	Stag Rigging inspection	\$13,000
Generator & chiller repairs	\$14,300	Facility repairs	\$30,784
Generator Permit	\$1,000	HVAC Filter changes and belts	\$8,500
Generator Maintenance	\$10,010	HVAC repairs	\$467
Gym Floor Refinishing	\$4,500	Electrical repairs	\$1,751

On average City employees spend approximately 6,000 hours at the CCAE, anticipated in FY2022/23 to be about \$315,000 in employee services expenses predominantly due to maintenance and oversight of the facility and Central Plant operations. If this City staff support was eliminated, there would be no immediate budgetary savings, but the staff resources would be reallocated to other City priorities.

Also included within the CCAE's department budget is a pass thru payment of \$200,000. In 2006, the City entered into an agreement with SDG&E as part of the development of the Palomar Power Plant. Included in the agreement is a provision where Palomar Energy (through SDG&E) will make a payment to the City, which shall be used exclusively for the purpose of funding the Arts Center. Payments began in April 2006 and are projected to end in FY2024/25. The pass thru payment will continue to be paid to the Foundation, or any other party responsible for its operations, while the Center is operating.



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Proposed Budget Items Removed or Reclassified in the Preliminary FY2022/23 Budget – FY2022/23 Budget Reduction = \$925,040

The FY2022/23 preliminary operating budget proposed certain additions to the budget to reflect specific public service needs and community requests. The following is a summary of the additional budget items that have been eliminated or modified, as described below, from the FY2022/23 proposed operating budget to further close the budget gap:

	Description	General Fund Budget Amount
1	Staff Position – Grant Writer Management Analyst	\$112,800
2	Staff Position – Human Resources Analyst	76,000
3	Staff Position – Digital Media Technician	77,240
4	Roof Repair of City Buildings	550,000
5	Fire Department Equipment	109,000
Total Preliminary Budget Reductions		\$925,040

- 1) The City is heavily reliant upon grant funding in many areas of operations. To prioritize the CityWide effort to continue to seek grant opportunities, the Finance Department has reclassified a vacant Customer Service Representative position to the Grant Writer Management Analyst position which will be no financial impact to the General Fund.
- 2) To address a reduction in staff resources and increased workload, City staff are recommending adding the Human Resource Analyst position to the FY2022/23 budget; however, there will be no financial impact to the General Fund. The position is recommended to assist with recruitment efforts resulting from increased turnover and to properly support all departments with Human Resources needs. The position is allocated to the Water and Wastewater Funds. In addition, due to the additional responsibilities the Human Resources department has assumed to comply with the mandated COVID-19 protocols, staff costs in the department will be reimbursed from the administrative expenses set aside in the American Rescue Plan Act funds.
- 3) The Digital Media Technician position was added at the request of the City Council Boards and Commissions subcommittee in order to expand services to broadcast Planning Commission and other Board and Commission meetings. Without this position, those additional services cannot be provided.
- 4) The roofs of many City buildings are at the end of their useful life resulting in deterioration, leaks, and potential mold. In order to address the deferred maintenance of more than \$1 million in roof repairs, the FY2022/23 preliminary operating budget included \$550,000 to address urgent repairs needed to prevent further damage. This item will continue to be deferred into future years.



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- 5) An alternative funding source was identified for Fire Department equipment of \$109,000. At the end of FY2020/21, City Council approved the use of yearend net surplus funds of \$475,000 for the purchase of EKG monitors. The total cost of the purchase is estimated to be under the amount budgeted due to negotiating a much more favorable trade in value for the older equipment. City staff are recommending the remaining funds budgeted for the EKG monitors be reallocated to purchase the Fire equipment proposed in the preliminary FY2022/23 operating budget.

Planning Division Budget – FY2022/23 Budget Reduction = \$550,000

The Planning Division budget provided for \$500,000 in contract consultant services, which are offset by fees paid for by the project applicant. Expenses are incurred as development projects moved forward; however, over the previous five fiscal years the activity has been minimal. To better reflect anticipated General Fund operating expenses, the activity has been reclassified and will be accounted for outside of the Planning Department budget. This resulted in a decrease of \$500,000. The preliminary FY2022/23 Planning Department budget also contained \$50,000 for a clean energy study, which is no longer needed since the City joined the Clean Energy Alliance. The total reduction in expenses for this department is \$550,000.

FY2022/23 Operating Budget Under Consideration

The proposed reductions and modifications to City services were sufficient to close the FY2022/23 budget gap; however, there are many much needed items left out of the proposed budget:

- critical infrastructure, equipment and vehicle, and repair needs
- deferred maintenance of current facilities and parks
- ongoing maintenance of new assets being added to the community
- underfunding reserve accounts
- ability to continue supporting community organizations and events
- addressing organizational capacity issues

In addition to the above, high priorities from the community are not being addressed. The City continues to strive to provide the level of service residents expect and deserve, but given the structural General Fund deficit, it is increasingly becoming more difficult to do so.

The updated FY 2022/23 Operating Budget Sources and Uses are as follows:

Sources of Funds:

Operating Revenue	\$119,687,230
Deposit – PEG Fees	11,700
Transfer from Gas Tax Fund	2,055,000
Transfer from CFD No. 2020-1 (The Services)	285,000



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TOTAL, Sources

\$122,038,930

Uses of Funds:

Operating Budget	\$121,451,900
Transfer to Building Maintenance	86,880
Transfer to Reidy Creek Golf Course – Debt Service	362,750
Transfer to Successor Agency – Housing	25,000
Transfer to Vehicle Parking District	112,400

TOTAL, Uses

\$122,038,930

If the City Council direction is to add back any of the items proposed in the preliminary FY2022/23 operating budget, the following one-time sources of revenue can be considered:

Section 115 Pension Trust Fund

Funds held in the Section 115 Pension Trust Fund can be utilized to fund projected payments to CalPERS and close the General Fund operating deficit in FY2022/23. In February 2018, City Council authorized the establishment of a Section 115 Irrevocable Pension Trust Fund. The Trust Fund is used to set aside and hold money to meet future pension liabilities and can be used to provide economic relief during recessionary cycles and/or rate increases that are significantly above anticipated projected employee rate increases. Funds placed in this Trust can also be used to offset the City's "normal" CalPERS costs, such that if funds are necessary for other purposes, a certain amount of flexibility is present. The projected payments to CalPERS in the FY2022/23 General Fund Operating Budget include an estimated Normal Cost of \$8.7 million and the Unfunded Actuarial Liability payment of \$19.7 million. As of March 31, 2022, the Section 115 Pension Trust Fund has a balance of \$25,840,638.

American Rescue Plan Act Funds

City Council can direct staff to utilize funds from the Revenue Loss provision of the American Rescue Plan Act to fund General Fund operating expenses in FY2022/23 to supplant the proposed cuts to the operating budget.

The American Rescue Plan Act defines four broad use categories for the State and Local Fiscal Recovery Fund program: response to the public health emergency or its negative economic consequences; provision of premium pay to eligible workers; revenue replacement; and investments in water, sewer and broadband infrastructure. On January 6, 2022, the U.S. Department of the Treasury issued its Final Rule, replacing the Interim Final Rule which had been in effect since May 10, 2021. The most significant change in the Final Rule is in the Revenue Loss category. The final rule offers a standard allowance for revenue



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loss of \$10 million. Recipients that select the standard allowance may use that amount for government services, with streamlined reporting requirements.

Because the amount claimed under revenue loss can be used for “general government services,” this single provision provides significant flexibility for municipalities. “General government services” includes any service traditionally provided by a government, other than a few exceptions explicitly identified by the Treasury. The Final Rule lists some common examples of “general government services,” including construction of schools and hospitals, road building and maintenance and other infrastructure, health services, general government administration, staff and administrative facilities, environmental remediation, and provision of police, fire and other public safety services (including purchase of fire and police vehicles).

Other Options

The following are other options for closing the General Fund deficit in FY2022/23 that were considered but are not being proposed by staff.

Development Services – Eliminate 6 Staff Positions

The newly formed Development Services Department comes from the merger of the Engineering Services Department and the Community Development Department. Four divisions comprise the Development Services Department: Planning, Engineering, Building, and Code Compliance.

In FY2022, the Department is projected to recover approximately 83% of its operating cost through fees collected for the services it provides, and increases in property taxes resulting from new construction. A significant portion of those fees are collected for building permits, engineering plan review, and inspection services.

