



CITY of ESCONDIDO

COUNCIL MEETING AGENDA

WEDNESDAY, JANUARY 31, 2024

4:00 PM - Closed Session (Parkview Conference Room)

5:00 PM - Regular Session

Escondido City Council Chambers, 201 North Broadway, Escondido, CA 92025

WELCOME TO YOUR CITY COUNCIL MEETING

We welcome your interest and involvement in the legislative process of Escondido. This agenda includes information about topics coming before the City Council and the action recommended by City staff.

MAYOR

Dane White

DEPUTY MAYOR

Christian Garcia (District 3)

COUNCILMEMBERS

Consuelo Martinez (District 1)

Joe Garcia (District 2)

Michael Morasco (District 4)

CITY MANAGER

Sean McGlynn

CITY ATTORNEY

Michael McGuinness

CITY CLERK

Zack Beck

HOW TO WATCH

The City of Escondido provides three ways to watch a City Council meeting:

In Person



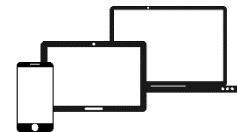
201 N. Broadway

On TV



Cox Cable Channel 19 and U-verse Channel 99

Online



www.escondido.org



CITY of ESCONDIDO

COUNCIL MEETING AGENDA

WEDNESDAY, JANUARY 31, 2024

HOW TO PARTICIPATE

The City of Escondido provides two ways to communicate with the City Council during a meeting:

In Person



Fill out Speaker Slip and Submit to City Clerk

In Writing



<https://escondido-ca.municodemeetings.com>

ASSISTANCE PROVIDED

If you need special assistance to participate in this meeting, please contact our ADA Coordinator at 760-839-4869. Notification 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility. Listening devices are available for the hearing impaired – please see the City Clerk.





CITY of ESCONDIDO

COUNCIL MEETING AGENDA

WEDNESDAY, JANUARY 31, 2024

CLOSED SESSION

4:00 PM

CALL TO ORDER

1. Roll Call: C. Garcia, J. Garcia, Martinez, Morasco, White

ORAL COMMUNICATIONS

In addition to speaking during particular agenda items, the public may address the Council on any item which is not on the agenda provided the item is within the subject matter jurisdiction of the City Council. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. Speakers are limited to only one opportunity to address the Council under Oral Communications.

CLOSED SESSION

I. CONFERENCE WITH LABOR NEGOTIATORS (Government Code § 54957.6)

- a. Agency Representative: Sean McGlynn, City Manager, or designee
Employee Organization: Escondido Police Officers' Association Sworn Personnel Bargaining Unit
- b. Agency Representative: Sean McGlynn, City Manager, or designee
Employee Organization: Escondido Police Officers' Association Non-Sworn Personnel Bargaining Unit
- c. Agency Representative: Sean McGlynn, City Manager, or designee
Employee Organization: Escondido Firefighters' Association Safety Personnel and Non-safety Personnel Bargaining Unit
- d. Agency Representative: Sean McGlynn, City Manager, or designee
Employee Organization: Escondido City Employees' Association Supervisory Bargaining Unit
- e. Agency Representative: Sean McGlynn, City Manager, or designee
Employee Organization: Maintenance and Operations Bargaining Unit and Administrative / Clerical / Engineering Bargaining Unit, Teamsters Local 911
- f. Agency Representative: Sean McGlynn, City Manager, or designee
Employee Organization: Police Management Association Bargaining Unit



CITY *of* ESCONDIDO

COUNCIL MEETING AGENDA

WEDNESDAY, JANUARY 31, 2024

- II. **CONFERENCE WITH CHIEF OF POLICE ON SECURITY THREATS TO PUBLIC SERVICES, FACILITIES AND PERSONNEL (Government Code § 54957(a))**
 - a. Consultation with: Chief of Police for the Escondido Police Department, and Escondido City Manager and City Attorney, to discuss matters related to security threats to City facilities, services and employees

ADJOURNMENT



CITY *of* ESCONDIDO

COUNCIL MEETING AGENDA

WEDNESDAY, JANUARY 31, 2024

REGULAR SESSION

5:00 PM Regular Session

MOMENT OF REFLECTION

City Council agendas allow an opportunity for a moment of silence and reflection at the beginning of the evening meeting. The City does not participate in the selection of speakers for this portion of the agenda, and does not endorse or sanction any remarks made by individuals during this time. If you wish to be recognized during this portion of the agenda, please notify the City Clerk in advance.

FLAG SALUTE

The City Council conducts the Pledge of Allegiance at the beginning of every City Council meeting.

CALL TO ORDER

Roll Call: C. Garcia, J. Garcia, Martinez, Morasco, White

CLOSED SESSION REPORT

ORAL COMMUNICATIONS

In addition to speaking during particular agenda items, the public may address the Council on any item which is not on the agenda provided the item is within the subject matter jurisdiction of the City Council. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. Speakers are limited to only one opportunity to address the Council under Oral Communications.

CONSENT CALENDAR

Items on the Consent Calendar are not discussed individually and are approved in a single motion. However, Council members always have the option to have an item considered separately, either on their own request or at the request of staff or a member of the public.

1. AFFIDAVITS OF PUBLICATION, MAILING, AND POSTING (COUNCIL/RRB) -



CITY of ESCONDIDO

COUNCIL MEETING AGENDA

WEDNESDAY, JANUARY 31, 2024

2. APPROVAL OF WARRANT REGISTER (COUNCIL)

Request approval for City Council and Housing Successor Agency warrant numbers:

- 380455 – 380671 dated January 17, 2024

Staff Recommendation: Approval (Finance Department: Christina Holmes)

3. APPROVAL OF MINUTES: None

4. WAIVER OF READING OF ORDINANCES AND RESOLUTIONS

5. NOTICE OF COMPLETION FOR THE MEMBRANE FILTRATION REVERSE OSMOSIS FACILITY PROJECT

Request the City Council adopt Resolution No. 2024-10, authorizing the Interim Director of Utilities to file a Notice of Completion for the Membrane Filtration Reverse Osmosis (“MFRO”) Facility Project.

Staff Recommendation: Approval (Utilities Department: Angela Morrow, Interim Director of Utilities)

Presenter: Angela Morrow, Interim Director of Utilities

- a) Resolution No. 2024-10

CURRENT BUSINESS

6. FISCAL SUSTAINABILITY, CAPITAL PROJECTS, AND AMERICAN RESCUE PLAN ACT (ARPA) RECOMMENDATIONS

Request the City Council approve the recommended approach for expending American Rescue Plan Act and Park Development funds and approve the associated Budget Adjustment Request.

Staff Recommendation: Approval (City Manager's Office: Christopher McKinney, Deputy City Manager/Interim Director of Development Services, and Joanna Axelrod, Deputy City Manager)

Presenters: Christopher McKinney, Deputy City Manager/Interim Director of Development Services, and Joanna Axelrod, Deputy City Manager

7. SAN DIEGO COUNTY WATER AUTHORITY BOARD OF DIRECTORS APPOINTMENT

Request the City Council conduct a makeup interview and approve Resolution No. 2024-13R appointing a representative to the San Diego County Water Authority Board of Directors.

Staff Recommendation: None (City Clerk's Office: Zack Beck, City Clerk)

Presenter: Zack Beck, City Clerk

- a) Resolution No. 2024-13R



CITY of ESCONDIDO

COUNCIL MEETING AGENDA

WEDNESDAY, JANUARY 31, 2024

FUTURE AGENDA

8. FUTURE AGENDA

The purpose of this item is to identify issues presently known to staff or which members of the City Council wish to place on an upcoming City Council agenda. Council comment on these future agenda items is limited by California Government Code Section 54954.2 to clarifying questions, brief announcements, or requests for factual information in connection with an item when it is discussed.

Staff Recommendation: None (City Clerk's Office: Zack Beck)

COUNCILMEMBERS SUBCOMMITTEE REPORTS AND OTHER REPORTS

CITY MANAGER'S WEEKLY ACTIVITY REPORT

The most current information from the City Manager regarding Economic Development, Capital Improvement Projects, Public Safety, and Community Development. This report is also available on the City's website, www.escondido.org.

