



# CITY of ESCONDIDO

## LIBRARY BOARD OF TRUSTEES

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### Minutes

3:00 PM Special Meeting

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#### ROLL CALL

##### PRESENT

President Virginia Bunnell  
Secretary Francis X. Bova III  
Trustee John Schwab  
Trustee Maribel Reyes  
Trustee Carolyn Clemens

#### ORAL COMMUNICATIONS

None

#### APPROVAL OF MINUTES

**1. Review and approval of minutes from the April 11, 2024 meeting**

Motion: Schwab; Second: Reyes; Approved 5-0

#### CURRENT BUSINESS

**2. Elections for the Library Board of Trustees: President and Secretary**

Motion to appoint Bunnell as President: Schwab; Second: Clemens; Approved: 5-0

Motion to appoint Bova as Secretary: Reyes; Second: Bunnell; Approved: 5-0

**3. A brief update on the status of the State Library grant-funded renovation project**

Library Director Rino Landa provided an overview of the tentative scope of the project

Trustee Clemens requested a cost estimate on mobile shelving for the Library and requested that City Staff return in November or December 2024 to answer questions about the project.

Trustee Schwab inquired about the possibility of adding more meeting rooms

Trustee Bova inquired about the possible impacts of closing the Library during construction

Trustee Reyes inquired about the anticipated timeline of the construction project



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**4. A review of proposed changes and updates to the library's Collection Development, Borrowing, and Confidentiality of Customer Records policies**

Motion to update the Collection Development policy: Reyes; Second: Bunnell; Approved: 5-0

The Borrowing Policy and Confidentiality Policy were tabled to the next meeting.

(Trustee Bunnell and Trustee Schwab had to leave to attend another meeting)

### STATISTICS REPORT

**5. Monthly review of statistics and strategic goals**

### LIBRARY DIRECTOR'S REPORT

**6. Library Director's Report and library updates.**

### TRUSTEE LIBRARY USE REPORT

**7. Reports by the Library Board of Trustees of their use of the library and its services.**

Trustee Reyes attended a Book Club meeting as well as the Star Wars event

Trustee Clemens checked out a book that won a Pulitzer Prize

Trustee Bova sat on a panel that reviewed the City's new website and attended the Star Wars event

### ADJOURNMENT

Meeting Adjourned at 4:30 p.m.

### UPCOMING MEETING SCHEDULE

**8. The Library Board of Trustees meets the second Thursday of each month at 4:00 p.m. unless noted otherwise.**

Thursday, June 13, 2024, 4:00 p.m. City Council Chambers

Thursday, July 11, 2024, **6:00 p.m.** City Council Chambers

Thursday, August 8, 2024, 4:00 p.m. City Council Chambers



# CITY of ESCONDIDO

LIBRARY BOARD OF TRUSTEES

DocuSigned by:

*VIRGINIA SEGARRA BUNNELL*

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PRESIDENT

DocuSigned by:

*Jack Beck*

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CITY CLERK