Positions throughout the Department are identified with the revenue source funding them (e.g. CDBG grants for some Code Compliance positions or Building Permits fees for Building Inspectors). However, the fees collected as a result of Department activities are unrestricted General Fund Revenues. Therefore, they can be budgeted for any activity within the General Fund.

Two of the functions of the Department that are not directly cost recoverable are traffic engineering (2.15 FTE) and Code Compliance (4 FTE other than CDBG grant funded positions). Although not included in the Public Works or Public Safety Departments, these positions provide critical public safety services so they are not considered for budget cuts. Additionally, some Engineering staff (4.5 FTE) are allocated to the General Fund’s CIP program.

Excluding the above exceptions, the gap in the budget that is not cost recovered (11%) could be closed by the elimination of: 1 full-time & one part-time Engineer, 1 Inspector, 2 Planners, and 1.5 Administrative



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positions. There are currently 26 full time equivalent staff members assigned to planning and engineering functions. Reduction of 6 staff members would result in a 23% reduction in staffing.

Eliminating these positions from the Department Budget would negatively impact the level of service provided by the Department. Processing times would increase significantly for development plan review, land entitlement, and inspections. This would push review times for entitlement projects out of compliance with the Permit Streamlining Act. Other planning activities would be eliminated or curtailed, including Advanced Planning, Housing Element and Climate Action Plan implementation, special event TUPs, and historic preservation activities. Pre-application meetings would likely be discontinued. Eventually, the reduced level of service would likely result in a reduced level of application activity, exacerbating the funding gap.

Community Subsidies: Sports Fields Lighting

The City is currently subsidizing the cost of lighting at the sports fields. If the full electricity cost for operation of the lights was paid for by the youth sports leagues, the City would save approximately \$165,000 annually. The impact to the leagues is that their direct costs would increase from \$5 per hour to \$20 per hour.

Community Service Programs

In order to achieve cost savings within Community Services, programs would have to be eliminated. Many of these services represent the most affordable option for community members, and their elimination would impact opportunities for youth and seniors. In addition to what is listed below, other options such as not providing the Escondido Union School District's After School Program, closing the East Valley Community Center, and closing the Jim Stone pool facility were investigated but not included due to the lack of actual savings (from revenue off-sets) and the relationships with existing community partners.

- Eliminate Volunteer Escondido Program - \$134,243

The San Diego County Taxpayers Association awarded the Volunteer Escondido program its coveted 2020 Golden Watchdog award as a cost-effective and efficient use of taxpayer dollars. From January – April 2022 alone, volunteers provided more than \$77,000 of value to the City. This option would result in the elimination of the full-time staff position that coordinates the CityWide volunteer efforts around events and communication between volunteers and other City departments as well as the supplies and materials necessary for event support. Park clean-ups, Arbor Day, fire hydrant painting, support of Scout and service projects, and the creation of new events would no longer occur.
- Close Skate Park at Kit Carson Park and Freeze Maintenance Tech position - \$117,908

The Kit Carson Park Sports Center's Skate Park receives more than 7,000 annual visits; is a draw for local, regional, and national scooter enthusiasts, professionals, and tournaments; and provides



CITY of ESCONDIDO

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an affordable activity for local youth. However, it also requires monitoring by staff and significant, ongoing, costly maintenance. This option would eliminate three part-time staff and freeze a full-time position that will be vacant upon an impending retirement. In addition to the skate park being closed, this option would also require the elimination of events, camps, and tournament rentals that happen at the facility. This savings is inclusive of the reduction of \$55,000 in annual revenue generated by the facility.

- Limit Service at the Park Avenue Community Center (PACC) to Nutrition Only - \$66,560
In addition to the nutritious hot meal served weekly Monday – Friday, the Park Avenue Community Center also provides enrichment programming and resource connections for older adults. This option would eliminate four part-time staff plus the cost of materials to run programming such as educational talks; wellness, art, cooking, cultural, and dance events; billiards and shuffleboard; and more. Referrals to much-needed resources would be reduced, the forthcoming service hub pilot program with the County of San Diego would be eliminated, and there would be no ability for community organizations to rent space to conduct meetings. A new home would have to be found for the partner agencies who currently operate onsite such as Oasis.
- Close Don Anderson Community Building and Eliminate Tiny Tots Program - \$61,815
The Tiny Tots Program prepares children for kindergarten by encouraging exploration, academic development, and positive social interaction through curriculum based on California Common Core Standards. Occurring continuously yearlong, this program is also an affordable care option for working parents. This cost savings would be realized by eliminating 1 full-time and 2 part-time position, the program supplies, and the building maintenance savings associated with shuttering the facility. This total cost savings takes into account the revenue off-set generated by the program. In the current fiscal year, there are more than 150 participants.

Communications – \$165,000

The only option for cost savings within the Communications Department would involve the elimination of staff positions. With a reduced staff, both internal and external communication would be significantly scaled back in the areas of social media, community outreach and engagement, community partnership management, and internal support of special projects, employee recruitment, and overall coordination of multi-agency events. The Graphics division would have to be solely focused on supporting the Planning Division's legally-required notifications. Elimination of the following would need to be considered: City newsletters, Weekly Activity Report, in-house design of the Community Services Recreation Guide and Water Quality Report, and support of special event coordination. In addition, Public Information Officer (PIO) support for public safety and coordination of media and public relations would be very limited.

This would not position the City to continue down the path of increased community engagement and transparency. As we learned through the past two years, having strong communication with our partners,



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community, residents, visitors, and business owners is imperative in both times of normalcy and emergency.

Digital Media Services – \$139,000

In order to maintain high quality City Council meeting broadcasts and continue to collect federal Public Education Government (PEG) fees by producing and programming a local cable access channel, there is a minimum requirement of two staff. The Digital Media Services Department currently has two staff. Therefore, the only option for a cost savings in this area would be to eliminate the Digital Media Department and outsource those responsibilities to an outside firm. The following functions and work products would be eliminated: City Council meeting rebroadcasts, audio recording and archiving of Board & Commission meetings, the State of the City video, Channel 19/99 Public Access channel, support for off-site meetings such as Redistricting or outreach events, and creation of original/promotional content like recruitment videos, and documentation of special event/ribbon cuttings. In addition, we would not have staff to regularly oversee, maintain, and troubleshoot the specialized equipment needed to perform these services which could result in costly repairs. The savings here is so insignificant that there is no benefit to eliminating this department.

Escondido Public Library – \$2,858,190

The closure of the Escondido Public Library would result in budgetary savings to the General Fund of \$2.9 million in FY2022/23. The Escondido Public Library's day-to-day operations are provided by Library Systems & Services ("LS&S") under a professional services agreement approved in October 2017. Per the terms of the agreement, the fee for FY2022/23 is \$2,858,190. The City would still be responsible for certain building maintenance costs, but close to \$200,000 in savings would be experienced as a result of the closure.

The impact of closing the library would be the elimination of the following:

- Free programming, reading materials, and internet access for all ages from children to older adults;
- Free curriculum support for students;
- Free work and study space;
- Free access to online databases;
- Free access to literacy and ESL services;
- Free Pioneer Room local history archive;
- One of the City's cool zones.

The library also represents one of the most well-connected partner organizations in the City working with the local schools, local businesses, homeschool families, San Diego Children's Discovery Museum, CSUSM, Palomar College, San Diego Zoo Safari Park, Escondido Education COMPACT, and more.