ORAL COMMUNICATIONS

In addition to speaking during particular agenda items, the public may address the Council on any item which is not on the agenda provided the item is within the subject matter jurisdiction of the City Council. State law prohibits the Council from discussing or taking action on such items, but the matter may be referred to the City Manager/staff or scheduled on a subsequent agenda. Speakers are limited to only one opportunity to address the Council under Oral Communications.

ADJOURNMENT

UPCOMING MEETING SCHEDULE

Wednesday, February 7, 2024	4:00 & 5:00 PM	Closed Session, Regular Meeting, <i>Council Chambers</i>
Wednesday, February 21, 2024	4:00 & 5:00 PM	Closed Session, Regular Meeting, <i>Council Chambers</i>

SUCCESSOR AGENCY

Members of the Escondido City Council also sit as the Successor Agency to the Community Development Commission, Escondido Joint Powers Financing Authority, and the Mobilehome Rent Review Board.



A F F I D A V I T S

O F

I T E M

P O S T I N G – N O N E



STAFF REPORT

January 31, 2024
File Number 0400-40

SUBJECT

APPROVAL OF WARRANT REGISTER (COUNCIL)

DEPARTMENT

Finance

RECOMMENDATION

Request approval for City Council and Housing Successor Agency warrant numbers:

380455 – 380671 dated January 17, 2024

Staff Recommendation: Approval (Finance Department: Christina Holmes)

FISCAL ANALYSIS

The total amount of the warrants for the following periods are as follows:

January 11, 2024 – January 17, 2024 is \$3,035,608.52

BACKGROUND

The Escondido Municipal Code Section 10-49 states that warrants or checks may be issued and paid prior to audit by the City Council, provided the warrants or checks are certified and approved by the Director of Finance as conforming to the current budget. These warrants or checks must then be ratified and approved by the City Council at the next regular Council meeting.



Consent Item No. 3

January 31, 2024

APPROVAL
OF
MINUTES



STAFF REPORT

ITEM NO. 4

SUBJECT

WAIVER OF READING OF ORDINANCES AND RESOLUTIONS –

ANALYSIS

The City Council/RRB has adopted a policy that is sufficient to read the title of ordinances at the time of introduction and adoption, and that reading of the full text of ordinances and the full text and title of resolutions may be waived.

Approval of this consent calendar item allows the City Council/RRB to waive the reading of the full text and title of all resolutions agendized in the Consent Calendar, as well as the full text of all ordinances agendized in either the Introduction and Adoption of Ordinances or General Items sections. **This particular consent calendar item requires unanimous approval of the City Council/RRB.**

Upon approval of this item as part of the Consent Calendar, all resolutions included in the motion and second to approve the Consent Calendar shall be approved. Those resolutions removed from the Consent Calendar and considered under separate action may also be approved without the reading of the full text and title of the resolutions.

Also, upon the approval of this item, the Mayor will read the titles of all ordinances included in the Introduction and Adoption of Ordinances section. After reading of the ordinance titles, the City Council/RRB may introduce and/or adopt all the ordinances in one motion and second.

RECOMMENDATION

Staff recommends that the City Council/RRB approve the waiving of reading of the text of all ordinances and the text and title of all resolutions included in this agenda. Unanimous approval of the City Council/RRB is required.

Respectfully Submitted,

Zack Beck
City Clerk



STAFF REPORT

January 31, 2024
File Number 0910-10

SUBJECT

NOTICE OF COMPLETION FOR THE MEMBRANE FILTRATION REVERSE OSMOSIS FACILITY PROJECT

DEPARTMENT

Utilities Department, Construction and Engineering Division

RECOMMENDATION

Request the City Council adopt Resolution No. 2024-10, authorizing the Interim Director of Utilities to file a Notice of Completion for the Membrane Filtration Reverse Osmosis (“MFRO”) Facility Project.

Staff Recommendation: Approval (Utilities: Angela Morrow, Interim Director of Utilities)

Presenter: Angela Morrow, Interim Director of Utilities

FISCAL ANALYSIS

Funding for the MFRO Facility Project consisted of:

Integrated Regional Water Management (IRWM) Prop 84 Grant	\$ 2.0 million
Bureau of Reclamation Title XVI Grant	\$ 8.0 million
State Revolving Fund (“SRF”) Loan and Proposition 1 Grant	\$45.0 million
<u>Wastewater Enterprise Fund CIP Reserves</u>	<u>\$10.5 million</u>
TOTAL	\$65.5 million

The MFRO Facility Project was completed for \$64,335,334.33. The unused funds balance will be transferred back into the Wastewater Enterprise Fund CIP reserves.

PREVIOUS ACTIONS

On April 3, 2019, the City Council adopted Resolution No. 2019-50, authorizing the award of a Design Build Agreement for the MFRO Facility in an initial amount of \$2,716,068 to Filanc Brown & Caldwell Joint Venture, a joint-venture consisting of J.R. Filanc Construction Company, Inc. and Brown and Caldwell. A budget adjustment was also approved in the amount of \$3,000,000.

On November 6, 2019, the City Council adopted Resolution No. 2019-147, authorizing the award of the First Amendment to the Design Build Agreement for the MFRO Facility in an amount of \$489,100 to Filanc Brown & Caldwell Joint Venture. The City Council also approved a budget adjustment in the amount of \$500,000.



CITY of ESCONDIDO

STAFF REPORT

On August 12, 2020, the City Council adopted Resolution No. 2020-106, authorizing the award of the Second Amendment to the Design Build Agreement for the MFRO Facility in an amount not to exceed \$7,725,118 to Filanc Brown & Caldwell Joint Venture.

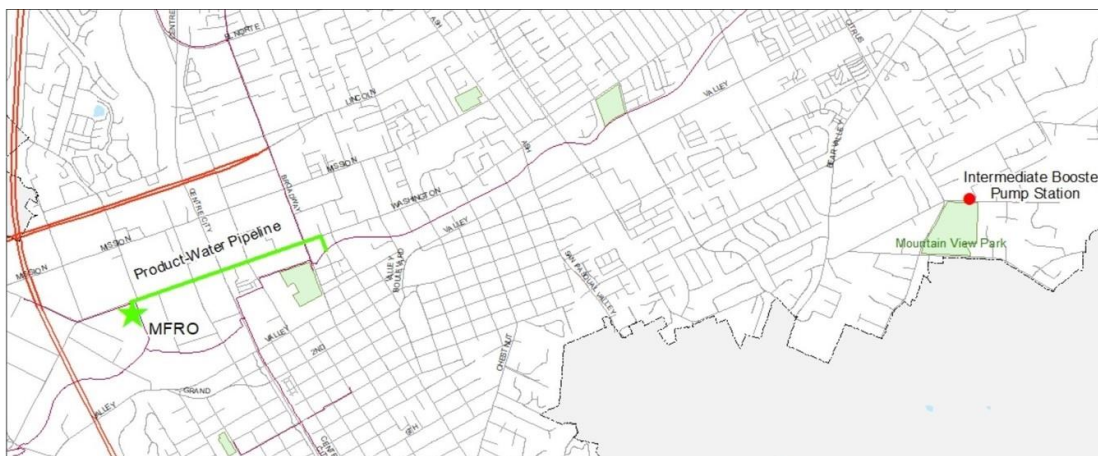
On January 13, 2021, the City Council adopted Resolution No. 2021-02, authorizing the award of the Third Amendment to the Design Build Agreement for the MFRO Facility, in an amount not to exceed \$54,602,848, to Filanc Brown & Caldwell Joint Venture. A budget adjustment was also approved in the amount of \$60,000,000.

BACKGROUND

Sewage from the City of Escondido (“City”) is conveyed to the City’s wastewater treatment plant, the Hale Avenue Resource Recovery Facility (“HARRF”). The HARRF produces secondary treated wastewater and tertiary treated recycled water. The secondary treated wastewater flows to the Pacific Ocean through the Escondido Land and Ocean Outfalls. The tertiary treated recycled water is pumped to existing customers for power plant cooling and landscape irrigation uses. The MFRO Facility will treat a portion of the City’s existing recycled water supply from the HARRF using membrane filtration (“MF”) and reverse osmosis (“RO”) technologies, and will have a maximum production capacity of 2.0 million gallons per day.