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RESOLUTIONS

- A. Resolution No. 2022-69 approving the Fiscal Year 2022/23 Annual Operating Budget
- B. Resolution No. 2022-70 approving the Appropriations Limit (Gann Limit) for Fiscal Year 2022/23
- C. Resolution No. 2022-70 – Exhibit A - GANN Calculation
- D. Resolution No. 2022-70 – Exhibit B - GANN Limit Calculation

ATTACHMENTS

- A. Attachment A – General Fund Expenditure Variance Analysis

RESOLUTION NO. 2022-69

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, ADOPTING OPERATING BUDGETS FOR CERTAIN CITY DEPARTMENTS FOR FISCAL YEAR 2022/23 SUBJECT TO ANY AMENDMENT MADE PURSUANT TO COMPENSATION PLANS FOR THE CITY OF ESCONDIDO AND ESTABLISHING CONTROLS ON CHANGES IN APPROPRIATIONS TO VARIOUS FUNDS AND DEPARTMENTS

WHEREAS, the budgets for all City Departments for the period July 1, 2022, through June 30, 2023, inclusive, contained in the Fiscal Year 2022/23 Operating Budget Document (a copy of which is on file in the Office of the City Clerk) as amended by Council, are adopted as the final budgets for the Fiscal Year 2022/23, subject to any further amendments pursuant to approval of Compensation Plans for employees of the City of Escondido; and

WHEREAS, the amount designated as Department Total for each department and each fund in the budgets on file with the City Clerk, is hereby appropriated to the department or fund for which it is designated subject to adjustments for Compensation Plan approvals. Such appropriations as adjusted shall not be increased without approval of the City Council, except that transfers within funds, may be approved by the City Manager. All amounts designated as Employee Services, Maintenance and Operation, and Capital Outlay in each budget on file with the City Clerk, are hereby appropriated for such uses to the department or fund under which they are listed, subject to any amendments made pursuant to approval of Compensation Plans for employees of the City of Escondido, and shall not be increased without approval of the City Manager; and

WHEREAS, the approval of the Operating Budget Document, including the Department Total expressed for each department, and any subsequent amendments shall include approval for all actions of

the City acting as Successor Agency of the former Escondido Redevelopment Agency as expressed in said Operating Budget Document.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the City Council adopts operating budgets for certain City Departments for Fiscal Year 2022/23 subject to any amendment made pursuant to compensation plans for the City of Escondido and establishing controls on changes in appropriations to various funds and departments.

RESOLUTION NO. 2022-70

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ESCONDIDO, CALIFORNIA, ADOPTING AN ANNUAL
APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2022/23
AS REQUIRED BY LAW

WHEREAS, Article XIII-B of the California State Constitution requires that the City of Escondido ("City") calculate an appropriations limit for each fiscal year, commonly known as the "Gann Limit;" and

WHEREAS, the Gann Limit is based on a combination of a population factor and an inflation factor as outlined on Exhibit "B," which is attached to this Resolution and incorporated by this reference; and

WHEREAS, the City Council desires at this time and deems it to be in the best public interest to adopt an annual Gann Limit for Fiscal Year 2022/23 as listed on Exhibit "A," which is attached to this Resolution and incorporated by this reference.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the City Council adopts the calculation of the annual Gann Limit for the Fiscal Year 2022/23. The Gann Limit is adopted on a provisional basis, as the limit may need to be adjusted when current assessment data are available. The 2021/22 Gann Limit Calculation is finalized as shown on Exhibit "B," which is attached to this Resolution and incorporated by this reference.

**EXHIBIT A
GANN CALCULATION
2022/23**

	<u>PROCEEDS</u>	<u>NON-PROC.</u>
PROPERTY TAXES	32,222,700	
OTHER TAXES:		
Sales and Use Tax	51,012,200	
Franchise	6,895,860	
Transient Occupancy Tax	2,200,000	
RPTTF Residual Payment	2,002,000	
Property Transfer	982,400	
LICENSES AND PERMITS:		
Business Licenses	1,975,000	
Building Permits		1,100,000
Electrical Permits		140,000
Mechanical Permits		90,000
Plumbing Permits		40,000
Other Permits		418,500
FINES, FORFEITURES AND PENALTIES:		
Parking Fines		200,000
Library Fines and Fees		12,000
Other Court Fines		620,500
REVENUE FROM USE OF MONEY:		
Interest Income	469,560	105,440
REVENUE FROM OTHER AGENCIES:		
Rincon Fire Agreement		2,375,000
Reimbursements from Outside Agencies		500,000
Grants		380,000
VLF Revenue in Excess		175,000
Post Reimbursement		10,000
State Highway Maintenance		10,000

	<u>PROCEEDS</u>	<u>NON-PROC.</u>
CHARGES FOR CURRENT SERVICES:		
Paramedic Services		6,305,000
Community Services		2,261,850
Engineering Fees		775,000
Plan Check Fees		586,000
Special Police Services		50,000
Conservation Credit		1,000
Zoning Fees		135,000
Environmental Impact Reports		25,000
Subdivision Fees		40,000
Sale Maps and Publications		500
Other Current Services		1,114,300
OTHER REVENUE:		
Leased Property		3,050,920
Transfer Station Fee		1,120,000
Mobile Home Rent Control		60,000
Small Cell Site Revenue		75,000
Other Revenue		151,500
GAS TAX FUND:		
Revenue from Use of Money		
Interest Income		15,000
Revenue from Other Agencies		
State Gas Tax 2105		978,660
State Gas Tax 2106		611,710
State Gas Tax 2107		1,337,010
State Gas Tax 2107.5		10,000
State Gas Tax 2013		1,493,920
	<hr/>	<hr/>
TOTALS	97,759,720	26,373,810
LESS: STATE MANDATES (Estimated)	<hr/> (20,000)	
APPROPRIATIONS SUBJECT TO LIMIT	97,739,720	
GANN LIMIT FOR 2022/23	<hr/> 1,561,939,571	
MARGIN	<hr/> <hr/> 1,464,199,851	

EXHIBIT B GANN LIMIT CALCULATION

	<u>POPULATION FACTOR USED</u>	<u>INFLATION FACTOR USED</u>	
2006/07 Limitation		Non Residential	370,847,343
2007/08 Factor	County Growth	Assessed Valuation	<u>1.07955</u>
2007/08 Limitation		Per Capita	400,348,249
2008/09 Factor	County Growth	Personal Income	<u>1.05687</u>
2008/09 Limitation		Per Capita	423,116,054
2009/10 Factor	County Growth	Personal Income	<u>1.01888</u>
2009/10 Limitation		Per Capita	431,104,485
2010/11 Factor	City Growth	Personal Income	<u>0.98883</u>
2010/11 Limitation		Per Capita	426,289,048
2011/12 Factor	City Growth	Personal Income	<u>1.03269</u>
2011/12 Limitation		Non Residential	440,224,437
2012/13 Factor	County Growth	Assessed Valuation	<u>1.27787</u>
2012/13 Limitation		Non Residential	562,549,601
2013/14 Factor	County Growth	Assessed Valuation	<u>1.59242</u>
2013/14 Limitation		Non Residential	895,815,236
2014/15 Factor	County Growth	Assessed Valuation	<u>1.06226</u>
2014/15 Limitation		Per Capita	951,588,693
2015/16 Factor	County Growth	Personal Income	<u>1.05045</u>
2015/16 Limitation		Per Capita	999,596,343
2016/17 Factor	County Growth	Personal Income	<u>1.06192</u>
2016/17 Limitation		Per Capita	1,061,491,349
2017/18 Factor	County Growth	Personal Income	<u>1.04644</u>
2017/18 Limitation		Non Residential	1,110,787,007
2018/19 Factor	County Growth	Assessed Valuation	<u>1.05197</u>
2018/19 Limitation		Non Residential	1,168,514,608
2019/20 Factor	County Growth	Assessed Valuation	<u>1.10963</u>
2019/20 Limitation		Non Residential	1,296,618,864
2020/21 Factor	City Growth	Assessed Valuation	<u>1.06106</u>
2020/21 Limitation		Per Capita	1,375,790,412
2021/22 Factor	City Growth	Personal Income	<u>1.05645</u>
2021/22 Limitation		Per Capita	1,453,453,781
2022/23 Factor	County Growth	Personal Income	<u>1.07464</u>
2022/23 Limitation			1,561,939,571

General Fund Departments
5-Year Historical Cost Savings Target

Item6.

	<u>FY2016/17</u>	<u>FY2017/18</u>	<u>FY2018/19</u>	<u>FY2019/20</u>	<u>FY2020/21</u>	<u>5-Year Average</u>	<u>FY2022/23 Budget Reduction</u>	<u>Explanation</u>
City Council	52	2,925	23,880	52,694	11,791	18,268	-	Savings in the department were due to a vacant City Councilmember seat.
City Manager	55	44,400	35	368	16,047	12,181	100,000	Savings from Employee Services, City Manager's office is currently fully staffed
City Attorney	128,181	143,186	12,351	857	72,263	71,368	65,000	Savings from Employee Services, City Attorney's office is currently fully staffed
City Clerk	54,098	733	62,230	43,957	13,294	34,862	15,000	Vacant Department Specialist position that will not be filled immediately.
City Treasurer	27,210	38,953	85,059	61,876	83,748	59,369	25,000	Savings from Employee Services, Treasury department is currently fully staffed
Finance	95,796	179,854	403,742	159,251	305,415	228,811	125,000	Utility Billing implemented a paperless billing and online payment system in FY2018. As positions became vacant, they were left unfilled as staff developed efficiencies due to the new system. Since then 3 positions have been eliminated, all other positions have been filled.
Human Resources	26,161	6,475	8,146	145,357	82	37,244	10,000	Savings from Employee Services, Human Resources Department is currently fully staffed
Risk Management	71,181	62,517	89,474	152,340	70,435	89,189	50,000	Savings predominantly from Employee Services and partially M&O costs for CityWide training. The Risk Management Department is currently fully staffed
Information Systems Administration	58,340	361	21	454	45	11,844	-	Savings in Employee Services in FY2016/17, the average 4-years of budget savings was under \$1,000
Enterprise Software & Web Administration	154,202	31,928	179,459	230,406	54,948	130,189	60,000	Annual savings can be attributed to both Employee Services and M&O costs. M&O savings were due to the Cityworks project, staff took on more of the project activities resulting in consulting services savings.
Digital Media Services	6,307	11,086	8,604	17,543	814	8,871	-	Savings in Employee Services, Video Services department is currently fully staffed
Geographic Information Systems	49	253	67,751	10,964	3	15,804	15,000	Savings from Employee Services, GIS department is currently fully staffed
TOTAL ADMINISTRATIVE SERVICES	621,632	522,669	940,751	876,068	628,884	718,001	465,000	
Recreation	-	49,642	113,383	278,986	569,869	110,503	200,000	Savings from employee services, specifically temporary part-time positions for programs. In FY2020/21, Recreation programs were cancelled due to COVID-19 therefore excluded from the calculation
Older Adult Services	34,788	48,333	38,206	26,407	27,045	36,934		
Senior Nutrition	82,091	81,875	69,924	20,153	99,482	63,511		
Communications	-	-	54	6,400	7	1,613	-	Savings in Employee Services in FY2019/20, the average 4-years of budget savings was under \$1,000
Main Library	187,748	23,954	29,753	37,084	614,316	30,264	-	The library was outsourced in FY2018/19 and closed periodically during FY2020/21 due to COVID, therefore not considered in the calculation. FY2019/20 included an operating supplies budget line item that is no longer in the operating budget
TOTAL COMMUNITY SERVICES	304,627	203,805	251,320	369,030	1,310,720	242,824	200,000	

General Fund Departments
5-Year Historical Cost Savings Target

Item6.

	<u>FY2016/17</u>	<u>FY2017/18</u>	<u>FY2018/19</u>	<u>FY2019/20</u>	<u>FY2020/21</u>	<u>5-Year Average</u>	<u>FY2022/23 Budget Reduction</u>	<u>Explanation</u>
Planning	147,491	520,149	534,302	556,613	689,853	489,682	-	Planning division included consulting costs for specific development projects funded by applicant revenue. The department expenditure budget has been reduced by \$550,000 in FY2022/23.
Code Compliance	69,697	205,430	54,513	34,740	50,329	82,942	100,000	Savings from Employee Services, the Development Services Department currently has 3 vacant positions that will not be filled immediately which may impact the service level provided.
Engineering	132,061	83	40,524	180,683	17	70,673		
Building	102,962	93,801	63,232	221,067	2,216	96,656		
TOTAL DEVELOPMENT SERVICES	452,210	819,463	692,571	993,103	742,416	739,953	100,000	
Street Maintenance	568,346	119,825	360	2,825	53	30,766	30,000	The FY2016/17 budget variance was excluded from the calculation. The 4-year average budget savings is \$30,000.
Park Maintenance	186,507	105,769	88,571	(1,981)	173,718	91,519	90,000	Savings from Employee Services as vacant positions are being filled, and turnover of temporary part-time staff.
Radio Communications	16,284	12,739	7,948	17,562	46,107	20,128	20,000	The budget includes a contingency for the repair of radios that may not be utilized each fiscal year.
TOTAL PUBLIC WORKS	771,137	238,333	96,878	18,405	219,878	142,413	140,000	
POLICE DEPARTMENT	143,330	298	158,610	148,886	305,992	151,423	150,000	Savings from Employee Services
Fire Department	228,278	213,744	269	133,209	285,090	172,118	170,000	
Emergency Management	42,501	8,976	1,823	11,599	6,340	14,248	10,000	Savings from Employee Services
TOTAL FIRE DEPARTMENT	270,779	222,720	2,092	144,808	291,430	186,366	180,000	
Non-Departmental	525,837	166,954	114,367	95,814	361,218	252,838	150,000	Non-Department budget accounts for anticipated retirement and vacation expenses, which is unknown at the time the budget is adopted. The expenses for upcoming ballot measures are also accounted for in this budget.
Community Relations	62,170	77,170	60,170	63,000	87,087	69,919	138,910	Employee Service costs of \$138,910 have been removed from this department budget, departments will absorb overtime costs for special events.
TOTAL OTHER EXPENSES	588,007	244,124	174,537	158,814	448,305	322,757	288,910	
CENTER FOR THE ARTS	96,855	454	45,811	24,134	261,334	85,717	-	Annual savings are due to gas & electric expenses.
TOTAL EXPENDITURE SAVINGS	3,248,578	2,251,867	2,362,570	2,733,249	4,208,958	2,438,032	1,373,910	
						Excluding Public Safety	(373,910)	Per direction from City Council on May 11, 2022, Public Safety is excluded from FY2022/23 budget reductions
						Cost Saving Target in FY2022/23	1,000,000	



STAFF REPORT

June 08, 2022
File Number 0430-30

SUBJECT

FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM AND FISCAL YEAR 2022/23 CAPITAL IMPROVEMENT PROGRAM BUDGET STATUS AND ADOPTION OF THE 2023 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM

DEPARTMENT

Finance Department and Engineering Services Department

RECOMMENDATION

Request the City Council adopt Resolution No. 2022-78, approving Fiscal Years 2022/23 – 2026/2027 Five-Year Capital Improvement Program and the Fiscal Year 2022/23 Capital Improvement Program Budget; and adopt Resolution No. 2022-77, approving the Regional Transportation Improvement Program for Fiscal Years 2023 through 2027.

Staff Recommendation: Approval (Finance: Christina Holmes, Director of Finance)

Presenter: Edrilyn D. Cruz, Accountant

FISCAL ANALYSIS

The Capital Improvement Program (“CIP”) and Budget is a five-year planning tool that is developed and updated annually. The program allows identification of dependable funding resources for Fiscal Year (FY) 2022/23 and the corresponding uses of those funds. To view the complete document please visit: <https://www.escondido.org/capital-improvement-program>.

PREVIOUS ACTION

The preliminary Five-Year CIP and FY2022/23 CIP Budget update was taken to the City Council on May 11, 2022.

BACKGROUND

The Five-Year Capital Improvement Program summarizes anticipated resources and estimated uses for major infrastructure, capital construction, improvements, maintenance projects, and other non-capital type projects.



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The proposed budget estimates sources of \$106 million that are available to fund capital improvements and other maintenance and capital outlay expenditures. The current year budget requests anticipate uses of \$106 million in appropriated expenditures and transfers.

Upon completion of a project, any remaining balance is returned to the appropriate fund's reserves and becomes available to fund future projects. In addition, any excess revenues over budgeted expenditures are added to reserves. This program includes \$319,189 in reserves available for future projects. The majority of the reserves are restricted funding and only to be used for specific purposes.

The following table summarizes the major categories of funding (Sources and Uses) contained in FY 2022/23.