Construction of the MFRO Facility Project, located at 901 W. Washington Avenue, was completed in November 2023. The Project included three major components:

- MFRO Facility and associated equipment;
- a one-mile product water pipeline installed in Washington Avenue from the MFRO Facility to Waverly Place; and
- Intermediate Booster Pump Station (“IBPS”) located at Mountain View Park.





CITY of ESCONDIDO

STAFF REPORT

Water produced at the MFRO Facility will be blended with recycled water that has not been treated by the MFRO process to produce water with a salt concentration appropriate for agricultural irrigation. The blended water will then be pumped to agricultural users. The MFRO Facility will provide high-quality water that is low in total dissolved solids and chlorides to high-water-demand agricultural growers who serve a vital role in the City's economy.

In addition to producing an additional water supply for agricultural irrigation, the MFRO system will also allow the City to direct water away from the City's ocean outfall during storm events. The outfall has limited capacity to convey all water during a severe storm. By constructing the MFRO system, the City avoids the cost of upsizing the outfall pipeline, saving the City's wastewater ratepayers hundreds of millions of dollars in CIP costs.

A grand opening of the MFRO Facility will be held upon completion of the Recycled Water Easterly Agriculture Distribution System Project. Once the Distribution System Project is completed, product water from the MFRO Facility can be conveyed to agricultural customers in the eastern portions of Escondido.





CITY of ESCONDIDO

STAFF REPORT



RESOLUTIONS

- A. Resolution No. 2024-10

RESOLUTION NO. 2024-10

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, AUTHORIZING THE INTERIM DIRECTOR OF UTILITIES TO FILE A NOTICE OF COMPLETION FOR THE MEMBRANE FILTRATION REVERSE OSMOSIS FACILITY PROJECT

WHEREAS, on April 3, 2019, the City Council adopted Resolution No. 2019-50, authorizing execution of the Design Build Agreement for the Membrane Filtration Reverse Osmosis (“MFRO”) Facility Project in the initial amount of \$2,716,068, and approved a budget adjustment in the amount of \$3,000,000; and

WHEREAS, on November 6, 2019, the City Council authorized the First Amendment to the Design Build Agreement with Filanc Brown and Caldwell Joint Venture, in the amount of \$489,100 for the MFRO Facility Project; and

WHEREAS, on August 12, 2020, the City Council authorized the Second Amendment to the Design Build Agreement with Filanc Brown and Caldwell Joint Venture, in an amount not to exceed \$7,725,118 for the MFRO Facility Project; and

WHEREAS, on January 13, 2021, the City Council authorized the Third Amendment to the Design Build Agreement with Filanc Brown and Caldwell Joint Venture, in an amount not to exceed \$54,602,848 for the MFRO Facility Project, and approved a budget adjustment in the amount of \$60,000,000; and

WHEREAS, the construction of the MFRO Project was completed by Filanc Brown and Caldwell Joint Venture in November of 2023; and

WHEREAS, the City of Escondido staff and the Interim Director of Utilities deems the filing of the Notice of Completion to be valid at this time; and

WHEREAS, this City Council desires at this time and deems it to be in the best public interest to approve the filing of the Notice of Completion.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California, as follows:

1. That the above recitations are true.
2. That the City Council accepts the recommendation of the Interim Director of Utilities.
3. That the City Council approves the request to file a Notice of Completion for the Membrane Filtration Reverse Osmosis Facility Project.



STAFF REPORT

January 31, 2024
File Number 0430-80

SUBJECT

FISCAL SUSTAINABILITY, CAPITAL PROJECTS, AND AMERICAN RESCUE PLAN ACT (ARPA) RECOMMENDATIONS

DEPARTMENT

City Manager's Office

RECOMMENDATION

Request the City Council approve the recommended approach for expending American Rescue Plan Act and Park Development funds and approve the associated Budget Adjustment Request.

Staff Recommendation: Approval (Department Name: Christopher McKinney, Deputy City Manager, and Joanna Axelrod, Deputy City Manager)

Presenter: Christopher McKinney, Deputy City Manager, and Joanna Axelrod, Deputy City Manager

FISCAL ANALYSIS

Operating revenue has not kept pace with the growing costs of providing City services since the Great Recession, and as a result, the General Fund long-term financial plan has projected annual deficits creating a structural budget deficit. The City has maintained a hardline on expenditures, controlled costs by deferring maintenance and capital project costs, sought measures that ensure efficiency, and continued to utilize one-time grants and other sources of funding. Revenue-generating opportunities have also been explored and implemented as appropriate per City Council direction.

The American Rescue Plan Act provided the City of Escondido ("City") one-time funding of \$38,808,509 to cover expenses in response to the COVID-19 pandemic, make up for lost revenue, and ease the overall economic impact from the pandemic. Funds may only be used for project costs initiated on or after March 3, 2021, and must qualify within one of the eligible expenditure categories detailed below. All funds must be obligated by December 31, 2024 and fully spent by December 31, 2026.

PREVIOUS ACTION

On April 7, 2021, the City Council received an update on the American Rescue Plan Act and provided preliminary policy comments on the allocation of funds.



CITY of ESCONDIDO

STAFF REPORT

On September 29, 2021, the City Council adopted Resolution No. 2021-146 and approved a budget adjustment allocating \$22,808,509 based on the initial guidelines established by the Treasury Department.

On April 20, 2022, staff provided an update on the ARPA funded projects and requested City Council feedback for allocating the remaining funds.

On December 7, 2022, staff provided an update on the ARPA funded projects and City Council approved a budget adjustment to: 1) add additional funding for parks projects that totaled \$2,410,000; 2) reallocate funds of \$1,086 that were remaining from the purchase of ambulance gurneys; and 3) reallocate \$3,200,000 for the Enterprise Resource Planning software (ERP) project, and utilize FY2021/22 available General Fund resources as a funding source.

On June 7, 2023, staff provided the FY2023/24 operating budget workshop which presented the projected General Fund budget deficit and provided scenarios for the programs and services to consider for elimination when all available one-time funds and reserve balances are depleted.

On June 14, 2023, staff provided an update on the ARPA funded projects and City Council approved a budget adjustment of \$781,957 to: 1) close the CPTED Business Improvement grant program due to low response rate and reallocate unused funding to the available balance; 2) return unused funds from the Technology Upgrades project; and 3) move the remaining balance of the Economic Revitalization Project into a new project number dedicated to the Website Development Project for easier tracking and grant compliance.

On September 27, 2023, City Council participated in a Visioning and Structural Deficit Strategy Workshop where they identified the City’s Essential Services, Council Priorities, and provided direction on revenue options for staff to investigate.

BACKGROUND

As referenced in the financial analysis section above, operating revenue has not kept pace with the growing costs of providing City services, and as a result, the General Fund long-term financial plan has projected annual deficits. To address the predicted structural budget gap for the 2023/24 fiscal year, Departments were directed to submit their FY2023/24 General Fund operating budget at the same level as the prior year, FY2022/23, where possible. Once all revised General Fund budgets were submitted to the Finance Department, and a summary of projected revenue and expenditures was prepared, the General Fund operating budget projected a net operating deficit of \$11,295,840.

In order to continue to provide essential City services, staff made recommendations to close the deficit that included a combination of using reserve balances as well as deferring major purchases to future years. Until revenue is increased on an ongoing and structural basis, the City must continue to rely on short-term, one-time resources to continue operations and avoid substantial cuts to City services. With no



CITY of ESCONDIDO

STAFF REPORT

funding plan or known option for replenishment, the reserves in Internal Service Funds will be depleted in the upcoming fiscal years. As the budget becomes tighter, to ensure budget savings the Historical Cost Savings Target will be stricter leading to slower hiring of positions. In addition, American Rescue Plan Act funds must be obligated by December 31, 2024 and will no longer be a source of revenue for the General Fund.

Recognizing that reserve funds and one-time sources of funds will not be available in future fiscal years without a new ongoing source of revenue, a Budget Workshop was held on June 7 that provided scenarios for the programs and services that the City will need to consider eliminating when all available one-time funds and reserve balances are depleted.

At the Visioning and Structural Deficit Strategy Workshop on September 27, 2023, City Council identified the following Essential Services and Council Priorities that now guide staff.

Essential Services

- Police Services
- Fire/EMS Services
- Keep City Clean for Public Health and Safety
- Land Use/Development
- Clean Water; Sewer
- Public Works/Infrastructure
- Maintenance of Parks facilities/Open Spaces

Council Priorities

- Eliminate Structural Deficit
- Improve Public Safety
- Increase Retention and Attraction of People and Businesses to Escondido
- Encourage Housing Development

The recommended plan outlined below is the first step on the path of making progress toward accomplishing these priorities by depressing future obligations to the General Fund and removing non-essential services in an effort to achieve financial sustainability.

This plan also addresses changes to the rules associated with the obligation and expenditure of American Rescue Plan Act Funds and proposes a path forward for accomplishing all of the projects identified previously by the City Council while keeping them on a strict timeline for delivery.

On March 11, 2021, the American Rescue Plan Act of 2021 (“ARPA”) was signed into law, which contains \$1.9 trillion in overall national spending to support COVID relief and economic recovery efforts. ARPA



CITY of ESCONDIDO

STAFF REPORT

provides a \$350 billion allocation of Coronavirus State & Local Fiscal Recovery Funds (“CSLFRF”) to state, local, territorial, and tribal governments. Within the guidelines of ARPA, the City of Escondido was categorized as a Metropolitan City and was allocated \$38,808,509. Funds may only be used for project costs initiated on or after March 3, 2021, and must qualify within one of five eligible expenditure categories. All funds must be obligated by December 31, 2024 and fully spent by December 31, 2026.

The Treasury identified the following five eligible categories of expenditures:

- Support public health expenditures;
- Address negative economic impacts caused by the public health emergency;
- Replace lost public sector revenue;
- Provide premium pay for essential workers; and
- Invest in water, sewer, and broadband infrastructure.

Since the distribution of funds, City Council has approved 25 different projects prioritizing those that provide long-term benefits Citywide and to those most impacted by COVID-19. The projects include resources that have supported the public health response, funding to promote and stimulate economic growth and enhance the financial stability of the City, as well as programs that supported the nonprofit and local business community. As of December 2023, \$15,089,020 of ARPA funds have been spent.

Amendment to the Definition of “Obligation” at 31 CFR 35.3

In November 2023, the Treasury Department issued an Obligation Interim Final Rule (“Obligation IFR”) to address the definition of the obligation period noted in the 2022 Final Rule. The Obligation IFR revises the definition of “obligation” in Treasury’s implementing regulations for the SLFRF program.

Under the revised definition of “obligation,” the term continues to mean an order placed for property and services and entry into contracts, subawards, and similar transactions that require payment, but a resolution or budget adjustment by City Council is not sufficient to meet this definition. Funds must be encumbered through a contract for goods or services. Additionally, per the Obligation IFR, recipients cannot re-obligate funds or obligate additional ARPA funds after the obligation deadline of December 31, 2024. For instance, if a contractor makes a change order request after December 31, 2024 that necessitates a contract amendment, the City would not be permitted to obligate additional ARPA funds to the project because the obligation deadline would have passed.

The Obligation IFR also now requires recipients of APRA funds to submit a preliminary report of estimates for spending all available funds by April 30, 2024. Recipients must return to Treasury any ARPA funds not obligated by December 31, 2024.



CITY of ESCONDIDO

STAFF REPORT

STAFF RECOMMENDATION

These new rules have necessitated a revision to our expenditure plan. The goals of this revised approach are to support City Council’s priorities, to adhere to the deadlines imposed by these new Treasury rules, and deliver as many community benefit projects as quickly and cost effectively as possible.

Library Management Agreement - \$6,157,990

Libraries have been at the forefront of keeping communities connected during the COVID-19 pandemic, and continue to play key roles in addressing education, employment, and health needs during the ongoing recovery. As a reminder, the Escondido Public Library is owned by the City and managed by Library Systems & Services (LS&S) under a Management Agreement. The current Management Agreement term is set to expire on June 30, 2027. It is the staff’s recommendation to terminate the current agreement and negotiate a new ARPA-funded agreement through FY2026. This sustains library operations for two fiscal years during which alternative revenue sources can be sought in order to sustain library operations on a longer-term basis. This also eliminates more than \$3 million annually from the estimated \$10 million structural budget deficit for the next two fiscal years. Beyond this action, there is no future funding for this service.

California Center for the Arts, Escondido (CCAЕ) Management Agreement - \$1,837,330

The tourism industry was severely impacted by the COVID-19 public health emergency. The allocation of \$1,837,330 will be provided to the CCAЕ to fund their FY2025 Management Fee and utilities costs. This allows the ad-hoc Council CCAЕ Subcommittee and the CCAЕ Board time to develop a recommendation for how to proceed in future fiscal years. It also eliminates almost \$2 million from FY2025’s projected \$10 million structural budget deficit. Beyond this action, there is no future funding for this service.

Reidy Creek Equipment - \$475,000

Since the onset of the pandemic, there has been a significant increase in demand for public outdoor spaces. For the past three years, golf has enjoyed an almost-unprecedented surge in popularity. The allocation of \$475,000 will be used to purchase critical equipment needed to improve the conditions of the greens at the Course to minimum standards. This includes a tractor, bunker rake, utility vehicle, greens mower, turf sprayer, and broadcast topdresser.

Economic Development UCANR Contract - \$115,000

The County of San Diego has the greatest number of small farms of any County in the United States. Agriculture remains an economic priority industry in the City of Escondido according to the City’s Comprehensive Economic Development Strategy (CEDS). Agricultural small businesses in Escondido (farmers and suppliers) were disproportionately affected by the COVID-19 pandemic as restaurant and venue closures decreased demand for locally supplied produce and agricultural goods. To support small scale agricultural operations and bring forward a brighter future for the local agriculture industry, the City of Escondido is partnering with the University of California Agricultural and Natural Resources department to conduct a feasibility study to create a Southern California agricultural center of excellence that would



CITY of ESCONDIDO

STAFF REPORT

include a business incubator and workforce development resources for the regional agricultural industry. The feasibility study will examine the local market for agriculture, agriculture technology (AgTech), as well as workforce needs, and global trends to determine the resources that should be made available at the center of excellence. This center will be one of several University of California statewide resources to serve the future of US agricultural operations through The VINE network which is dedicated to fostering agriculture, food, and biotech innovation in California. Approval of this contract was recommended by the City of Escondido City Council Economic Development Subcommittee on December 7, 2023.

Parks Capital Projects

After considering the status of each park project and whether they are far enough along to be under contract by the deadlines imposed via the obligation rules noted above, staff are recommending to fund the following projects with Park Development Funds instead of ARPA. The City Council's decision on October 18, 2023 not to proceed with design and construction of the aquatics facility, combined with the revenue of development projects in the pipeline to generate permit fees in the next two fiscal years, is sufficient to fund the completion of these projects.

- Park Projects to be funded with Park Development Funds instead of ARPA funds:
 - Grape Day Park Improvements
 - Westside Park Skate Park
 - Pickleball
 - John Masson Bike Park
 - Ryan Park Field Lighting

This recommended reallocation frees up over \$8 million in ARPA funding to be utilized for Grand Avenue Phase II, Escondido Creek Trail construction management, and Public Access Sidewalk Improvements that are further along in the process and guaranteed to be under contract by the ARPA deadlines.

Grand Avenue Phase II - \$6,357,650

This project is designed to help alleviate the economic hardships caused by the pandemic and speed the recovery of the particularly hard-hit hospitality sector through permanent expansion of outdoor dining areas into public spaces along Grand Avenue. The project builds upon the grant-funded phase I improvements by expanding sidewalks into street and parking areas on Grand Avenue between Maple and Juniper. To maximize area available for outdoor dining and enhance walkability, a roundabout will be constructed at Broadway and Grand and a second roundabout is proposed at Kalmia and Grand to calm traffic and minimize potential conflicts between vehicles and pedestrians. Construction bids were received on November 28, 2023 that included the Kalmia Roundabout as an option. It is staff's recommendation to include the Kalmia Roundabout in the bid award as it is a critical design and safety element, and including it now will result in a cost savings compared to constructing it separately at a later time. This also minimizes the disruption to Grand Ave by allowing all of Phase II to be completed in a seven-month window beginning in October 2024.



CITY of ESCONDIDO

STAFF REPORT

Even with the recommended reallocations of ARPA and Park Development funding, there is still a gap in funding of \$1,221,000 needed to construct the Kalmia roundabout. It is staff’s recommendation to fund this gap with FY2023 General Fund surplus.