<u>SOURCES</u>		<u>USES</u>	
Available Fund Balances	\$ 5,787,290	General City	\$25,000
Developer Fees	11,910,000	Library	250,000
Gas Tax	4,431,300	Parks and Recreation	6,943,970
Interest	214,160	Public Art	385,000
Loan Repayments	112,810	Public Works	3,211,130
Road Maint & Rehab Account	3,457,700	Streets	18,005,970
Transfer In	25,000	Wastewater Utilities	8,645,040
TransNet	5,257,000	Water Utilities	67,007,900
Utilities-Charges for Services	10,505,590	Subtotal Uses 2022/23	<u>\$104,474,010</u>
WIFIA Loan	65,147,350	Transfer to General Fund (Streets)	2,055,000
TOTAL SOURCES FY 2022/23	<u>\$106,848,200</u>	Reserves Available for Future Projects	319,189
		TOTAL USES FY 2022/23	<u>\$106,848,200</u>

A majority of the proposed capital project costs, 64% or \$67 million this year, relate to water utilities projects. The Lake Wohlford Dam project will require funding from a low interest loan from the Water Infrastructure Finance and Innovation Act ("WIFIA") for \$65 million to accommodate these budgeted amounts. The remaining \$1.8 million is funding for the Alley Utilities Replacement Project, Water Pipeline Replacement Project, and Water Treatment Plant Major Maintenance Projects.



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FIVE-YEAR STREET CIP PLANNING PROCESS

Each year the City of Escondido (“City”) updates the Five-Year Street Capital Improvement Program. Based on the City Council’s direction, funds have been programmed toward the Annual Street Resurfacing Program and the extension of Citracado Parkway from Harmony Grove Village Parkway to Andreasen. Additional funding has been added to the Felicita Avenue/Juniper Elementary Safe Routes to School project. Future year CIP funding is recommended to be programmed toward updating the Specific Alignment Plan for the widening of Lincoln Parkway between Garrick Road and Fig Street, a Comprehensive Active Transportation Strategy, and the Bear Valley Parkway Widening project at Sunset Road/Ranchito.

ANNUAL OPERATING AND MAINTENANCE PROGRAMS

The Five-Year Street Capital Improvement Program budgets funding for the City’s Annual Pavement Maintenance and Rehabilitation project at \$6.1 million in FY 2022/23, which is a 2.5% increase from the prior year. Funding is also programmed towards storm drain repair and improvement in order to address the highest priority corrugated metal pipelines, traffic infrastructure, traffic signals and synchronization, street tree maintenance, and the Transportation and Community Safety Commission.

TRANSNET PROGRAM OF PROJECTS

The following projects are being programmed with TransNet funds for Fiscal Years 2023 through 2027:

- ESC-24, Centre City/Hwy 78-Mission
- ESC-04, Citracado Pkwy Extension
- ESC-51, Comprehensive Active Transportation Strategy
- ESC-08, Felicita Avenue/Juniper Street (Safe Routes to School)
- ESC-50, Lincoln Parkway Widening
- ESC-37, Pavement Maintenance
- ESC-38, Pavement Rehabilitation
- ESC-39, Traffic Signals



CITY of ESCONDIDO

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TransNet funding for these projects constitutes the City's TransNet Local Street Improvement Program of Projects for Fiscal Years 2023 through 2027. Exhibit A of Resolution No. 2022-77 shows the 2023 Regional Transportation Improvement Plan, and has been input into ProjectTrak, SANDAG's automated system for programming of regional highway and street funds, by City staff. This Program of Projects in the ProjectTrak system will align with the City's CIP Budget

ENVIRONMENTAL REVIEW:

The instant action is a request for the City Council to approve the CIP Budget, which is not a commitment of funds to any specific project but rather a general budgeting and fiscal planning tool. Similarly, the General Plan conformance report does not commit funding to any specific project and has been presented to the Planning Commission and the City Council pursuant to Government Code section 65401. All identified projects are subject to further environmental review and thus at this point are merely speculative. Staff has reviewed the list of identified projects and has determined that a number of projects will likely involve the need for preparation of environmental documentation in accordance with the California Environmental Quality Act ("CEQA"). Environmental review will occur and appropriate environmental documents pursuant to CEQA and/or the National Environmental Policy Act ("NEPA") may be prepared after a specific project scope is defined but prior to the City's approval of the project itself, including review and approval of any related construction contracts or entitlements.

For these reasons, the instant action is not a project pursuant to CEQA Guidelines section 15378, which excludes from the definition of "project" "[t]he creation of government funding mechanisms or other government fiscal activities which do not involve any commitment to any specific project which may result in a potentially significant impact on the environment." (CEQA Guidelines section 15378(b)(4).)

RESOLUTIONS

1. Resolution No. 2021-77
2. Resolution No. 2021-77 - Exhibit "A"
3. Resolution No. 2021-78

RESOLUTION NO. 2022-77

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ESCONDIDO, CALIFORNIA, AUTHORIZING THE ADOPTION
OF THE TRANSNET LOCAL STREET IMPROVEMENT
PROGRAM OF PROJECTS FOR FISCAL YEARS 2023
THROUGH 2027

WHEREAS, on November 4, 2004, the voters of San Diego County approved the San Diego Transportation Improvement Program Ordinance and Expenditure Plan ("TransNet Extension Ordinance"); which has been amended from time to time in accordance with the applicable amendment requirements; and

WHEREAS, the TransNet Extension Ordinance provides that the San Diego Association of Governments ("SANDAG"), acting as the Regional Transportation Commission, shall approve on a biennial basis a multi-year program of projects submitted by local jurisdictions identifying those transportation projects eligible to use transportation sales tax (TransNet) funds; and

WHEREAS, the City of Escondido ("City") was provided with an estimate of annual TransNet local street improvement revenues for fiscal years 2023 through 2027; and

WHEREAS, the City has held a noticed public hearing with an agenda item that clearly identified the proposed list of projects prior to approval of the projects by its authorized legislative body in accordance with Section 5(A) of the *TransNet* Extension Ordinance and Rule 7 of SANDAG Board Policy No. 31.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.

2. That the City Council adopts the TransNet Local Street Improvement Program of Projects for Fiscal Years 2023 through 2027 as shown in Table 1, which is attached as Exhibit “A” to this Resolution and is incorporated by this reference.

3. That pursuant to Section 2(C)(1) of the TransNet Extension Ordinance, the City certifies that no more than 30 percent of its cumulative revenues shall be spent on local street and road maintenance-related projects.

4. That pursuant to Section 4(E)(3) of the TransNet Extension Ordinance, the City certifies that all new or changed projects, or major reconstruction projects included in the Amendment and funded by *TransNet* revenues shall accommodate travel by pedestrians and bicyclists, and that any exception to this requirement permitted under the Ordinance and proposed shall be clearly noticed as part of the City of Escondido’s public hearing process.

5. That pursuant to Section 8 of the TransNet Extension Ordinance, the City certifies that the required minimum annual level of local discretionary funds to be expended for street and road purposes will be met throughout the five-year period consistent with the most recent Maintenance of Effort Requirements adopted by SANDAG.

6. That pursuant to Section 9A of the TransNet Extension Ordinance, the City certifies that it will exact \$2,688.21 plus all applicable annual increases, from the private sector for each newly constructed residential housing unit in that jurisdiction (unless exempted under the TransNet Extension Ordinance) and shall contribute such exactions to the Regional Transportation Congestion Improvement Program (“RTCIP”).

7. That pursuant to Section 13 of the TransNet Extension Ordinance, the City certifies that it has established a separate Transportation Improvement Account for TransNet revenues with interest

earned to be expended only for those purposes for which the funds were allocated.

8. That pursuant to Section 18 of the TransNet Extension Ordinance, the City certifies that each project of \$250,000 or more will be clearly designated during construction with TransNet project funding identification signs.

9. That the City does hereby certify that all other applicable provisions of the *TransNet* Extension Ordinance and SANDAG Board Policy No. 31 have been met.

10. That the City agrees to indemnify, hold harmless, and defend SANDAG, the San Diego County Regional Transportation Commission, and all officers and employees thereof against all causes of action or claims related to City's TransNet funded projects.