Escondido Creek Trail Expansion and Renovation Project Construction Management - \$1,200,000

Design of this project is complete and the construction bid is anticipated to be released in spring 2024. With a 25% vacancy rate in Development Services, there are insufficient staffing resources to construction manage this project internally. In order to avoid incurring future cost increases resulting from a delay in construction, it is recommended that \$1,200,000 in ARPA funding be allocated to hire a construction management firm who will also oversee environmental compliance monitoring.

Public Access Sidewalk Improvements - \$223,000

The sidewalk repair portion of the project has been completed. Staff are working with property owners to secure easements to expand landscaping and install a sidewalk along East Valley Parkway from Midway to Rose. An additional \$223,000 is needed to complete the project.

Splash Pad at Grove Park - \$2,500,000

On October 11, 2023, staff provided a financial report on the FY2022/23 General Fund and reported that there is \$6,902,060 available for allocation. As noted above in the section on Grand Avenue Phase II, it is recommended that \$1.2 million of this funding be used to construct the Kalmia Roundabout. Additionally, there is an opportunity for City Council to provide direction to staff to fund a splash pad at Grove Park utilizing this same funding source. Following Council’s direction related to the Aquatics Facility project, staff executed an amendment with design consultant LPA Design Studios that allows us to rescope their existing contract in order to perform the services needed for a splash pad in Grove Park. Staff are currently evaluating maximum size based on existing restroom fixtures. Staff will continue to seek additional funding sources to offset the use of surplus, but a baseline commitment of the project cost, estimated to be \$2,500,000 is needed to proceed with that project.

A detailed update on each ARPA funded project is provided in **Attachment 1**.

ATTACHMENTS

- a. Attachment 1 – American Rescue Plan Act Project Update
- b. Attachment 2 – Budget Adjustment Requests

American Rescue Plan Act





January 31, 2024

On March 11, 2021, the American Rescue Plan Act of 2021 (“ARPA”) was signed into law, which contains \$1.9 trillion in overall national spending to support COVID relief and economic recovery efforts. ARPA provides a \$350 billion allocation of Coronavirus State & Local Fiscal Recovery Funds (“CSLFRF”) to state, local, territorial, and tribal governments. Within the guidelines of ARPA, the City of Escondido was categorized as a Metropolitan City and was allocated \$38,808,509. Funds may only be used for project costs initiated on or after March 3, 2021, and must qualify within one of the eligible expenditure categories detailed below. All funds must be obligated by December 31, 2024 and fully spent by December 31, 2026.

The Treasury identified the following five eligible categories of expenditures:

- Support public health expenditures;
- Address negative economic impacts caused by the public health emergency;
- Replace lost public sector revenue;
- Provide premium pay for essential workers;
- Invest in water, sewer, and broadband infrastructure.


Since the distribution of funds, City Council has approved 25 different projects prioritizing those that provide long-term benefits citywide and to those most impacted by COVID-19. The projects include resources that have supported the public health response, funding to promote and stimulate economic growth and enhance the financial stability of the City, as well as programs that supported the nonprofit and local business community. The following is a status update for each of those projects:


<p>ADA Vehicle</p>  Complete	<p>Funds were used to purchase an ADA vehicle for transporting mobility-limited seniors to the nutrition program. The vehicle, equipped with chair lift, was put into service in April 2023.</p>	<p>Total ARPA Expenditures: \$61,271.80</p>
<p>Ambulance Gurneys</p>  Complete	<p>Project funds were used to replace the City’s current inventory of 15 gurneys.</p>	<p>Total ARPA Expenditures: \$228,914</p>
<p>Community Non-Profit Grant Program</p>  Complete	<p>The Program provided grants to 117 organizations to adopt safer operating procedures, sustain operations during periods of closure, and mitigate financial hardship resulting from the COVID-19 public health emergency.</p>	<p>Total ARPA Expenditures: \$1,500,000</p>
<p>Economic Revitalization</p>  Complete	<p>Funding was used to expedite and accelerate the City’s and business community’s economic recovery by supporting economic development activities and consultant expenses needed for various redevelopment efforts throughout the City. Funds of \$100,000 were also budgeted for the Chamber of Commerce, there are funds remaining on the</p>	<p>Total ARPA Expenditures: \$128,163</p>


Attachment 1

Item 6.

	contract of \$52,528 that will be returned to the pool of available funds.	
--	--	--

<p>Economic Development & Tourism Programs</p>  Complete	<p>Funds were utilized to restart Visit Escondido, the City’s tourism program.</p>	<p>Total ARPA Expenditures: \$100,000</p>
--	--	--


<p>CPTED & Business Façade Improvements</p>  Complete	<p>Funding has been used to assist 8 business owners with property improvements and/or changes to their property with the goal of managing the surrounding environment through the strategy of Crime Prevention Through Environmental Design (CPTED).</p>	<p>Total ARPA Expenditures: \$91,552</p>
---	---	---

<p>Technology Upgrades</p>  Complete	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">Total Budget</td> <td style="text-align: right;">\$550,000</td> </tr> <tr> <td style="text-align: right;">Project Expenditures & Obligations</td> <td style="text-align: right;">(268,534)</td> </tr> <tr> <td style="text-align: right;">Return to ARPA Fund Balance for Reallocation</td> <td style="text-align: right;">(281,466)</td> </tr> <tr> <td style="text-align: right;">ARPA Project Balance</td> <td style="text-align: right;">\$-</td> </tr> </table>	Total Budget	\$550,000	Project Expenditures & Obligations	(268,534)	Return to ARPA Fund Balance for Reallocation	(281,466)	ARPA Project Balance	\$-
Total Budget	\$550,000								
Project Expenditures & Obligations	(268,534)								
Return to ARPA Fund Balance for Reallocation	(281,466)								
ARPA Project Balance	\$-								

The COVID-19 pandemic highlighted the vital role that technology plays in our ability to communicate to the public, ensure critical public safety activities continue, and the necessity of providing online self-serve options to enable customers to access City services. Project funds are allocated to provide the necessary technology upgrades to enable the City to continue responding to the pandemic and provide long-term benefits to customers, business, citizens, and City staff.


Status: New hardware was purchased and installed to improve the City’s cybersecurity defenses while providing the connectivity, security, and resiliency that the City needs to operate our municipal area network and effectively deliver digital municipal services to our community.

Funds were also used to continue to support the implementation of the CityWorks software platform for Development Services with the use of two temporary part-time personnel. Due to the Treasury Department’s new Obligation Rule, the remaining project balance is available to be returned to the ARPA Fund Balance for reallocation.

<p>COVID-19 City Expenses (\$500,000)</p>  Complete	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">Total Budget</td> <td style="text-align: right;">\$500,000</td> </tr> <tr> <td style="text-align: right;">Project Expenditures & Obligations</td> <td style="text-align: right;">(34,906)</td> </tr> <tr> <td style="text-align: right;">Return to ARPA Fund Balance for Reallocation</td> <td style="text-align: right;">(465,627)</td> </tr> <tr> <td style="text-align: right;">ARPA Project Balance</td> <td style="text-align: right;">\$-</td> </tr> </table>	Total Budget	\$500,000	Project Expenditures & Obligations	(34,906)	Return to ARPA Fund Balance for Reallocation	(465,627)	ARPA Project Balance	\$-
Total Budget	\$500,000								
Project Expenditures & Obligations	(34,906)								
Return to ARPA Fund Balance for Reallocation	(465,627)								
ARPA Project Balance	\$-								


Funds were used for, personal protective equipment (PPE) needs, enforcement of public health efforts, public communication efforts, investments in public facilities to meet pandemic operational needs, and payroll costs for employees primarily dedicated to the COVID-19 response.

Status: Due to the Treasury Department’s new Obligation Rule, the recommendation is to close this project and reallocate the remaining funds.

Broadband Infrastructure 	Total Budget	\$150,000
	Project Expenditures & Obligations	(97,054)
	Return to ARPA Fund Balance for Reallocation	(52,946)
	ARPA Project Balance	\$-


Funds will be used to prepare a comprehensive study to identify areas that lack broadband and strategies to address those weaknesses and improve connectivity and digital equity in disadvantaged neighborhoods.