Table 1
2023 Regional Transportation Improvement Program
San Diego Region (in \$000s)

Escondido, City of

MPO ID: ESC04								ADOPTION: 23-00			
Project Title:		Citracado Parkway II						RTP REF: A-61: C-49 (2021)			
Project Description:		Citracado Parkway from West Valley to Andreason (.5 miles) - widen from 2 to 4 lanes with raised medians, construct bridge over Escondido Creek						RAS (T2-2) TransNet - LSI: CR			
Change Notes:											
Capacity Status: CI		Exempt Category: Non-Exempt									
Est Total Cost: \$46,994		Open to Traffic: Jun 2024									
	TOTAL	PRIOR	22/23	23/24	24/25	25/26	26/27	FUTURE	PE	RW	CON
TransNet - L	\$581	\$581								\$581	
TransNet - LSI	\$1,167	\$1,167									\$1,167
TransNet - LSI (Cash)	\$988	\$988									\$988
TransNet - LSI Carry Over	\$5,349	\$615	\$4,734								\$5,349
HUD	\$908	\$908							\$908		
SB1 - LPP Comp	\$12,500		\$12,500								\$12,500
Local Funds	\$23,518	\$20,817	\$2,300	\$100	\$100	\$100	\$100		\$5,608	\$1,000	\$16,910
Local RTCIP	\$1,983	\$1,983									\$1,983
TOTAL	\$46,994	\$27,059	\$19,534	\$100	\$100	\$100	\$100		\$6,516	\$1,581	\$38,897

MPO ID: ESC08			ADOPTION: 23-00								
Project Title:	Felicita Ave/Juniper Street							RTP REF: A-27; B-34			
Project Description:	Juniper Street between Chestnut Street and Vermont Avenue; Felicita Avenue between Juniper Street and Escondido Boulevard - The first phase of this project widens Juniper Street between Felicita Avenue and Chestnut Street with Active Transportation Program grant (Juniper Safe Routes to School Project) and Transnet funding. This phase is expected to be constructed during FY21/22. The second phase of the project will widen Felicita Avenue from Escondido Boulevard to Juniper Street. Construction to include new pavement, curbs and gutters, sidewalks, and traffic signal modifications.. Toll Credits will be used to match federal funds for the CON phase							RAS (T2-3) <i>TransNet</i> - LSI: CR			
Change Notes:											
Capacity Status: CI			Exempt Category: Non-Exempt								
Est Total Cost: \$6,436			Open to Traffic: Phase 1: Dec 2022			Phase 2: Jun 2030					
	TOTAL	PRIOR	22/23	23/24	24/25	25/26	26/27	FUTURE	PE	RW	CON
<i>TransNet</i> - LSI	\$2,212	\$162	\$50			\$600	\$1,400				\$2,212
<i>TransNet</i> - LSI Carry Over	\$538		\$538								\$538
ATP - R	\$1,336	\$1,336							\$179		\$1,157
Local Funds	\$2,350				\$450	\$500	\$1,400		\$250	\$250	\$1,850
TOTAL	\$6,436	\$1,498	\$588		\$450	\$1,100	\$2,800		\$429	\$250	\$5,757

** Include SANDAG in progress and pending projects - these projects are subject to change when accepted by SANDAG

Table 1
2023 Regional Transportation Improvement Program
San Diego Region (in \$000s)

Escondido, City of

MPO ID: ESC37								ADOPTION: 23-00			
Project Title:	Pavement Maintenance							TransNet - LSI: Maint			
Project Description:	A majority of residential streets will be treated in the maintenance zone of focus, and a number of streets classified as Collector and above will be treated throughout the city. The city's maintenance zones can be identified in the uploaded Maintenance Zone Map; Maintenance Zone W (71 lane miles) is underway, and Zone NW (approx. 80 lane miles) will be the next zone of focus. - This is an annual project that includes maintenance (crackseal, chipseal, slurry, sidewalk repairs) of various street elements citywide.										
Change Notes:											
Capacity Status: NCI		Exempt Category: Safety - Pavement resurfacing and/or rehabilitation									
Est Total Cost: \$26,680											
	TOTAL	PRIOR	22/23	23/24	24/25	25/26	26/27	FUTURE	PE	RW	CON
TransNet - LSI	\$7,457		\$1,397	\$1,449	\$1,491	\$1,537	\$1,583				\$7,457
TransNet - LSI (Cash)	\$1		\$1								\$1
TransNet - LSI Carry Over	\$1,028		\$1,028								\$1,028
Local Funds	\$18,194		\$3,780	\$3,551	\$3,586	\$3,621	\$3,656				\$18,194
TOTAL	\$26,680		\$6,206	\$5,000	\$5,077	\$5,158	\$5,239				\$26,680

MPO ID: ESC38		ADOPTION: 23-00									
Project Title:	Pavement Rehabilitation/Reconstruction								TransNet - LSI: CR		
Project Description:	A majority of residential streets will be treated in the maintenance zone of focus, and a number of streets classified as Collector and above will be treated throughout the city. The city's maintenance zones can be identified in the uploaded Maintenance Zone Map; Maintenance Zone W (71 lane miles) is underway, and Zone NW (approx. 80 lane miles) will be the next zone of focus. - Annual project to rehabilitate existing pavement greater than 1" in depth within the city's 8 maintenance zones. Each year the project rotates to a new zone, and identified roads in poor condition are treated.										
Change Notes:											
Capacity Status: NCI		Exempt Category: Safety - Pavement resurfacing and/or rehabilitation									
Est Total Cost: \$8,987											
	TOTAL	PRIOR	22/23	23/24	24/25	25/26	26/27	FUTURE	PE	RW	CON
TransNet - LSI	\$6,132			\$1,331	\$1,430	\$1,678	\$1,693				\$6,132
TransNet - LSI (Cash)	\$3		\$3								\$3
TransNet - LSI Carry Over	\$2,852		\$2,852								\$2,852
TOTAL	\$8,987		\$2,855	\$1,331	\$1,430	\$1,678	\$1,693				\$8,987

** Include SANDAG in progress and pending projects - these projects are subject to change when accepted by SANDAG

Table 1
2023 Regional Transportation Improvement Program
San Diego Region (in \$000s)

Escondido, City of

MPO ID: ESC39									ADOPTION: 23-00		
Project Title:	Traffic Signals								TransNet - LSI: CR		
Project Description:	Various Locations - Construction of new signals and modification of existing signals citywide; signals will be constructed in accordance with the adopted traffic signal priority list and local roadway safety plan. With these funds a new signal is anticipated at Center City/Brotherton, and traffic signal modifications at Rock Springs/Mission Ave., Metcalf/Mission, and Mary Lane/Bear Valley Pkwy.										
Change Notes:											
	Capacity Status: NCI		Exempt Category: All Projects - Intersection signalization projects at individual intersections								
Est Total Cost: \$5,157											
	TOTAL	PRIOR	22/23	23/24	24/25	25/26	26/27	FUTURE	PE	RW	CON
TransNet - LSI	\$2,400		\$1,100	\$650	\$650						\$2,400
TransNet - LSI Carry Over	\$1,245		\$1,245								\$1,245
Local Funds	\$1,512		\$1,162	\$350							\$1,512
TOTAL	\$5,157		\$3,507	\$1,000	\$650						\$5,157

MPO ID: ESC42								ADOPTION: 23-00			
Project Title:		Streetlight Retrofit									
Project Description:		Locations of streetlights retrofitted will be throughout the City of Escondido - This project will retrofit existing street lights throughout the city with new, LED lighting. The number of streetlights retrofitted will be dependent upon pricing of each fixture.									
Change Notes:											
		Capacity Status: NCI		Exempt Category: Safety - Lighting improvements							
Est Total Cost: \$2,122											
	TOTAL	PRIOR	22/23	23/24	24/25	25/26	26/27	FUTURE	PE	RW	CON
Local Funds	\$2,122	\$1,222	\$300	\$300	\$300						\$2,122
TOTAL	\$2,122	\$1,222	\$300	\$300	\$300						\$2,122

MPO ID: ESC46								ADOPTION: 23-00			
Project Title:		Escondido Creek Trail Bike Path Improvements (part of Lump Sum V14)						TransNet - LSI: CR			
Project Description:		Escondido Creek Bike Trail from Juniper Street to Citrus Avenue (2.5 miles) - This project closes gaps on approximately 2.5 miles of the Escondido creek trail bike path by adding lighting, ped signals, crosswalks, ramps and signage to 7 intersections. The project's construction limits are the Escondido creek trail bike path between Juniper Street and Citrus Avenue.. Toll Credits will be used to match federal funds for the CON phase									
Change Notes:											
		Capacity Status: NCI		Exempt Category: Air Quality - Bicycle and pedestrian facilities							
Est Total Cost: \$1,882											
	TOTAL	PRIOR	22/23	23/24	24/25	25/26	26/27	FUTURE	PE	RW	CON
TransNet - LSI	\$250		\$250								\$250
ATP - R	\$1,632	\$1,632							\$290		\$1,342
TOTAL	\$1,882	\$1,632	\$250						\$290		\$1,592