Status: After a successful proposal process, a consultant was selected to prepare the study. Staff, with the assistance of the consultant, facilitated community input to identify areas that lack broadband, struggle with affordability, and report a lack of knowledge of digital resources. The final report is being prepared which will identify strategies to address opportunities and connect community partners to improve connectivity and digital literacy in disadvantaged neighborhoods. This project is on track to be completed in Q1 2024. The remaining project balance is available to be returned to the ARPA Fund Balance for reallocation.

Dispatch Center Upgrades 	Total Budget	\$600,000
	Project Expenditures & Obligations	(502,095)
	Return to ARPA Fund Balance for Reallocation	(97,905)
	ARPA Project Balance	\$-

Of the 11 consoles in the dispatch center, four of them are not equipped with police and fire radio equipment. Operationally this limits our ability to provide adequate social distancing of on-duty dispatch personnel. Adding radio equipment to the four consoles will greatly improve the preparation necessary to manage the health of our dispatch workforce, maintain public safety services in response to COVID-19, and improve our readiness to manage large events and disasters in Escondido.

Status: On May 11, 2022, City Council approved the purchase of the consoles, finalizing the procurement process. As of March 31, 2023, \$458,095 of equipment has been received and installed. The remaining portion of this project will be completed by May 2024. The remaining project balance is available to be returned to the ARPA Fund Balance for reallocation

Website Project 	Total Budget	\$266,334
	Project Expenditures & Obligations	(232,706)
	Return to ARPA Fund Balance for Reallocation	(33,628)
	ARPA Project Balance	\$-

This project will provide the funds needed to improve the City's website and marketing efforts to provide a state-of-the-art web experience designed to grow regional visitation to Escondido and to attract businesses to the City.

Status: On June 14, 2023, City Council approved a contract with CivicPlus for implementation and hosting of the City's new website. It is anticipated that the new website will launch in the Spring of 2024. An updated website will enhance the user experience, simplify content management, and provide improved citizen-centric information and customer service to the community while meeting high standards for design quality and visual appeal. The remaining project balance is available to be returned to the ARPA Fund Balance for reallocation.

	Total Budget	\$200,000
	Project Expenditures & Obligations	(-)
	ARPA Project Balance	\$200,000

Per City Council direction in April 2022, funds will be used to engage with a consultant to complete the environmental document based on the existing draft park master plan. Once completed, the El Caballo Park master plan will be brought forward to City Council for adoption concurrent with the environmental document.

Status: A Request for Proposals has been issued and closed on January 8 with an anticipated City Council approval date of the contract in mid-February. The estimated time to complete the document is 12 months for the full Environmental Impact Report.

	Total Budget	\$675,000
	Project Expenditures & Obligations	(455,561)
	ARPA Project Balance	\$219,439

There are currently eight fields at Ryan Park, five of which are lit. In 2021, funding for Ryan Park Field Expansion and Lighting Project was approved using Park Development Fees through the Capital Improvement Program budget. To supplement the previously approved Capital project at Ryan Park, this ARPA project will be used to retrofit the existing inefficient, expensive halide lights on the remaining fields to LED, so that they are consistent with the new lights being installed. The outcome of these collective projects is that Ryan Park will have eight total fields – seven of them will be lit with energy efficient, cost-effective LEDs. One of those lit fields will be designated for public use only. One field will remain unlit.

Status: The project design was completed on December 29, 2023 and a contract award for construction is scheduled for March 20, 2024. This project is anticipated to be completed in November 2024.


	Total Budget	\$415,000
	Project Expenditures & Obligations	(342,466)
	ARPA Project Balance	\$72,534

This project will convert two tennis courts at Washington Park to two Futsal Courts. This includes materials, installation, project management, and contingencies.

On April 7, 2021, the City Council approved an MOU with The US Soccer Foundation to provide potential funding for two futsal courts in Washington Park. Unfortunately, the US Soccer Foundation has yet to identify a fiscal sponsor for the courts, so the City has since explored other options for partnerships. In early 2022, Street Soccer USA (SSUSA) and the San Diego Loyal, a San Diego based professional soccer team, reached out to City staff regarding such a partnership. The SSUSA is committed to long term programming at Washington Park in the form of providing trained, paid coaches, oversight, management, scheduling of programming, and ongoing general upkeep of the site.

A survey was conducted in January 2021 to determine how and what amenities people use at Washington Park, as well as to gauge the level of support for converting two tennis courts to Futsal courts. There was an overwhelmingly positive response for the installation of futsal courts. Of the 412 responses, 391 were in support of converting the courts. Additionally, two public outreach meetings were held in June 2022 to gather input on potential court conversions primarily related to pickleball and tennis. These meetings were also used as an opportunity to remind the public of the previously approved mini-pitch systems that would be coming to Washington Park.

Status: The project is currently under construction with the Grand Opening Event scheduled on February 3, 2024.

	Kit Carson Amphitheater	Total Budget	\$1,000,000
		Project Expenditures & Obligations	(215,368)
		Return to ARPA Fund Balance for Reallocation	(750,000)
		ARPA Project Balance	\$34,632

The amphitheater located within Kit Carson Park is a full-service performance venue with outdoor setting that serves as an ideal location for a variety of outdoor performances and unique special events. Accessible public event space has been an essential component of responding to the pandemic. Funds will be used to make improvements to the amphitheater including the dressing rooms, actor restrooms, and stage, which will expand the current use of the facility in order to promote outdoor recreation and socialization activities to mitigate the spread of COVID-19.


Status: The following improvements have been completed: replacement of the amphitheater roof and rain gutters; exterior paint and replacement of the wood fascia; new paint, carpet, ADA-height countertops, and plumbing in both dressing rooms; new ceiling light fixtures and mirrors; new ac/heat pumps; new water heater; replaced one refrigerator and 4 tables.

With the timeline restrictions for ARPA funds, staff's recommendation is to reallocate funds set aside for the stage work until an alternative funding source is identified. Remaining funds of \$34,632 will be used to complete restrooms located in the actor dressing rooms.

	Grand Avenue Streetscape Improvements	Total Budget	\$5,000,000
		Project Expenditures & Obligations	(561,029)
		Staff Recommendation – Allocate Additional ARPA Funding	6,357,644
		ARPA Project Balance	\$10,796,615

This project is designed to help alleviate the economic hardships caused by the pandemic and speed the recovery of the particularly hard-hit hospitality sector through permanent expansion of outdoor dining areas into public spaces along Grand Avenue. The project builds upon the grant-funded phase I improvements by expanding sidewalks into street and parking areas on Grand Avenue between Maple and Juniper. To maximize area available for outdoor dining and enhance walkability, a roundabout at Broadway and Grand is proposed that will calm traffic and minimize potential conflicts between vehicles and pedestrians.

Status: The scope of work includes widening of the sidewalk between Maple and Juniper and a roundabouts at Broadway and Kalmia. Project bids were received on November 28, 2023 with an anticipated construction award in February 2024. Construction will begin in October 2024 and take about 7 months to complete.


	Citywide Public Access	Total Budget	\$1,500,000
		Project Expenditures & Obligations	(1,129,903)
		Staff Recommendation – Allocate Additional ARPA Funding	817,000
		ARPA Project Balance	\$1,187,097

This project will improve public access Citywide by performing sidewalk repairs focused around our parks, schools, and commercial corridors.

The City Council awarded the Phase I Street Maintenance project on November 16, 2022. The annual project has been expanded to include an additional 0.5-miles of sidewalk repair in areas targeted for ARPA funding (\$580,000),

including segments of Ash Street, Lincoln Avenue, Midway Drive, Mission Avenue, Rose Street, Citrus Avenue and East Valley Parkway.

Status: Sidewalk repair has been completed. Design has commenced for improvements to East Valley Parkway between Midway and Rose Street to add concrete sidewalk and trees. Staff are working with property owners to secure easements to expand landscaping and install a sidewalk along East Valley Parkway from Midway to Rose.

Citywide Public Access – Escondido Creek Trail 	Total Budget	\$1,000,000
	Project Expenditures & Obligations	(-)
	Staff Recommendation – Allocate Additional ARPA Funding	1,200,000
	ARPA Project Balance	\$2,200,000

This project will improve public access Citywide by connecting the Escondido Creek Trail to certain access points in the community.

Status: Design is complete. The construction bid is anticipated to be released in the first quarter of 2024. Utilizing the successful model of the Library Infrastructure Grant Project, staff are requesting an additional \$1.2 million in ARPA funding for construction management. The creek trail project is otherwise fully funded and slated to meet the new ARPA related deadlines.

Grape Day Park Staff Recommendation is to fund with Park Development Fees	Total Budget	\$5,350,000
	Project Expenditures & Obligations	(56,543)
	Return to ARPA Fund Balance for Reallocation	(5,293,457)
	ARPA Project Balance	\$-

This project funds completion of the Grape Day Park Master Plan, a portion of the construction costs for a new Aquatics Center and enhancements to promote healthier living environments, outdoor recreation, and socialization to mitigate the spread of COVID-19.

Master Plan and Aquatics Center: City Council approved the consulting services agreement with LPA Design Studios on August 24, 2022. The community engagement process included stakeholder interviews, focus groups, and community meetings. The Master Plan was approved by City Council on May 17, 2023.

Status: On October 18, 2023, Staff provided an update on the Aquatics Facility Project to the City Council. Due to the additional funding that would be needed to build the desired Aquatics Center, City Council provided direction not to move forward with the Aquatics Facility at this time. As a result, \$5 million in ARPA funding can be reallocated to support other high priority projects.

Event Space Additions: To better accommodate events, ARPA funding has been designated to build concrete pads and electrical outlets to accommodate temporary stages along the lyric court and in front of the train depot. The meandering sidewalk through Grape Day Park will include concrete pads for food trucks.

Status: Design for the restroom project is 90% complete with bidding anticipated in February 2024 and construction from mid-2024 through January 2025.

Pickleball <i>Staff Recommendation is to fund with Park Development Fees</i>	Total Budget	\$400,000
	Project Expenditures & Obligations	(108)
	Return to ARPA Fund Balance for Reallocation	(399,892)
	ARPA Project Balance	\$-

Accelerated by COVID, both tennis and pickleball have experienced dramatic growth over the past few years. In an attempt to accommodate this growing sport, the City has painted pickleball lines on nine of its 17 tennis courts, resulting in 20 dual-lined pickleball courts. Unfortunately, this model has led to tension between pickleball and tennis players.

With a goal of better serving more users and diversifying the recreation offerings at City parks, staff have done extensive outreach around this topic.

- Two community meetings were held to gather feedback from the Pickleball and Tennis communities, one at Mountain View Park and the other at Washington Park. Both events were very well attended with approximately 130 people in attendance at Mountain View Park and 30 in attendance at Washington Park.
- The City issued a survey regarding how courts are currently used and how court space should be allocated in the future. From that survey, 337 responses were received.
- An additional survey related to court rules was released November 23, 2022 - December 15, 2022. The results were posted and made effective January 3, 2023.
- Staff received dozens of emails from the public expressing their desires and concerns as it relates to modifying existing courts verses installing new courts.
- Staff conducted a survey of local municipalities to determine types of courts available and best practices around rules and enforcement.

Throughout all of these efforts we saw strong advocacy for both sports and the need to balance the exploding popularity of pickleball without significantly impacting tennis. As a result, City staff are recommending both short term and long-term solutions.

Short term solution: The City will be replacing the metal nets at Washington Park to make the courts more playable for both pickleball and tennis players and institute a pilot program of rules for sharing court space until dedicated courts are built.

Status: In January of 2023, new rules were implemented at Mountain View Park in order to manage the pickleball and tennis scheduling conflict. The rules have been very effective, and staff have received no negative comments from either group. The rules will remain in effect and will again be reevaluated upon completion of the installation of new pickleball courts in Mountain View Park. At that time, staff will determine if the rules are still necessary; we expect they will be.

Long term solution: Installation of eight new dedicated pickleball courts in Escondido in Mountain View Park. This park was selected because the park master plan already calls for a sports court in this location adjacent to the existing tennis/pickleball courts, so no new environmental work would have to be done and there is already a thriving racket community utilizing this park. The impacts would be negligible and would therefore not result in a Master Plan amendment. However, the location cited in the master plan is in the existing historic Elmer Field property. Therefore, this would require realigning the existing fence to accommodate the new pickleball courts.

Status: Design and environmental work will start in early 2024 and take approximately 8-12 months to complete. From there, construction will begin and take 6-12 months. Completion of the project is anticipated in July 2025.

John Masson Bike Park at Jesmond Dene Park <i>Staff Recommendation is to fund with Park Development Fees</i>	Total Budget	\$300,000
	Project Expenditures & Obligations	(233)
	Return to ARPA Fund Balance for Reallocation	(299,767)
	ARPA Project Balance	\$-

This project will construct a three-acre bike park in Jesmond Dene Park. On November 18, 2020 the City Council approved the Prop 68 Per Capita grant allocation of \$271,303 for this project. Because the community surrounding the park does not qualify as a severely disadvantaged community, a match in the amount of \$70,000 is required. Additional funds are being requested for a matching requirement of the grant, to cover inflationary cost increases in materials, and to fund additional park amenities added during the public outreach and preliminary design review. The original scope of the project has been expanded to include: an expanded 2,000' track and skills park; asphalt surfaces, except for natural dirt surface in the skills park; advanced skills area for more accomplished riders; kids track incorporated into the skills area; and additional stormwater retention/treatment features for environmental compliance. The City is currently under contract with Kimley-Horn for the park design.

Status: The estimated timeline for completion of this project is 12-18 months. The public engagement piece of this project started in April 2023, where the public weighed in on the design. Two public meetings have been held, one on April 22, 2023 and August 12, 2023. A third meeting is being scheduled for in 2024 where the conceptual design for the bike park will be presented to the community.

In the summer of 2023, a biologist reviewed the site and identified the possible existence of a gnatcatcher habitat. As a result, nesting bird surveys have to be completed between mid-March to the end of June. If there are nesting birds, the project is in jeopardy at this location. If construction is able to move forward, the estimated completion date is July 2025.

Westside Park Skate Spot <i>Staff Recommendation is to fund with Park Development Fees</i>	Total Budget	\$500,000
	Project Expenditures & Obligations	(4,203)
	Return to ARPA Fund Balance for Reallocation	(495,797)
	ARPA Project Balance	\$-

Safe and accessible parks have been a critical component of the City's response to the pandemic because they offer residents a public space where they can safely go to maintain their physical and mental well-being. Funds will be used to improve the quality of City parks, specifically by funding a Skate Spot at Westside Park.

Status: The RFP for design has been completed with an anticipated contract award date in April 2024. The estimated completion date for the project is December 2025.

Archery Range	Total Budget	\$35,000
	Project Expenditures & Obligations	(1,471)
	Return to ARPA Fund Balance for Reallocation	(33,529)
	Project Balance	\$-

Archery ranges are relatively low cost and bring another outdoor recreational amenity to the City. Archery is a sport for everyone, regardless of age, fitness level, or physical capabilities. In addition, archery ranges can provide recreational and educational programming for youth summer camps, after school programs, Junior Olympic

Development classes, and club sports. *Status: As the project developed, safety issues were identified at each possible location. Staff will return to City Council with more project information at a future date. The entire project balance is available to be returned to the ARPA Fund Balance for reallocation.*

Queen Califia Event Space	Total Budget	\$835,000
	Project Expenditures & Obligations	(-)
	Return to ARPA Fund Balance for Reallocation	(835,000)
	Project Balance	\$ -

This project will provide funding to construct a new rentable event space adjacent to the Queen Califia Magical Sculpture Garden. On June 30, 2022, the City issued an RFP for the design of the event space and no responses were received. Staff believe this is due to the small-scale scope and budget of the project.

Status: After discussions with the Foundation on the scope of this project, it has been determined not to move forward at this time. The entire project balance is available to be returned to the ARPA Fund Balance for reallocation.