** Include SANDAG in progress and pending projects - these projects are subject to change when accepted by SANDAG

Table 1
2023 Regional Transportation Improvement Program
San Diego Region (in \$000s)

Escondido, City of

MPO ID: ESC48								ADOPTION: 23-00			
Project Title:	Grand Avenue Vision Complete Streets Improvement Project (part of Lump Sum V10)							SANDAG ID: 1224060 <i>TransNet</i> - LSI: CR			
Project Description:	Grand Avenue from Escondido to Juniper (.37 miles) - The project creates a pedestrian-friendly, aesthetically appealing streetscape in the heart of Escondido's historic Town Center to enhance the vibrancy of downtown. Lane reduction on Grand Ave provides the opportunity to widen sidewalks to expand outdoor dining; install curb bulbouts to reduce pedestrian crossing distances and calm traffic; add diagonal parking and enhance pedestrian-scale lighting. Phase II will install a traffic circle at Broadway and Grand Ave.										
Change Notes:											
		Capacity Status: NCI		Exempt Category: Air Quality - Bicycle and pedestrian facilities							
Est Total Cost: \$7,693											
	TOTAL	PRIOR	22/23	23/24	24/25	25/26	26/27	FUTURE	PE	RW	CON
<i>TransNet</i> - LSI	\$185	\$185							\$185		
<i>TransNet</i> - LSI Carry Over	\$1,065	\$1,065									\$1,065
<i>TransNet</i> - SGIP	\$1,443	\$864	\$579						\$103		\$1,340
Local Funds	\$5,000		\$5,000						\$300		\$4,700
TOTAL	\$7,693	\$2,114	\$5,579						\$588		\$7,105

MPO ID: ESC49			ADOPTION: 23-00								
Project Title:	Quince & Tulip Pedestrian Signals (part of Lump Sum V14)							TransNet - LSI: CR			
Project Description:	Point location at W. Valley Parkway - Installation of pedestrian signals along the Escondido Creek Bike Path at Quince and Tulip										
Change Notes:											
Capacity Status: NCI			Exempt Category: Air Quality - Bicycle and pedestrian facilities								
Est Total Cost: \$827											
	TOTAL	PRIOR	22/23	23/24	24/25	25/26	26/27	FUTURE	PE	RW	CON
TransNet - LSI	\$5	\$5									\$5
TransNet - LSI Carry Over	\$75	\$70	\$5								\$75
ATP - R	\$747	\$747									\$747
TOTAL	\$827	\$822	\$5								\$827

MPO ID: ESC50							ADOPTION: 23-00				
Project Title:	Lincoln Parkway Median Improvements							RAS (T2-3)			
Project Description:	Lincoln Parkway/Avenue from Garrick Way to Fig Street (.21 miles) - This non-capacity increasing project follows the adopted Specific Alignment Plan for the widening of Lincoln Parkway/Avenue between Garrick Way to Fig Street to constructs medians and bike lanes.							TransNet - LSI: CR			
Change Notes:											
Capacity Status: NCI			Exempt Category: Safety - Adding medians								
Est Total Cost: \$6,761											
	TOTAL	PRIOR	22/23	23/24	24/25	25/26	26/27	FUTURE	PE	RW	CON
TransNet - LSI	\$707					\$707					\$707
Local Funds	\$6,054		\$750	\$672	\$1,128	\$2,244	\$1,260		\$750		\$5,304
TOTAL	\$6,761		\$750	\$672	\$1,128	\$2,951	\$1,260		\$750		\$6,011

** Include SANDAG in progress and pending projects - these projects are subject to change when accepted by SANDAG

Table 1
2023 Regional Transportation Improvement Program
San Diego Region (in \$000s)

Escondido, City of

MPO ID: ESC51								ADOPTION: 23-00			
Project Title:	Comprehensive Active Transportation Strategy										
Project Description:	A Comprehensive Active Transportation Strategy (CATS) evaluates current infrastructure and demand to develop a well-connected active transportation network. The CATS will evaluate trail, bike lane and sidewalk connectivity to ensure that limited resources are used to improve the highest priority facilities. The CATS also provides support for future grant applications and is identified as an activity in the Climate Action Plan.										
Change Notes:											
Capacity Status:		NCI		Exempt Category: Air Quality - Bicycle and pedestrian facilities							
Est Total Cost: \$2,350											
	TOTAL	PRIOR	22/23	23/24	24/25	25/26	26/27	FUTURE	PE	RW	CON
TransNet - LSI	\$1,850			\$250	\$400	\$600	\$600				\$1,850
TransNet - LSI Carry Over	\$500		\$500						\$250		\$250
TOTAL	\$2,350		\$500	\$250	\$400	\$600	\$600		\$250		\$2,100

MPO ID: ESC52								ADOPTION: 23-00			
Project Title:	Bear Valley Parkway at Sunset							RAS (T2-3)			
Project Description:	Bear Valley Parkway from Encino Drive to Sunset (.5 miles) - Widening of Bear Valley Parkway from the southerly limit of the Wohlford Residential project to Sunset/Ranchito.										
Change Notes:											
Capacity Status:		NCI		Exempt Category: Other - Engineering studies							
Est Total Cost: \$3,682											
	TOTAL	PRIOR	22/23	23/24	24/25	25/26	26/27	FUTURE	PE	RW	CON
Local Funds	\$3,682		\$575	\$1,857	\$1,250				\$2,432		\$1,250
TOTAL	\$3,682		\$575	\$1,857	\$1,250				\$2,432		\$1,250

MPO ID: ESC54								ADOPTION: 23-00			
Project Title:	Escondido General Plan Amendments and Environmental Review (part of Lump Sum V10)										
Project Description:	This project will cover the entire Escondido City limits. - The City of Escondido is completing amendments to the General Plan's Safety Elements and is creating a new Environmental Justice element. These amendments will reduce VMTs, increase environmental sustainability, and improve housing equity. REAP funds will be used for the environmental reviews required to implement these elements.										
Change Notes:											
Capacity Status:		NCI		Exempt Category: Air Quality - Bicycle and pedestrian facilities							
Est Total Cost: \$200											
	TOTAL	PRIOR	22/23	23/24	24/25	25/26	26/27	FUTURE	PE	RW	CON
TransNet - SGIP	\$175		\$175						\$175		
Local Funds	\$25		\$25						\$25		
TOTAL	\$200		\$200						\$200		

** Include SANDAG in progress and pending projects - these projects are subject to change when accepted by SANDAG

Table 1
2023 Regional Transportation Improvement Program
San Diego Region (in \$000s)

Escondido, City of

MPO ID: ESC55								ADOPTION: 23-00			
Project Title:	Midway and E. Valley Drainage Improvements							TransNet - LSI: CR			
Project Description:	E Valley Parkway; Midway Drive - Construct a new storm drain system and upsize the existing system to remove structures and roadways from the floodplain. The FEMA floodplain areas along E. Valley Parkway, between Ash and Citrus, and along Midway Drive, between Bear Valley Parkway and Lincoln Ave have been studied to determine necessary improvements. The preliminary drainage study estimates a total cost of \$34.7M. The City is seeking a grant to cover 75% or more of the costs of the project. The funds programmed are intended to serve as grant matching funds.										
Change Notes:											
Capacity Status: NCI			Exempt Category: Other - Transportation enhancement activities								
Est Total Cost: \$34,700											
	TOTAL	PRIOR	22/23	23/24	24/25	25/26	26/27	FUTURE	PE	RW	CON
TransNet - LSI	\$4,350		\$2,200	\$1,150	\$1,000				\$2,200		\$2,150
Local Funds	\$4,497		\$803	\$784	\$779	\$1,070	\$1,061		\$803		\$3,694
TOTAL	\$8,847		\$3,003	\$1,934	\$1,779	\$1,070	\$1,061		\$3,003		\$5,844

MPO ID: ESC56								ADOPTION: 23-00			
Project Title:		Escondido Creek Trail Project									
Project Description:		Improvements to approximately 4.5 miles of the existing Escondido Creek Trail (between Harmony Grove Road and Midway Drive). Work to include resurfacing, striping, landscaping, fencing, and lighting.									
Change Notes:											
		Capacity Status: NCI		Exempt Category: Air Quality - Bicycle and pedestrian facilities							
Est Total Cost: \$12,128											
	TOTAL	PRIOR	22/23	23/24	24/25	25/26	26/27	FUTURE	PE	RW	CON
TransNet - LSI	\$984		\$984								\$984
TransNet - LSI Carry Over	\$1,644		\$1,644								\$1,644
TOTAL	\$2,628		\$2,628								\$2,628