BUDGET ADJUSTMENT REQUEST

Department:	City Manager's Office & Finance	For Finance Use Only BA # _____ Fiscal Year _____
Department Contact:	Christina Holmes	
City Council Meeting Date: (attach staff report)	01/31/2024	

EXPLANATION OF REQUEST

To allocate American Rescue Plan Act and Park Development Funds

BUDGET ADJUSTMENT INFORMATION

Reason	Project/Account Description	Account Number	Amount of Increase	Amount of Decrease
Project Complete	MVP Tennis Courts Resurfacing	501003-109		12,210
Project Complete	Library Pocket Park	501201-109		22,763
Project Complete	Washington Park Improvements	501903-109		6,000
Project Complete	City Park Capital Improvements	501602-109		15,014
Project Complete	Washington Park Parking Lot	501809-109		202,302
Reallocate Funding	Jim Stone Aquatic Facility	501303-109		3,940,295
Increase Park Development Project	Westside Park Skate Spot	501810-109	1,619,070	
Increase Park Development Project	Ryan Park Field Expansion	501205-109	224,630	
New Park Development Project	Pickleball	NEW-109	1,200,000	
New Park Development Project	John Masson Bike Park	NEW-109	1,951,550	

BUDGET ADJUSTMENT INFORMATION (Continued)

Reason	Project/Account Description	Account Number	Amount of Increase	Amount of Decrease
Project Complete	Dispatch Center Upgrades	ARP001-470		97,905
Project Complete	Technology Upgrades	ARP004-470		277,868
Project Complete	Broadband Infrastructure	ARP016-470		52,946
Project Complete	COVID-19 City Expenses	ARP017-470		464,405
Project Complete	Website Development Project	ARP024-470		33,628
Close Project	Queen Califia	ARP009-470		835,000
Project Complete	Kit Carson Amphitheater	ARP014-470		750,000
Close Project	Archery Range	ARP019-470		32,645
Fund with Park Development	Westside Park Skate Spot	ARP015-470		495,560
Fund with Park Development	Pickleball	ARP018-470		399,892
Fund with Park Development	John Masson Bike Park	ARP020-470		299,767
Fund with Park Development	Grape Day Park	ARP012-470		5,346,997
New ARPA	Library Services	NEW-470	6,157,990	
New ARPA	CA Center for the Arts	NEW-470	1,837,330	
New ARPA	Reidy Creek Golf Course Equipment	NEW-470	475,000	
New ARPA	Econ Dev UCANR Contract	NEW-470	115,000	
Additional ARPA	Citywide Public Access	ARP013-470	230,840	
Additional ARPA	Escondido Creek Trail	ARP025-470	1,200,000	
Additional ARPA	Grand Avenue Improvements	ARP011-470	6,357,650	
FY2023 General Fund Surplus	Grand Avenue Improvements	NEW-229	1,221,000	
FY2023 General Fund Surplus	Splash Pad at Grove Park	NEW-229	2,500,000	

APPROVALS

DocuSigned by: <i>Joanna Axelrod</i> 0A4221C4E841433...	1/24/2024	DocuSigned by: <i>Christina Holmes</i> C0C8E98A934247C...	1/24/2024
DEPARTMENT HEAD	DATE	FINANCE	DATE

Attachment 2

Item 6.



STAFF REPORT

January 31, 2024
File Number 0120-15

SUBJECT

SAN DIEGO COUNTY WATER AUTHORITY BOARD OF DIRECTORS APPOINTMENT-

DEPARTMENT

City Clerk's Office

RECOMMENDATION

Request the City Council conduct a makeup interview and approve Resolution No. 2024-13R appointing a representative to the San Diego County Water Authority Board of Directors.

Staff Recommendation: None (City Clerk's Office: Zack Beck, City Clerk)

Presenter: Zack Beck, City Clerk

PREVIOUS ACTION

On September 14, 2022, the City Council appointed Councilmember Consuelo Martinez to serve on the San Diego County Water Authority Board of Directors with a term set to expire on October 18, 2028.

On November 15, 2023, Councilmember Martinez was appointed to the San Dieguito River Park JPA Board of Directors.

On January 10, 2024, Councilmember Martinez was removed from the San Diego County Water Authority Board of Directors on January 10, 2024, thus creating a vacancy.

On January 24, 2024, the City Council interviewed candidates to fill the vacancy.

BACKGROUND

Under the terms of the County Water Authority Act, members of the San Diego County Water Authority Board of Directors hold office for a term of six years until their successors are appointed and qualified. The term of the City of Escondido's representative will end on October 18, 2028.

ATTACHMENTS

- a. Attachment 1 – Deanna Smith Application

RESOLUTIONS

- a. Resolution No. 2024-13R

RESOLUTION NO. 2024-13R

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ESCONDIDO, CALIFORNIA, APPROVING THE APPOINTMENT OF ESCONDIDO'S REPRESENTATIVE ON THE SAN DIEGO COUNTY WATER AUTHORITY BOARD OF DIRECTORS

WHEREAS pursuant to section 6, paragraph (b) of the County Water Authority Act, the City Council of the City of Escondido may appoint a representative to serve on the San Diego County Water Authority Board of Directors to vote on behalf of the City of Escondido; and

WHEREAS, the City Council of the City of Escondido desires to confirm _____ as the duly appointed member of the San Diego County Water Authority Board representing the City of Escondido with a term set to expire on October 18, 2028.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Escondido, California as follows:

1. That the above recitations are true.
2. That the City Council appoints _____ as the duly appointed member of the San Diego County Water Authority Board representing the City of Escondido with a term set to expire on October 18, 2028.

Name Deanna M Smith

Address [REDACTED]

Do you live in the City of Escondido Limits? My business has been for 15+ years

Do you live in the General Plan Area? Yes

Home Phone [REDACTED]

Email Address [REDACTED]

Length of time you lived in the area 49 years

Employer Gluten Not Included, Inc.

Occupation President | CEO

Business Address [REDACTED]

Business Phone 7604326100

Board of Commission for which you are applying? Water

If you have filed additional applications for other boards or commissions, please list them in order of preference NA

If you are an incumbent, how long have you served in your current position NA

Have you ever been a member of any City board or Commission, or employed by the City of Escondido
No

If so what capacity? NA

Are any persons now employed by the City of Escondido related to you by blood or by marriage? No

If so, list name and relationship? NA

Personal References (Name/Address/Business Address/Occupation) Mayor Dane White Judy Fitzgerald - Planning Commissioner, Escondido business owner Jeff Epp - retired Escondido City Manager/Attorney George Weir - retired business owner, philanthropist Jack Raymond - business owner, philanthropist Yessenia Mendoza - business owner, Secretary, Escondido Chamber of Commerce

Community Involvement: List present membership in any community service or civic organizations, if any? Madam Chairman, Escondido Chamber of Commerce Sunrise Rotary



CITY of ESCONDIDO
FUTURE AGENDA

2/7/2024

CONSENT CALENDAR - (J. PERPETUA) - CALPERS INDUSTRIAL DISABILITY RETIREMENT FOR POLICE OFFICER MARCO SEVILLA- It is requested that the City Counsel accept Resolution 2024-2 to approve the Industrial Disability Retirement of Police Officer Marco Sevilla.

CONSENT CALENDAR - (J. TENGER) - ANNUAL STATE MANDATED INSPECTION COMPLIANCE REPORT - Request the City Council Approve Resolution 2024-11 acknowledging the Fire Department's report of compliance with annual State mandated inspections.

CONSENT CALENDAR - (C. MCKINNEY) - AWARD BID FOR GRAND AVENUE VISION PLAN PHASE 2 - It is requested that the City Council adopt Resolution No. 23-159 awarding the apparent lowest bidder for the Grand Avenue Vision Phase 2 project.

CURRENT BUSINESS - (Z. BECK) - DISSOLUTION OF HISTORIC PRESERVATION COMMISSION - Request the City Council approve the dissolution of the Historic Preservation Commission.

CURRENT BUSINESS - (D. WHITE) - COUNCIL RESOLUTION OPPOSING THE REMOVAL OR REPURPOSING OF ANY EXISTING ROADWAY TRAFFIC LANES - Request the City Council adopt Resolution No. 2023-172, objecting to the removal or repurposing of any travel lanes for purposes of accommodating state or NCTD Climate Goals.

CURRENT BUSINESS - (D. WHITE) - COUNCIL RESOLUTION OBJECTING TO ANY NEW TAXES, CHARGES OR FEES PROPOSED BY SANDAG ON MOTORISTS TO USE ALREADY BUILT LOCAL ROADS AND HIGHWAYS - Request the City Council approve a resolution objecting to any new taxes, charges, or fees proposed by SANDAG on motorists to use already built local roads and highways.

2/14/2024 - NO MEETING (VALENTINE'S DAY)