** Include SANDAG in progress and pending projects - these projects are subject to change when accepted by SANDAG

Table 1
2023 Regional Transportation Improvement Program
San Diego Region (in \$000s)

RTIP Fund Types

<i>Federal Funding</i>	
HUD	Housing and Urban Development
<i>State Funding</i>	
ATP	Active Transportation Program (Statewide and Regional)
SB1 - LPP Comp	Senate Bill 1 - Local Partnership Competitive Program
<i>Local Funding</i>	
Local Funds AC	Local Funds - Advanced Construction; mechanism to advance local funds to be reimbursed at a later fiscal year with federal/state funds
RTCIP	Regional Transportation Congestion Improvement Program
TransNet-L	Prop. A Local Transportation Sales Tax - Local Streets & Roads
TransNet-LSI	Prop. A Extension Local Transportation Sales Tax - Local System Improvements
TransNet-LSI Carry Over	TransNet - LSI funds previously programmed but not requested/paid in year of allocation
TransNet-LSI (Cash)	TransNet - LSI funds which agencies have received payment, but have not spent
TransNet-SGIP	Prop. A Extension Local Transportation Sales Tax - Regional Smart Growth Incentive Program

** Include SANDAG in progress and pending projects - these projects are subject to change when accepted by SANDAG

RESOLUTION NO. 2022-78

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
ESCONDIDO, CALIFORNIA, ADOPTING THE FIVE-YEAR
CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEARS
2022/23 – 2026/27 AND THE PROJECT BUDGETS FOR
FISCAL YEAR 2022/23

WHEREAS, the budgets for all capital projects for the period July 1, 2022, through June 30, 2023, inclusive, contained in the Fiscal Years 2022/23-2026/27 Five-Year Capital Improvement Program and Budget Document (a copy of which is on file in the Office of the City Clerk) as amended by the City Council, are adopted as the final project budgets for Fiscal Year 2022/23. Amendments to this budget may be made from time to time following review and approval by minute action of the City Council; and

WHEREAS, the Fiscal Year 2022/23 amount designated for each project and each fund in the Five-Year Capital Project Improvement Program and Budget, on file with the City Clerk, are hereby appropriated to the fund for which it is designated. Such appropriations as adjusted shall be neither increased nor decreased without approval of the City Council, except for transfers within projects may be approved by the City Manager, up to 10% per total project and a maximum of \$50,000 from contingency funds. All amounts designated in each project budget on file with the City Clerk are hereby appropriated for such uses to the fund under which they are listed, and shall be neither increased nor decreased without approval of the City Manager; and

WHEREAS, any City Council action changing the above mentioned assumptions will cause the Five-Year Capital Improvement Program and Fiscal Year 2022/23 Project Budgets to be revised and brought back to the City Council for modification; and

WHEREAS, the projects in the Five-Year Capital Improvement Program and Fiscal Year 2022/23 Project Budgets conform to and are consistent with the General Plan; and

WHEREAS, all identified projects within the Five-Year Capital Project Improvement Program and Fiscal Year 2022/23 Project Budgets are subject to further environmental review and thus at this point are merely speculative. Appropriate environmental documents pursuant to the California Environmental Quality Act and/or National Environmental Policy Act will be prepared after a specific project scope is defined but prior to the City's approval of the project itself, including prior to the City's review and approval of any related construction contracts or entitlements.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the City Council adopts the budgets for all capital projects for the period July 1, 2022, through June 30, 2023, inclusive, contained in the Fiscal Years 2022/23-2026/27 Five-Year Capital Improvement Program and Budget Document (a copy of which is on file in the Office of the City Clerk).



CITY of ESCONDIDO

FUTURE AGENDA

6/15/2022
(Deputy Mayor Inscoe Absent)

PRESENTATION: 2022 San Diego County Fair

CONSENT CALENDAR - (C. HOLMES) - ISSUANCE OF THE COMMUNITY FACILITIES DISTRICT NO. 2020-2 (THE VILLAGES) SPECIAL TAX BONDS - It is requested that the City Council, acting as the legislative body of Community Facilities District No. 2020-02 of the City of Escondido (The Villages) (the "District"), adopt Resolution No. 2022-XX (the "Resolution") to authorize the issuance and sale of Special Tax Bonds, Series 2022 (the "Bonds") and approve certain documents and the taking of certain other actions in connection therewith.

CONSENT CALENDAR - (J. PROCOPIO) - NOTICE OF COMPLETION FOR THE 2021 STREET REHABILITATION AND MAINTENANCE PROJECT – PHASE 2

CONSENT CALENDAR - (J. PROCOPIO) - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE, ON BEHALF OF THE CITY, AMENDMENTS TO THE CONSULTING AGREEMENTS WITH AECOM AND TYLIN FOR THE CONSTRUCTION OF THE CITRACADO EXTENSION PROJECT

CONSENT CALENDAR - (A. FINESTONE) - AUTHORIZATION TO PROCESS AN AMENDMENT TO THE GENERAL PLAN LAND USE AND COMMUNITY FORM CHAPTER RELATED TO SINGLE-ROOM OCCUPANCY (SRO) USES

PUBLIC HEARING - (H. NELSON) - ADOPTION AND APPROVAL OF THE CITY'S ANNUAL ACTION PLAN FOR FISCAL YEAR ("FY") 2022-2023 FOR THE FOLLOWING HOUSING AND URBAN DEVELOPMENT ("HUD") FUNDING PROGRAMS: COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG"), EMERGENCY SOLUTIONS GRANT ("ESG"), AND HOME INVESTMENT PARTNERSHIPS PROGRAM ("HOME")

PUBLIC HEARING - (C. MCKINNEY) - REPORT ON DRINKING WATER PUBLIC HEALTH GOALS - Request the City Council receive and file the Drinking Water Public Health Goals Report, and respond to public comments on the Report.

PUBLIC HEARING - (H. NELSON) - SHORT-FORM RENT INCREASE APPLICATION FOR WESTWINDS MOBILEHOME PARK (FILE NO. 0697-20-10302).

CURRENT BUSINESS - (Z. BECK) - GENERAL MUNICIPAL ELECTION – NOVEMBER 8, 2022 - Request the City Council adopt resolutions calling for and holding a General Municipal Election for the Office of Mayor, City Council District 1 and City Council District 2 and requesting consolidation with the November 8, 2022, Statewide General Election.

6/22/2022

CONSENT CALENDAR - (J. AXELROD) - PUBLIC SERVICE AGREEMENT FOR SENIOR NUTRITION PROGRAM - Request the City Council adopt Resolution 2022-80 authorizing the Mayor to execute a Public Service Agreement ("PSA")

CONSENT CALENDAR - (J. AXELROD) - BID AWARD FOR SENIOR TRANSPORTATION PROGRAM - Request the City Council adopt Resolution 2022-79 authorizing the Mayor to execute a Public Services Agreement ("PSA") with the lowest responsive bidder for the Senior Transportation Program

PUBLIC HEARING - (C. HOLMES) - ADOPTION OF THE FISCAL YEAR 2022/23 OPERATING BUDGET (CONTINUED) - Request the City Council adopt Resolution No. 2022-xx approving the Fiscal Year 2022/23 Annual Operating Budget. It is also requested that City Council adopt Resolution 2022-xx approving the Appropriations Limit (Gann Limit) for Fiscal Year 2022/23.

PUBLIC HEARING - (C. HOLMES) - FIVE-YEAR CAPITAL IMPROVEMENT PROGRAM AND PROJECT BUDGETS FOR FY 2022/23 (CONTINUED) - Request the City Council approve Resolution 2022-xx adopting the FYs 2022/23-2026/27 Five Year Capital Improvement Program and FY 2022/23 Project Budgets; and Resolution No. 2022-xx adopting the Regional Transportation Improvement Program for FYs 2022/23-2026/27.

CURRENT BUSINESS - (C. HOLMES) - APPROVAL TO COMMENCE JUDICIAL VALIDATION PROCEEDINGS FOR PENSION OBLIGATION BONDS - Request the City Council Approve the commencement of judicial validation proceedings in order to obtain authority to issue Pension Obligation Bonds in the future